

# THIS WEEKS JOB VACANCIES

**4<sup>th</sup> March 2020**

## *South Tipperary, Waterford and Kilkenny Job Vacancies*

If you require any assistance with applying for any vacancy

Please contact

Annie Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

**Tel: 051-649516**

**LOCAL EMPLOYMENT SERVICE  
SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**

**Visit [www.wlp.ie](http://www.wlp.ie) for job vacancies and upcoming training courses and also  
follow us on Facebook (County Waterford LES)**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection





Iascach Intíre Éireann  
Inland Fisheries Ireland

**Spend your summer in some of Ireland's most beautiful  
locations developing, maintaining and protecting our  
Lakes Rivers and Waterways**

At Inland Fisheries Ireland we are delighted to announce the launch of our **Seasonal Recruitment Campaign for the role of Fisheries Officers**.

These six month contract roles are an excellent opportunity to spend your summer outdoors helping with instream works, habitat development and maintenance, protection and supporting research survey work.

The roles are nationwide, and are located across our six River Basin Districts (RBD's), with contracts commencing on **Monday, 11th of May 2020**.

If you think you have what it takes and would like to see a full job description and to find out how to apply please go to [www.fisheriesireland.ie/careers](http://www.fisheriesireland.ie/careers). Deadline for applications is **Monday, 16th of March 2020**.

**SAFE PASS COURSE  
TO BE HELD IN  
CLONMEL ON  
FRIDAY  
13th MARCH 2020**

**TO BOOK TELEPHONE  
052 6123111 OR  
086 8121590 OR  
EMAIL: [peter@semiton.ie](mailto:peter@semiton.ie)**



Cahir, Co. Tipperary

**PART/FULL-TIME  
SWIM TEACHER AND  
GYM INSTRUCTOR**

Must have Level 1  
Swim Teaching Qualification  
with a view to doing Level 2.  
Gym instructor must have NCEF  
or equivalent qualification  
is essential.

Must have Lifeguard  
Qualifications.

Pool Plant Operators  
qualification would be  
an advantage.

Please send your cv  
for the attention of  
Josephine O'Donnell to  
[leisurecentre@kilcoranlodge.ie](mailto:leisurecentre@kilcoranlodge.ie)



**John Kennedy  
Motors**

**Position Summary:**

**Repair Technician Required reporting to the  
Workshop Foreman/Service Manager**

**Responsibilities:**

- Maintain vehicle to manufacturers specifications
- Monitor and inspect all motor operations, road testing's, and diagnostics
- Repair and maintenance of all parts and components of the vehicle that may be experiencing any issues


**Requirements:**

- Applicants need to have a full clean driving license
- Fully Qualified Mechanic / third year technicians considered
- Reliable and able to work productively with little to no supervision

**Benefits:**

- Life Assurance
- Pension Contribution
- Training & Educational Assistance (Toyota approved)
- Salary negotiable on application

Please send CV to John Kennedy Motors  
Cashel Road, Clonmel or  
email [john@johnkennedymotors.ie](mailto:john@johnkennedymotors.ie)



**St. Bernard's Children's Services**  
**Domestic Staff (15hrs pw)**

St. Bernard's is a voluntary therapeutic children's residential and fostering support service which provides a unique and dedicated service to children and families. The service is based in Fethard, Co. Tipperary.

**Description**  
We are looking to recruit Domestic Staff (Permanent, Part-time)

**The ideal candidate will have:**

- Availability to work 15 hours per week, 5 days per week.
- Be enthusiastic.
- Have strong communication and interpersonal skills.
- Ability to work independently or as part of a team.

**Responsibilities:**

- Following cleaning procedures and instructions.
- Using a variety of cleaning equipment to maintain optimum cleanliness throughout the facility.


**Requirements:**

- Previous experience as domestic staff an advantage however, not essential.
- Fluent English.
- Must be willing to undertake Garda Vetting.
- Eligibility to work in Ireland is essential.

All applications will be treated with the strictest of confidence. To apply or for further information, please send your up to date CV including a cover letter to the Director of Services, St. Bernard's Children's Services, Rocklow Road, Fethard, Co. Tipperary or by email to: [careers@stbernards.ie](mailto:careers@stbernards.ie)

Full job description available on request. Shortlisting will apply. The Department of Health & Children Consolidated Scales apply.

**CLOSING DATE FOR APPLICATIONS 5pm on 13th March 2020**



**etb**  
Bord Oideachais agus Oiliúna Thiobraid Árann  
Tipperary Education and Training Board

**Tipperary Education and Training Board**  
invites applications from suitably qualified candidates for the following posts:

**Ref 174**  
**PANEL OF TUTORS FOR TEAM LEADERSHIP AND COMMUNICATIONS QQI LEVEL 6 FOR PHASE 2 TRAINING OF APPRENTICES**  
TETB Training Centre, Thurles, Co. Tipperary

Hourly rate of pay: €37.87 per hour plus 8% holiday pay per hour

Application Form, Job Description and Person Specification are available on [www.tipperaryetb.ie](http://www.tipperaryetb.ie)

Closing date for receipt of completed application form is 12 noon on the 12th March, 2020.

EUROPEAN UNION Investing in your future European Social Fund


Rialtas na hÉireann Government of Ireland

**PART TIME  
FITNESS  
INSTRUCTOR  
REQUIRED**

in the Clonmel area

- Fully Qualified • Experienced

Applications to  
**[grainne.boyle@nationalist.ie](mailto:grainne.boyle@nationalist.ie)**



**Supervisor, Line Leader & Factory Operative Roles**

We are looking for self-motivated, hardworking people to join our team.

Team players who will work to increase productivity are essential along with people who can be flexible to work different shifts mainly Monday to Friday or days and/or evenings (depending on customer and seasonal requirements).

You will be working in a team to hit targets.

Although no experience is needed, a desire to learn is key and those with an understanding of the requirements of working in a food production environment is desirable.

Full training will be provided to the successful candidate.

If you are interested in a permanent job with development opportunities please forward your CV to [HR@oakparkfoods.ie](mailto:HR@oakparkfoods.ie) or post to:  
Oakpark Foods, Clogheen Road, Cahir, Co. Tipperary

The Nationalist  
5/3/20

## SKILLED LABOURERS REQUIRED

Must have experience in Carpentry work  
Good rates for right candidate

For further details telephone Padraig on

**086 316 8598**

## READYMIX TRUCK DRIVER WANTED

Kilfeacle, Co. Tipperary

- Full license and CPC required
- Over 21
- Experience not essential
- Training can be give

T: 086 3979394 or  
Email: [twinterhaulage@gmail.com](mailto:twinterhaulage@gmail.com)

## TRAINEE CARPET FITTER & DELIVERY PERSON REQUIRED



Leahy Furniture and Carpets  
Galbally Road, Tipperary

Call James on (062) 33125

## WE'RE HIRING!



Administrative Assistant/ Inside Sales Rep  
Required for busy Clonmel office

- Excellent communication skills
- Proficiency in Microsoft Office
- Ability to work independently and attention to detail
- Exceptional organizational skills

The role of the person in this role will comprise of greeting customers, selling new products, exhibiting client care.

Energy Options is a fast-paced dynamic company, as the ability to adapt to varying requirements and multitask is essential. Minimum 6 months experience in a sales role is preferred.

The role can be full or part time depending on applicant's experience and ability.

