

# **JOB VACANCIES & TRAINING OPTIONS**

## **11TH MARCH 2020**

**WATERFORD, SOUTH TIPP & CORK**

**THIS JOB VACANCY PACK CAN  
ALSO BE VIEWED ON-LINE @ [WWW.WLP.IE](http://WWW.WLP.IE)  
UNDER **JOB-SEEKER & EMPLOYER TAB**  
- HIT **JOB ADVERTS****

*Waterford Leader Partnership*

## **LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

**WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION  
TO ACCESS SUPPORT FROM THE SERVICE YOU MUST BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT**

**FOLLOW US ON  - County Waterford LES**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



**DUNGARVAN OFFICE: 2ND FLOOR, PRESENTATION BUILDING, MITCHELL STREET. TEL: 058 44077**  
**LISMORE OFFICE: JOHN BARRY HOUSE, LISMORE BUSINESS PARK, MAYFIELD. TEL: 058 58025**

## Dungarvan Leader Recruitments

To place an advert in our recruitment section  
call us on 058 41203  
or email [adverts@dungarvanleader.com](mailto:adverts@dungarvanleader.com)



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

### MACHINERY YARD DRIVER/ GENERAL OPERATIVE

Waterford City & County Council seek personnel with suitable experience in road surfacing and road surface repair works. Duties will include handwork (raking & shovelling) of hot macadam, as well as the operation of plant, machines and equipment used in road surfacing and repair works, including lorries, pavers, planers, rollers, tar sprayers, chipping, spreader and mechanical pot-hole repair vehicles.

Category C Licence essential.

Duties may also include the operation of winter maintenance vehicles.

Application Forms and Briefing Documents for the above are available to be downloaded from Waterford City & County Council's website [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

Applicants should provide scanned documentary evidence of Drivers Licence by email failure to do so will result in your application being deemed invalid.

Completed application forms must be emailed to [externalrecruitment@waterfordcouncil.ie](mailto:externalrecruitment@waterfordcouncil.ie) clearly stating the position applied for in the subject line, no later than **4pm on Wednesday 25th March 2020**. Hard Copies will not be accepted.

An official application form must be completed in full by the closing date for the competition. Please note that amendments to the application will not be accepted after the closing date.

Please send your application from an email address that you will review regularly as communication during the assessment/selection period will only be through that email address.

**WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL  
OPPORTUNITIES EMPLOYER**

## PERSON WITH BOOK-KEEPING SKILLS

**Required for a  
Small Business in the  
Dungarvan area**  
**PART-TIME POSITION**

**Reply to: Box No. 759, Dungarvan Leader,  
18 Mitchell Street, Dungarvan**



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

### ELECTRICIAN WATER SERVICES & HOUSING

Waterford City & County Council are looking to recruit Electricians for both the Water Services Department & Housing Department from suitably qualified persons.

Application Form and Briefing Document for the above positions are available to be downloaded from Waterford City & County Council's website [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie).

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### SITUATIONS VACANT

#### CHILDMINDER REQUIRED —

Childminder required to mind 3 children, ages 4, 6 and 9 preferably in childminders own home. Transport essential for school pickups, 4/5 days, afterschool hours and school holidays. Ballinroad area, immediate start. Contact 086 8838387 / 087 7982897. (27/3/R)

#### PART TIME STYLIST —

Required for local busy Hair Salon, Dungarvan area. Reply to Box No. 758, Dungarvan Leader, 18 Mitchell St., Dungarvan. (27/3/R)

#### QUALIFIED HAIRDRESSER FOR MANAGERS POSITION —

Required for busy Hair Salon in Killeagh, must be confident in all aspects of hairdressing. Computer skills required but not essential as training can be provided. Reply with CV to email: [mandymac1@yahoo.co.uk](mailto:mandymac1@yahoo.co.uk) (3/4/R)

Dungarvan Observer | Friday, 13 March, 2020

## Dungarvan UPVC REQUIRES **Experienced PVC Roofline Fitters**

**TO WORK IN CO. WATERFORD**

Must have Safe Pass. 5 days per week. Full-time P.A.Y.E work.

**IMMEDIATE START.**

Van, Fuel Card and all equipment supplied. Top rates paid.

## **Trainee PVC Roofline Fitters**

Must have Safe Pass and worked on construction sites for minimum of 6 months.

Send CV to [info@dungarvaninsulation.ie](mailto:info@dungarvaninsulation.ie) or phone 058-45135  
9am-5pm Monday – Friday.

(13-3)



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Waterford City & County Council

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OPPORTUNITIES EMPLOYER**

**PART-TIME LABOURER WANTED** – Window and Door Installer • Plastering experience and general carpentry an advantage • Must be able to work on own initiative • Good customer skills / punctual • Based in East Cork / West Waterford area. Replies in writing to Box No. 7094. (20-3)

**EXPERIENCED TRACTOR AND MACHINE OPERATOR  
WANTED IN WATERFORD AREA** – Tel. (087) 2757619. (20-3)



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**WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL  
OPPORTUNITIES EMPLOYER**

Munster Express  
10/3/20



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OPPORTUNITIES EMPLOYER**

## **SALES POSITION**

**Busy South Tipperary hardware/retail store is currently wishing to recruit an experienced Sales Person. The successful applicant must have an excellent customer facing experience & must have a good knowledge of the hardware/retail trade.**

**Duties will include the following:**

**Sales - Merchandising - Ordering - Cash handling -  
Quotations & Customer queries.**

**All applicants should submit their CVs by email to the manager Conor Parle at [conor.parle@clearyshardware.ie](mailto:conor.parle@clearyshardware.ie)**





Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

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**WATERFORD CITY & COUNTY COUNCIL IS AN  
EQUAL OPPORTUNITIES EMPLOYER**



**wwetb**

Boid Oldeschais agus Ollmha  
Phort Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancies:

## INSTRUCTOR: AGRICULTURAL/ HEAVY VEHICLE MECHANIC

(1 POST Waterford - Specific Purpose Fixed  
Term Post covering a Career Break) Initial  
Location: Waterford Training Centre

## COMMUNITY TRAINING OFFICER

One Year Fixed Term Contract  
Initial Location: WWETB Head Office  
Ardcavan Business Park, Ardcavan,  
Wexford

SCP Dungarvan and An Rinn School  
Completion Programme

## PROJECT CO-ORDINATOR

(Sick Leave Cover with immediate start)  
Initial Location: WWETB Dungarvan Admin  
Office, Dungarvan Shopping Centre

## PART TIME ADULT EDUCATION TUTORS

Waterford and Wexford ETBs invites applications for tutors in Waterford and Wexford areas for appointment to part-time panels for hours that may arise.

