

# **WEST WATERFORD**

# **LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

*WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION*

**FOR DAILY JOB VACANCY UPDATES**

**PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES**

**JOB VACANCIES & FREE ON-LINE COURSES**  
**WEDNESDAY 8<sup>TH</sup> JULY 2020**

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE  
PUBLIC UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT CLIENTS OF OUR SERVICE CAN  
CONTACT US VIA: -**

**PHONE: 058 44077**

**TEXT: 086 787 0872 or 086 035 8615**

**EMAIL: [westwaterford.les@wlp.ie](mailto:westwaterford.les@wlp.ie)**

**DUNGARVAN & LISMORE**

**STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



DUNGARVAN LEADER, FRIDAY, JULY 10, 2020

**SITUATIONS VACANT**

**GENERAL OPERATIVE  
REQUIRED** — For local building  
company, Dungarvan area. Must  
have a full driving licence. Reply  
to Box No. 764, Dungarvan  
Leader, 18 Mitchel St.,  
Dungarvan. (17/7/R)

**TRACTOR DRIVER/MACHIN-  
ERY OPERATOR REQD.** —  
Cappoquin area. Requirements  
for role;

- Must have previous experi-  
ence in slurry, silage, tillage,  
dump trailer and general agricul-  
tural work.
  - Full clean drivers licence.
  - Flexibility required with regard  
to working hours.
  - Job will also include working  
with dry stock on the farm.
- Full time position for suitable  
candidate. Contact Kieran on  
087-2549759. Calls only. (10/7)

**PRE-SCHOOL LEADER  
REQUIRED** — It's a Child's Life  
Pre-School, Stradbally. Please  
apply with CV to  
itsachildslifestaff@gmail.com  
(24/7/R)



## DUNGARVAN LEADER

## Recruitments

To place an advert in our recruitment section call us on 058 41203 or email [adverts@dungarvanleader.com](mailto:adverts@dungarvanleader.com)

## RETAIL ASSISTANT REQUIRED

### FOR A BUSY WEST WATERFORD PHARMACY

This is a 1 year contract with the possibility of further work. Previous retail experience is essential.  
CLOSING DATE FOR APPLICATIONS IS 10th JULY 2020

Please send application to:

BOX NO. 766, DUNGARVAN LEADER,  
18 MITCHELL STREET, DUNGARVAN.



## ASSISTANT FARM MANAGER ROLE

Full time position on a 300 cow herd in Knockanore, Co. Waterford.

Milking, livestock and grassland management.  
Machinery work. Previous on farm experience required.  
Can do positive attitude.

Salary relative to previous experience.

Send up to date CV please to  
[kmoloney4@gmail.com](mailto:kmoloney4@gmail.com) Kevin 087 8277594



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

Applications are invited from suitably qualified persons for the following position:

### RETAINED (PART TIME) FIREFIGHTER LISMORE FIRE STATION

#### REMUNERATION:

Annual Retained Allowance	
0-2 years service	€8,033
2-5 years service	€8,927
5-10 years service	€10,010
10+	€11,001

Additional payment for attendance at Fires and Drills and Clothing Allowance.

- Persons must reside and, if employed, work within 3 kms distance or 5 mins travelling of the Fire Station which will allow him/her to respond within the turnout time as set by the Chief Fire Officer.
- Persons must hold a full unendorsed Class B driving licence or a provisional Class B driving licence.
- Persons must be able to provide proof of release from workplace to respond to fire calls if necessary.
- Applicants must be over 18 and under 55 years old.
- Candidates may be shortlisted on the information provided on the application form.

Application forms are available from the Human Resources Department, Waterford City and County Council, Civic Offices, Dungarvan, Co. Waterford, Tel No: 0761 10 2962 or may be obtained on our website at [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie).  
Closing date for receipt of applications is 4 pm on Friday 24th July 2020.

WATERFORD CITY AND COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER.



## Flynn's Hardware Home & Garden

KILRUSH BUSINESS PARK, DUNGARVAN, CO. WATERFORD

### VACANCY - Qualified Horticultural Sales Assistant

We are currently looking for an exceptionally well-motivated and Qualified Horticultural Sales Assistant with proven horticultural and retail experience and expertise.

The position requires the highest level of customer service, demonstrating exceptional product/horticultural knowledge, whilst building strong customer relationships that result in increased sales and repeat business. Horticultural Sales Assistants are also accountable for the ongoing care, maintenance, and upkeep of all horticultural elements of the business.

- Maintain good control over stock levels, including accurate ordering and stock clearance where necessary.
- Purchase products within the company product range and supplier listing.
- Provide feedback on current and new products to optimise range and stock availability.
- Uses initiative to grow sales.
- Control and record wastage, damage and returns

#### The Ideal Candidate will have:

- Excellent customer service skills teamed with exceptional product/horticultural knowledge and be able to create relationships that result in increased sales and repeat business.
- Passionate about plants and able to communicate a love of plants and gardening to all our customers. You will have practical gardening experience.
- First rate communication and motivation skills are essential to create a friendly and welcoming atmosphere. Be a team player and assist colleagues across the wider business as required. Able to work in a busy environment, dealing with customers and with our extensive stock range, while maintaining high horticultural standards within the Garden Centre. Relevant retail experience required, experienced in operating computer and till systems and sending/receiving emails, scanning etc.

Please drop in your CV to: J. Murray, Accounts Dept.  
or email: [j.murray@flynnshardware.ie](mailto:j.murray@flynnshardware.ie) by 18/7/2020

## Polúntas i Naíonra na nDéise Dóchar Charraíis Phiarais, Port Láirge



Tá Bord Bainistíochta Naíonra na nDéise ag lorg iarratais do Stiúrthóirí Naíonra. Post lán-aimseartha agus post páirt-aimseartha a bheidh ar fáil go sealadach. Beifear ag súil le hiarratais ó dhaoine le;

- Líofacht sa Ghaeilge.
- Ioscháilíocht de QQI Leibhéal 5 i gCúram Leanaí.
- Ardscileanna cumarsáide agus idirphearsanta.
- Taithí praiticiúil i suíomh cúram leanaí.
- Fianaise den fhorbairt gairmiúil.
- Grá agus cúram do leanaí óga agus tús áite a thabhairt dá riachtanais i gcónaí.
- Is gá don iarratasóir a bheith toilteanach páirt a ghlacadh sa phróiseas grinnfhiosrúcháin roimh tús na hoidre.

Tá a thuilleadh eolais agus an fhoirm iarratais cuí ar fáil ar [www.educationposts.ie](http://www.educationposts.ie)  
Ba cheart an fhoirm a chomhlánú agus a sheoladh chuig [postannagnd@gmail.com](mailto:postannagnd@gmail.com)  
roimh an gCéadaoin 22ú Iúil 2020.









**DE LA SALLE COLLEGE**  
WATERFORD

## Cleaner

De la Salle College Waterford, an all-boys secondary school with 1100 pupils and 110 staff, are currently seeking 2 Cleaners to be part of a team responsible for the day to day cleaning operations within the school.  
Each position will be part time, Monday to Friday, 20hrs per week.

### The Ideal Candidate would:

- Be enthusiastic, quality focused & have the ability to work under pressure
- Be punctual, reliable and trustworthy
- Have a "can do" attitude & the ability to work on own initiative
- Have an outgoing and friendly personality with excellent communication skills
- Have 2 years' experience cleaning (desirable but not compulsory)
- Ensure all cleaning is done to the highest standards

To apply for this position please forward your letter of application, CV, Garda Vetting details and the names of 2 referees to:

**Margaret Betts (Principal)**

**De la Salle College, Newtown, Waterford**

Or send your application and above required details by email to:  
**mbetts@delasallewaterford.ie**

Closing date for receipt of CV is 30th July  
Interviews to be held week of the 10th August

## KIND ENERGETIC EXPERIENCED CHILDMINDER

**Required part-time to mind  
3 children in their own home**

- Children aged 7, 6 and 4
- Car required for School Collections and Hobbies
- References required
- Immediate start for suitable applicant

For further information and to arrange an interview, please apply with CV to:

**waterfordchildminder@outlook.com**

Contact directly on mobile: **086 8834643**

The closing date for receipt of applications is  
Friday, July 24th before 5pm.



**YOUTH**  
AT THE CENTRE

## Waterford & South Tipperary Community Youth Service

WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos

*Applications are invited for the post of:*

## Community Youth Worker Farronshoneen Centre Project, Waterford (Full-time Post)

Based in the Farronshoneen Youth & Community Centre, Williamstown Road, Waterford, the Farronshoneen Centre Project aims to enable the local community to identify and respond to the needs of young people through the development of a variety of youth work responses as part of an Integrated Youth Service.

### Key responsibilities are to:

- Develop and extend existing programmes and responses with young people aged 10 to 24 years
- Increase the level of youth participation in the Project
- Recruit, train, support and work with volunteers to develop a community-led response

Ideal candidates for the post should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication and facilitation skills, be able to engage young people in developmental group work and to build, lead and develop a volunteer team.

The successful candidate will be committed to working in partnership with young people, local adults and allied professionals and will be a strong team player.

They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline.

*Please forward applications in the form of a C.V. to:*

**The Secretary, Waterford & South Tipperary Community Youth Service,  
Edmund Rice Youth & Community Multiplex, Manor Street, Waterford  
or to [admin@wstcys.ie](mailto:admin@wstcys.ie)**

Closing date for Applications is **Thursday 15th July**.