Applicants should send their CVs to:



Munster  
Express  
3/3/20

## Applications are invited for the following position... **MARKETING & eCOMMERCE MANAGER**

The successful candidate will have:

- A 3rd level marketing qualification
- Proficiency in MS Office is essential
- Graphic Design qualification an advantage (but not essential)
- 3+ years experience
- An ability to implement effective online and offline marketing campaigns
- An ability to roll out promotions across our wholesale and retail divisions in a timely and effective manner based on a promotions calendar, while adhering to brand guidelines
- A proven track record of strong organisational skills, an ability to prioritise tasks and to focus on and meet task deadlines
- Strong Interpersonal skills, with a positive attitude and the ability to build & maintain strong working relationships with stakeholders including Wholesale & Retail clients, Business Operations, Sales team and Supplier marketing departments.
- A customer focus with excellent analytical and problem-solving skills to complete competitor research and identify new growth avenues

**Responsibilities for the successful candidate will include, but are not limited to, the following:**

- Development, design and implementation of our printed yearly product catalogue
- Content writing for digital marketing & social media
- Develop a product video portfolio for use on social media and other online channels
- Research & Provide post campaign improvement recommendations to be leveraged for future product campaigns
- Create and deliver a clear value message to customers for our sales team
- Responsible for the collation of content for monthly promotions and the coordination of design, layout and print of same
- Maintaining and growing the customer/lead database in line with GDPR rules and regulations. Timely communications to customers
- Research and report on new market competitor entrants, competitor pricing and competitive value propositions.
- Provide administrative back-up & support to all aspects of the marketing function
- Ensuring company and partner branding and brand guidelines are reflected in all communications
- Managing and Co-Ordinating the marketing portfolio of products for wholesale and retail customers
- Responsible for monthly reporting on marketing activities, lead volumes and market opportunity assessments.
- Reporting directly to the CEO but liaising with sales and admin staff on a weekly basis

Company supplied laptop and mobile phone.

On site parking, modern office environment and kitchen facilities.

**Applications:** Please apply in writing by email to

**Box 200, munsterreplies@gmail.com or by post to: Box200,**

**The Munster Express, 37 The Quay, Waterford**

### **KIND ENERGETIC EXPERIENCED CHILDMINDER**

**Required full-time to mind  
3 Boys in their own home.**

- Boys aged 7, 5 and 3
- Car required for School  
Collections and Hobbies
- References required
- Immediate start for  
suitable applicant

For further information and to arrange  
an interview, please apply with CV to:  
waterfordchildminder@outlook.com

*The closing date for receipt of  
applications is Friday March 6th, 2020*



## Morrissey Motors, Kilkenny are recruiting a

### Full time Receptionist



#### Duties and Responsibilities:

- Operating a busy switch, handling a high volume of calls and directing to the appropriate departments
- Welcome customers and visitors with warmth, in a prompt, efficient and professional manner whilst providing hospitality as required
- To be familiar with the overall daily operations within the Reception Department
- Assisting with Administration
- Various ad-hoc duties

#### Requirements:

- Experience would be an advantage but training will be given to the successful candidate
- A high level of competency using relevant computer programmes, including MS Word and Excel
- Excellent organisational skills and personal communication skills are needed for this role
- The candidate should be well presented, self-motivated with an ability to multi task Work well as part of a team
- Full fluency in the English Language

If you are interested in being considered for this role, send your CV & references to:

[michelle@morrisseymotors.ie](mailto:michelle@morrisseymotors.ie)

Closing date for application  
Friday 20th of March

### Fennor Hill Care Facility Urlingford, Co. Kilkenny

56 Bedded Newly Developed  
Nursing Home

Currently have vacancies for Full  
Time Staff Nurses and Healthcare  
Assistants and a Full Time  
Activities Person

We are looking for enthusiastic  
people that enjoy working with  
older people

If you are interested please send  
your CV to

[reception@fennorhill.com](mailto:reception@fennorhill.com)



### FRS Network Kilkenny

are looking to recruit a

### Storeperson

- Are you a part-time farmer or come from a farming background?
- Outgoing, Personable individual
- Looking for a sociable role?
- Keen to have a stable income?
- Based in Kilkenny or surrounding area
- Retail/Customer facing experience
- Looking for a greater quality of life and career progression

Why not apply with your updated CV to  
Miriam O'Hara at

[mohara@frsrecruitment.com](mailto:mohara@frsrecruitment.com)

Training will be provided for  
suitable applicants

Please note canvassing will disqualify.



### SUBSTITUTE TEACHING POSITION

Across a number of subject  
areas at CBS Kilkenny.

Immediate start.

Applicant must be Teaching  
Council registered

Send CV and references to  
[applications1859@cbstkilkenny.ie](mailto:applications1859@cbstkilkenny.ie)

Kilkenny People  
6/3/20



## **KINGSRIVER Team Leader/Team Members & RT Coordinator**

Kingsriver Community takes its name from the King's river that runs through our 30 acre property. We provide education, training and life skills to a wide variety of people in this beautiful setting. Our focus is person centred where we provide a range of individual supports to meet the various needs of our small group of residents together with our larger group who attend Kingsriver daily.

We have a number of exciting new opportunities for enthusiastic people with the desire and passion to support people with ID and ASD while maintaining our quality and commitment to excellent service.

We are looking for a Team Leader (Residential Service) and Team Members (Residential & Day Services) to join our team in empowering the people we support to live their best lives.

We are also looking for a suitably qualified and experienced person to set up and co-ordinate our new Kilkenny based Rehabilitative Training programme.

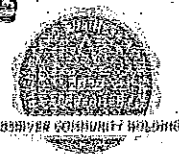
Please submit your CV and a cover letter to:  
Liam Quinn, Kingsriver Community,  
Ennisnag, Stonyford, Co Kilkenny or by email to

**[applications@kingsriver.ie](mailto:applications@kingsriver.ie)**

Full job description available  
from [www.kingsriver.ie/careers](http://www.kingsriver.ie/careers)

Enquiries to Liam Quinn on 056 7728234.

Closing date for receipt of applications is Friday 20th March 2020.





Kilkenny People  
6/3/20



## Journalist Multimedia

### Attractive salary package Dundalk

The Dundalk Democrat has been the most trusted source of news and sport for the people of Louth since 1849. Its readership in 2020 is greater than ever, thanks to the ever-growing popularity of its 24-7 website, [dundalkdemocrat.ie](http://dundalkdemocrat.ie). We are now looking for an outstanding multimedia journalist to join our committed team.

The ideal candidate will be passionate about bringing our readers the strongest news stories, both online and in print. While experience of working in a busy newsroom will be a distinct advantage, recent graduates with

demonstrable journalistic flair will also be considered.

Strong communication skills and a solid understanding of social media are also a must. Video is now an important part of our storytelling online and while training will be provided, candidates who have the ability to produce compelling content through mobile technology will have an added advantage.

If you have a keen eye for a story, know where to find great human interest tales and possess the skill to tell people's stories in a way that will get our readers talking, then we'd love to hear from you.

The closing date for applications is Wednesday, March 11, 2020.

**To apply please send a covering letter, CV and samples of your work to [sheila.reilly@iconicnews.ie](mailto:sheila.reilly@iconicnews.ie)**

Strictly No Agencies

**DUNDALK**  
**Democrat**

An iconic business

## Dungarvan Observer

Dungarvan Observer | Friday, 6 March, 2020

**FARM WORKER REQUIRED FOR FULL-TIME WORK ON DAIRY FARM** – Carrick-on-Suir area. Duties include: Milking Cows, Feeding Calves and some Tractor work. Contact: (087) 2330105. (6-3)

**PART-TIME LABOURER WANTED** – Window and Door Installer • Plastering experience and general carpentry an advantage • Must be able to work on own Initiative • Good customer skills / punctual • Based in East Cork / West Waterford area. Replies in writing to Box No. 7094. (20-3)

**Dungarvan UPVC  
REQUIRES  
Experienced PVC  
Roofline Fitters  
TO WORK IN CO. WATERFORD**

Must have Safe Pass. 5 days per week. Full-time P.A.Y.E work.  
**IMMEDIATE START.**  
Van, Fuel Card and all equipment supplied. Top rates paid.

**Trainee PVC Roofline  
Fitters**

Must have Safe Pass and worked on construction sites for minimum of 6 months.  
Send CV to [info@dungarvaninsulation.ie](mailto:info@dungarvaninsulation.ie) or phone 058-45135  
9am-5pm Monday – Friday.

