

THIS WEEKS JOB VACANCIES

12th August 2020

**THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @
WWW.WLP.IE**

**UNDER Jobseeker & Employer Tab
Hit Local Job Adverts**

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

CLIENTS OF OUR SERVICE CAN

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

**LOCAL EMPLOYMENT SERVICE
SUPPORT SERVICE FOR THE UNEMPLOYED**

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



GLENPATRICK
SPRING

GENERAL OPERATIVES

The company is seeking:
**GENERAL OPERATOR &
FORKLIFT DRIVERS** positions

Fixed shifts available across
a 24/7 shift cycle

Immediate Interviews available

Send CV to
ahayes@glenpatrick.com

or post to

Glenpatrick Spring Water Ltd
Powerstown Clonmel
Co. Tipperary.

Bernard Kavanagh and Sons
have a position available for a

SCHOOL BUS DRIVER

IN THE CLONMEL AREA

To qualify for this position
you must hold a full clean
bus licence and a current
digital driving card.

Send your cv to info@bkavcoaches.com
or phone **056-8831189**

The Nationalist
13/8/20

Rialtas na hÉireann
Government of Ireland

An Roinn Oideachais
agus Scileanna
Department of
Education and Skills

Waterford Teachers' Centre
Ionad Múinteoirí Phort Láirge

Newtown Road, Waterford.
Telephone: 051-311000
Email: info@wtc.ie
Website: www.wtc.ie

VACANCY FOR POST OF DIRECTOR: WATERFORD EDUCATION CENTRE

This is a full-time secondment opportunity for the position of
Director in Waterford Education Centre

Waterford Education Centre is the premier Education Support Centre
in the South East of Ireland. It is a constituent member of ESCI,
the management body that represents the Network of
Education Support Centres of Ireland.

Waterford Education Centre is a learning community where Teachers are
empowered to achieve their full potential as Professional Educators and
where other partners in the local School Community are facilitated in
meeting their training needs so that they can perform their roles effectively.

The Centre provides programmes that respond to and
meet the locally researched and identified needs of the local
Teaching and School Community.

The Centre works in partnership with the Department of Education and
Skills and acts as a major local resource in the provision of
in-service training through national in-service programmes and
the implementation of other projects and initiatives in the education system.

Application form and full criteria for the position
are available to download at <https://www.wtc.ie>

Closing date for the above position is:
3pm on Wednesday 19th August 2020

Hardware Shop in West Tipperary

REQUIRE GENERAL OPERATIVE

Duties include back yard, store and counter work.
Truck license an advantage.

Apply to BOX NO: 505
C/o Iconic Newspapers, Queen Street, Clonmel,
Co. Tipperary. E91 E2H2

The Nationalist
13/8/20

SAFE PASS COURSE

TO BE HELD IN CLONMEL ON
THURSDAY 20th AUGUST AND
FRIDAY 28th AUGUST

TO BOOK TELEPHONE
052 6123111 OR
086 8121590 OR
EMAIL: peter@semiton.ie

Grangemockler Community Playschool is
now accepting applications for a

CHILDCARE MANAGER ROLE

on a temporary basis with a view to a
permanent position.

The manager would be required to work directly
with children and take care of management duties.

The ideal candidate should be FETAC Level 6 or above,
have up-to-date First Aid training and 2 years in a
Childcare role is desirable.

Queries/Applications to grangemocklerplayschool@gmail.com
Closing date Mon 17th August.

References essential



Comhairle Contae Thiobraid Árann
Tipperary County Council

VACANCY

Applications are invited for the position of:

PART-TIME SCHOOL WARDEN
(15 hours per week during School
Term) at Golden National School,
Cashel, Co. Tipperary

Salary: €13.89 per hour

Appointment will be subject to receipt of satisfactory
Garda Vetting.

Application forms and further particulars are available on
www.tipperarycoco.ie and also from the Customer Services
Desk, Civic Offices, Clonmel or Civic Offices, Nenagh or by
e-mail from recruitment@tipperarycoco.ie.

