# THIS WEEKS JOB VACANCIES

# 6th May 2020

***THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @***

*WWW.WLP.IE*

**UNDER** *Jobseeker & Employer Tab*

***Hit*** *Local Job Adverts*

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE* – FOR SUPPORT:***

**CLIENTS OF OUR SERVICE** CAN

**PHONE:** Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

**EMAIL:** annie.dalton@wlp.ie / christine.rockett@wlp.ie

***LOCAL EMPLOYMENT SERVICE***
***SUPPORT SERVICE FOR THE UNEMPLOYED***

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**

***Follow us on Facebook (County Waterford LES)***

OBAIR Local Employment Service Network

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

Comhpháirtíocht Leader Phort Láirge Waterford Leader Partnership

EIQA QUALITY CERTIFIED

The Nationalist
7/5/20

Qualified Carpenter Required

South Tipp area. Must have Safe Pass. Apply with details or CV to:

Box No: 500

c/o The Nationalist, Queen Street,

Clonmel, Co. Tipperary

Munster Express
5/5/20

# Brothers of Charity Services Ireland South East Region

## WATERFORD SERVICES

In our services to Children and Adults with Intellectual Disabilities, the Brothers of Charity Services Ireland - South East Region seek to provide an environment in which the dignity of each person is recognised, respected and valued and they are supported to live their lives in ordinary settings.

We are committed to a person centred approach to service delivery and to working with the people who use our services to claim their rightful place in society as equal citizens. Inclusion underpins all aspects of our work and we endeavour to build inclusive and supportive networks that enable each individual to participate in, contribute to and enjoy all facets of community living.

We offer a wide range of supports in day, residential and respite services in Waterford , Kilkenny and South Tipperary. The Brothers of Charity Services Ireland - South East Region are accredited by the Council on Quality and Leadership.

## Temporary Full Time Clerical Officer – Grade 111

Candidates are required to have a relevant post leaving certificate qualification. You must be proficient in the operation and use of computers, in particular Microsoft Word, Excel and Power point and have excellent organisational and administrative skills. Previous office experience is essential and experience of working as a medical secretary would be an advantage.

**Informal enquiries to Anne-Marie Cahill-Byrne, Lisduggan Lodge at 051- 378831**

***Full clean Driving Licence is essential for all posts.**

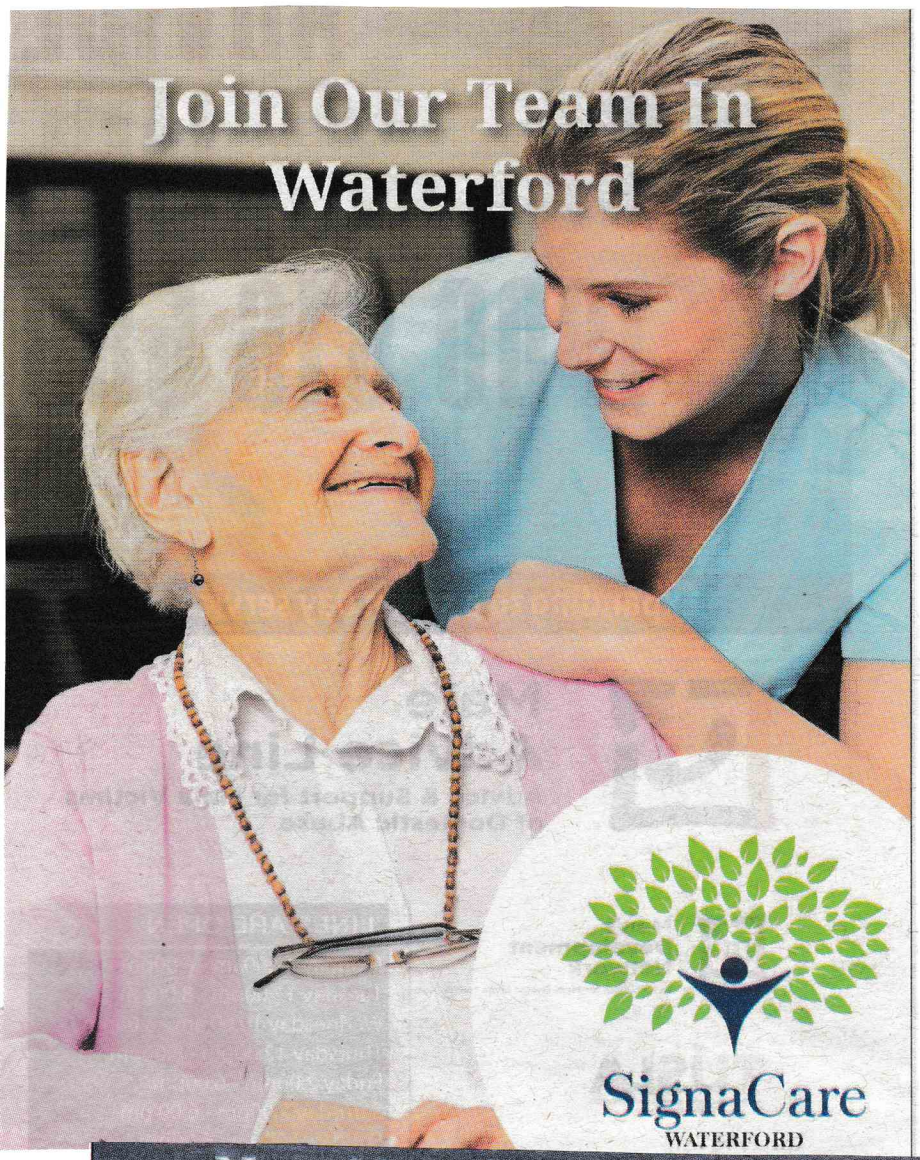
**Applicants are also invited to apply for our Locum Relief Support Workers (Care Assistant Grade) and Staff Nurse panel for Waterford & South Tipperary Services.**

