

# THIS WEEKS JOB VACANCIES

**15<sup>th</sup> January 2020**

## *South Tipperary, Waterford and Kilkenny Job Vacancies*

If you require any assistance with applying for any vacancy

Please contact

Annie Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

**Tel: 051-649516**

**LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**

**Visit [www.wlp.ie](http://www.wlp.ie) for job vacancies and upcoming training courses and also  
follow us on Facebook (County Waterford LES)**



An Roinn Gnóthaí Fostaíochta  
agus Caimíre Sóisialaí  
Department of Employment Affairs  
and Social Protection



# SAFE PASS COURSE

TO BE HELD IN CLONMEL ON  
THURSDAY 23rd JANUARY &  
SATURDAY 8th FEBRUARY

TO BOOK TELEPHONE  
052 6123111 OR 086 8121590  
OR EMAIL: [peter@semiton.com](mailto:peter@semiton.com)

## Blanco Nino Ltd

Are seeking quotations from suitable suppliers  
for the supply of a

### Corn Tortilla Production & Baking Line

for their factory at Carrigeen Business Park, Clonmel.  
The equipment must be capable of handling a range of product  
diameters and must include a Masa Dough Feeder System.  
The equipment line will include a Triple Pass Baking Oven,  
Cooling Belts and Counter Stacker.

#### For full Tender information contact:

Mr Gerry Raftery, Project Consultant, at Blanco Nino Ltd  
Email: [Gerry.raftery@blanco-nino.com](mailto:Gerry.raftery@blanco-nino.com)

The winning Tender will be selected based on the lowest price  
tendered which meets the specifications of the contract.

The closing date for receipt of complete Tenders is

**Friday 7th February 2020**

Tenders received after the closing date specified  
will not be accepted.

## TWO DELI ASSISTANTS REQUIRED

For Busy Deli In Tipperary Town  
Part-Time & Full-Time  
Experience Desirable  
But Not Essential

Call **086-2641736**  
For Interview



## Fethard, Co. Tipperary

We are recruiting for the  
following positions:

# STAFF NURSE TEMPORARY KITCHEN ASSISTANT

Detailed job descriptions available  
on request

To apply please forward C.V. to  
[info@willowbrooklodge.ie](mailto:info@willowbrooklodge.ie)

for the attention of  
**Gina Slattery, Director of Nursing.**

## AQS ENVIRONMENTAL SOLUTIONS

ARE LOOKING  
TO RECRUIT

## AN ENGINEER

FOR THE

**CCTV  
DRAINAGE**

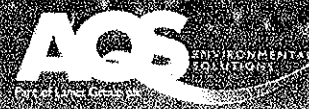


**GIS SURVEYING  
DEPARTMENT**

Applicant must be  
proficient in AutoCAD

- Must be able to read/  
interpret site network  
drawing and generate  
accurate reports
- Some experience in  
tenders and doing quotes  
and liaising with clients  
and operational teams
- Previous experience  
of GPS survey, infonet  
software or Pipeline cctv  
surveying an advantage
- Must have full and  
clean "B" licence
- Job based in Head Office  
near Johnstown,  
Co. Kilkenny just off M8

Send CV's to [recruitment@aqssolutions.ie](mailto:recruitment@aqssolutions.ie)



# COOLMORE

## JOB TITLE:

# ASSISTANT ACCOUNTANT

## THE ROLE

This is an exciting opportunity for a part qualified accountant who wants to progress their career.

### Key Responsibilities

- Assist with preparation of monthly management accounts including analysing and investigating variances
- Assist with Annual budgeting and forecasting process
- Assist with preparation of year end Financial accounts for audit and liaising with external auditors
- Assist with preparation of year end Tax returns
- Preparation of both routine and ad hoc management reports
- Preparation of Vat returns
- Assist with continuous improvement of financial reporting processes
- Other ad hoc projects and duties as required

### Requirements for the role

- Part qualified accountant
- Strong IT skills and familiarity with financial accounting and reporting systems
- Microsoft Office (especially Excel) experience
- Fast learner able to work on own initiative, independently and to deadlines
- Good business acumen
- Good attention to detail
- Strong interpersonal skills

### Salary

- Depending on experience

## JOB TITLE:

# FINANCIAL ACCOUNTANT

## THE ROLE

This is an exciting opportunity for a dynamic accountant to get commercially involved in a business environment. The ideal candidate will be a big 4 qualified ACA with up to 4 years PQE.

### Key Responsibilities

- Preparation of monthly management accounts including analysing and investigating variances
- Preparation of monthly balance sheet reconciliations
- Annual budgeting and forecasting process
- Statutory reporting and liaising with external auditors
- Corporate restructuring and tax planning work
- Financial analysis, reporting expertise and financial support to the business
- Continuous improvement of financial reporting processes
- Other ad hoc projects and duties as required

### Requirements for the role

- Strong technical accounting skills
- Strong IT skills and familiarity with financial accounting and reporting systems
- Aptitude to learn and progress
- Strong business acumen
- Excellent interpersonal skills with ability to liaise with senior management

### Salary

- Depending on experience

To apply to either role please forward up to date CV and cover letter to [hr@coolmore.ie](mailto:hr@coolmore.ie)

# DRIVER/GENERAL OPERATIVE

required for a part-time position.  
*Full Clean Licence essential.*

**Apply to BOX NO: 321**  
C/o The Nationalist, Queen Street,  
Clonmel, Co. Tipperary.



# VACANCY POST OF MAINTENANCE WORKER

Aiseiri, Cahir

**A vacancy has arisen at our Cahir centre.**

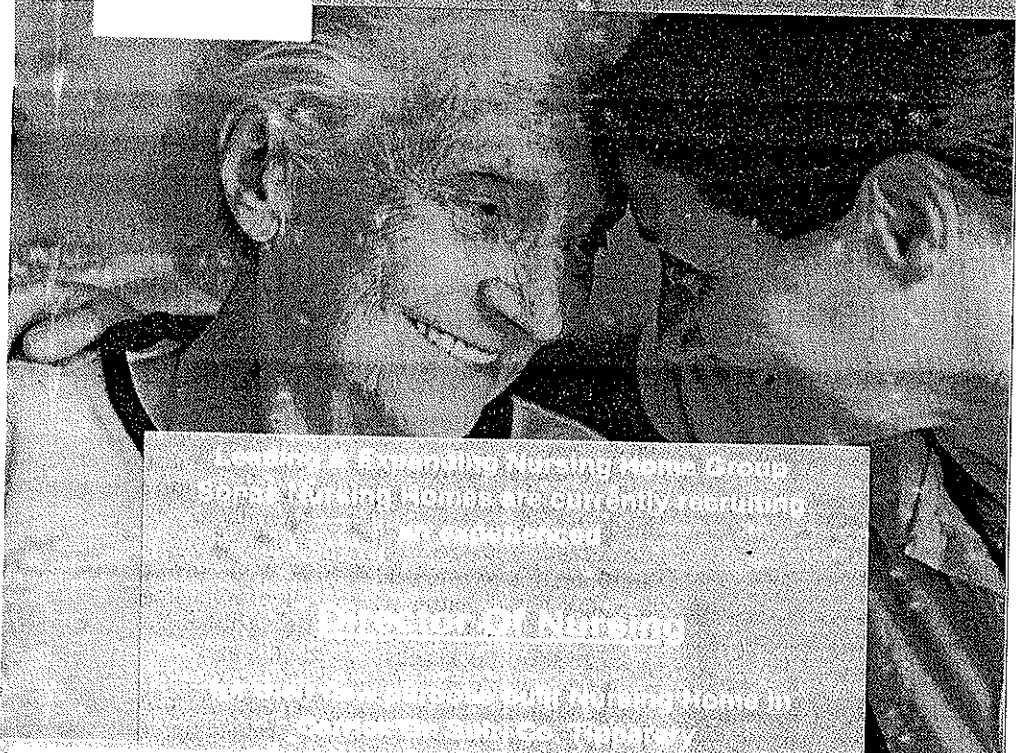
To apply for this position, please forward C.V. with cover letter to: [scassidy@aiseiri.ie](mailto:scassidy@aiseiri.ie)  
For enquiries regarding this position, please contact Sara Cassidy on Tel: **0527441166**.

Closing date for receipt of Application is **Monday 27th January at 4pm.**

Aiseiri is an Equal Opportunities Employer

**Sonas**  
*Together's Better*

COMMITTED TO QUALITY CARE



Leading & Expanding Nursing Home Group  
Sonas Nursing Homes are currently recruiting  
An experienced

**Director Of Nursing**

to oversee all nursing staff and home in  
Carrick On Suir, Tipperary

We are seeking a dynamic  
individual  
who has a minimum of 3 years  
experience  
in a senior management role.  
the candidate should have  
an extensive understanding of  
regulatory roles and  
responsibilities with this  
position

Sonas Nursing Home, Carrick On Suir, Co.  
Tipperary

**Contact Us**

Please contact our HR  
Department

P: 09064 71017,

E: [recruitment@sonas.ie](mailto:recruitment@sonas.ie)

W: [www.sonas.ie](http://www.sonas.ie)

## BOOK-KEEPER

Experienced bookkeeper available for work  
in accounts/office on a Part-Time basis

Please forward you replies to Box 197, The Munster Express,  
37 The Quay, Waterford ... Or by email to:  
munsterreplies@gmail.com

## ADVERTISING WORKS!

Contact Liz, Patrick or Doreen to  
place an ad: 057 500 100



## JOB OPPORTUNITY FORESTER

Irish Wood Producers is a forestry producer group  
based in the south east and is offering a full-time  
position to join our team.

The project forester will facilitate the wider  
membership in forest management activities.

Requirements for candidates include:

- Forestry 3rd level qualification
- A full driver's licence
- Strong organisational skills
- Report writing and document processing
- Good communication and commitment
- Motivation towards best practice

Irish Wood producers will offer the successful  
candidate a competitive salary package and career  
progression as a registered forester.