Completed application forms must be lodged by not later
than 4.00pm on Friday, 21st August, 2020 with the Human
Resources Section, Civic Offices, Clonmel, Co. Tipperary

TIPPERARY COUNTY COUNCIL IS
AN EQUAL OPPORTUNITIES EMPLOYER

QUALIFIED PLUMBER

REQUIRED

for work in the
Munster Region
Immediate Start
Gas Qualification
would be an advantage

Reply to Box No: 504
C/o The Nationalist, Queen Street,
Clonmel, Co. Tipperary.



The Nationalist

13/8/20

Secretarial Assistant to a Senator

Purpose of the Role:

To provide full-time administration assistance to Senator Garret Ahearn managing two Constituency Offices based in Clonmel and Cahir.

Core Duties of the Role:

- Dealing with all incoming and outgoing correspondence
- Maintaining an efficient filing system
- Dealing with all constituents' problems/issues (securing full and accurate details of the problem, contacting the relevant Government Department/Local Authority or organisation, and communicating the result to the constituent)
- Liaising with the Parliamentary Party/Fine Gael HQ/Fine Gael Press Office as required
- The smooth operation of the telephone system within the office structure
- Diary management in liaison with the Senator
- Typing speeches, press statements, Parliamentary Questions (PQs) on behalf of the Senator, and setting up an accurate index/tracking system to ensure easy access by the Member to such material
 - Assisting the Senator with the organisation of meetings/events in the Constituency
 - Such other related and appropriate duties as may be assigned by the Member
- Assisting Senator with management of Social Media

Essential Requirements:

Candidates must demonstrate:

- Requisite knowledge and experience, and/or professional qualification(s) and skill-set to enable them fulfil the duties assigned including discipline and thoroughness
- A customer orientated approach and high degree of professionalism is required in all aspects of the work
- Good IT and social media skills
- Strong inter-personal and excellent communication skills, verbal and written, with an ability to work on her/his own initiative as well as within a team
- Tact, discretion and confidentiality are paramount to this role

The list of duties set out in this Job description are not to be regarded as exclusive. The Employee is required to be flexible and to undertake such other duties as may reasonably be assigned to him or her by the Employer.

Secretarial Assistant Pay Scale.

(Please note the pay scale for this position is set by the Houses of the Oireachtas and is not under the control of the Senator or Fine Gael)

Please email your CV to garret.ahearn@fingael.ie
or post to Garret Ahearn Constituency Office, 18 Parnell Street, Clonmel, Co. Tipperary E91 K400
Closing Date is Wednesday 26th August 2020
Shortlisting may apply.

Cleaner Required

For Rathgormack N.S. for
approximately 15 hours per week.
From the week commencing 24th
August 2020.

Applications, preferably with CV, and
referees to be posted to:

Rathgormack N.S., Rathgormack,
Carrick-on-Suir, Co Waterford.

Closing date for applications is 17th
August 2020.

Garda Vetting requirements will apply.

Munster Express 11/8/20



FitzgeraldPower

Chartered Accountants | Business Advisors

Experienced Bookkeeper Vacancies in Waterford City

Full / Part-time positions / Minimum 3 Days
with competitive salary

Role will include reconciling bank, debtors and
creditors reporting directly to a senior member of
staff in the practice.

The Ideal Candidate should be ATI qualified and/or
have significant experience in a similar role.

An advanced working knowledge of various
bookkeeping software packages (SAGE/Big Red
Book/Xero/Surf/Twinfield) and Excel required.

Strong work ethic, with attention to detail.

Candidate must be an effective communicator
as this role will involve cross department
communication.

Please send CV and Cover Letter by e-mail to
info@fitzgeraldpower.ie

Fenor NS

Fenor National School, Fenor, Co. Waterford
fenornationalschool@gmail.com

Part-time, temporary school cleaner

required for the school year 2020/2021.
(One year contract only).

14 hours per week, after school hours.
Monday to Friday.

Apply in writing with C.V to

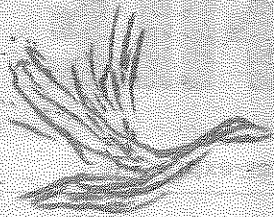
**The Chairperson, B.O.M, Fenor N.S,
Fenor, Co. Waterford, by August 17th.**

**Interviews will take place on Wednesday,
August 19th.**

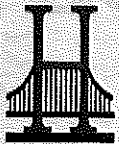
**Position will be subject to vetting and
interviewing procedures.**

Munster Express

11/8/20



HAVENWOOD



TEAMWORK IN
HAVENWOOD

WATERFORD
BUSINESS AWARDS
2018

WINNER

Waterford
Chamber
of Commerce

Business &
Investment
Awards



We are looking for

Health Care Assistant(s)

Full time positions, must be available across all roster patterns. Days, Nights and Twilight Roster.
Remuneration in line with experience.

