# **JOB VACANCIES & TRAINING OPTIONS** 11<sup>™</sup> **DECEMBER 2019**

# WATERFORD, SOUTH TIPP & CORK

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ON-LINE @ WWW.WLP.IE UNDER JOB-SEEKER & EMPLOYER TAB - HIT JOB ADVERTS

Waterford Leader Partnership

# LOCAL EMPLOYMENT SERVICE

# SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDED CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION TO ACCESS SUPPORT FROM THE SERVICE YOU MUST BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT



FOLLOW US ON 1 - County Waterford LES



An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection







**DUNGARVAN OFFICE: LISMORE OFFICE:** 

2ND FLOOR, PRESENTATION BUILDING, MITCHELL STREET. Tel: 058 44077 JOHN BARRY HOUSE, LISMORE BUSINESS PARK, MAYFIELD. TEL: 058 58025



This Photo by Unknown Author is licensed under CC BY

# New Year - New Apprentices

West Waterford company seeking to hire x2 <u>Plumbers</u> <u>Apprentices</u> end of January 2020.

Interviews will be held early January.

# The employer is interested in meeting with candidates who:

- Have a keen interest in training to become a Plumber;
- Must hold Safe Pass & Manual Handling certification;
- Team workers who are motivated and interested in learning and who have the ability to take instruction;
- Have excellent communication skills; and
- Who are reliable and hardworking.

To apply please submit your CV to the Dungarvan Local Employment Service

<u>Westwaterford.les@wlp.ie</u>

Closing Date: Thursday 19th December 2019

# **Dungarvan Observer**

# Tuismitheoirí na Gaeltachta

# Folúntas: Oifigeach Forbartha (Cúige Mumhan)

Tá post mar Oifigeach Forbartha á thairiscint ag Tuismitheoirí na Gaeltachta.

Cuireann Tuismitheoirí na Gaeltachta cúnamh agus tacaíocht ar fáil do theaghlaigh atá ag tógáil a gclann le Gaeilge sa Ghaeltacht nó ar mian leo a leithéid a dhéanamh.

Is post ar chonradh go deireadh 2020 atá á thairiscint agus d'fhéadfadh sé go gcuirfí leis an tréimhse sin. Beidh an té a cheapfar fostaithe ag Tuismitheoirí na Gaeltachta agus freagrach do Cheannasaí na heagraíochta.

Beidh an tOifigeach Forbartha freagrach as seirbhísí, imeachtaí, ócáidí agus scéimeanna Thuismitheoirí na Gaeltachta i gCúige Mumhan a eagrú agus a fhorbairt. Beidh an tOifigeach Forbartha lonnaithe in oifig sa Ghaeltacht, roghnófar an ceantar i gcomhar leis an té a cheapfar sa phost.

Fáilteofar roimh iarratais ó dhaoine cumasacha leis an taithí agus na cáilíochtaí seo a leanas:

· Ardchumas Gaeilge, idir labhartha agus scríofa.

 Tuiscint agus taithí ar shaol agus ar earnáil na Gaeltachta agus na Gaellge.

 Cáilíocht ábhartha tríú leibhéal agus/nó taithí in aon cheann de na réimsí seo a leanas: pleanáil teanga, forbairt pobail, Gaeilge, cúrsaí oideachais, cúram leanaí nó cúrsaí cumarsáide.

 Scileanna maithe cumarsáide, áisitheoireachta, comhordaithe agus idirphearsanta.

· Taithí i dtionscadail a chur i gcrích.

Scileanna maithe ríomhaireachta.

Teastas iomlán glan tiomána.

39 uair oibre sa tseachtain a bheidh i gceist agus beidh roinnt oibre sa tráthnóna agus ag an deireadh seachtaine san áireamh.

Is ceart litir iarratais mar aon le CV reatha a sheoladh roimh 5in Dé Luain 13 Eanáir 2020 chuig:

An Ceannasaí, Tuismitheoirí na Gaeltachta SPLANC! Páirc Gnó na Ceathrún Rua An Cheathrú Rua Co. na Gaillimhe

nó chuig: sorcha@tuismitheoiri.ie

Is féidir tuilleadh eolais a fháil ach teagmháil a dhéanamh le hoifig Thuismitheoirí na Gaeltachta 091 869 571

Is fostóir comhdheiseanna é Tuismitheoirí na Gaeltachta

# DAIRY FARM ASSISTANT REQUIRED

Duties to include milking, feeding, herding, assist with calving and calf rearing.

Good stock skills and experience with operating machinery required.

Competitive salary.

Contact John 087 9218976

Waterford Joinery & Goldcoast Golf Resort Dungarvan

# Part-time Accounts Assistant and Office Administrator

Waterford Joinery Group is seeking an experienced Accounts Assistant who would also have Payroll experience in a similar role. You will be reporting to the Financial Controller and will be expected to meet deadlines.

#### Responsibilities:

- Perform and own the full Accounts Payable cycle including accurately coding and posting supplier invoices
- Perform monthly supplier reconciliations and investigate discrepancies as they arise
- Respond to internal and external supplier queries
- Perform weekly and monthly bank reconciliations
- Prepare Bi-monthly VAT returns
- Perform weekly Payroll
- Input employee's information for joiners, leavers and amendments.
- Include monthly ROS submissions with Revenue under new PAYE modernisation

#### Requirements:

 An absolute minimum of 5 years' experience in a similar position as Accounts Assistant with Payroll

Excellent interpersonal and communications skills.

- Experience in the following essential Sage 50 Accounts and Sage Micropay
- Attention to detail and accuracy
- Knowledge of Excel, Microsoft. IT skills.