Interested parties are invited to submit a cover letter  
and current CV by email to:

**alex@irishwoodproducers.com**

or to Irish Wood Producers, Rising Tide Centre,  
35 South Street, New Ross, Co. Wexford  
by Wednesday 22nd January 2020



**etb**

Bord Oideachais agus Oiliúna  
Chill Chainmigh agus Cheatharlach  
Kilkenny and Carlow  
Education and Training Board

## Part-Time Cleaner

(Job Reference: 2019AUG97)

Coláiste Cois Siúire, Mooncoin

(7.5 hours per week approximately – 2.5 hours three days a week)

Application form and further details are available on  
our website: [www.kcetb.ie](http://www.kcetb.ie) or by sending a stamped  
addressed envelope to the: Human Resources  
Department, Kilkenny and Carlow Education and  
Training Board, Kilkenny Office, Seville Lodge, Callan  
Road, Kilkenny. Tel: 056 7770966.

A panel may be created for the filling of other Cleaning  
Positions which may arise within the Kilkenny and  
Carlow Education and Training Board.

Closing date: Friday, 24 January 2020 (12.00 noon)  
Shortlisting may apply.

Kilkenny and Carlow ETB is an equal opportunities employer.



**energy saving solutions**

INSULATION > GLAZING > HEATING SYSTEMS

**Experienced Bookkeeper /  
Accounting Technician**  
Required for busy finance department

Experience managing accounts  
receivable / accounts payable and  
subcontractors.

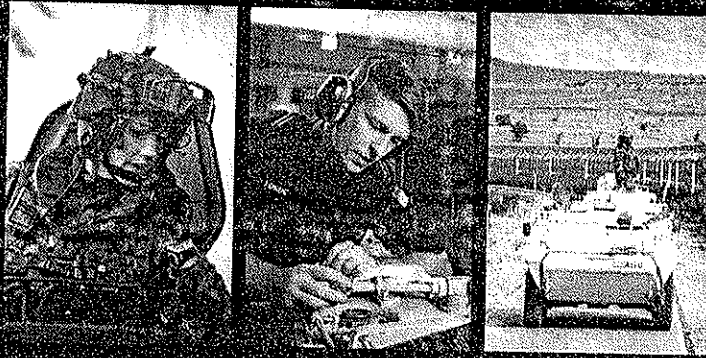
Great opportunity in a dynamic & fast growing  
business for the right candidate

Please send CV and cover note to  
[derek@waterfordinsulation.ie](mailto:derek@waterfordinsulation.ie)





**Óglaigh  
na hÉireann**  
IRISH DEFENCE FORCES



# DO YOU HAVE WHAT IT TAKES?

We are now recruiting for the Army and Naval Service  
For further information and to apply  
log on to [www.military.ie](http://www.military.ie)



[www.military.ie](http://www.military.ie)

**STRENGTHEN  
THE NATION**



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

## PANELS FOR:

- ASSISTANT PLANNER
- EXECUTIVE PLANNER
- CIVIL TECHNICIAN GRADE 2

Waterford City & County Council invites applications from suitably qualified candidates who wish to be considered for the above panels.

Application Forms and Briefing Documents for the above are available to be downloaded from Waterford City & County Council's website [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

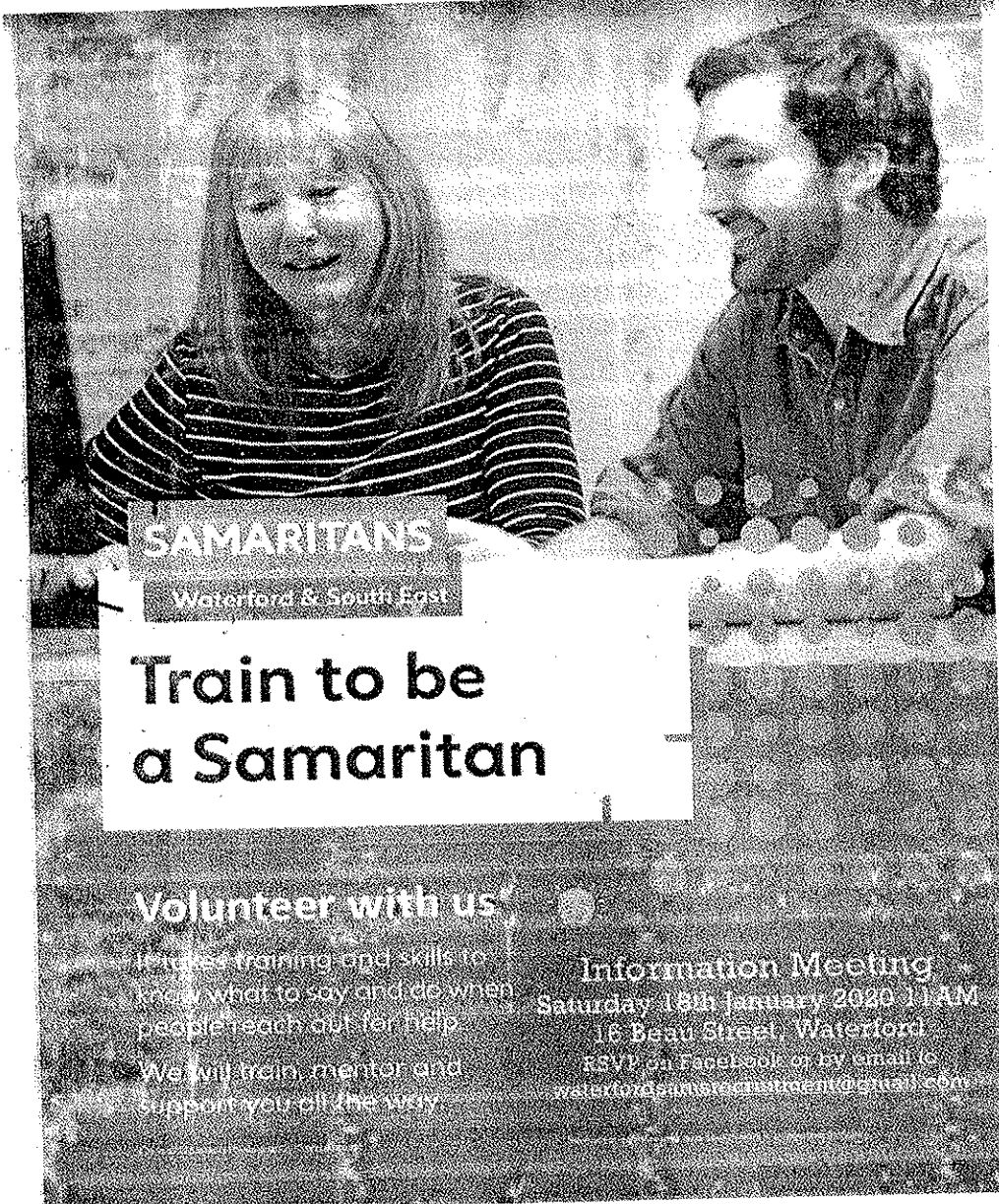
Completed application forms must be emailed to [externalrecruitment@waterfordcouncil.ie](mailto:externalrecruitment@waterfordcouncil.ie) clearly stating the position applied for in the subject line, no later than **4p.m. on Friday, 31st January, 2020**. Hard Copies will not be accepted.

An official application form must be completed in full by the closing date for the competition. Please note that amendments to the application will not be accepted after the closing date.

Please send your application from an email address that you will review regularly as communication during the assessment/selection period will only be through that email address.

**WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL  
OPPORTUNITIES EMPLOYER**

Munster Express  
14/11/20



**SAMARITANS**

Waterford & South East

## Train to be a Samaritan

### Volunteer with us

Receive training and skills to know what to say and do when people reach out for help.

We will train, mentor and support you all the way.

### Information Meeting

Saturday 18th January 2020 11 AM  
16 Beaulieu Street, Waterford  
RSVP on Facebook or by email to  
waterford@samaritans.ie@gmail.com



# HARTLEY PEOPLE

RECRUITMENT & TRAINING

## Contracts Manager - Waterford/Dublin

Waterford based company with large contracts in Dublin

- Manage and coordinate all contracts
- Liaise with clients and subcontractors
- Monitor contract performance and ensure compliance
- Manage all contract documentation

### Required Person

- Minimum 5 years experience in contracts management
- Strong communication and negotiation skills
- Knowledge of contract law and procurement
- Ability to manage multiple projects at once
- Strong attention to detail

For more information contact Eddie on 087 123 4567 or 051 123 4567

or email your CV to [eddie@hartleypeople.com](mailto:eddie@hartleypeople.com)

Munster Express  
14/1/20

# VENDING OPERATIVES

We are an established and growing vending company based in the South East of Ireland and we require a full-time Vending Operator to join our team.

This is a great opportunity for someone who enjoys the freedom of working alone while being part of a team structure for support.

## Responsibilities:

This is a physically demanding job which involves handling stock, cleaning and maintaining machines spread across different sites.

## You will be responsible for:

- Cleaning, filling and maintaining hot and cold drink and snack vending machines
- Rectifying minor vending machine faults (training will be provided)
- Completion of paperwork when required
- Notifying your manager of technical faults
- Ensuring any areas of customer dissatisfaction are dealt with accordingly
- Providing cover for all routes when deemed necessary
- Ensuring company vehicles are kept clean and tidy
- Attend training courses when necessary

We are looking for a self-motivated individual with a can-do attitude. You need to be proactive, dedicated and have the ability to work to a schedule with minimum supervision.

The successful candidate will be representing our company so you will need to be personable and professional while interacting with our clients. Previous experience of working in the vending industry is desirable, however, full training will be provided.

A full clean driving license is required.

This is a full-time position, Monday to Friday. Occasional overtime on week-ends is available if you require it.

**Salary (€28,000 to €31,000) depending on experience - bonuses may be awarded annually dependent on performance.**

**Applicants should forward their CV to: [southeastvending@gmail.com](mailto:southeastvending@gmail.com).**



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

Applications are invited from suitably qualified persons for the following position:

## RETAINED (PART TIME) FIREFIGHTER FOR DUNMORE EAST FIRE STATION

### RÉMUNERATION:

Annual Retained Allowance	
0-2 years service	€8,033
2-5 years service	€8,927
5-10 years service	€10,010
10 +	€11,001

Additional payment for attendance at Fires and Drills and Clothing Allowance.