Applicants will be required to be Garda Vetted. Previous knowledge and experience in delivering accredited and non-accredited programmes with learners is essential.

Rate of remuneration may be adjusted from time to time in line with Government pay policy and successful applicants will be paid an hourly rate.

All appointments are to Waterford and Wexford ETB Scheme. Relevant Application form and full details for each post listed above may be obtained from: [www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

Short Listing may apply.

Canvassing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.

Waterford and Wexford ETB is an equal opportunities employer.

Waterford News + Star  
10/3/20



## Sports Editor

Attractive salary package • Kilkenney

The Kilkenney People is looking for an outstanding candidate for one of the best jobs in local sports journalism in Ireland. As Sports Editor of this highly respected title, you will be responsible for maintaining the high standard of our coverage in print and online, for tens of thousands of loyal readers.

Sports coverage is a huge part of the Kilkenney People's offering to readers. We are dedicated to providing the very best service for our discerning readers, in well designed sports pages and up-to-the-minute online sports news.

The ideal candidate will be the voice of sports news in Kilkenney, with the ability and personality to work in a fast paced environment, generating and maintaining contacts in the strong sports community of Kilkenney.

Candidates must have a strong track record in journalism at a senior level,

in breaking and analysing high-profile stories. Strong credibility in the world of local sport is a must, likewise a solid contacts book.

This challenging role is ideally suited to a highly motivated individual with a flair for writing and an eye for detail. A strong social media presence, and an ability to work in the varied media environment which ranges from online to print and video, would be key strengths.

Knowledge of newspaper design would be an advantage. The Sports Editor will also be responsible for assigning freelance work, so a clear understanding of budgets and using resources well is important.

The closing date for applications is Friday March 27, 2020.

To apply, please email [sheila.reilly@iconicnews.ie](mailto:sheila.reilly@iconicnews.ie) with a CV, covering letter and examples of your work.

# Kilkenney People

An iconic business

## GROUNDSMAN



Thurles Golf Club is one of the best inland courses in Ireland dating back to 1909.

We have a vacancy for a Groundsman to join our well-established team, and continue to push the Club forward reporting to the Head Greenkeeper. Thurles Golf Club are seeking to employ an enthusiastic, highly motivated individual with a strong work ethic to join the team to assist in the preparation and maintenance of the golf course.

The ideal candidate should be able to demonstrate the following:

- Previous experience as a Groundsman would be ideal but not vital; associated industries will be considered i.e. Groundsman
- To be able to achieve a high level of attention to detail in all tasks being undertaken.
- To be highly motivated and have a productive work ethic and be able to work as part of a close team, and individually.
- Good time management and communication skills.
- A good machinery operator and appreciation for basic maintenance.
- Ideally have an interest in golf.

The Groundsman position is full-time, based on a 40 hour week with weekend worked on a rota basis (paid extra)

Salary will be offered commensurate with qualifications, experience and suitability.

Opportunity for further training, development and qualifications will be provided for the successful candidate.



**Garvey's SuperValu Dungarvan**



Yesterday at 12:38 PM · 🌐

We currently have a vacancy in our busy Meat/Fish department. Experience is desired but not essential as full training will be given. Please post your CV to : Garvey's SuperValu, The Quay, Dungarvan, Co. Waterford or email it to us at [dungarvan@garveyssupervalu.ie](mailto:dungarvan@garveyssupervalu.ie)



7

1 Comment · 8 Shares

**Advertised on facebook**

# **Night Porter**

## **The Park Hotel - Dungarvan, Co Waterford**

The Park Hotel Dungarvan is currently recruiting for an **Night Porter on a part time basis 3- 4 nights per week** to join our team. **(4 nights per week- Sunday, Monday, Tuesday & Wed 11pm-7am)**

### **OBJECTIVES:**

- To ensure that all guests receive a warm, memorable and personalised welcome to The Park Hotel, setting the scene for their stay and ensure that guest needs are anticipated and that any requests are actioned.
- Complete administrative tasks accurately and within given deadlines.
- Be responsible for the security of the hotel and its guests overnight and to set meeting and private dining rooms to agreed standard and to guests' specification.

### **MAIN RESPONSIBILITIES:**

- Ensure that the service offered by all team members is personal and memorable. That guest needs are anticipated and requests followed up.
- Handle, follow up and communicate any comments or complaints. Pass on to relevant HODs or Managers if unable to handle.
- Be familiar with and promote hotel facilities and attractions.
- Be fully conversant with handling of reservation enquiries. Be aware of all current offers.
- Ensure all access to the hotel is secure as required by hotel policy and procedure.
- Perform any related security duties as required overnight.
- Complete all incident reports and distribute to relevant departments.
- Set up rooms for meetings and private dining to the hotel standard, meeting guest requirements as outlined
- As a team, ensure that guest areas and offices are clean and tidy at all times.
- In conjunction with the Head of Accommodation, clean public area carpets on a regular basis, with additional cleaning as and when required.
- Check in late arrivals and check out early departures in line with hotel procedures.
- Ensure that wake up calls are made promptly.
- Take room service orders, prepare the food and drinks and deliver to guests.
- Provide service in the Bar after the late shift team members have finished their shift and handle all cashing up in line with SOP's.

Job Type: Part-time

Experience:

- Hospitality: 1 year (Preferred)

**Advertised on [www.indeed.com](http://www.indeed.com)**



# **Shared Services Clerk (3 month fixed term contract)**

## **Glanbia - Dungarvan, Co Waterford**

An opportunity exists for a Shared Services Clerk with Glanbia Business Services based in Dungarvan, Co Waterford. This is a **3 month fixed term contract** position and will report to the AP Team Lead

### **Key elements of the role**

This role will be supporting the Accounts Payable team in the SSC, and our colleagues in the business, but the role of the Shared Services Clerk will require the flexibility to perform work for other teams in the Shared Services Centre subject to business needs.