Short-listing will apply and a panel may be formed for future vacancies

*Waterford & South Tipperary Community Youth Service  
is an equal opportunities employer.*



An Poirt Leas  
Leas Chomhairle Oide  
Department of  
Education and Skills



Department of  
Social Protection



Department of  
Health



Department of  
Children and Family  
Affairs

**wwetb**

Youth Work Ireland

Q Job title, Skill or Company

📍 Location

🏢 Sector

Search

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**PRIMTAC  
PERSONNEL LTD**

### Store person / driver wanted

Primtac Personnel

📍 Dungarvan, County Waterford, Ireland

€ €22,464 - €22,464

📅 Contract | Full Time

🕒 Today



**APPLY NOW**

#### Description Company Details

We are seeking a store person for a busy heating and plumbing company bases in Dungarvan. The ideal candidate must have experience working as a general operative and obtain a valid manual handling cert. It would also be desirable to have a up to date counterbalance licence. There would also be some delivery duties so a full clean licence is essential.

**Rate:** €12.00 P/H

**Hours:** Monday - Friday (day shift 39 hour week)

#### Job Specification

- Unloading deliveries and putting stocked in allocated areas
- Delivering orders to customers in Surrounding areas
- Reporting damaged stock
- Monitoring customer orders and deliveries
- Maintaining a clean and tidy work space to avoid any safety hazards
- Working to all the health and safety guidelines
- Stocktaking when required
- Be able to work with any tasks that may arise from day to day

#### Requirements

- Valid manual handling cert
- Valid Forklift licence
- Previous warehouse experience
- Full CV & references
- Basic computer knowledge

**Email CV, certs and references to**

#### Skills:

Counterbalance licence, Valid manual handling, Full cleaning driving licence



**PRIMTAC  
PERSONNEL LTD**

**Primtac Personnel**

☎ +353 016905737

📍 1st Floor, 10 Railway St, Balbriggan, Co. Dublin, Ireland

# **Carpenter / Construction Worker – Dungarvan**

## **Dungarvan uPVC Fascia and Soffit Ltd**



### **Carpenter / Construction Worker**

**Location:** Dungarvan, Waterford  
**Company:** Dungarvan uPVC Fascia and Soffit Ltd  
**Date added:** 04/07/2020  
**Website:** <http://dungarvanupvc.ie>

### ***Job Description:***

Carpenter / Construction Worker Wanted to fit PVC Fascia, Soffit & Gutters

Must be experienced.

Reliable, punctual and quick learner.

Must have safe pass & Manual Handling certification.

Full-time work with immediate start.

Top pay for preferred candidate.

**Term:** Permanent / Full-time

**[Advertised on www.jobsdonedeal.ie](http://www.jobsdonedeal.ie)**

# Charity Shop Manager – NCBI – Dungarvan

NCBI - Working for people with sight loss

NCBI Retail has over 118 shops located around Ireland, selling great quality second hand clothes and other donated goods in aid of NCBI - Working for People with Sight Loss

## **An exciting opportunity has arisen in NCBI's Charity Shop Dungarvan, Co. Waterford for a Charity Shop Manager**

In this varied and exciting role you will be instrumental to making sure this prominent shop achieves sales targets. The ideal candidate will have the ability to drive sales, present both shop interior & shop window, as well as recruit, train, motivate and manage a social activation employee & volunteer team, in retail and customer service skills.

An ability to work under pressure and prioritise a changing workload are essential attributes for the role.

Prior experience in a busy Retail environment, and stock pricing, is vital for this role.

**Please apply in writing with a cover letter and CV indicating the position and location you are applying for.**

**Closing Date Thursday 9th July 2020**

### **JOB DESCRIPTION**

#### **Role:**

Your primary role is the overall management and development of the shop and working to an agreed work plan and financial targets to increase turnover.

**Reports to:** Area Manager and Head Office

#### **Main Responsibilities:**

#### **Staffing:**

- Recruit, train and inform all volunteers of their expected duties and to actively source volunteer staff
- Maintain a positive and happy atmosphere with particular attention to customer service and public relations
- Ensure shop staffing cover is adequate to the needs of the business and taking into account seasonal trends and daily busy periods of trade
- Promptly report to the Area Supervisor, any difficulties that may be experienced with volunteers and Workers
- Responsible for monitoring and restricting pilferage of all merchandise from the moment it arrives on the premises until sold or recycled
- Assist with training or coaching of staff from the shops



#### Shop Management :

- Ensure that your shop meets the sales and other targets that are set for it
- Ensure the shop is opened for trading during the hours of 9:30am and 5:30pm daily from Monday to Saturday and that you and your staff/volunteers strictly observe the requirements of the Organisation of Working in Time Act 1997
- Ensure that all window displays are attractive and changed weekly (plan yearly celebrations and events)
- Take full responsibility for donated goods and ensure proper presentation and merchandising to the fullest potential, including security, washing, ironing and cleaning where necessary, pricing, ticketing and stock rotation
- Ensure the shop is kept clean and tidy at all times
- Ensure that no goods are offered for sale that are not top quality (no broken zips, bobbled clothes etc)
- Selling furniture and merchandising of various retail categories.
- Training and managing social activation scheme employees as well as volunteers

#### Financial Management:

- Take full responsibility for the shops accounting procedures including banking procedures, till receipts procedures, to ensure that the correct transactions and cash handling procedures are adhered to at all times including staff purchases
- Take full responsibility for the inventory and security of all equipment and fittings on the premises
- Arrange and support on-going fundraising events and activities and meet specific targets
- Take full responsibility for proper inventory and accounting of "Bought In Goods"

#### Promotion and Marketing:

- Promote the NCBI Retail brand and the shop locally, through a variety of channels in a cost effective way

#### Health and Safety:

- To be responsible for the health & safety of all concerned within the shop, volunteer and public
- Undertake responsibilities as required in the observation of all fire procedures, location of extinguishers and Health & Safety

#### Communications:

- Undertake shop related duties and other ventures as might be required from time to time including attendance at meetings (in particular the Annual General Conference), evaluations & training courses etc

#### Other:

- Ensure you report your day off/sick leave/annual leave and other time off to your Area Manager and Head Office
- Be flexible with working hours when required by the needs of the business (cover sickness, holidays, promotions and other shop)
- Be flexible with your weekly day off; ensure you have shop cover prior to taking your day off.
- Any other reasonable duties that may be requested by the Area Manager or Head Office.

***This job description may be reviewed from time to time in line with the needs of the business.***

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Delivery Driver – Shake Dog – Dungarvan



Shake Dog Dungarvan

20 hrs · 🌐

...

**Delivery driver wanted**

**Saturday and Sunday  
Message for more info**

[Advertised on facebook](#)



# Cleaning Operative – ISS – Ardmore

**Job Title:** Cleaning Operative  
**Hours per week:** 10  
**Shift Pattern:** Monday – Friday, 6pm-8pm  
**Location:** Ardmore, Co Waterford

## Experience Required

- Solid grasp of English language and have a legal right to work in the country (evidence required)
- General cleaning experience would be advantageous

## Person Specification:

- Own transport would be advantageous

## Job Dimensions

### 1. Practical

- Ensure high standard of cleaning as directed by supervisor
- Use of cleaning equipment
- Care of equipment

### 2. Customer Relations

- Encourage good relations with all clients on contract site
- Promptly deal with any queries or complaints
- Promote ISS Ireland

### 3. Training

- Partake in basic induction training for new staff
- Partake in ongoing training from supervisor
- Cooperate with safe working practices (manual handling/safe use of chemicals etc)

### 4. HSEQ

- Understand how ISO fits into daily business operations.
- Read, understand and work in accordance with the company's HSEQ Policies.
- Complete tasks in accordance with company HSEQ procedures and work instructions
- Ensure safe work practices and procedures are followed on site
- Use of Personal Protective Clothing and Equipment (w/a)

[Advertised on www.indeed.com](http://www.indeed.com)

 Job title, Skill or Company


 Location

[<< Return to Job Search](#)



## Assistant Support Worker & Social Care Worker (New Centre)

Nua Healthcare

 Lismore, County Waterford, Ireland

€ Not Disclosed

 Permanent | Full Time

 Today



[APPLY NOW](#)

### Description Company Details

We are seeking applications from energetic and enthusiastic individuals to join our team for the above position. The successful candidate will be afforded all necessary training and development in line with the role. Candidates must be highly motivated, creative and experienced with a passion for engaging with clients on a daily basis.

Nua Healthcare specialises in providing Residential care, Community outreach and Day services to adults and children with complex support requirements on both the Intellectual Disability and Mental Health spectrums. We pride ourselves in providing true person-centred care for individuals in their own home or in appropriate community-based care facilities.

### Objectives of Job:

- Support people who use the service
- Promote and nurture person centered planning using key worker systems and shared goal setting, maintaining confidentiality at all times
- Identify supports and work in partnership with the individual, their family and other supports as outlined within individual plans

### Skills Required:



- Working with Individuals on the ASD spectrum
- Experience working with Challenging Behaviour
- Desirable Criteria for Applicants
- A Fetac Level 5 award in Social Care or Healthcare (Or working towards same)
- Experience of report writing
- Flexible and adaptable nature
- Ability to work as part of a multi-disciplinary team
- Applicants for this position must have a Full Clean Driver's License
- Experience in a service for individuals with Autism, Intellectual Disabilities and/or Mental Health

#### Benefits

- Company Pension
- Life Assurance/Death-in-Service
- Paid Maternity/Paternity Leave
- Education Assistance
- Employee Assistance Programme (EAP)
- Employee Referral Scheme
- working hours over a 7 day roster involving shift work
- Continuous Professional development
- Fantastic development & career opportunities & more .....

