

# **JOB VACANCIES & TRAINING OPTIONS**

## **18<sup>TH</sup> SEPTEMBER 2019**

**WATERFORD, SOUTH TIPP & CORK**

**THIS JOB VACANCY PACK CAN  
ALSO BE VIEWED ON-LINE @ [WWW.WLP.IE](http://WWW.WLP.IE)  
UNDER **JOB-SEEKER & EMPLOYER TAB**  
- HIT **JOB ADVERTS****

*Waterford Leader Partnership*

## **LOCAL EMPLOYMENT SERVICE**

### **SUPPORT SERVICE FOR THE UNEMPLOYED**

**WORKING UNDED CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION  
TO ACCESS SUPPORT FROM THE SERVICE YOU MUST BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT**

**FOLLOW US ON**  - **County Waterford LES**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**DUNGARVAN OFFICE:** 2ND FLOOR, PRESENTATION BUILDING, MITCHELL STREET. TEL: 058 44077  
**LISMORE OFFICE:** JOHN BARRY HOUSE, LISMORE BUSINESS PARK, MAYFIELD. TEL: 058 58025

**JOE ROCHE GLASS & GLAZING LTD.**

**Part-time  
Receptionist / Sales  
/ Office Person**

The following position has become available at our office to cover maternity leave.

*The ideal candidate must meet the following requirements:*

- Experience in counter sales a distinct advantage
- Good computer skills essential
- Ad-hoc office duties
- Ability to work on own initiative and in a team environment
- Be well motivated and have the willingness and flexibility to learn
- Be a good communicator with a friendly and out-going personality
- Candidate to be honest, reliable and hardworking
- Fluent English speaker

*Apply in writing with CV to:*

**Joe Roche Glass & Glazing Ltd.  
Kilrush Business Park  
Dungarvan  
Co. Waterford**

OR

Email [ber@joerocheglazing.com](mailto:ber@joerocheglazing.com)

Closing date for applications: Friday, 4th October, 2019.

**EXPERIENCED CHILDMINDER REQUIRED** – To mind three schoolgoing children in their own home. Abbeyside area. Transport essential and must be flexible. Tel. (086) 3213523. (20-9)

**KIND, RELIABLE, EXPERIENCED CHILDMINDER** – Required to mind three children from January 2020. Stradbally area. Two Primary Schoolchildren and a one year old. Three days per week. Hours and days vary. Must have own transport. Replies in writing to: Box No. 7072. (20-9)

**EARN EXTRA CASH!** – National Association requires persons for part-time / full-time positions as part of our fundraising venture. Please phone Maurice on 085-7409398 for details.

**VOLUNTARY BUS DRIVERS  
Required for St. John's Special School**

If you hold a D1 Drivers Licence and have some time to spare, you might be interested in volunteering with us?

We are currently looking for drivers to drive our school bus on local excursions. This could involve trips to horseriding lessons, swimming lessons, areas of local interest, inter-school matches, etc.

If you would be interested in volunteering some of your time on a regular basis, or even on a very occasional basis ... then we would love to hear from you!

Call us on 058 41860 or email [stjohnsoffice@eircom.net](mailto:stjohnsoffice@eircom.net)

## Dungarvan Leader Recruitments

To place an advert in our recruitment section

call us on 058 41203

or email [adverts@dungarvanleader.com](mailto:adverts@dungarvanleader.com)



COUNTRY PUB, 5 MILES OUTSIDE  
DUNGARVAN, are looking for

### PART TIME BAR STAFF

FOR EVENING AND WEEKEND WORK

A friendly demeanour, ability to work on own initiative and willingness to share our passion for good friendly customer service is a prerequisite.

The ideal candidate will have the following :

- Some previous bar work experience
- Strong work ethic
- Excellent customer service skills

Reply to: **Box No. 720, DUNGARVAN LEADER,**  
18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.

## JOE ROCHE GLASS & GLAZING LTD.

### PART TIME RECEPTIONIST / SALES / OFFICE PERSON

The following position has become available at our office to cover maternity leave.

The ideal candidate must meet the following requirements :



- Experience in counter sales a distinct advantage.
- Good computer skills essential.
- Ad-hoc office duties.
- Ability to work on own Initiative and in a team environment.
- Be well motivated and have the willingness and flexibility to learn.
- Be a good communicator with a friendly and out-going personality.
- Candidate to be honest, reliable and hardworking.
- Fluent English speaker.

Apply in writing with CV to : **JOE ROCHE GLASS & GLAZING LTD.**  
Kilrush Business Park, Dungarvan, Co. Waterford  
or E-mail: [ber@joerocheglazing.com](mailto:ber@joerocheglazing.com)

Closing date for applications Friday 4th October 2019



### VOLUNTARY BUS DRIVERS REQUIRED FOR ST. JOHN'S SPECIAL SCHOOL

If you hold a D1 Drivers Licence and have some time to spare,  
you might be interested in volunteering with us?

We are currently looking for drivers to drive our school bus on local excursions. This could involve trips to horseriding lessons, swimming lessons, areas of local interest, interschool matches, etc.

If you would be interested in volunteering some of your time on a regular basis, or even on a very occasional basis...then we would love to hear from you!

Call us on 058 41860 or email [stjohnsoffice@eircom.net](mailto:stjohnsoffice@eircom.net)

### SITUATIONS VACANT

#### PART-TIME BUS DRIVER —

Required for bus run in Dungarvan area. Must have full clean D1 Irish Drivers License and up to date CPC courses. If interested email us on [faheycoach@hotmail.com](mailto:faheycoach@hotmail.com).

(20/9/R)

#### EXPERIENCED CHILDMINDER REQUIRED —

Starting January 2020. Needed Monday, Tuesday, Thursday, and Friday to care for an 8 month old baby. Ballinacourty/Ballinroad/Abbeyside area. Contact 083-832-5951.

(1)

#### KIND, RELIABLE CHILDMINDER WANTED —

To look after 3 children, one preschool and two primary school, to include school drop offs and pick ups. Ballinroad/Garranbane area. 4-5 days per week. 086-7014989.

(27/9/R)

#### EARN EXTRA CASH! —

National Association requires persons for part time/full time positions as part of our fundraising venture. Please phone Maurice on 085-7409398 for details.

(1)

# Jack Meades Bar

REQUIRE AN  
**Experienced  
Bar Person**

**Part time position –  
20 hour week or weekends  
To apply for this position please call:  
087 6607868**

Irish Farmers'  
Association



## Membership Development Agent X2

IFA is currently recruiting two Membership Development Agents. Responsible for promoting the benefits of membership and acquiring new members for the organisation.

**Territories are broken down into two roles:-**

- Kilkenny, Waterford, South Wexford and South Tipperary
- Tipperary North & South, Clare and Offaly

### Main Duties

- Promoting the benefits of IFA Member Services and calling to provide members with important information
- Generating new business leads and identifying potential new members through own initiative
- Secure membership fees including renewals

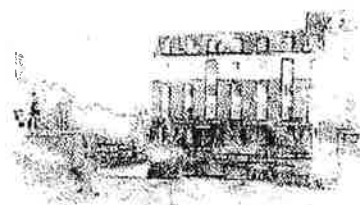
### Successful candidates will ideally have

- Previous field sales experience
- Proven ability to generate business through leads
- Good understanding of farming/rural issues
- Own car and full clean driving licence

Please forward a CV & Cover Letter in confidence to  
[helen.halpin@fordohr.ie](mailto:helen.halpin@fordohr.ie)

Munster Express  
17/9/19

Waterford  
Marina  
Hotel  
★★★



3 Star, city centre hotel with 81 bedrooms plus a busy bar and restaurant  
would like to invite applications for the following positions

## Duty Manager

Your role would be to oversee the daily operations with our team and ensure that a consistently high standard and quality of service exists at all times, you will also ensure that our unique style of guest care and attention is taught and delivered at all times.