Ability to work on own initiative and as part of a team Remuneration commensurate with experience Please send your application and CV to:

goldcoastpersonnel@gmail.com

MOTIVATED RELIABLE EXPERIENCED CHILDMINDER REQUIRED – To mind two children, aged 12 and 3 years, in their own home. Stradbally / Lemybrien area. Full driving licence essential. Tel. Ciara (087) 2206972. (20-12)

CARRICK-ON-SUIR AREA – Full-time worker on Dairy Farm wanted. Milking Cows, feeding Calves and General Farm Work. Need to be competent with Tractor work. Contact: (087) 2330105. (13-12)

KIND, RELIABLE CHILDMINDER REQUIRED – To mind three children in their own home in Ardmore. Typical hours 9.30 a.m. to 4.30 p.m. Monday to Friday. Two schoolgoing children and one toddler. Driver preferable. Please contact: (086) 3619346.

FEMALE WITH OWN CAR REQUIRED – To come to home in the Abbeyside area at 8.00 a.m. Monday to Friday to bring children to school and do some light housework. Some afternoons also required. Flexible hours. Immediate start. If interested ring (086) 2319713.

# **Dungarvan Leader**

13th December



THE 2 SISTERS RESTAURANT, DUNGARVAN

# A CHEF POSITION

HAS BECOME AVAILABLE TO JOIN OUR CREATIVE, ENERGETIC AND FAST PACED KITCHEN.

#### Applicants must have:

- A passion for preparing and cooking high quality dishes in a fast paced environment.
- · A minimum of 3 years experience.

There is a little night work involved in this job, only one Saturday night a month. This is a great opportunity for someone who wants to work mostly days but still gets a chance to create and cook an evening menu one Saturday night a month. No Sunday work. 39 hours a week based on a 4-5 day week.

Apply with C.V. and cover letter to: carolthe2sisters@gmail.com

# NURSE / RECEPTIONIST REQUIRED

FOR DENTAL PRACTICE IN DUNGARVAN

4 days per week

Reply to: **BOX NO. 744**, DUNGARVAN LEADER, 18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.

# DAIRY FARM ASSISTANT REOUIRED

Duties to include milking, feeding, herding, assist with calving & calf rearing. Good stock skills and experience with operating machinery required. Competitive salary.

Contact: JOHN 087 9218976

# EXPRESSIONS OF INTEREST

are sought for the role of managing a fully regulated professional financial services business in County Waterford.

The business is a high potential start-up, but with an existing network of contacts to begin from, and strong support will be provided to the manager by the experienced and respected Board of Directors. The services being provided by the business will be mainly in the areas of pensions, life assurance and mortgages. The successful candidate will have the opportunity to become a part-owner of the business after an initial period of successfully managing the business and meeting relevant targets as a non-proprietary employee. A competitive remuneration package will be provided. The successful candidate will have the following:

- A client first attitude
- At least 4 years relevant experience
- The QFA, or higher, qualification

All correspondence will be treated in the strictest of confidence, and should be sent to:

Box No. 747, Dungarvan Leader, 18 Mitchel Street,
Dungarvan, Co. Waterford.

# CHILDCARE ASSISTANT REQUIRED

TO COVER MATERNITY LEAVE FROM JANUARY

Minimum of FETAC Level 5 required

Reply to: BOX NO. 746, DUNGARVAN LEADER, 18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD



farm relief services

Co. Waterford Farm Relief Services Ltd. Farm Operators Wanted for Spring 2020 Candidates must be experienced in the following:

- · MILKING -
- · GENERAL FARM WORK ·
  - · FEEDING ·
- · ANIMAL HUSBANDRY
  - · TRACTOR DRIVING .

Full & part time positions | good rates experience is necessary

For more information please call:

FRS Office: 051 294277

TO APPLY PLEASE EMAIL YOUR CV TO:

info@waterfordfrs.le

OR POST TO: Waterford FRS Ltd, Ahanaglogh, Kilmacthomas, Co. Waterford X42 N284

Ger Malone Telephone: 087 3600725

Munister Express

# Waterford Joinery & Goldcoast Golf Resort DUNGARVAN

# Part Time Accounts Assistant and Office Administrator

Waterford Joinery Group is seeking an experienced Accounts Assistant who would also have Payroll experience in a similar role. You will be reporting to the Financial Controller and will be expected to meet deadlines.

#### Responsibilities:

Perform and own the full Accounts Payable cycle - including accurately coding and posting supplier invoices

Perform monthly supplier reconciliations and investigate discrepancies as they arise Respond to internal and external supplier queries

Perform weekly and monthly bank reconciliations
Prepare Bi-monthly VAT returns
Perform weekly Payroll
Input employee's information for joiners, leavers and amendments. Include monthly ROS submissions with Revenue under new PAYE modernisation

Requirements An absolute minimum of 5 years' experience in a similar position as Accounts

Assistant with Payroll
Excellent interpersonal and communications skills.

Experience in the following essential - Sage 50 Accounts and Sage Micropay
Attention to detail and accuracy

Knowledge of Excel, Microsoft, IT skills Ability to work on own initiative and as part of a team Remuneration commensurate with experience

Please send your application & CV to: goldcoastpersonnel@gmail.com



The Keogh Practice

# **MEDICAL SECRETARY** REQUIRED TO COVER MATERNITY LEAVE

The Keogh Practice have a vacancy for a medical secretary to cover maternity leave. Previous administration experience desired This is a great opportunity to work in a busy medical practice.

Training provided to the successful candidate. Please forward your CV to info@tkp.ie

GENERAL OPERATIVE WITH FULL CLEAN C LICENCE REQUIRED FOR AN IMMEDIATE START

CV'S TO INFO@WATERFORDINSULATION.IE





HEALTH SERVICE EXECUTIVE

# NURSING AND MIDWIFERY RECRUITMENT OPEN DAY

University Hospital Waterford, Monday 30th December 2019 from 10 a.m. to 3.30 p.m.

The Open Day will give you the opportunity to view our facilities by way of a guided four of the Hospital, meet with and discuss career pathways with our Nurse Managers from a number of specialties across the Hospital and also explore educational progression and development.