- Persons must reside and, if employed, work within 3 kms distance or 5 mins travelling of the Fire Station which will allow him/her to respond within the turnout time as set by the Chief Fire Officer.
- Persons must hold a full unendorsed Class B driving licence or a provisional Class B driving licence.
- Persons must be able to provide proof of release from workplace to respond to fire calls if necessary
- Applicants must be over 18 and under 55 years old.
- Candidates may be shortlisted on the information provided on the application form.

Application forms are available from the Human Resources Department, Waterford City and County Council, Civic Offices, Dungarvan, Tel. No.: 0761 10 2621 or may be obtained on our website at [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

Closing date for receipt of applications is **4 p.m. on Friday 31st January 2020.**

**WATERFORD CITY AND COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER.**





**BRILLFRC**  
FAMILY RESOURCE CENTRE

*BRILL Family Resource Centre, Waterford City is currently seeking to appoint a:*

## **Youth Education Coordinator**

**For its community based, after school hours, education support project.**

### **Overall role:**

To work in partnership with local young people and their parents(s)/guardian(s) in responding to the identified needs of members through the provision of formal education support as well as the delivery of programmes and services through informal education methodologies.

### **Knowledge, Skills & Experience required for the post:**

- Minimum of 3 years' experience working with young people in a community or educational setting.
- A 3rd Level qualification in Youth and Community Work or other relevant discipline.
- A proven ability in engaging young people effectively, towards achieving both academic and personal goals.
- A strong knowledge of Youth Work, participatory methodologies associated with same, and the Community Development ethos.
- Experience managing and supporting staff and volunteers.
- Strong experience in organising, programming and coordinating day trips and residential trips in line with stringent child protection guidelines.
- Ability to collaborate with funders, and effectively participate in local networks.
- Experience in researching and securing funding.
- Ability to maintain good professional boundaries and confidentiality; possess respect for difference and have empathy with the work of the organisation.
- Have commitment to highest standards in ethical practice.

This position can be applied for by using an Application Form  
(do not send CVs as this will disqualify your application process).

If you wish to apply, please email for the attention of **Glenn Lynch**,  
to [community@brillfrc.ie](mailto:community@brillfrc.ie) to request an Application Form and Information Pack

The closing date for applications is 12 noon on Friday 31st January 2020.  
Interviews will take place on Wednesday 12th February 2020

**BRILL FRC is an equal opportunities employer.**  
This post is funded by Tusla / Child and Family Agency



**TUSLA**

An Ghníomhaireacht um  
Leanaí agus an Teaghlach  
Child and Family Agency

Waterford News+  
Star  
14/1/20



**wwetb**

Bord Oideachais agus Oiliaina  
Phort Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board

Waterford & Wexford ETB invites applications from suitably qualified persons for the following vacancies:

### **ADULT EDUCATOR**

(Permanent Contract)

with initial assignment to the Adult Literacy Programme.

Initial Location: New Ross FET Centre

### **ASSISTANT STAFF OFFICER (GRADE IV)**

(Permanent Contract)

with initial duties in the IT Department.

Initial Location: To Be Decided

### **ADULT GUIDANCE INFORMATION OFFICER**

(Fixed Term Contract)

Initial Location: WWETB Training Centre, Cork Road, Waterford

### **CARETAKER**

(Permanent Contract)

Initial Location: St. Declan's Community College, Kilmaethomas,  
Co. Waterford

### **YOUTHREACH RESOURCE PERSON**

(Permanent Contract)

Initial Location: Youthreach Subla Centre, Waterford

All appointments are to Waterford and Wexford ETB Scheme

Relevant Application form and full details for each post may be obtained from

[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

Please note that a panel may be formed from each competition from which future vacancies arising in Waterford and Wexford ETB may be filled.

*Short Listing may apply.*

*Canvassing by or on behalf of the candidate will automatically disqualify.*

*Late applications will not be accepted.*

*Waterford and Wexford ETB is an equal opportunities employer.*



## **JOB OPPORTUNITY FORESTER**

Irish Wood Producers is a forestry producer group based in the south east and is offering a full-time position to join our team.

The project forester will facilitate the wider membership in forest management activities.

### **Requirements for candidates include:**

- Forestry 3rd level qualification
- A full driver's licence
- Strong organisational skills
- Report writing and document processing
- Good communication and commitment
- Motivation towards best practice

Irish Wood producers will offer the successful candidate a competitive salary package and career progression as a registered forester.

Interested parties are invited to submit a cover letter and current CV by email to:

**alex@irishwoodproducers.com**

or to Irish Wood Producers,  
Rising Tide Centre, 35 South Street,  
New Ross, Co. Wexford  
by Wednesday 22nd January 2020.

**PRO GAS**  
Professional Care For All Gas Appliances

## **RGI Registered Gas Engineer Required**

Experience required.  
Salary negotiable.

Contact the office on:

**087 990 7237**

Please email your CV to  
**info@progas.ie**



## **WATERFORD & SOUTH TIPPERARY COMMUNITY YOUTH SERVICE**

*WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos*

*Applications are invited for the post of*

## **Youth Justice Worker, TYRE Project, Tramore, Co. Waterford (Full - Time)**

The aim of the T.Y.R.E. Garda Youth Diversion Project is to respond to the needs of unattached young people aged 12 to 18 years who are involved in and/or at risk of criminal or anti-social behaviour in Tramore and the surrounding area. Its purpose is to assess the needs and risks of the target group, to engage them in a process of learning and development that will enable them to critically examine their own offending and to support them to make positive lifestyle choices that will protect them from involvement in criminal, harmful or socially unacceptable behaviours.

Working closely with other WSTCYS staff on the ground, the Youth Justice Worker will deliver effective youth justice work through a variety of individualised interventions and youth work programmes, developing and extending existing responses (including weekend and after hours contact) and increasing the level of participation in the Project of young people, volunteers, the wider community and other stakeholders, including building effective working relationships with locally based youth and community groups and relevant statutory organisations.

*Funded through the European Social Fund, the Youth Justice Worker will have a particular focus on delivering work in the context of:*

- Improving the prospects of sustainable employment by identifying pathways for individual participants towards the labour market
- Enabling participants to access further and second chance education and training opportunities
- Promoting acceptance of diversity in the workplace

Ideal candidates for the post should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication and facilitation skills, be a strong team player and be committed to creating with others participatory and effective responses to young people's needs and interests. They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline. Understanding of the principles, practices and working methods associated with youth justice work would be an advantage.

*Please forward applications in the form of a C.V. to:*

**The Secretary, Waterford & South Tipperary Community Youth Service,  
Edmund Rice Youth & Community Multiplex, Manor Street, Waterford.**

**Closing date for Applications is: Monday 27th January 2020.**

Short-listing will apply and a panel may be formed for future vacancies.

We confirm that our organisation complies with The Governance Code for the Community,

Voluntary and Charitable Sector in Ireland.

*Waterford and South Tipperary Community Youth Service is an equal opportunities employer.*

This post is co-funded by the Government of Ireland and the European Social Fund as part of the ESF Programme for Employability, Inclusion and Learning 2014-2020





Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

Applications are invited from suitably qualified persons for the following position:

## RETAINED (PART TIME) FIREFIGHTER FOR DUNMORE EAST FIRE STATION

### REMUNERATION:

Annual Retained Allowance	
0-2 years service	€8,033
2-5 years service	€8,927
5-10 years service	€10,010
10 +	€11,001

Additional payment for attendance at Fires and Drills and Clothing Allowance.

- Persons must reside and, if employed, work within 3 kms distance or 5 mins travelling of the Fire Station which will allow him/her to respond within the turnout time as set by the Chief Fire Officer.
- Persons must hold a full unendorsed Class B driving licence or a provisional Class B driving licence.
- Persons must be able to provide proof of release from workplace to respond to fire calls if necessary
- Applicants must be over 18 and under 55 years old.
- Candidates may be shortlisted on the information provided on the application form.

Application forms are available from the Human Resources Department, Waterford City and County Council, Civic Offices, Dungarvan, Tel. No.: 0761 10 2621 or may be obtained on our website at [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

Closing date for receipt of applications is **4 p.m. on Friday 31st January 2020.**

**WATERFORD CITY AND COUNTY COUNCIL IS  
AN EQUAL OPPORTUNITIES EMPLOYER.**

Waterford News + star  
14/1/20



**BRILL FRC**  
FAMILY RESOURCE CENTRE

Waterford Grinds Centre are seeking:

## SESSIONAL TEACHERS/TUTORS (Evenings)

We are currently recruiting Teachers/Tutors, to work with us in the provision of Exam Year Tutorials in the following subject areas:

- Biology – Leaving Cert
- Maths – Junior Cert/Leaving Cert
- History – Junior Cert
- French – Junior Cert
- Science – Junior Cert
- Art – Leaving Cert
- French – Junior Cert & Leaving Cert
- Music – Leaving Cert
- LCVP

### Overview:

- Teachers/Tutors will design and deliver tutorials/grinds to individuals and/or small groups of second-level students based on current Junior/Leaving Cert curricula
- Teachers/tutors will be expected to have an excellent knowledge of their subject area and exam requirements
- A proven ability to engage and motivate learners is essential
- Tutorials to be delivered during evening times, 5pm to 8pm, and will run from January 2020 to May/June 2020.
- Excellent Hourly Rate offered based on a sessional contract

### Location:

BRILL Family Resource Centre, Ballybeg Drive, Ballybeg, Waterford  
Garda vetting is a requirement for this role.

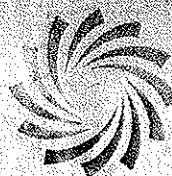
To arrange for an informal meeting and/or for further information please contact [community@brillfrc.ie](mailto:community@brillfrc.ie)

These positions have an immediate start date.



BRILL FRC is an equal opportunities employer.

This post is funded by Tusla / Child and Family Agency.



