WEST WATERFORD

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION

FOR DAILY JOB VACANCY UPDATES

PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES

JOB VACANCIES & FREE ON-LINE COURSES

WEDNESDAY 15TH JULY 2020

DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.

FOR ONGOING SUPPORT <u>CLIENTS OF OUR SERVICE</u> CAN CONTACT US VIA: -

PHONE: 058 44077

TEXT: 086 787 0872 or 086 035 8615

EMAIL: westwaterford.les@wlp.ie

DUNGARVAN & LISMORE

STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY









Dungarvan Leader

DUNGARVAN LEADER, FRIDAY, JULY 17, 2020



EXPERIENCED HOTEL RECEPTIONIST

We are currently seeking an experienced Receptionist to join the Reception Team at The Cliff House Hotel. The ideal candidate will have a professional, friendly & outgoing personality and display excellent customer service skills, have fluent English and a very high standard of personal presentation. Applicants should have a minimum of two years' experience in a 4 or 5 star property.

OTHER KEY PERSONAL REQUIREMENTS:

- Strong focus on providing consistently high standards
- Proficient with Front and Back Office Systems essential Hotsoft a distinct advantage
- · Flexible with working hours to include evening and weekend shifts
- Ability to work under pressure and strong leadership skills
- Previous experience in a 4/5* hotel is essential

RESPONSIBILITIES:

- Meeting and greeting guests in a warm, personal and friendly manner.
- Providing excellent customer service at all times and dealing with all calls & emails efficiently.
- Liaising with all Managers on any issues and concerns
- Dealing with requests, queries and suggestions and resolving guest complaints, quickly and efficiently.
- Taking reservations correctly and noting any special requests.
- · Promoting and selling the Hotel's facilities at all times.
- Ensuring billing is correctly carried out to the hotel standards.
- Providing support and coaching to team members in maintaining standards
- Adhering to all hotel policies including Customer Care, Health & Safety, Fire Safety, Security etc.

Meals provided on duty Uniform provided Generous staff discounts

Salary based on experience

Applications can be made via *lyoung@cliffhousehotel.ie* or HR Dept. Cliff House Hotel, Middle Road, Dysert, Ardmore, Co. Waterford, P36DK38.

Closing date for applications: Friday 31st July 2020 at 17:00hrs

ACCOUNTANT

We currently have a vacancy for a qualified/part qualified Accountant to join our team.

The ideal candidate will have a minimum of 3 years experience in a small or medium size practice and be familiar with all aspects of bookkeeping, tax and accounts preparation for businesses.

This is an opportunity to gain valuable experience of managing your own portfolio of clients.

You will receive a very competitive salary and career support.

This is a full-time position but we are open to flexible working hours and also working from home.

Please send your CV to: dom@omf.ie
O'Mahoney & Fitzgerald
Accountants and Business Advisors
24 Shandon Street
Dungaryan
Co. Waterford.
058 42383



SITUATIONS VACANT

GENERAL OPERATIVE REQUIRED — For local building company, Dungarvan area. Must have a full driving licence. Reply to Box No. 764, Dungarvan Leader, 18 Mitchel St., Dungarvan. (17/7/R)

PRE-SCHOOL LEADER
REQUIRED — It's a Child's Life
Pre-School, Stradbally. Please
apply with CV to
Itsachildslifestaff@gmail.com

(24/7/R

WANTED — Part time domestic cleaner for 4 hours work a week. Location 5 km outside Dungarvan town. Tel. 083-3476222. (7/8/R)

DUNGARVAN LEADER, FRIDAY, JULY 17, 2020

PERSON REQUIRED FOR GENERAL YARD WORK

With a knowledge of small machines an advantage.

MUST HOLD VALID SAFE PASS, MANUAL HANDLING AND FULL DRIVING LICENCE

Please forward CV's to: Box No. 767, Dungarvan Leader, 18 Mitchel Street, Dungarvan, Co. Waterford.

Foluncas i Nasonra na n'Oéise

Dochar Charrais Phiarais, Porc Láirse



Tá Bord Bainistíochta Naíonra na nDéise ag lorg iarratais do Stiúrthóirí Naíonra. Post lán-aimseartha agus post páirt-aimseartha a bheidh ar fáil go sealádach. Beifear ag súil le hiarratais ó dhaoine le;

- · Líofacht sa Ghaeilge.
- loscháilíocht de QQI Leibhéal 5 i gCúram Leanaí.
- Ardscileanna cumarsáide agus idirphearsanta.
- · Taithí praiticiúil i suíomh cúram leanaí.
- · Fianaise den fhorbairt gairmiúil.
- Grá agus cúram do leanaí óga agus tús áite a thabhairt dá riachtanais i gcónaí.
- Is gá don iarratasóir a bheith toilteanach páirt a ghlacadh sa phróiséas grinnfhiosrúchán roimh tús na hoibre.

Tá a thuilleadh eolais agus an fhoirm iarratais cuí ar fáil ar <u>www.educationposts.ie</u>
Ba cheart an fhoirm a chomhlánú agus a sheoladh chuig <u>postannagnd@gmail.com</u>
roimh an gCéadaoin 22ú Iúil 2020.

Dungarvan Observer

Dungarvan Observer | Friday, 17 July, 2020

ACCOUNTANT

We currently have a vacancy for a qualified/part qualified Accountant to join our team.

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You will receive a very competitive salary and career support.

This is a full-time position but we are open to flexible working hours and also working from home.

Please send your CV to: dom@omf.ie

O'Mahoney & Fitzgerald
Accountants and Business Advisors
24 Shandon Street
Dungarvan
County Waterford
058/42383

Folúncas i Naíonra na ndéise

Dóchar Charrais Phiarais, Porc Láirse



Tá Bord Bainistíochta Naíonra na nDéise ag lorg iarratais do Stiúrthóirí Naíonra. Post lán-aimseartha agus post páirt-aimseartha a bheidh ar fáil go sealadach. Beifear ag súil le hiarratais ó dhaoine le;

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- Ardscileanna cumarsáide agus idirphearsanta.
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Tá a thuilleadh eolais agus an fhoirm iarratais cuí ar fáil ar www.educationposts.ie Ba cheart an fhoirm a chomhlánú agus a sheoladh chuig postannagnd@gmail.com roimh an gCéadaoin 22ú luille.com <a href="mailto:roimh an gCéadaoin 22ú luille.com <a href="mailto:roimh an gCéadaoin 22ú luille.com <a href="mailto:roimh an gCéadaoin 22ú

Dungarvan Observer

Dungarvan Observer | Friday, 17 July, 2020

CHILDMINDER WANTED FOR JUNIOR INFANTS PUPIL ATTENDING CARRIGLEA N.S. – Starting September 2020. For Monday, Thursday, Friday. School pick-up preferred. Please call 087 6522171. (17-7)

PERSON REQUIRED FOR GENERAL YARD WORK – With a knowledge of small machines an advantage. <u>Must hold</u> valid Safe Pass, Manual Handling and Full Driving Licence. Please forward CVs to Box No. 7099. (24-7)

Dungarvan Upvc Ltd (t/a Westgate Windows)

— WANTED —

SALESPERSON

We are looking for a part-time salesperson (may lead to full-time).

We supply pvc windows, doors and garage doors throughout the South East.

Experience in Sales or the Construction industry an advantage but not essential.

Vehicle Supplied – Person over 25 years with full clean license.

Please send your CV to: info@dungarvanupvc.ie

CLIFF HOUSE

Experienced Hotel Receptionist

We are currently seeking an experienced Receptionist to join the Reception Team at The Cliff House Hotel. The ideal candidate will have a professional, friendly and outgoing personality and display excellent customer service skills, have fluent English and a very high standard of personal presentation. Applicants should have a minimum of two years' experience in a 4 or 5 star property.

Other Key Personal Requirements:

- · Strong focus on providing consistently high standards
- Proficient with Front and Back Office Systems essential Hotsoft a distinct advantage
- Flexible with working hours to include evening and weekend shifts
- · Ability to work under pressure and strong leadership skills
- Previous experience in a 4/5* hotel is essential

Responsibilities:

- Meeting and greeting guests in a warm, personal and friendly manner.
- Providing excellent customer service at all times and dealing with all calls and emails efficiently.
- · Liaising with all Managers on any issues and concerns
- Dealing with requests, queries and suggestions and resolving guest complaints, quickly and efficiently.
- Taking reservations correctly and noting any special requests.
- Promoting and selling the Hotel's facilities at all times.
- Ensuring billing is correctly carried out to the hotel standards.
- Providing support and coaching to team members in maintaining standards
- Adhering to all hotel policies including Customer Care, Health & Safety, Fire Safety, Security, etc.
- · Meals provided on duty
- Uniform provided
- · Generous staff discounts

Salary based on experience

Applications can be made via lyoung@cliffhousehotel.ie or HR Dept. Cliff House Hotel, Middle Road, Dysert, Ardmore P36DK38.