Please refer to the HSE website www.hse.ie/eng/staff/job-search/nursing where you can download the Job Description, Application Form and Additional Campaign information. You will have the opportunity to apply for and be interviewed on the day, your completed Application Form can be submitted at any time prior to the 30th December and you will be issued with a pre-arranged interview slot before you arrive. However, if you choose to submit your application on the day, we will try and facilitate you with an interview on the day, if you so wish.

Please ensure to bring Photo ID on the day (to include Licence, Passport, PPS Card and birth certificate). In order to get the most from your day we recommend that you take time to plan your visit.

We will be recruiting for a number of nursing positions across a variety of specialities including the following:

- Medical & Surgical Wards
- Haematology and Oncology Services
- Critical Care
- Cardiology Services
- Paediatric Services
- Emergency Department
- Maternity Department & Neonatal Services
- Theatre and Endoscopy Department
- Other specialist areas: Ophthalmology, Rheumatology and Dermatology

For informal Enquiries please contact the Recruitment Department by e-mailing UHWRecruitment@hse.ie or by Tel: 051 848446/848778

We look forward to welcoming you to University Hospital Waterford.



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HEALTH SERVICE EXECUTIVE

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- Critical Care

Waterford News + star 10/12/19

- Cardiology Services
- Paediatric Services
- Emergency Department
- Maternity Department & Neonatal Services
- Theatre and Endoscopy Department
- Other specialist areas: Ophthalmology, Rheumatology and Dermatology

For informal Enquiries please contact the Recruitment Department by e-mailing UHWRecruitment@hse.ie or by Tel: 051.848446/848778

We look forward to welcoming you to University Hospital Waterford.



Seirbhis Sláinte Níos Fearr

Building a Better Health Service



JOB OPPORTUNITY FOR Part Time Staff Nurse

Heathcare Assistant

SignaCare New Ross Nursing Home (formerly Millhouse Care Centre) is a newly refurbished 62 bed Nursing Home. Our services include: Residential care, Convalescence and Respite. We aim to promote and enhance quality of life for each resident. This is your opportunity to make a difference and join a caring and supportive team committed to providing high-quality person-centred care.

Previous experience is essential.

Please algrify with a CV ring cover letter to.
don@signacurenewross, ie
For further information contact the centre on: 051-447200
SignaCore New Ross is an equal opportunities employer.



MANUAL HANDLING HARNESS ABRASIVE WHEEL TRAINING

Our next safe pass course is on Thursday 12th December & Saturday 11th January

Call 052 6123111 or 086 8121590 or apply on www.semiton.com



**Tipperary ETB** invites applications for the following posts that may arise:

#### Ref 164

# PART TIME ADULT EDUCATOR -DOOR SECURITY / GUARDING SKILLS

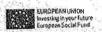
Please note: Evening Tutor hours may also be offered to Adult Educators from this competition

Further details/ qualifications required and application forms are available on our website www.tipperaryetb.ie

> \*Please see website for further information on specific posts required.

Closing date for receipt of applications is 12 noon on the 18th December 2019

Signed: Bernadette Cullen, Chief Executive





Risigas na hÉireann



Excel Electrical, established in 1996 is currently recruiting for an experienced

# Quantity Surveyor/ Estimator

Based at our head office in Callan, Co Kilkenny.

# Responsibilities:

- Estimating from drawings,
   Specifications and / or bill of Quantities
- Monthly Valuations
- · Pricing Variations
- Agreeing Final Accounts

# Qualifications / Skills Required:

- Degree in Quantity Surveying/Construction Economics
- At least 2 years' experience in a similar role
- Knowledge of Contract Law
- IT Skills Mircrosoft Excel/Word/Outlook
- Electrical estimating experience a distinct advantage

Please apply by email to mwalsh@excelelect.com

# PART-TIME BOOKKEEPER/ ACCOUNT'S CLERK

General Marie

SOLICITOR'S FIRM IN CARRICK-ON-SUIR

Experience with Harvest software preferred.

Apply with CV to grainne.boyle@nationalist.ie

# Cleaning Operative Castle Office Contracts - Dungarvan, Co Waterford

Cleaning operative required to work in a department store in Dungarvan, Main street.

Its 3 days per week, Tuesday 7-9am, Wednesday and Friday from 6-8pm.

Job Type: Part-time

Salary: €10.80 /hour

Job Type: Part-time

Salary: €10.80 /hour

Experience:

cleaning: 1 year (Preferred)

3 days ago

# Sample Admin - Lab Assistant Eurofins Ireland BPT - Dungarvan, Co Waterford

### Job Description

To process customer samples throughout the relevant laboratory keeping in mind efficiency, quality and accuracy standards as required by the company.

### Job Responsibilities

- Responsible for accurately logging samples into the system in a timely manner.
- Responsible for ensuring samples are brought to the laboratories as quickly as possible.
- Responsible for keeping the laboratory area clean and tidy in both 'seen' and 'unseen' areas.
- Responsible for administration of documentation with reference to samples i.e. filing.
- Responsible for disposing and return of retained samples at regular intervals and completing all relevant documentation in this area.
- This person will be responsible for providing cover for other members of staff as required.
- This person will ensure that all documentation is carried out on time, accurately and legibly.
- They are responsible for keeping their training records up to date and initiating training where possible when free from work.
- Responsible for adhering to all company standards in the area of safety, housekeeping and quality, notifying management of any discrepancies.
- Responsible for cleaning laboratory equipment as required e.g. refrigerators, incubators etc.
- Responsible for providing assistance in laboratories if time allows. Responsibilities may include stocking of areas with consumables.
- As with all members of staff this person is responsible for ensuring that customers requirements are fully met and in so doing will be flexible to work in any area of the business as is required.
- Completion of other duties as required.