(13-3)



**Radley Engineering Ltd.**

P.O. Box 22, Dungarvan, Co. Waterford.  
Tel: +353-58-41199 Fax: +353-58-42169  
E-mail = [Info@radleyeng.ie](mailto:Info@radleyeng.ie) Website: [www.radleyeng.ie](http://www.radleyeng.ie)

### — VACANCY —

## ‘Building Information Modelling’ (BIM) Trainee Program

A great opportunity for the chosen candidates (x2) to learn a broad range of engineering design skills within one of Ireland's leading mechanical engineering firms.

The program is aimed at investing in the chosen candidates over 3 years, enabling the individual to learn the company's core competencies and become part of a dynamic design team.

The design team primarily based in head office (Dungarvan) supports on site construction teams in achieving their overall project deliverables to client specifications & schedule.

Safety to the fabricator, installer and end user will be at the core of all design training and deliverables by the candidate.

The program will offer adequate mentoring and training so the candidate will be given the best opportunity to grow their design knowledge and skills base, adding value to the company's growing operations.

The core learning modules will be centred around:

- BIM modelling and creation using AutoCAD, Plant3d, Advance Steel and Navis for both live and tender projects
- 2D drawing of general arrangements, layouts and fabrication drawings for supports, piping and structures
- IConstruct module, work pack and handover pack creation
- Off-site Module design to support off site fabrication
- Isometric generation & understanding of Process & Instrumentation Diagrams (P&ID)
- Technical knowledge of piping inline components and specifications.
- On-site training module to improve awareness around constructability and on-site design support.

Application/CV by email only to :

**[aidan.lonergan@radleyeng.com](mailto:aidan.lonergan@radleyeng.com)**

Please Subject email: BIM Trainee Application CV

DUNGARVAN LEADER, FRIDAY, MARCH

## SITUATIONS VACANT

**ARTIC DRIVER** — Full time Artic Driver wanted, full clean licence, must have 5 years experience. Reply to Box No. 755, Dungarvan Leader, 18 Mitchel Street, Dungarvan. (6/3/R)

**FULL TIME POSITION AVAILABLE** — On Beef/Tillage Farm and Agricultural Contracting Business, Cappoquin area. Tel. Kieran Hallahan. 087-2549759. (6/3/R)

**WANTED** — Skilled Labourer, all round handy man for work in Dungarvan and surrounding areas, own transport essential, immediate start. Reply to Box No. 756, Dungarvan Leader, 18 Mitchel St., Dungarvan. (1)

**CHILDMINDER REQUIRED** — Childminder required to mind 3 children, ages 4, 6 and 9 in minders own home. Preferably transport essential for school pickups, 4/5 days, afterschool hours and school holidays. Ballinroad area, immediate start. Contact 086 8838387 / 087 7982897. (27/3/R)

**PART TIME STYLIST** — Required for local busy Hair Salon, Dungarvan area. Reply to Box No. 758, Dungarvan Leader, 18 Mitchel St., Dungarvan. (27/3/R)

## WEEKEND DELI STAFF REQUIRED

Dungarvan Town Centre • 12/16 hours per week

Reply to: Box No. 757, Dungarvan Leader, 18 Mitchel St., Dungarvan.

# DUNGARVAN LEADER Recruitments

To place an advert in our recruitment section call us on 058 41203 or email [adverts@dungarvanleader.com](mailto:adverts@dungarvanleader.com)



## Radley Engineering Ltd.

P.O. BOX 22, DUNGARVAN, CO. WATERFORD.

Tel: 058 41199 Fax: 058 42169

E-mail: [info@radleyeng.ie](mailto:info@radleyeng.ie) • Website: [www.radleyeng.ie](http://www.radleyeng.ie)



## Vacancy – 'Building Information Modelling' (BIM) Trainee Program

A great opportunity for the chosen candidates (x2) to learn a broad range of engineering design skills within one of Ireland's leading mechanical engineering firms. The program is aimed at investing in the chosen candidates over 3 years, enabling the individual to learn the company's core competencies and become part of a dynamic design team. The design team primarily based in head office (Dungarvan) supports on site construction teams in achieving their overall project deliverables to client specifications and schedule.

Safety to the fabricator, installer and end user will be at the core of all design training and deliverables by the candidate.

The program will offer adequate mentoring and training so the candidate will be given the best opportunity to grow their design knowledge and skills base, adding value to the company's growing operations.

The core learning modules will be centred around:

- BIM modelling and creation using AutoCAD, Plant3d, Advance Steel and Navis for both live and tender projects
- 2D drawing of general arrangements, layouts and fabrication drawings for supports, piping and structures
- IConstruct module, work pack and handover pack creation
- Off-site Module design to support off site fabrication
- Isometric generation & understanding of Process & Instrumentation Diagrams (P&ID)
- Technical knowledge of piping Inline components and specifications.
- On-site training module to improve awareness around constructability and on-site design support.

Application/CV by email only to:

[aidan.lonergan@radleyeng.com](mailto:aidan.lonergan@radleyeng.com)

Please Subject email: **BIM Trainee Application CV**

A EUROPEAN LEADER IN THE MANUFACTURE OF HIGH QUALITY STAINLESS STEEL AND CARBON STEEL FABRICATIONS

**APPRENTICESHIPS NOW OPEN  
FOR HEAVY VEHICLE MECHANICS**

Bus Éireann, the national bus company and Dublin Bus, which operates bus services in the greater Dublin Area are now seeking to recruit apprentice heavy vehicle mechanics in the following locations.

|                   |                 |                  |                 |                |
|-------------------|-----------------|------------------|-----------------|----------------|
| <b>Dublin</b>     | <b>Cork</b>     | <b>Waterford</b> | <b>Limerick</b> | <b>Thurles</b> |
| <b>Tralee</b>     | <b>Longford</b> | <b>Galway</b>    | <b>Athlone</b>  | <b>Ballina</b> |
| <b>Stranorlar</b> |                 |                  |                 |                |

Our apprentices are trained to the highest possible technical standards and acquire, amongst many other skills, the ability to maintain the various systems associated with modern public service vehicles. This is a hands-on practical technical education programme which leads to a QQI Level 6 Advanced Certificate that will give you skills you can take anywhere in the world. If you want to drive your career forward check it out today.

Placements will commence in September 2020 and applicants must be at least 16 years of age, on or before the 1<sup>st</sup> September, 2020. Each candidate will be required to undertake aptitude tests and the results will be used to compile a shortlist for interview purposes. *Candidates must pass the Ishihara Colour Vision Test.*

*For details on the educational qualifications required and to apply for a position see our website [www.buseireann.ie](http://www.buseireann.ie)*

Closing date for applications is 31<sup>st</sup> March, 2020.

# **Customer Assistant** - Dungarvan (30 hours)

Lidl - Waterford  
Part-time

- Ensuring customer satisfaction is at the heart of all actions in store
- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Maintaining agreed store merchandising standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process
- Complying with relevant legal obligations
- Complying with Company Guidelines and Procedures

## **Your Profile**

- The flexibility to start an early shift at 5am or finish a late shift at 11pm
  - A can-do attitude and excellent customer service skills
  - The willingness to go the extra mile for our customers
  - To be responsible and reliable
  - The ability to be flexible
  - To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines
  - To work well in teams and take pride in a job well done
  - Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude
- As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store

## **What you can expect**

- €12.30ph rising to €14.00ph within 4 years
- 20 days holiday per annum
- Company pension after 1 year
- Initial training and on-going development from an experienced team member

Brilliant opportunities to take on more responsibility and long term career prospects

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# **Accounts Administrator**

Accounting Solutions (Manor St John) - Waterford  
Waterford

Part-time, Permanent

## **Job Spec**

- Accounts payable and accounts receivable.
- Assist in cash flow management and control.
- Assist in month end procedures including statement preparation and issue.
- Payroll Processing
- Preparation of bi-monthly VAT returns.
- Assist in monthly bank reconciliation preparation on Sage.
- Assist in posting monthly journals to Sage accounts.
- General accounts administration.
- Ad hoc duties as required.

