

# THIS WEEKS JOB VACANCIES

**29<sup>th</sup> January 2020**

## *South Tipperary, Waterford and Kilkenny Job Vacancies*

If you require any assistance with applying for any vacancy

Please contact

Annie Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

**Tel: 051-649516**

**LOCAL EMPLOYMENT SERVICE  
SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**

**Visit [www.wlp.ie](http://www.wlp.ie) for job vacancies and upcoming training courses and also  
follow us on Facebook (County Waterford LES)**



An Roinn Gnóthaí Fostaíochta  
agus Coimírce Sóisialaí  
Department of Employment Affairs  
and Social Protection





**Premier**  
**INSURANCES**

*'For ALL your Insurance needs'*

Premier Insurances

In line with our 2020 vision and growth plans

We have 2 Exciting opportunities for successful candidates

## **Personal Lines Executive Required**

- Must be able to process existing and new policies
- Have the ability to work within a team environment
- Be able to enhance relationships with our customers
- Have a positive and professional approach
- Applicants will need to be grandfather or have APA or CIP qualifications with full knowledge of relay / applies systems

## **Life and Pensions Administrator Required**

- The job entails a support role for our sales team, and one must be able to work within a busy environment
- Strong interpersonal and computer skills are an essential requirement
- APA or QFA an advantage but not essential

VERY COMPETITIVE PACKAGE AND BENEFITS FOR THE SUCCESSFUL APPLICANTS.

Apply with your C.V in the strictest confidence to [info@premierinsurances.ie](mailto:info@premierinsurances.ie)

or contact Brid **086 7917772** or Kieran on **086 7908648**

Parish Life t/a Premier Insurances are regulated by Central Bank Of Ireland

Company Registration No: 374726

**14 Liberty Square, Thurles, Co. Tipperary**

30/1/20



Chartered Accountants,  
Patrick's Court,  
Patrick Street,  
Kilkenny, R95 N28F.

## **O'Neill Foley, Chartered Accountants and Business Advisors, are expanding.**

The firm currently has in excess of 50 professional partners and staff providing a wide and varied range of accounting, audit, tax, wealth management and corporate finance services.

The culture of the firm reflects the young and energetic profile of our team and the entrepreneurial nature of our client base.

To meet our increasing demands for the services we provide, the following positions are currently available.

**Qualified Accountant** - Work in general practice, including accounting, audit and tax compliance. Continuing professional development is assured by way of incremental experience within the client base and participation in relevant training programmes.

**Corporate Finance Consultant** - This position will involve working along side the partners and will encompass equity transactions (both buy and sell), debt fund raising and expert witness assignments.

**Tax Consultant** - Recognised tax qualification is essential along with at least 2 plus years of relevant experience across a number of tax heads. Ideally the experience should come from a dedicated tax department within a substantial professional organisation with a wide range of exposure to varied transactions.

**Graduate Trainee Accountants** - Applicants with an honours degree from any discipline will be considered. If you believe you have the enthusiasm and dedication to work in a committed environment, we will provide the structures and training.

**Accounting Technicians** - Applications are welcome for qualified and trainee technician positions. The work is varied and there is considerable scope for progression both within the firm and throughout our extensive network of clients.

**Trainee Financial Advisor** - Working in close collaboration with the firms head of Wealth Management, this position will enable the right candidate to develop appropriate professional qualifications and combine the technical and compliance experience with the trusted advisor client facing element of the role.

**Payroll Assistant** - Given the position is within a team of dedicated payroll specialists, this role can be adapted to an individual with substantial experience or a trainee with a genuine interest in deepening their experience.

Remuneration for each role will be commensurate with the qualification and experience of each candidate.

If you are interested in any of the above positions, please email your CV in strictest confidence to [careers@onf.ie](mailto:careers@onf.ie).

**Applications close on 21st February 2020**

**Address: Patrick's Court, Patrick Street, Kilkenny R95 N28F**

[www.onf.ie](http://www.onf.ie)

The Nationalist  
30/1/20

**EMPLOYMENT OPPORTUNITY IN  
THE OFFICE OF PUBLIC WORKS  
CRAFT STONEMASON &  
STONECUTTER  
BASED AT THE OPW SUB-DEPOT,  
CASHEL, CO TIPPERARY IN THE  
NATIONAL MONUMENTS SERVICE  
MALLOW DISTRICT OF THE OFFICE  
OF PUBLIC WORKS**

**Competition Reference: 2020006**

Applications are invited for the above position. Details and application forms are available at [www.opw.ie](http://www.opw.ie)

The closing date for receipt of completed applications is not later than **5:30pm on Thursday, 13th February 2020.**

*The Office of Public Works is committed to a policy of equal opportunity.*



**OPW**

Oifig na  
nOibreacha Poiblí  
Office of Public Works



**Archdiocese of Cashel & Emly**

Invites applications from suitably qualified persons for the position of:

**RELIGIOUS EDUCATION SECRETARY**

**This is a 2-year Fixed-Term Contract.**

The purpose of this role is to assist the Archdiocese of Cashel & Emly and its constituent parishes and agencies in the establishment of a Faith Development Service for primary schools and supporting parish based Sacramental preparation.

A detailed job description is available on <https://cashel-emly.ie/>

Closing date for applications by post or email, on or before 5 pm on **Friday 28th February 2020** to:

Archdiocese of Cashel & Emly, Archbishop's House, Thurles, Co. Tipperary, E41 NY92

Or Email: [office@cashel-emly.ie](mailto:office@cashel-emly.ie)

*Please note that incomplete or late applications will not be considered.*

*The Archdiocese of Cashel & Emly is an equal opportunities employer. Canvassing will disqualify.*

**SAFE PASS COURSE  
TO BE HELD  
IN CLONMEL ON**

**SATURDAY 8TH FEBRUARY,  
FRIDAY 14TH FEBRUARY AND  
SATURDAY 29TH FEBRUARY**

**TO BOOK TELEPHONE**

**052 61231111 OR 086 8121590**

**OR email [peter@semiton.com](mailto:peter@semiton.com)**

# Brett's Hardware

BUILDERS PROVIDERS

## Brett's Hardware Agri & Builders Providers Mullinahone are expanding NEW PREMISES OPENING SOON IN CALLAN, CO. KILKENNY

We are delighted to announce we are now looking to fill the following roles for our new Builders Providers in Callan.

Are you looking for a new challenge or the next step in your career development? Are you interested in becoming an important part of our new sales team?

### Trade Counter Senior Sales

Experienced salespeople with a minimum of 3 years within the builder's merchant arena, with excellent knowledge of building materials. An energetic, customer focused salesperson with a real desire to develop this department while becoming a key part of our sales team.

### Trade Counter Plumbing & Renewable Energy Sales

Experienced plumbing sales person with a minimum of 3 years within the plumbing merchant sales arena. Excellent knowledge of plumbing consumables and renewable energy. An energetic, customer focused salesperson with a real desire to develop this department while becoming a key part of our sales team.

### Paint Decor Centre Sales

Experienced salesperson with a real ambition to develop this department. Must have a flair for colour and have an interest or experience in interior design. An energetic, customer focused salesperson to become a key part of our sales team. Previous experience in paint sales, mixing/ tinting of paint an advantage.

### Shop Floor Sales & Cashiers

Full and part time positions for people with shop floor retail experience, exciting positions for people who enjoy dealing with a varied array of customers and want to develop their product knowledge while offering the highest standards of customer service. Experience in any form of EPOS system an advantage but not essential as full training will be offered.

### Yard & Warehouse Operators

Experienced yard warehouse personnel required with a minimum of 3 years' experience working with building materials while having an excellent knowledge of building products. Must have up to date forklift and manual handling certification.

### Café

Experienced Supervisor for busy new deli café must have experience in HACCP and food preparation. An energetic, customer focused salesperson with a real desire to develop this department while becoming a key part of the team. Full and part time deli counter and floor staff positions available.

### Administration

This is a full-time position working alongside our senior management team to support and assist in the development of our new business.