*Please note due to the volume of applications/CV's panels will be formed for futures posts*



#### Nua Healthcare

📍 John's Lane, Naas East, Naas, Co. Kildare, Ireland

Nua Healthcare

[Read Full Profile](#)

[See all Nua Healthcare jobs](#)

Údarás na Gaeltachta has announced an enhanced Apprenticeship Scholarship Scheme to assist Gaeltacht communities impacted by the COVID-19 crisis.

50 apprenticeship scholarships worth more than €2,000 per scholarship are available to assist people who wish to learn a trade or undertake a new career.

Apprenticeship Scholarships are available in the following sectors:

- BioPharma
- Construction
- Electrical
- Engineering
- Finance
- Hair
- Hospitality & Food
- ICT
- Logistics
- Motor
- Property Services
- Sales

Apply here: <https://www.jobalert.ie/.../apprenticeship-scholarship-scheme...>

To advertise your job on our Facebook page & website click here: <https://www.jobalert.ie/employers>

## Apprenticeship Scholarship Scheme

50+ Apprenticeships across  
12 sectors

APPLY NOW



[Advertised on facebook](#)



## Sales Consultant – Wayfair – Home Based



JobAlert.ie - Waterford Jobs

July 3 at 11:12 AM · 🌐

Wayfair, the online home furniture store, are now hiring a Full-time "Home Based" Sales Consultant.

What's on offer:

- ✓ Competitive salary + Uncapped monthly bonus based on performance
- ✓ Comprehensive sales and metrics training program
- ✓ Ongoing development and support
- ✓ Employee Assistance Program

Apply here: <https://www.jobalert.ie/.../work-from-home-sales-consultant-w...>

To advertise your job on our Facebook page & website click here:

<https://www.jobalert.ie/employers>

### Sales Consultant Home Based

Recruiting in Ireland

APPLY NOW



JOBALERT.IE

Sales Consultant - Work From Home - Wayfair - Nationwide |  
JobAlert

[Advertised on facebook](#)

# Manufacturing Team Member - Fill Finish

## Sanofi – Waterford

### About the Opportunity

The manufacturing team member is critical to the delivery and success of Fill Finish operations within Sanofi Waterford. In this role you will be an integral part of a highly engaged and functional operational team who are aligned with site business objectives. **Please note these are 23-month fixed term opportunities. This position is a on a 24/7 rotation which consists of days and nights.**

### About Sanofi Business Unit

The multiple national award-winning Sanofi Waterford biopharmaceutical and medical device campus is located in Waterford on Ireland's southeast coast. Established in 2001 and now with more than 700 employees, the site has seen more than €600m invested in state-of-the-art infrastructure and technology. Diversification continues to bring new products to Waterford and the expanded site portfolio continues to create new opportunities.

### Key responsibilities

- To ensure our products are manufactured with quality and safety guidelines
- Operate equipment as part of the production lines to achieve the required level of output
- Maintain and support scheduled adherence to production and OEE
- Complete as relevant SOP's and training
- Adherence to aseptic practices and procedures
- Adhere to all relevant dress requirements with respect to cGMP's and PPE rules

### Essential requirements:

- Previous steriles experience is desirable
- Experience of working in a cGMP manufacturing environment is essential

It would be advantageous to have (not essential):

- Competent in the operation, cleaning, maintenance of all manufacturing equipment
- MES/SCADA and SAP experience
- Good problem solving and analytical skills
- Demonstrated good understanding of mechanical operations
- Technical writing skills
- Good knowledge of cGMP
- Excellent interpersonal skills
- Understands site KPI's

### What Sanofi can offer you

- A role where you are instrumental to creating best practice and as the organisation grows, you can too.
- We offer a generous package including flexible benefits, and are committed to helping you have a healthy work-life balance throughout your career with us
- We have highly subsidised restaurant with free tea and coffee
- A newly refurbished gym is available onsite for a small and highly competitive annual membership fee
- Parking available onsite
- This is a full-time role and we support flexible working

[Advertised on www.indeed.com](http://www.indeed.com)



# Warehouse Operative – Waterford Homesavers

We at Homesavers are currently seeking a Warehouse Operative to join our team within our Waterford Store.

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**Role responsibilities:**

- Assist with deliveries and stock handling as directed
- Merchandise and replenish stock
- Issuing of material to the production floor
- Weekly cycle counting of high-running products
- Receiving material into stock, loading couriers
- Ensure all goods / promotions / special offers are in the correct areas
- Maintain general housekeeping of store areas
- Continually develop an understanding of the Company's culture, values, policies, procedures, products and reflect this in everyday performance
- Adapt to changes implemented by Management, e.g. new procedures, policies, new operating techniques, etc

**The ideal candidate will:**

- Be Counter-Balance /Pallet Truck and/or fork lift certified
- Have a strong work ethic and be highly motivated
- Possess excellent communication skills
- Have a high degree of commitment and must be flexible to work across different work sections
- Be flexible to work weekends and evenings
- Warehouse experience would be an advantage

<b>Reference ID:</b>	JA-060
<b>Application deadline:</b>	17/7/2020
<b>Job Types:</b>	Full-time, Contract
<b>Experience:</b>	Warehouse: 1 year (Preferred)
<b>Licence:</b>	Forklift licence (Preferred)

[Advertised on www.indeed.com](http://www.indeed.com)

# Patient Scheduler – Relate Care – Waterford

RelateCare are looking for **Full time permanent Patient Schedulers** to work from home and in our Waterford city office.

Due to expansion of existing work we are looking for candidates with an excellent customer service background, to start at the end of July.

Our hours of work are Monday - Saturday with core hours between 7:00am -2.00am.

If you would like to join our team apply today!

## **Responsibilities:**

- Perform non-clinical screening to ensure the patient is seen by the right physician at the right time
- Review scheduled appointment information with patients and families, and provide appointment itineraries
- Review assigned work queues and address any pending scheduling needs
- Ensure all required information for pre-registering patients is captured and entered accurately
- Calling discharged patients (non-clinical)
- Following a specific call flow process
- Verify and review patients and families' insurance coverage and benefit eligibility
- Investigate, resolve and document customer requests in a timely and efficient manner, and contact corresponding stakeholders as needed
- Demonstrate strong customer service skills in all interactions with patients, families, and physicians

## **Requirements:**

- Excellent customer service background
- Strong communication skills, both verbal and written
- Ability to investigate and resolve queries
- Ability to work to targets and deadlines
- Meet the broadband and workspace requirements to allow work from home if required

## **Benefits**

RelateCare is in partnership with a number of local business that would provide discounts on products and services to employees.

Some of our benefits that are available to employees would include:

- Free on site parking
- On site canteen- food served daily on weekdays
- Medical Scheme
- Bike to work
- Gym Membership
- Education/Development Bursary
- Savings Scheme
- Eyesight Exam and Discount towards glasses

**Job Types:** Full-time, Permanent  
**Salary:** 10.56 /hour

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Vehicle Inspector / Mechanic – Waterford

## Applus Car Testing Service Ltd Ireland

### Summary:

We are currently recruiting for a number of Vehicle Inspectors on various shifts on a permanent contract, to conduct vehicle tests in an efficient manner, offering a quality standard of service to members of the public, reporting to your Team Leader/Regional Manager.

### Key Accountabilities:

- To efficiently undertake the test inspection as per standard procedure
- Deal with customers, answer queries on test procedures and results
- Maintain full records of testing work (PC Entry) and administration
- VRT Administration
- Handle customer payments and customer confidential information
- Provide an efficient and friendly customer service
- Take responsibility for personal appearance and the general housekeeping of the Test Centre
- Liaise with the Call Centre
- Deal with all customers queries

### Qualifications:

- Fully trained in Vehicle Inspection and Customer Care
- Dept. of Education and Science Motor Trade Certificate or National Craft Certificate or equivalent to Level 6 on the NFQ
- Full driving licence
- Customer Service and strong communication skills
- Ability to operate as an effective member of a team \* Willingness to travel

### Benefits

- Permanent secure employment with an international Company
- Bi-weekly payroll & Monthly bonus payments & Annual salary reviews
- Flexible working options
- Pension & Life Cover & Healthcare
- Career development & Ongoing training and education
- Employee Assistance programme
- Employee Discounts
- Bike to Work Tax Scheme & Travel Pass Tax Scheme
- Comprehensive induction training for 3 weeks

<b>Job Types:</b>	Full-time, Permanent
<b>Experience:</b>	Level 6 Mechanic Qualification: 1 year (Required)
<b>Education:</b>	Junior Certificate (Preferred)
<b>Licence:</b>	Work Permit / EU Citizen (Required) Full Drivers Licence (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**



# Warranty Administrator – Waterford

## Hartley People

Our client, a main dealership in Waterford is looking for an experienced Warranty Administrator to join their team.

### **The role:**

- Provide an efficient warranty claims process in support of the dealership
- Prepare, process and track warranty claims
- Liaise with external representatives regarding current claims.
- Keeps abreast of all factory recalls and announcements.
- Follow up on claims, to obtain prompt payment
- Deliver outstanding customer service to internal and external customers at all time.
- Maintains all service and customer records as required by the manufacturer/warranty provider.