Previous experience required with at least 2 years' experience as duty manager/ food and beverage supervisor in a Hotel

## Part-time Night Porter

To maintain the smooth running of the hotel throughout the night for our guests.

Experience working at night and weekends within the hotel industry  
Must be a team player with the ability to work in a busy environment.

EXPERIENCE IS REQUIRED IN ALL ABOVE POSITIONS  
CANDIDATES MUST BE FLUENT IN ENGLISH  
REFERENCES ARE REQUIRED

Apply in writing with full CV to  
General Manager, Waterford Marina Hotel  
Canada Street, Waterford  
Or Email [gm@waterfordmarinahotel.com](mailto:gm@waterfordmarinahotel.com)

Munster Express

17/9/19



HAVENWOOD



WATERFORD  
BUSINESS AWARDS

WINNER

HavenWood Nursing Home opened in 2007 and today enjoys an excellent reputation for providing person-centred care to our residents. This year, this reputation was acknowledged with the team winning the award for Customer Service in The Waterford Chamber Business Awards.

## We are looking for an Assistant Director of Nursing to join the team.

Full time position. Remuneration in line with experience. Immediate Start.

Candidates must be registered with NMBI, candidates must have experience with care of the older person preferable with at least 4 years experience working in a registered residential care setting. All experience will be taken into consideration for the successful candidate.

Excellent opportunity for learning and career advancement with full support given to the successful candidate.

If you are interested in joining the team at HavenWood, please send your CV to Regina Power, Director of Nursing, HavenWood, Ballygunner, Waterford or email [rpower@havenwood.ie](mailto:rpower@havenwood.ie)

Closing Date for applications Friday 27th of September, 2019.

HavenWood Village & Nursing Care Facility, Ballygunner. 051 303800

Job Title: **Site Engineering Manager**

Department: Engineering

Reporting to: Site GM / Group Engineering Manager

Responsible for: Site Engineering Function

**Job Overview:** Overall responsibility for ensuring efficient operation of the engineering function, including day to day breakdown maintenance, planning preventative maintenance and organising Engineering team to achieve tasks within defined timescales and targets, in a way that minimises costs and maximises efficiencies whilst at no time jeopardising Food Safety or the Health and Safety of any Individual or product.

### Key Duties

**Strategy and Development, General and Task Management, People Management, Financial and Budget Control, Relationship Management Self-Management.**

### Skills and Attributes

- Excellent leadership and man management skills
- Excellent interpersonal skills
- Ability to manage a variety of cross-functional team members
- Excellent written, verbal and presentation skills
- Excellent organisational and follow-up skills
- Competent in problem solving, team building, planning and decision making
- Commercially aware

### Qualifications:

- Relevant time served apprenticeship or Degree qualification in Mechanical/ Electrical/Manufacturing engineering
- Relevant manufacturing/engineering experience in a FMCG environment
- Extensive plant level experience with significant proven man management experience
- Technical capability and understanding
- Understanding of Lean Manufacturing
- Experience of managing a site budget
- Strong proficiency in Microsoft Office
- Experience relevant to the food industry would be preferable

Please email your CV to [Waterfordhr@abpireland.com](mailto:Waterfordhr@abpireland.com)

All applications are treated with strictest confidentiality  
Closing date for applicants is Friday September 20th, 2019



Ireland  
Waterford

Part of ABP Food Group





## Ireland Waterford

Job Title: **Site Engineering Manager**  
Department: **Engineering**  
Reporting to: **Site GM / Group Engineering Manager**  
Responsible for: **Site Engineering Function**

### Job Overview:

Overall responsibility for ensuring efficient operation of the engineering function, including day to day breakdown maintenance, planning preventative maintenance and organising Engineering team to achieve tasks within defined timescales and targets, in a way that minimises costs and maximises efficiencies whilst at no time jeopardising Food Safety or the Health and Safety of any individual or product.

### Key Duties:

Strategy and Development, General and Task Management, People Management, Financial and Budget Control, Relationship Management Self-Management.

### Skills and Attributes:

- Excellent leadership and man management skills.
- Excellent interpersonal skills.
- Ability to manage a variety of cross-functional team members.
- Excellent written, verbal and presentation skills.
- Excellent organisational and follow-up skills.
- Competent in problem solving, team building, planning and decision making.
- Commercially aware.

### Qualifications:

- Relevant time served apprenticeship or Degree qualification in Mechanical / Electrical Manufacturing engineering.
- Relevant manufacturing/engineering experience in a FMCG environment.
- Extensive plant level experience with significant proven man management experience.
- Technical capability and understanding.
- Understanding of Lean Manufacturing.
- Experience of managing a site budget.
- Strong proficiency in Microsoft Office.
- Experience relevant to the food industry would be preferable.

Please forward your CV to: [Waterford.HR@abpireland.com](mailto:Waterford.HR@abpireland.com)

Waterford  
News + Star  
17/9/19

## NEWTOWN SCHOOL, WATERFORD

would like to invite applicants for the following positions:

### Household & Catering Assistant(s) (Part-time position – involves evening work)

Previous experience in School/Institutional catering would be an advantage.

Please apply, attaching an up-to-date C.V. to:  
[jobs@newtownschool.ie](mailto:jobs@newtownschool.ie)

The closing date for applications is Friday 20th September.



**BRENDAN WALSH  
FRUIT AND VEG**  
Slieverue, VWaterford.  
Tel: 087 258 2399

*We are hiring for the following position*  
**SALES STORES & VAN DRIVER REQUIRED**  
*Full time position with immediate start  
Monday to Friday and half day Saturday*

### Duties:

- Prepare and pick customers orders
- Deliver customers daily orders
- Collect cash-sale receipts from customers and check dockets paid-in-full
- Must be able to drive fork-lift
- Prepare and sort in order in store, all fruit and vegetable pallets
- Clean and tidy all areas in the warehouse/store and in the fruit and vegetable cold room
- Assist in stock-take of products

### Skills & Qualities:

- Full driving license, reliable, trustworthy, hard-working and punctual.
- Must have good communication skills, be able to work in a busy team environment and have excellent customer service skills.

Please email CV to [walshfruitandveg@eircom.net](mailto:walshfruitandveg@eircom.net)  
or post to Brendan Walsh Fruit & Veg, Slieverue, Waterford.

## MULCAHYS CLONMEL LTD.

Are Currently Recruiting

### FOODBAR STAFF

Candidates must be available to work both day and evening shifts for this role and have previous experience in an A La Carte Restaurant.

### DELI/CARVERY SERVER

Full-time & part-time positions available, day hours

### EXPERIENCED A LA CARTE CHEF.

No split shift

### KITCHEN PORTER/

### WASH UP STAFF/TRAINEE CHEFS

(part-time & full-time positions available)

### PART-TIME BAR STAFF

Must have previous experience and be available to work weekends.

### FULL-TIME HOUSEKEEPER

Must have previous experience

Fluent English, excellent customer care skills and the ability to work as part of a team are essential for these roles. Candidates must be available to work weekends.

If interested in any of the above positions please contact Marie on 052-6125054 or email your CV to [info@mulcahys.ie](mailto:info@mulcahys.ie)

## Home Instead SENIOR CARE

*To us, it's personal.*

Home Instead Tipperary  
are looking to recruit a

## NURSE

for part time or bank shift basis to support an established team.

This is an excellent opportunity for a nurse to gain knowledge and experience in caring for an adult client at home with complex needs.

To assist client with activities of daily living to enable client to live to maximum potential.

Working within established team and with clinical lead support.

All necessary training provided.

For more information call our clinical lead

**083 829 7416**

## SUPERVISOR REQUIRED

for busy Cafe/Restaurant

Also Part-time Staff required

Apply with CV to  
[accounts@myculture.us](mailto:accounts@myculture.us)

## SAFE PASS COURSE TO BE HELD IN CLONMEL ON

SATURDAY 21ST SEPTEMBER 2019

AND

THURSDAY 3RD OCTOBER 2019

TO BOOK TELEPHONE

**052 6123111 OR**

**086 8121590**

**JOB VACANCY**

**JUNIOR/GRADUATE  
QUANTITY SURVEYOR**

For Clonmel  
based construction firm.