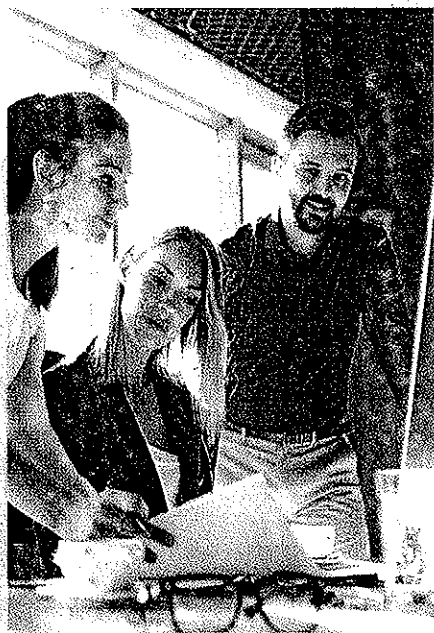
A successful Administrative Officer will act as a point of contact for all employees providing administrative support and managing stationary stocks for the branch, preparing regular reports (e.g. financials, expenses, budgets) and organising company records. If you have previous experience as Office Administrator or similar administrative role, we would like to meet you. Our ideal candidate will also have a working knowledge of office equipment and office management tools.

### Garden Centre

Are you green fingered or have horticultural experience? If you enjoy making sales and advising customers on the gardening requirements, this could be the opportunity for you. An energetic, customer focused salesperson with a real desire to develop this department while becoming a key part of our sales team is required.

Please forward your CV with cover letter for all positions to [careers@brettshardware.ie](mailto:careers@brettshardware.ie) for the attention of Noel Burke

## Tipperary



An iconic business

## Regional Commercial Manager Multimedia

Competitive salary • Tipperary

We are looking for a proven Regional Commercial Manager to head up our successful Commercial Teams, working across our portfolio of digital media platforms and print news titles in Co Tipperary. This is a senior management role and we're seeking outstanding commercial ability combined with the communication skills to present well and persuade customers of the immense value of advertising.

**About us** Iconic is Ireland's largest independently owned newspaper group, with an unrivalled audience in print, online and mobile. As part of the group's ambitious development strategy, we are now seeking a Regional Commercial Manager to lead advertising sales teams working on the Tipperary Star, Clonmel Nationalist, South Tipp Today and TipperaryLive.ie – a major website serving all of our news titles in the region.

**About the role** As a key member of our Senior Management Team you'll be tasked with bringing your considerable multi-media commercial experience to bear as you build revenues across the business. You'll be operating in a growing market and be responsible for managing teams selling and developing high-performance print and online

marketing solutions to local businesses.

We're seeking a candidate with vision and hunger, eager to optimise our audience reach by exploring new revenue channels including events and exhibitions on a countrywide basis.

**About you** The successful candidate will be assertive, keen to get ahead of the competition, innovative in their approach and disciplined about holding themselves accountable for results. Outgoing and friendly with the ability to adapt sales techniques, you must possess excellent communication and negotiation skills and be able to build strong relationships with existing and potential customers.

Professional, personable and able to inspire others, you'll also need to demonstrate the confidence to hit the ground running. It would be ideal if you have some B2B advertising /sales experience including digital/online. A full driving licence is required.

We offer a competitive salary and massive career progression for the right fit.

To apply please email your CV with a covering letter to [ckelly@iconicnewspapers.ie](mailto:ckelly@iconicnewspapers.ie)

Strictly no agencies.



# ABBHEY

RETAIL

**ABBHEY RETAIL (CLERIHAN)**  
A division of Abbey Machinery Ltd

An opportunity has arisen for the following position:

## EXPERIENCED/TRAINEE STORE PERSON



**CV applications to:**  
Sean Kinane,  
Abbey Retail, Well Road, Nenagh, Co. Tipperary.

**Tel: 087 - 2589586**  
**Email: seankinane@abbeyretail.ie**

# GLENPATRICK

## CUSTOMER SERVICE CO-ORDINATOR

The company is seeking a Customer Service/Supply Chain Co-Ordinator, the core function of this role involves but is not limited to inputting customers' orders, planning transport/booking hauliers and monitoring stock levels and sales rates.

### SKILLS/ATTRIBUTES:

- Good written and verbal communication skills
- Excellent Team player
- Excellent organisational skill required
- Computer skills in Microsoft word and Excel essential
- Excellent attention to detail
- Ability to work under pressure in a fast-moving environment
- Experience in Customer Service or Supply Chain an advantage but not essential

Send CV to [sean@glenpatrick.com](mailto:sean@glenpatrick.com) or  
post to Glenpatrick Spring Water Ltd Powerstown Clonmel  
Co. Tipperary.

## APPRENTICE CABINET MAKER

### REQUIRED

No experience necessary  
Full Training will be given to suitable  
hardworking applicant  
Top Rates of Pay

**Tony Harvey Interiors Ltd**  
Phone **086-2223206** or call in to us  
at Dudleys Mills, Goleville Road,  
Clonmel, Co. Tipperary.  
(Text messages will not be answered)



## SAGE BOOKKEEPER/ ADMIN

### PART TIME / FLEXIBLE POSITION

**2 days per week**  
**for Busy Family Run Clonmel Premises**

Apply Now with CV to  
**[info@hickeysbakery.com](mailto:info@hickeysbakery.com)**

# Glanco.

[www.glanco.ie](http://www.glanco.ie)

## Business Representative Position

Glanco environmental is looking for a business development executive to join their Waterford team.

The role will entail growing the national product portfolio, manage existing clients and supporting marketing strategy with a creative voice.

If you are self-motivated, enjoy networking and are passionate about the environment, send a current CV to [sales@glanco.ie](mailto:sales@glanco.ie)

## nolke OPTICIANS

### OPTICAL ASSISTANT & LAB TECHNICIAN REQUIRED

Nolke Opticians are seeking a Fulltime optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame stylist in our busy practice.

Duties to include:

- Providing excellent front Line Customer Service
- Frame selection
- Scheduling Appointments
- Maintaining Patient records.
- Training will be provided to work in optical lab and lens recommendations.
- Experience is desirable but not essential as full training will be provided.

We are looking for an individual who

- Has a minimum of 2 years' retail or customer service experience.
- Has completed the Leaving Certificate or equivalent standard of education
- Can Provide a high level of customer service to our customers.
- Possesses Excellent organisational and communication skills.
- Can work well within a team.
- Has excellent computer skills with the ability to learn new systems quickly.

Applications: Please log onto our Website [www.nolkeopticians.com](http://www.nolkeopticians.com) to download our application form or call into our store at: Uluru Centre, Dunmore Rd, Waterford. Completed forms to be forwarded to: [jobs@nolkeopticians.com](mailto:jobs@nolkeopticians.com)

# ONF

**O'Neill Foley, Chartered Accountants and Business Advisors, are expanding.**

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**If you are interested in any of the above positions, please email your CV in strictest confidence to: [careers@onf.ie](mailto:careers@onf.ie).**

**Applications close on 21st February 2020:**

**O'Neill Foley, Patrick's Court, Patrick Street, Kilkenny R95 N2BF**  
[www.onf.ie](http://www.onf.ie)

## O'KEEFFE Orthodontics

### RECEPTIONIST/SECRETARY

**Full-Time receptionist required in a busy specialist orthodontic practice in Waterford City**

**Good communication skills essential. IT skills would be an advantage for a successful application.**

**Email your C.V and cover letter to:**  
[info@okeeffeortho.com](mailto:info@okeeffeortho.com)



## **Fully Furnished Lodgings**

**WITH CLOTHES WASHING  
FACILITIES REQUIRED**

Initially for 4 Engineers  
to be joined by a further  
4 Engineers from February 24th  
for approximately 4 Months.

Please Contact:  
[odfservices@gmail.com](mailto:odfservices@gmail.com)  
or Phone 061-344276



Professional Care For All Gas Appliances

## **RGI Registered Gas Engineer Required**

Experience required.  
Salary negotiable.