### **The ideal candidate:**

- 2+ years Warranty experience in a franchise dealership environment
- Ability in accurately analysing and interpreting information from a variety of sources
- Demonstrable track record in achieving warranty KPIs and targets.
- Excellent attention to detail.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please call Gary on 051-878813 or email your CV in word format to **[gary@hartleypeople.com](mailto:gary@hartleypeople.com)** in response to this job posting.

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Customer Service Representative

## Rigney Dolphin – Waterford

### Job Description

rigneydolphin is currently recruiting for **Full Time** Customer Service Representatives for our Waterford office.

### Hours of Work

Full time - 39 hours/week between 08:00 – 20:00 Mon - Sat & 08:30 – 18:00 Sun

### General Responsibilities

- Answering Inbound or making outbound calls to customers with queries in relation to their account.
- Accurately documenting all calls using the appropriate computer systems.
- Following up on any unresolved queries and completing any call back requests in a timely manner.
- Providing advice, information and solutions to all customers.
- Working to achievable targets within a strong team orientated environment.
- Adapt to new changes in a fast pace environment.

### What do you need?

- Customer and quality-focused, organised, have exceptional attention to detail and passionate about delivering service excellence at all times.
- Working knowledge of MS Office.
- An open and flexible work-style and an ability to work under pressure and to deadlines.
- Innovative and process orientated, always looking to make life easier, for both the department and the customer.
- Self-motivated, enthusiastic and results oriented individual
- Consistent in attendance and stable work history
- Display a positive attitude and high level of commitment

<b>Job Types:</b>	Full-time, Permanent
<b>Salary:</b>	€10.30 /hour
<b>Experience:</b>	Customer Service: 1 year (Required)
<b>Education:</b>	Leaving Certificate (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

# **Cleaning Supervisor – Waterford**

## **Waterford Institute of Technology**

### **Duties**

The main function of Cleaning Supervisor is to provide support services to ensure the efficient operation of the Institute. The Cleaning Supervisor forms part of the Estates Office Team at the Institute. Duties are outlined as followed but are not limited to the following:

#### **Administration and Training**

- Implement standards on site including the provision of training and maintaining training records, in line with legislation and public health advice.
- Conduct basic induction training for new staff.
- Instruct staff in safe working practices (manual handling/safe use of chemicals/infection control etc).
- Training on correct use and disposal of PPE.
- Ensure safety data sheets are up to date and available for all cleaning materials.
- Conduct Toolbox talks as and when required.
- Conducting site inspections and auditing of areas.
- Implement a formal cleaning auditing system and monitoring of same.
- Allocate and, where necessary, reorganise staff.
- Issue staff uniforms and collect uniforms from staff who are leaving.
- General administration duties.
- Regular checks of all bathroom facilities and reporting of any maintenance items on WIT Maintenance Management System (Compass).

#### **Operational**

- Ensure a high standard of cleaning throughout the Institute with regular daily inspections.
- Work on areas with, or in the absence of staff.
- Inspect all offices on a regular basis to ensure that furnishings and facilities are clean, well maintained and in good repair. Make recommendations as appropriate.
- Care of and checking of cleaning equipment and ordering replacement parts etc.
- Other related duties as may be directed from the Estates Manager or nominated representative.
- Assign special duties to contractors as required.
- Supervise and audit contractors to ensure contractual compliance.
- Advise the contractors of any discrepancies, requirements or changes that may affect their schedules
- Supervise the pest control contractor to ensure compliance with tender specifications.
- Supervise any door mat supplier to ensure continuance and regularity of supply.
- Ensure a regular deep clean programme is prepared and completed during the summer months.
- Ensure that external and internal window cleaning is carried out.
- Be actively involved in recycling and environmental matters with respect to waste, utilities and cleaning materials.



**Customer Relations**

- Encourage good relations with all staff on site.
- Promptly deal with any queries or complaints.

**Staff Management**

- Manage individual staff performance.
- Motivate and guide staff.
- Manage staff welfare and Teambuilding.

**Health and Safety**

- Ensure safe work practices and procedures are followed on site.
- Conduct site specific risk assessments.
- Conduct health and safety inspections.
- Issue and monitor the correct use of Personal Protective Clothing and Equipment.
- Investigate accidents and complete accident reports.

**Other features of the job**

- It may be necessary to work alternative hours, shift patterns or unsociable hours, including weekends and sometimes more than contracted hours. As part of your job, you will be expected to attend training events and/or meetings and travel to other campuses will be required.
- Assist in the organisation of special events within the Institute.
- Carry out any other housekeeping duties as may be assigned by the Estates Manager or other nominee appointed by the President.
- To comply with Health and Safety regulations including familiarisation with evacuation procedures, exit points, emergency safety communication systems etc. and practice good housekeeping procedures by e.g. ensuring all corridors etc. are clear of casual obstructions and hazards.
- To accept and support the ongoing technological advances planned by the Institute in areas such as Telecommunications, Financial and Administrative systems, automated recorded systems, etc.
- Co-operating with Institute management on overtime payment and recording procedures.
- Any other duties as requested by Head of Function or his/her representative.

**[Advertised on www.indeed.com](http://www.indeed.com)**

Q clonmel

📍 Tipperary

🏢 Sector

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## Quality Controller



Oakpark Foods

📍 Clonmel, County Tipperary, Ireland

€ €24,000 - €26,000

🏢 Permanent | Full Time

🕒 01 Jul

This is an excellent opportunity for a diligent, enthusiastic Quality Controller to join an expanding company in an established group in its site in **Clonmel**, Co. Tipperary. Oakpark...

## Staff Midwife



HSE (Health Services Executive)

📍 South Tipperary

€ Not Disclosed

🏢 Permanent | Full Time

🕒 06 Jul

Location: A panel will be formed for Staff Midwife in STGH **Clonmel**.  
Contract Type: Permanent Wholetime - Permanent Part-time - Specified Purpose Wholetime - Specified Purpose...

## Senior Accountant



AAL Accountable Advisors

📍 Clonmel, County Tipperary, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 11 Jun

Our offices are based just outside **Clonmel**, Co. Tipperary, and are easily commutable (within 1 hour) of Cork, Kilkenny, Limerick, and Waterford. We have the ideal opportunity for an...

## Baker



Hickey's Bakery

📍 118 Irishtown, Oldbridge, Clonmel, County Tipperary, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 13 Jun

Description of Role: Hickey's Bakery are currently recruiting for a Baker with Sour Dough Experience. \* 1-2 years' experience in a similar role \* Must have Sour Dough experience \* The successful...

## Online/Telesales Furniture Sales Role



Homeline Furniture

📍 Clonmel, County Tipperary, Ireland

€ Not Disclosed

🏢 Permanent | Full Time

🕒 29 Jun

Company: Homeline Furniture, Co. Tipperary - Salary: Undisclosed - Full Time Online/Telesales Furniture Sales Role - Key Attributes for the role \* Experience desired but not essential. A keen...

## Health Care Assistant



HSE (Health Services Executive)

📍 South Tipperary

€ Not Disclosed

🏢 Permanent | Full Time

🕒 03 Jul

Location: South Tipperary General Hospital, **Clonmel**, Co. Tipperary -  
Contract Type: Permanent Wholetime - Permanent Part-time - Specified Purpose Wholetime - Specified Purpose...



For a career that matters

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# Accounts Assistant – Tipp FM – Clonmel

The Accounts Assistant will work closely with the Group Traffic Manager and Group Financial Controller and will assist in the financial management, administration and operations of the organisation.

## **Primary Duties & Responsibility:**

- Reception
- Posting purchase & sale invoices
- Posting payments and receipts
- Credit Control
- Preparation of bank reconciliations
- Credit card analysis
- Creditor reconciliations
- Dealing with accounts queries
- Assisting in the preparation of management accounts
- Complete other tasks and administrative duties as requested

## **The Successful Candidate will have:**

- Minimum of 3 years' experience working in a busy office environment.
- Working knowledge of SAGE Accounts and or book-keeping experience.
- Excellent communication skills.
- Proficient in Microsoft Excel.
- Competency to work both on an individual basis and as part of a team.
- Ability to prioritise and to work to deadlines.
- Organised and efficient with excellent attention to detail.

## **What We Offer:**

Tipp FM and Clare FM are successful commercial radio stations broadcasting within their franchise areas for over thirty years. The successful applicant will be based in our Clonmel office and will receive full induction training as well as a competitive remuneration package. The group is looking for a candidate who will buy into the "can do" culture of a fast-paced media environment and who is looking for a long-term career within the group. Successful applicant will report to Group Financial Controller.

**Closing date for applications:** 17/07/2020

**Reference ID:** Accounts

**Job Types:** Full-time, Permanent

**Salary:** €22,000.00 to €25,000.00 /year

**Experience:** Accounts: 2 years (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**



# Maintenance / Driver / Service – Clonmel

## Clonmel Cabins

Clonmel Cabins specialise in the hire of Portacabins, Storage Units, Portable toilets, Luxury toilet units & Welfare Units.

We now require a part-time Site Service/Maintenance Person (2 to 3 days per week with a view to becoming full time)

The ideal candidate will hold a full clean driving & trailer towing licence (B & BE licence) and must have fluent English, good communication skills and has to be flexible and dependable.

The job entails taking responsibility for the upkeep and weekly servicing of toilets for Customers on various sites, the delivery & collection of portable toilets to site, general yard duties and maintenance of the hire fleet.