Closing date for applications: Friday, 31st July, 2020, at 17:00hrs.

WATERFORD NEWS & STAR JULY 14, 2020



Applications are invited from suitably qualified persons for the following vacancy:

COMMUNITY EDUCATION FACILITATOR

with duties in the Quality Assurance Department

Fixed Term Contract up to 2 Sept. 2021 Initial Location: Waterford Training Centre

Application form and full details may be obtained from www.waterfordwexford.etb.ie/vacancies

Completed application forms should be submitted to vacancies@wwetb.ie by 4:00pm on Wednesday, 29 July 2020.

Short Listing may apply.

Canvassing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.

Waterford and Wexford ETB is an equal opportunities employer.



Cleaner

De la Salle College Waterford, an all-boys secondary school with 1100 pupils and 110 starf, are currently seeking 2 Cleaners to be part of a team responsible for the the day to day cleaning operations within the school. Each position will be part time, Monday to Eriday, 20hrs per week.

The Ideal Candidate would:

- Be enthusiastic, quality focused & have the ability to work under pressure
- 8- punctual, reliable and trustworthy
- · Have a "can do" attitude & the ability to work on own initiative
- · Have an outgoing and friendly personality with excellent communication skills
- Have 2 years' experience cleaning (desirable but not compulsory)
- · Ensure all cleaning is done to the highest standards

To apply for this position please forward you letter of application, CV. Garda Vetting details and the names of 2 referees to:

Margaret Betts (Principal)
De la Salle College, Newtown, Waterford

Or send your application and above required details by email to:

Closing date for receipt of CV is 30th July Interviews to be held week of the 10th August

Primary Care Centre - DUNGARVAN

Seeking to recruit

Part-time Cleaning Operatives

ARAMARK Workplace Solutions (AWS) are currently recruiting for 6 Cleaning Operatives based in their Primary Care Centre in the Dungarvan. These postiions are permanent and you will report to the Regional Facilities Manager (South).



If you have the <u>required key skills and personal qualities</u> **please email** your CV to The Local Employment Service ~ Dungarvan **westwaterfordles@wlp.ie**

CLOSING DATE: THURSDAY 23RD JULY 2020

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ADVEDTISE ALIGA

Q Dungarvan

♀ Waterford

5 Waterford Dungarvan Jobs

Filter:

All Full-Time

Part-Time

Employers

Agencies

Relevance | Date



Customer Assistant, Dungarvan (30 hours)

Lidl

-
- ₩aterfordNot Disclosed
- (Permanent | Full Time
- 1 Day Ago

For our Customer Assistants, quality is not just a passion, it's a way of life! Putting the same care and attention into the little tasks as they do with big ones, our Store team know how important...

Experienced Waiting Staff for Day-time Hours





2 Sisters Restaurant

- Dungarvan, County Waterford, Ireland
- € Not Disclosed
- (Permanent | Full Time
- ① 13 Jul

2 Sisters Restaurant in **Dungarvan** are looking for a Full Time Experienced Wait Staff member with a proven track record, who can lead by example. The restaurant is a day time trading...

Store person / driver





Primtac Personnel

- Oungarvan, County Waterford, Ireland
- € €22,464 €22,464
- (Contract | Full Time
- @ 09 Jul

We are seeking a store person for a busy heating and plumbing company based in **Dungarvan**. The ideal candidate must have experience working as a general operative and obtain a valid...

Store person / driver wanted





Primtac Personnel

- P Dungarvan, County Waterford, Ireland
- € €22,464 €22,464
- (a) Contract | Full Time
- O8 Jul

We are seeking a store person for a busy heating and plumbing company bases in **Dungarvan**. The ideal candidate must have experience working as a general operative and obtain a valid...

Accountant

Feature



O'Mahoney Business Advisors

- Waterford, County Waterford, Ireland
- € Not Disclosed
- (Permanent | Full Time

OMBA is a small accounting practice with a wide range of clients We are located in the beautiful town of **Dungarvan**, Co. Waterford. The town offers affordable housing to purchase,...



Customer Assistant – Lidl – Dungarvan

Customer Assistant - Dungarvan (30 hours)

- Ensuring customer satisfaction is at the heart of all actions in store
- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Maintaining agreed store merchandising standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process
- Complying with relevant legal obligations
- Complying with Company Guidelines and Procedures

Your Profile

- The flexibility to start an early shift at 5am or finish a late shift at 11pm
- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customers
- To be responsible and reliable
- The ability to be flexible
- To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines
- To work well in teams and take pride in a job well done
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude
 - As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store

What you can expect

- €12.30ph rising to €14.00ph within 4 years
- 20 days holiday per annum
- Company pension after 1 year
- Initial training and on-going development from an experienced team member
- Brilliant opportunities to take on more responsibility and long term career prospects

Catering / Kitchen Assistant – Dungarvan Care Choice

CareChoice is one of Ireland's leading residential homes for the older person. We provide dedicated care, and a safe and welcoming home for all our Residents. Our ethos is to create a home from home for our clients, where they can live life to the full with support and respect, whilst enjoying building relationships with all our staff.

We are now looking for an experienced and reliable Kitchen / Chef Assistant, in our Dungarvan home, to provide excellent standards of cleaning for our clients. This is an excellent opportunity to develop your skills within our organisation.

Responsibilities and Duties

- Assisting the Chefs, you will be responsible for food prep, cleaning and ensuring HAACP standards are complied with at all times. A knowledge of textured diets is an advantage, you will need to become familiar with special dietary needs of residents and work in line with care plans.
- The successful candidate will have previous experience working in a busy kitchen and providing a variety of nutritious meals to individuals with different nutritional needs.
- Experience cooking hot meals i.e joints, soups, potatoes etc. Experience on a carvery would help.
- Experience with home baking.
- Ideally the successful candidate will have a recognized qualification in food preparation and presentation.
- Previous experience in a nursing home preferred but not essential.
- He/She will hold an up to date HACCP qualification and a genuine interest in cooking.
- He/She will be passionate about elder care.

What we offer:

- Comprehensive induction training
- Free Garda Vetting
- A rewarding working environment, with support from supervisors and managers
- Competitive rates of pay
- Subsidised meals
- **Training & Development opportunities**
- Employee Assistance Programme which offers advice and counselling services, for carers and their immediate families
- Free healthcare uniform one tunic paid for per year by CareChoice
- Additional annual leave for years of service
- Annual loyalty bonus this is based on years of service
- Refer a friend bonus
- Free parking

Job Types:

Part-time, Permanent

Experience:

HACCP: 2 years (Preferred)

Hospitality: 3 years (Preferred)

Site lead - Mitie - Dungarvan

Site Lead

Team Operations | Contract type Permanent

Who is Mite?

Mitie provides a wide range of facilities management (FM) services across Ireland, Europe and the UK. These are delivered as integrated FM contracts, in bundles or as single services, depending on client requirements. We manage and maintain some of the nation's most recognised landmarks, high street buildings and even homes in your community

Our service areas include Integrated FM; Hard FM technical and building services; Cleaning, landscaping, pest control and waste; Security and front of house; and Catering.

Key responsibilities:

- Manage a fully integrated facilities management (IFM) contract across the client's site, encompassing both hard and soft services
- Provide leadership on all FM service delivery and act as a subject matter expert
- The single point of contact for all Facilities Management activities on the site, communicating daily with clients and senior leadership representatives.
- Establish and effectively lead a highly capable team who will deliver against the strategic growth objectives
- Hold full responsibility for contracted budget and prepare monthly reports on same
- Safely and efficiently, install, maintain and repair plant and equipment as confirmed in the contract scope ensuring maximum efficiency is achieved.
- Carryout routine Planned Preventative Maintenance (PPM) and commissioning to plant and equipment as confirmed in the contract scope.
- Ensure job closures are completed in timely manner.
- Comply with and implement existing business risk management procedures.
- Develop detailed knowledge and understanding of contractual requirements.
- Ensure statutory and non-statutory logs are kept up to date
- Undertake works as directed by the Operations Manager.
- Ensure that business critical engineering plant down time is minimal.
- Respond in a timely manner to verbal and written requests.
- Manage 3rd party contractors ensuring they are site inducted and work to the site work permit system and procedures.
- Report accidents in a timely manner.
- Ensure QHSE standards are maintained and promote best practice and site-specific core values.
- To attend and fully participate in training and appraisal activities as required
- To undertake additional duties in line with capabilities as required

About you:

- A level 8 qualification in Building Services, Mechanical/Electrical Engineering or similar discipline
- Have a minimum 3 years' experience in electrical installations or building services
- A positive "can do" attitude
- Familiarity with construction management principles, and the ability to lead small projects as needed.
- A good knowledge of Building Services, Mechanical, Electrical, HVAC Knowledge of Health and Safety
- Good written, numeric and verbal skills
- Approachable team player, able to work on own initiative and with colleagues and clients alike.
- High levels of self-motivation, technical inquisitiveness, enthusiasm and commitment
- Ability to manage and motivate staff
- Computer literate with experience in MS Office packages
- Be pro-active and capable of anticipating potential faults.
- Works well under pressure.