Contact the office on:

**087 990 7237**

Please email your CV to  
**[info@progas.ie](mailto:info@progas.ie)**

## **Waterford Rape and Sexual Abuse Centre**

Would like to recruit volunteers to provide on call support  
for the Sexual Assault Treatment Unit located in  
University Hospital Waterford  
as part of a 24/7 call out service.

- We are looking for people who are good listeners, calm, and empathetic.
- Must live within a 30 minute radius of Waterford City
- Previous experience in a caring role is an advantage but not necessary.
- Training will be provided.

If this role appeals to you please email  
[info@waterfordrsac.ie](mailto:info@waterfordrsac.ie) or phone 051 873362  
for Role Description and Application Form.



Waterford News  
+ Star  
28/1/20

**nolke**  
OPTICIANS

## **Optical Assistant & Lab Technician Required**

Nolke Opticians are seeking a Fulltime optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame stylist in our busy practice.

### **Duties to include:**

- Providing excellent front Line Customer Service.
- Frame selection.
- Scheduling Appointments.
- Maintaining Patient records.
- Training will be provided to work in optical lab and lens recommendations.
- Experience is desirable but not essential as full training will be provided.

### **Applications:**

Please log onto our Website [www.nolkeopticians.com](http://www.nolkeopticians.com) to download our application form or call into our store at **Uluru Centre, Dunmore Road, Waterford**. Completed forms to be forwarded to [jobs@nolkeopticians.com](mailto:jobs@nolkeopticians.com)

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# Glanco.

www.glanco.ie

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LISDUGGAN

**We are Expanding Our Team**

## OPTICAL ASSISTANTS

Full training provided

We are looking for people who are enthusiastic and passionate about providing fantastic customer care

If this is you, please email your CV to:  
[store.lisduggan.ie@specsavers.com](mailto:store.lisduggan.ie@specsavers.com)

Closing date:  
February 14th, 2020



### wwetb

Bord Oideachais agus Oiliúna  
Phort Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board

Waterford & Wexford ETB invites applications from suitably qualified candidates for the following vacancies

### CARETAKER WITH DUTIES AS A GENERAL ASSISTANT

(Permanent Contract)

Initial Location:

Waterford and Kilcohan Training Centres

### FITTING INSTRUCTOR ON THE MAMF APPRENTICESHIP

(Fixed Term Contract)

Initial Location:

Waterford Training Centre

### YOUTHREACH RESOURCE PERSON

(Permanent Contract)

Initial Location:

Gorey Youthreach Centre

All appointments are to Waterford and Wexford ETB Scheme.

Relevant Application form and full details for each post may be obtained from [www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

Please note that a panel may be formed from each competition from which future vacancies arising in Waterford and Wexford ETB may be filled.

*Short Listing may apply.*

*Canvassing by or on behalf of the candidate will automatically disqualify.*

*Late applications will not be accepted.*

*Waterford and Wexford ETB is an equal opportunities employer.*



#### Company Background

MW Hire Group is a leading Plant Hire and Sales company in Ireland with nationwide coverage, nationwide back up and service with a local attitude. We are ISO 9001 and ISO 14001 certified and are evolving constantly to meet our customers needs.

As part of our continued expansion we have vacancies in the following position:

### Mechanical Fitter

#### Responsibilities

- Perform full range of plant maintenance tasks and repairs on a proactive/planned and reactive basis
- Maintenance fitter work to meet day to day logistical requirements in a busy environment
- Follow safe systems in work environment of a safe system of work, PPE permits, risk assessment etc
- Both yard and site based
- Located between Kilkenny and Urlingford yards as required by management
- Liaise with both office and field based staff

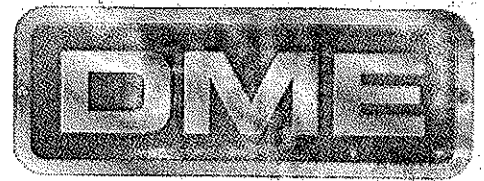
#### Requirements

- Diagnostic trouble shooting and problem analysis are essential skills
- Good knowledge of construction plant items required however knowledge of Generators and access equipment essential
- Demonstrated ability to build and maintain effective working relationships internally and externally.
- Relevant qualification Mechanic/Fitter/Electrician
- Safe Pass and Manual Handling

**Location:** Between Kilkenny and Urlingford Depots

**Salary:** Negotiable | Company Van provided

**Closing date:** 15th February | Email CV's to [jobs@mwhire.com](mailto:jobs@mwhire.com)



## Office Administrator

We have full time position for an Office Administrator.

Would require experience in Construction / Engineering sector.

#### Typical Duties:

Accounts Receivable, Payable and Payroll  
Company invoicing & Credit control  
Answering incoming calls  
General office admin.

To apply please send your CV to:  
[info@davidmulcahyelectrical.ie](mailto:info@davidmulcahyelectrical.ie)

**David Mulcahy Electrical Ltd ,  
Unit 3 Garden**

**Row Friary St, Kilkenny**

**0567715598**

**0868178044**

### Poe Kiely Hogan Lanigan Solicitors

require a part-time

## Administration Assistant

Five mornings a week.

Duties to include sorting and distributing incoming post, scanning external & internal communications onto our management system, filing and hand deliveries.

The candidate should be able to work on own initiative while also being part of a team in our fast-paced working environment.

Experience in a similar role would be an advantage but not necessary.

All applications should be addressed to

Liz Lawlor-Pratt, HR Manager,  
Poe Kiely Hogan Lanigan, 21 Patrick Street, Kilkenny.

## BUTLER ■ GALLERY Visitor Services Assistant

Butler Gallery is the leading contemporary art gallery and museum with a permanent collection in the South East. We are seeking a dynamic and experienced Visitor Services Assistant to join our growing team.

This is an excellent opportunity for candidates with a demonstrable interest in the arts and cultural tourism at an exciting time as we prepare to move to our new location, Evans' Home in the heart of Kilkenny City.

If you enjoy working as part of a team, dealing with the general public and have great interpersonal and customer service skills we want to hear from you.

Permanent Part-time, 26 hours Thursday - Sunday

Further details [www.butlergallery.com](http://www.butlergallery.com)  
or email [recruitment@butlergallery.com](mailto:recruitment@butlergallery.com)

Closing date for applications: Tuesday 11th February 2020



## WE'RE HIRING 10 enterprise sales positions in Waterford

### Employee benefits include:

- Paid maternity, adoptive and paternity leave
- Flexible working
- Sports and social
- Pension
- Subsidised study
- In-house wellness programme

Apply today at [www.spearline.com/jobs](http://www.spearline.com/jobs)



**Deloitte**  
50 | Technology 100 |  
2018-2019 BEST EMPLOYERS  
IN IRELAND

**CX** THE IRISH 2019  
CX IMPACT AWARDS  
WINNER

KILKENNY PEOPLE 31/1/20

## Brett's Hardware

BUILDERS PROVIDERS

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Please forward your CV with cover letter for all positions to [careers@brettshardware.ie](mailto:careers@brettshardware.ie) for the attention of Noel Burke

Kilkenny People 31/1/20

**We are recruiting!**



We are looking for candidates to fill the following positions:

### Qualified Technician / Mechanic

Fully Qualified Motor Mechanic required for a busy Servicing and Repairs department based in our Hyundai / Ford Workshop on Hebron Road, Kilkenny.

- Expertise in Diagnostics Essential.
- Master Qualification in Ford or Hyundai an Advantage.
- Enthusiastic, punctual and team player.
- Desire to be trained and developed to the highest level.
- Used to working in an environment where quality, efficiency and productivity are important.
- Full clean driving licence is essential.

### Apprentice Mechanic

Partly Qualified Apprentice Motor Mechanic (2nd or 3rd year), improver looking for Main Dealer experience required for a busy Servicing and Repairs department based in our Hyundai / Ford Workshop on Hebron Road, Kilkenny.