Call (052) 61 23111  
or email  
[peter@semifon.com](mailto:peter@semifon.com)

**Qualified  
Mechanic**

Minimum 1-2 yrs post  
qualification experience

HGV vehicles trucks  
& trailers

Forward CV to  
[vehicletesting@pdore.com](mailto:vehicletesting@pdore.com)




**Seeks recruits for the following**  
**Early Educator (Full time)**  
**Early Educator (Part time)**

Applicants must have a minimum of level 6  
Relevant experience working in a crèche setting and familiarity  
with An Garda Síochána is desirable

Send CV cover letter and copies of certificates no later than  
Friday 27th September  
Further information and job description available from Anne at  
052 746 7792  
E: [Happydaysadtyporens@gmail.com](mailto:Happydaysadtyporens@gmail.com)

*Happydaysadtyporens is an equal opportunities employer*



The Board of Management  
of Cashel Community School  
invites applications from  
suitably qualified, experienced  
candidates for the position of:



## CLERICAL OFFICER/ ADMINISTRATOR.

Job description, Competencies and  
Application Form available by request via  
[cashelcsoffice@gmail.com](mailto:cashelcsoffice@gmail.com)

Shortlisting will apply.

Salary at Grade III level subject to skills,  
experience and qualifications.

Applications to be returned by Post  
only to: The Secretary, Board of  
Management, Cashel Community School,  
Dualla Rd, Cashel, Co. Tipperary by  
**Friday 11th of October.**

**Cashel Community School is an  
Equal Opportunities Employer.**



CASHEL COMMUNITY SCHOOL







Comhairle Contae Thibraid Árann  
Tipperary County Council

## GENERAL OPERATIVES, GRADE 1

A panel is being formed for General Operatives, Grade 1, to fill both temporary and permanent vacancies with this Council (both current and future) in the following Municipal Districts:

- Thurles Municipal District
- Nenagh Municipal District

The basic rate of pay is €539.14 – €615.24 per week (Please note that starting pay is the minimum of the scale, i.e. €539.14).

Depending on the number of applications received for this position shortlisting of candidates may apply. A separate panel is being formed for each District and shortlisting may not be necessary in each case. Where shortlisting is required for more than one District only one preliminary interview will be required.

Applicants must possess a current Safepass Card. A current full Class B Driving Licence is highly desirable but not essential.

Candidates should also note that depending on the role assigned, Garda Vetting may be a requirement for the post.

Application forms and further particulars are available on [www.tipperarycoco.ie](http://www.tipperarycoco.ie) and also from the Customer Services Desk, Civic Offices, Clonmel or Civic Offices, Nenagh or by email from [recruitment@tipperarycoco.ie](mailto:recruitment@tipperarycoco.ie)

Completed application forms are to be returned to the Tipperary County Council, Human Resources Section, Civic Offices, Emmet Street, Clonmel, Co. Tipperary not later than 4.00 p.m. on Wednesday 2nd October 2019.

TIPPERARY COUNTY COUNCIL  
IS AN EQUAL OPPORTUNITIES EMPLOYER

The Nationalist

19/9/19



Egis Lagan Services  
is recruiting for

## A TEMPORARY OFFICE ADMINISTRATOR

on a part-time basis (20 hours per week)

to undertake the administration role  
for the maintenance team.

2 years minimum admin experience  
required (hourly rate €15) and must be  
available to start immediately.

The role is based in Tincurry, Cahir.

Please see [indeed.com](http://indeed.com)  
for more information or send CV directly to  
[Lydia.mcGovern@egis.ie](mailto:Lydia.mcGovern@egis.ie)

# GLENPATRICK

## OFFICE ADMINISTRATOR

Key attributes for the role:

- Experience desired but not essential
- Excellent Proficiency in Microsoft Office
- Excellent Organizational & Planning Skills
- Excellent Time Management Skills
- Self-motivated and an ability to work without direct supervision

Send CV and cover letter to  
[ahayes@glenpatrick.com](mailto:ahayes@glenpatrick.com)  
or post to Glenpatrick Spring Water Ltd  
Powerstown Clonmel Co. Tipperary



Comhairle Contae Thibraid Árann  
Tipperary County Council

## VACANCIES

Applications are invited from suitably qualified persons for the following posts:

### FULL TIME & PART-TIME LEISURE ATTENDANTS

Sean Treacy Memorial Swimming Pool,  
Tipperary Town

### FIRE FIGHTERS – CLONMEL BRIGADE

Application forms and relevant qualifications and particulars for the above positions are available on [www.tipperarycoco.ie](http://www.tipperarycoco.ie) and also from the Customer Services Desk Civic Offices, Clonmel and Civic Offices, Nenagh or by email from [recruitment@tipperarycoco.ie](mailto:recruitment@tipperarycoco.ie)

Completed Application Forms must be lodged by not later than 4.00 p.m. on Thursday 26th September, 2019 with Human Resources Section, Civic Offices, Clonmel, Co. Tipperary.

TIPPERARY COUNTY COUNCIL IS  
AN EQUAL OPPORTUNITIES EMPLOYER

## PART TIME SALES POSITION FOR LADIES BOUTIQUE

Experience not a requirement  
but must love fashion, selling and people

Please apply in writing to  
box no. 109 c/o The Nationalist,  
Queen Street, Clonmel or send cv to  
[anne.phelan@iconicnews.ie](mailto:anne.phelan@iconicnews.ie)



## **Food Service Assistant Sodexo - Dungarvan, Co Waterford**

We are currently seeking a Food Service Assistant to work in one of our Waterford sites.

We are looking for someone with excellent organisational skills, the ability to prioritise their workload and have the ability to communicate effectively with a range of audiences.

You will be working as part of a team but you will at times be expected to work independently and under your own initiative

Provide Excellent Customer Care.

To ensure a high standard of personal hygiene, cleanliness and neatness ensuring full uniform is worn at times. To comply with Statutory Hygiene Regulations in handling and storage of food and beverages

To assist as directed with all aspects of preparation and presentation of food to the company's standard and ensuring adherence to legislation including HACCP.

To serve the customer to the company's standard.

To promote a friendly and welcome atmosphere, and utilise selling techniques to the benefit both the company and the Client.

General Cleaning Duties.

To act in the interests of your own safety and the safety of others at all times.  
4 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**



## **Part Time Sales Assistant**

### **Shaws Department Stores - Dungarvan, Co Waterford**

#### **Job Summary**

We are looking for a part time sales assistant to join our established store in Dungarvan. Reporting to the department supervisor and store management team the main focus of your role will be to provide an excellent customer shopping experience. The role would suit an individual with previous retail experience who enjoys providing high quality customer service. We want a trip to our store to be memorable so you will be friendly, outgoing and helpful in order to give a great impression of our business.

#### **Job Type / Category**

Part time contract, flexible, previous experience working in retail is a must. We are looking for someone with strong selling skills and ability to learn.

Key responsibilities include:

- Demonstrate outstanding customer service to each and every customer .
- Participate in all areas of store's operation including merchandising, displays, and maintenance .
- be customer aware
- be approachable to customers and engaging when approached
- take direction from the Department Supervisor
- operate the computerized till and complete all necessary paperwork

#### **Required Education, Skills and Qualifications**

##### **Personal Qualities:**

- Customer - orientated mindset
- Positive, "can do" attitude
- Polite and confident
- Good communicator
- Team spirited
- Works on own initiative
- Flexible and adaptable
- Neat and presentable at all times
- Job Type: Part-time

" >**Closing date for applications is Friday 20th September**

5 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Horticulture Worker**

### **The Old Bank - Dungarvan, Co Waterford**

The Old Bank Restaurant in Dungarvan has a fantastic opportunity for the right person to be part of a growing business.

The ideal candidate would ideally have some experience of horticultural work, a willingness to undertake physical and outdoor work in all weathers and a can-do attitude.