### Qualifications

#### **Education / Qualifications**

- NCEA certificate in a related discipline or administrative qualification is preferable.
- A minimum of 1-2 years record keeping experience (preferably electronic records).

### Additional Information

- GMP experience is preferable
- Good team player
- Good communication skills both internally and externally

# Contract Driver Domino's Pizza - Dungarvan, Co Waterford

#### Who are we?

We're the number one pizza company in the world and this is a fantastic opportunity for you to join our team and play a major role in our brand's success.

Making around 85 million pizzas a year, Domino's uses only the freshest, highest quality ingredients. Our expertise and passion for delivering hot and fresh pizzas has earned us numerous awards and the loyalty of millions of pizza lovers around the world.

Our Domino's culture is created by friendly, positive people who value the diversity of those working at the company, and we believe that hard work should also be fun! Everything we do is geared towards delivering great tasting handcrafted pizza, perfectly and on time. You'll be joining a brand that is truly passionate about customer service, our people and giving back to the community.

### Who are we looking for?

At Domino's Pizza, we're looking for people with lots of energy and get up and go, a positive attitude and a willingness to succeed. We are currently recruiting Contract Drivers in our X branch

Experience isn't necessary as we'll provide you with a full induction and training programme. You need to have a full Irish or EU Driving License and be at least 18 years old with 6 or less penalty points. You must have your own car or van which is fully taxed, insured and has a valid NCT.

### What does a Domino's Contract Driver do?

This role offers great flexibility with hours available throughout the day and week. Contract drivers deliver outstanding quality and service to our customers and represent the brand on the road in a positive manner at all times

### What's in it for you?

Our benefits include:

- Competitive pay
- Flexible working hours
- Full training
- GPS and Phone for the shift (you can't get lost!)
- 3rd party Insurance while delivering orders
- Free staff meals
- Company discount
- Free uniform

3 days ago

# Kitchen Design Consultant Temple Hire - Dungarvan, Co Waterford

We are looking to recruit an experienced Kitchen Design Consultant to work in Waterford.

The job will include prepare detailed drawings, 3D modules with proper locations for plumbing & electrical services.

Must have experience in designing construction builds / bespoke furnitures.

At least 3 years experience working in a similar environment.

Able to work under own initiative & within a team.

Must have good communication skills.

A positive and enthusiastic attitude.

Job Types: Full-time, Permanent

1 day ago



We're hiring a bar manager. Please see below.





The Park Hotel, Dungarvan, Co. Waterford

T: +353 58 42899

E: hrmanagen@parkhoteldungarvan.com

www.parkhoteldungarvan.com

# The Park Hotel Dungarvan

Send Message

Bar

**Advertised on facebook** 



So ladies here we go again the hunt is on ( me and all of you should be well use to it by now  $\mathfrak{S}(\mathfrak{S})$ 

Experience in shellac nails necessity  $\sqrt[4]{2}$  gel/acrylic nail essentials  $\sqrt[4]{2}$ 



**(1)** 16

4 Comments 20 Shares

# **Advertised on facebook**

MENU

Q dungarvan

Waterford

2 Waterford Dungarvan Jobs

# **Chef De Partie**

Gather & Gather

- Dungarvan
- € TBD
- Permanent | Full Time
- ① 03 Dec

You love Food - You are brimming with Ideas? You want everyday to be better than the last - You are passionate about what you do - You want to join a team that feels the same \* To carryout tasks set...

# Chef



- 2 Sisters Restaurant
- **Q** Dungarvan, Co. Waterford
- € DOE
- Permanent | Full Time
- ② 05 Dec

A position has become available to join our creative, energetic, and fast paced kicthen. Our menu is packed with trendy and creative dishes that taste and look great. Our menu is constantly changing...

Don't Miss Out

We can email you jobs like these

Your Email

OK

By clicking ok you accept our terms and conditions

**Related Locations** 

Waterford

All Full-Time Part-Time Employers Agencies Relevance | Date

# Accounts Assistant QM Specials Ltd – Lismore, Waterford

Co-ordinate all monthly accounting activities

Report into the wider Group

Job Types: Part-time, Permanent

# Experience:

Finance or business: 1 year (Preferred)

# LEGO Assistant Bricks 4 Kidz - County Waterford

Bricks 4 Kidz is an international children's enrichment franchise which provides play based educational programmes through LEGO®. Each programme has been designed to teach the principles and methods of Science, Technology, Engineering and Maths (STEM), to children aged 3-16.

Bricks 4 Kidz in **Co**. **Waterford** now have an opening for a LEGO Tutor to join their expanding team on a part-time basis.

## This role will commence in January.

#### Your new role

- You will take part & lead groups of children in various activities including birthday parties, camps, in-school workshops, after-schools and several other workshops
- You will visit schools in your area to conduct in-school workshops & after school workshops
- You will use the Bricks 4 Kidz lesson plans to conduct classes.
- Full training will be provided in all Bricks 4 Kidz activities

### What you'll need to succeed

- Ideally, you will have teaching experience or have worked with children in some capacity
- Excellent communicator & have a bright personality
- Able to relate to kids and be able to engage with them
- Excellent customer service and be able to interact with parents and teachers
- An ability to multi-task & work under pressure
- Own transport and be flexible with the hours you can work

## What you'll get in return

- You will be working in a fantastic environment with a great work-life balance
- You will be in a rewarding position introducing kids to the principles of STEM

### What you need to do now

To apply for the position of LEGO Tutor please submit a copy of your CV by clicking "APPLY NOW."

Job Type: Part-time

Location: County Waterford (Preferred)

Licence: Drivers (Preferred)

Language: Irish (Preferred)

5 days ago

# Warehouse Operative Not Disclosed - Waterford

This is a unique opportunity to join the warehouse team within an expanding retail store in Waterford City. There will be opportunity for further training in needed areas. Our service includes general retail to individual customers but we also serve larger B2B orders either through our store or via online.