- Training will be provided.
- Minimum requirement: Leaving Cert.
- Should have a passion for mechanics and the motor industry.
- Enthusiastic, punctual and team player.
- Aptitude for Computers / Diagnostics an advantage.
- Full clean driving licence is essential.

Apply in writing with CV before February 14th to:  
Neil Lyng, Michael Lyng Motors Ltd.,  
Hebron Road, Kilkenny.



[www.lyngmotors.ie](http://www.lyngmotors.ie)



### Company Background

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As part of our continued expansion we have vacancies in the following position:

## Plant Hire and Sales Assistant

### Responsibilities:

- Involvement in the hire and sales process
- Completing hire contracts, invoices, off hire dockets
- Involvement in plant hire logistics
- Dealing with customer phone calls
- Completing administrative duties
- Liaising with colleagues in the office and yard
- Reporting to senior management

### Requirements

- Previous experience in the hire and sales industry necessary
- Knowledge of plant equipment for the construction industry
- Familiar with the use of computers/IT systems
- Good attitude to customer service
- Good organisational skills
- Health and safety aware

### Location

Urlingford Co. Kilkenny

### Salary

Negotiable

Closing date: 15<sup>th</sup> February, 2020

Email CV's to [jobs@mwhire.com](mailto:jobs@mwhire.com)

Barrow Valley Outdoor Activities Hub have the following vacancy

## MANAGER

Full Time F/T 39hrs per week

Reporting to the Board of Directors of BVCD Ltd.



### Duties and Responsibilities

- ✓ Liaise with the Board and Staff Members re Promotion of the Outdoor Activities Hub and the Barrow Valley Catchment
- ✓ Develop and Explore business opportunities for all aspects of the Hub
- ✓ Assist with the promotion and delivery of training courses
- ✓ Identify and manage funding and grant aid opportunities.
- ✓ Responsible for the supervision and management of part-time staff members
- ✓ Experience in sales and marketing desirable
- ✓ Financial experience desirable

Full details regarding this position are available by email to [eventsatthehub@gmail.com](mailto:eventsatthehub@gmail.com)

To apply please send copy of C.V and detailed cover letter outlining your suitability for the role to -

### The Board of Management

Barrow Valley Outdoor Activities Hub

The Old Dock, Greilguenamanagh, Co Kilkenny

or E-mail: [eventsatthehub@gmail.com](mailto:eventsatthehub@gmail.com)

Deadline Friday 7th February, 2020 at 5.00pm



**SMITHWICK'S  
EXPERIENCE  
KILKENNY**

### Job Description

We're hiring a **full-time Brand Ambassador for the Smithwick's Experience Kilkenny** to deliver an exceptional customer experience at our visitor centre in Kilkenny city. We are looking for a candidate who will show enthusiasm and commitment to our brand experience, demonstrate excellent levels of customer service and flourish in our cross functional team.

You will work across all areas of the visitor experience from admissions and retail to the guided tour and tasting bar. You will be part of the team delivering a fun, informative and unique experience to our visitors from all over the world.

### About you:

- You are a confident speaker and well able to connect with visitors from around the world. You are comfortable engaging with and entertaining an audience.
- You're self-motivated, you like being part of a team but with the freedom to get things done. You have a strong sense of ownership and responsibility. A passion for history and brewing will help but a willingness to learn is key, as training in all aspects of the job will be delivered both onsite and at our Dublin based brand-homes.
- You must be flexible and willing to meet the needs of the business including working at weekends and evenings when needed. You will be rostered 5/7 days.

### Desirable

- Experience in a customer facing role in hospitality/tourism/retail
- Experience dealing with customer queries/bookings/reservations

This is a full-time role with an immediate start. However, we are also taking applications for our **part-time seasonal staff** which will be hired on a rolling basis from April until positions are filled.

To apply for either role please email your cover letter and CV to [info@smithwicksexperience.com](mailto:info@smithwicksexperience.com) with **Full-time role** or **Part-time role** clearly marked in the subject line.



PRL are currently recruiting for a Warehouse Supervisor to join their team in Kilkenny.

The Warehouse Supervisor is responsible for overseeing a wide variety of warehouse activities including but not limited to; allocating work assignments to warehouse operatives to ensure that work schedule is completed on time and that priority issue are given precedence. Demonstrate leadership, accountability and responsibility in the performance of duties while on shift.

#### Duties of the job:

- Supervising the functions and working of the all warehouse team members.
- Supervise and assist in daily warehouse areas including delegating and assigning work to be completed on shift, monitor progress and intervene/ provide support as needed.
- Monitor and report on a range of KPIs as agreed with the Operations Manager.
- Actively monitor and manage attendance including absenteeism, time keeping and adherence to breaks. Produce monthly trend reports for management review when requested.
- Ensure that work procedures in practice are in line with current iteration of relevant SOP and Health and Safety standards.
- Provide day to day support to Operations Manager.

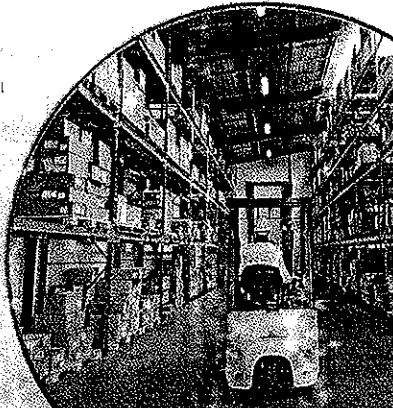
#### Requirements of the job:

- Previous people management experience in a warehouse environment
- Good numeric ability and excellent attention to detail
- Team worker with strong interpersonal skills and ability to communicate effectively at all levels in and outside the company
- Ability to multi-task, skill in establishing priorities and managing workloads
- Basic IT skills in excel/word/outlook.
- Forklift experience desirable
- Flexible working schedule required
- Fluency in English required.

If you wish to apply please email a cover letter and your CV to [HR@prl.ie](mailto:HR@prl.ie)

Closing date for application is **SUNDAY 9TH FEBRUARY 2020**

**WE'RE  
HIRING**



**ONF**

O'Neill Foley,  
Chartered Accountants,  
Patrick's Court,  
Patrick Street,  
Kilkenny, R95 N2BF.

### O'Neill Foley, Chartered Accountants and Business Advisors, are expanding.

The firm currently has in excess of 50 professional partners and staff providing a wide and varied range of accounting, audit, tax, wealth management and corporate finance services.

The culture of the firm reflects the young and energetic profile of our team and the entrepreneurial nature of our client base.

To meet our increasing demands for the services we provide, the following positions are currently available.

**Qualified Accountant** - Work in general practice, including accounting, audit and tax compliance. Continuing professional development is assured by way of incremental experience within the client base and participation in relevant training programmes.

**Corporate Finance Consultant** - This position will involve working along side the partners and will encompass equity transactions (both buy and sell), debt fund raising and expert witness assignments.

**Tax Consultant** - Recognised tax qualification is essential along with at least 2 plus years of relevant experience across a number of tax heads. Ideally the experience should come from a dedicated tax department within a substantial professional organisation with a wide range of exposure to varied transactions.

**Graduate Trainee Accountants** - Applicants with an honours degree from any discipline will be considered. If you believe you have the enthusiasm and dedication to work in a committed environment, we will provide the structures and training.

**Accounting Technicians** - Applications are welcome for qualified and trainee technician positions. The work is varied and there is considerable scope for progression both within the firm and throughout our extensive network of clients.

**Trainee Financial Advisor** - Working in close collaboration with the firms head of Wealth Management, this position will enable the right candidate to develop appropriate professional qualifications and combine the technical and compliance experience with the trusted advisor client facing element of the role.

**Payroll Assistant** - Given the position is within a team of dedicated payroll specialists, this role can be adapted to an individual with substantial experience or a trainee with a genuine interest in deepening their experience.

Remuneration for each role will be commensurate with the qualification and experience of each candidate.

If you are interested in any of the above positions, please email your CV in strictest confidence to [careers@onf.ie](mailto:careers@onf.ie).