Harvest vegetables, fruit, plants and other suitable green projects.

Job Type: Full-time

5 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**



# **Hotel Receptionist**

## **The Park Hotel - Dungarvan, Co Waterford**

### **Major Responsibilities**

#### **Guest Relations**

- To greet guests in a warm, friendly and courteous fashion and tend to them in a professional manner.
- To provide a friendly and courteous service at all times.
- Give the guest your full attention and a warm smile.
- Ensure you use eye contact with the guest who is waiting, let them know you are aware of their presence.
- To answer the switchboard or internal telephone as per Company standard of performance.
- To handle any guest queries in a professional and prompt manner, ensuring guest satisfaction is achieved.
- Communicate hotel services to guests in a warm and friendly manner.
- Follow through on guest relations from check in to departure.
- Communicate with internal and external customers

#### **Person Specification**

- **ESSENTIAL QUALIFICATIONS** \* Leaving Certificate & Hotel reservation/bookings system experience, preferably **Hot Soft**
- **Desired Qualifications**-Third level business administration \* Manual Handling and Hotsoft experience

**Must display:** Excellent IT skills, reception experience \* Strategic thinker \* Results Orientated with a clear focus on goal achievement \* Motivated by change and continuous improvement \* Commitment to the vision and objectives of Knowledge Transfer \* An excellent communicator and facilitator \* Team player \* Excellent English \* Excellent telephone etiquette \* Excellent ambassador for the Hotel \* Complaint handling

Job Type: Full-time

5 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Part-time Merchandiser**

### **Crossell Ltd - Dungarvan, CoWaterford**

Crossell are one of Ireland's leading field marketing agencies. Working with leading household brands across a variety of retail channels Dunnes, Tesco, Supervalu.

We are currently recruiting for a part-time merchandiser calling into Dunnes Stores, Dungarvan. The position involves merchandising and auditing work representing various brands. **Currently looking for someone available for 1.5hrs every Tuesday, 4.5hrs every Wednesday and 1hr every Friday - additional adhoc work required so full flexibility Monday - Friday is preferred.**

#### **Role & responsibilities will include:**

- To merchandise product for maximum visibility in store, generating extra space for the brand and the client's products
- Representing all the client's brands & products in a professional manner
- Optimising the replenishment of stock on shelf and display units
- Liaising with sales representatives and store managers
- Prompt and accurate reporting on all calls

#### **Requirements:**

- Some merchandising and/or retail experience preferable but not essential
- Excellent communicator with appropriate professional politeness
- Great attention to detail
- Applicants will ideally have their own transport and a full clean driver's licence

Job Types: Part-time, Permanent

Experience:

- merchandising: 1 year (Preferred)

Location:

- Dungarvan, County Waterford (Preferred)

Licence:

- Drivers (Preferred)

1 day ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

# **Security Officer**

## **Noonan - Dungarvan, Co Waterford**

### **Summary:**

Due to continuous expansion, NOONAN is seeking to hire a Security Officer. This is a position that will suit an organised and energetic individual with customer service skills.

**Location of work:** Dungarvan

**Rate of pay:** €11.65 per hour + Sunday Premium

### **Responsibilities:**

- Deal with conflict and diffuse situations
- Successfully manage difficult situations whereby you may be required to protect and defend the client's property and assets
- Deal with emergencies
- Provide an open and consistent communication interface between the Client and Management
- Provide a professional service and ensure total customer satisfaction
- Full awareness of all emergency and evacuation procedures
- Carry out regular health & safety checks and internal/external patrols as necessary
- Liaise with NOONAN Management regarding any security issues or problems
- Good working knowledge of Microsoft Office
- General security duties and other reasonable duties that may be assigned from time to time

### **Essential:**

- Must have excellent interpersonal and communication skills.
- Must have the ability to manage staff and deal with issues when they arise
- Ability to provide quality customer service
- PSA Licence required

### **Who we are:**

- NOONAN is a leading provider of strategic outsourcing which operates across its targeted geographic markets of the UK and Ireland. We design and deliver services and solutions for many of the world's largest and most prestigious organisations and we are highly experienced in delivering large and complex outsourcing projects.

### **Licence:**

- Visa enabling you to work in Ireland (Required)
- PSA License (Required)

### **Language:**

- good written and spoken English (Required)

5 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

# Carraig Donn

## **Supervisor - Dungarvan S.C, Dungarvan, Co Waterford**

Part-time, Permanent

Carraig Donn is Ireland's premier retailer of Fashion, Jewellery and Giftware products and we are currently inviting applications for the position of **Supervisor** for our store in ***Dungarvan Shopping Centre, Dungarvan.***

**This role is based on a minimum 24 hour contract per week.**

### **The Role:**

This is an exciting opportunity for an experienced retail professional looking for a diverse and challenging role. Candidates must be self-motivated and energetic with a passion for retail.

### **The Successful Applicant:**

- Will create excellence in terms of the customer service experience and consistently work with the team driving high standards in this area.
- Will be accountable for driving in store sales growth through commercial focus, pro-actively taking action in regards to store profitability and engage with relevant support functions on same.
- Will display a keen eye for detail and deliver excellent in-store visual standards coaching the store team on same.
- Will take responsibility for completion of merchandising campaigns, promotional activities, delivery schedules and back office duties using a structured and productive approach.
- Will be a team player but also display strong leadership skills, training, coaching and developing the team in order to meet key objectives.
- Will roll out new Company initiatives & ensure adherence to Company policies and procedures & in store.
- Will have excellent interpersonal and communication skills with the ability influence and motivate people.
- Previous experience in a Fashion/ background is a strong advantage.
- Must be fully flexible and available to work weekdays and weekends.

5 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**





**VT2 Dungarvan**

September 12 at 6:26 PM · 🌐




VT2 are now hiring for a part-time sales assistant.  
Must be available to work week days and weekends.  
Just drop your CV into store at  
unit 1  
Dungarvan Shopping Centre  
(F.A.O Julie)



**VT2 Dungarvan**

Shopping & Retail

 **Send Message**



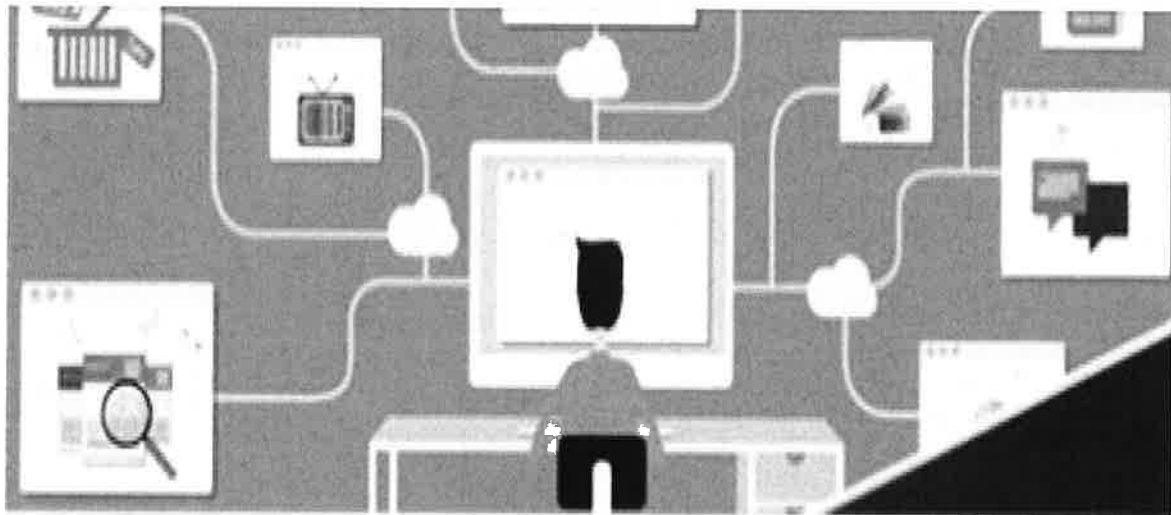
New Links Training Solutions

...