Candidates must possess a desire to care for residents with additional needs, be a good communicator, provide person centred care, provide a good customer service experience, willingness to be flexible and be part of the Team in HavenWood.

Ideally the candidates should hold a Level 5 in Social Care or equivalent, however HavenWood will support training and development for the right candidate based on a commitment to complete the necessary qualification within a specified time period.

Excellent opportunity to be part of an award winning team. (Waterford Chamber Customer Service Award Winner).

If you are interested in the position, please send your CV to Karen Walsh, Quality & Training Manager, HavenWood, Ballygunner, Waterford or email kwash@havenwood.ie
Closing Date for applications Friday 28th of August, 2020.

HavenWood Village & Nursing Care Facility, Ballygunner. 051 303800

Munster Express

11/8/20

Rialtas na hÉireann
Government of Ireland

An Roinn Oideachais
agus Scileanna
Department of
Education and Skills

 **Waterford Teachers' Centre**

Ionad Múinteoirí Phort Láirge



Newtown Road, Waterford.

Telephone: 051-311000

Email: info@wtc.ie

Website: www.wtc.ie

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The Centre works in partnership with the Department of Education and Skills and acts as a major local resource in the provision of in-service training through national in-service programmes and the implementation of other projects and initiatives in the education system.

Application form and full criteria for the position are available to download at <https://www.wtc.ie>

Closing date for the above position is: 3pm on Wednesday, August 19th 2020



FitzgeraldPower

Chartered Accountants | Business Advisors

Experienced Bookkeeper

Vacancies in Waterford City

Full / Part-time positions / Minimum 3 Days
with competitive salary

Role will include reconciling bank, debtors and creditors reporting directly to a senior member of staff in the practice.

The Ideal Candidate should be ATI qualified and/or have significant experience in a similar role.

An advanced working knowledge of various bookkeeping software packages (SAGE/Big Red Book/Xero/Surf/Twinfield) and Excel required.

Strong work ethic, with attention to detail.

Candidate must be an effective communicator as this role will involve cross department communication.

Please send CV and Cover Letter by e-mail
to info@fitzgeraldpower.ie

Waterford

News & Star

11/8/20



Riadas na hÉireann
Government of Ireland



An Roinn Oideachais
agus Scileanna
Department of
Education and Skills



Waterford Teachers' Centre
Ionad Múinteoirí Phort Láirge



Newtown Road, Waterford.
Telephone: 051-311000
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Application form and full criteria for the position are available to download at
www.wtc.ie

Closing date for the above position is: **3pm on Wednesday 19th August 2020**

ENSUIR
ARCHITECTS & ENGINEERS

WE ARE HIRING

- PROJECT MANAGERS
- ARCHITECTS
- STRUCTURAL ENGINEERS
- STRUCTURAL REVIT TECHNICIANS
- ARCHITECTURAL REVIT TECHNICIANS

SEND CV TO
admin@ensuir.ie



wwetb

Bord Oideachais agus Ollmha
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

**MUSIC GENERATION
DEVELOPMENT OFFICER**

**MUSIC GENERATION
WATERFORD**

**Five year fixed term contract
commencing 16 January 2021**

WWETB invites applications from suitably qualified persons for the position of Music Generation Development Officer for Music Generation Waterford. The post is full-time, 37 hours per week, and the successful candidate will be employed on a five year fixed term contract commencing 16 January 2021. Post details and applicant requirements are available to download from www.waterfordwexford.etb.ie/vacancies

Completed applications should be submitted to vacancies@wwetb.ie by 1:00pm on Friday 21st August 2020.