## **Qualifications and Skills**

- Experience of working with Sage accounts would be an advantage
- Experience of working with Microsoft Excel and Word.
- Excellent attention to detail.
- Good organisation skills.
- Ability to work as part of a team.
- Ability to work to strict deadlines.
- Good communication skills.

## **Benefits:**

Flexible working hours

Reference ID: COB - AA

Job Types: Part-time, Permanent

Experience:

Accounts Administrator: 1 year (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

## **Retail Security Guard**

Mercury Security and Facilities Management Ltd - Clonmel, County  
Tipperary

Looking for a retail security guard with 3 years experience in retail. .

Job Type: Full-time

Experience:

- security guard: 3 years (Preferred)
- security: 3 years (Preferred)

Licence:

- Driving License (Preferred)
- PSA Licence (Preferred)

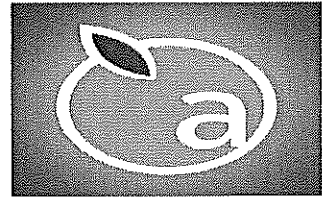
Job Duties:

- Patrolling premises on foot
- Monitoring entrances and greeting visitors

Preparing reports

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***





## **Deli Assistant**

Applegreen Stores - Lemybrien, County Waterford  
Part-time

**Bakewell Team Member**

**Location; Applegreen, Lemybrien, Co. Waterford**

**Part Time Contract**

When you join our Bakewell staff, you will become an ambassador for our brand and walk in the customers shoes; keeping them at the core of everything we do.

If you are passionate about excellent food, giving great customer service, and having opportunities to advance in your career then Applegreen is the place for you!

Your duties will include, but are not limited to;

- Delivering the highest level of customer service in line with brand standards
- Produce and present all food to brand standards
- Maintain standards of Health, Safety and cleanliness
- Operate till in line with till operation and cash handling procedures
- Complete all tasks required by the daily cleaning schedule
- Any other duties as directed by the Managers.

Previous experience is a plus, but don't worry, we provide on the job training to the right candidate!

If you are an enthusiastic, hardworking individual who want to be part of a diverse team, then this is the role for you!

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Accounts Payable Administrator

Clonmel Waste Disposal - Clonmel, County Tipperary

Part-time, Temporary, €15 an hour

## **Maternity Cover Specific Purpose Contract estimated 6 months**

An **Accounts Payable Administrator** is responsible for processing all invoices received for payment and for undertaking the payment of all creditors in an accurate, efficient and timely manner.

You will be accountable for keeping all accounts up to date and ensuring any queries/invoice issues are dealt with immediately. You will be required to follow up regularly to ensure all processes are efficient; ensuring no invoices are left unprocessed. You will assist in the preparation of weekly payment runs through our accounts system. Your role will also involve processing accounts and incoming payments and performing day to day financial transactions including verifying, classifying, computing, posting and recording accounts data and preparing bills, invoices and bank deposits.

As this role is part of a small team it is essential that you are flexible regarding your work tasks as all staff are expected to perform each other's role as and when required whether due to absence or workload.

### **Weekly**

Enter supplier invoices;

- Distribute invoices for approval;
- Follow up and liaise with suppliers on disputed invoices;
- Allocate payments for pay runs and ensure all invoices are passed for payment;
- Execute and oversee supplier pay runs ;
- File supplier invoices;
- Update credit card and cheque payment log;
- Bank reconciliations, update stop lists and receipts lists Monday and Tuesday;
- Follow up on customer queries;
- Credit Control – agree contra as per list as assigned.

### **Month End**

- Reconcile Inter Company Customer Accounts; Petty Cash, CBIF and Credit Card Accounts; Deposit, Savings and Holding Accounts; Supplier Accounts .
- Reconcile and distribute diesel invoices for passing
- Export MWS invoices from WRAP and send out invoices and statements
- Follow up with BM division regarding contras for mutual accounts
- Enter Wasteclear sales invoices and prepare lodgement
- Update Sage for BACS payment files
- Set up New Supplier Beneficiary Accounts for EFT Payments

### **Year End and Quarter Accounts**

Reconcile Suspense Account;

Reconcile Intercompany Loan Accounts

Reconcile Suppliers Accounts and verify balances

Prepare Year End files for archiving

**Any other duties that may be assigned from time to time.**

Benefits:

On-site parking

Casual dress

Contract length: 6 months

Part-time hours: 22-24 per week

Job Types: Part-time, Temporary

Salary: €15.00 /hour

Experience:

- Accounts or office: 3 years (Preferred)
- accounts payable: 3 years (Preferred)

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## Pizza Assistant

SPAR Ireland - Carrick-on-Suir, County Tipperary  
Part-time

**Texaco Spar Service Station, Carrick-on-Suir** is part of the **H2 Group**, one of Ireland's fastest growing forecourt retailers. We offer fantastic career opportunities for enthusiastic and hardworking individuals. We currently have a vacancy for a **Pizza Assistant** in our store. This is a **part-time** role and successful applicants must be available to work mainly weekends to start with, but should be fully flexible to work hours to meet the store requirements

### CUSTOMER CARE

- To take pizza orders both in-store and on the telephone in a friendly and efficient manner providing an exceptional standard of customer care
- To communicate with the customers in an effective and welcoming manner
- To deal with customer complaints in a professional and pleasant way and refer to the Manager where appropriate
- Ensure products are served to customers in line with Food Hygiene Requirements
- Maintain knowledge of current in store sales and promotions
- Answer customer queries with regard to the store and its merchandise

### OPERATIONAL AND STORE PRESENTATION

- Ensure the Pizza area and equipment is maintained to the required level of Hygiene ensuring cleaning is carried out as per Food Hygiene Policy
- To receive and check stock in line with company guidelines
- Ensure product is stored and displayed in line with food hygiene policy and merchandising policy
- To rotate stock appropriately minimising waste
- To be vigilant at all times to prevent stock loss and waste
- Ensure food hygiene practices are complied with in line with HACCP regulations
- To take care for your health & safety and that of your colleagues and customers and take action to reduce risks and hazards
- Open and close cash registers performing tasks such as counting money, balancing cash drawers and making deposits in line with cash handling policy
- Clean shelves & counters and sweep floors internally and externally ensuring store is tidy and free from clutter at all times

### FOOD SERVICE

- Check temperatures in the Pizza area ensuring they are compliant with HACCP regulations
- Maintain HACCP records in line with store policies
- Monitor Critical Control Points and ensure food is not open to contamination

### GENERAL

- Any other duties that may be assigned to you by the Pizza Manager/Store Manager
  - Excellent interpersonal and communication skills
  - Numerical abilities
  - The ability to work as part of a team
  - The ability to use initiative
  - Sound judgement with the ability to make decisions
  - Self-motivated
  - Good attention to detail
- Knowledge of Food Hygiene would be beneficial

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB

FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Waterford

📍 Waterford

## 63 Waterford Waterford Jobs

Filter:

All

Full-Time

Part-Time

Employers

Agencies

Date | Relevance

**Full and part time hairdressers**

The Salon at Georges Court

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today

If you are a Stylist with an outgoing, enthusiastic personality and a passion for hairdressing, we would love to hear from you. You must have the ability to work as part of a team, and be able to...

**Chef**

Featured

No 9 Café



📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today

If you're looking for a change, with daytime hours, we are a very busy, award winning City Centre day time restaurant, where the use of local produce and customer service is paramount. No.9 is a well ...

**Branch Manager Waterford**

HSS Hire

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today

Location: **Waterford** Job Title: Branch Manager - Reports to: Regional Manager - The Branch Manager will be responsible for driving day to day sales growth within the branch, embrace...