1 hr ·

**\*\*Course Administrator\*\*** position open for immediate start - contact Jim at 086 8587505 or email [tutorinfo@newlinkstraining.com](mailto:tutorinfo@newlinkstraining.com) for Job Description



**Wanted: Part Time Course Administrator**

**Send CV & Cover Letter to [tutorinfo@newlinkstraining.com](mailto:tutorinfo@newlinkstraining.com)**

**Immediate Start**



Like



Comment



Share





JobAlert.ie - Waterford Jobs



18 hrs ·

Cartamundi Ireland Ltd are now hiring General Operatives in Waterford.

Apply here: <https://www.jobalert.ie/job/5d810ffa8ce548001d172cb0>

To advertise your job on our Facebook page & website click here:

<https://www.jobalert.ie/employers>

## General Operatives Part-time

Waterford

APPLY NOW

Cartamundi



JOBALERT.IE

**General Operatives - Cartamundi Ireland Ltd - Waterford |  
JobAlert**

# Warehouse Operative/Team Leader

## Store-All Logistics - Waterford

### **Responsibilities:**

Overseeing & Supervising day to day operations in conjunction with and in the absence of the Supervisor - including picking and putting away, scheduling deliveries and collections.

Responsible for establishing work schedules & assigning jobs in conjunction with and in the absence of the Supervisor.

Maintain proper workflow through efficient use of space, machinery and personnel.

Ensure work is completed as per our SOP's.

Responsible for delegating work to employees, providing feedback if required.

### **Qualifications:**

Must have excellent people skills.

Must have excellent written and verbal communication skills.

Must have excellent organizational, planning and problem-solving skills.

Must have good IT knowledge, with excellent data input skills and attention to detail.

Must have a forklift license with previous forklift / warehouse experience is preferred.

Must have the ability to work within a shift pattern.

Must possess a valid driver's license.

Pharmaceutical warehouse experience would be an advantage but not essential.

Job Type: Full-time

Experience:

- Warehouse: 3 years (Required)

Education:

- Leaving Certificate (Required)

Location:

- Waterford (Preferred)

1 day ago

**Advertised on [www.indeed.com](http://www.indeed.com)**



## **Oil Driver**

### **Oil Distribution Company - Waterford**

Established Oil Distribution business located in West Waterford is seeking to recruit a hard-working and self - motivated driver for the delivery of home heating oil and agri diesel to our customers.

#### **Key Competencies & Behaviours:**

- Category C Truck license.
- Haz Chem Licence an advantage, but training will be provided for same if necessary
- Prior experience working with an oil distribution company is an advantage
- Efficient with a good ability to multi task
- Strong communication, organisational and administration skills
- Must be customer focused with solid understanding of excellence in customer service.
- Due care and professionalism in all aspects of the job
- Ability and discipline to work independently, as well as part of a team.

Excellent working conditions along with top remuneration package including additional benefits for the right candidate.

Please forward your detailed CV and cover letter (in absolute confidence) to the e-mail address as outlined by 30th September 2019

Job Type: Full-time

Licence:

- Full driving licence (Required)
- C Driving Licence (Required)

Language:

- English (Required)

1 hour ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

[← Back to browse jobs](#)

## Meat Factory Operative – General Operative

PAID

POSITION



### Company Details Confidential

Ref: #JOB-2121928

#### Role Summary:

The successful candidate will be based at our production plant and will:

- Work as part of a team packing meat cuts and trims to customer specification on a paced production line to fulfil production targets;
- Sharpen and adjust cutting equipment, Basic English is desirable but not essential as English lessons are available locally. Locations: Waterford, Cork, Slane, Kilbeggan, Ballyhaunis, Dublin and Laois.

- Cut, bone, or grind pieces of meat
- Weigh, wrap, and display cuts of meat
- Provide support to the production team;
- Keep good housekeeping standards in all areas;
- Follow work instructions in all areas;
- Ensure quality guidelines are followed for all areas.

Your role will see you tackle a wide range of business challenges in a busy production environment.

The ideal Candidate will have or demonstrate:

- An ability to work to deadlines;
- An ability to work on own initiative;
- Undertake flexible working hours to meet deadlines;
- Interested in future development & progression.

#### Career Level

- Experienced [Non-Managerial]

#### Candidate Requirements

##### Essential

- **Minimum Experience Required (Years):** 1
- **Minimum Qualification:** Level 3 (incl Junior Cert)

##### Desirable

- **Ability Skills:** Interpersonal Skills, Manual
- **Competency Skills:** Collaboration, Flexibility, Labouring, Teamwork
- **Specialising In:** n/a

**Application Method** Please apply to this vacancy by the following means:

- **Method Of Application** Post
- **Contact Details** All CVs are to be sent to EuresWaterford@welfare.ie Or by post to Edward Kavanagh Employer Engagement Department of Social Protection Waterford Intreo Centre, Cork Rd Waterford

[Show accessibility settings](#)

#### Overview

**Location:**  
Waterford, County Waterford, Ireland

**Job Title:**  
Meat Factory  
Operative – General  
Operative

**Hours:**  
40 h / week

**No of Positions:**  
30

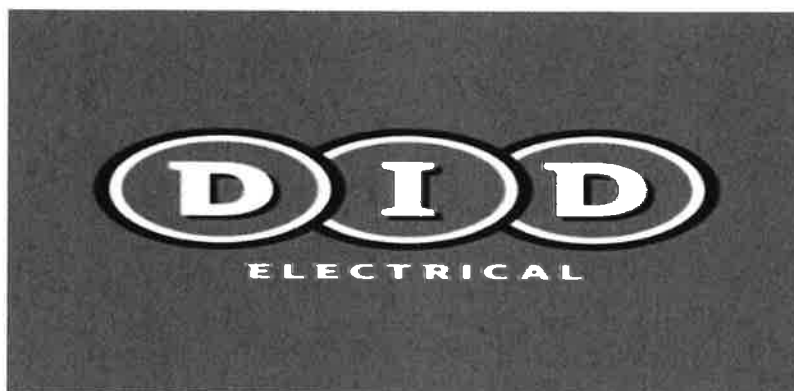
**Rate:**  
9.80 Euro Hourly

**Address Contact:**  
All CVs are to be sent to  
EuresWaterford@welfare.ie  
Or by post to  
Edward Kavanagh  
Employer Engagement  
Department of Social Protection  
Waterford Intreo Centre, Cork  
Rd  
Waterford

#### ABOUT THIS COMPANY



**Company**  
Company Details Confidential



## **Full time, Branch Administrator DID Electrical - Clonmel, Co Tipperary**

We are currently recruiting for a Branch Administrator for our Clonmel Store. The candidate is required to be fully flexible 5/7 days.

The Branch Administrator is an integral part of the sales team. The purpose of the role is to further enhance the levels of superior customer service that we offer to our customers by providing information to the sales team on a daily basis, communicating with customers and suppliers and by providing a support role to the Store Manager.

Cash handling \* Cash reconciliation \* Bank lodgments \* Complete quick sales at cash desk \* Sales \* General administration duties \* Managing house accounts \* Answering phones \* Customer service \* Logging service calls \* Sort incoming internal and external mail

- Educated to Leaving Certificate Standard with an emphasis on Numeracy and Literacy skills
- Excellent sales and customer service skills required. \* Excellent communication skills and results focused. \* Previous Sales Experience is desirable. This is a fast paced Sales role so a high level of enthusiasm and strong desire to work in a Sales environment is a must. \* Ability to handle and ultimately overcome any customer objections or queries. \* PC literate

Job Types: Full-time, Permanent

Salary: €11.60 /hour

Experience:

- Administrative: 1 year (Preferred)
- cash handling: 1 year (Preferred)

23 hours ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

# **Farm Worker / General Operative**

**Bulmers Clonmel (C & C Gleeson Group) - Clonmel, Co Tipperary**

Temporary positions available for General Operatives:

- Must have farm work experience
- Must have experience of driving tractors and drawing trailers
- Must be comfortable to work in a fast paced work environment

Job Types: Full-time, Temporary

Experience:

- Farm work: 1 year (Required)

Licence:

- Forklift licence/qualification (Preferred)

4 months ago  
report job

**Advertised on [www.indeed.com](http://www.indeed.com)**



## 3 Waterford Ardmore Jobs

Filter:

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### Kitchen Porter



Cliff House Hotel

- Ardmore , Co Waterford
- Depending on experience
- Contract | Full Time
- 16 Sep

We are looking for an experienced Full Time Kitchen Porter to join our Kitchen Team \* 1+ years' experience \* Must be able to work as part of a team \* Flexibility in shift work \* Good level of spoken...