<b>Job Types:</b>	Part-time, Permanent
<b>Experience:</b>	Driving : 5 years (Required)
<b>Licence:</b>	Driving Licence BE (Required)
<b>Language:</b>	English (Required)

[Advertised on www.indeed.com](http://www.indeed.com)

# Cleaning Operative – Apleona HSG – Clonmel

Responsible for the general cleaning of the premises in accordance specification, under the direction of the cleaning supervisor. Ensuring all cleaning equipment and materials are handled and used in the correct way in accordance with the COSHH data sheet and under BIC specification.

## Main duties and responsibilities

- Vacuum carpeted areas of the building where needed
- Mop and buff vinyl and /or hard floor areas of the building where needed
- Clean toilet areas of the building
- Polish glass and brass work in the building where needed
- Collect and remove rubbish and waste material to authorised disposal points
- Take responsibility for the safe use of all cleaning materials and equipment used in the course of your duties
- To work in a safe manner for the benefit of oneself and other occupants of the building
- Display appropriate signage to ensure that occupants of the building are aware on any circumstances that may affect their health and safety whilst cleaning operations are taking place
- Report defects, deficiencies or health and safety related issues to the supervisor with minimum delay
- Remain security conscious and report any suspicious incidents or observations to the supervisor with minimum delay
- Undertake job related training as and when required
- Undertake any other duties commensurate with the level of the post as may be reasonably required
- Be able to work as part of a cleaning team
- Be able to provide excellent customer service skills, partnership approach, facilities expert, professional demeanour, effective solutions
- Show commitment to excellence, assume responsibility,
- Have an entrepreneurial attitude
- Act responsibly to the natural environment and society,
- Promote Health and Safety
- Deal responsibly with capital, develop Apleona strategically and operationally, full and open communication, transparent reporting
- Be a team player, honest, loyal, genuine
- Be an Apleona ambassador

## **The successful candidate must also hold:**

- Excellent interpersonal and communication skills
- Understand safe working practices and health and safety legislation
- Ability to work on his/her own
- Well-organised and capable of prioritising own work
- Flexible, Honest and reliable

## **Qualifications and Experience**

- Good Work Record
- Previous experience as working as a cleaner is desirable
- Experience in the use of cleaning equipment is desirable
- Basic health and safety knowledge
- Flexible approach to working as part of a team.

\*

**30 hours per week - evening shift, flexibility required\***

**Reference ID: CO-AC-541**

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Health Care Assistant – Fermoy

## Amberley Home and Retirement Cottages

### **Care of Residents**

- Carry out all instructions relating to the direct care of residents, as directed by the Nursing Staff.
- Support the promotion of equality for all residents.
- Contribute to the protection and safety of residents at all times.
- Assist in the ongoing support of residents and others significant to them by enabling residents to maintain their interests, identity and well-being and maintaining contact with those who are significant to them.
- Support residents in the transition due to changing from one care requirement to another.

### **Hygiene**

- Bath, shower, shave, dress and undress residents.
- Assist with the care of the unconscious residents.
- Assist with the care of incontinent residents.
- Assist residents who are confined to bed with their toilet needs.
- Assist in the toileting of residents including the giving, removing and emptying of urinals and commodes.
- Clean and disinfect urinals, commodes, hoists, shower seats and trolleys etc.
- Supervise residents on commodes, in toilets and bathrooms and assist patients with their hygiene needs.

### **Nutrition**

- Obtain, transmit and store information relating to the delivery of the nutritional service within the Nursing Home.
- Give help and support to residents during their meal times.
- Ensure, for individual residents that dietary needs are adhered to, including special diets and supplementary drinks under the direction of the Nursing Staff.

### **Mobilisation**

- Enable residents to maintain their mobility in the immediate environment.
- Lift and position residents, when necessary.
- Assist patients with walking and limb exercises.
- Ensure residents are comfortable in beds or on chairs.
- Assist with recreational activities and diversional therapy.



**General Duties**

- Distribute denture to residents, as required.
- Escort residents to hospitals (e.g. outpatient clinics), when required.
- Deal with residents' personal property, as per Nursing Home policy.
- Take care of residents' dentures, glasses and hearing aids.
- Assist residents to make telephone calls.
- Answer call bells and report requests to Nursing Staff. Check that bells are in working order and within reach of residents.
- Make occupied and unoccupied beds.
- Move beds and furniture within rooms, as required.
- Assist with the Last Offices and in the preparation of the deceased for transfer to the mortuary.

**Other Responsibilities**

- Attend to spillages immediately to reduce the risk of accidents.
- Ensure the linen cupboard and store areas are kept tidy and stocked.
- Ensure that the Rooms, Day Rooms, Kitchen, Bathrooms, Sluice Rooms and Toilets are left clean and tidy at the end of each shift and after residents' usage, as appropriate.
- Carry out errands, as required.
- Report broken items in need of repair to the Director of Care (or the Staff Nurse on duty).
- Receive visitors to the Nursing Home with courtesy.
- Answer doorbell upon hearing it.

**Comply with Policies/Procedures**

- Maintain familiarity and comply with all Nursing Home policies and procedures in relation to your duty as Carers.
- Comply with all safety regulations in accordance with the Safety, Health and Welfare at Work Act 2005 and maintain a hazard-free environment.
- Report all incidents and accidents involving self, residents or visitors to the Director of Care (or the Staff Nurse in charge)

**Code of Conduct**

- Maintain appropriate appearance and behaviour in keeping with Nursing Home policy.
- Maintain good personal hygiene practices.

**Ongoing Training/Meetings**

- Attend in-service instruction, as required.
- Take personal responsibility for your own professional development and updating.
- Attend meetings, as and when directed.
- This list is not exhaustive. Healthcare Assistants will be required to perform such other duties as appropriate to the post, as may be assigned to you from time to time by the Director of Care or such other designated person.

**Job Type:** Permanent  
**Salary:** €14,682.00 to €26,521.00 /year  
**Licence:** QQI Level 5 in Healthcare Support (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Deli Assistant – Spar – Fermoy

**Texaco Spar Service Station, Fermoy, Co. Cork** is part of the H2 Group, one of Ireland's fastest growing forecourt retailers. We currently have a vacancy for a Deli Assistant to work in our store.

This is a **full-time** role and successful applicants must be fully flexible to work hours to meet the store requirements. We offer fantastic career opportunities for enthusiastic and hardworking individuals. Fresh food experience is beneficial.

## **Customer Care**

- To serve customers in a friendly and efficient manner providing an exceptional standard of customer care
- To communicate with the customers in an effective and welcoming manner
- To deal with customer complaints in a professional and pleasant way and refer to the Store Manager where appropriate
- Ensure products are served to customers in line with Food Hygiene Requirements
- Maintain knowledge of current in deli sales and promotions
- Assist customers with queries regarding deli products

## **Operational & Store presentation**

- Ensure Deli area and equipment is maintained to the required level of Hygiene ensuring cleaning is carried out as per Food Hygiene Policy
- To receive and check stock in line with company guidelines
- Ensure product is stored and displayed in line with food hygiene policy and merchandising policy
- To rotate stock appropriately minimising waste
- To be vigilant at all times to prevent stock loss and waste
- To conduct stock takes as instructed by Assistant Store Manager/Store Manager
- Ensure food hygiene practices are complied with in line with HACCP regulations
- To take care for your health & safety and that of your colleagues and customers and take action to reduce risks and hazards

## **Food Service**

- Check temperatures in the deli area ensuring they are compliant with HACCP regulations
- Maintain HACCP records in line with store policies
- Monitor Critical Control Points and ensure food is not open to contamination
- Comply with relevant controls around all foods including Fresh and Red Meats

## **General**

- Any other duties that may be assigned to you by the Assistant Store Manager/Store Manager
- Experience would be beneficial
- Excellent interpersonal and communication skills
- Numerical abilities
- The ability to work as part of a team
- The ability to use initiative
- Sound judgement with the ability to make decisions
- Self-motivated
- Good attention to detail
- Knowledge of Food Hygiene would be beneficial

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Assistant Manager – Circle K – Fermoy

Circle K is Ireland's largest Forecourt Retailer with Retail Service Stations across the island of Ireland. Our family of brands include Miles Fuel, Miles Plus Fuel, Simply Great Coffee, Real Hot Dogs, Cantina & The Good Catch.

We currently have a vacancy for a **Assistant Store Manager** in Circle K, Fermoy, Co. Cork. Successful candidates will ideally have management experience in a high performance retail environment.

**The Circle K Assistant Manager:** Reporting to the Site Manager, the Assistant Manager will:

- Champion the Circle K and associated business brands through world class standards in line with and to exceed business objectives.
- Assist the manager in developing & motivating the team to realise their potential, to challenge the norm, live the values & be empowered to achieve personal and professional objectives.
- Assist the manager in creating a high performance culture of sales and achievement.
- Assist the manager in continuing to grow the Circle K brand within the local market and region by developing the business through innovative methods.
- Promote proactive Health and Safety behaviour's, ensuring activities exceed business and industry standards and legislative requirements.

## The Person

Our management team members are positive, future focused business leaders who achieve results through people and are proud to be part of the Circle K journey.

We like for you to have Team Management experience within a Retail or Service industry and a strong retail and commercial outlook. Does this sound like you?

We trade long hours so your flexibility is important to us – tell us about your availability during your application.