**Bar Supervisor and Restaurant Supervisors**

Faithlegg Hotel







📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Part Time

🕒 Today

Bar Supervisor - A natural leader with a desire to deliver exceptional levels of service in a highly guest-focused environment. \* Exceptional Guest Care; \* Superb attention for detail; \* Minimum of 2 ...

|   |   |
|---|---|
|    | <h3>Mechanic</h3> <p>Dungarvan Nissan</p> <p>📍 Dungarvan, County Waterford, Ireland</p> <p>€ Not Disclosed</p> <p>📅 Permanent   Full Time</p> <p>🕒 1 Day Ago</p> <p>We are currently looking for an experienced, qualified mechanic and an apprentice mechanic (1st/2nd/3rd). If you believe you have the necessary requirements, please apply with your cv. *...</p>                           |
|    | <h3>Solicitor</h3> <p>La Creme</p> <p>📍 Waterford</p> <p>€ Up to €0.00 per annum</p> <p>📅 Permanent   Full Time</p> <p>🕒 1 Day Ago</p> <p>Waterford City - Full Time - Permanent - Salary: Competitive - I am currently working with a leading provincial law firm who are seeking to recruit a Solicitor to join their expanding ...</p>   |
|    | <h3>Group Financial Controller</h3> <p>Bolands</p> <p>📍 Waterford, County Waterford, Ireland</p> <p>€ Not Disclosed</p> <p>📅 Permanent   Full Time</p> <p>🕒 1 Day Ago</p> <p>We at Bolands Waterford City are currently recruiting a results-driven and confident Group Financial Controller to manage and direct our accounts department. Remuneration Package:Will ...</p>                    |
|  | <h3>Accounting Assistant</h3> <p>Bolands</p> <p>📍 Waterford, County Waterford, Ireland</p> <p>€ Not Disclosed</p> <p>📅 Permanent   Full Time</p> <p>🕒 1 Day Ago</p> <p>The Bolands Group are currently recruiting an Accounting Assistant to join one of our Waterford City Motor Dealerships. The successful candidate will be responsible for supporting the ...</p>                          |
|  | <h3>Energy Market Sales Representative</h3> <p>SCL Sales Ltd</p> <p>📍 Waterford, County Waterford, Ireland</p> <p>€ Not Disclosed</p> <p>📅 Permanent   Full Time</p> <p>🕒 1 Day Ago</p> <p>SCL Sales are a sales outsource company who work exclusively on behave of Ireland's Leading Energy Supplier Electric Ireland.We are currently looking for Field Sales Advisers to work in the...</p> |
|  | <h3>HR Generalist</h3> <p>Cpl Cork</p> <p>📍 Waterford</p> <p>€ Negotiable</p> <p>📅 Contract   Full Time</p>   |

🕒 1 Day Ago

Human Resources Business Partner (Contract) Together with our Client we currently have a vacancy for a HR Generalist/Business Partner to cover maternity leave on a Fixed Term Contract, 10 months....

**Engineering Director**

Errigal Ireland

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 1 Day Ago

The successful applicant will join our team of Development, Testing and Operations staff located in our state-of-the-art office in **Waterford**, Ireland. Errigal has an opening for a...

Featured

**Assistant Restaurant Manager**

Faithlegg Hotel

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 1 Day Ago

We are seeking a candidate who will work with the committed team in a proactive and enthusiastic manner, who is self-motivated, flexible, able to work on their own initiative, assist in leading an...

**Duty Manager**

Woodlands Hotel

📍 Waterford, County Waterford, Ireland

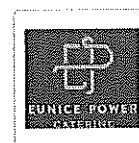
€ Not Disclosed

🏢 Permanent | Full Time

🕒 02 Mar

We have an excellent opportunity for an enthusiastic, customer-focused individual to join our team as an Duty Manager. The ideal candidate must have a proven track record in Front of House...

Featured

**Sous Chef**

Eunice Power

📍 Waterford, County Waterford, Ireland

€ €30,000 - €31,000

🏢 Permanent | Full Time

🕒 02 Mar

Eunice Power cooking for you ltd is a prestigious outdoor and events catering specialist Based in Dungarvan on the south coast of Ireland. This catering company holds an enviable list of blue-chip...

**Qualified Mechanic**

John Kelly Waterford

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 02 Mar

Do you want to join an experienced team with an excellent reputation and history for delivering the highest quality car service in **Waterford** and surrounding area's? Irelands oldest...



### Restaurant Manager



Tower Hotel Waterford

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 02 Mar

We have an excellent opportunity for a Restaurant Manager in Tower Hotel to run our newly opened Hobson's Restaurant. We are seeking a leader with excellent experience in Restaurant management in a...



### Food & Beverage Service Staff



Gold Coast Holiday, Golf & Sports Resort

📍 Dungarvan, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 02 Mar

March 2020 will see the opening our newly refurbished Bar in the Main Hotel on Resort. It will be Dungarvan's newest food outlet, stylishly and well designed with a twist on the food offering. On the ...



### Store Manager - Waterford



Home Store and More

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 02 Mar

This is an exciting opportunity to join one of Ireland's most innovative and leading Homeware retailers. We are looking for an experienced Retail Manager that can manage and lead colleagues to...



### Catering Assistants



Corporate Catering

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Contract | Part Time

🕒 02 Mar

We are taking applications now for relief and part time Catering assistants In New Ross and **Waterford** city - Our Team is growing. The roles are Monday – Friday with some requirement...



### Sales & Marketing Director



Tower Hotel Waterford

📍 Waterford

€ Depending on experience

📅 Permanent | Full Time

🕒 01 Mar

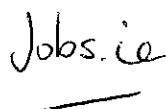
The Tower Hotel & Leisure Centre **Waterford**, part of The Neville Hotel Group, The hotel has recently being reclassified as a four star hotel. This position will require significant...



### Cinema Experience Manager



ODEON CINEMAS


[JOBSEEKER LOGIN](#) OR [REGISTER](#) | [EMPLOYER](#)
[FIND A JOB](#)
[FIND A COURSE](#)
[JOB TALK](#)
[ADVERTISE A JOB](#)



## 8 Tipperary Clonmel Jobs

Filter:

All

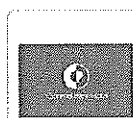
Full-Time

Part-Time

Employers

Agencies

Date | Relevance



### Food and Beverage Assistant



Clonmel Park Conference, Leisure &amp; Spa Hotel

County Tipperary, Ireland

Not Disclosed

Permanent | Part Time

Today

The **Clonmel** Park Hotel is a 4 Star hotel in Tipperary. The **Clonmel** Park offers 99 luxuriously appointed bedrooms with all the facilities you would expect of a modern...



### Experienced Hotel Receptionist



Hotel Minella

Clonmel, County Tipperary, Ireland

€15,000 - €16,000

Permanent | Part Time

1 Day Ago

A strong local knowledge of **Clonmel**, Co Tipperary. Be part of a Front Office Team with a friendly face that greets guests, provides a warm welcome and anticipates guests needs. \* To...



### Housekeeping Assistant



Clonmel Park Conference, Leisure &amp; Spa Hotel

County Tipperary, Ireland

Not Disclosed

Contract | Part Time

1 Day Ago

The **Clonmel** Park Hotel is a 4 star hotel in Tipperary, The **Clonmel** Park Hotel offers 99 luxuriously appointed bedrooms with all the facilities you would expect of a...



### Warehouse & Fleet Manager



James Whelan Butchers

Clonmel, County Tipperary, Ireland

Not Disclosed

Permanent | Full Time

1 Day Ago

The main responsibility of the warehouse and fleet manager is to ensure that all deliveries to our multi location shops are on time and accurate. This is achieved by working closely with the...