**etb**

Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheathardaigh  
Kilkenny and Carlow  
Education and Training Board

## PART-TIME CLEANER

(Job Reference: 2019AUG97)

Coláiste Cois Siúire, Mooncoin  
(7.5 hours per week approximately –  
2.5 hours three days a week)

Application form and further details are available on our website: [www.kcetb.ie](http://www.kcetb.ie) or by sending a stamped addressed envelope to the: Human Resources Department, Kilkenny and Carlow Education and Training Board, Kilkenny Office, Seville Lodge, Callan Road, Kilkenny. Tel: 056 7770966.

A panel may be created for the filling of other Cleaning Positions which may arise within the Kilkenny and Carlow Education and Training Board.

**Closing date: Friday, 24 January 2020 (12.00 noon)**

Shortlisting may apply.

Kilkenny and Carlow ETB is an equal opportunities employer.

**NISSAN DUNGARVAN NISSAN**

**MAIN DEALER FOR NISSAN CARS, COMMERCIALS & EV VEHICLES**  
 Youghal Road, Dungarvan, Co. Waterford X35 XT71

**WE ARE HIRING THE FOLLOWING:**

**SERVICE ADVISOR**  
 For our busy and fast growing Service Department. Previous experience would be an advantage but not essential as training would be provided. The person needs drive and ambition. You need to be customer focused, have excellent communication skills and be computer literate. A competitive package is available for the right candidate.

**APPRENTICE MECHANIC**  
 First or second year Apprentice required. Good work ethic and communication skills required.

**JUNIOR SALES EXECUTIVE**  
 A keen interest in the motor industry is required. Computer literacy is required. The successful candidate will have excellent communication skills and have an interest in social media. Good package available.

**CVs to: [tcurren@dungarvan-nissan.com](mailto:tcurren@dungarvan-nissan.com)**

**Comhairle Cathrach & Contae Phort Láirge**  
 Waterford City & County Council

**TEMPORARY CLOSING OF ROADS**  
**SECTION 75 ROADS ACT 1993**

Notice is hereby given that Waterford City and County Council, in exercise of its powers pursuant to Section 75 Roads Act 1993, will close the following public road to through traffic from 20th to 31st January, 2020 to facilitate Watermains Rehabilitation Works:

**Road to be closed:**

- L7008 Kilnafrehan

**Diversion Route:**

- Via L7009 Lacken Road and L3005 Ballyknock Upper Road

Fergus Galvin 15th January, 2020  
 Director of Services  
 Roads, Water and Environment

**HELP WANTED ON BUSY DAIRY FARM** – February / March. Duties include assisting with milking and calf rearing. Will be working with others. Hours 6.30 a.m. to 9.30 a.m. and 3–6 p.m. daily. Hours can be flexible. Generous pay. email: [dungarvancows@gmail.com](mailto:dungarvancows@gmail.com) (24-1)

**D LICENCE BUS DRIVER REQUIRED FOR SHORT SCHOOL RUN** – Dungarvan / Old Parish area. Monday to Friday. Tel. (087) 7995632. (24-1)

**SAMARITANS**  
 Waterford & South East

**Train to be a Samaritan**

**Volunteer with us**

4 weeks training and skills to know what to do and do with people in need of help

**Information Meeting**  
 Saturday 18th January 2020 11.15am  
 15 Beaufort, Waterford

Meet our staff and hear from our volunteers about what it's like to be a Samaritan

(17-1)

**Comhairle Cathrach & Contae Phort Láirge**  
 Waterford City & County Council

**PANELS FOR:**

- ASSISTANT PLANNER
- EXECUTIVE PLANNER
- CIVIL TECHNICIAN GRADE 2

Waterford City & County Council invites applications from suitably qualified candidates who wish to be considered for the above panels.

Application Forms and Briefing Documents for the above are available to be downloaded from Waterford City & County Council's website [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

Completed application forms must be emailed to [externalrecruitment@waterfordcouncil.ie](mailto:externalrecruitment@waterfordcouncil.ie) clearly stating the position applied for in the subject line, no later than 4p.m. on Friday, 31st January, 2020. Hard Copies will not be accepted.

An official application form must be completed in full by the closing date for the competition. Please note that amendments to the application will not be accepted after the closing date.

Please send your application from an email address that you will review regularly as communication during the assessment/selection period will only be through that email address.

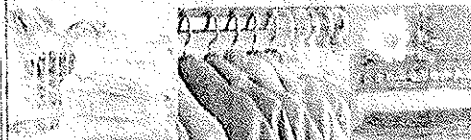
**WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER**



Dungarvan Leader

17th January

## WE'RE HIRING



### The Laundry Basket

Dry Cleaners & Launderette, Youghal

#### STAFF POSITIONS AVAILABLE

Permanent position available for a person to learn the skill of dry cleaning and Part-time position available for the operation of the laundry service

Positions are for flexible days Monday to Saturday.

Persons will be required to have excellent care and attention to detail and materials and excellent customer service.

Persons will be required for:

- Dry Cleaning Operation
- Pressing / Ironing
- Counter Duties
- Laundry Operation
- Till Operation and Handling Money

Experience an advantage, fluent English required.

Please apply with a cover letter and CV to:

The Laundry Basket, 25 North Main Street, Youghal, Co. Cork

Or email: [laundrybasketyoughal@gmail.com](mailto:laundrybasketyoughal@gmail.com) by January 22nd. Please make clear which position you are applying for.



## STORE-ALL LOGISTICS...

Listen - Solve - Deliver

### Team Leader Position – Dungarvan Warehouse

Kilrush, Dungarvan, Co. Waterford.

We are currently recruiting for the role of a Warehouse Team Leader.

#### Responsibilities:

- Overseeing & Supervising day to day operations in conjunction with and in the absence of supervisor - including picking and putting away, scheduling deliveries and collections.
- Responsible for establishing work schedules & assigning jobs in absence of supervisor.
- Maintain proper workflow through efficient use of space, machinery and personnel.
- Ensure work is completed as per our SOP's.
- Responsible for delegating work to employees, providing feedback if required.

#### Qualifications:

- Must have excellent people skills.
- Must have excellent written and verbal communication skills.
- Must have excellent organizational, planning and problem-solving skills.
- Must have good IT knowledge, with excellent data input skills and attention to detail.
- Must have a forklift license with previous forklift experience.
- Must have the ability to work within a shift pattern.
- Must possess a valid driver's license.
- 2 to 3 years' experience is essential.

Closing date: Wednesday 22nd January 2020

Applicants may submit CV via post, or email them to [recruitment@store-all.ie](mailto:recruitment@store-all.ie) specifying the particular job reference title.

Store-All Logistics, 2nd Floor, Marine Point, Belview Port, Waterford

Web: [www.store-all.ie](http://www.store-all.ie)



## JOB OPPORTUNITY FORESTER

Irish Wood Producers is a forestry producer group based in the south east and is offering a full-time position to join our team.

The project forester will facilitate the wider membership in forest management activities.

Requirements for candidates include:

- Forestry 3rd level qualification
- A full driver's licence
- Strong organisational skills
- Report writing and document processing
- Good communication and commitment
- Motivation towards best practice

Irish Wood producers will offer the successful candidate a competitive salary package and career progression as a registered forester.

Interested parties are invited to submit a cover letter and current CV by email to:

**[alex@irishwoodproducers.com](mailto:alex@irishwoodproducers.com)**

or to Irish Wood Producers, Rising Tide Centre,  
35 South Street, New Ross, Co. Wexford  
by Wednesday 22nd January 2020.



**TOSS BRYAN**  
FERMOY

## SALES PERSON

**REQUIRED FOR ELECTRICAL, TILE  
AND BATHROOM DEPARTMENT**

*The ideal candidate should be:*

- Capable of working on their own initiative
- Have good attention to detail
- Enthusiastic and very customer focused

**Job Type: Full-time**

Reply with CV to: [info@tossbryan.ie](mailto:info@tossbryan.ie)

**TOSS BRYAN**  
FERMOY

## SALES PERSON

**REQUIRED FOR TOSS BRYAN  
LAWNMOWER DEPARTMENT**

*The ideal candidate should be:*

- Capable of working on their own initiative
- Have good attention to detail
- Enthusiastic and very customer focused

**Benefits:**

- Bonus scheme
- On-site parking

**Job Types: Full-time, Contract, Permanent**

Reply with CV to: [info@tossbryan.ie](mailto:info@tossbryan.ie)

# DUNGARVAN LEADER

## Recruitments

To place an advertisement in recruitment section call us on 053 41203 or email [advertising@dungarvanleader.com](mailto:advertising@dungarvanleader.com)



**Coláiste na Rinne**

**DEIS FOSTAÍOCHTA / JOB OPPORTUNITY  
FOIREANN AN TÍ / HOUSEKEEPING**

**Páirt aimseartha / Part Time**

Seol litir agus CV chuig - Apply with letter and CV to:  
[Leanne@anrinn.com](mailto:Leanne@anrinn.com)

NÓ

**Balnisteoir Feidhme  
Coláiste na Rinne,  
Rinn Ó gCuanach  
Dungarbhán  
Co. Phort Láirge**

Roimh 31ú Eanáir 2020 - Before 31st January 2020



**Dungarvan Nissan**  
MAIN DEALER FOR NISSAN CARS, COMMERCIALS & EV VEHICLES  
Youghal Road, Dungarvan, Co. Waterford, X55 KT71

**WE ARE HIRING THE FOLLOWING :**

### Service Advisor

For our busy and fast growing Service Department. Previous experience would be an advantage but not essential as training would be provided. The person needs drive and ambition. You need to be customer focused, have excellent communication skills. And be computer literate. A competitive package is available for the right candidate.

### Apprentice Mechanic

First or second year Apprentice required. Good work ethic and communication skills required.

### Junior Sales Executive

A keen interest in the motor industry is required. Computer literacy is required. The successful candidate will have excellent communication skills and have an interest in social media. Good package available.