- The duties of the Shared Services Clerk includes the processing of invoices (including VAT determination) in a busy, fast-paced and goal oriented Accounts Payable team
- Demonstrate flexibility in providing cover for team members across the SSC where the need arises
- Identify & assist to resolve any invoice processing queries/issues
- Resolve telephone and e-mail queries within the AP function
- Liaising with colleagues in our Business Units
- Establish and maintain a positive relationship with other departments and colleagues
- Communicate and follow up effectively with stakeholders on issues & resolution
- Adheres to all department and company policies and procedures; and meets defined goals and activity metrics
- Perform ad-hoc analysis, projects and any other assigned tasks and duties as directed, to support the Shared Services Centre.

### **Qualifications**

- Accounts Payable, Administration experience.
- Associates or other two year degree preferred.

### **Skills & experience**

- Accounts Payable/P2P experience, preferably in a Shared Services environment.
- Strong verbal and written communication skills with the ability to communicate in fluent English, in a clear manner to colleagues and customers.
- SAP experience an advantage
- High attention to detail and ability to handle large data with an excellent degree of accuracy.
- Strong organizational and communication skills required
- Proficient with Microsoft Office Suite, especially Word and Excel
- Proficient personal computer skills, including electronic mail, record keeping, routing database activity, work processing, spreadsheet
- Ability to build & maintain relationships

See website for full job spec

Glanbia Foods - 4 days ago

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Activities Assistant**

### **CareChoice- Dungarvan - Dungarvan, Co Waterford**

CareChoice is one of Ireland's leading residential homes for the older person. We provide dedicated care and a safe and welcoming home for all our Residents. Our ethos is to create a home from home for our clients, where they can live life to the full, with support and respect, whilst enjoying building relationships with all our staff.

We are now looking for a kind and reliable Activities Assistant, for our Dungarvan Nursing home.

This is an excellent opportunity to develop your skills within a supportive environment whilst working with an experienced team of Healthcare Professionals in a diverse, multi-cultural environment.

#### **Responsibilities & Duties**

- Supporting the nursing staff in providing high quality holistic care
- Ensuring the activity calendar is planned in advance
- Execution of the activity plan in an efficient manner
- Providing a broad range of activities to cater for all needs including both group and individual activities.
- To take a collaborative approach to activity planning; listening to residents, staff and family.
- Reporting any changes in resident's condition to the trained nurse.
- When escorting or transferring residents to aid their participation in activities employ manual handling best practice and take direction from the Nursing staff

#### **Qualifications and Skills**

- Practical experience in a caring capacity desired.
- Ability to work independently or as part of a team.
- Professional, caring and empathetic nature.
- Be comfortable working in a sometimes, challenging environment.
- Minimum of 1 yrs experience in this role
- Level 5 qualification in Applied Social Studies or similar
- Have a good level of English language skills
- Good communication skills
- Availability to work varied shift patterns days, across Monday to Sunday.

**What we offer:**

- Comprehensive induction training
- Free Garda Vetting
- A rewarding working environment, with support from supervisors and managers
- Competitive rates of pay
- Subsidised meals
- Paid quality training
- Continuous professional development
- Opportunities for promotion within an expanding group
- Extensive in-house training (NMBI approved)
- Employee of the Month programme
- Employee Assistance Programme which offers advise
- 1 Free Uniform/year
- Free parking

\* Only candidates shortlisted for interview will be contacted after the closing date Sunday March 15th 2020.

Job Types: Part-time, Contract, Permanent

5 days ago  
report job

**Advertised on [www.indeed.com](http://www.indeed.com)**

[Return to Job Search](#)


## Supervising Senior Wait Staff

2 Sisters Restaurant

Dungarvan, County Waterford, Ireland

Not Disclosed

Permanent | Full Time

04 Mar


[APPLY NOW](#)

### Description Company Details

2 Sisters Restaurant in Dungarvan are looking for a Full Time Senior Wait Staff member with a proven track record, who can lead by example and motivate a team. The restaurant is a day time trading restaurant and some Saturday evening shift work will be required.

Candidates must have exceptional experience in the service industry and demonstrate a strong work ethic. You will also assist in the training, development and motivation of a team as well as supervising the area as required.

**No Sunday working shift.**

### Responsibilities

- To adhere to all Health & Safety, Hygiene and Cashiering Procedures.
- Wait on customers in a friendly and professional manner.
- To handle customer queries and complaints in a professional, efficient manner.
- Implementing and maintaining standards of operation.
- Ensuring the restaurant runs effectively on a day to day basis.

### Requirements

- Definitive knowledge of HACCP and Safe Practices at Work.
- Barista experience.
- At least 3 years previous experience in the restaurant sector.
- Ability to communicate effectively at all levels.
- Ability to organize and work under pressure.
- Valid work permits to work full time in Ireland with no restrictions.
- Great command of the English language.

### Skills:

Beverage Management, HACCP, Waiting Skills, Customer Engagement



[Return to Job Search](#)



## Mechanic

Dungarvan Nissan

Dungarvan, County Waterford, Ireland

Not Disclosed

☐ Permanent | Full Time

05 Mar



APPLY NOW

### Description Company Details

We are currently looking for an **Experienced, Qualified Mechanic** and an **Apprentice Mechanic (1st/2nd/3rd)**. If you believe you have the necessary requirements, please apply with your cv.

#### Requirements:

- Experience in all aspects of vehicle servicing and diagnostics.
- Be capable of producing quality work in a busy fast-paced environment.
- Comfortable working in a team environment as well as having the ability to work on their own initiative.
- Be diligent, with a flexible approach to work
- Excellent time keeping skills.

#### Skills:

Mechanic, Technician, Diagnostics

#### Benefits:

Opportunity to train with Nissan manufacturer, The apprentice would have the opportunity to be in



### Dungarvan Nissan

John Flood

+353 58 44888

Youghal Road Waterford Waterford



[Return to Job Search](#)


### Food & Beverage Service Staff

Gold Coast Holiday, Golf & Sports Resort

Dungarvan, County Waterford, Ireland

Not Disclosed

Permanent | Full Time

02 Mar


[APPLY NOW](#)

#### Description Company Details

March 2020 will see the opening our newly refurbished Bar in the Main Hotel on Resort. It will be Dungarvan's newest food outlet, stylishly and well designed with a twist on the food offering. On the other side we are a diverse Resort striving every day to provide great food and hospitality.