Anne-Marie Jones
Human Resource Manager

WWETB is an Equal Opportunities Employer



Ireland's National Music Education Programme.
A Music Network Initiative, co-funded by U2,
The Ireland Funds, The Department of Education and
Skills and Local Music Education Partnerships



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

Waterford
News + star
11/8/20

**Position Available
WANTED
Industrial
Cleaning Person**

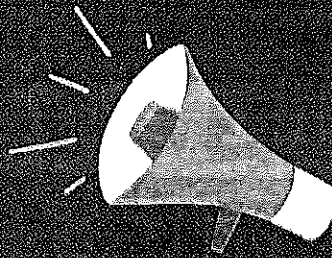
**(Forklift Driving
Experience essential)
in Dungarvan Area**

Please send CV & Ref to Box No 1816
Waterford New & Star
Gladstone Street, Waterford

Kilkenny People

14/8/20

Hiring:



Clinical Nurse Manager
Senior Staff Nurse

Archersrath Nursing Home
Archersrath, Co. Kilkenny

For details & to apply visit
mowlamhealthcare.com/careers

Informal questions on the role to
recruitment@mowlamhealthcare.com
Phone: 061 416 099

**Mowlam
Healthcare**

FULL-TIME POSITION AVAILABLE

Front of Shop duties
for busy Pharmacy

Reply with CV to:
Urlingford Pharmacy, Main Street,
Urlingford or by email to:
urlingfordpharmacy@gmail.com

Grangemockler Community Playschool is
now accepting applications for a

CHILDCARE MANAGER ROLE

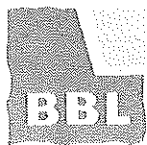
on a temporary basis with a view to a
permanent position.

The manager would be required to work directly
with children and take care of management duties.

The ideal candidate should be FETAC Level 6 or above,
have up-to-date First Aid training and 2 years in a
Childcare role is desirable.

Queries/Applications to grangemocklerplayschool@gmail.com
Closing date Mon 17th August.

References essential



**BENNETTSBRIDGE
LIMESTONE**

Office / Accounts Administrator

Bennettsbridge Limestone

Reporting to: Management Accountant

Salary Expectation: Negotiable

Type: Permanent, Part-time

A vacancy has arisen for an Office / Accounts Administrator within our team based in Bennettsbridge, Co. Kilkenny.

This role is being offered initially on a six-month contract, with a view to permanency, depending on the COVID-19 situation.

The role is 25 hours per week, most likely 9 a.m. – 2 p.m. However, a degree of flexibility is required, as full-time hours might apply during busy periods.

Main duties:

- Act as first point of contact for telephone queries
- Raise Sales Orders as required
- Process Despatch Docket and necessary paperwork as per Sales Order
- Dealing with transport/logistics providers on a daily basis
- Debtor invoicing and collection of outstanding balances
- Customer query resolution - provide copy Invoices, statements, etc
- Process receipts on finance system
- Ad hoc administrative duties as required

The following skills/experience are required:

- Previous experience in an administrator role in a fast-paced environment is desirable
- Team player with a positive attitude
- Enthusiastic and motivated with a high degree of accuracy and attention to detail

The above description is a general outline of the requirements of the role, but it is not intended to be comprehensive and may be added to in the future depending on the needs of the business.

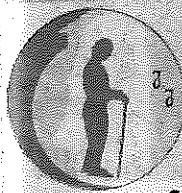
Skills:

Communication skills, Attention to detail, Initiative, Flexibility, Computer Literate (i.e. Microsoft Office)

Please email replies to Sinead@bbl.ie

Kilkenny People

14/8/20



REGISTERED GENERAL NURSE

Little Sisters Of The Poor
St. Joseph's Home, Ferrybank, Waterford.

€20 an hour

Our home at St. Joseph's is a very modern and hi-tech purpose built facility where we aim to provide care for the elderly in a family setting rather than an institutional environment.

Vacancy currently exists for an experienced Registered General Nurse with up to date clinical skills to join our established professional care team for day or night shifts in St. Joseph's Home.

Job Summary

- To work effectively as part of our nursing team to assess, evaluate, plan and implement care for our residents.
- Supervisory experience an advantage.

Requirements

- 2-3 years relevant experience in Care of the Elderly, registered with NMBI and active PIN
- Have a working knowledge of HIQA
- Garda Vetting will be required.