Van Driver - FRS Recruitment - Dungarvan

Van Driver - Dungarvan

FRS Recruitment - Waterford

€11.00 - €11.50 an hour

Job Overview

- Unloading deliveries and putting into stock the correct locations
- Delivering product on time to our customers in the surrounding area
- Monitoring customer orders and deliveries
- Ensure the correct reporting of damaged stock
- Housekeeping in particular for the stores area ensuring walkways are free from trip hazards and goods in are in the correct locations
- Participate in stock take when required
- Adherence of all Health & Safety rules and procedures
- Any other duties as may be reasonably requested
- The Lifting of heavy goods is required in this role

Requirements

- Manual Handling Certs
- Full clean drivers licence

Sales Manager - TQS Integration - Lismore

Role: Sales Manager

Reporting to: Head of Global Business Development

Status: Regular full-time

Closing date: July 24, 2020

The following details form the basis of the scope of responsibilities, duties and accountability of the role of **Sales Manager**.

Key Duties / Responsibilities:

- Possess the ability to generate revenue and sales through the direct sale of our products and services.
- Manages the effective and rapid movement of leads through sales process, including qualification of prospects; assessment of potential client needs; presentment of solutions; and expeditious closing of business.
- Responsible for achieving annual sales and profit objectives for a defined client base.
- Acquires new customers for the company and add-on business with existing clients.
- Develops and presents personalized sales presentations to professional audiences, including new and existing clients.
- Writes clear and concise sales quotations; follows up during and after the sale.
- Creates a positive customer experience, through scheduling and conducting calls with clients.
- Utilizes Sales Tracking and CRM Systems to document all appropriate sales activity as specified by Management, to compile and track sales data.
- Creates, develops and implements new sales strategies.
- Analyses markets in order to identify new sales and business opportunities.
- Develops effective product demonstrations and presentations.
- Coordinates efforts with all departments to ensure thorough product training and implementation for new sales.
- Keeps Management informed of all sales related activity, market trends, and competitor activity within the territory.
- Attends/conducts demonstrations at conferences, trade shows, seminars and marketing events.
- Remains up to date on company products and services regularly.
- Other Ad Hoc duties as they arise.
- Must possess a positive attitude, an ability to operate under pressure and be an independent problem-solver.
- Demonstrated ability to manage multiple projects and priorities simultaneously.

- An understanding of the sales cycle and marketing techniques used to reach potential clients.
- Knowledge about and comfortable with current and leading-edge computer technology.
- Ability to present and demonstrate software products to individuals and groups.
- Ability to work independently and with minimum supervision; whilst at the same time playing an active team role when appropriate.
- Experience in the Life Science, Energy and/or Food and Beverage industry sectors is a plus.
- Experience in Marketing campaigns and utilizing all communication channels in delivering new campaigns.
- Business acumen with good analytical skills and financial awareness.
- Experience of market development and commercial customer activities.
- Strong negotiation, interpersonal and communication skills.
- Evidence of achieving targets.
- Strong verbal and written communication skills.
- A personality that likes interacting with people.
- Degree or a minimum of 5 years' sales experience.
- Full Clean Driving Licence.
- Willing to travel domestically & internationally on a short-term basis depending on project availability.

This job description is neither definitive nor exhaustive. However, it should provide a clear indication of what is involved in the role of **Sales Manager** at TQS Integration.

TQS Integration is an equal opportunities employer.

2020 IRISH RAIL APPRENTICESHIP CAMPAIGN



Apprenticeships 2019/20

4 hrs · 🚱

NOW OPEN: 2020 Irish Rail Apprenticeship Campaign

larnród Éireann are seeking ambitious female and male Apprentices to join their team and grow across three trades:

- Apprentice Motor Mechanic
- Apprentice Fitter
- Apprentice Electrician

Applicants must be at least 16 years of age on or before the 1st August, 2020.

Placements will commence in Autumn 2020

DEADLINE FOR APPLICATIONS: Friday 24th July 2020.

More information can be found on the Irish Rail website here: https://www.irishrail.ie/.../career-opp.../2020-apprenticeships...

SELECTION PROCESS

Each candidate will be required to undertake aptitude tests and the results will be used to compile a shortlist for interview purposes. Our Apprenticeship Online course is excellent preparation for the aptitude tests and interviews used in these kinds of apprenticeship competitions: https://careerservices.ie/apprenticeship/online-course



Apprentice Electronic Security Installer – Waterford Tripwire

Full-time, Apprenticeship

*** This is an apprenticeship position - applicants should familiarise themselves with the apprenticeship program with Solas ***

- Installation, servicing and maintenance of intruder alarms, CCTV, Access Control Systems, Automatic Gates, Doors, Barriers and Turnstiles
- Completion of Paperwork
- To participate on the on-call Rota

Qualifications and Skills

- Strong work ethic
- Willingness to learn
- Excellent communications skills
- Attention to detail with the capacity to trace problems to root cause
- Must be able to work as part of a team
- Must be able to work on their own initiative and handle a mixed workload
- Must be fully committed to delivering a very high level of customer service
- An appreciation of industry and related quality standards
- To comply with the Company Health & Safety requirements
- MUST have a full clean driving licence and will undergo a full Garda Vetting procedure

Experience

Any previous electrical or electronic experience desirable but not essential

Job Types:

Full-time, Apprenticeship

Licence:

Driving license (Required)

Warehouse Operator – Waterford West Pharmaceutical Services

Purpose of the Job

Assist in all areas of Receiving and Warehouse functions as needed.

Key Responsibilities

- · Maintain correct inventory of raw material and finished goods.
- · Complete all paperwork necessary in receiving shipments, receiving forms, checking purchase orders, etc.
- · Check all outgoing and incoming shipments as to accuracy of count, labelling, weights, etc., to determine that data agrees with paperwork.
- · Load and unload trailers of product to and from customers, semi-finished product to/from outside storage areas.
- · Maintain good housekeeping in the warehouse, stack materials properly and safely, keep aisles clear, rows straight, sweep, etc.
- · Schedule transportation of returns/goods to other West Facilities and Recycling facilities.
- · Schedule transportation of raw materials coming in from other West facilities reviewing most cost effective method.
- · Provides verification of transportation bills for incoming and outgoing freight for invoice matching.
- · Review of chemical waste area to insure compliance and schedule removal when necessary.
- · Generate requisitions for warehouse supplies as required.
- · Complete monthly warehouse cycle counts as assigned.
- · Assisting in all areas of warehouse functions as needed.
- · Act in accordance with the company's Guiding Principles and adherence to the corporate Code of
- · Compliance to all local site Environmental, Health and Safety regulations.
- · Compliance to all local site company policies, procedures and corporate policies.

Qualifications/Training

- · Minimum Education: Leaving Certificate
- · Valid drivers' license; able to drive company van and forklifts.

Experience

- · Knowledge of various receiving systems and descriptions and how each applies to our needs.
- · Ideal candidates would typically have 2-3 years prior work experience in a Manufacturing-Warehouse environment
- · Knowledge of Good Manufacturing Practices (cGMP) requirements would be an advantage
- · Computer knowledge to perform SAP, Microsoft Excel and Word an advantage.

West is an equal opportunity employer and we value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sex, gender identity, sexual orientation, age, marital status, veteran status, or disability status. If you have a disability or special need that requires accommodation, please send an email to peggy.tayloe@westpharma.com. Where permitted by law, an offer of employment with West Pharmaceutical Services, or any of its subsidiary or affiliate companies, is contingent upon the satisfactory completion of background screening and/or a pre-employment drug screening.

Caretaker With Own Transport - MCR Group - Waterford

MCR Cleaning are currently seeking for Caretaker / Handyman with experience for a full time position in Waterford area.

Working hours will be Monday to Friday 08:00-16:00

Duties will include:

- Take care of/maintain the premises, furniture, equipment.
- Open and close premises as directed by the supervisor
- Report and repair (as appropriate) anything that could be a hazard to the health, safety and welfare of employees and pupils.
- Ensure that all internal and external lights are in working order
- Check the fire-fighting equipment
- Keep grounds in good order, grass cutting etc.