### Truck Driver




Newman Logistics









 Clonmel, County Tipperary, Ireland  
 Not Disclosed  
 Permanent | Full Time  
 29 Feb

Rigid Truck C Licence driver based in **Clonmel** wanted for multi-drop work on immediate start. Newman Logistics is a well-established, fully licensed haulage company, operating trucks & ...




### Store Manager

Holland & Barrett





 Clonmel, County Tipperary, Ireland  
 Not Disclosed  
 Permanent | Full Time  
 28 Feb

To call our Store Managers the face of our business is an understatement. They're our heartbeat. Our lifeblood. The ones who make things happen and you'll do just that as you drive sales, ensure the...




### Food & Beverage Assistant

Hotel Minella





 Clonmel, County Tipperary, Ireland  
 €16,000 - €18,000  
 Permanent | Full Time  
 27 Feb

The Hotel Minella are now seeking to recruit experienced Food & Beverage Assistant to join our team. We have Full-time positions available. We need people who can deal with high volume of customers...



### Housekeeping Assistant

Clonmel Park Conference, Leisure & Spa Hotel

 County Tipperary, Ireland  
 Not Disclosed  
 Permanent | Part Time  
 23 Feb

The **Clonmel** Park Hotel is a 4 star hotel in Tipperary, The **Clonmel** Park Hotel offers 99 luxuriously appointed bedrooms with all the facilities you would expect of a...

Don't Miss Out  
We can email you jobs like these

OK

By clicking ok you accept our  
terms and conditions

Follow us on Twitter

Stay in touch on Facebook

Find us on Instagram

Contact Us

#### ADVANCED SEARCH

All Jobs

Sector

Location

Company

Agency

#### ABOUT JOBS.IE

Advertise a Job

Partner with Us

Testimonials

Careers with Jobs.ie

How to

#### JOBS.IE

Terms of Use

Privacy Policy

Sitemap

International Partners

Newsroom


[Home](#) [About Us](#) [Jobseekers](#) [Employers](#) [Contact Us](#)
[Register](#) [Log In](#)
[Continue Browsing](#)


General Garage Operative

PAID POSITION



Millriver Valeting &amp; Tyres

Ref: #JOB-2139427

General Garage Worker required for immediate start. Duties to include tyre fitting and general assistance when required in a busy garage.

## Career Level

- Not Required

## Candidate Requirements

## Essential

- **Minimum Experience Required (Years):** 0
- **Minimum Qualification:** No Qualification

## Desirable

- **Ability Skills:** Customer Service, Manual
- **Competency Skills:** Labouring, Teamwork

Application Method Please apply to this vacancy by the following means:

| Method Of Application | Email                        |
|-----------------------|------------------------------|
| Contact Details       | suircleanvaleting@eircom.net |

## Overview

- Location:**  
Carrick-On-Suir, County Tipperary, Ireland
- Job Title:**  
General Garage Operative
- Hours:**  
40 h / week
- No of Positions:**  
1
- Rate:**  
To be Confirmed
- Email Contact:**  
suircleanvaleting@eirco

## ABOUT THIS COMPANY



**Company**  
Millriver Valeting & Tyres

## Our Mission

We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

## JobsIreland

- [About us](#)
- [Terms & Conditions](#)
- [Privacy Policy](#)
- [Cookie Policy](#)
- [Data Protection policy](#)
- [Subject Access Request Guidelines](#)

## News

- [Our News](#)
- [Testimonials](#)

## Browse

- [Find Jobs](#)




[Home](#) [About Us](#) [Jobseekers](#) [Employers](#) [Contact Us](#)
[Register](#) [Log In](#)
[Continue Browsing](#)
[Exercise Rider](#)
[PAID POSITION](#)


Company Details Confidential

Ref: #JOB-2140350

Longways Stables, a pre-training and leading breeze up yard in Co. Waterford is looking for an exercise rider. Experience in a similar role is essential. Salary is €500 a week take home. The position is for an immediate start and is full time, 40hrs a week. Please send cover letter and CV to: [sazoconnell@googlemail.com](mailto:sazoconnell@googlemail.com)

## Career Level

- Experienced [Non-Managerial]

## Candidate Requirements

## Essential

- Minimum Experience Required (Years): 3
- Minimum Qualification: No Qualification

## Desirable

- Ability Skills: Interpersonal Skills, Manual
- Competency Skills: Flexibility, Working on own Initiative

Application Method Please apply to this vacancy by the following means:

| Method Of Application | Email  |
|-----------------------|--|
| Contact Details       | <a href="mailto:sazoconnell@googlemail.com">sazoconnell@googlemail.com</a> |

d

## Overview

- 📍 **Location:**  
County Waterford, Cour Waterford, Ireland
- 👤 **Job Title:**  
Exercise Rider
- 🕒 **Hours:**  
40 h / week
- 👥 **No of Positions:**  
1
- 💰 **Rate:**  
500.00 Euro Weekly
- ✉️ **Email Contact:**  
[sazoconnell@googlemail.com](mailto:sazoconnell@googlemail.com)

## ABOUT THIS COMPANY



**Company**  
Company Details Confidential

## Our Mission

We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

## JobsIreland

- [About us](#)
- [Terms & Conditions](#)
- [Privacy Policy](#)
- [Cookie Policy](#)
- [Data Protection policy](#)
- [Subject Access Request Guidelines](#)

## News

- [Our News](#)
- [Testimonials](#)

## Browse

- [Find Jobs](#)




[Home](#) [About Us](#) [Jobseekers](#) [Employers](#) [Contact Us](#)
[Register](#) [Log In](#)
[Continue Browsing](#)


Customer Assistant

PAID POSITION



MCDONALD'S RESTAURANTS OF IRELAND LIMITED

Ref: #JOB-2139690

## Position Description

## What I Do

- Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Act as a host; be approachable, friendly and anticipate customer needs

## Position Requirements

## Create a Great Customer Experience

- Make it special – act as a role model – be welcoming, personalise your comments and connect with your customers
- Make it genuine – give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- Adapt to each customer's needs – be customer confident and provide an individual experience that exceeds their expectations, e.g.:
  - o Be patient with customers who need help, offer to explain the menu
  - o Get to know regular customers and treat them individually
  - o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special, direct queues during busy periods
  - o Support in store events with enthusiasm
- Use initiative and confidence – approach and interact with customers
- Answer customer queries confidently and professionally – keep up-to-date with knowledge on our food and promotions
- Monitor food quality being consumed by customers
- Treat all customers and colleagues with courtesy and respect
- Work as a supportive team member

McDonald's is an equal opportunities employer.

## Position Attributes

## Quality, Service and Cleanliness

- Complete tasks and activities in line with training, company guidelines and management direction
- Adhere to McDonald's standards of quality, service and cleanliness
- Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- Take responsibility for your training in all areas; look for opportunities to improve and develop

## Additional Information

## Overview

- Location:**  
Clonmel, County Tipperary, Ireland  
South Dublin, South Dublin, County Dublin, Ireland  
Shannon, County Clare, Ireland  
City Quay, Dublin Docklands, County Dublin, Ireland  
O'Connell Bridge, County Dublin, Ireland
- Job Title:**  
Customer Assistant
- Hours:**  
39 h / week
- No of Positions:**  
5
- Rate:**  
To be Confirmed
- Address Contact:**  
[https://careers.peopleconnect.com/careerscp/client\\_mcdonalds\\_ie/crew/search.do](https://careers.peopleconnect.com/careerscp/client_mcdonalds_ie/crew/search.do)

## ABOUT THIS COMPANY



**Company**  
MCDONALD'S RESTAURANTS OF IRELAND LIMITED



Activelink.ie

Menu

Search...

Search



Close

Search...

Search

## Carrick on Suir Camphill Community: Social Care - Support Worker (Full-Time) x 3

### Carrick on Suir Camphill Community

Camphill Community Carrick on Suir provides community based residential & day supports to people with intellectual disabilities.