**We also welcome CVs from qualified
healthcare assistants (QQI Level 5)**

If you would like to be part of our Professional Caring Team please send CV to

ms.waterford@lspireland.com

or by post to the Person in Charge,

St. Joseph's Home

Kilkenny People

14/8/20

We are recruiting!



MLM
MICHAEL LYNG
MOTORS

We are looking for candidates to fill the following position:

Vehicle Sales Executive - Kilkenny / Carlow

The Ideal Candidate:

- An experienced retail Sales Executive with the ability to deliver sales and the highest level of customer satisfaction.
- Experienced & Qualified to sell Motor Finance Products.
- Capable of developing new business leads to increase client base.
- Target driven with a proven track record.
- Excellent IT skills with CRM experience.
- A team player, demonstrating strong communication skills and initiative.
- A full clean driving licence.
- Minimum requirement: Leaving Cert - Third Level an advantage.
- This role would suit a bright outgoing person seeking a secure long term career in motor sales.
- A very attractive package on offer commensurate with experience.

Apply in writing with CV before August 28th to:
Neil Lyng, Michael Lyng Motors Ltd.
Hebron Road, Kilkenny

 **HYUNDAI** www.lyngmotors.ie 

We are recruiting!

MLM
MICHAEL LYNG
MOTORS

LET NOTHING STAND IN YOUR WAY

We are looking for candidates to fill the following positions:

Ford Master Technician
Hyundai Master Technician
Qualified Technician

Fully Qualified Motor Technicians required for a busy Servicing and Repairs department based in our Hyundai / Ford Workshop in Kilkenny.

- Master Qualification in Ford or Hyundai a distinct Advantage.
- Expertise in Diagnostics Essential.
- Enthusiastic, punctual and team player.
- Desire to be trained and developed to the highest level.
- Used to working in an environment where quality, efficiency and productivity are important.
- Full clean driving licence is essential.

Apply in writing with CV before August 28th to:
Neil Lyng, Michael Lyng Motors Ltd.,
Hebron Road, Kilkenny



www.lyngmotors.ie



Kilkenny People

14/8/20

BUTLER HOUSE

Senior Chef

We are now recruiting for an enthusiastic, hardworking and Customer Orientated **Senior Chef** to join our Team. We are looking for someone that can work alongside our team in delivering a high standard of food to our guests, have a strong sense of teamwork and are driven to improving what Butler House has to offer to all guests and visitors.

For more information on the role or to forward a CV, email nawonnay@butler.ie

Closing date: Monday 17th August 2020

Housekeeper/Room Attendant (part-time)

Mulcahys Clonmel Ltd - Clonmel, County Tipperary
€10.10 an hour - Part-time, Permanent

Urgently needed

Responsible for general cleaning public areas, cleaning the bedrooms and in-house laundry. Candidates must have previous experience in B & B / hotel, be able to work on own initiative.

Benefits:

- Discounted/free food
- On-site parking

Part-time hours: 25 per week

Job Types: Part-time, Permanent

Salary: €10.10 per hour

Experience:

- hotel housekeeping: 2 years (Preferred)

Work remotely: No

APPLY VIA WWW.INDEED.COM

Kitchen Porter

Mulcahys Clonmel Ltd - Clonmel, County Tipperary
Part-time, Permanent

Urgently needed

Responsible for general cleanliness in the kitchen and wash up.

Job Types: Part-time, Permanent

Experience:

- Hospitality: 1 year (Preferred)

Work remotely: No

APPLY VIA WWW.INDEED.COM



Trainee Manager - Carrick-On-Suir, Tipperary

Main purpose of the role:

Support the management team in all aspects of the operation of the store while gaining detailed experience in individual departments throughout the store.

The ideal candidate will have/be:

- 1 years` experience in the retail industry is desirable
- Good knowledge of Microsoft Office (Excel, Word)
- Experience balancing cash/tills is desirable
- Experience with fresh food
- Excellent communication skills
- Good delegation skills
- Highly driven with a strong work ethic
- Commerciality and brand awareness
- Passion for grocery retail
- Thrive in a fast-paced working environment.