**To view the job description and to make an application on-line, please log on to www.brothersofcharity.ie/southeast**

**Closing date for online applications is 13th May 2020.**

The Brothers of Charity Services Ireland - South East Region is an equal opportunities employer.

Munster Express 5/5/20
Waterford + News + Star 5/5/20




# New Nursing Home Opening May

SignaCare Waterford is a new, state-of-the-art, luxury nursing home in Ferrybank, Waterford. Built on the site of the former Athenaeum House Hotel, it enjoys a peaceful riverside location overlooking the city. Scheduled to open in the coming months, we are busy building a team of highly skilled and motivated professionals to care for our new residents.

**We are currently recruiting for a range of positions, including:**

- **Nurses**
- **Healthcare Assistants**
- **Activity Coordinator**
- **Chef**
- **Catering**
- **Household**

If you would like to work in an environment that truly values older person care and with people who share a passion for change and excellence, we would be delighted to hear from you.

**To apply for any of the above positions, email your CV to info@signacare.ie**
**For more information, call 059 916 3544**

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Job title, Skill or Company

Location

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BOLANDS
WATERFORD

# * Accounts Administration Assistant

Bolands

Waterford, County Waterford, Ireland

€ Not Disclosed

Permanent | Full Time

1 Day Ago

APPLY NOW

Description Company Details

**Accounting Assistant**

The Bolands Group are currently recruiting an Accounting Assistant to join one of our Waterford City Motor Dealerships.

*We are currently carrying out the initial interviews remotely adhering to the Government Covid 19 restrictions.*

**Ideal Candidate:**

The ideal candidate will demonstrate relevant experience in a similar type of working environment, the candidates background working within the cash handling and daily tasks of retail cash office environment for example would be most suitable.

This person would also have the ability and ambition to learn and develop to progress within the organisation.

This role requires the candidate to demonstrate the skills and capability to work with vehicle administration tasks on a daily basis supporting the wider administration and finance team.

**Job Purpose:**

The successful candidate will be responsible for supporting the wider finance team in month end reporting & commercial/business analysis. This is an excellent opportunity for a top class accounts professional to take the next step in their career where they will receive great experience & exposure across this exciting business.

**Key Responsibilities:**

~ Assisting in accounts reconciliations.

~ Accounts administration including data preparation and entry.

~ Handling invoice queries & assisting in resolutions.

~ Preparing reports using Excel.

~ Timely delivery of reports including the collection, preparation and maintenance and dissemination of all data.

~ Supporting the wider finance team in month end processing.

~ Review accuracy of costings and investigating & solving issues as they arise on ERP system.