## Our Rewards Package includes:

- A Competitive Hourly Rate that increases the longer you are with us.
- A Sales Incentive Scheme to further reward amazing performance.
- Flexible schedules.
- Discounted Fuel.
- Discounted Meals.
- Complimentary Beverages during your shift.
- Complimentary On-Site Parking.
- Supported Further Education.
- Career Progression Opportunities.
- Further Discounts with leading Retailers such as Vodafone, Advance Pitstop & Low.ie.
- Cycle to work scheme.
- Employee Assistance Programme.

To find out more about working with Circle K, visit any of our Stations nationwide and the "join our family" tab at [www.circlek.ie/careers](http://www.circlek.ie/careers).

**Advertised on [www.indeed.com](http://www.indeed.com)**

# HGV Mechanic – Apprentice / Part Qualified

## O'Donovan Transport Ltd – Carrigtwohill



### **HGV Mechanic - Apprentice/Part-Qualified**

**Location:** Carrigtwohill, Cork  
**Company:** O'Donovan Transport Ltd.  
**Date added:** 02/07/2020  
**Website:** <http://odt.ie>

### ***Job Description:***

Busy Transport company based in Carrigtwohill requires an apprentice or part-qualified HGV Mechanic to join its maintenance team.

Duties will include:

Servicing & Maintenance of a large fleet of artic tractor units

Servicing & Maintenance of a large and varied fleet of trailers

Welding and repairs

Minor Auto-electrical repairs

Term: Permanent / Full-time

**[Advertised on www.jobsoneddeal.ie](http://www.jobsoneddeal.ie)**



# HGV Drivers – Carrigtwohill

## O'Donovan Transport Ltd



### HGV Drivers

**Location:** Carrigtwohill, Cork  
**Company:** O'Donovan Transport Ltd.  
**Date added:** 02/07/2020  
**Website:** <http://odt.ie>

### *Job Description:*

O'Donovan Transport (Cork) Ltd is recruiting a number of Artic HGV Drivers for various positions.

Applicants should have the following:

A full clean Driving Licence

A Digital Tachograph Card

A valid Drivers CPC card

A Professional manner and good customer service approach

Term: Permanent / Full-time

[Advertised on www.jobsdonedeal.ie](http://www.jobsdonedeal.ie)



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**Full details of these vacancies can be found on [www.jobsireland.ie](http://www.jobsireland.ie)**

## **CE Vacancies**

### **[Community Employment Schemes]**

**CES – 2148885 - Caretaker - Cappoquin**

Caretaker in Tourin GAA

**CES – 2148884 - Carer - Cappoquin**

Carer and Kitchen Assistant in Cappoquin Daycare Centre

**CES – 2148882 - Caretaker - Cappoquin**

Caretaker in Cappoquin Daycare Centre

**CES – 2148881 - Caretaker - Cappoquin**

Caretaker in Cappoquin/Railway F.C.

**CES – 2148879 - Caretaker - Cappoquin**

Caretaker in Cappoquin Community Centre, may have to work evenings and weekends

**CES – 2148876 - Caretaker - Aglish**

Caretaker in Aglish Hall, Geraldines GAA and Aglish

**CES – 2148830 – Sportsground Worker - Fourmilewater/Nire**

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park

**CES – 2148828 – Cleaner / Groundsperson - Dungarvan**

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance, upkeep of playing pitches, clubhouse, stand, car park, cleaning dressing rooms and toilets and in Dungarvan GAA Club grounds.

**CES – 2148826 – Cleaner / Groundsperson - Dungarvan**

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.

**CES – 2148484 - Caretaker - Newtown**

Job entails care taking of clubhouse and sporting facilities. Grass cutting, painting, weed control. Keeping the facilities clean tidy and making sure upkeep is always of a high standard and grounds are available when needed.

**CES – 2148480 – General Maintenance - Bunmahon**

Job includes grass cutting and maintenance, Painting and general upkeep of the areas associated with the Coppercoast Geo Park. Different projects and events will take place during the year and this is also an important part of the job.

**CES – 2148365 - Environmental Worker - Kilrossanty**

Duties to include litter control, grass cutting and strimming, spraying, repair and general maintenance of Kilrossanty Parish Church.

**CES – 2147241 – Caretaker – Dungarvan**

Duties to include: Grass cutting; strimming; spraying; operating machinery; security; maintenance of graveyard; painting and cleaning, Bins and refuse. The candidate will have to maintain confidentiality. St. Marys Parish.

**CES – 2147164 – Sports Club Groundperson – Dungarvan Soccer Club**

Duties will include: Grounds maintenance, pitch lining, dressing room cleaning, general horticultural work and caretaking at Dungarvan Soccer Club.

**CES - 2146713 – Environmental Worker - Ballylaneen Graveyard**

Duties to include: Grass cutting, strimming and general maintenance of Ballylaneen Graveyard.

**CES – 2146711 – Administration Assistant - Stradbally Office**

Duties to include: Administer the payroll systems, ensure attendance and wage records are updated weekly, prepare monthly bank reconciliations, support the supervisor to ensure all aspects of administration are up to date.

**CES – 2146709 - Environmental Worker - Kilrossanty GAA**

Duties to include: Grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

**CES – 2146708 - Environmental Worker - Stradbally Playground**

Duties include: Maintenance of Playground, maintenance of grass areas, litter control, painting, general maintenance work in various parts of the sponsored designated areas.

**CES – 2146707 - Environmental Worker - Stradbally Church**

Duties include: Maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Holy Cross Church.

**CES – 2146710 – Cleaner - Stradbally GAA**

Duties to include: Indoor and outdoor cleaning of all areas in the club house and dressing rooms and general cleaning duties.

**CES – 2146703 – Caretaker – Tourneena / Knockboy**

Duties to include: Grass cutting(ride on and walk behind lawnmower) , strimming, spraying, hedge cutting, sweeping, keeping areas tidy some painting, power washing and maintenance work. Cleaning and weeding at Touraneena and Knockboy graveyards.

**CES – 2016164 – Caretaker – Old Parish**

Duties to include: Field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Start date ASAP. Location: Old Parish GAA Club.

**CES – 2146338 – Caretaker – Lismore**

Duties will include: General caretaker duties, internal and external maintenance of buildings, grounds, plants and shrubs, sweeping, litter control, waste management, painting, cleaning, opening and closing buildings and Gym, set up of equipment such as tables and chairs etc. Various other duties from time to time as required.

Please contact your local DEASP Employment Guidance Officer to check your eligibility and to apply for the above vacancies. Vacancy reference number will be required. Eligibility to participate on CE is generally linked to those who are 21 years or over and applicants must also be in receipt of a qualifying Irish social welfare payment for 1 year or more.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



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<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>



<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

# Cappoquin Adult Education Centre



**FREE courses on offer**

**Starting September/October 2020**



**Back to Education Initiative (BTEI)** is designed to ensure you build on your skills or develop new ones to help you return to work or progress in your current job. You can return to education at a level that suits you and as all our courses are **part-time**, it is flexible around your family or work commitments.

**BTEI** is available and free to those with one or more of the following:

- No leaving certificate
- Current Medical Card
- Social Welfare Payment
- CE Scheme Participant
- A dependant of a Social Welfare Recipient

Through the **Skills to Advance** initiative, **BTEI** is also free to employees who are:

- Currently in a lower skilled job and/or
- Age 50+ and/or
- At risk of economic displacement



**Search & Follow: Cappoquin Adult Education Centre**

**We update our Facebook page on a regular basis with the latest courses on offer**

## **Essential ICT Skills for Office Work - QQI Level 4** (1 year part-time)

**Start Date: Friday, 11<sup>th</sup> September 2020**

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

Wednesday	11:30 – 1:30	<b>IT Skills   Computer Applications (Jan 2021)</b>
Thursday	9:15 – 11.15	<b>Mathematics</b>
Thursday	11:30 – 1:30	<b>Bookkeeping and Accounts</b>
Friday	9:15 – 11.15	<b>Desktop Publishing   Web Design (Jan 2021)</b>
Friday	11:30 – 1:30	<b>Communications   Work Experience (Jan 2021)</b>

## **Skills for the Catering Industry**

**Start Date: Tuesday, 20<sup>th</sup> September 2020**

Tuesday	9:15 – 1:15	<b>Food &amp; Nutrition (QQI Level 4)</b> <b>Pastry, Baking and Desserts (QQI Level 5)</b>
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# Cappoquin Adult Education Centre



**FREE courses on offer**

**Starting September/October 2020**



## Tourism with Business - QQI Level 5 (2 year part-time)

**Start Date: Monday, 19<sup>th</sup> October 2020**

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and tourism, learn all of the skills needed to pursue employment in this sector.

YEAR 1	Monday	9:15 – 11:15	Bookkeeping – Manual and Computerised
	Tuesday	9:15 – 11:15	Word Processing
	Tuesday	11:30 – 1:30	Tourism Information and Administration Tourism Principles and Practice
YEAR 2			
Work Experience   Communications   Spreadsheets   Payroll – Manual & Computerised			

## Healthcare Support - QQI Level 5 (2 year part-time)

**Start Date: Monday, 7<sup>th</sup> September 2020**

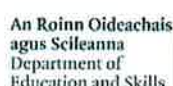
As there are currently numerous job opportunities for healthcare assistants, the course is structured in such a way as to give those wishing to work in the area a thorough grounding in the necessary skills. The course is relevant and highly practical, with each module focusing on a specific area of care.