Applications close on 21st February 2020  
Address: Patrick's Court, Patrick Street, Kilkenny R95 N2BF  
[www.onf.ie](http://www.onf.ie)

## **Fitter/Turner**

Celtic Hose Ltd - Carrick-on-Suir, County Tipperary

Fitter / Turner required for busy engineering company in Carrick on Suir, Co Tipperary. Must have at least 3 years experience working in a machine shop environment with Lathes and Milling Machines. Hydraulic cylinder repair & welding experience an advantage.

Applicant must have a traceable working history. References are required. Salary according to experience. Applicant must be fluent in English. Immediate start for chosen applicant.

Job Type: Full-time

Experience:

- workshop: 3 years (Required)

Language:

English (Required)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Dairy Farm Assistant**

jamesosheafarming - Carrick-on-Suir, County Tipperary

€550 - €650 a week

Milking feeding tractor work feeding calves fencing slurry spreading  
looking after animal

Job Type: Part-time

Salary: €550.00 to €650.00 /week

Experience:

dairy farm: 1 year (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Warehouse Operative/Forklift Driver

Store-All Logistics – Waterford

## Responsibilities:

Your duties will include: order picking, pallet wrapping, repalletising, loading and unloading containers and warehouse housekeeping duties. The role will include manual handling duties.

## Qualifications:

Leaving Certificate required.

Must possess a valid driver's license.

Must have a strong work ethic.

Must have the ability to work within a shift pattern.

Warehouse experience is required – counter balance, reach truck and power pallet truck license is preferred.

Job Type: Full-time

## Experience:

- Forklift: 2 years (Required)
- Warehouse: 2 years (Preferred)

## Education:

- Leaving Certificate (Required)

## Licence:

- Driving Licence (Required)
- Forklift licence (Required)

## Job Duties:

- Load and unload lorries in a safe and efficient manner
- Move and stack materials
- General housekeeping duties in the warehouse or production area and duties as assigned
- Perform general warehouse duties in order to maintain a smooth operation
- Inspect and maintain equipment, reporting any faults or wear and tear

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

## **Landscape Worker /Horticulturist / Grounds Person**

Jardines Lucía - Clonmel, County Tipperary

Full-time, Permanent

Landscape Worker / Horticulturist / Grounds Person needed for work in in Tipperary. Duties includes hedge cutting, grass cutting, planting, spraying, seeding etc. Previous experience in landscape/ Horticulture similar role is essential. Full drivers licence an advantage but not essential. Must have in date safe pass and manual handling certificates.

Job Types: Full-time, Permanent

Experience: Landscaper / horticulture: 1 year (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

## **Catering Assistant**

School Food Company email: [hr@schoolfoodcompany.ie](mailto:hr@schoolfoodcompany.ie) -  
Carrick-on-Suir, County Tipperary  
Part-time, Contract

12 to 15. hours per week. during the secondary school school year

Work as part of a team to ensure the smooth & efficient running of the canteen.

Clean up of kitchen & canteen area,

Provide healthy food according to menu for the students (and staff of the school where required)

Ensure that HACCP is adhered to all times

Good personality

Job Types: Part-time, Contract

Experience:

- HACCP: 1 year (Preferred)

Hospitality: 1 year (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# **General Operatives required**

(skilled and unskilled)

Temporary Outsourced Trades and Labour - Waterford  
Full-time, Contract

General operative required for construction industry

Based in Waterford

immediate start

You must have safe pass and manual handling.

Job Types: Full-time, Contract

[www.tradesandlabour.ie](http://www.tradesandlabour.ie)

Job Types: Full-time, Contract

Licence:

- manual handling (Required)
- safe pass (Required)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## Customer Assistant - Part-Time - Ardkeen

About the role  
**Tesco:** Ardkeen

**Contract:** Part - Time(20.00 - 25.00)

**Shift Pattern:** Flexible

We pride ourselves on offering customers the biggest range of products around. And that's not just food, but everything from clothes and kettles to financial services.

But did you know we offer the biggest job opportunities too? With stores across the UK and Ireland, and a variety of roles, we are always looking for people who are as passionate about helping customers as we are.

Our Every Little Helps approach doesn't just apply to our customers. It's at the very heart of everything we do at work – and it's what makes us different. We believe in treating each other with respect, and everyone having the opportunity to get on. That's what makes Tesco such a great place to work

Should you be successful in your application, your offer will be subject to and conditional upon you providing your bank account details before your agreed start date.

You will be responsible for

Always put the customer first and consider them in everything you do.

Get to know your customers and serve them with pride.

Help to ensure products and services are available for customers at all times.

Handle all products with care to maintain quality and ensure they reach the customer in the best condition.

Keep the shop floor and back areas clean and tidy at all times.

Using the training you receive, follow department routines and processes.

Follow all company policies and adhere to Health and Safety routines.

Whilst you will have a core role, you may be asked to support your colleagues by helping in other departments.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Night Time Hygiene Operative

Callan Bacon & Co. Ltd - Kilkenny  
**Urgently needed**-Full-time, Permanent

**Reports to:** Site Technical Manager

**Job Family/Function:** Technical

## **Scope of Role:**

- This is a Fixed Term Position
- 39 hours per week. Hours of Work: 6.30pm -4am Monday to Saturday. The cleaning operative can be rostered 4-5 days Monday to Saturday. *These hours can vary on occasion.*
- The Hygiene operative will report to there Team Leader daily

## **Key Responsibilities:**

- The Hygiene operative will use chemicals and specialised cleaning equipment to wash down all parts of factory.
- Carry out tasks within area of responsibility to meet daily output requirements.
- Comply with SOPs, Safety and Quality system and procedures in their area.
- Maintain equipment and work area in careful and orderly manner.
- Take part in continuous improvement initiatives and opportunities to improve work processes.
- Follow and adhere to work instructions and procedures.
- Follow checklists and work flow guidelines where applicable.
- Take direction from Team Leader
- Highlight any deficiencies to Team Leader or Manager.

## **Skills and Experience required:**

- A good command of the English language both written and oral.
- Previous experience in manufacturing is highly desirable
- Good organisational skills
- Strong work ethic
- Teamwork and positive interpersonal skills
- An eye for detail, quality focused and results orientated
- Flexibility to work both day and evening shifts and to be available to work overtime if required.
- You will be provided with Manual Handling and Quality training on arrival

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



# General Operative

Callan Bacon & Co. Ltd - Kilkenny  
Full-time, Temporary

**Reports to:** Team Leader

**Job Family/Function:** Production

**Purpose of Job:**

- The General Operative will report to the Production Manager or Production Supervisor and will take direction on a day to day basis from the Team Leader.
- They will be required to be available on both the day and the evening shift depending on business levels and shift rotation.
- They will ensure that products are produced safely, efficiently to the highest level of quality for the customer.

**Key Responsibilities:**

- Carry out tasks within area of responsibility to meet daily output requirements.
- Comply with SOPs, Safety and Quality system and procedures in their area.
- Maintain equipment and work area in careful and orderly manner.
- Take part in continuous improvement initiatives and opportunities to improve work processes.
- Follow and adhere to work instructions and procedures.
- Achieve daily and weekly production targets.
- Follow checklists and work flow guidelines where applicable.
- Assist Lead Hands during changeover of products to minimise downtime.
- Highlight any product, package or machine deficiencies to Team Leader or supervisor.
- Support Maintenance and Quality and other personnel to ensure production line runs safely and efficiently and to the highest level of quality.

**Skills and experience required:**

- A good command of the English language both written and oral.

**\*APPLY VIA WWW.INDEED.COM\***



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## FAITHLEGG



### **Hotel Receptionist** Faithlegg Hotel

Faithlegg, Co. Waterford

on appointment

Contract | Part Time

Today



**APPLY NOW**

Description Company Details

**(Fixed Term Maternity Leave Cover Contract)**

*The ideal candidate will have:*

- Minimum of 4 years experience within the hospitality industry in 4 and or 5 star properties;
- Display excellence in Guest Care and Service;
- Be standards driven;
- Display a strong background in reservations;
- Must be able to work weekends and evenings;
- Recognised professional qualification desirable;
- Excellent IT, Communication and Interpersonal skills;
- Have drive and enthusiasm to achieve excellence.
- Opera Fidelio experience advantageous.