Essential Requirements:

- Proven experience/ability to undertake caretaking duties
- Experience in grounds keeping (e.g. garden maintenance)
- Understanding/experience in electrics, plumbing and carpentry
- Experience and understanding of Health and Safety issues
- Experience of taking responsibility for the security of a building
- Clean driving licence
- Punctual, reliable and trustworthy

If you are interested or you want to know more about the role, please contact Kruno directly on 086-4194520 and apply with your CV over Indeed.

Job Types:

Full-time, Permanent

Salary:

€11.80 per hour

Experience:

Caretaker: 2 years (Required)

Licence:

Driving (Required)

Language:

English (Required)

Welder / Plant Fitter / Mechanic – Waterford Murphy Brothers Agricultural Contractors

Background to the role:

Murphy Brothers Agricultural Contractors Ltd, a long established and highly reputable Agricultural business is seeking to attract a qualified Welder / Plant Fitter / Mechanic to join its team in Waterford. This role is a full time position.

Responsibilities:

Repair, service and maintain our fleet of heavy industrial and agricultural machinery

Requirements for the role:

- · Must have previous experience in Agriculture industry
- · Full, clean Driving Licence
- · Competent completing job cards and other necessary paperwork
- · Fluency in English, both spoken and written
- · Good organisational skills and the ability to work on own initiative
- · Be flexible with regard to working hours

Salary:

D.O.E.

Job Type:

Full-time

Administration Assistant - Suir Engineering - Waterford

Suir Engineering is looking to hire a Business Development / Marketing Administrative Assistant to assist with the day-to-day duties of the Department.

Suir Engineering needs an enthusiastic, creative, hardworking team player; someone with good attention to detail and a quick learner.

Duties and Responsibilities

- Assist with the completion of Pre-Qualification to tender Questionnaires / RFQ response submissions to consultants and companies across sectors including Pharmaceutical, Medical Device, Data Centre, Renewables and Food & Beverage.
- Co-ordinating with employees across all departments to acquire all necessary information to accompany these submissions, resulting in the production of high standard return documentation. This involves working efficiently and independently within a team environment to very tight deadlines.
- Assist with the collection, creation and updating of support documentation to accompany pre-qualification questionnaires and tender submissions e.g. Presentations, Company CV's, Methodologies, Financial Information, Organisation Structures, Project Case Studies, References etc.
- Administration assistance for the marketing team
- Upkeep of sales and marketing sharepoint platform
- Assist with the creation of all marketing collateral for the company and assure a standard branding across all sites.
- Assist with the content creation and planning for Suir Engineering Social Media platforms and website
- Assist with brand refresh implementation across office and all sites Monitor and continuously check for trends in global marketing which we could adopt or consider innovation and differentiation is critical
- Co-ordination with design companies / branding agencies / printers
- Work with Sales and Marketing team to assure the team are aware of all necessary trade events – keep the team calendar up to date and prepare team in advance.
- The successful candidate must be flexible in their role as maybe required to complete administration task for other departments in the business

Skills and Qualifications

- Third Level qualification Business Studies / Marketing
- Proficient in MS Office Word, PowerPoint, Excel,
- An advantage if working knowledge of Adobe Indesign, Wordpress, Google Analytics,
- Previous experience in marketing / construction sector an advantage
- Full driving licence

Benefits of Working with Suir Engineering

- Competitive salary
- 21 days annual leave
- Employee Pension Option
- Employee Assistance Programme
- Bike-to-Work Scheme
- Free Parking

Contact Centre Advisor – Respond –Waterford



Contact Centre Advisor

Location:

Airmount, Dominick Place, Waterford

Company:

Respond

Date added:

15/07/2020

Website:

http://respond.ie

Term:

Permanent / Full-time

Respond is the largest housing association in Ireland providing social housing and homeless services. We are building our team of people with ambition and ability to achieve our aim to meaningfully address the housing and homelessness crisis Ireland.

Job Description:

Job Purpose:

To provide a professional service to customers when dealing with their initial enquiries and resolve a high percentage of those enquiries at the first point of contact.

Signpost complex enquiries to the most suitable department or service area.

Core duties and responsibilities:

Providing a quality service to customers through being the first point of contact for enquiries over multiple contact channels including: telephone, email, face to face, letter

Supporting customers by resolving a high percentage of enquiries at the first point of contact, e.g. processing repair requests, providing lettings information, balance enquiries.

Identifying complex issues and cases and escalating them to the appropriate subject matter expert within Respond.

Identifying individual customer's needs and demonstrating empathy in dealing with customers enquiries appropriately.

Assist in yearly rent review process for all tenants

Representing Respond in a positive manner.

Job context, main activities and scope:

To liaise with external agencies as required in resolving customer enquiries and to further develop services.

To maintain professional relationships with residents and to maintain the highest standards of client confidentiality in strict accordance with policy.

To be an ambassador for customer service across the organisation.

Demonstrate value for money in service in the operation of your team.

To have a flexible approach to working hours ensuring that service is maintained during core office hours.

To participate in team meetings and provide and receive support from other staff members, sharing skills, expertise and experience as appropriate.

Any other duties that may be assigned from time to time

Person specification:

A Minimum of 1 year experience in a call centre within the last 3 years is essential

Competence with standard desk top IT applications e.g. word, excel and email

Ability to communicate fluently in English

Multitasking with the ability to talk, type and listen to calls simultaneously

Good telephone manner

Excellent listening and people skills

Able to relate to people in stressful situations.

Tact, diplomacy and respect for confidentiality

Motivated and adaptable to change

Ability to work with partners, external & internal.

Excellent communication and interpersonal skills.

Able to prioritise and manage workloads, and work without direct supervision Willing to work flexibly and under pressure

Advertised on www.jobsdonedeal.ie

Contact Centre Advisor – Respond –Waterford



Location:

Airmount, Dominick Place, Waterford

Company:

Respond

Date added:

15/07/2020

Website:

http://respond.ie

Term:

Permanent / Full-time

Respond is the largest housing association in Ireland providing social housing and homeless services. We are building our team of people with ambition and ability to achieve our aim to meaningfully address the housing and homelessness crisis Ireland.

Job Description:

<u>Job Purpose:</u> To support the existing hardware, software and communication systems and the deployment of new technologies.

Core duties and responsibilities:

- To communicate with internal staff and external suppliers and contractors to support the functional organisational needs.
- Provide telephone and remote support for employees needing help with technical issues
- Provide information or guidance notes to employees to ensure best practice use of existing technologies and systems.
- · To record communications with staff, suppliers and colleagues on a helpdesk system to provide continuity of support to users and to facilitate escalation of calls to colleagues or external suppliers
- Work closely with colleagues to ensure swift resolution of employee support issues
- Perform software configuration and hardware configuration repairs.
- · Implement new information systems or deploy replacement or new technologies for specific departments
- · Manage Asset Management system by recording and keeping up-to- date information on all IT assets.
- · Maintain and support all IT hardware in the organisation.
- · Escalate issues to colleagues or third party suppliers where appropriate.
- · Monitor server activity, network activity, security activity, backup activity and disk usage to ensure continuity of service to users; to engage in preventative maintenance or works and to escalate to colleagues or your manager's issues of importance.

- · Implement security measures to safeguard information in IT systems against unauthorised modification, destruction, or disclosure through the regular daily monitoring of Anti-virus and Anti-spam software
- Manage complex tasks across the organisation related to technology upgrades or replacement
- Provide written guidance notes to users on common error or issues and conduct training or workshops with users on common issues.
- · Working outside of normal working hours will be required. Officers are expected to provide on-call cover overnight and at weekends on a rota basis to ensure continuity of business operations.
- · Build good relationships and effective co-operation with relevant internal teams
- · Any other relevant duties that may be assigned from time to time

Person Specification

- · Outstanding customer service and interaction skills.
- Outstanding verbal and written communication skills
- · Ability to make decisions independently or to escalate issues as needed
- · Proven track record of effective working in a technical customer facing team environment
- · Proven experience in a Microsoft environment, to include the following:
- o Desktop operating systems to include Windows 8/10.
- o Office 2010, 2013,2016
- o Office 365
- o Active Directory and Group Policies,
- o Windows Server 2012/2016
- o Virtualisation technologies especially Hyper V
- o Software installation and configuration.
- o Desktop Installations
- o Network support
- o Phone System Management preferably Avaya IP Office desirable.
- Strong analytical and problem solving skills and technical aptitude essential
- Excellent communication and interpersonal skills.
- · Ability to deliver high quality work under time pressure
- Proven ability to act on own initiative
- Flexibility
- Full driving license and access to car
- FETAC Level 7 or Level 8 degree in IT or related discipline desirable, or equivalent work experience
- · Microsoft accredited certifications in the technologies outlined above desirable.