YEAR 1	Monday	9:15 – 11:15	Infection Prevention & Control Safety and Health at Work (Jan 2021)
	Wednesday	9:15 – 11:15	Care of the Older Person Care Skills (Jan 2021)
YEAR 2			
Work Experience   Communications   Care Support   Palliative Care Support			

*Training is also provided in Manual and Patient Handling and Basic First Aid*

*Please note that due to COVI-19, we may have to make changes to advertised timetable.*

For further information or to book your place on the course of your choice,  
contact **Edel** on **086-0460987** or **edelwalsh@wwetb.ie**



# ON-LINE TRAINING

## THROUGH CORK TRAINING CENTRE



Cork Training Centre is 😊 feeling excited.

3 hrs · 🌐

Places still available for next Monday. Register today



*Starting*  
**13TH JULY**

### Cork ETB Employability Guide

The Ultimate FREE  
online Job Searching Course  
Cork City and County

This course is delivered online through  
Moodle

- Free to attend
- Self guided materials
- 30 hours over 2 week
- Topics include Skills Matrix, Interest questionnaire, Individual action plan, Strengths, Values, CV Preparation, Interview Skills
- Supported by Psychology Coach
- Guided Facilitator Support Throughout

Book a place online  
[www.fetchcourses.ie](http://www.fetchcourses.ie)

[admissions@corktrainingcentre.ie](mailto:admissions@corktrainingcentre.ie)

Tel: 1800 332 500



**cetb**  
Cork Education and Training Board



SOLAS  
Standard for Quality

**SOLAS**  
Standard for Quality

@CorkETB





# DUNGARVAN COLLEGE – FURTHER EDUCATION



## Dungarvan College - Further Education

July 4 at 8:53 AM · 🌐

Are you currently unemployed?

Have you considered a course to improve your qualifications?

At Dungarvan College we offer a wide range of 9 month day courses to help you upskill and improve your job prospects. If you are on social welfare benefits for 3 months you will probably qualify for Back to Education Allowance which allows you to maintain your social welfare benefits while you are doing the course.

Most courses will then cost €190 registration fee. Depending on your personal circumstances you may qualify for fee reduction to just €40. For further details on reduced fees please email [dungarvancollegeplc@wwetb.ie](mailto:dungarvancollegeplc@wwetb.ie) asap.

Our courses are:

Accounting Technician (Level 6)

Art Portfolio

Beauty Therapy

Business Administration

Business Studies

Childcare

Computer Aided Design

Engineering

General Studies

Graphic Design

Healthcare Support

Holistic Massage

IT, Web Design and Multimedia

Laboratory Assistant

Leisure Facility Supervisory Management/ Personal Trainer (QQI Level 6)

Logistics and Distribution

Nursing Studies

Pharma Manufacturing Operations

Special Needs Assistant

Sport, Exercise and Coaching

Sports Science

Supervisory Childcare (QQI Level 6)

Apply today for our courses starting in Sept

<https://dungarvancollege.ie/.../plc-c.../online-application-form>

# ON-LINE TRAINING THROUGH WATERFORD CHAMBER – SKILLNETS



Waterford Chamber Skillnet

June 26 at 3:28 PM

We are now taking bookings for the following training. To book your place just click on the link 🙋

🌐 2July; Managing with Emotional Intelligence; €40 (1/2 day)

Book at this link: <https://bit.ly/384Clr1>

🌐 3July; Communicating in a VUCA World; €45 (full day)

Book at this link: <https://bit.ly/2VisCHI>

🌐 14July; Performance Management; €40 (full day)

Book at this link: <https://bit.ly/2NuRGaz>

🌐 25August; Conflict Resolution; €45 (full day)

Book at this link: <https://bit.ly/2Yyw5oc>

You can book online on Waterford Chamber Skillnet facebook page or by emailing Kelly - [kelly.cummins@waterfordchamber.ie](mailto:kelly.cummins@waterfordchamber.ie)



# ON-LINE TRAINING

THROUGH WATERFORD WEXFORD EDUCATION AND TRAINING BOARD

Medical Office Assistant Online Course [297023] – 24 weeks – Start Date 27<sup>th</sup> July

To view full course profile details click on [www.fetchcourses.ie](http://www.fetchcourses.ie) and enter keyword - 297023



## NEXT COURSES

Course starting  
on the 27th July 2020

For further details contact  
**087-1958761**  
or  
**recruit@wwetb.ie**

Waterford  
Wexford  
Education  
Training Board

## MEDICAL OFFICE ASSISTANT

### Course Description

This is a full time tutor led course where a combination of training methods will be used. These include daily live tutor led classes on Zoom - morning and afternoon during the 14 weeks of learning delivery. Learners will be required to engage in self-directed learning daily, complete course work and participate in 1:1 support sessions with the tutor. Learners should be aware that this is a full-time commitment for 24 weeks, 14 weeks Training and 10 weeks Work Placement. The Training will be delivered from 08:30-10:45 Mon-Thurs, 08:30-12:45 Fri.

#### CERTIFICATION

Upon successful completion of this course, the learner will receive a QQI Level 5 Component Certificate for the following awards: **Text Production** (5N1422), **Audio Transcription** (5N1549), **Medical Terminology** (5N12426) and **Work Practice** (5N1423).

#### ASSESSMENTS

Skills demonstration and theory exams will take place in a classroom setting. Assignments, Learner Records and Projects will be submitted through Moodle.

#### COURSE MATERIALS

All course study materials and equipment will be supplied.

#### COURSE CONTENT

##### Text Production

Produce a range of documents to a suitable standard with a minimum speed of 35 words per minute.

##### Audio Transcription

Operate an audio transcription unit, understand the conventions of written language and numeracy, apply appropriate layout and presentation, proof documents, produce fluent text and attain minimum production standards.

##### Medical Terminology

Learn a range of medical terminology applicable and relevant to a medical receptionist or administrative role in a medical practice, clinic or hospital.

##### Work Placement

This course includes a ten-week certified work placement in a medical office in a hospital, GP, or Dental Practice. This has proven very successful in assisting learners to get full-time positions.

#### JOB OPPORTUNITIES

Successful completion of this programme will enable learners to source employment in the area of medical administration. Previous learners from similar type courses have gained employment in GP's Surgeries and Hospitals.

#### LEARNER ENTRY REQUIREMENTS

**Education:** Applicants seeking entry onto the programme must have reached the current statutory school leaving age and have achieved a QQI Level 4 Major Award or its equivalent prior to entry on to the programme.

**Aptitude:** Good numerical and communication skills are essential including verbal and written command of the English language. Good working knowledge of Word Processing as well as a proficiency to copy type at 20wpm are also essential.

**Access:** Learners will require access to good quality broadband.



# ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board

June 12 at 4:05 PM · 🌐

...

Customer Service through virtual classroom with tutor support being delivered over 7 days on July 20th, 22nd, 27th and 29th and August 5th, 7th and 12th. To apply go to:  
<https://www.fetchcourses.ie/course/finder?sfcw-courseId=300223>  
queries to 0504 22723 or email [employerservices@tipperaryetb.ie](mailto:employerservices@tipperaryetb.ie)  
#TipperaryETB #LearningTogetherYourSuccessOurGoal

# CUSTOMER SERVICE



**etb**

East Tipperary  
Children's Education  
Tipperary Education and  
Training Board



# ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board

19 hrs -

IT Specialists looking for success – CompTIA Cyber Security Analyst.  
(Online Course)

Validate an IT professional's ability to proactively defend and  
continuously improve the security of an organization.

Upskill your workforce and help your business progress. Apply now  
<https://www.fetchcourses.ie/course/finder...>

Contact Marie for further details 0504-22723

# SkillstoAdvance #learningtogetheryoursuccessourGoal  
#TETB#upskilling

Funded Training for Employees

# CompTIA CyberSecurity Analyst

## Delivered On Line

## 18 Weekly Workshops Tipperary | 29th July



etb

Stand with us  
Fulfilling Potential  
Tipperary Education and  
Training Board

## To Book Your Place

James @ Tipperary ETB 0504 20385

[jamesheffernan@tipperaryetb.ie](mailto:jamesheffernan@tipperaryetb.ie)

# ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board

22 hrs · 🌐

Due to popular demand we have two additional dates for Infection, Prevention and Control on 24th September and 15th October. Apply online at [fetchcourses.ie](https://fetchcourses.ie) or call Susan on 051-640746. LIMITED PLACES #tipperaryetb #learningtogetheryoursuccessourgoal #communityeducation #staysafe

ing Together - Your Success, Our Goal

soreilly@tipperaryetb.ie

TO BOOK CALL/EMAIL SUSAN

LIMITED PLACES

**FREE Online Course**

**Infection Prevention and Control**

**Date : 24th September**  
**Time: 10.00 - 13.00**

RY EDUCATION AND TRAINING

ing Together - Your Success, Our Goal

soreilly@tipperaryetb.ie

TO BOOK CALL/EMAIL SUSAN

LIMITED PLACES

**FREE Online Course**

**Infection Prevention and Control**

**Date : 15th October**  
**Time: 10.00 - 13.00**

RY EDUCATION AND TRAINING



## UCD POSTGRADUATE CERTIFICATE IN CREATIVITY, INNOVATION & ENTREPRENEURSHIP [LEVEL 9]



### WHY?

The value employers previously placed on **creative problem solving, innovation and entrepreneurial thinking** has increased significantly as we adapt to new ways of doing business. This course is designed to enable you with the **mindset, skillset and an actionable set of tools** to capitalize on emerging opportunities.