**The Position:** We're looking for a Food and Beverage Assistant with a proactive attitude, good level of English, Minimum 1 years' experience in a similar role, willing to work flexible hours and with Excellent Customer Service skills. To provide 100% quality service to guests at all times in order to achieve client satisfaction.

We offer meals on duty, uniforms, award schemes, Bike to Work Scheme and discounted Leisure Centre rates.

#### Key Duties:

Greeting all guests in a courteous and friendly manner and providing general assistance, directions and information regarding the hotel's services.

Looking after guests requests and anticipating needs throughout the dining experience

Knowledge of food menus and drinks

Cleaning and maintaining restaurant and bar areas using designated chemicals, supplies, and equipment

Working with a fun and dynamic team

#### Skills:

Fluent English. Passion for the Industry, Knowledge of drink types, self motivation, Presentation Skills

#### Benefits:

We offer meals on duty, uniforms, award schemes, B

## **Part-Time Shop Assistant**

### **Irish Wheelchair Association - Dungarvan, Co Waterford**

We would like to invite applications for the following 6.5 hour, part-time position in Dungarvan, Co. Waterford.

The ideal candidate will act as a Shop Assistant for the IWA retail charity shop operated by the Irish Wheelchair Association, reporting to the Shop Supervisor and working with other shop staff and volunteers. You will be instrumental to making sure the shop is at the hub of the local community, in a manner which reflects high street retail standards and maintains the professionalism and profile of IWA in all areas of operations. There are a number of key relationships, which should be fostered and developed for the successful implementation of this role. These will be with your line manager, colleagues based in the IWA charity shop, support staff, volunteers and other Irish Wheelchair Association Shop Assistants/Supervisors.

#### ***Knowledge and Skills***

Previous experience in the retail (fashion) area is essential  
Experience of working with cash, till, lodgements and/or petty cash is essential  
Experience of working in customer facing role is essential  
Excellent communication and interpersonal skills are essential  
High level of attention to detail.  
A keen eye for visual merchandising and display would be a distinctive advantage

#### ***Behaviours***

The ability to work as part of a team and on your own initiative  
Strong motivation and drive with an abundance of energy and commercial flair  
An ability to establish and foster excellent working relationships with many different people across different functions and locations  
Strong customer service focus  
An ability to display empathy, patience and a well-developed sense of humour  
Pleasant and helpful manner  
Willingness to work in a flexible manner

#### ***Competencies***

Communicating and Influencing  
Innovation and Creativity  
Quality and Customer Focus  
Commercial Focus

#### ***Remuneration Benefits***

€10.10 per hour  
Excellent working conditions  
A commitment to the on-going training and development of all employees  
Annual leave - 8% of hours worked  
PRSA Pension scheme available

Closing Date for receipt of applications is Tuesday 24th March 2020.

**Advertised on [www.indeed.com](http://www.indeed.com)**

# **Medical Receptionist**

## **CPL Recruitment - Ceapach Choinn, Co Waterford**

### ***Job Description***

**Medical Receptionist required for a Busy Health Care Centre  
Cappoquin**

**Immediate start - To start next week**

**Monday - Thursday 29.5 Hours per week**

**€12.54p/h**

### **Duties:**

- Greeting patients in a polite, prompt and helpful manner
- Registering patients
- Updating patients files
- Liaising with doctors
- General administration duties.

### **Requirements :**

- Medical reception experience is required
- Excellent Phone manner
- Excellent attention to detail
- High level of confidentiality

**Job Types: Full-time, Temporary**

**Salary: €12.54 /hour**

**Experience:**

- Medical Receptionist: 1 year (Preferred)

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Supervisor - Lismore, Waterford**

### **Centra - Waterford**

#### **Main purpose of the role:**

Manage and motivate your team, ensuring the store operates efficiently and effectively and to provide our customers with the very best customer service experience at all times.

#### **The ideal candidate will have/be:**

- 2 years` experience in a customer service facing role is desirable
- Excellent communication skills
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- The ability to organise work, delegate responsibilities and support team members in the store.

#### **Main duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Be approachable and a role model who leads by example and encourages teamwork and a positive attitude in the workplace
- Set the standard for other employees in relation to rotation, merchandising and facing off
- Assist in the induction, training and development of employees
- Deal with all customer queries efficiently, professionally and consistent with store policy
- Engage with new initiatives and embrace new ways of working.

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Cleaner (part-time)**

### **MITIE Facilities Management - Lismore, Co Waterford**

Mitie provides a wide range of facilities management (FM) services across Ireland, Europe and the UK. These are delivered as integrated FM contracts, in bundles or as single services, depending on client requirements. We manage and maintain some of the nation's most recognised landmarks, high street buildings and even homes in your community. Our service areas include Integrated FM; Hard FM technical and building services; Cleaning, landscaping, waste; Security and front of house; and Catering.

**Location:** Lismore, Co. Waterford

**Weekly hours:** Cover only for holidays etc. 1.25 hours, 9am to 10.15am, Monday to Friday

**Rate:** €10.80 per hour

To be considered for this role you must have:

- Minimum 6 – 12 months paid cleaning experience.
- Previous office cleaning experience would be desirable.

Applicants must be able to attain/confirm:

- Provide at least previous work history.
- Provide suitable work reference.
- Provide address history

If you are available to work the above-mentioned hours, please get in touch with an updated CV outlining all your paid commercial cleaning experience to date.

**Job Types:** Part-time, Permanent

**Salary:** €10.80 /hour

**Advertised on [www.indeed.com](http://www.indeed.com)**



## **Customer Service Administrator Dawn Meats- Carroll's Cross, Waterford**

Dawn Meats is one of Europe's leading beef and lamb processing companies with locations across Ireland, UK, France and continental Europe employing over 7,000 employees.

We are looking for an experienced Administrative Assistant, that will be responsible for a variety of administrative and clerical duties for our Carroll's Cross production facility.

### **Key responsibilities will include:**

- Handling a high volume of calls both inbound and outbound within the customer service department;
- Receiving & Processing orders and order entry
- Telesales & Customer Support;
- Despatch & customs documentation;
- General admin support & resolving invoice queries;
- To be courteous, polite and respectful to all customer and colleagues ensuring that the highest quality of service is always delivered.