Advertised on www.jobsdonedeal.ie

Van Driver – Waterford Airmax Inflatables Ltd

Urgently needed

We are looking for a delivery/van driver to start immediately with our company.

Duties: Driving, Installation and Collection of Inflatables and working as part of a team at our Corporate events and Festivals throughout Leinster.

Candidates must be fit and healthy as there will be heavy lifting and carrying involvedworking days will be Thursday to Sunday.

Candidates must be over 25 years and hold a Clean Driving Licence with driving experience. Good English is important as you will be dealing with customers both face to face and over the phone.

Ideally the candidate will be living in Kilkenny, Carlow, Waterford, Tipperary or Wexford but is not essential.

This is a Part-Time position based on a 6 month contract, with the opportunity to Full-Time employment based on performance.

Genuine applicants only.

To apply strictly e-mail your CV

Current up to date references will be required and Full Garda Vetting will be carried out also.

Job Type:

Part-time

Salary:

€10.10 per hour

Location:

Waterford City (Preferred)

Licence:

B Driving licence (Required) C driving licence (Preferred)

Retail Sales – Construction / DIY – Waterford Hartley People

Our client, a **Waterford** based retail store from the **Construction/DIY** industry are looking for a **retail sales executive** to join their team.

This is a dynamic and fast moving environment with a range of customers and face to face interaction is an essential component of the role.

The Role:

- Implement best-practice pipeline, sales forecasting and opportunity management
- Conduct price and feature comparisons to facilitate purchasing
- Cross-sell products
- Recommend, select and help locate the right merchandise
- Provide information about warranties, manufacturing specifications, care and maintenance of merchandise and delivery options
- Manage invoices and related admin

The Person:

- Previous Sales experience
- Previous Construction Experience Highly Desirable
- Strong results focus with proven record of achievement vis-à-vis monthly / quarterly sales and gross margin targets
- The drive to succeed

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please respond to this job posting.

Personal Assistant to CEO – Waterford Easyfresh

A Personal Assistant required assist CEO of Solar Commercial company.

Must have some admin/PA experience.

Duties include excel, organise Director's calendar and liaise with other members of staff.

Full training will be provided.

Must have good computer knowledge and communication skills.

Job Types:

Full-time, Contract

Experience:

Admin/PA: 2 years (Preferred)

Forklift Driver - Ward Personnel - Waterford



Forklift Driver - Temporary

Ward Personnel Require a Forklift Driver for work on a building site.

Must have Safepass and a forklift licence.

17.50 per hour.

Please call 0212339120 for further Details.

Benefits:

On-site parking

Job Type:

Temporary

Licence:

Forklift licence/qualification (Preferred)

Accounts Assistant – Waterford Hartley People

Our Client based in Waterford City requires an Accounts Assistant /Technician/Book-keeper on a 3 month fixed term contract.

35 hours a week.

It is imperative that the successful candidate has at least 3 years experience in Bank Recs, Debtors and Creditors Ledgers.

DUTIES / RESPONSIBILITIES:

- To ensure allocated accounts duties are processed & paid promptly, properly documented, accurately reconciled and filed all in accordance with the operation diary requirements.
- Distribution of all relevant Outputs/Reports.
- To assist in month end preparations as necessary.
- To produce weekly control reports and investigate variances as necessary.
- Liaise with IT & other personnel within the organisation.
- Other related duties as may be specified by Supervisor/Manager from time to time.

Sage experience is essential.

If you would like to apply for this position, please email your CV and cover letter to deirdreenright@hartleypeople.com

General Handyman – Waterford MCR Group

We are looking for an all round handyman for a construction site in the Waterford City centre area.

Immediate start.

The role will involve snagging the last phase of a construction site prior to handover.

Job Types:

Full-time, Contract

Experience:

Snagging: 2 years (Required)

Licence:

Manual Handling (Required)

Safe Pass (Required)

CIF online induction (Required)

Housekeeping Assistant – Waterford Viking Hotel

The Viking Hotel Waterford are currently recruiting for Hotel Housekeeping Assistants to join the team.

Our Hotel

The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.

The Hotel

You will be expected to maintain the highest standards of cleanliness and hygiene in all areas of the hotel to ensure guests comfort throughout the stay. You must be able to work on your own initiative. You will be professional and enthusiastic and have few years prior work experience in hotel accommodation services.

Duties Include:

- To great all guests in a warm and friendly manner
- To clean guest bedrooms and bathrooms to the highest standards
- To clean corridors and public areas
- To ensure a high level of security at all times
- To report all lost property and maintenance requests to the manager
- Follows proper safety, hygiene, and sanitation practices
- The ability to communicate fluently in English.
- Excellent customer care and interpersonal skills are also essential.

Due to the nature of the industry, the candidate to be flexible and available midweek and weekends.

Just some of the benefits of working with us:

- Excellent working environment
- Brand new facilities after recent renovations
- Flexible working hours
- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- 24/7 Wellbeing Support Programme
- Free Car Parking
- Training & Development opportunities
- Career progression opportunities

To Apply

If you would like to apply for this role, please forward your CV through this website. We look forward to hearing from you!

Van Delivery Driver – Waterford Sonix Entertainment

Sonix Entertainment is looking for an Experienced Warehouse/Bouncy Castle Delivery Individual.

Persons must be able to Lift and Move awkward items.

The candidate will need to load van with Equipment, Plan Route, Drop and Setup Equipment.

Persons must have Good English, Ability To plan Drops and Collections using Google Maps. Be able to Use Email, What apps and Excel. Flexible Hours and Cash based Comission Pay per Castle.

Job Types: Full-time, Part-time, Commission

Salary: €68.00 - €128.00 per day

Location: Waterford (Preferred)

Licence: B Driving licence (Preferred)

C driving licence (Preferred)



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PAID POSITION



ENERGY AND CARBON EXPERTS IRELAND LIMITED Ref: #JOB-2149589

The successful candidate will work with the company director and will be part of the central team dealing with wind assets, and a multitude of other assets under direct management by the parent company.

This would be the perfect career path for someone looking to cut their teeth in the world of energy and other business activities.

Career Level

Entry Level

Candidate Requirements

Essentia

- Minimum Experience Required (Years): 1
- Minimum Qualification: Level 3 (incl Junior Cert)

Desirable

- Ability Skills: Administration, Analytical, Computer Literacy, Financial
- Competency Skills: Decision Making, Management, Negotiation, Problem Solving
- Driving Licence: None
- Languages: English B1-Intermediate

Application Method Please apply to this vacancy by the following means:

Method Of Application

Email

Contact Details

matthew@energyexperts.ie

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We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

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Overview

Q Location:

Waterford, County Waterford; Ireland

Job Title:

Excutive assitant

O Hours: 20 h / week

No of Positions:

. . . .

Rate:

Negotiable

@ Email Contact:

matthew@energyexperts.ie

ABOUT THIS COMPANY



Company ENERGY AND CARBON EXPERTS IRELAND LIMITED

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Deli Assistant - Centra - Portlaw

Looking for an Deli Assistant to join our friendly team, preferably with 2 years experience.

Main purpose of the role:

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

The ideal candidate will have/be:

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers.

Main duties:

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy.

Deli Assistant - Centra - Kilmeaden

Main purpose of the role:

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

The ideal candidate will have/be:

- HACCP training is desirable but not necessary
- Excellent communication skills
- · Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers.

Main duties:

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy.



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RUBYCON DEVELOPMENTS LIMITED Ref: #JOB-2149577

Persons required to carry out plastering and skimming of new and existing buildings. Must have a minimum of 2 years experience. Work will be based initially in Clonmel, Co Tipperary.

Career Level

Experienced [Non-Managerial]

Candidate Requirements

Essential

- Minimum Experience Required (Years): 2
- Minimum Qualification: Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

Desirable

- Ability Skills: Communications, Manual
- Competency Skills: Flexibility, Labouring, Time Management

Application Method Please apply to this vacancy by the following means:

☐ Method Of Application

Contact Details

rubycon365@gmail.com

Overview

♀ Location: Clonmel, County Tipperary, Ireland

Job Title: **Plasterers**

O Hours: 40 h / week

No of Positions:

Rate: 30000.00 Euro Annually

@ Email Contact: rubycon365@gmail.com

ABOUT THIS COMPANY



Company **RUBYCON DEVELOPMENTS** LIMITED

Our Mission

We aim to make JobsIreland the most popular online job vacancy service in Ireland for employers and jobseekers.