*The Role*

Working with the team in delivery excellent guest care, ensuring that there are actively anticipating the business and dealing with accordingly, the successful candidate will be required to:

- Ensure a professional, friendly and courteous service;
- Work varying shifts including morning and evening up to 5 days per week;
- Ensuring that product is delivered in accordance with agreed standards throughout the estate;
- To work with the team to ensure the days business is communicated accordingly and orderly handover is communicated;
- To be accountable for key responsibilities within the reception department.

\*\*\*\*\*

<https://www.jobs.ie/ApplyForJob.aspx?Id=1874060>

P.T.O. ⇒  
28/01/2020

**Benefits include:**

- Meals on duty;
- Heavily subsidised accommodation (subject to availability);
- A shuttle bus will be provided (subject to demand) to those coming from the city at designated times;
- Professional training and development opportunities\*;
- Preferential rates for Faithlegg Golf and Leisure Centre memberships\*;
- Discounted treatments at the Treatment Suites\*;
- Discounted rates with many local businesses\*

\*T&C's apply

Excellent opportunity for candidates with enthusiasm and vision.

"Faithlegg Hotel is committed to a policy of equal opportunities"

FAITHLEGG

**Faithlegg Hotel**

📍 Faithlegg Hotel, Faithlegg,

Faithlegg Hotel in Waterford is an 18th century mansion which has been beautifully restored to form the centre piece of a magnificent four star hotel and golf course. For further information please log onto [www.faithlegg.com](http://www.faithlegg.com)

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**Food & Beverage Servers**

Viking Hotel

Waterford, Ireland

Negotiable

Permanent | Full Time

1 Day Ago

**APPLY NOW**

Description Company Details

The Viking Hotel Waterford is cooking up a storm at the The Wooden Pestle Bar & Restaurant and we are looking for Experienced Food & Beverage Servers to become part of the team.

**Our Hotel**

The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.

**Your New Role**

We are on the search for enthusiastic, professional and friendly staff to join the food and beverage department. You will be a motivated individual who has a keen understanding of the importance of good customer care, excellent team leading abilities as well as the initiative required to multi task in this busy environment, who are also keen to join a large hotel group and who are interested in the opportunity for career development. You will have previous experience in a similar role, be friendly, well presented and enjoy interacting with people.

<https://www.jobs.ie/ApplyForJob.aspx?Id=1870051>

28/01/2020

P.T.O. ⇒

Duties will include:

- Greet guests on their arrival to the hotels various dining areas and seat them appropriately
- Demonstrate full knowledge of all items (food & beverages) on the menu
- Stocking up bar and preparing for service
- Keeping your work area clean and tidy
- Clearing down after service
- Handling various payment methods

We offer a variety of roster options which can be tailored to suit a positive work-life balance.

### **Why Work with Us?**

We are a team of talented professionals who work well together and we are a fun team to work with. We want you to be happy and enjoy coming to work with us by providing every individual with the support and training required.

Just some of the benefits of working with us:

- Excellent working environment
- Brand new facilities after recent renovations
- Flexible working hours
- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- Wellbeing & Employee Assistance Programme
- Discounted Health Insurance
- Free Car Parking
- Training & Development opportunities
- Career progression opportunities

This is an exciting opportunity to join a hotel that is managed by PREM Group, one of Europe's leading hotel management companies. PREM Group provides all of its employees with opportunities to expand and develop their career. We give employees the initiative to contribute their ideas in building a better environment for everyone. #progresswithPREM

### **To Apply**

If you would like to apply for this role, please forward your CV through this website. We look forward to hearing from you!


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## Operations & Office Administrator

James Whelan Butchers

County Tipperary, Ireland

Not Disclosed

Permanent | Full Time

1 Day Ago


[APPLY NOW](#)

### Description Company Details

James Whelan Butchers is an award-winning artisan butcher. Our team have a passion for the art of butchery, carrying out traditions passed down from one generation to the next. We invest heavily in putting great teams together, who understand our value for quality and service, which is conveyed across all areas of the business.

As we continue to expand we are looking for an Office Administrator to joining our busy Head Office in Clonmel. The successful candidate will assist in general administrative duties and support multiple functions such as HR and Operations.

### Responsibilities and Duties:

- You would be the first point of contact for many inbound emails and phone calls.
- Records Management - Maintain and develop electronic and hard copy filing systems, and treat all files as confidential.
- Maintain office supply and stationary inventories.
- Provide administration assistance to the day to day operations of all shops.
- Working to deadlines and prioritising workloads.
- Supporting colleagues and providing cover as required.
- Prepare summaries and reports.
- General office duties to include typing, filing, copying and mail distribution.
- Ad hoc/ general administration activities as required.

<https://www.jobs.ie/ApplyForJob.aspx?Id=1872907>

28/01/2020

P.T.O. ⇒

**Qualifications and Skills:**


- Excellent communication and interpersonal skills
- Have a proficient background in MS Office tools (MS Outlook, Excel & Word).
- Have a minimum of 2 years' experience in a similar role.
- A hands-on approach with strong work ethic and the ability to work on your own initiative
- Have a highly organised, flexible and proactive approach to task workload
- High level of attention to detail
- An ability to learn company-specific software as required.

All interested candidates should apply by sending their CV along with a cover note outlining why you would be suitable for the position.

**Skills:**

Attention to detail, Excellent communication skills, Microsoft Office

**James Whelan Butchers**

 Human Resources

James Whelan Butchers is an award winning artisan butcher with a team who are passionate about the art of butchery. We have eight shops nationwide with continued expansion is planned for 2019. We invest heavily in putting great teams together, all with the one focus of building strong relationships with our partners & customers. Our managers encourage an environment of creativity and support the development of each team member.

[Read Full Profile](#)

[See all James Whelan Butchers jobs](#)

## Apply For This Job

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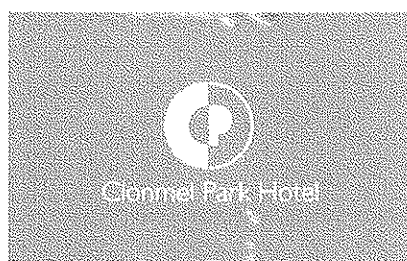
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## Housekeeping Assistant

Clonmel Park Conference, Leisure & Spa Hotel

Clonmel

Negotiable

Contract | Part Time

22 Jan


[APPLY NOW](#)

### Description Company Details

The Clonmel Park Hotel is a 4 star hotel in Tipperary, The Clonmel Park Hotel offers 99 luxuriously appointed bedrooms with all the facilities you would expect of a modern hotel. The hotel also offers fine dining in Howards Restaurant and bistro dining in our Wheat Bar. State of the art Conference and Banqueting facilities for up to 500 guests are available. The Park Leisure Centre offers a 20 meter pool, sauna, steamroom and jacuzzi with a gym featuring the most up to date cardio vascular equipment. The Eco Spa offers the latest in beauty and wellness treatments in luxurious and tranquil surroundings. Ideally located, Clonmel can be reached by train or bus from all parts of the country.

We have an exciting opportunity for an experienced Housekeeping Attendant to join our team here at Clonmel Park Hotel on a casual basis.

The ideal candidate for this position will have previous experience in a similar role, ideally in a four star hotel.

The ideal candidate will be flexible in terms of work as working hours will involve evenings and weekends.

Clonmel Park Hotel is part of the Tetrarch Hospitality Group, one of Ireland's leading Independent Hotel Management Companies, operating and asset managing over 1,600 bedrooms with close to 1,800 employees in some of the finest and best known hotels in Ireland.