### **Requirements / Qualifications**

- Fluent English;
- Ability to work in a fast-paced environment using own initiative and make decisions quickly and effectively;
- Excellent computer skills;
- Excellent organisational skills;
- Excellent phone skills;
- Have minimum 2 year's experience in a similar role.

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Van Driver, Inflatable [Bouncy Castle] Setup/Collection & General Event Support**

### **First Class Castles - Waterford**

First Class Castles is currently looking for a friendly, motivated and hardworking team player to fill the position of Delivery Driver and Inflatable Installer/Collector. First Class Castles is a Waterford based Inflatable & Games Hire company providing a range of inflatables and games to customers in Waterford City, County and surrounding areas.

The successful candidate will be responsible for ensuring timely delivery of inflatables to predetermined customers on specific routes, reviewing orders prior to delivery, loading and unloading vans and providing exceptional customer service to our customers. We will provide training to the right person who can demonstrate motivation and a willingness to learn. If you're interested in taking on a new challenge at a growing company, we encourage you to apply today.

**The position will be based in Kilmacthomas in County Waterford.** Successful applicants will be delivering and collecting inflatables in Waterford City, County and surrounding areas.

For the right candidate, there will be an opportunity to progress within the company and work with Momentum Events [Corporate Event side of First Class Castles] on event installation, production, operation and breakdown.

We have long-term work available for the right candidate in a variety of positions within the event industry.

#### **Responsibilities and Duties:**

General warehouse duties such as organising, storing away, tidying and providing assistance to the store manager as they require.

Preparing equipment for upcoming orders such as cleaning/washing and checking that equipment is in working order prior to dispatch.

Identify damaged, lost or missing equipment and notify warehouse manager.

Treat equipment with care and concern at all time.

Operate forklift or other hand truck.

Loading Vans as per delivery routes.

Driving vans, deliver and erect inflatables to customers on assigned routes.

Maintain ongoing communication with store manager/route dispatcher.

Communicating with customers upon arrival to their property and inform them to the terms of use to using inflatables and obtain delivery confirmations from each customer.

Adhere to quality and customer service standards set out by the company.

Take-down, roll up and collect inflatables from customers property on assigned routes.

Unload equipment from vans and store away in warehouse as per company guidelines.

Ensure vehicle is kept in a clean and presentable manner.

**General Job Information:**

The successful candidate must be able to follow directions closely and will report to the warehouse manager. The candidate will work alongside another employee of the same role and work within a tight and motivated team on a daily basis.

30% of the role will be based in our warehouse and the other 70% will be based delivering inflatables/event equipment to customers/events.

This position will involve weekend work, however, we are flexible in terms of working days. Candidates will work in general, 39 hours per week and there will be scope for additional working hours for the right candidate. Generally working hours are from 8am - 5pm mid-week and 7am - 1pm or 5pm to 10pm at weekends.

Competitive rates of pay.

Position available in early April 2020.

Closing date for applications is 20th March 2020.

**Key Requirements:**

Good attention to detail and focus on every job.

Possess a high regard for safety in the workplace.

Current forklift certification a plus but not essential.

Previous warehouse experience preferred but not essential.

Ability to work on feet and carry objects weighing up to 35kg.

This is a physical position and any potential candidate would need to be physically fit/active.

Strong customer service skills.

Must possess a positive and professional attitude and be presentable.

Experience as Delivery Driver is preferred but not essential.

Clean driving license.

Applicants must be 25 years of age or over.

Adverts Marketplace - Today  
report job

**Advertised on [www.indeed.com](http://www.indeed.com)**



JobAlert.ie - Waterford Jobs

...

1 hr ·

The Civil Service have just launched their nationwide recruitment campaign for Clerical Officers.

Salary: €461.96 - €762.68 per week

For more information and to apply click here:

<https://www.jobalert.ie/j.../clerical-officers-civil-service-2...> See More

## Clerical Officers Full-time, Contract

Recruiting in all Irish Counties

€461.96 - €762.68 per week

APPLY NOW



Rialtas na hÉireann  
Government of Ireland



JOBALERT.IE

**Clerical Officers - Civil Service - Nationwide | JobAlert**

**Advertised on facebook**

**Clerical Officer in the Civil Service 2020** PAID POSITION



**Public Appointments Service**

Ref: #JOB-2141824

Competition ID: 2037907

Closing Date for Applications: Tuesday, 24th March 2020 at 3pm.

**The Role**

The nature of the work carried out by clerical staff may vary depending on the business being conducted by the employing organisation. It will involve such clerical/administrative tasks as may be assigned to the employee from time to time. The following reflects the typical duties you may be required to undertake, if appointed:

- General clerical work e.g. filing, photocopying, answering/making telephone calls, dealing with emails, reception desk duties, etc. under the supervision of a designated manager;
- Supporting line-managers and colleagues;
- Working as part of a team in delivering services;
- Communicating and dealing with the public/customers e.g. responding to queries and providing information face-to-face, by telephone or via email;
- Providing the highest quality standards in customer service;
- Using Information Technology on a daily basis, e.g. word processing, spreadsheets, database, email and internet;
- Maintaining high quality records in a thorough and organised manner;
- Checking all work thoroughly to ensure it is completed to a high standard;
- Carrying out routine accounts work;
- Approaching work in a careful and methodical manner, displaying accuracy at all times, even when conducting routine/repetitive work;
- Any other duties deemed appropriate.