CV's to: [leanne@dungarvan-nissan.com](mailto:leanne@dungarvan-nissan.com)

**D LICENCE DRIVER  
REQUIRED**  
**FOR SHORT SCHOOL RUN**  
School term in Dungarvan/  
Old Parish Area  
Tel: **087 799 5632**

**GATHER  
&  
GATHER**

are now recruiting for a

**CHEF DE PARTIE** €12 p/h

AND

**CATERING ASSISTANTS** €10.10 p/h

in GSK in Dungarvan

All applicants please submit your CV to:  
[application@gatherandgather.com](mailto:application@gatherandgather.com)



### SITUATIONS VACANT

#### CHILDMINDER REQUIRED

Kind, reliable childminder required to mind 3 children aged 4, 6 and 9, Ballinroad area. 5 days Monday to Friday. Transport essential for school pick ups, Garranbane National School and pre-school. Immediate start. Tel. 086-8838367 or 087-7982897. (24/1/19)

#### HELP WANTED ON DAIRY FARM

5 mins from Dungarvan. Duties include assisting with milking and calf rearing. Will be working with others. Hours 6.30 am to 9.30 am and 3 pm to 6 pm daily. Can be flexible. Start February 1st, generous pay. contact [dungarvan-cows@gmail.com](mailto:dungarvan-cows@gmail.com) (24/1/19)

Kilkenny People

17/1/20



## CAFÉ WAITING STAFF Required

Local KK1 BUS  
stops outside  
("Loughboy Retail Park" Stop)

### **FULL TIME POSITION:**

**Mon - Fri, 8am - 4.15pm**

### **PART TIME POSITION:**

**4-5 hours per day, to suit the business**

The ideal candidates will be

- \* Energetic team members with impeccable customer service skills
- \* Excellent communicators with good interpersonal skills
- \* Organised, pay excellent attention to detail, with the ability to multi-task
- \* Have relevant experience in the café / food business
- \* Fluent in English, both oral and written
- \* Able to learn quickly and work in a fast paced environment
- \* Immaculately groomed and well presented at all times

We Offer \* **Training** \* **Meals while on duty**

Staff are **not** required to work evenings or weekends

Reply to Colette as soon as possible

Email: [orangecafedelijobs@gmail.com](mailto:orangecafedelijobs@gmail.com)

**Our team at Orange Café produce healthy wholesome  
food of an exceptionally high standard**

Speciality Coffees • Delicious Baked Goodies • Daily Hot Specials  
Freshly Made Vegetarian & Gluten Free Options

**Open Mon - Friday, 8.30am - 4pm**

Free Customer Parking / Free Wifi

Kilkenny People

17/1/20

## Group Water Scheme Manager

Applications are invited for the position of a part-time manager/caretaker in the Fennor area.

Approx. 5 hours/week.

Fennor, Inchorourke, Urard, Group Water Scheme Co-Op Ltd is a privately sourced Group Water Scheme and serves over 120 connections in the Fennor area.

The successful candidate will be responsible for the management, administration, collection of fees, quality assurance implementation, management of distribution network and regular maintenance for the scheme.

Management experience is essential, with group water scheme experience desirable.

**Salary is an hourly rate and is reflective of experience.**

For more information contact: **Adrian on 087-2126344.**

Send cover letter and C.V. including current references to:

F/O Adrian Smith, position of part-time manager,

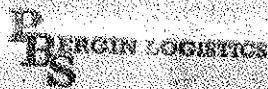
NFGWS, 12 Henry Street, Tullamore, Co. Offaly

Or email: **adrian@NFGWS.ie**

N.B. Please clearly mark the envelopes and emails:

**Manager's job, Fennor Group Water Scheme.**

Closing Date for applications is 5pm on Friday the 31st of January 2020.



An opportunity has arisen to the right candidate to work as part of a busy logistics team based in Kilkenny.

This is an entry level role which offers full training and an excellent opportunity for progression within the company.

**Duties include but not limited to:**

- ✓ Receiving and processing customer orders
- ✓ Booking collections
- ✓ Data entry
- ✓ Stock reconciliation
- ✓ General office administration

**The ideal candidate will be:**

- ✓ Punctual, self-motivated and ambitious
- ✓ Flexible and a strong team player
- ✓ Have a good working knowledge of windows and the ability to learn new systems
- ✓ Excellent attention to detail

Applications can be emailed to

**Brenda@bergintransport.ie**



Kilkenny People  
17/1/20



**Gowran Park Racecourse and Golf Club  
are recruiting the following:**

**Full time Chef or Cook. Excellent rate of pay  
offered.**

**Part time Chef & Commis Chef.  
Excellent Rate of pay offered.**

**Full time Restaurant Supervisor.  
Experience essential. Excellent rate of  
pay offered.**

**Full time & Part time Kitchen Porter  
required. Excellent rate of pay offered.**

**To apply, contact William on 086 023 0255**

**Or**

**Email your CV to [goodenuf2eat@eircom.net](mailto:goodenuf2eat@eircom.net)**

Kilkenny  
People  
17/1/20

**Kells Resource Centre Ltd,  
Kells, Co. Kilkenny**



**Wishes to appoint a**

**Childcare Manager  
(Maternity Cover)**

Kells Resource Centre Ltd operates a full day childcare and after-school facility in south Kilkenny. We currently are looking for a candidate that will cover a maternity position based on a 40-hour week commencing on the 02nd of March 2020.

Relevant candidates must have at least one year's managerial experience within the Early Years sector.

The person appointed will be required to manage the childcare and after-school facility to the highest standard in order to uphold its high-quality reputation within the community. For further information on this position or to request a job description please email [kellsrecruit@outlook.com](mailto:kellsrecruit@outlook.com) or alternatively contact Aisling/Mary on 056 7730911.

CV and cover letter to the Chairperson, c/o Kells Resource Centre Ltd,

Kells, Co. Kilkenny or alternatively submit by email to the above address. Closing date for applications is Friday 14th February at 4pm.



Department of Children and Youth Affairs  
Department of Education and Skills



pobal  
Government Supporting Communities

**Dalton House Day Care  
Centre**

Gowran, Co. Kilkenny.

**General Operative**

(35 hrs per week)

Experience in a kitchen/café and knowledge of HACCP is preferable  
However not essential as full training will be provided

Send C.V.'s to:

The Manager, Dalton House,  
Main Street, Gowran, Co. Kilkenny.

Or email:

[info@daltonhouse.ie](mailto:info@daltonhouse.ie)

Closing Date for Applications is 22/01/20

## Part Time Secretary needed

(10) hrs per week (2 days @ 5 hour/day)  
in Church Hill NS Cuffesgrange Co Kilkenny  
Roll No 05927 L

Computer qualification to ECDL level a necessity.  
Knowledge of bookkeeping /revenue software packages  
desirable but not essential as training will be provided.  
Good interpersonal skills, confidentiality and ability to work  
as a team and on own initiative are necessary qualities .

Letter of application CV and references  
to Principal by post or email to  
churchhillns1828@gmail.com on or  
before Jan 22, 2020.

## AOS ENVIRONMENTAL SOLUTIONS

ARE LOOKING  
TO RECRUIT

## AN ENGINEER

FOR THE

CCTV  
DRAINAGE



GIS SURVEYING  
DEPARTMENT

- Applicant must be proficient in AutoCAD
- Must be able to read/interpret site network drawing and generate accurate reports
- Some experience in tenders and doing quotes and liaising with clients and operational teams
- Previous experience of GPS survey, infonet software or Pipeline cctv surveying an advantage
- Must have full and clean "B" licence
- Job based in Head Office near Johnstown, Co. Kilkenny just off M8

Send CV's to [recruitment@aqsolutions.ie](mailto:recruitment@aqsolutions.ie)



## ADMINISTRATOR

Required for busy auctioneers  
office with varied tasks.

Previous computer and paper filing experience or  
literacy would be preferred.

Strong attention to detail is essential. Looking for an  
enthusiastic individual who has the ability to work to  
own initiative as well as part of a small team.

In this role we would expect for the candidate to be  
able to work to tight deadlines.

Interest in real estate career building would be  
an advantage. One year administrative experience  
preferred.

Please forward CVs to [recruitment@delog.ie](mailto:recruitment@delog.ie)

## Total Highway Maintenance

Due to continued expansion Total Highway Maintenance  
are now looking for:



### Quantity Surveyor / Estimator

The role will involve:

- Measurement and pricing of prospective tender projects.
- Preparation of monthly contract cost reports.
- Preparations of monthly progress applications.
- Settlement of final accounts.
- Attending and updating regular meetings with clients.
- Splitting up job packages and sending them out to sub-contractors for pricing.
- Procurement of private and public work.
- Providing contractual advice to the project manager.
- Performing other duties as assigned.

QUALIFICATIONS AND EDUCATION  
REQUIREMENTS BSc in Construction  
Economics / Quantity Surveying

### Key Requirements

- Experience in tender estimating.
- Measurement + take off experience a necessity.
- Proficiency in using Build Soft & Microsoft Office Software

### Engineer, Degree qualified with 2 – 5 year's experience.

The role will involve:

- Undertaking feasibility and technical studies along with investigations of sites.
- Assessment of the risks associated with a particular project along with the potential environmental impact.
- Ensuring sites meet all legal, health and safety recommendations.
- Managing, directing and monitoring the progress of each project as it happens.
- Creating drawings with the assistance of computer aided design packages.
- Discussing project requirements with other professionals such as architects and clients.
- Undertaking complex calculations.

### Key Requirements

- Sound mathematical, scientific and IT skills
- the ability to think methodically and to manage projects
- problem-solving skills
- ability to work to deadlines and within budgets
- ability to maintain an overview of entire

projects while continuing to attend to detailed technicalities  
• excellent verbal and written communication skills  
• negotiating, supervisory and leadership skills  
• complete knowledge of relevant legislation

### Experienced civils grounds-worker

This role is based in Waterford.

- Min 2 years
- Must have C licence, Safe pass, manual handling as a minimum requirement.
- Truck supplied for travel.