Mon to Fri 9am to 5pm, some work outside of these hours may be required but only occasionally.

37.5hrs per week - Full Time, Permanent Position

Salary: DOE

Start Date: January 2020

#### **Duties will include:**

Warehouse and stock control

- Ordering and maintaining minimum stock of all items
- Working within a team to help maintain and manage large customer orders along with smaller online orders
- Responding to in-house email queries
- Some administration duties
- Some maintenance housekeeping duties to keep warehouse in order
- Attend monthly meetings with company director and other staff
- Ad hoc duties

#### The Ideal candidate will be:

- Minimum of 2 years warehouse stock control experience
- Forklift license desirable
- Must be proficient an have experience in stock systems
- Ability and desire to learn and share expertise of products and trends to fit our customer's needs, this may include the opportunity to up skill and complete further training where needed
- Initiates completion of tasks or activities without necessary supervision
- Must have IT skills in Word and Excel
- Calm under pressure
- Work well within a team
- Professional in appearance
- High level of organisational experience

Job Types: Full-time, Permanent

Experience: Warehouse: 3 years (Preferred)

Education: Leaving Certificate (Required)

Licence: Forklift licence (Preferred)

6 days ago

# Van Driver Murphy Larkin Timber Products - Waterford

We are currently seeking a temporary van driver, this may lead to a full time position.

2 years Van or Lorry driving experience necessary. Experienced driver around the country.

Full Clean driving licence

Job Types: Part-time, Temporary

# Location:

Waterford (Preferred)

# Licence:

- B Driving licence (Preferred)
- C driving licence (Preferred)

1 day ago

# Administrative Assistant Bolands Waterford - Waterford

Bolands Waterford are currently recruiting an Administrative Assistant to join one our Waterford City Motor Dealership

# **Key Responsibilities:**

- Accounts administration including data preparation and entry.
- Handling invoice queries & assisting in resolutions.
- · Preparing reports using Excel.
- Timely delivery of reports including the collection, preparation and maintenance and dissemination of all data.
- Review accuracy of costings and investigating & solving issues as they arise on ERP system.
- Actively support Continuous Improvement initiatives within the company.
- Liaising with staff in various departments across the business.
- Ad hoc duties as required.

# **Skills/Experience Required:**

- Relevant experience in admin/accounts or similar role is an advantage
- Strong IT skills including advanced MS Excel skills.
- Experience of ERP and Kerridge software is an advantage.
- Excellent communication and interpersonal skills & proven ability to multi-task.
- Strong attention to detail and a high level of accuracy with numbers.

5 days ago



# Scaffolder O'Neill & Brennan - Waterford

Full-time, Temporary €18.86 an hour

Salary: €18.86 - 18.86 per hour

Reference: LC091219

O'Neill and Brennan, Ireland's dedicated construction recruitment company is currently recruiting for an Advanced Scaffolder for a client of choice in the Waterford area.

This role is expected to run for approximately two weeks, however, we may be able to offer long term work to the successful candidate.

Valid Safe Pass card, CSCS card and Manual Handling cert required for this role.

If interested, please email CV to a.hickey@oandb.ie or phone 087 996 1714 during office hours, Monday to Friday, 9am to 5pm.

# **INDCOR**

1 day ago

Clannad Care posted a job.

Sponsored - 🚱

Clannad Care are currently recruiting for Healthcare Assistants in Waterford in a hospital setting, Monday - Friday.

# Requirements:

- √QQI Level 5(8 Modules) or equivalent
- √Ward experience essential
- Mandatory training up to date
- Apply here today or email Bridget with a copy of your CV to: bridget@clannadcare.ie

Or.

To recruitment team on: 1800-815-668.



CLANNAD CARE

# Healthcare Assistants (hospital) Required - Waterford

Apply Now

Waterford · Part-time

**Advertised on facebook** 



Home About Us >

Jobseekers ~

Employers •

Contact Us

& Register A Log In

Overview

**Q** Location:

Ireland

Ireland

Job Title:

 Hours: 40 h / week
 No of Positions: 1
 Rate:

Carrick-On-Suir, County Tipperary, Ireland Kilkenny, County Kilkenny,

Plasterers Labourer

To be Confirmed

Phone Contact:

0872839927

Company

Company Details Confidential

Waterford, County Waterford,



PAID POSITION



# Company Details Confidential

Ref: #JOB-2131670

Plasterers Labourer required
South Tipperary / Waterford / Kilkenny area

Experience Preferable Transport Essential

Please phone 087-2839927 for more details

#### Career Level

Not Required

#### Candidate Requirements

### Essential

- Minimum Experience Required (Years); 2
- Minimum Qualification: No Qualification

### Desirable

- Ability Skills: Communications, Interpersonal Skills
- Competency Skills: Labouring, Teamwork, Time Management, Working on own Initiative
- Driving Licence: Full B, Learner permit B

Application Method Please apply to this vacancy by the following means:

Method Of Application

Phone

 $\hbox{\tt $\Omega$ Contact Details}$ 

0872839927

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### Our Mission

We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

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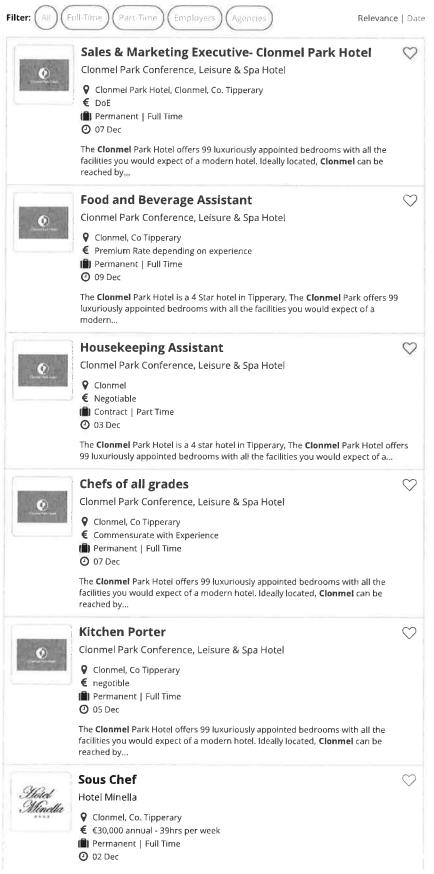
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# 6 Tipperary Clonmel Jobs



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**♀** Cork

3 Cork Youghal Jobs

# **Sous Chef**



Clancy's Bar & Restaurant

- Youghal
- € DOE
- Permanent | Full Time
- ① 05 Dec

**Youghal**, Co. Cork - We are looking for a Sous Chef coming from a background where imagination in cooking and attention to detail has been prevalent and can demonstrate a real desire...