Full job description and to apply see our website [www.publicjobs.ie](http://www.publicjobs.ie)

**Indicative Dates (Subject to Change)**

**Stages & Dates:**

- Stage 1 - Online Assessment Questionnaire Live 27th March 2020
- Stage 1 - Online Assessment Questionnaire Close 30th March 2020 at 1pm
- Stage 2 - Interview Mid-late April 2020

**Career Level**

- Not Required

**Candidate Requirements**

**Essential**

- Minimum Experience Required (Years):** 0
- Minimum Qualification:** Level 5 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

**Desirable**

- Ability Skills:** Administration, Computer Literacy, Customer Service, Interpersonal Skills
- Competency Skills:** Initiative, Priority Planning, Teamwork, Time Management
- Specialising In:** administration

**Application Method** Please apply to this vacancy by the following means:

- Method Of Application:** Post
- Contact Details:** See link - [https://publicjobs.ie/en/index.php?option=com\\_jobsearch&view=jobdetails&Itemid=263&cid=114837&campaignId=2037907](https://publicjobs.ie/en/index.php?option=com_jobsearch&view=jobdetails&Itemid=263&cid=114837&campaignId=2037907)

**Overview**

**Location:**

Carlow, County Carlow, Ireland  
Cork, County Cork, Ireland  
Galway, County Galway, Ireland  
Cavan, County Cavan, Ireland  
Clare, County Clare, Ireland  
Cork, County Cork, Ireland  
Donegal, County Donegal, Ireland  
Dublin, County Dublin, Ireland  
Kerry, County Kerry, Ireland  
Kildare, County Kildare, Ireland  
Kilkenny, County Kilkenny, Ireland  
Laois, County Laois, Ireland  
Leitrim, County Leitrim, Ireland  
Limerick, County Limerick, Ireland  
Louth, County Louth, Ireland  
Longford, County Longford, Ireland  
Mayo Abbey, Mayo Parks, County Mayo, Ireland  
Meath, County Meath, Ireland  
Monaghan, County Monaghan, Ireland  
Offaly, County Offaly, Ireland  
Roscommon  
Sligo, County Sligo, Ireland  
Tipperary, County Tipperary, Ireland  
Waterford, County Waterford, Ireland  
Westmeath, County Westmeath, Ireland  
Wexford, County Wexford, Ireland  
Wicklow, County Wicklow, Ireland

**Job Title:**

Clerical Officer in the Civil Service 2020

**Hours:**

39 h / week

**No of Positions:**

140

**Rate:**

461.96 Euro Weekly

**Address Contact:**

See link - [https://publicjobs.ie/en/index.php?option=com\\_jobsearch&view=jobdetails&Itemid=263&cid=114837&campaignId=2037907](https://publicjobs.ie/en/index.php?option=com_jobsearch&view=jobdetails&Itemid=263&cid=114837&campaignId=2037907)

**Company**  
Public Appointments Service





**Emerald Contact Centre** is 🧐 feeling determined.

Yesterday at 11:28 AM · 🌐

...

WE ARE HIRING! 30th March: Full & Part Time roles open.

## Hiring for Customer Solution Specialists

Full time AND Part time

**Monday 30<sup>th</sup> March 2020**

**Join Us**

Part timers:  
must be able to  
complete 6 weeks  
full time training



- Very competitive hourly rate.
- Incentives.
- Free Parking.
- FREE (good) Coffee
- Pension.



[careers@emeraldcontactcentre.ie](mailto:careers@emeraldcontactcentre.ie)

👍 10

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## Job Share - Supervisor - Community Employment Scheme - 19.5 hours per week

PAID POSITION



### Waterford Arts and Heritage

Ref: #JOB-2141768

Description of Role : Ensure the effective and efficient direction & co-ordination of the human, financial, managerial & material resources under his / her control & thereby achieve the aims and purpose of the company. Facilitate the company by -

- a) Supporting & implementing project plans.
- b) Developing a plan for each participant in training & progression
- c) Meeting DEASP CE Scheme contractual requirements.

Skills Required - Candidates must have attained a Major 3rd level qualification at NFQ 6 minimum or higher. Minor / component awards at Level 6 or higher are insufficient.

Candidates should have a reasonable knowledge of the role of the Community Employment Supervisor. Display responsibility, commitment & motivation to implement the spirit of Community Employment. Understand the logistics of involvement with arts & heritage organisations.

This job share position is based in Waterford City (Pro Rata CE Supervisor Rates for 19.5 hours weekly based on Point 1 - Point 4 of CE Supervisor Pay Grades). All new supervisors, defined as a person who is not currently employed as a CE Supervisor, will initially commence on Point 1 of the scale and move in annual increments on the anniversary of their commencement date thereafter, subject to satisfactory performance.

Hours - Wednesday & Thursday 9am to 5pm, Friday 9am to 3pm. Start date for new candidate asap.

This is a Fixed Term Contract subject to roll over and continued DEASP funding. No. of positions 1 (Job Share).

A full Job Description is available by emailing supervisor@wahc.ie or phoning the scheme supervisor, Tracy O'Connor on 086-0618479.

#### How to apply

Email Application letter & Curriculum Vitae no later than 4pm on Friday 20th March to supervisor@wahc.ie

Or by post - no later than Friday 20th March 2020 to

Waterford Arts & Heritage CE Scheme,

C/o The De Valera Room,

Edmund Rice Centre,

Barrack Street, Waterford.

#### Career Level

- Managerial

#### Candidate Requirements

##### Essential

- Minimum Experience Required (Years): 3

#### Overview

**Location:**  
Waterford City, Waterford City,  
County Waterford, Ireland

**Job Title:**  
Job Share - Supervisor  
- Community  
Employment Scheme -  
19.5 hours per week

**Hours:**  
19.5 h / week

**No of Positions:**  
1

**Rate:**  
16.40 - 19.80 Euro Hourly

**Email Contact:**  
supervisor@wahc.ie

**Address Contact:**  
Email Application letter & CV no  
later than 4pm on Friday 20th  
March to supervisor@wahc.ie  
Or post - no later than Friday  
20th March 2020 to  
Waterford Arts & Heritage CE  
Scheme, C/o The De Valera  
Room, Edmund Rice Centre,  
Barrack St, Waterford

#### ABOUT THIS COMPANY



**Company**  
Waterford Arts and Heritage

# **Clerical Officer**

## **rigneydolphin - Waterford**

rigneydolphin are currently recruiting a temporary role **Clerical Officer** to work for a Waterford City based client starting **as soon as possible**

Hours of work will be **Monday to Friday** (Full Time)

### **Main Duties & Key Responsibilities:**

- General office duties associated with administration role
- Reception duties
- Answering telephone and email queries
- Inputting data
- Processing of accounts
- Filing documents
- Organisation of office
- Supporting coordinators with preparing reports
- Other miscellaneous duties that may be required.