### Breakfast/ Prep Chef



Cliff House Hotel

- Ardmore , County Waterford
- start from €12 per hour
- Permanent | Full Time
- 16 Sep

We are seeking a hardworking dynamic individual to join the Kitchen Team. · 1+ years' experience · Be a team player · Flexibility in shifts · Cook a la carte breakfast and assist bar & restaurant...

### Casual Dining Service Staff



Cliff House Hotel

- Ardmore, Co. Waterford
- Depending on experience
- Contract | Part Time
- Today

We are looking for motivated and enthusiastic people to join our well established Food and Beverage Team in the role of Casual Dining Service Staff. The ideal candidates will share our teams passion...

**Don't Miss Out**

We can email you jobs like these

Search for your next job



Sous Chef - Restaurant - East Cork - Ref 3

Ref: #JOB-2120111

No of positions: 1

Youghal, County Cork, Ireland

Please email [info@futurefocus.ie](mailto:info@futurefocus.ie) for the attention of Clodagh or phone 021-4311872

#### MINIMUM REQUIREMENTS

- Chef qualifications – at least 2 year course
- At least 3 years recent previous experience as a Sous Chef/Snr Chef de Partie in a busy, but organised 4\* hotel/restaurant kitchen
- Extens...



Hotel Assistant F&B Manager - 4\* Hotel - Youghal, Co Cork - Ref 757

Ref: #JOB-2124636

No of positions: 1

Youghal, County Cork, Ireland

Please email [info@futurefocus.ie](mailto:info@futurefocus.ie) for the attention of Clodagh or phone 021-4311872

#### Minimum Requirements

- Hotel Management qualifications at least 3 year course
- At least 3 years recent previous experience as a Hotel Duty Manager/Assistant Hotel Manager with all round responsibilities in ...



Swim teacher

Ref: #JOB-2123949

No of positions: 1

Youghal, County Cork, Ireland

Aura's vision is for a healthier and happier Ireland. Its mission is to improve the health and wellbeing of our nation through exercise, sport and active living. We are Ireland's foremost specialist in the management of sports & leisure facilities, focusing on quality award winning service across a...



Duty Manager

Ref: #JOB-2123943

No of positions: 1

Youghal, County Cork, Ireland

AURA is Ireland's foremost specialist in the field of sports & leisure.

Job Vacancy

We have an exciting new opportunity for a Full time Duty Manager in AURA Youghal Leisure Centre.

I'm looking for a job in

Keyword

Skills/Keywords

Location

youghal

Vacancy Type

Paid Position

Contract Type

All contract Types

SEARCH

[← Back to browse jobs](#)

## Landscaping Operative

PAID POSITION



### Company Details Confidential

Ref: #JOB-2121945

Landscape operative / Gardeners assistant required for East Cork based landscaping business. Candidates will preferably have experience in residential garden maintenance but a genuine interest in horticulture and a willingness to work hard and learn is as important as an ability to work on ones own initiative. A full clean driving licence is an advantage. This position can be a full time or part time. Applicants may email a CV to - roche.horticulture@gmail.com

#### Career Level

- Experienced [Non-Managerial]

#### Candidate Requirements

##### Essential

- Minimum Experience Required (Years):** 1
- Minimum Qualification:** Level 4 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

##### Desirable

- Ability Skills:** Customer Service, Manual
- Competency Skills:** Labouring, Working on own Initiative
- Specialising In:** use of garden machinery

Application Method Please apply to this vacancy by the following means:

Method Of Application	Email
Contact Details	roche.horticulture@gmail.com

#### Overview

- Location:**  
Midleton, County Cork, Ireland
- Job Title:**  
Landscaping Operative
- Hours:**  
23 h / week
- No of Positions:**  
1
- Rate:**  
To be Confirmed
- Email Contact:**  
roche.horticulture@gmail.com

#### ABOUT THIS COMPANY



**Company**  
Company Details Confidential

#### Our Mission

We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

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An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**Full details of these vacancies can be found on [www.jobsireland.ie](http://www.jobsireland.ie)**

## **Places available on CE Schemes for Co. Waterford & Surrounding Areas**

- **Groundsperson [Ref: 2124320]** - **Brickey Rangers GAA**  
Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Brickey Rangers GAA Club.
- **Cleaner / Groundsperson [Ref: 2124318]** - **Fraher Field**  
Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.
- **Cleaner / Groundsperson [Ref: 2124316]** - **Dungarvan GAA Club**  
Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance, upkeep of playing pitches, clubhouse, stand, car park, cleaning dressing rooms and toilets and in Dungarvan GAA Club grounds.
- **Sportsground Worker [Ref: 2124314]** - **Kilgobnet GAA**  
Duties to include field maintenance, cutting GAA Fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse and car park Kilgobnet.
- **Environmental Worker [Ref: 2118665]** - **Leamybrien**  
Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas.  
Location: Lemybrien Tidy Towns
- **Environmental Worker [Ref: 2123285]** - **Stradbally**  
Duties to include field maintenance, cutting soccer field, lining field, care of astro turf, weed control, litter control, general maintenance and upkeep of playing pitch, clubhouse and car park.  
Location: Stradbally Soccer Club
- **Environmental Worker [Ref: 2123279]** - **Stradbally**  
Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas.  
Location: Stradbally Tidy Towns.

- **Museum Assistant [Ref: 2121832]** - **Dungarvan**  
Duties: attending to visitors and members at reception, genealogy queries, events and talks, general administration duties, image and artefact archival, cleaning and organisation of museum and associated store rooms.
- **Caretaker [Ref: 2122345]** - **Coligan/Kilbrien/Kilgobinet**  
Caretaker required for maintenance of graveyards. Duties to include grass cutting, strimming, spraying, hedge cutting, sweeping, keep area tidy and other maintenance work. Some painting involved.
- **Cleaner [Ref: 2121760]** - **Touraneena**  
Cleaner required of the Touraneena Church and Community Centre. Duties to include cleaning in and around community hall, kitchen, cloak rooms and toilets . Assist in the preparation of liturgical events ie: Christmas, Easter etc. Garda vetting required.
- **Caretaker [Ref: 2121763]** - **Dungarvan**  
Caretaker required for maintenance of la Cheile Childcare sesame & special needs pre-school. Duties to include maintaining play school to a high standard, gardening, cleaning, caretaking, painting, light maintenance and repairs as required. Garda vetting required.
- **Caretaker [Ref: 2121507]** - **Kilmacthomas**  
Job includes looking after Parochial grounds and Daycare Centre area in Kilmacthomas which includes grass cutting, weed control, painting, cleaning, and general upkeep of all areas to a satisfactory standard.