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Product Builder II – Clonmel Boston Scientific

At Boston Scientific, you will find a collaborative culture driven by a passion for innovation that keeps us connected on the most essential level. With determination, imagination and a deep caring for human life, we're solving some of the most important healthcare industry challenges. Together, we're one global team committed to making a difference in people's lives around the world. This is a place where you can find a career with meaningful purpose—improving lives through your life's work.

An excellent opportunity has arisen for Product Builders. Reporting to the Production Supervisor, you will be responsible for effectively building the products manufactured by Boston Scientific to the required quality standards.

The key responsibilities for this role include:

- Responsible for manufacturing consistently high quality product in accordance with Boston Scientific manufacturing procedures and quality standards.
- Monitor and verify quality in accordance with operating procedures.
- Fully adhere to procedures in relation to production methods, completion of documentation, current Good Manufacturing Practices and safety requirements.
- Proactively promotes safety across the site.
- Participate in continuous improvement programmes and / or team projects to enhance our quality, customer service and cost.
- Contribute as part of a team in achieving and exceeding the line core metrics.
- Undertake training in line with business needs in order to continually develop skills and knowledge to meet the demands of the business now and in the future.
- Provide cross training to employees.
- Continuously drive and promote our core values and behaviours.

Desired Experience, Skills and Qualifications:

- Leaving Certificate or equivalent required (HETAC Level 5).
- Previous work experience in Medical Device or Pharmaceutical environments is preferable but not essential.
- Strong aptitude for operating equipment in a GMP environment.
- Have the ability to work as part of a team and demonstrate a strong motivation towards teamwork.
- Must have demonstrated computer literacy.
- Excellent attention to detail.

- Must be flexible, highly motivated and committed with the ability to deliver results by taking the initiative and taking pride in consistently delivering high quality work on time.
- Be a self-starter, a quick learner and have a positive and enthusiastic attitude whilst driving our continuous improvement culture.

These are exceptional opportunities for motivated individuals, who are keen to improve their skills set within Manufacturing.

About us

As a global medical technology leader for more than 35 years, our mission at Boston Scientific (NYSE: BSX) is to transform lives through innovative medical solutions that improve the health of patients. If you're looking to truly make a difference to people both around the world and around the corner, there's no better place to make it happen.

Requisition ID: 465756

Job Segment: Medical, Medical Technology, Pharmaceutical, Medical Device, Healthcare, Science

Health Care Assistants – Clonmel Sonas Nursing Homes

Sonas Nursing Home Melview, Clonmel, Co. Tipperary are currently recruiting Permanent Full Time Healthcare Assistants.

- **We are seeking Energetic individuals who would like to work as part of a great team**
- ** Sonas Nursing Homes have built and sustained its reputation for excellence which make us an excellent employer of choice.

Sonas Melview House is situated in a quiet cul-de sac on a mature site, in a residential area slightly removed from the town centre of Clonmel, Co. Tipperary easily accessible from the main Limerick, Waterford and Cork roads. Our 44 bed home is convenient to all services including shops, schools, churches and the nearby South Tipperary General Hospital.

Responsibilities and duties will include but are not limited to:

- Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible.
- Deliver a high standard of person-centred care ensuring all practices reflects the privacy, dignity and respect of our residents and underpins all the basic values that contribute to an excellent quality of life.
- Establish and maintain relationships with residents that are based on respect and equality.
- Promote, encourage and practice the ethos of person-centred care.
- Participate in organising and carrying out social outings and in-house activities.
- Maintain resident's dining rooms, living areas and bedrooms in a neat, presentable and hygienic state.
- Assist the management team during internal and external audits/inspections.
- Must be available to work day, night and weekend shifts on a fulltime basis.

Qualifications and Skills

FETAC/QQI Major Award Level 5 in Healthcare or related field preferred but not essential.

Benefits

- Induction Training Program
- Newly introduced Employee Well being Initiative
- Training and Development Provided
- All Meals Provided during working hours
- Free on-site Parking

Job Types:

Full-time, Permanent

Waiting Staff – Hanna'a Restaurant – Fermoy

We are looking for part-time Waiting Staff to work in our busy Bistro on a Friday and Saturday evenings until 11:30pm.

Your role will taking orders, serving customers, preparing drinks and taking payments. Due to the late working hours and serving alcohol, you must be over the age of 18 to be eligible for this role.

You must have excellent customer service skills, be able to use your initiative and work well under pressure. Extra hours will be available during peak periods. Previous serving experience is preferred but not essential as full training will be given.

Duties:

- Greeting and seating customers
- Taking orders for food and drink
- Serving food
- Serving alcohol
- Cleaning and resetting tables with dishes, glasses, and flatware as needed
- Cleaning duties such as stocking, sanitising, sweeping floors, washing dishes, etc.

Job Types:

Part-time, Permanent

Experience:

Waiting: 1 year (Preferred)

Language:

English (Preferred)

Barista – Amber Service Station – Fermoy

At Amber Service Station, Fermoy, we are looking for a Barista to work in our busy Cafe. You will be welcoming our customers into the Cafe, taking orders and payments and making teas and coffee to our customer's satisfaction.

The role will involve working 4 to 5 days a week. You must be flexible and be able to work weekends and evenings until 9pm. This is a permanent role.

The right candidate will have excellent customer and interpersonal skills, work well under pressure and have previous barista experience.

Benefits:

- Flexible working hours
- Discounted/free food

Job Types: Full-time, Permanent

Experience: Food Service: 1 year (Preferred)

Barista: 1 year (Preferred)

General Operative / Truck Driver C&W Insulations Ltd – Midleton

Urgently Needed

General operative with Truck licence

Full C licence is required

Safe Pass

Training will be provided

Job Type:

Full-time



Full details of these vacancies can be found on www.jobsireland.ie

CE Vacancies

[Community Employment Schemes]

CES – 2149394 – Maintenance / Tidy Towns Operative - Tallow

Associated Tidy Towns Work, litter picking, pest control, planting, digging, pruning a variety of plants, trim hedges, maintain walks and walkways etc, painting buildings and items, repair stone walls. Various other duties from time to time as required. Position subject to approval of same.

CES - 2149391 - Creche Worker - Lismore

Duties to include assisting the Crèche/Playschool Leader with all general associated childcare tasks and duties, supervision of children, plan activities, teach through play etc. Various other duties from time to time as required. Participant will be expected to undertake childcare training and development including QQI Level 5 childcare training where relevant. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

CES - 2148885 - Caretaker - Cappoquin

Caretaker in Tourin GAA

CES - 2148884 - Carer - Cappoquin

Carer and Kitchen Assistant in Cappoquin Daycare Centre

CES - 2148882 - Caretaker - Cappoquin

Caretaker in Cappoquin Daycare Centre

CES - 2148881 - Caretaker - Cappoquin

Caretaker in Cappoquin/Railway F.C.

CES – 2148879 - Caretaker - Cappoquin

Caretaker in Cappoquin Community Centre, may have to work evenings and weekends

CES - 2148876 - Caretaker - Aglish

Caretaker in Aglish Hall, Geraldines GAA and Aglish

CES - 2148830 - Sportsground Worker - Fourmilewater/Nire

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park

CES – 2148828 – Cleaner / Groundsperson - Dungarvan

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance, upkeep of playing pitches, clubhouse, stand, car park, cleaning dressing rooms and toilets and in Dungarvan GAA Club grounds.

CES - 2148826 - Cleaner / Groundsperson - Dungarvan

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.

CES - 2148484 - Caretaker - Newtown

Job entails care taking of clubhouse and sporting facilities. Grass cutting, painting, weed control. Keeping the facilities clean tidy and making sure upkeep is always of a high standard and grounds are available when needed.

CES - 2148480 - General Maintenance - Bunmahon

Job includes grass cutting and maintenance, Painting and general upkeep of the areas associated with the Coppercoast Geo Park. Different projects and events will take place during the year and this is also an important part of the job.

CES - 2148365 - Environmental Worker - Kilrossanty

Duties to include litter control, grass cutting and strimming, spraying, repair and general maintenance of Kilrossanty Parish Church.

CES – 2147241 – Caretaker – Dungarvan

Duties to include: Grass cutting; strimming; spraying; operating machinery; security; maintenance of graveyard; painting and cleaning, Bins and refuse. The candidate will have to maintain confidentiality. St. Marys Parish.

CES – 2147164 – Sports Club Groundperson – Dungarvan Soccer Club

Duties will include: Grounds maintenance, pitch lining, dressing room cleaning, general horticultural work and caretaking at Dungarvan Soccer Club.