We are an Equal Opportunities Employer



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### Front of House

The Hummingbird Cafe

Carrick-On-Suir, County Tipperary, Ireland

Not Disclosed

Permanent | Full Time

22 Jan



[APPLY NOW](#)

#### DescriptionCompany Details

We are looking for Part - Time Front of House Staff to join our team for the Hummingbird Cafe, Meadows and Byrne Village, Carrick on Suir

This is a part time job, mid week and weekend work

Previous experience in a restaurant/cafe setting preferred.

#### Skills:

Restaurant kitchen, Reception, Customer Skills



The Hummingbird Cafe

Dovehill, Carrick on suir

## *Qualified Plumber/RGII Heating Engineer*

Hi-Line is hiring!

\*At Hi-Line Energy Solutions we are expanding our team and looking for a full time Plumber/RGII Heating Engineer based in South Kilkenny with immediate start\*

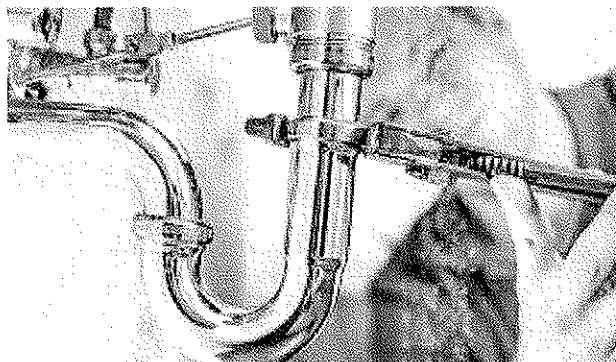
\*You will be working for an exciting and growing company with products that are ahead of the game. The role involves some travel which includes a fully maintained company vehicle.\*

\*Opportunity to work on Commercial/Industrial Oil, Gas and Biomass heating systems with training provided for the right candidate.\*

**Want to know more?**

Email [matthew.hiline@gmail.com](mailto:matthew.hiline@gmail.com)

or call 086 3808066



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Course Title	Duration
Microsoft Access 2016 (09875)	26 Weeks
Project Management- Certified Associate (PMBOK) (N40)	26 Weeks
Cisco Certified Network Associate – Routing & Switching CCNA (09407)	20 Weeks
Software Testing ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Changing Career to the IT Sector (N94)	18 Weeks
Microsoft PowerPoint 2013(51N)	26 Weeks
ECDL (09857)	26 Weeks
Web Authoring Using Adobe Dreamweaver (07466)	26 Weeks
Microsoft Excel 2013 (50N)	26 Weeks
Microsoft Excel Expert 2013 (07372)	26 Weeks
Microsoft Windows Server 2012 (N29)	26 Weeks
Microsoft Word 2013(49N)	26 Weeks
Microsoft Outlook 2013 (53N)	26 Weeks
Microsoft Access 2013 (52N)	26 Weeks
Microsoft Word Expert 2013 (07371)	26 Weeks
Visual Communications Using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	18 Weeks
Graphic Design and Illustration Using Adobe Illustrator (08449)	14 Weeks
Print & Digital Media Publication Using Adobe InDesign(08464)	16 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming Using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	14 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Certified Digital Marketing Professional-CDMP (09852)	26 Weeks
Introduction to Programming using HTML and CSS (10146)	54 Weeks
CompTIA A+ Core Series (11487)	26 Weeks
ComTIA Cybersecurity Analyst (CySA+) (10129)	10 Weeks
Python Programming (10130)	10 Weeks

***\*If you are interested in any of the above online courses please contact us at:***

***Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

***Tel: 051-649516\****

***\*We will require your current email address\****

*Training Opportunities for 2020  
Carrick-on-Suir, Clonmel & Waterford*

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
24 <sup>th</sup> Feb 2020	Care of the Older Person – BTEI	<i>Carrick-on-Suir</i>	Evenings – 10 Weeks (Mon/Wed)
8 <sup>th</sup> Apr 2020	EHA1 – Primary Certificate in Food Safety	<i>Carrick-on-Suir</i>	1 Day
20 <sup>th</sup> Apr 2020	Skills for your Future (inc. Driving Licence)	<i>Carrick-on-Suir</i>	Full Time – 7 Weeks
20 <sup>th</sup> Apr 2020	Special Needs Assisting Level 6	<i>Carrick-on-Suir</i>	Evenings – 8 Weeks
21 <sup>st</sup> Apr 2020	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	Part Time – 1 Morning Per Wk
8 <sup>th</sup> Jun 2020	Construction Groundworks Skills Operator (with Tickets)	<i>Carrick-on-Suir</i>	Full Time – 18 Weeks
6 <sup>th</sup> Jul 2020	Team Leadership (Childcare Focus) L6	<i>Carrick-on-Suir</i>	Evenings – 8 Weeks
22 <sup>nd</sup> Sept 2020	Medical Administration Support	<i>Carrick-on-Suir</i>	Full Time – 16 Weeks
25 <sup>th</sup> Feb 2020	Quality & Good Manufacturing Practice	<i>Clonmel</i>	Evenings – 12 Weeks
2 <sup>nd</sup> Mar 2020	Training Needs Identification & Design	<i>Clonmel</i>	Evenings – 14 Weeks
18 <sup>th</sup> Mar 2020	Graphic Design	<i>Clonmel</i>	Evenings – 13 Weeks
23 <sup>rd</sup> Mar 2020	Bus Driving/Mini-Bus Driving (D/D1 Licence)	<i>Clonmel</i>	Full Time – 10 Weeks
30 <sup>th</sup> Mar 2020	Graphic Design for Print & Social Media – Adobe Specialist	<i>Clonmel</i>	Full Time – 30 Weeks
21 <sup>st</sup> Sept 2020	Certified Accountancy Pathway (Traineeship)	<i>Clonmel</i>	Full Time – 52 Weeks
20 <sup>th</sup> Jan 2020	2D CAD Level 2	<i>Waterford Training Centre</i>	Evenings – 10 Weeks
20 <sup>th</sup> Jan 2020	MIG Welding	<i>Waterford Training Centre</i>	Evenings (2) – 5 Weeks
20 <sup>th</sup> Jan 2020	TIG Welding	<i>Waterford Training Centre</i>	Evenings – 5 Weeks
20 <sup>th</sup> Jan 2020	Manual Metal Arc Welding	<i>Waterford Training Centre</i>	Evenings – 5 Weeks
21 <sup>st</sup> Jan 2020	ECDL Version 6	<i>Waterford Training Centre</i>	Evenings – 12 Weeks
28 <sup>th</sup> Jan 2020	Reception and Frontline Office Skills	<i>Waterford Training Centre</i>	Evenings – 11 Weeks
27 <sup>th</sup> Jan 2020	Supervisory Management	<i>Waterford Training Centre</i>	Evenings – 10 Weeks
3 <sup>rd</sup> Feb 2020	Welding Intermediate	<i>Waterford Training Centre</i>	Full Time – 20 Weeks

10 <sup>th</sup> Feb 2020	Infection Prevention & Control	Waterford Training Centre	Evenings – 5 Weeks
17 <sup>th</sup> Feb 2020	Manual & Computerised Payroll & Bookkeeping	Waterford Training Centre	Evenings – 17 Weeks
18 <sup>th</sup> Feb 2020	Principles of Social Media within a Business	Waterford Training Centre	Evenings – 8 Weeks
24 <sup>th</sup> Feb 2020	Sports Recreation & Exercise Traineeship	Waterford Training Centre	Full Time – 50 Weeks
2 <sup>nd</sup> Mar 2020	Safety & Health at Work	Waterford Training Centre	Evenings – 9 Weeks
2 <sup>nd</sup> Mar 2020	Diploma in Women & Men's Hairdressing (Traineeship)	Waterford Training Centre	Full Time – 39 Weeks
2 <sup>nd</sup> Mar 2020	TIG Welding	Waterford Training Centre	Evening – 5 Weeks
2 <sup>nd</sup> Mar 2020	Manual Metal Arc Welding	Waterford Training Centre	Evenings (2) – 5 Weeks
9 <sup>th</sup> Mar 2020	Bus Driving– D Licence	Waterford Training Centre	Full Time – 13 Weeks
11 <sup>th</sup> May 2020	Essential Skills in Classic Car Restoration	Waterford Training Centre	Full Time – 20 Weeks
8 <sup>th</sup> Jun 2020	Pharmaceutical Manufacturing Traineeship	Waterford Training Centre	Full Time – 39 Weeks
22 <sup>nd</sup> Jun 2020	Cleanroom and Packaging Operations Traineeship	Waterford Training Centre	Full Time – 36 Weeks