# **Leisure Attendant**



Aura

- Youghal, Cork
- € Competitive
- (iii) Contract | Part Time
- **②** 08 Dec

We are currently looking for a Part Time Leisure Attendant to join our team at AURA **Youghal** Leisure Centre. Aura's vision is for a healthier and happier Ireland. Its mission is to...

# Staff Nurse (General),



Cork & Kerry Community Healthcare Organisation

- Cork & Kerry
- € Depending on experience
- (a) Contract | Full Time
- ② 08 Dec

**Youghal** Job Title - Acting Staff Officer, HSE, Social Care Division. Location: A panel will be formed to fill posts as they arise in the following Community Hospitals in Cork & Kerry...

Don't Miss Out

All भिद्यामगानावां शिक्षमधंविक्तांके ethephoyers Agencies Relevance | Date

# Truck washing operative - Fermoy Fleetwash Environmental Ltd - Fermoy, Co Cork

Due to continued expansion we require a part time truck washing operative(helper) to service our clients in the Munster region. The ideal candidates must be over 18, be physically fit and work well as part of a team.

The role will average 18-20 hours per week typically involving 2 days between Monday - Friday and a Saturday every 3 weeks. You must be able to work flexible hours.

Fleetwash environmental is a family owned business that operates a nationwide truck washing, valeting, refrigeration and exterior building washing service. There will be plenty of variety as the role requires you to travel in teams to customers site in the Munster region.

Full training is provided. Job Type: Part Time

Job Type: Part-time

Salary: €10.50 /hour

Reference ID: Fermoy - part time

Job Types: Part-time, Permanent

Salary: €10.50 /hour

Location:

Fermoy, County Cork (Preferred)

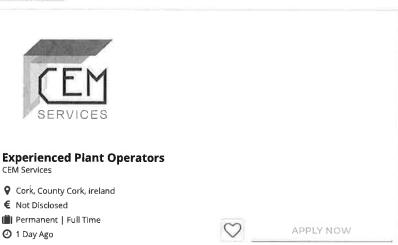
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**♀** Location

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Description Company Details



Wanted: Experienced Plant Operators (360 Excavator, Dumper & Loadall Operators).



Projects: East Cork - Midleton Area.

Projects: West Cork - Bantry Area.

Valid Safepass & Manual Handling essential.

Confined Space & Abrasive Wheel Training Advantageous.

Immedidate Start.

Apply with CV AND Cover Letter.

Skills

Quarries, Labouring, Manual Handling, Excavation, plant operator



#### **CEM Services**

- 📤 Michael Ryan
- **4** +353 214623630
- **♀** Kilmountain Cross Midleton Cork

CEM prides itself on their ability to deliver the complete solution to the construction industry;

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#### **Description Company Details**

CELTIC WATERCARE LTD is a leading player in the provision of Technical Solutions & Speciality treatment products/chemicals for Water/Wastewater treatment to Industrial/Municipal clients in Ireland and the UK.

#### Role:

We currently require a Warehouse Operative for our busy warehouse based in Little Island.

We are looking for an enthusiastic, energetic and ambitious Forklift Driver & Warehouse Operative to join our growing team.

You must hold a valid Forklift license and have current experience working in a busy warehouse environment.

This is an immediate and permanent position, working Monday to Friday 9 to 5.30 pm.

Previous warehouse experience to include picking, packing, dispatch, stock movement and storage is essential.

#### Requirements:

- Fork Lift experience
- Knowledge of manual handling techniques with valid certificate
- Self-motivated team player and Problem solver with ability to think in an innovative manner
- Good communication skills and commercial awareness
- IT skills with working knowledge of MS Office packages & experience of working with computerised systems.
- Consistent attendance and availability at all times is essential to facilitate the effective running of the warehouse to a high standard
- Proven track record in a busy Warehouse



#### Celtic Watercare Ltd

♥ Unit 17 Little Island Business Park Little Island Cork T45 XP23, Co. Cork, Ireland

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### Warehouse Operative/ Porter

**EZ Living Interiors** 

- Little Island, Cork
- € Negotiable
- Permanent | Full Time
- ① 1 Day Ago



APPLY MOW

### Description Company Details

Due to our continued expansion and the opening of a new state of the art warehouse we are currently recruiting for full-time Warehouse Operatives and Store Porters in the Cork Area. If you are enthusiastic, hardworking and want to deliver high quality service then this is an ideal opportunity for you to join an expanding company with a first-class reputation.

#### **Key Duties:**

- Understand, implement, and carry out all Company policies, procedures, and standards
- Monitoring the dispatch of deliveries
- Monitor and manage the movement of all stock from warehouse to shop floors
- Monitor and manage the receipt of all required and relevant paperwork from drivers on a daily basis
- Cycle counts
- Maintain systems, processes and develop where appropriate
- Communicate effectively and assertively with drivers and harness good working
   relations.
- Liaise with other departments in company to ensure monitoring of all stock movements

### **Qualifications:**

- Must have a valid B class driving licence
- Experience in a busy warehouse an advantage but more important that the candidate demonstrate initiative and an aptitude to learn quickly
- Working knowledge of MS Office packages & experience of working with computerised systems
- · Current forklift licence for reach and counterbalance
- Current manual handling certificate
- Excellent attention to detail and accuracy
- Strong communication and interpersonal skills.