- Knowledge of kerbing, concreting and ducting essential.
- experience in minor Tar works, pole installation an advantage but not essential

### Electrician

Description:

- Full time
- permanent position

- Company phone
- Competitive rates

### Requirements

- Maintenance of Public Lighting Infrastructure within Leinster.
- C1 Truck licence preferable
- Must be able to work under own supervision.
- Excellent Fault Finding Skills
- Good Communication Skills

- Applicants must be willing to travel as work is based Nationwide.
- Training provided for traffic signal maintenance and installation work
- Job Types: Full-time, Permanent

### Responsibilities

- Public Lighting Maintenance
- Fault Finding
- Assemble, install, test and maintain electrical installations

- Carry out all works efficiently
- Work on own initiative
- Requirements

### Key Requirements

- Full clean driving licence
- Fully qualified Electrician
- Safe Pass

- Manual Handling
- MEWP training (preferred)
- Experience (preferred)

Apply with CV to [maura@totalhighways.com](mailto:maura@totalhighways.com)

Kilkenny People  
17/1/20

Amber, Women's Refuge CLG:

amber

## Full time Outreach Worker

Amber, Women's Refuge CLG invites applications for the position of an Outreach Worker who will primarily provide Outreach services in Co. Carlow. Amber, Women's Refuge CLG supports women and children affected by domestic violence by providing emergency refuge accommodation and a range of other support service to improve outcomes for women and children.

**The purpose of this post is:**

- To work with the management and outreach team to continue to develop a sustainable and comprehensive Outreach service for Amber Women's Refuge CLG relevant to Co. Carlow and to maintain linkages with other service providers in order to raise awareness of Domestic Violence and the services provided by Amber.

**The successful candidate will demonstrate:**

- A full clean driving licence and use of own car is essential for this post and needs to be noted in your application.
- A Third level qualification in Social Care, Community Development or other related discipline.
- A minimum of 3 years work experience in a similar role which included outreach service delivery/community development.
- A working knowledge and insight into the issues affecting women and children of domestic abuse and the impact on their physical, emotional and psychological development.
- Experience of working co-operatively with other relevant services, and excellent skills in relationship building and networking.
- Flexibility required to meet service needs.
- Excellent interpersonal and communication skills and an ability to work well in a team and lone working environment.
- Experience of Group Facilitation an advantage.
- Experience of crisis management and experience of working with people who may present with complex needs.
- An understanding of risk and needs assessment and of the principles of risk management.

**Letter of application and Curriculum Vitae to:**

Lisa Morris (Manager), Amber, Women's Refuge CLG., Lacken, Dublin Rd., Kilkenny, R95 NY04 or email: [manager@kilkennywomensrefuge.ie](mailto:manager@kilkennywomensrefuge.ie)

Further information available on request by phone on 056 7771404.

**Closing date** for receipt of CV applications: 20<sup>th</sup> of January 2020 at 5pm.

**Interviews** to take place: Monday the 3<sup>rd</sup> of February 2020.

**Short listing will apply.**

Kilkenny People

17/1/20

# **EMCL Ltd.**

## **BUILDING CARPENTRY & ROOFING**

The following Site personal are required for a carpentry firm working in the Dublin, Kildare and Wicklow areas.

Applicants must have timber frame experience.

Positions that are available:

- **Site manager's**
- **Foremen**
- **Carpenters (to erect the units)**
- **Foremen Carpenters Assistant**
- **Apprentice Carpenter**

**Applicants can apply by the following method's**

- Go to the website [www.mclc.ie](http://www.mclc.ie) and go to the recruitment page and under the appropriate heading fill out the form.
- Email Michelle Flanagan. [Michelle.flanagan@mclc.ie](mailto:Michelle.flanagan@mclc.ie).  
Phone (087) 345 3521 if you need further details.

All Applicants will be placed within established crews so as they get up to the required standard.

Accommodation or transport can be organised if required.



KilKenny People  
17/1/20



the blackberry

C A F E

**Experienced  
Waiter/Waitress Required  
for a Day Time Cafe in Thomastown**

- Must have excellent Customer Service ability
- 20-27 Hours per week

**To Apply please send your CV  
to [jackiehoynes@hotmail.com](mailto:jackiehoynes@hotmail.com)**



## **Electrical Apprentices (2nd & 3rd years) and Mechanical Apprentices (1st, 2nd, 3rd & 4th years)- Ireland**

Suir Engineering  
Location: Ireland

We are currently looking for **2nd & 3rd year Electrical Apprentices** for **Nationwide** and we are currently looking for **1st, 2nd, 3rd & 4th year Mechanical Apprentices** for **Dublin Region**. It's a fantastic opportunity to get experience in a large dynamic company mentored by experts in their areas.

### **Responsibilities for Electrical Apprentices:**

Responsibilities include but are not limited to the following:

- Assemble, install, test and maintain electrical wiring, equipment, appliances, apparatus and fixtures, using hand tools and power tools.
- Diagnose malfunctioning systems, apparatus, and components, using test equipment and hand tools, to locate the cause of a breakdown and correct the problem.
- Connect wires to circuit breakers, transformers, or other components.
- Inspect electrical systems, equipment, and components to identify hazards, defects, and the need for adjustment or repair, and to ensure compliance with codes
- Advise management on whether continued operation of equipment could be hazardous.
- Test electrical systems and continuity of circuits in electrical wiring, equipment, and fixtures, using testing devices such as ohmmeters, voltmeters, and oscilloscopes, to ensure compatibility and safety of system.
- Adhere to all safety regulations.

### **Responsibilities for Mechanical Apprentices:**

Responsibilities include but are not limited to the following:

- Installation/maintenance/repairs of various water and gas systems, pipes and fittings, and various items, systems and/or components, using hand tools and power tools.
- Diagnose malfunctioning systems, apparatus, and components, using test equipment and hand tools, to locate the cause of a breakdown and correct the problem.
- Inspect mechanical systems, equipment, and components to identify hazards, defects, and the need for adjustment or repair, and to ensure compliance with codes.
- Maintenance and repair work includes routine servicing and emergency repairs, which involves finding faults, replacing or repairing damaged parts, carrying out tests and ensuring that the system works properly.
- Monitored and maintained plumbing tools for safe operating conditions.
- Advise management on whether continued operation of equipment could be hazardous.
- Adhere to all safety regulations.

### **Qualifications / Skills**

- Minimum O5 result in the Leaving Certificate Maths.
- Up-to-date Safe Pass and Manual Handling Training.
- Interest in Electrical/ Mechanical work/systems.
- Enthusiastic.
- Good work ethic.
- Safety focused.
- Excellent time keeping and attendance record.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Food & Beverage Servers

Viking Hotel Waterford - Waterford

Part-time, Permanent

The Viking Hotel Waterford is cooking up a storm at the The Wooden Pestle Bar & Restaurant and we are looking for Experienced Food & Beverage Servers to become part of the team.

## Our Hotel

The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.

## Your New Role

We are on the search for enthusiastic, professional and friendly staff to join the food and beverage department. You will be a motivated individual who has a keen understanding of the importance of good customer care, excellent team leading abilities as well as the initiative required to multi task in this busy environment, who are also keen to join a large hotel group and who are interested in the opportunity for career development. You will have previous experience in a similar role, be friendly, well presented and enjoy interacting with people.

Duties will include:

- Greet guests on their arrival to the hotels various dining areas and seat them appropriately
- Demonstrate full knowledge of all items (food & beverages) on the menu
- Stocking up bar and preparing for service
- Keeping your work area clean and tidy
- Clearing down after service
- Handling various payment methods

We offer a variety of roster options which can be tailored to suit a positive work-life balance.

## Why Work with Us?

We are a team of talented professionals who work well together and we are a fun team to work with. We want you to be happy and enjoy coming to work with us by providing every individual with the support and training required.

Just some of the benefits of working with us:

- Excellent working environment
- Brand new facilities after recent renovations
- Flexible working hours
- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- Wellbeing & Employee Assistance Programme
- Discounted Health Insurance
- Free Car Parking
- Training & Development opportunities
- Career progression opportunities

## To Apply

If you would like to apply for this role, please forward your CV through this website. We look forward to hearing from you!

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Carpenter**

Ward Personnel - Tramore, County Waterford

Ward Personnel require 1st/2nd Fix carpenters for immediate start in Tramore, County Waterford. Valid safepass and tools are essential. If interested in this role please contact Ward Personnel on 0212339120 or forward CV below.

Job Types: Full-time, Part-time, Temporary

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

## **Childcare Assistant**

Jigsaw Day Nursery - Clonmel, County Tipperary

Full-time, Contract

Jigsaw Clonmel are currently recruiting for a full time position.

We are looking for an enthusiastic candidate to add to our existing team. This is a great opportunity to join a strong and developed team. Candidates should have a minimum Level 6 qualification in childcare, however we also welcome applications from Level 5 candidates who have experience in the area. Application by C.V. and cover letter please. For further information please contact Siobhan on 0526129888.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

## **Childcare Worker**

RYansteppingstones Ltd - Clonmel, County Tipperary  
€26,000 a year

Permanent Fulltime Position available. Room Leader/Childcare assistant position.

Minimum requirement would be a FETAC level 5. No experience required as full training will be available.

Very positive, energetic friendly place to work. Must be willing to work as part of a team.

Benefits:

- Childcare

Experience: Childcare: 1 year (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Landscape Gardener**

Slievenamon Nurseries Ltd - Clonmel, County Tipperary

Full-time, Permanent

Landscape/ Grounds person required for small family run business.

Duties to include landscaping and grounds maintenance works on commercial and residential sites.

39 hours per week, some Saturday work may be required.

Over time available.

Requirements:

Minimum 3 years landscaping /grounds maintenance experience.

Horticultural qualification desirable.

PA1 qualified.

Full driving licence (B+E preferable).

Safe pass and manual handling certificate preferable.

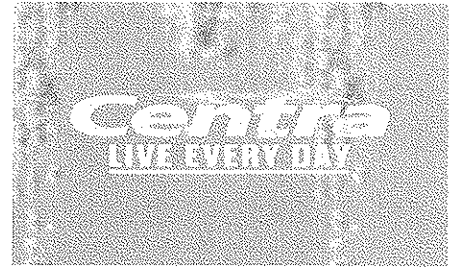
Experience in use of lawn mowers, strimmers, hedge cutters etc.

Must be able to work on own initiative and manage 1-2 crew members if required.

Salary: Doe.

Experience: Landscaping: 3 years (Required)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Checkout Operator**

Waterford Road, Carrick on Suir, Tipperary

### **Main purpose of the role:**

Ensure the Checkout Department operates efficiently and effectively at all times and provide our customers with excellent customer service.