\*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI

And also online courses with E College\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Please contact:

Anne Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: [eastwaterford.les@wlp.ie](mailto:eastwaterford.les@wlp.ie)

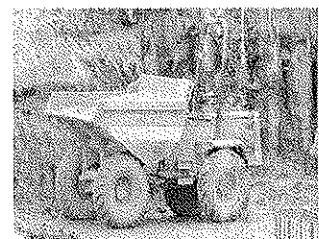
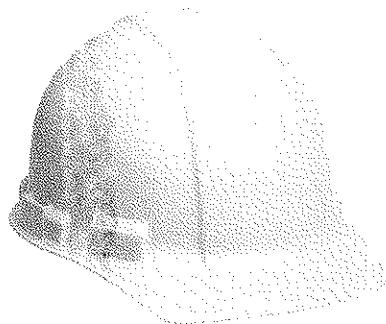


# *Construction Groundworks Skills Operator (with Tickets)*

**Start date:** 8<sup>th</sup> June 2020  
**Duration:** 18 Weeks (Full Time)  
**Location:** Carrick-on-Suir

## **Course Content Includes:**

- Concreting
- Safety & Manual Handling
- Roadworks Health & Safety
- Safe Pass
- Kerb Flag & Pavement Laying
- Site Dumper Operations
- Work Experience



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local  
Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-  
on-Suir for more details of how to apply \***

**\*Tel: 051-649516\***





**etb**

Food and Drink Cages  
Offshore Training and Support  
Tipperary Education and Training Board

## CONTACT US



051 640 742



APPLY ONLINE AT  
[www.fetehcourses.ie](http://www.fetehcourses.ie)



[training-services@tipperaryetb.ie](mailto:training-services@tipperaryetb.ie)

## EHAI - 1 Day Food Safety Course

Apply Online

[www.fetehcourses.ie](http://www.fetehcourses.ie)

Search by course code

Nenagh	29/01/20	Course code:274637
Clonmel	05/02/20	Course code:274638
Thurles	13/02/20	Course code:274640
Tipp Town	11/03/20	Course code:274641
CarriekonSuir	08/04/20	Course code:274643
Cashel	28/04/20	Course code:274644

**FEE: €45.00**

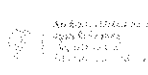
Please note, if you are in receipt of a weekly social welfare payment course costs may not apply



Tipperary Education and Training Board  
Training Services  
Food and Drink Cages  
Offshore Training and Support



EUROPEAN UNION  
Investing in your future  
European Social Fund



**SOLAS**

Agallamh Solas na hÉireann  
Training Services  
Food and Drink Cages  
Offshore Training and Support

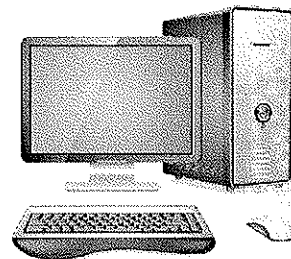
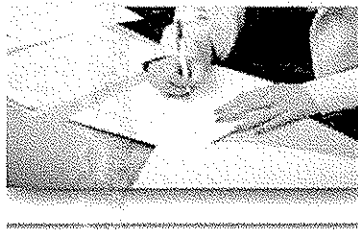
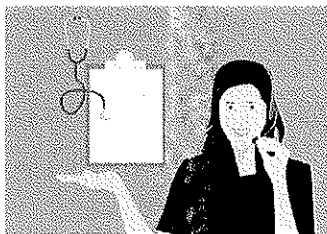


# *Medical Administration Support*

Start date: 21<sup>st</sup> Sept 2020  
Duration: 16 Weeks (Full Time)  
Location: Carrick-on-Suir

## Modules Included:

- Reception & Frontline Office Skills-QQI L5
- Medical Terminology – QQI L5
- Word Processing – QQI L5



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local  
Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-  
on-Suir for more details of how to apply \***

**\*Tel: 051-649516\***

# *Skills for your Future*

## *(inc. Driving Licence)*

Start date: 20<sup>th</sup> April 2020

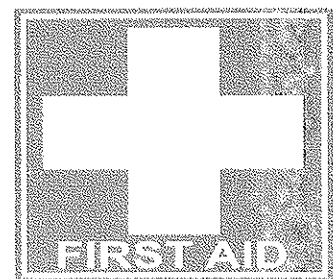
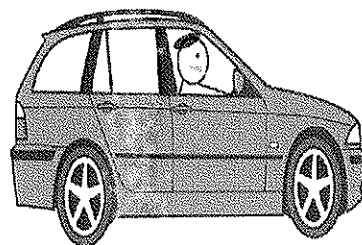
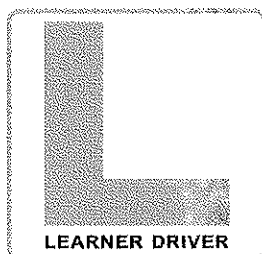
Duration: 7 Weeks (Full Time)

Location: Carrick-on-Suir

### Course Content:

- Induction
- Career Planning & Job Seeking Skills
- Suite of Personal Development workshops
- Manual Handling
- Basic First Aid
- Drive a car/light van in a safe manner and in accordance with the Road Traffic Acts.
- Practical Lessons & Test

Note: Please note that all learners must be in possession of an Irish Provisional Learner Permit Class B for a minimum period of 18 weeks prior to commencement of the course.



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-on-Suir for more details of how to apply \***

**\*Tel: 051-649516\***

# *Community Employment Scheme (CE)*

## *Vacancies*

### **Parish Secretary CE Scheme- St Nicholas' Church**

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

### **Athletic Coach CE Scheme**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required such as field and equipment maintenance Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. Applications must supply suitable character reference.

### **Receptionist CE Scheme – Sean Kelly Sports Centre**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. You will be at the front desk of the Sports Centre and will be responsible for ensuring visitors feel welcome. Duties include: To take all bookings (phone, email and in person) for Sports Facilities, ensuring accurate bookkeeping and time/space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquires relating to the sports centre promptly, ensuring the highest standards in customer service at all times. To deal with all administrative duties relating to sports and recreation. To update Facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested that appropriate with the nature of the post. To maintain a clean a safe Reception area

### **Maintenance Person / Grounds person CE Scheme - Carrick Beg**

General maintenance work in busy soccer club including grass cutting, pitch lining and maintenance of club dressing rooms.

### **Maintenance Worker CE Scheme – Camphill**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Maintenance of buildings and light carpentry, fixing small repairs and painting. Preventive maintenance on all the buildings to current standards. Maintaining and ensuring the materials are clean safe and in good working order. Ability to work with young adults with special needs Ability to give instruction to adults with special needs Maintaining Health & Safety Daily

### **Housekeeper CE Scheme - Sean Kelly Sports Centre**

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work.

**Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre**

Duties to include cleaning , and maintenance of the Hiking centre including laundry and making up of the 22 beds as required . Some outdoor maintenance also required.

**Maintenance Person CE Scheme - Clonea GAA**

Duties will include: maintenance of pitch, lining pitch, cleaning dressing rooms and general upkeep of the club grounds.

**Maintenance Person / Grounds person CE Scheme – Mothel**

Ground-person, general duties in the Well and Graveyard in the Mothel area, which will include grass cutting and general upkeep of the area

**Cleaner / Kitchen Helper CE Scheme - Owing Homes**

Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work.

**\*If you are interested in any of the above CE Scheme's please speak with Annie Dalton  
(Employment Guidance Officer) about how to apply, Tel: 051-649516\***