~ Actively support Continuous Improvement initiatives within the company.

~ Liaising with staff in various departments across the business.

~ Ad hoc duties as required.

**Skills/Experience Required:**

~ Book keeper/Accounting Technician

~ Relevant experience in Finance, accounts or similar role is an advantage

~ Strong IT skills including advanced MS Excel skills.

~ Experience of ERP and Kerridge software is an advantage.

~ Excellent communication and interpersonal skills & proven ability to multi~task.

~ Strong attention to detail and a high level of accuracy with numbers.

**Skills:**

Excel Spreadsheets, Accounting technician, Admin Duties, invoicing

BOLANDS
WATERFORD

**Bolands**

Cork Rd, Waterford, Ireland

See all Bolands jobs

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**Security Guard**
SAR SECURITY - Waterford

**Job** | Insights

SAR SECURITY 31 reviews
Waterford • Remote work available

## Job details

**Salary**
€11.65 an hour

**Job type**
Permanent
Remote (temporarily available, COVID-19)

## Qualifications

**Experience:**
- security, 1 year (Preferred)

## Full Job Description

We are looking for an experienced and passionate Security Guard to join our team. As a Security Guard, you will undertake the surveillance of our premises and the protection of our staff and visitors. In addition, you will be responsible for detecting any suspicious happenings and preventing vandalism, thefts or any other criminal behavior.

Job Type: Permanent

Salary: €11.65 /hour

Experience:

- security: 1 year (Preferred)

Work remotely:

- Temporarily due to COVID-19

- Just posted - report job

Be an early applicant ?

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Job title, Skill or Company

Location

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# Store Assistant (Carrick, On, Suir)

Aldi Stores (Ireland) Ltd

Carrick-On-Suir (Mitchelstown Region)

Not Disclosed

Permanent | Full Time

Today

APPLY NOW

Description Company Details

At Aldi, time just flies by.
You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success - and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.

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Jobs.ie
FREE - in Google Play
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KARE PLUS IRELAND

# Health Care Assistant

Kare Plus Ireland

Kilkenny, County Kilkenny, Ireland

€ Not Disclosed

Contract | Full Time

02 May

APPLY NOW

Description Company Details

**About Kare Plus – The Caring Company;**

Kare Plus specialise in personalised, person centred care and we believe in providing a holistic service to our clients, putting them at the centre of everything we do. We pride ourselves on offering unrivalled support to our clients and staff.

Our mission is to deliver superior homecare, nursing & healthcare services to every community in Ireland.

Our extremely rigorous recruitment and selection process guarantees that we only employ the very best staff.

We are now recruiting **Healthcare Assistants** for **full and part time** work in **Establishment Services** in Kilkenny

**Duties (to include but not limited to);**

- To assist our clients with personal care such as; bathing, showering, toileting and continence management.
- Light house work such as; making beds, sweeping and mopping floors, ensuring commodes are emptied and cleaned.
- To prepare meals and assist with feeding and hydration.
- Recording and reporting of Accidents/Incidents to the Care Manager in line with company policies & procedures.
- Prompting of medication and reporting medication errors to the Care Manager in line with company policies & procedures.
- To promote independence to the fullest, allowing for client choice and provide superior person centred care.
- To assist colleagues with covering sick leave and annual leave.
- To work as part of a community team and to respect your colleagues and clients at all times.
- To promote safe working practices in line with company policies and procedures.

**Required Education Skills and Qualifications;**

- QQI Level 5 in Care Skills & Care of the Older person qualification (or have commenced course)
- 40 hours work experience completed
- Own car and clean driving license
- Solid verbal and written communication skills

**Benefits;**

- In house training
- Paid Garda vetting
- Continuous Management & In-field support
- Continuous block hours with market leading salary packages on offer
- Uniform supplied (where necessary)
- Loyalty cards

**Skills:**

Personal Care, Residential Care, Disability care

**Kare Plus Ireland**

Tyler Greene
+353 0539152726
Kare Plus, John Barry House, Wexford, Y35 TR90, Ireland

See all Kare Plus Ireland jobs

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Last Name

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# Cleaner

## MITIE

Tipperary

Not disclosed

Permanent part-time

Updated 06/05/2020

Human Resources

Save Apply Now Share

Mitie is one of Ireland's leading providers of facilities management and property support services. We are at the forefront of integrated Facilities Management with a reputation for delivering exceptional service standards to a host of prestigious clients. Mitie achieves this through our dedicated teams of industry experts who work in partnership with our clients to deliver innovative FM solutions. We are now recruiting for the role of Cleaner for Clonmel town.