We have job opportunities available due to the expansion and development of the community within our services.


### Social Care - Support Worker Full Time x 3

#### Essential:

- A minimum level 7 degree in Social Care.
- Knowledge of person Centred Planning.
- Full clean driving licence.
- Flexibility to work nights & weekends.
- Knowledge of HIQA standards & regulations.
- The ability to be highly motivated & reliable.
- Ability to offer empathy, sensitivity in a supportive role.
- Demonstrate initiative, good interpersonal and teamwork skills.
- A minimum of 12 months team management experience in a relevant care setting.

#### Desirable:

- IT skills. – Microsoft office

 To apply please email your CV & cover letter stating clearly the post you are applying for to [andrea.bright.carrick@camphill.ie](mailto:andrea.bright.carrick@camphill.ie)

Or

Post your CV & cover letter, **clearly stating the post you are applying for, to;**

HR

Camphill Community,

Castle St,

Carrick on Suir

Co Tipperary.

Please specify on the email subject the position & hours (Full/Relief) of the post you are interested in applying for. **Please note all posts are subject to Garda Vetting & Reference checking.**

Short listing of applications may apply.

**The closing date is Thursday March 19th, 2020 at 6pm**

**Camphill Communities of Ireland is an Equal Opportunities Employer.**

### General Info

Date Entered/Updated

28th Feb, 2020

Region

Co Tipperary

Expiry Date

19th Mar, 2020

[e-bulletin subscription](#)

### Vacancy Categories

- [Job & Tender request deadlines](#)

### Aid & Development

[Back to top](#)

# *Skills for your Future*

*(inc. Driving Licence)*

Start date: 20<sup>th</sup> April 2020

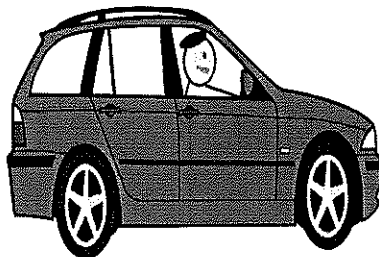
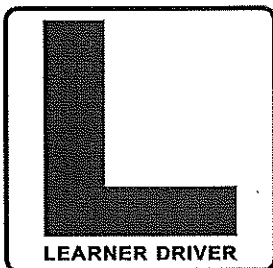
Duration: 7 Weeks (Full Time)

Location: Carrick-on-Suir

## Course Content:

- Induction
- Career Planning & Job Seeking Skills
- Suite of Personal Development workshops
- Manual Handling
- Basic First Aid
- Drive a car/light van in a safe manner and in accordance with the Road Traffic Acts.
- Practical Lessons & Test

**Note: Please note that all learners must be in possession of an Irish Provisional Learner Permit Class B for a minimum period of 18 weeks prior to commencement of the course.**



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-on-Suir for more details of how to apply \***

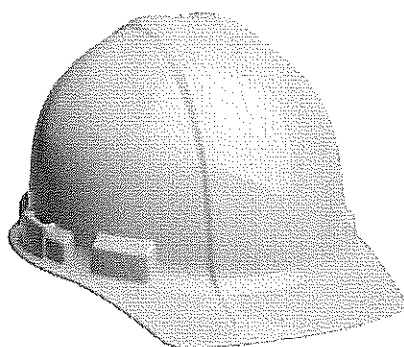
**\*Tel: 051-649516\***

# *Construction Groundworks Skills Operator (with Tickets)*

Start date: 8<sup>th</sup> June 2020  
Duration: 18 Weeks (Full Time)  
Location: Carrick-on-Suir

## Course Content Includes:

- Concreting
- Safety & Manual Handling
- Roadworks Health & Safety
- Safe Pass
- Kerb Flag & Paviour Laying
- Site Dumper Operations
- Work Experience



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local  
Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-  
on-Suir for more details of how to apply \***

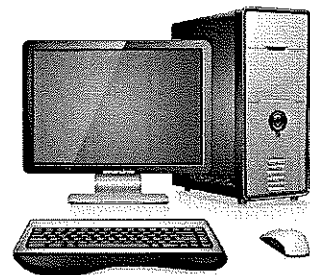
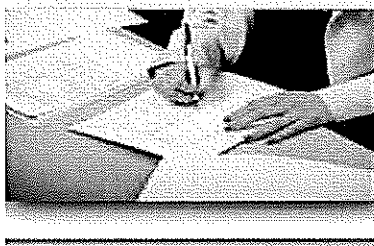
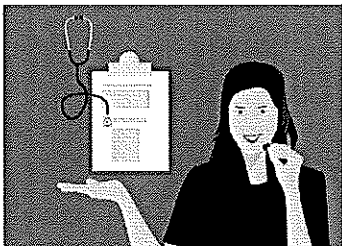
**\*Tel: 051-649516\***

# *Medical Administration Support*

Start date: 21<sup>st</sup> Sept 2020  
Duration: 16 Weeks (Full Time)  
Location: Carrick-on-Suir

## Modules Included:

- Reception & Frontline Office Skills-QQIL5
- Medical Terminology – QQIL5
- Word Processing – QQIL5



**\*Please contact Annie Dalton (Employment Guidance Officer) @ the Local  
Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-  
on-Suir for more details of how to apply \***

**\*Tel: 051-649516\***



## Free “Online” Training Courses

| Course Title  | Duration |
|---|----------|
| Microsoft Access 2016 (09875)   | 26 Weeks |
| Project Management- Certified Associate (PMBOK) (N40)                 | 26 Weeks |
| Cisco Certified Network Associate – Routing & Switching CCNA (09407)  | 20 Weeks |
| Software Testing ISTQB Certified Tester Foundation Level (09408)      | 26 Weeks |
| Changing Career to the IT Sector (N94)                                | 18 Weeks |
| Microsoft PowerPoint 2013(51N)  | 26 Weeks |
| ECDL (09857)  | 26 Weeks |
| Web Authoring Using Adobe Dreamweaver (07466)                         | 26 Weeks |
| Microsoft Excel 2013 (50N)  | 26 Weeks |
| Microsoft Excel Expert 2013 (07372)                                   | 26 Weeks |
| Microsoft Windows Server 2012 (N29)                                   | 26 Weeks |
| Microsoft Word 2013(49N)  | 26 Weeks |
| Microsoft Outlook 2013 (53N)  | 26 Weeks |
| Microsoft Access 2013 (52N)   | 26 Weeks |
| Microsoft Word Expert 2013 (07371)                                    | 26 Weeks |
| Visual Communications Using Adobe Photoshop (07465)                   | 26 Weeks |
| Java Foundations Certified Junior Associate (07573)                   | 18 Weeks |
| Graphic Design and Illustration Using Adobe Illustrator (08449)       | 14 Weeks |
| Print & Digital Media Publication Using Adobe InDesign(08464)         | 16 Weeks |
| PRINCE2 Foundation (09941)  | 16 Weeks |
| Java Associate Developer SE8 (09599)                                  | 26 Weeks |
| Java Professional Developer SE8 (09859)                               | 26 Weeks |
| Microsoft Office Specialist Excel 2016 (09667)                        | 26 Weeks |
| Introduction to Programming using Python (10054)                      | 26 Weeks |
| CompTIA Security + SYO-501 (09665)                                    | 26 Weeks |
| Programming Using JavaScript (Microsoft Technology Associate) (09781) | 26 Weeks |
| CompTIA Network+ (09850)  | 14 Weeks |
| Microsoft Word 2016 (09733)   | 26 Weeks |
| Microsoft PowerPoint 2016 (09757)                                     | 26 Weeks |
| Certified Digital Marketing Professional-CDMP (09852)                 | 26 Weeks |
| Introduction to Programming using HTML and CSS (10146)                | 54 Weeks |
| CompTIA A+ Core Series (11487)  | 26 Weeks |
| ComTIA Cybersecurity Analyst (CySA+) (10129)                          | 10 Weeks |
| Python Programming (10130)  | 10 Weeks |