### **Knowledge & Skills:**

- 2+ years experience in a similar role (essential)
- Excellent administrative, organisational, communication and interpersonal skills
- Excellent IT skills in Word, Excel and Outlook
- A good eye for detail, and ability to carry out accurate and precise work under pressure and time constraints
- An ability to work on own initiative, as part of a team and be proactive in their role
- Have a flexible approach to his or her work and responsibilities

If you are interested in the role, please apply with an up to date CV

Job Types: Part-time, Contract

Salary: €12.53 /hour

Job Types: Full-time, Contract

Salary: €12.53 /hour

Experience:

- Clerical: 2 years (Preferred)

**Advertised on [www.indeed.com](http://www.indeed.com)**

## 3 Waterford Ardmore Jobs

Filter:

All

Full-Time

Part-Time

Employers

Agencies

Relevance | Date

### Reception Manager



Cliff House Hotel

Ardmore, Duffcarrick, County Waterford, Ireland

Not Disclosed

Contract | Full Time

08 Mar

We are currently seeking a reception manager for a maternity contract. The Reception Manger's role is a key position within the Hotel team and is responsible for checking our guests in and out of the ...

### Spa Therapist



Cliff House Hotel

Ardmore, Duffcarrick, County Waterford, Ireland

Not Disclosed

Permanent | Part Time

01 Mar

We bring our guests on a journey and now let us take you on a journey and join our team - Named after the sacred spring at St Declan's Well, just a short walk from our hotel, our therapies and custom ...

### Waiting Staff



Cliff House Hotel

Ardmore, Duffcarrick, County Waterford, Ireland

Not Disclosed

Permanent | Full Time

29 Feb

We are seeking a hardworking dynamic individual to join the Food & Beverage Team Waiter/Waitress \* 1+ years' experience \* Excellent command of English language \* Professional but friendly, welcoming...

Don't Miss Out

We can email you jobs like these

## **Experienced Retail Security Officer Bidvest Noonan - Carrick-on-Suir, Co Tipperary**

Bidvest Noonan is currently seeking an experienced Retail Security Officer in Carrick-On-Suir, Co Tipperary for 20 hours per week.

### **Responsibilities:**

- To be an ambassador for the company
- Present for work at the designed time
- Follow on site security requirements including:
  - Internal patrols
  - External patrols
  - Monitoring CCTV
  - Access control
- Report any security events in the onsite log
- Deal with emergency situations
- Support emergency services if required
- Complete the onsite paperwork in a clear format
- Liaise with Bidvest Noonan Management and the National Call Centre regarding any security issues or problems

### **Requirements**

- **Valid PSA License (ESSENTIAL)**
- Retail Security experience
- 5 year verifiable history
- Must have the relevant documents to work in Ireland
- Good customer service skills
- Excellence communication skills including fluent English
- Own transport

Job Types: Part-time, Permanent

Rate of pay: €11.65

Experience:

- retail security: 1 year (Required)

Licence:

- If non-EEA, valid Visa to work in Ireland (ESSENTIAL) (Required)
- PSA Licence (ESSENTIAL) (Required)

Language:

- Good English (written and spoken) (Required)

**Advertised on [www.indeed.com](http://www.indeed.com)**



[Return to Job Search](#)


# PE Global

*Our sources, your resources*

## Machine Operators / Product Finishers

PE Global

📍 Middleton

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago



APPLY NOW

### Description Company Details

Urgent requirement for 12 x General Operatives for upcoming induction groups.

These roles will require candidates to be able to work a rotating shift pattern - encompassing days/evening/nights.

(Previous experience of working Day/Night shift roster is a strong advantage.)

Experience of use of product finishing machines a strong advantage.

Candidates will need fluency in English, a verifiable work history & a desire to develop a career in the Medical Device sector.

Experience of working in a GMP environment, adhering to SOP and ability to follow instruction is a must.

Candidates will need to be able to multitask, work to a number of deadlines at once and most importantly work as a part of a team.

A keen eye for detail, good hand/eye coordination and strong manual dexterity.

Full training will be provided.

All contracts will be on a 6 to 11 month basis with possible permanency thereafter.



# PE Global

*Our sources, your resources*

PE Global

👤 Human Resources

☎ +353 214297900

📍 8 Eastgate Ave, Eastgate Dr, Castlevew, Little Island, Co. Cork, T45 NF24, Ireland

**Deli Assistant - FULL TIME**  
**Amber Service Station - Fermoy, Co Cork**

We are looking for a full time Deli Assistant work at our busy counter in Amber Service Station, Fermoy.

This role will involve taking orders, preparing sandwiches, wraps and salads whilst adhering to all food safety procedures. You must provide excellent customer service at all times and maintain a high standard of cleanliness. You will be required to work 4 to 5 days over 7 and this role will involve working evenings and weekend.

The ideal candidate will have excellent customer service skills and at least 1 years food service/deli experience.

Job Types: Full-time, Permanent

Experience:

- Food Service/Deli: 1 year (Preferred)

**Advertised on [www.indeed.com](http://www.indeed.com)**

## **Dairy Worker**

### **Hanrahard Farms Ltd - Fermoy, Co Cork**

Dairy worker required for a dairy farm with modern facilities and good equipment. Main duties include milking cows and feeding stock and general yard duties.

Accommodation provided

Contact Ger 0868553822

Job Types: Full-time, Permanent

Experience:

- farm: 1 year (Preferred)

**Advertised on [www.indeed.com](http://www.indeed.com)**



**Full details of these vacancies can be found on [www.jobsireland.ie](http://www.jobsireland.ie)**

## **Places available on CE Schemes for Co. Waterford & Surrounding Areas**

- **Caretaker [Ref: 2141339]** - **Lismore**  
Duties will include general caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, etc. Maintain outside areas. General maintenance duties. Various other duties from time to time as required.
- **Environmental Worker [Ref: 2140708]** - **Stradbally**  
Duties include maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Holy Cross Church.
- **Environmental Worker [Ref: 2140703]** - **Stradbally**  
Duties include maintenance of playground, maintenance of grass areas, litter control, painting, general maintenance work in various parts of the sponsored designated areas.
- **Administrative Assistant [Ref: 2140701]** - **Stradbally**  
Duties to include: Administer the payroll systems, ensure attendance and wage records are updated weekly, prepare monthly bank reconciliations, support the supervisor to ensure all aspects of administration are up to date.
- **Caretaker [Ref: 2139943]** - **Newtown**  
Job entails care taking of clubhouse and sporting facilities. Grass cutting, painting, weed control. Keeping the facilities clean tidy and making sure upkeep is always of a high standard and grounds are available when needed.
- **Secretary / Receptionist [Ref: 2138917]** - **Dungarvan**  
High degree of administration skill with excellent interpersonal skills, ability to communicate effectively, reception and customer care, answering calls, taking calls and handling correspondence, maintaining diaries and arranging appointments, computer literacy and proficient in the use of word and excel, desktop publishing and databases, typing, prepare and collating reports, email, photocopying and printing and filing, managing databases, prioritising workloads, implementing new procedures and administrative systems, liaise with relevant committees and organising rotas, preparing and printing newsletters and balancing petty cash. Training will be provided. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