### WHO?

Individuals, working in **any sector**, who want to **reimagine their career path** as an **entrepreneur** at the head of a new venture or bringing value to a new role **within an organisation**.

For more information see [innovators.ie](http://innovators.ie) to register your interest or contact [mary.saunders@ucd.ie](mailto:mary.saunders@ucd.ie) | 087 179 5647

### HOW?

Live online classes **two mornings a week (9.30am-1.30pm)** for 22 weeks. Average of 20 hours of student effort outside class, to include **self-directed learning, reflective learning and group or individual work**.

### WHEN?

#### 2 Planned Courses

**Intake 1:** 20th Jul - 15th Dec 2020 (Mon and Tues)

**Intake 2:** 23rd Jul - 18th Dec 2020 (Thurs and Fri)

### FEES?

**Free** for eligible jobseekers, formerly self-employed, returners and carers and **90% subsidised** (you pay 10%) for eligible individuals in employment via the **HEA Springboard+ initiative**.

**Direct Applicants:** €3,000 (EU Citizens) & €6,000 (Non-EU Citizens)

### ASSESSMENT

**Continuous assessment** is evaluated through attendance, participation in class presentations, challenges and through reflection reports. Attendance at all live online classes is required to pass. **No exams**.

### REQUIREMENTS

A minimum of an **honours degree (NFQ Level 8)** in any discipline OR **5+ years of relevant employment history**. Go to [springboardcourses.ie](http://springboardcourses.ie) for eligibility criteria for HEA Springboard+ funding and [innovators.ie](http://innovators.ie) for UCD eligibility requirements.

### APPLICATIONS

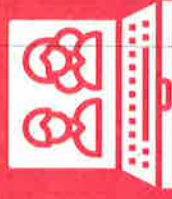
Applications can be made through the [springboardcourses.ie](http://springboardcourses.ie). Places will be offered on a rolling basis as eligible applicants complete their applications while following HEA Springboard+ requirements around applicant status.

### STATS

Over **1800** people have done this course since 2012. Over **70% of participants to date have found employment or established self-employment within six months** of completing the course.

"The kernel of this course is to unlock the student's creativity and to deliver the most relevant and disruptive innovation processes and tools to help us create businesses or reinvent our careers"

### (SOME OF) THE BENEFITS



LEARN BY  
DOING LIVE  
ONLINE FROM  
HOME



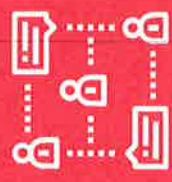
DEVELOP AN  
ENTREPRENEURIAL  
/INTRAPRENEURIAL  
MINDSET



BUILD  
CONFIDENCE  
VIA PRACTICAL  
CHALLENGES



PROTOTYPE  
SOLUTIONS TO  
REAL-WORLD  
PROBLEMS



BUILD A PEER  
NETWORK OF  
FRIENDS AND  
COLLABORATORS



LEAVE WITH A  
CLEAR ACTION  
PLAN FOR YOUR  
CAREER PATH

## Waterford Wexford ETB Courses for 2020 / 2021

WATERFORD LOCATIONS							
Course Reference	Course	Location	No. of Weeks	Start Date	Finish Date	Link for Course Profile	
294071	Pharmaceutical Manufacturing Traineeship	Wat TC	42+1	08/06/2020	02/04/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294071">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294071</a>	
293914	Forklift Truck Operator	Waterford (Nypro)	3	15/06/2020	03/07/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=293914">https://www.fetchcourses.ie/course/finder?sfcw-courseId=293914</a>	
274620	Multimedia	Wat TC	52	22/06/2020	18/06/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=274620">https://www.fetchcourses.ie/course/finder?sfcw-courseId=274620</a>	
294082	Cleanroom and Packaging Operations Traineeship	Wat TC	35+1	22/06/2020	26/02/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294082">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294082</a>	
293825	Delivery Driver	Dungarvan	9	29/06/2020	28/08/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=293825">https://www.fetchcourses.ie/course/finder?sfcw-courseId=293825</a>	
293970	Professional HGV Traineeship	Waterford (Nypro)	29+1	29/06/2020	22/01/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=293970">https://www.fetchcourses.ie/course/finder?sfcw-courseId=293970</a>	
298154	Special Needs Assistant	Waterford	14	24/08/2020	27/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=298154">https://www.fetchcourses.ie/course/finder?sfcw-courseId=298154</a>	
293872	Barista & Bartending Skills Traineeship	Waterford	27+1	24/08/2020	05/03/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=293872">https://www.fetchcourses.ie/course/finder?sfcw-courseId=293872</a>	
290866	Construction Groundwork Skills	Kilcohan	10	07/09/2020	13/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=290866">https://www.fetchcourses.ie/course/finder?sfcw-courseId=290866</a>	
272876	Information Technology Applications	Wat TC	10	07/09/2020	13/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=272876">https://www.fetchcourses.ie/course/finder?sfcw-courseId=272876</a>	
294212	Professional HGV Traineeship	Dungarvan	29+1	12/10/2020	07/05/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294212">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294212</a>	
287405	Regional Tour Guide	Wat Durands Court	20+1	12/10/2020	05/03/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=287405">https://www.fetchcourses.ie/course/finder?sfcw-courseId=287405</a>	
290931	Information Technology Applications	Wat TC	10+1	23/11/2020	05/02/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=290931">https://www.fetchcourses.ie/course/finder?sfcw-courseId=290931</a>	
272850	Essential Skills in Classic Car Restoration	Wat TC	21	23/11/2020	16/04/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=272850">https://www.fetchcourses.ie/course/finder?sfcw-courseId=272850</a>	



## Waterford Wexford ETB Courses for 2020 / 2021

WEXFORD LOCATIONS							
297470	Homecare Assistant	Wexford	8	22/06/2020	14/08/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=297470">https://www.fetchcourses.ie/course/finder?sfcw-courseId=297470</a>	
294008	Professional HGV Traineeship	Wexford TC	29+1	22/06/2020	15/01/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294008">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294008</a>	
294051	Technical Employability Skills	Enniscorthy	13	29/06/2020	25/09/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294051">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294051</a>	
294046	Warehouse Operative	Wexford	11	13/07/2020	25/09/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294046">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294046</a>	
294059	Welding Fabrication	Wexford TC	26+1	10/08/2020	12/02/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294059">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294059</a>	
293835	Technical Employability Skills	Wexford	13	17/08/2020	13/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=293835">https://www.fetchcourses.ie/course/finder?sfcw-courseId=293835</a>	
294580	Manual & Computerised Payroll & Bookkeeping	New Ross	12	24/08/2020	13/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294580">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294580</a>	
298151	Special Needs Assistant	Wexford	14	24/08/2020	27/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=298151">https://www.fetchcourses.ie/course/finder?sfcw-courseId=298151</a>	
294579	Manual & Computerised Payroll & Bookkeeping	Wexford	12	31/08/2020	20/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294579">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294579</a>	
294400	Technical Employability	Gorey	13	31/08/2020	27/11/2020	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=294400">https://www.fetchcourses.ie/course/finder?sfcw-courseId=294400</a>	
297037	Medical Office Assistant	Wexford	26+1	14/09/2020	19/03/2021	<a href="https://www.fetchcourses.ie/course/finder?sfcw-courseId=297037">https://www.fetchcourses.ie/course/finder?sfcw-courseId=297037</a>	

ALL OF THE ABOVE COURSE PROFILES CAN BE VIEWED ON

[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)





## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

### **ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.**

**TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELEPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester – 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077**



# FURTHER EDUCATION & TRAINING COURSE HUB

## ONLINE COURSES

REF	COURSE TITLE	PROVIDER
4357	Graphic Design and Illustration using Adobe Illustrator	eCollege
6150	Print & Digital Media Publication Using Adobe InDesign	eCollege
14634	Speak Irish With Me	eCollege
12173	Visual Communication using Adobe Photoshop- online	eCollege
12162	Project Management - Certified Associate (PMBOK) - Online	eCollege
12175	Java Foundations Certified Junior Associate	eCollege
200265	Software Testing - ISTQB Certified Tester Foundation Level	eCollege
215214	Java Associate Developer SE8	eCollege
221074	Microsoft Office Specialist Excel 2016	eCollege
217676	CompTIA Security + SY0-501	eCollege
228070	Microsoft PowerPoint 2016	eCollege
228076	Microsoft Word 2016	eCollege
229547	CompTIA Network +	eCollege
229605	Java Professional Developer SE 8	eCollege
229877	Microsoft Access 2016	eCollege
230138	ECDL - Online	eCollege
231022	PRINCE2 Foundation	eCollege
237238	Introduction to Programming using Python	eCollege
228121	Programming using JavaScript (Microsoft Technology Associate)	eCollege

REF	COURSE TITLE	PROVIDER
251322	Introduction to Programming using HTML and CSS	eCollege
275964	CompTIA A+ Core Series	eCollege
297325	Programming in HTML with Javascript and CSS	eCollege
297658	Microsoft Excel Expert 2016	eCollege
298272	Microsoft Word Expert 2016	eCollege
298363	Windows Operating Systems Fundamentals	eCollege
298383	Windows Server Administration Fundamentals	eCollege
298384	Windows Security Administrator Fundamentals	eCollege
298385	Networking Fundamentals	eCollege
299187	Software Development Fundamentals	eCollege
299189	Database Fundamentals	eCollege

**ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE  
VIEWED ON**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES**

**PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