**Main duties and responsibilities**

- Vacuum carpeted areas of the building
- Mop and Buff vinyl and/or hard floor areas of the building
- Clean toilet areas of the building
- Polish glass and brass work in the building
- Collect and remove rubbish and waste material to authorised disposal points

HSE For a career that matters Apply today

- Take responsibility for the safe use of all cleaning materials and equipment used in the course of your duties
- To work in a safe manner for the benefit of oneself and other occupants of the building
- Display appropriate signage to ensure that occupants of the
- building are aware on any circumstances that may affect their health and safety whilst cleaning operations are taking place
- Report defects, deficiencies or health and safety related issues to the caretaker with minimum delay
- Be able to work as part of a cleaning team

**Role Details:**

- Rate of pay: €10.80 per hour
- Days per week: Monday – Friday
- I hour per day 14:00 - 15:00

**Candidate Requirements**:

- Experience in a cleaning position
- Experience in the use of cleaning equipment
- Basic health and safety knowledge
- Understand safe working practices and health and safety legislation
- Ability to work on his/her own initiative
- Ability to work in a team

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. It does not attempt to detail every activity, and should be utilised as a general guide, detailing the minimum requirements and responsibilities of the position. Specific tasks and objectives will be agreed with the post holder following the appraisal process and on an as and when required basis throughout the post holder's period of employment.

Mitie is an equal opportunities employer

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# Health and Safety Officer

3D Personnel

BUILT ON GREAT PEOPLE

Waterford
45000 - 55000
Permanent full-time
Updated 06/05/2020
Gerard Cunniffe

Save Apply Now Share

**Vacancy: Health and Safety Officer**

**Location: Waterford/Kildare**

**Salary: €50k-€55k**

3D Personnel's client are currently seeking to recruit a Health and safety officer. The Successful Health and Safety Officer will be responsible for two sites based in Kildare & Waterford.

This is a fantastic opportunity to work for a well-established company, reporting directly to the Health and Safety Manager, you will support the organisation in driving their Safety culture forward.

**Responsibilities:**

For a career that matters Apply today

- Ensuring that record of statutory inspections are kept for all activities and plant/equipment.
- Provide general support and assistance to the Health and Safety Manger.
- Assist in HSEQ audits/Inspections by following up/tracking and reporting on remedial actions.
- Responsible for the coordination and management of PPE.
- Liaise closely with the Construction team to coordinate issues relating to the Site e.g. waste disposal, W@H, fire safety equipment, Site logistics and other compliance testing and audit noncompliances.
- Ensuring sub-contractor documentation and training has been reviewed prior to commencement and complies with legal and company policies.
- Updating and communication site Emergency Plans
- Organise, participate and provide clerical support around HSEQ meetings and forums.
- Control, maintain and coordinate the induction and training register.
- Support the wider management team with investigating accidents, incidents, high potential near misses or other significant events/issues. Ensuring that investigation close out actions plans are completed in the required time frame.
- Giving general H&S advice to the site team as needed
- Periodically review relevant safety signage across the Site
- Making sure First Aiders are available, that an adequate quantity of First Aid supplies is in stock and that all relevant Certs are updated.
- Assist in the coordination and management of the HSEQ 'Theme of the Month' programme.
- Responsible for the implementation and monitoring of the Safety Management System, including administration, logging data, creating reports, tracking and pushing progress of the company's behavioural safety programme.