### **The ideal candidate will have/be:**

- 2 years' experience in a retail role is desirable
- Ability to balance tills
- Excellent communication skills
- Ability to engage with and prioritise customer needs
- Strong attention to detail, organised and flexible
- Ability to use own initiative and work as part of a team in a fast-paced environment

### **Main Duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Use a computerised till system that has a barcode scanner
- Weigh and price products such as fruit and vegetables
- Check customers' ages for restrictions on items such as alcohol
- Pack customer's purchases
- Process coupons and vouchers
- Take payments and make sure the till balances at the end of the day
- Spend time away from the till, stocking shelves and checking stock
- Merchandise and present the department to the highest standard at all times

Attend and engage in team meetings and implement any learnings

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Deli Assistant**

Waterford Road, Carrick on Suir, Tipperary

### **Main purpose of the role:**

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

### **The ideal candidate will have/be:**

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers.

### **Main duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers

Deal with all customer queries efficiently, professionally and in line with store policy.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

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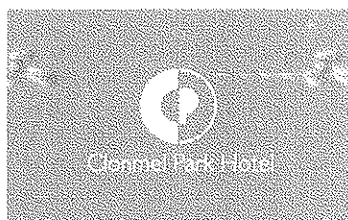
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### ★ Housekeeping Assistant

Clonmel Park Conference, Leisure &amp; Spa Hotel

📍 Clonmel

💰 Negotiable

📅 Contract | Part Time

🕒 1 Day Ago



APPLY NOW

#### Description Company Details

The Clonmel Park Hotel is a 4 star hotel in Tipperary. The Clonmel Park Hotel offers 99 luxuriously appointed bedrooms with all the facilities you would expect of a modern hotel. The hotel also offers fine dining in Howards Restaurant and bistro dining in our Wheat Bar. State of the art Conference and Banqueting facilities for up to 500 guests are available. The Park Leisure Centre offers a 20 meter pool, sauna, steamroom and Jacuzzi with a gym featuring the most up to date cardio vascular equipment. The Eco Spa offers the latest in beauty and wellness treatments in luxurious and tranquil surroundings. Ideally located, Clonmel can be reached by train or bus from all parts of the country.

We have an exciting opportunity for an experienced Housekeeping Attendant to join our team here at Clonmel Park Hotel on a casual basis.

The ideal candidate for this position will have previous experience in a similar role, ideally in a four star hotel.

The ideal candidate will be flexible in terms of work as working hours will involve evenings and weekends.

Clonmel Park Hotel is part of the Tetrarch Hospitality Group, one of Ireland's leading Independent Hotel Management Companies, operating and asset managing over 1,600 bedrooms with close to 1,800 employees in some of the finest and best known hotels in Ireland.

We are an Equal Opportunities Employer



Clonmel Park Conference, Leisure &amp; Spa Hotel

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## **Front of House**

The Hummingbird Cafe

Carrick-On-Suir, County Tipperary, Ireland

Not Disclosed

Permanent | Full Time

12 Jan



[APPLY NOW](#)

### Description Company Details

We are looking for Part - Time Front of House Staff to join our team for the Hummingbird Cafe, Meadows and Byrne Village, Carrick on Suir

This is a part time job, mid week and weekend work

Previous experience in a restaurant/cafe setting preferred.

#### Skills:

Restaurant kitchen, Reception, Customer Skills



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
## Hotel Front Office Receptionist

Woodlands Hotel

 Waterford, County Waterford, Ireland

 Not Disclosed

 Contract | Part Time

 12 Jan



[APPLY NOW](#)

Description Company Details

### Receptionist

The Woodlands Hotel, Waterford has an exciting opportunity for an experienced Receptionist.

We currently have a vacancy for a part time Receptionist to join our team at the Woodlands Hotel. We are looking for an enthusiastic and motivated individual.

### The Candidate

Previous experience as a Hotel Receptionist required.

A standards focus individual with high attention to detail

Knowledge of HotSoft an advantage


Please submit your CV & Cover Letter Below

### Skills:

Microsoft, hotsoft, Telephone Etiquette



### Woodlands Hotel

 051 392700

 Dunmore Road

[See all Woodlands Hotel jobs](#)





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COURSE

Phone: 087 9025144

## STUDY COURSE FOR THE D1 DRIVER THEORY TEST

Start Date:	16th January 2020
No. of weeks:	11 weeks
Time:	9:30am - 12:30pm

Carrick-  
on-Suir

Search: [www.fetchcourses.ie](http://www.fetchcourses.ie)  
Code: 280668



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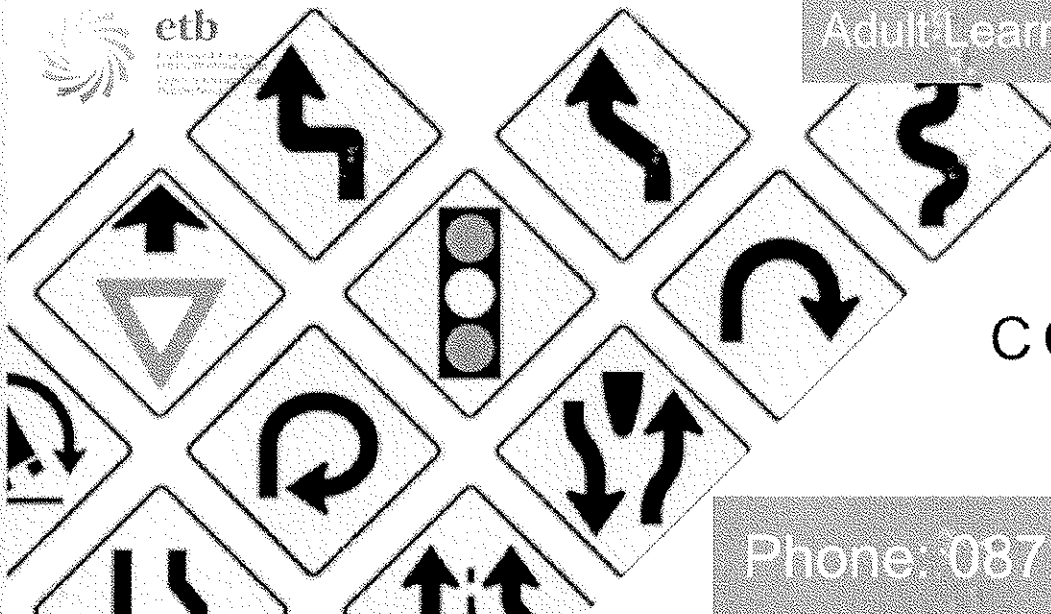
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SOLAS  
learning works





Adult Learning Scheme



FREE  
COURSE

Phone: 087 9025144

## STUDY COURSE FOR THE DRIVER THEORY TEST

Start Date:	21st January 2020
No. of weeks:	10 weeks
Time:	10:00am - 12:00pm

Carrick-  
on-Suir

Search: [www.fetchcourses.ie](http://www.fetchcourses.ie)  
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THE DRIVER THEORY TEST

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etb

Tipperary Education and Training Board  
 100, The Quay, Waterford, Ireland  
 051 640 742

## CONTACT US



051 640 742



APPLY ONLINE AT  
[www.fetchcourses.ie](http://www.fetchcourses.ie)



[trainingservices@tipperaryetb.ie](mailto:trainingservices@tipperaryetb.ie)

## EHA1 - 1 Day Food Safety Course

Apply Online

[www.fetchcourses.ie](http://www.fetchcourses.ie)

Search by course code

Nenagh	29/01/20	Course code:274637
Clonmel	05/02/20	Course code:274638
Thurles	13/02/20	Course code:274640
Tipp Town	11/03/20	Course code:274641
CarriekonSuir	08/04/20	Course code:274643
Cashel	28/04/20	Course code:274644

**FEE: €45.00**

Please note, if you are in receipt of a  
 weekly social welfare payment course costs may not apply



Department of Education and Skills  
 Training and Skills Development  
 100, The Quay, Waterford, Ireland  
 051 640 742



EUROPEAN UNION  
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 European Social Fund



Department of Agriculture, Food and the Marine  
 100, The Quay, Waterford, Ireland  
 051 640 742

**SOLAS**

AN tSolas, Údarás na hÉireann  
 Training, Education and Skills Authority



## Free “Online” Training Courses

Course Title	Duration
Microsoft Access 2016 (09875)	26 Weeks
Project Management- Certified Associate (PMBOK) (N40)	26 Weeks
Cisco Certified Network Associate – Routing & Switching CCNA (09407)	20 Weeks
Software Testing ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Changing Career to the IT Sector (N94)	18 Weeks
Microsoft PowerPoint 2013(51N)	26 Weeks
ECDL (09857)	26 Weeks
Web Authoring Using Adobe Dreamweaver (07466)	26 Weeks
Microsoft Excel 2013 (50N)	26 Weeks
Microsoft Excel Expert 2013 (07372)	26 Weeks
Microsoft Windows Server 2012 (N29)	26 Weeks
Microsoft Word 2013(49N)	26 Weeks
Microsoft Outlook 2013 (53N)	26 Weeks
Microsoft Access 2013 (52N)	26 Weeks
Microsoft Word Expert 2013 (07371)	26 Weeks
Visual Communications Using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	18 Weeks
Graphic Design and Illustration Using Adobe Illustrator (08449)	14 Weeks
Print & Digital Media Publication Using Adobe InDesign(08464)	16 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming Using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	14 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Certified Digital Marketing Professional-CDMP (09852)	26 Weeks
Introduction to Programming using HTML and CSS (10146)	54 Weeks
CompTIA A+ Core Series (11487)	26 Weeks
ComTIA Cybersecurity Analyst (CySA+) (10129)	10 Weeks
Python Programming (10130)	10 Weeks