CES - 2146713 – Environmental Worker - Ballylaneen Graveyard

Duties to include: Grass cutting, strimming and general maintenance of Ballylaneen Graveyard.

CES - 2146711 - Administration Assistant - Stradbally Office

Duties to include: Administer the payroll systems, ensure attendance and wage records are updated weekly, prepare monthly bank reconciliations, support the supervisor to ensure all aspects of administration are up to date.

CES - 2146709 - Environmental Worker - Kilrossanty GAA

Duties to include: Grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

CES - 2146708 - Environmental Worker - Stradbally Playground

Duties include: Maintenance of Playground, maintenance of grass areas, litter control, painting, general maintenance work in various parts of the sponsored designated areas.

CES - 2146707 - Environmental Worker - Stradbally Church

Duties include: Maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Holy Cross Church.

CES - 2146710 - Cleaner - Stradbally GAA

Duties to include: Indoor and outdoor cleaning of all areas in the club house and dressing rooms and general cleaning duties.

CES – 2146703 – Caretaker – Tourneena / Knockboy

Duties to include: Grass cutting(ride on and walk behind lawnmower), strimming, spraying, hedge cutting, sweeping, keeping areas tidy some painting, power washing and maintenance work. Cleaning and weeding at Touraneena and Knockboy graveyards.

CES – 2016164 – Caretaker – Old Parish

Duties to include: Field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Start date ASAP. Location: Old Parish GAA Club.

CES - 2146338 - Caretaker - Lismore

Duties will include: General caretaker duties, internal and external maintenance of buildings, grounds, plants and shrubs, sweeping, litter control, waste management, painting, cleaning, opening and closing buildings and Gym, set up of equipment such as tables and chairs etc. Various other duties from time to time as required.

Please contact your local DEASP Employment Guidance Officer to check your eligibility and to apply for the above vacancies. Vacancy reference number will be required. Eligibility to participate on CE is generally linked to those who are 21 years or over and applicants must also be in receipt of a qualifying Irish social welfare payment for 1 year or more.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

LIST OF POPULAR JOB SEARCH SITES





















MONSTER jobtome







https://ie.jooble.org/jobs/Waterford

https://www.recruitireland.com/search/?County=Waterford

https://waterfordjobs.ie/

https://www.rezoomo.com/

https://www.glassdoor.ie/index.htm

https://www.jobalert.ie/jobs-by-county

https://www.irishjobs.ie/

https://www.jobsdonedeal.ie/

https://www.adverts.ie/jobs

https://ie.indeed.com/jobs-in-Waterford

https://www.jobsireland.ie/#/home

https://www.clsrecruitment.ie/

http://www.sherlockrecruitment.com/jobs/construction/

https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1

http://wardpersonnel.com/

https://www.frsrecruitment.com/

https://www.jobs.ie/

https://www.monster.ie/

https://ie.jobtome.com/jobs?what=&where=waterford

http://www.wlrfm.com/jobs/

http://www.beat102103.com/jobs/

https://www.cpl.ie/Home

Cappoquin Adult Education Centre



FREE courses on offer



Starting September/October 2020

Back to Education Initiative (BTEI) is designed to ensure you build on your skills or develop new ones to help you return to work or progress in your current job. You can return to education at a level that suits you and as all our courses are <u>part-time</u>, it is flexible around your family or work commitments.

BTEI is available and free to those with one or more of the following:

- No leaving certificate
- Current Medical Card
- Social Welfare Payment

- CE Scheme Participant
- A dependant of a Social Welfare Recipient

Through the Skills to Advance initiative, BTEI is also free to employees who are:

- Currently in a lower skilled job and/or
- Age 50+ and/or
- At risk of economic displacement



Search & Follow: Cappoquin Adult Education Centre

We update our Facebook page on a regular basis with the latest courses on offer

Essential ICT Skills for Office Work - QQI Level 4 (1 year part-time)

Start Date: Friday, 11th September 2020

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

Wednesday	11:30 – 1:30	IT Skills Computer Applications (Jan 2021)
Thursday	9:15 – 11.15	Mathematics
Thursday	11:30 – 1:30	Bookkeeping and Accounts
Friday	9:15 – 11.15	Desktop Publishing Web Design (Jan 2021)
Friday	11:30 – 1:30	Communications Work Experience (Jan 2021)

Skills for the Catering Industry

Start Date: Tuesday, 20th September 2020

Tuesday	9:15 – 1:15	Food & Nutrition (QQI Level 4)
		Pastry, Baking and Desserts (QQI Level 5)

Cappoquin Adult Education Centre



FREE courses on offer



Starting September/October 2020

Tourism with Business - QQI Level 5 (2 year part-time)

Start Date: Monday, 19th October 2020

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and tourism, learn all of the skills needed to pursue employment in this sector.

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\vdash	Monday	9:15 – 11:15	Bookkeeping – Manual and Computerised
×	Tuesday	9:15 – 11:15	Word Processing
E	Tuesday	11:30 – 1:30	Tourism Information and Administration
>			Tourism Principles and Practice

YEAR 2

Work Experience | Communications | Spreadsheets | Payroll – Manual & Computerised

Healthcare Support - QQI Level 5 (2 year part-time)

Start Date: Monday, 7th September 2020

As there are currently numerous job opportunities for healthcare assistants, the course is structured in such a way as to give those wishing to work in the area a thorough grounding in the necessary skills. The course is relevant and highly practical, with each module focusing on a specific area of care.

	Monday	9:15 – 11:15	Infection Prevention & Control
R.	Wionuay	9.15 – 11.15	Safety and Health at Work (Jan 2021)
EA	Wodposday	9:15 – 11:15	Care of the Older Person
>	wednesday	9.13 – 11.13	Care Skills (Jan 2021)

YEAR 2

Work Experience | Communications | Care Support | Palliative Care Support

Training is also provided in Manual and Patient Handling and Basic First Aid

Please note that due to COVI-19, we may have to make changes to advertised timetable.

For further information or to book your place on the course of your choice, contact **Edel** on **086-0460987** or **edelwalsh@wwetb.ie**







DUNGARVAN COLLEGE - FURTHER EDUCATION



Are you currently unemployed?

Have you considered a course to improve your qualifications?

At Dungarvan College we offer a wide range of 9 month day courses to help you upskill and improve your job prospects. If you are on social welfare benefits for 3 months you will probably qualify for Back to Education Allowance which allows you to maintain your social welfare benefits while you are doing the course.

Most courses will then cost €190 registration fee. Depending on your personal circumstances you may qualify for fee reduction to just €40. For further details on reduced fees please email dungarvancollegeplc@wwetb.ie asap.

Our courses are:

Accounting Technician (Level 6)

Art Portfolio

Beauty Therapy

Business Administration

Business Studies

Childcare

Computer Aided Design

Engineering

General Studies

Graphic Design

Healthcare Support

Holistic Massage

IT. Web Design and Multimedia

Laboratory Assistant

Leisure Facility Supervisory Management/ Personal Trainer (QQI Level 6)

Logistics and Distribution

Nursing Studies

Pharma Manfacturing Operations

Special Needs Assistant

Sport, Exercise and Coaching

Sports Science

Supervisory Childcare (QQI Level 6)

Apply today for our courses starting in Sept

https://dungarvancollege.ie/.../plc-c.../online-application-form

THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board 3 hrs - (2)

Last few places remaining on "Covid 19 Stay Safe For Hospitality Online Course". Apply online at fetchcourses.ie, course ref 300947. #tipperaryetb #learningtogetheryoursuccessourgoal #communityeducation #staysafe



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THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board 22 hrs 6

Due to popular demand we have two additional dates for Infection, Prevention and Control on 24th September and 15th October. Apply online at fetchcourses ie or call Susan on 051-640746. LIMITED PLACES #tipperaryetb #learningtogetheryoursuccessourgoal #communityeducation #staysafe



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THROUGH WATERFORD WEXFORD EDUCATION AND TRAINING BOARD

Homecare Assistant Online Course [300494] – 8 weeks – Start Date 27th July

To view full course profile details click on www.fetchcourses.ie and enter keyword - 300494



Waterford

SKILLS TO COMPETE -HOMECARE ASSISTANT (BLENDED LEARNING)



Course **Description**

The aim of this intense 8 week online programme is to provide learners with the knowledge, skills and competencies to work as a Home Care Assistant. This is a full time tytoriled course where a combination of training methods will be used. These include daily live tutoried classes on Zoom morning and afternoon during the 8 weeks of learning delivery Learners will be required to engage in self-directed learning daily, complete course work and

participate in 1:1 support sessions with the tutor. Learners should be aware that this is a full-time commitment for 8 weeks. The Training will be delivered from 08:30-15:45 Mon-Thurs, 08:30-12:45 Fri.