**Requirements of the Health & Safety Officer:**

- 3rd level qualification in Construction or Health & Safety
- Experience in health & safety on construction sites (2-4 years)
- Highly organised and strong attention to detail
- Have the ability to work under pressure and meet tight deadlines and targets
- A full Driving License

TIPPERARY EDUCATION AND TRAINING BOARD

etb

Bord Oideachais agus Oiliúna Thiobraid Árann

*Tipperary Education and Training Board*

Learning Together - Your Success, Our Goal #TETB

# VTOS Course Pathways to Employment

Customer Care
Mathematics
Computer Applications
Retail and Office Skills
Work Experience
Career Planning

| | |
|---|---|
| Location: | Carrick-on-Suir |
| Dates: | Sept 2020 - May 2022 |
| Times: | 9.00-3.45pm Mon- Fri |

## Contact: Fiona 051 649932

## Apply www.fetchcourses.ie

Please note applicants must be over 21 and receipt of a qualifying social welfare payment

Ireland's European Structural and Investment Funds Programmes 2014-2020
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Department of Education and Skills

SOLAS
learning works

8 courses found

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| COURSE TITLE | LOCATION | STARTS | CATEGORY | TYPE |
|---|---|---|---|---|
| Carrick Woodwork 3N0589 Level 3 (Component) | Carrick-On-Suir | 08/09/2020 | Generic programmes and qualifications | P |
| Carrick Culinary Operations 3N0549 Level 3 (Component) | Carrick-On-Suir | 08/09/2020 | Generic programmes and qualifications | P |
| Carrick Information and Communications Technology 4M0855 Level 4 | Carrick-On-Suir | 10/09/2020 | Information and Communication Technologies (ICTs) | P |
| Carrick Care Skills 5N2770 Level 5 (Healthcare- Evening) | Carrick-On-Suir | 14/09/2020 | Health and welfare | E |
| Carrick Early Childhood Care & Education 5M2009 | Carrick-On-Suir | 14/09/2020 | Education | E |
| Carrick Communications 5N0690 - (Healthcare- Daytime) | Carrick-On-Suir | 17/09/2020 | Health and welfare | P |
| Carrick Safety & Health at Work 5N1749 (Healthcare-Evening) | Carrick-On-Suir | 23/11/2020 | Health and welfare | E |
| Carrick Safety & Health at Work 5N1794 - Healthcare Level 5 (Daytime) | Carrick-On-Suir | 26/11/2020 | Health and welfare | P |

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* Back to Education Initiative Courses (BTEI)

Location: Carrick-on-Suir
Date: Sept 2020/Nov 2020

* Apply online via

www.fetchcourses.ie

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* Also Check out fetchcourses.ie for Full Time Courses & Courses in other Locations...

mabs

Money Advice & Budgeting Service

The current COVID-19 crisis is causing additional financial stress for many people. MABS, the Money Advice and Budgeting Service remains open to new and existing clients. MABS is a free, independent and confidential service.

**We are providing advice and support via phone and email from our office in Clonmel, Tipperary Town, Thurles and Nenagh**
**Monday to Friday 9am-5pm**

* Clonmel 076 1072750 - clonmel@mabs.ie
Tipperary Town 076 1072130 - tipperary@mabs.ie
Thurles 076 1072740 - thurles@mabs.ie
Nenagh 076 1072760 - nenagh@mabs.ie

The National MABS helpline is available Monday to Friday 9am-8pm on 0761 072 000.
Our website www.mabs.ie is updated with information regarding COVID-19.

**We are also on Twitter and Facebook (search for MABSinfo).**

MABS is funded and supported by the Citizens Information Board.

Mabs Contact details

* Clonmel

Citizens Information

Please note that due to Covid-19, face-to-face service in all North Munster Citizens Information Service offices are suspended until further notice.

**Phone service will continue to operate as normal**

**Thurles** Office Phone: **0761 07 6510**
**Clonmel** Office Phone: **0761 07 6460**
**Tipperary** Office Phone: **0761 07 6540**
**Nenagh** Office Phone: **0761 07 6470**
**Roscrea** Office Phone: **0761 07 6480**

**Email Queries to tipperary@citinfo.ie**
**www.citizensinformation.ie**
**National Phone Service: 0761 07 4000**
**National Email: Covid19@citinfo.ie**

Citizens Information

Contact details

* Clonmel
* Waterford
* Dungarvan

Citizens Information

Face-to-face service in all North Munster Citizens Information Service offices are suspended until further notice due to Covid-19

**Phone and email service are operating as normal**

**Waterford Office**
**Phone: 0761 07 6580**
**Email: waterford@citinfo.ie**

**Dungarvan Office**
**Phone: 0761 07 6550**
**Email: dungarvan@citinfo.ie**

Citizens Information Phone Service: **0761 07 4000**
***www.citizensinformation.ie***
National Email: **Covid19@citinfo.ie**