## **IF YOU WANT TO APPLY FOR ANY OF THE ABOVE POSITIONS PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE  
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

### **ELIGIBILITY CRITERIA: You must be**

- Over 21 years of age
- 12 months or more unemployed and
- Be in receipt of a social welfare payment

### **SALARY:**

The rate of payment for new applicants based on 19.5 hours worked will be the equivalent to your existing personal rate DEASP payment plus a €22.50 participation bonus



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

# SAFE PASS COURSE

## Dates Available in 2019

**21<sup>st</sup> October – Dungarvan**

**23<sup>rd</sup> October – Tallow**

**27<sup>th</sup> November – Dungarvan**

THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB

TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)

IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR THE  
ABOVE COURSE PLEASE CONTACT YOUR CASE OFFICER

**Clients of the LES - Local Employment Service  
in Dungarvan / Lismore can phone  
Niamh or Paula Tel: 058 44077**

**Enrolling Now - September 2019**

**Adult Learning Courses**



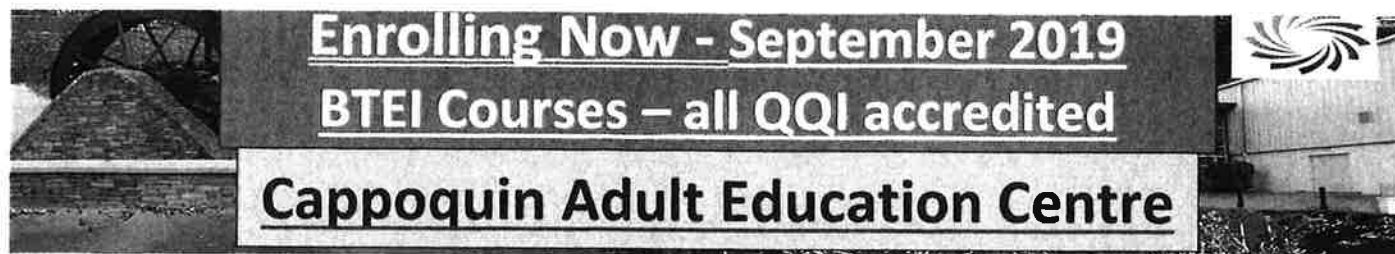
## **Cappoquin Adult Education Centre**

**Adult Learning Programmes  
target those with less than  
Junior Cert Levels of Education  
Courses are FREE**

Monday	9.15-11.15	L2 Operation Transformation
Monday	9.15-11.15	L3 Computers – Desktop Publishing
Monday	11.30-1.30	L3 Breakfast Cookery
Monday	11.30-1.30	L2 Computers & Data Handling
Monday	2.00-4.00	L3 Nutrition & Health Options
Tuesday	9.30-12.30	L2 Health & Fitness (Yoga/Mindfulness)
Tuesday	9.15-11.15	L3 Digital Media
Tuesday	11.30-1.30	L3 Spreadsheets
Wednesday	10.00-1.00	Gardening for Beginners (Sept-Dec) Growing Veg (Jan-May 20)
Wednesday	7.00-9.30pm	Skills for Work – (Employed only) Computer Skills (Oct-Dec 10wks)
Thursday	9.15-11.15	Improve your Reading, Writing & Spelling
Thursday	11.30-1.30	L3 Health & Fitness
Thursday	2.00-4.00	Smartphones, Smart Technology & Devices
Friday	9.15-11.15	Computers for Beginners/Improvers
Friday	10.00-1.00	L3 Art – Ceramics, Painting
Friday	11.30-1.30	L3 Word Processing
<b>ESOL ENGLISH</b>	<b>English For Speakers of Other Languages</b>	<b>QQI Levels 1-3</b> Beginners English Writing/Grammar Reading/Writing for the world of work

For further information on or to book your place on any of the Adult Learning courses, contact contact **Aoife** on **058-52570** or **aoifeawalsh@wwetb.ie**





**Back to Education Initiative (BTEI) is available and free**  
to those with one or more of the following:

- No leaving certificate
- Current Medical Card
- Social Welfare Payment
- CE Scheme Participant
- A dependant of a Social Welfare Recipient

Through the Skills to Advance initiative, BTEI is also free to employees who are currently in a lower skilled job *and/or* Age 50+ *and/or* are in vulnerable employment.

### **Communications & Social Media Studies (specialise in Tourism and/or Accounts)**

**QQI Level 4 Major award in Information & Communication Technology Skills (1 year part-time)**

Strong communication skills with a competence in Information Technology and Social Media are essential to the smooth and effective day-to-day running in all work environments from tourism to accounts.

<b>Wednesday</b>	<b>9:15 – 11.15</b>	Information Technology Skills
<b>Wednesday</b>	<b>11:30 – 1:30</b>	Tourism Principles & Practice / Customer Service
<b>Thursday</b>	<b>9:15 – 11.15</b>	Mathematics
<b>Thursday</b>	<b>11:30 – 1:30</b>	Bookkeeping & Accounts
<b>Friday</b>	<b>9:15 – 11.15</b>	Communications / Work Experience
<b>Friday</b>	<b>11:30 – 1:30</b>	Digital Media / Desktop Publishing

### **Business Administration Skills for Financial Sector - QQI Level 5 (2 year part-time)**

With a large focus on IT and Accounts packages, learn all of the skills needed to pursue employment in a sector where there are huge opportunities at this time.

<b>YEAR 1</b>	<b>Tuesday</b>	<b>9:15 – 11:15</b>	Word Processing
	<b>Tuesday</b>	<b>11:30 – 1:30</b>	Business Administration Skills
	<b>Thursday</b>	<b>9:15 – 11:15</b>	Bookkeeping – Manual and Computerised
	<b>Tuesday</b>	<b>11:30 – 1:30</b>	Database Methods

### **Healthcare Support - QQI Level 5 (2 year part-time)**

As there are currently numerous job opportunities for healthcare assistants, the course is relevant and highly practical, with each module focusing on a specific area of care.

<b>YEAR 1</b>	<b>Monday</b>	<b>11:30 – 1:30</b>	Infection Prevention & Control / Safety and Health at Work
	<b>Wednesday</b>	<b>11:30 – 1:30</b>	Care of the Older Person / Care Skills

### **Other Areas of Interest:**

<b>Monday</b>	<b>7:00 – 9:30pm</b>	Digital Media for your club/business or personal interest
<b>Tuesday</b>	<b>9:15 – 11:15</b>	Pastry, Baking and Desserts (QQI Level 5)
<b>Tuesday</b>	<b>11:30 – 1:30</b>	Kitchen Skills (QQI Level 4)

For further information on or to book your place on any of the BTEI courses, contact **Edel** on **086-0460987** or **edelwalsh@wwetb.ie**



**Currently Enrolling**  
**Starting September 2019**



**wweth**  
 Bord Oideachais agus Oiliúnaíochtaí  
 Phort Láirge agus Loch Garraí  
 Waterford and Wexford  
 Education and Training Board

## **Dungarvan Adult Learning Centre**

**Adult Learning Programmes  
 target those with less than  
 Junior Cert Levels of Education**  
**Courses are FREE**

Monday	9.30-12.30	Reading & Writing Skills
Monday	10.00-1.00	ESOL Reading & Writing (English for Speakers of Other Languages)
Monday	12.45-3.45	L3 Breakfast Cookery
Monday	12.30-3.30	L3 Health & Fitness, Yoga & Mindfulness
Monday	1.30-4.30	L2 Health & Fitness.
Monday	1.00-4.00	L3 Recording Sales Transactions & Purchases
Monday	1.00-4.00	L3 Graphic Design
Monday	4.30-7.00	Skills For Work – Computer Skills (Employed)
Monday	6.30-9.30pm	L3 Culinary Operations

Tuesday	9.30-11.30	Computers – L3 Internet Skills
Tuesday	10.00-1.00	Cookery – L2 Food Choice & Health
Tuesday	9.30-12.30	L3 Breakfast Cookery
Tuesday	10.00-12.30	Computers For Beginners
Tuesday	1.00-4.00	Cookery – L3 Culinary Operations
Tuesday	1.00-4.00	L3 Retail Skills
Tuesday	2.00-4.00	Smartphones & Smart Technology – get the most from your device
Tuesday	5.00-7.30pm	Skills For Work- Internet Skills (Employed)
Tuesday	6.00-9.00pm	Cookery – L3 Culinary Operations
Tuesday	6.00-9.00pm	Literacy Support – One to One.