CERTIFICATION

Upon successful completion of this course, the learner will receive a CQLL evel 5 Component Certificate for the following awards: Care of the Older Person (\$N2706), Care Skills (\$N2770)

The learner will also receive Pre-Hospital Emergency Care Certificate (PHECC) in First Aid Response

ASSESSMENTS

Skills demonstrations will take place in a classroom setting. Assignments and Projects will be submitted through Moodle

COURSE MATERIALS

All course study materials are available within an online learning environment focused on self-directed learning supported by a skilled tutor including personal development and career planning

The Home Care Assistant online course is designed to help learners acquire the key skills needed to gain entry to the important and expanding field of Hearth and Social Care. The course is based around the core modules Care Skils and Care of the Older Person. In addition PHECC First Aid Responder and Patient Handling modules are also covered on this course and will be completed in a classroom setting.

Care Skills 5N2770

- Understanding the physical, emotional, social, psychological and spiritual needs of a range of people both as individuals and as part of a wider group. Learning the range of interpersonal skills needed in dealing with clients and service users such as empathy, respect, patience and effective communication.

- Assisting clients and service users with dressing, grooming, eating, drinking, to letting, continence promotion, mobility and supporting their social needs Learn the techniques of safety working and how to enhance and support the privacy, dignity, independence and positive self-image of clients within a care setting

Care of the Older Person 5N2706

- Learn how the Health Care Assistant plays a vital role in promoting positive attitudes to ageing and the statutory and voluntary agencies who promote the wellbeing of older people. Gain important insights in a range of age related issues, including healthy ageing, global and
- national demographic trends including the normal physiological and psychological processes of
- ageing.

 Understand the social impact of ageing on older people and differing artifudes within society to
- ageing and older people
 Explore ways to promote care for the older person through empowerment and partnership with families via advocacy, independence, person-centred care, dignity, respect, choice and self-esteem.

JOB OPPORTUNITIES

Individuals seeking to work as a Home Care Assistant by upskilling and gaining a valuable qualification in the area of Health and Social Care

LEARNER ENTRY REQUIREMENTS

Education: Leaving Cert or equivalent educational attainment.

Aptitude: Motivation to fear new skills. An interest in Health and Social Care issues. Both verbal and written English language skills plus basic internet and word processing competencies.

Resources: Access to a laptop/PC with good quality proadband

@ www.felchcourses.ie

NEXT COURSES

on the 13th July 2020

For further details contact 087-1958761

recruit@wwetb.ie

(b) www.wwetbfcaining.ic

Waterford Wexford Training Services







THROUGH WATERFORD WEXFORD EDUCATION AND TRAINING BOARD

Mediacl Office Assistant Online Course [297032] - 25 weeks - Start Date 27th July

To view full course profile details click on www.fetchcourses.ie and enter keyword - 297032



Weifund

MEDICAL OFFICE ASSISTANT



Medical administration

Are you interested?

405

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Course Description

This is a full time tusor led course where a combination of training methods. will be used. These include daily live tutor led classes on Zoom - morning and afternoon during the 14 weeks of learning delivery. Learners will be required to engage in self-directed learning daily, complete course work and participate in 1:1 support sessions with the tutor.

earners should be aware that this is a full-time commitment for 24 weeks 14 weeks Training and 10 weeks Work Placement. The Training will be delivered from 08:30-15:45 Mon-Thurs, 08:30-12:45 Fn

CERTIFICATION

Upon successful completion of this course, the learner will receive a QCI Level 5 Component Certificate for the Indowing awards: Text Production (5N1422).

Audio Transcription (5N1649) , Medical Terminology (5N2428)

Work Practice (5N1433)

ASSESSMENTS

Skills demonstration and theory exams will take place in a classroom setting Assignments, Learner Records and Projects will be submitted through Moodle.

COURSE MATERIALS

All course study materials and equipment will be supplied.

Text Production

Produce a range of decuments to a mailable standard with a minimum speed of 35 words per minute.

Audio Transcription

Operate an audio transcription unit, understand the conventions of written lariguage and numeracy, apply appropriate layout and presentation, proof documents, produce fluent text and attain minimum production standards. Medical Terminology

Learn a range of medical terminology applicable and relevant to a medical eceptionist or administrative role in a medical gractice, clinic or hospital

Work Placement

This course includes a ten-week certified work placement in a medical office in a hospital, GP, or Dental Practice. This has proven very successful in assisting learners to get full-time positions

JOB OPPORTUNITIES

Successful completion of this programme will enable learners to source employment in the area of medical administration. Previous learners from similar type courses have gained employment in GP's Surgeries and Hospitalis.

LEARNER ENTRY REQUIREMENTS

Education: Applicants seeking entry onto the programme must have reached the current statutory school leaving age and have achieved a COI Level 4 Major Award or its equivalent prior to entry on to the programme.

Aptitude: Good numerical and communication skills are essential including werbal and written command of the English language. Good working knowledge of Word Processing as well as a proficiency to copy type at 20wom are also ensential.

Access: Learners will require access to good quality broadband.



NEXT COURSES

27th July 2028

For further details contact

087-1958761

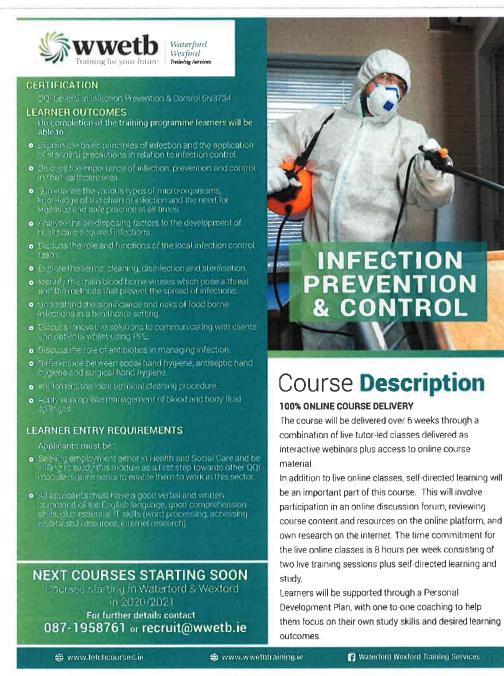




THROUGH WATERFORD WEXFORD EDUCATION AND TRAINING BOARD

Infection Prevention Control Online Course [300286] – 5 weeks – Start Date 28th July

To view full course profile details click on www.fetchcourses.ie and enter keyword - 300286











Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

WWW.FETCHCOURSES.IE

SELECT LOCATION AS ONLINE

Examples of courses to choose from include:

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel, Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+, Python Programming and many more.

ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077



ONLINE COURSES

REF	COURSE TITLE	PROVIDER
4357	Graphic Design and Illustration using Adobe Illustrator	eCollege
6150	Print & Digital Media Publication Using Adobe InDesign	eCollege
14634	Speak Irish With Me	eCollege
12173	Visual Communication using Adobe Photoshop- online	eCollege
12162	Project Management - Certified Associate (PMBOK) - Online	eCollege
12175	Java Foundations Certified Junior Associate	eCollege
200265	Software Testing - ISTQB Certified Tester Foundation Level	eCollege
215214	Java Associate Developer SE8	eCollege
221074	Microsoft Office Specialist Excel 2016	eCollege
217676	CompTIA Security + SY0-501	eCollege
228070	Microsoft PowerPoint 2016	eCollege
228076	Microsoft Word 2016	eCollege
229547	CompTIA Network +	eCollege
229605	Java Professional Developer SE 8	eCollege
229877	Microsoft Access 2016	eCollege
230138	ECDL - Online	eCollege
231022	PRINCE2 Foundation	eCollege
237238	Introduction to Programming using Python	eCollege
228121	Programming using JavaScript (Microsoft Technology Associate)	eCollege

REF	COURSE TITLE	PROVIDER
251322	Introduction to Programming using HTML and CSS	eCollege
275964	CompTIA A+ Core Series	eCollege
297325	Programming in HTML with Javascript and CSS	eCollege
297658	Microsoft Excel Expert 2016	eCollege
298272	Microsoft Word Expert 2016	eCollege
298363	Windows Operating Systems Fundamentals	eCollege
298383	Windows Server Administration Fundamentals	eCollege
298384	Windows Security Administrator Fundamentals	eCollege
298385	Networking Fundamentals	eCollege
299187	Software Development Fundamentals	eCollege
299189	Database Fundamentals	eCollege

ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE VIEWED ON

WWW.FETCHCOURSES.IE

IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES PLEASE CONTACT YOUR CASE OFFICER

<u>CLIENTS OF THE LES</u> - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - Tel: 058 44077