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#### **Junior Website Administrator**

EZ Living Interiors

- **♀** Little Island, Cork
- € Not Disclosed
- ( Permanent | Full Time
- O Today



APPLY NOW

**Description Company Details** 

#### **Primary Functions:**

We are seeking an eager Junior Website Administrator to join our expanding team at our head office in Cork.

#### Key areas of responsibility

- Process online sales
- Manage online customer service
- Respond to and resolve queries from online chat portal
- Managing deliveries and collections for online orders
- CMS Management & ensuring timely updates on the website for new products
- Liaise with Marketing, Purchasing and Graphics teams to ensure our online presence is up to date
- Provide support for regular photoshoots
- Carrying out necessary ad-hoc website administration duties.

## The role requires:

- Strong computer skills: an advanced knowledge of Office products essential
- Customer Service experience, preferably experience over phones

## The successful person will be:

- Excellent interpersonal and communication skills
- Disciplined and organized with the ability to work in a fast-paced environment
- Energetic, enthusiastic, flexible and not afraid of hard work
- Good time management with the ability to prioritise tasks
- Suitable for a recent graduate

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## **Night Sorter**

Dangan Recruitment

- Little Island, Castleview, County Cork, Ireland
- € Not Disclosed
- [ Contract | Full Time
- ② 1 Day Ago



APPLY NOW

**Description Company Details** 

Dangan Recruitment are looking for Mail / Parcel Sorters for an immediate start for a client based in Little Island, Cork. With more than 250 franchise partners across Ireland, from Cork to Belfast and almost everywhere in between, our commitment to delight our customers at every point in their parcel's journey is what sets us apart from our competitors.

- · Manual handling is required for this role
- Sorting mail and parcels
- · Loading onto vans for morning

#### Please note the following

- Please note this role involves working night shifts
- Working shifts are normally 11pm-7am
- Knowledge of the local area is a distinct advantage
- Valid up to date Manual handling is ESSENTIAL
- Hourly rate for this role is €11.00 per hour

\*\*The successful candidate must be available for an IMMEDIATE start\*\*

This is a temporary role with a view to permanency for the right candidate

Skills:

Sorting, Warehouse, Logistics



**Dangan Recruitment** 

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Q Job title, Skill or Company

Location

<< Return to Job Search



# **Rigid Truck Driver - Cork**

Kings Laundry

- Little Island, Cork
- € €13.00 per hour
- Permanent | Full Time
- 03 Dec



APPLY NOW

## Description Company Details

A commercial laundry based in Little Island, Cork require candidates for Full time positions as a **Rigid Truck Driver**.

The role will involve the delivery and collection of linen from commercial companies.

#### You must hold:

- Full clean C + C 1 licence
- Full CPC with all five modules up to date
- Tacho Card
- · Good knowledge of Dublin and the surrounding areas

### This role is full time

- Days per week: 5/6
- Hours per week: 40+ hours
- Start Date: Immediate



Kings Laundry





# Full details of these vacancies can be found on www.jobsireland.ie

# Places available on CE Schemes for Co. Waterford & Surrounding Areas

- Caretaker [Ref: 2132428] Knockanore
   Caretaker in Knockanore Community Hall, Shamrocks GAA ground and Knockanore Parish.
- Maintenance Worker [Ref: 2132305] Dungarvan
   Cleaning, caretaking, general maintenance work at a scout's den in the Dungarvan area.
   Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.
- Environmental Worker [Ref: 2132090] Stradbally
   Duties to include: Grass cutting and strimming, litter control, machinery repair, maintenance and general upkeep of green areas of St. James Church of Ireland.
- Sports GAA Club Groundsperson [Ref: 2132172] Cappagh / Modeligo
   Duties to include: Grounds maintenance. Pitch lining. Dressing room cleaning. General
   horticultural work. Applicants should supply suitable character references and be prepared to
   complete a Garda vetting application form.
- Sports Club Groundsperson [Ref: 2132171] Dungarvan
   Duties will include: Grounds maintenance. Pitch lining. Dressing room cleaning. General horticultural work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.
- Maintenance Person / Groundsperson [Ref: 2131801] Kilmacthomas
  Duties to include cleaning, and maintenance of the Hiking center including laundry and making up of the 22 beds as required. Some outdoor maintenance also required.
  Location: Rathgormack Hiking Center
- Maintenance Person / Groundsperson [Ref: 2131802] Portlaw
   Ground-person, general duties in the Holy Well and Graveyard in the Mothel area, which will include grass cutting and general upkeep of the area.
   Location: Mothel area
- Maintenance Person [Ref: 2131619] Kilmacthomas
   Duties will include: maintenance of pitch, lining pitch, cleaning dressing rooms and general upkeep of the club grounds.
   Location: Clonea GAA

### Caretaker [Ref: 2130981]

- Lismore

Duties will include maintenance and upkeep of walkways, grass cutting, use of strimmer to keep pathway along routes visible. Make sure signage is easily visible with maintenance and repair of styles and gates on the route. Litter collection and waste management, weed and pest control, planting. General caretaker duties, maintenance of buildings, carpentry work, painting, internal and external cleaning along with handling of stock and equipment. Serving customers, supervision of tour groups etc. Various other duties from time to time as required.

Caretaker [Ref: 2130114]

- Aglish

Working as a Caretaker in Aglish Community Hall, Geraldines GAA grounds and in Aglish village.

Groundsperson [Ref: 2129009]

- Mahon Bridge

Duties to include general maintenance of Crough Wood walk.