**For more information or to register**  
**contact: 058-42774**



Wednesday	9.00-1.00	ESOL – English Reading & Writing L1
Wednesday	9.00-1.00	Literacy Support – Reading & Writing
Wednesday	9.00-12.00	Operation Transformation – L3 Health & Fitness
Wednesday	9.00-12.00	L3 Communications
Wednesday	9.30-12.30	L3 Word Processing
Wednesday	10.00-1.00	L3 Child Development & Play
Wednesday	12.30-2.30	L2 Personal Safety
Wednesday	12.30 – 2.30	L2 Maths
Wednesday	2.00-5.00	L3 Art & Ceramics
Wednesday	2.00-5.00	L3 Desktop Publishing
Wednesday	2.00-4.30	L3 Personal Effectiveness & Computers

Thursday	9.30-12.30	ESOL – L2 English – Listening & Speaking
Thursday	9.30-11.30	Computers – L3 Internet Skills
Thursday	10.00 -1.00	L2 Literacy Support- Reading/Writing/Spelling
Thursday	10.00-1.00	L2 Personal Care & Relaxation Techniques
Thursday	10.00-1.00	Cookery – L3 Breads, Pastries & Desserts
Thursday	11.45 – 1.45	Computers- L4 Computer Applications
Thursday	1.30 – 4.30	Cookery – L3 Breads, Pastries & Desserts
Thursday	2.00-4.00	Computers – L3 Computer Literacy
Thursday	2.00-4.30	Horticulture – Gardening For Beginners & Grow your own Vegetables
Thursday	7.00-9.00pm	ESOL English – L2 Reading & Writing

Friday	9.30 -11.30	Computers for Beginners
Friday	11.30 -2.30	Art – L3 Ceramics
Friday	12.00 – 2.30	Maths – L2 Data Handling

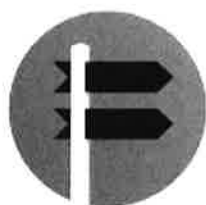
### ESOL is English for Speakers of Other Languages

Migrants and new community members in Ireland come from a wide range of cultural, linguistic, educational and social backgrounds. In any English language or ESOL classes across the country, you can find learners who are highly educated with professional and skilled backgrounds who are attending classes to learn English or **improve their English**. However there are also a significant number of learners who are learning English who may have missed out on formal education in their country of origin and who lack the basic literacy skills to participate fully and benefit from 'standard' English language classes.

Courses available in reading, writing, listening & speaking and computers.

QQI Levels 1-5

**For more information or to register**  
**contact: 058-42774**



## **ONLINE COURSES**

<b>REF</b>	<b>COURSE TITLE</b>	<b>PROVIDER</b>
4357	<b>Graphic Design and Illustration using Adobe Illustrator</b>	eCollege
6150	<b>Print &amp; Digital Media Publication Using Adobe InDesign</b>	eCollege
12169	<b>Microsoft Outlook 2013 - Online</b>	eCollege
12162	<b>Project Management - Certified Associate (PMBOK) - Online</b>	eCollege
12167	<b>Microsoft Excel Expert 2013 - Online</b>	eCollege
12171	<b>Microsoft Word 2013 - Online</b>	eCollege
12172	<b>Microsoft Excel 2013 - Online</b>	eCollege
12166	<b>Microsoft PowerPoint 2013 - Online</b>	eCollege
12170	<b>Microsoft Access 2013 - Online</b>	eCollege
12168	<b>Microsoft Word Expert 2013 - Online</b>	eCollege
12173	<b>Visual Communication using Adobe Photoshop- online</b>	eCollege
12174	<b>Web Authoring using Adobe Dreamweaver-Online</b>	eCollege
20322	<b>Microsoft Windows Server 2012 -online</b>	eCollege
14634	<b>Speak Irish With Me</b>	eCollege
12161	<b>Changing Career to the IT Sector - Online</b>	eCollege
12175	<b>Java Foundations Certified Junior Associate</b>	eCollege
200265	<b>Software Testing - ISTQB Certified Tester Foundation Level</b>	eCollege
215214	<b>Java Associate Developer SE8</b>	eCollege
217676	<b>CompTIA Security + SY0-501</b>	eCollege
221074	<b>Microsoft Office Specialist Excel 2016</b>	eCollege
228070	<b>Microsoft PowerPoint 2016</b>	eCollege
228076	<b>Microsoft Word 2016</b>	eCollege
229547	<b>CompTIA Network +</b>	eCollege

REF	COURSE TITLE	PROVIDER
229605	Java Professional Developer SE 8	eCollege
229578	Certified Digital Marketing Professional - CDMP	eCollege
229877	Microsoft Access 2016	eCollege
230138	ECDL - Online	eCollege
231022	PRINCE2 Foundation	eCollege
237238	Introduction to Programming using Python	eCollege
254188	NALA - Basic Learning Skills by phone or online	NALA
251391	NALA – WriteOn Level 2 - Words & Numbers in Everyday Life - Online Adult Literacy course	NALA
254087	NALA – WriteOn Level 3 – Employability Skills - Online Adult Literacy course	NALA
254077	NALA – WriteOn Level 3 – General Learning - Online Adult Literacy course	NALA
254082	NALA – WriteOn Level 3 – ICT – Online Adult Literacy course	NALA
228121	Programming using JavaScript (Microsoft Technology Associate)	eCollege
251322	Introduction to Programming using HTML and CSS	eCollege

**ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE VIEWED ON**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES  
PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



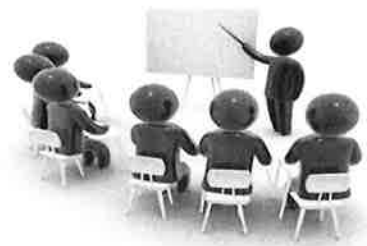
Comhpháirtíocht Leader Waterford Leader  
Phort Láirge Partnership



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**2019 TRAINING OPPORTUNITIES THROUGH WATERFORD WEXFORD  
EDUCATION AND TRAINING BOARD [WWETB]**

**FREE TRAINING FOR JOB-SEEKERS**



START DATE	COURSE	LOCATION	DURATION
23rd Sept 2019	<b>MICROSOFT OFFICE SPECIALIST EXCEL</b>	<b>Dungarvan</b>	2 evenings per week for 5 weeks
23rd Sept 2019	<b>RTITB COUNTERBALANCE FORKLIFT TRUCK OPERATOR</b>	<b>Dungarvan</b>	3 weeks Full Time
30th Sept 2019	<b>FIRST AID RESPONDER</b>	<b>Dungarvan</b>	2 evenings per week for 4 weeks
7th October 2019	<b>CV &amp; INTERVIEW PREPARATION</b>	<b>Dungarvan</b>	2 mornings per week for 2 weeks
21st October 2019	<b>SAFE PASS</b>	<b>Dungarvan</b>	1 Full Day [8am to 5pm]
23rd October 2019	<b>SAFE PASS</b>	<b>Tallow</b>	1 Full Day [8am to 5pm]
4th November 2019	<b>CV &amp; INTERVIEW PREPARATION</b>	<b>Dungarvan</b>	2 mornings per week for 2 weeks
4th November 2019	<b>START YOUR OWN BUSINESS</b>	<b>Dungarvan</b>	Monday & Tuesday evenings 6.30pm - 9.30pm for 10 weeks Note days and times can change
27th November 2019	<b>SAFE PASS</b>	<b>Dungarvan</b>	1 Full Day [8am to 5pm]
14th January 2020	<b>PREPARATION FOR ECDL</b>	<b>Dungarvan</b>	2 evenings per week for 5 weeks
24th February 2020	<b>ECDL VERSION 6</b>	<b>Dungarvan</b>	Tuesday & Thursday evenings from 6.30pm – 9.30pm for 13 weeks

2nd March 2020	DIPLOMA IN WOMEN'S AND MEN'S HAIRDRESSING	Dungarvan	39 weeks Full Time
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**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE **WWETB**  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG  
ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
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NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



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