***\*If you are interested in any of the above online courses please contact us at:***

***Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

***Tel: 051-649516\****

***\*We will require your current email address\****



**etb**

Bord Oideachais agus Oiliúna  
 Bord Lámhanna agus Leathán  
 Waterford and Wexford  
 Education and Training Board

*Training Opportunities for 2020*  
*Carrick-on-Suir, Clonmel & Waterford*

| <i>Start Date</i>          | <i>Course</i>  | <i>Location</i>                  | <i>Duration</i>              |
|----------------------------|--|----------------------------------|------------------------------|
| 8 <sup>th</sup> Apr 2020   | EHA1 – Primary Certificate in Food Safety                  | <i>Carrick-on-Suir</i>           | 1 Day                        |
| 20 <sup>th</sup> Apr 2020  | Skills for your Future (inc. Driving Licence)              | <i>Carrick-on-Suir</i>           | Full Time – 7 Weeks          |
| 20 <sup>th</sup> Apr 2020  | Special Needs Assisting Level 6                            | <i>Carrick-on-Suir</i>           | Evenings – 8 Weeks           |
| 21 <sup>st</sup> Apr 2020  | Driver Theory Test Preparation                             | <i>Carrick-on-Suir</i>           | Part Time – 1 Morning Per Wk |
| 8 <sup>th</sup> Jun 2020   | Construction Groundworks Skills Operator (with Tickets)    | <i>Carrick-on-Suir</i>           | Full Time – 18 Weeks         |
| 6 <sup>th</sup> Jul 2020   | Team Leadership (Childcare Focus) L6                       | <i>Carrick-on-Suir</i>           | Evenings – 8 Weeks           |
| 22 <sup>nd</sup> Sept 2020 | Medical Administration Support                             | <i>Carrick-on-Suir</i>           | Full Time – 16 Weeks         |
| 16 <sup>th</sup> Mar 2020  | Graphic Design   | <i>Clonmel</i>                   | Evenings – 13 Weeks          |
| 23 <sup>rd</sup> Mar 2020  | Bus Driving/Mini-Bus Driving (D/D1 Licence)                | <i>Clonmel</i>                   | Full Time – 10 Weeks         |
| 30 <sup>th</sup> Mar 2020  | Graphic Design for Print & Social Media – Adobe Specialist | <i>Clonmel</i>                   | Full Time – 30 Weeks         |
| 21 <sup>st</sup> Sept 2020 | Certified Accountancy Pathway (Traineeship)                | <i>Clonmel</i>                   | Full Time – 52 Weeks         |
| 9 <sup>th</sup> Mar 2020   | Bus Driving– D Licence                                     | <i>Waterford Training Centre</i> | Full Time – 13 Weeks         |
| 10 <sup>th</sup> Mar 2020  | Principles of Social Media within a Business               | <i>Waterford Training Centre</i> | Evenings – 8 Weeks           |
| 30 <sup>th</sup> Mar 2020  | MIG Welding  | <i>Waterford Training Centre</i> | Evenings (2) – 5 Weeks       |
| 30 <sup>th</sup> Mar 2020  | TIG Welding  | <i>Waterford Training Centre</i> | Evenings – 5 Weeks           |
| 30 <sup>th</sup> Mar 2020  | Manual Metal Arc Welding                                   | <i>Waterford Training Centre</i> | Evenings – 5 Weeks           |
| 11 <sup>th</sup> May 2020  | Essential Skills in Classic Car Restoration                | <i>Waterford Training Centre</i> | Full Time – 20 Weeks         |
| 11 <sup>th</sup> May 2020  | Professional HGV Training Programme (Traineeship)          | <i>Waterford Training Centre</i> | Full Time – 29 Weeks         |
| 8 <sup>th</sup> Jun 2020   | Pharmaceutical Manufacturing Traineeship                   | <i>Waterford Training Centre</i> | Full Time – 39 Weeks         |
| 8 <sup>th</sup> Jun 2020   | Construction Ground Work Skills                            | <i>Waterford Training Centre</i> | Full Time – 10 Weeks         |
| 22 <sup>nd</sup> Jun 2020  | Cleanroom and Packaging Operations Traineeship             | <i>Waterford Training Centre</i> | Full Time – 36 Weeks         |

|                            |                                       |                                  |                     |
|----------------------------|---------------------------------------|----------------------------------|---------------------|
| 1 <sup>st</sup> Sept 2020  | ECDL Version 6                        | <i>Waterford Training Centre</i> | Evenings – 12 Weeks |
| 7 <sup>th</sup> Sept 2020  | 2D CAD Level 2                        | <i>Waterford Training Centre</i> | Evenings – 10 Weeks |
| 14 <sup>th</sup> Sept 2020 | Infection Prevention & Control        | <i>Waterford Training Centre</i> | Evenings – 5 Weeks  |
| 15 <sup>th</sup> Sept 2020 | Reception and Frontline Office Skills | <i>Waterford Training Centre</i> | Evenings – 11 Weeks |
| 21 <sup>st</sup> Sept 2020 | Supervisory Management                | <i>Waterford Training Centre</i> | Evenings– 10 Weeks  |

\*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI

And also online courses with E College\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Please contact:

Anne Dalton (Employment Guidance Officer)

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: [eastwaterford.les@wlp.ie](mailto:eastwaterford.les@wlp.ie)



# *Community Employment Scheme*

## *(CE) Vacancies*

### **Retail / Coffee Shop Support Worker CE Scheme**

Required for **Camphill Communities**, Carrick On Suir, Co Tipperary. Mon-Fri - 19.5 hrs pw. Duties: greet customers and ascertain what the customer needs. Open and close cash registers, counting money. Working alongside adults with disabilities, showing respect and dignity. Support Camphill residents, learning and doing tasks at their own pace. Preparing and serving hot and cold beverages, coffees, espresso drinks etc. Clean and sanitise work area and equipment. Provide customers with product details such as coffee blenders. Describe menu items to customers and suggest products that are in the shop. Prepare food such as muffins, buns and biscuits. Stock customer service stations. Prepare to serve menu items and afternoon tea parties and outreach to offices. Order, receive, and stock supplies or retail products. Cleaning and service of eating areas. Setting up and restocking of product displays. Wrap, label and date food items for sale. Taking out garbage. Create signs to advertise store products of events.

### **Parish Secretary CE Scheme**

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

### **Athletic Coach CE Scheme**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required such as field and equipment maintenance Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. Applications must supply suitable character reference.

### **Housekeeper CE Scheme - Sean Kelly Sports Centre**

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work.

### **Cook & Housekeeper (Special Needs Assistant) CE Scheme**

Cook/Housekeeper / Special Needs Assistant required for **Camphill Community**. Applicants must supply suitable character references and be prepared to complete a Garda vetting form. Training will be provided. Cooking duties to include: cutting and preparation of daily meals and serving meals. Housekeeping duties to include: cleaning, dusting and maintaining Health and Safety regulations. Ability to work with and give instructions to young adults with special needs. Good listening communication skills are desirable. Working with individuals on a one-to-one basis. Maintain all equipment to a high standard. Have good understanding of Health and Safety regulations.

**Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre**

Duties to include cleaning , and maintenance of the Hiking centre including laundry and making up of the 22 beds as required . Some outdoor maintenance also required.

**Maintenance Person / Grounds person CE Scheme – Mothel**

Ground-person, general duties in the Well and Graveyard in the Mothel area, which will include grass cutting and general upkeep of the area

**Grounds and Maintenance Person CE Scheme - Fiddown Tidy Towns**

Duties include - Litter control, Street Sweeping, Grass cutting, Strimming, Edging, Hedge cutting, Watering Flowers and General Maintenance.

**\*If you are interested in any of the above CE Scheme's please speak with Annie Dalton  
(Employment Guidance Officer) about how to apply, Tel: 051-649516\***