Environmental Worker [Ref: 2128927]

- Bunmahon

Job includes working within the copper coast area in Bunmahon and being involved in various projects during the year. Grass Cutting. Painting, weed control and keeping areas associated with the copper coast group up to a high standard.

# IF YOU WANT TO APPLY FOR ANY OF THE ABOVE POSITIONS PLEASE CONTACT YOUR CASE OFFICER

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE
CAN PHONE
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

**ELIGIBILITY CRITERIA:** You must be

- Over 21 years of age

- 12 months or more unemployed and

- Be in receipt of a social welfare payment

SALARY:

The rate of payment for new applicants based on 19.5 hours worked will be the equivalent to your existing personal rate DEASP payment plus a €22.50 participation bonus



# **Further Training**

Stone Carving Woodcarving Woodland Care, Maintenance & Development

Introduction to
Traditional Stonewall
Construction



info@carrigleacommunityproject.com

19 hrs - 📦

See below information on WITs 10 week part time Digital Marketing & Social Media Programme in the Dungarvan Enterprise Centre .. commencing in Jan 2020...





# **Back to Education Initiative (BTEI)**



# **COURSES STARTING IN JANUARY 2020**

BTEI is designed to ensure you build on your skills or develop new ones to help you return to work or progress in your current job. All our courses are <u>part-time</u> so are flexible around your other commitments.

BTEI is <u>available</u> and <u>free</u> to those with one or more of the following:

- No leaving certificate
- Social Welfare Payment
- A dependant of a Social

- Current Medical Card
- CE Scheme Participant

Welfare Recipient

Through the **Skills to Advance** initiative, **BTEI** is also free to employees who are currently in a lower skilled job *and/or* Age 50+ *and/or* are in vulnerable employment

Name:	Contact Phone Number:

# **DUNGARVAN ADULT EDUCATION CENTRE**

Computer Classes		INTERESTED?	
Wednesday	9:15 – 11:15	Internet and Email Skills – QQI Level 3	
Monday	9:15 – 11.15	Computer Applications – QQI Level 4	
Friday	11:30 - 13:30	Spreadsheet Methods (Excel) – QQI Level 4	

QQI Level 5 - Healthcare Support (2 year part-time)		INTERESTED?	
Monday	6:30 - 9:00	Care Skills	
Tuesday	6:30 - 9:00	Safety & Health at Work	
Wednesday	6:30 - 9:00	Care Support	
Thursday	6:30 - 9:00	Work Experience	

# **CAPPOQUIN ADULT EDUCATION CENTRE**

Office Skills – QQI Level 4		INTERESTED?	
Wednesday	9:15 – 11.15	Computer Applications	
Thursday	9:15 – 11.15	Business Calculations	
Friday	9:15 – 11.15	Business English	
Friday	11:30 - 1:30	Work Experience	

Healthcare Support - QQI Level 5		INTERESTED?	
Monday	11:30 - 1:30	Safety & Health at Work	
Wednesday	11:30 - 1:30	Care Skills	

For further information or to book your place on any of the BTEI courses, contact **Edel Walsh** on **086-0460987** or **edelwalsh@wwetb.ie** 









# 2019 TRAINING OPPORTUNITIES THROUGH WATERFORD WEXFORD EDUCATION AND TRAINING BOARD [WWETB]





START DATE	Course	LOCATION	DURATION
13th January 2020	RTITB COUNTERBALANCE FORKLIFT TRUCK OPERATOR	Midleton	4 weeks Full Time
13th January 2020	CV & INTERVIEW PREPARATION	Cappoquin	Evenings – for 2 weeks [ Days to be confirmed ]
14th January 2020	PREPARATION FOR ECDL	Dungarvan	Evenings – for 5 weeks [ Days to be confirmed ]
14th January 2020	CV & INTERVIEW PREPARATION	Dungarvan	Evenings – for 2 weeks [ Days to be confirmed ]
20th January 2020	TIG OR MIG WELDING OR MANUAL METAL ARC WELDING	Waterford City	Monday/ Tuesday/ Wednesday evenings from 5pm – 9pm for 5 weeks
28th January 2020	RECEPTION AND FRONTLINE OFFICE SKILLS	Waterford City	Tuesday & Thursday evenings from 6pm – 9pm for 11 weeks
4th February 2020	MANUAL AND COMPUTERISED PAYROLL AND BOOKKEEPING	Dungarvan	Evenings – for 16 weeks [ Days to be confirmed ]
11th February 2020	FIRST AID RESPONDER	Dungarvan	Evenings – for 4 weeks [ Days to be confirmed ]
18th February 2020	TRAINING NEEDS IDENTIFICATION AND DESIGN	Dungarvan	Evenings – for 10 weeks [ Days to be confirmed ]
24th February 2020	ECDL Version 6	Dungarvan	Tuesday & Thursday evenings from 6.30pm – 9.30pm for 13 weeks
2nd March 2020	DIPLOMA IN WOMEN'S AND MEN'S HAIRDRESSINF	Waterford City	39 weeks Full Time

2nd March 2020	DELIVERY DRIVER - B LICENCE	Waterford City	9 weeks Full Time
6th March 2020	SAFE PASS	Dungarvan	1 Full Day [8am to 5pm]
6th April 2020	Bus Driving – D Licence	Cork City	15 weeks Full Time
7th April 2020	SUPERVISORY MANAGEMENT	Dungarvan	2 evenings per week for 10 weeks [ Days to be confirmed ]

ALL OF THE ABOVE COURSES ARE <u>ORGANISED AND DELIVERED</u> BY THE **WWETB**THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"
FOR YOUR COURSE OF PREFERENCE

# TO VIEW ALL <u>TRAINING OPPORTUNITIES</u> AND <u>COURSE PROFILES</u> PLEASE LOG ONTO <u>WWW.FETCHCOURSES.IE</u>

IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE COURSES PLEASE CONTACT YOUR CASE OFFICER

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE
CAN PHONE
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - Tel: 058 44077