***\*If you are interested in any of the above online courses please contact us at:***

***Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

***Tel: 051-649516\****

***\*We will require your current email address\****



*Training Opportunities for 2020*  
*Carrick-on-Suir, Clonmel & Waterford*

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
16 <sup>th</sup> Jan 2020	Preparation for D1 (Minibus) Driver Theory Test	<i>Carrick-on-Suir</i>	Evenings – 11 Weeks (Thurs)
16 <sup>th</sup> Jan 2020	Special Needs Assisting – Level 5	<i>Carrick-on-Suir</i>	Part Time – 9 Weeks (Thurs/Fri)
20 <sup>th</sup> Jan 2020	Word Processing, Internet Skills & Spreadsheets Level 4 – BTEI	<i>Carrick-on-Suir</i>	Part Time – 18 Weeks (Mon/Tues)
21 <sup>st</sup> Jan 2020	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	Part Time – 10 Weeks (Tues)
21 <sup>st</sup> Jan 2020	Bread Pastry & Desserts Level 3 – BTEI	<i>Carrick-on-Suir</i>	Part Time – 14 Weeks
27 <sup>th</sup> Jan 2020	Tourism Visitor Centre	<i>Carrick-on-Suir</i>	Full Time – 12 Weeks
24 <sup>th</sup> Feb 2020	Care of the Older Person – BTEI	<i>Carrick-on-Suir</i>	Evenings – 10 Weeks (Mon/Wed)
8 <sup>th</sup> Apr 2020	EHA1 – Primary Certificate in Food Safety	<i>Carrick-on-Suir</i>	1 Day
20 <sup>th</sup> Apr 2020	Skills for your Future (inc. Driving Licence)	<i>Carrick-on-Suir</i>	Full Time – 7 Weeks
20 <sup>th</sup> Apr 2020	Special Needs Assisting Level 6	<i>Carrick-on-Suir</i>	Evenings – 8 Weeks
21 <sup>st</sup> Apr 2020	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	Part Time – 1 Morning Per Wk
8 <sup>th</sup> Jun 2020	Construction Groundworks Skills Operator (with Tickets)	<i>Carrick-on-Suir</i>	Full Time – 18 Weeks
22 <sup>nd</sup> Sept 2020	Medical Administration Support	<i>Carrick-on-Suir</i>	Full Time – 16 Weeks
25 <sup>th</sup> Feb 2020	Quality & Good Manufacturing Practice	<i>Clonmel</i>	Evenings – 12 Weeks
2 <sup>nd</sup> Mar 2020	Training Needs Identification & Design	<i>Clonmel</i>	Evenings – 14 Weeks
9 <sup>th</sup> Mar 2020	Bus Driving/Mini-Bus Driving (D/D1 Licence)	<i>Clonmel</i>	Full Time – 10 Weeks
18 <sup>th</sup> Mar 2020	Graphic Design	<i>Clonmel</i>	Evenings – 13 Weeks
21 <sup>st</sup> Sept 2020	Certified Accountancy Pathway (Traineeship)	<i>Clonmel</i>	Full Time – 52 Weeks
20 <sup>th</sup> Jan 2020	2D CAD Level 2	<i>Waterford Training Centre</i>	Evenings – 10 Weeks
20 <sup>th</sup> Jan 2020	Basic Computers	<i>Waterford Training Centre</i>	Evenings – 5 Weeks
20 <sup>th</sup> Jan 2020	MIG Welding	<i>Waterford Training Centre</i>	Evenings (2) – 5 Weeks
20 <sup>th</sup> Jan 2020	TIG Welding	<i>Waterford Training Centre</i>	Evenings – 5 Weeks
20 <sup>th</sup> Jan 2020	Manual Metal Arc Welding	<i>Waterford Training Centre</i>	Evenings – 5 Weeks
21 <sup>st</sup> Jan 2020	ECDL Version 6	<i>Waterford Training Centre</i>	Evenings – 12 Weeks

21 <sup>st</sup> Jan 2020	Start Your Own Business	Waterford Training Centre	Evenings – 10 Weeks
21 <sup>st</sup> Jan 2020	Reception and Frontline Office Skills	Waterford Training Centre	Evenings – 11 Weeks
27 <sup>th</sup> Jan 2020	Supervisory Management	Waterford Training Centre	Evenings – 10 Weeks
27 <sup>th</sup> Jan 2020	Manual & Computerised Payroll & Bookkeeping	Waterford Training Centre	Evenings – 17 Weeks
3 <sup>rd</sup> Feb 2020	Welding Intermediate	Waterford Training Centre	Full Time – 20 Weeks
10 <sup>th</sup> Feb 2020	Infection Prevention & Control	Waterford Training Centre	Evenings – 5 Weeks
18 <sup>th</sup> Feb 2020	Principles of Social Media within a Business	Waterford Training Centre	Evenings – 8 Weeks
24 <sup>th</sup> Feb 2020	Sports Recreation & Exercise Traineeship	Waterford Training Centre	Full Time – 50 Weeks
2 <sup>nd</sup> Mar 2020	Safety & Health at Work	Waterford Training Centre	Evenings – 9 Weeks
2 <sup>nd</sup> Mar 2020	Diploma in Women & Men's Hairdressing (Traineeship)	Waterford Training Centre	Full Time – 39 Weeks
2 <sup>nd</sup> Mar 2020	TIG Welding	Waterford Training Centre	Evening – 5 Weeks
2 <sup>nd</sup> Mar 2020	Manual Metal Arc Welding	Waterford Training Centre	Evenings (2) – 5 Weeks

\*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI

And also online courses with E College\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Please contact:

Anne Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: [eastwaterford.lcs@wlp.ie](mailto:eastwaterford.lcs@wlp.ie)



An Roinn Gnóthaí Fostaíochta  
agus Coimice Sóisialaí  
Department of Employment Affairs  
and Social Protection





# *Community Employment Scheme (CE) Vacancies*

## Parish Secretary CE Scheme

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

## Athletic Coach CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required such as field and equipment maintenance Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. Applications must supply suitable character reference.

## Receptionist CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. You will be at the front desk of the Sports Centre and will be responsible for ensuring visitors feel welcome. Duties include: To take all bookings (phone, email and in person) for Sports Facilities, ensuring accurate bookkeeping and time/space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquires relating to the sports centre promptly, ensuring the highest standards in customer service at all times. To deal with all administrative duties relating to sports and recreation. To update Facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested that appropriate with the nature of the post. To maintain a clean a safe Reception area

## Maintenance Person / Grounds person CE Scheme - Carrick Beg

General maintenance work in busy soccer club including grass cutting, pitch lining and maintenance of club dressing rooms.

## Maintenance Worker CE Scheme – Camphill

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Maintenance of buildings and light carpentry, fixing small repairs and painting. Preventive maintenance on all the buildings to current standards. Maintaining and ensuring the materials are clean safe and in good working order. Ability to work with young adults with special needs Ability to give instruction to adults with special needs Maintaining Health & Safety Daily

## Farm Workshop Worker CE Scheme – Camphill

Duties to include to work on the farm in Camphill, Carrick on Suir assisting with farm work, maintaining animal husbandry and working farm machinery in a positive manner. Roles & Responsibilities: Feeding & monitoring the health needs of the animals where required. Work farm machinery while adhering to H&S regulations. Assist and liaise with other staff members. Contribute to team meetings and supervision if required. Assisting in the planning and rotation of stock as required. Maintaining fences and animal housing. Maintaining farm machinery.

#### **Housekeeper CE Scheme - Sean Kelly Sports Centre**

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work.

#### **Maintenance Person CE Scheme - Sean Kelly Sports Centre**

he Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre including the following areas: Swimming Pool, Sauna, Steam Room, Changing Rooms, Gym Rooms, Office Space, Kitchen, First Aid Room, Storage Areas, Plant Room, Gardens and Sports Field. Duties will include carrying out the day to day repairs within the building and general maintenance: Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and pruned trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment Adjusting, repairing and maintaining gym equipment. Repairing floors with different surfaces. Maintaining bathrooms and changing rooms. Carrying out minor plumbing repairs Carrying out tiling and painting. Carrying out statutory checks. Recording all maintenance repairs and defects. Assisting with the Inflation and deflation of the Pool Inflatable. Other duties as assigned.

#### **Secretary CE Scheme COSDA, COSTEDC & COSBA**

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. The secretary will provide assistance to the Carrick-on-Suir Tourism & Economic Development Committee and Carrick-on-Suir Development Association, duties may include but are not limited to the following: Keeping an updated registry of association members. Receive agenda from committee members, circulate agendas and reports. Record, publish, circulate and maintain the minutes of board/committee meetings. Maintain a calendar of association events and notify association personnel of forthcoming events in a timely manner. Act as a focal point for the receiving and sending of correspondence on behalf of the association. Keep a copy of all inwards and outwards correspondence. Maintain records of the association. Sending out notices of general meetings to the association membership. Ongoing liaison with the chair and other board members. Compiling lists of names and addresses that are useful to the organisation, including those of appropriate officials or officers of voluntary organisations. Keeping a record of any of the organisation's publications (e.g. leaflets or newsletters) and Preparing a report of the organisation's activities for the year, for the Annual General Meeting.

#### **Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre**

Duties to include cleaning , and maintenance of the Hiking centre including laundry and making up of the 22 beds as required . Some outdoor maintenance also required.

#### **Maintenance Person CE Scheme - Clonea GAA**

Duties will include: maintenance of pitch, lining pitch, cleaning dressing rooms and general upkeep of the club grounds.

#### **Grounds/ Maintenance Person CE Scheme - Piltown Tidy Towns**

Duties to include - Litter control, street sweeping, grass cutting, strimming, edging, hedge cutting, watering flowers and general maintenance. Job Location - Piltown Tidy Towns, Piltown, Co. Kilkenny.

#### **Grounds and Maintenance Worker CE Scheme – Piltown Community Centre**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. To assist with the general maintenance and upkeep of Piltown Community Center. Cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc

**Grounds and Maintenance Worker CE Scheme – Turkstown Tidy Towns**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. To assist with the general maintenance and upkeep of Turkstown Tidy Towns, cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc

**Grounds and Maintenance Worker CE Scheme GAA Complex Piltown**

Duties to include grass cutting, strimming, weeding and litter control, shrub and hedge maintenance, driving tractor.

**Cleaner / Kitchen Helper CE Scheme- Owning Homes**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work.

**\*If you are interested in any of the above CE Scheme's please speak with Annie Dalton  
(Employment Guidance Officer) about how to apply, Tel: 051-649516\***