- **Care Assistant [Ref: 2138542]** - **Dungarvan**  
Duties to include: delivering meals on wheels; assisting members on and off buses; caring for the members; cleaning and some kitchen work. Confidentiality with regards to members is a key aspect of the role. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Health Care Level Five course is mandatory and provided as part of the training. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.
- **Environmental Worker [Ref: 2137790]** - **Kilrossanty**  
Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.
- **Horticultural Worker [Ref: 2137672]** - **Carriglea**  
Duties to include: Maintaining woodlands, orchards, garden area. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.
- **Environmental Worker [Ref: 2137217]** - **Lemybrien Tidy Towns**  
Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas.

**IF YOU WANT TO APPLY FOR ANY OF THE ABOVE POSITIONS  
PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE  
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

**ELIGIBILITY CRITERIA: You must be**

- Over 21 years of age
- 12 months or more unemployed and
- Be in receipt of a social welfare payment

**SALARY:**

The rate of payment for new applicants based on 19.5 hours worked will be the equivalent to your existing personal rate DEASP payment plus a €22.50 participation bonus



**Carriglea Woodlands Training Programme**

Enrolling now for **JANUARY 2020**

**Modules**

- Craft Woodwork
- Personal Effectiveness
- Technical Drawing
- Work Experience
- Woodturning
- Application of Numbers
- Computer Literacy

**Further Training**

Stone Carving    Woodcarving

Woodland Care, Maintenance & Development

Introduction to Traditional Stonewall Construction

**QQI Level 3 Major Award in Employability Skills**

**Requirements:** 18 to 65 in receipt of any social welfare payment. Training bonus may apply. Garda Clearance necessary

**087 1697179**

[info@carrigleacommunityproject.com](mailto:info@carrigleacommunityproject.com)

**wwetb**  
Wicklow Wildlife Education Trust

Stone Carving Woodcarving  
Woodland Care, Maintenance &  
Development

## Introduction to Traditional Stonewall Construction

info@carrigleacommunityproject.com



**etb**  
Bord Oideachais agus Oiliúna  
Phort Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**Are you seeking to obtain your Full Drivers Licence  
to increase your job prospects?**

**Then this course is for you!**

## **DELIVERY DRIVER CATEGORY B LICENCE**

The aim of this program is to enable the learner to –

- Acquire the knowledge, skills and competence to achieve personal and work related goals;
- Drive a car/light van in a safe manner and in accordance with the Road Traffic Acts;
- Obtain employment as Delivery Drivers in the Transport Industry.

**Note: All learners must be in possession of an Irish Provisional Learner Permit Category B for a minimum period of three months prior to commencement of the programme.**

### **Modules**

- Induction
- Steps To Excellence For Personal Success
- Career Planning And Job Seeking Skills
- First Aid Responder
- Delivery Driver Category B Licence

**Course Duration: 9 Weeks Full Time**

**Location: Dungarvan**

**Start Date: 23rd March 2020**

**End Date: 22nd May 2020**

**THE ABOVE COURSE IS ORGANISED AND DELIVERED BY THE **WWETB****

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR THE ABOVE COURSE  
PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077  
Between 9am – 5pm (Monday - Friday)**



# 2020 TRAINING OPPORTUNITIES THROUGH WATERFORD WEXFORD

EDUCATION AND TRAINING BOARD [WWETB]

## FREE TRAINING FOR JOB-SEEKERS



START DATE	COURSE	LOCATION	DURATION
23rd March 2020	DELIVERY DRIVER - B LICENCE	Dungarvan	9 weeks Full Time
23rd March 2020	HEAVY GOODS VEHICLE [HGV] WITH FORKLIFT AND HAZCHEM	Cork City	15 weeks Full Time
6th April 2020	MINIBUS DRIVING – D1 LICENCE	Cork City	15 weeks Full Time
7th April 2020	SUPERVISORY MANAGEMENT	Dungarvan	2 evenings per week for 10 weeks [ Days to be confirmed ]
16th April 2020	SAFE PASS	Dungarvan	1 Full Day [8am to 5pm]
20th April 2020	CV & INTERVIEW PREPARATION	Dungarvan	Evenings – for 2 weeks [ Days to be confirmed ]
20th April 2020	PALLIATIVE CARE	Waterford City	Evening course for 5 weeks
20th April 2020	WELDING	Waterford City	21 weeks Full Time
5th May 2020	TIG OR MIG WELDING OR MANUAL METAL ARC WELDING	Waterford City	Monday/ Tuesday/ Wednesday evenings from 5pm – 9pm for 5 weeks
11th May 2020	RTITB FORKLIFT TRUCK OPERATOR	Dungarvan	3 weeks Full Time
16th June 2020	FIRST AID RESPONDER	Kilmacthomas	Evenings – for 4 weeks [ Days to be confirmed ]



31st August 2020	WAREHOUSE OPERATIVE	Dungarvan	11 weeks Full Time
14th Sept 2020	CV & INTERVIEW PREPARATION	Dungarvan	Evenings – for 2 weeks [ Days to be confirmed ]
21st Sept 2020	RTITB FORKLIFT TRUCK OPERATOR	Youghal	4 weeks Full Time
12th October 2020	HGV TRAINING PROGRAMME [TRAINEESHIP]	Dungarvan	30 weeks Full Time
12th October 2020	TOURISM TRAILS WITH SOCIAL MEDIA	Dunhill	48 weeks Full Time
26th October 2020	FIRST AID RESPONDER	Dungarvan	Evenings – for 5 weeks [ Days to be confirmed ]

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG  
ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE  
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