Main Duties:

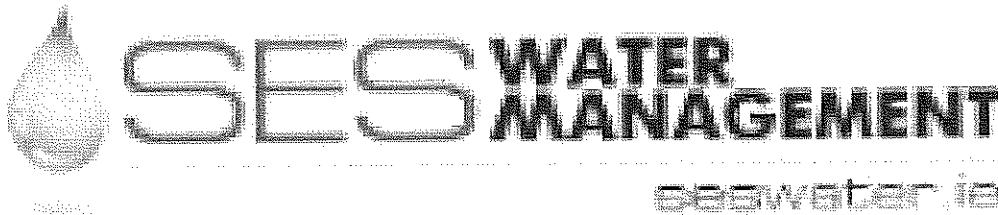
- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Set, monitor and achieve sales targets with the team on gross profit margin, net margin, waste and other KPIs as agreed with Store Manager
- Actively participate in all training and development initiatives, and performance assessments
- Merchandise and present the entire store to the highest standard at all times and in accordance with relevant store planograms and guidelines
- Implement planograms correctly and ensure the correct range is in place in store

- Gain competence with all aspects of supply procedures - ordering, delivery procedures, stock rotation and control procedures

- Manage such departments as are assigned to you

Engage with new initiatives and embrace new ways of working.

APPLY VIA WWW.INDEED.COM



Plumber/Construction Operative

SES Water Management - County Tipperary
Full-time, Permanent

SES Water Management are currently looking to add to their team. Ideally, we are looking for someone with plumbing experience, a background in Construction would also be considered. The role is a Leak Technician, who will be involved in works throughout the Munster Area.

Full Training on all equipment will be provided. You must hold a Full Driving License, Safepass & Manual Handling. Experience in Leak Detection/Water Industry would be very advantageous but not essential.

Job Types: Full-time, Permanent

Experience:

- plumbing: 1 year (Preferred)

Licence:

- Safe Pass (Preferred)

Manual Handling Certificate (Preferred)

APPLY VIA WWW.INDEED.COM

Team Member

Bakers+Baristas/ Bbs Coffee and Muffins - Clonmel, County Tipperary
€10.10 an hour - Part-time, Permanent

We are currently seeking a flexible, part-time person to join our team in the Showgrounds shopping center, Clonmel.

The ideal candidate will pride themselves on their customer service. They would also have previous experience as a barista in a busy cafe environment. It would be advantageous to have previous experience working in food preparation, as we bake our muffins from scratch daily. We also make our sandwiches fresh every morning too, but training will be provided in both of these areas.

Job Types: Part-time, Permanent

Salary: €10.10 per hour

Experience:

- cafe: 1 year (Preferred)

Work remotely: No

APPLY VIA WWW.INDEED.COM

Production Operator - Weekend

West Pharmaceutical Services - Waterford

Working at West means having an opportunity to work by the side of our patients and customers, our global team members and the communities in which we operate – which all help contribute to a Healthier World.

At West, we are by the side of patients. The work we do impacts patients' lives each and every day – our products are a critical part of healthcare delivery and we are proud of the role we play to improve patient health. We work by the side of our team members. We come together as one global team to deliver for our customers and help them address their challenges. We are a diverse, close-knit community of professionals, where everyone has a voice and opportunity to learn and grow through mutual trust and respect. With a 95 year plus history, we have a track record for success, which includes reported sales of \$1.84B in 2019. We serve by the side of our community. Giving back is in our DNA—our team members across more than 50 sites globally are involved with hundreds of charities that have special meaning to them through our West with Without Borders team member-led giving program.

Job Summary:

Reporting to the department lead this role is responsible for the production of product that meet or exceed pre-determined specifications. Responsible for manufacture, inspection, packaging, labelling and completion of documentation necessary to provide quality, production and traceability records in accordance with Quality Systems and Environmental Management Systems.

Essential Duties and Responsibilities:

- Manage production flow and output, by carrying out a range of functions including tracking product at each stage of the process, proper labelling and inventory management using Kanbans and automated MES and Plc based systems, to ensure optimum equipment uptime and target outputs.
- Equipment will include, yet is not limited to, washers, autoclaves, dryers, vision, packing, mixers, calendar, rotocure and slitter machines.
- Adhere to standard operating instructions for proper PPE and gowning for entry to production, quality, labs and clean room areas.
- Prepare, set-up and clean machines as per requirements. Adhering to housekeeping and materials management policies in all production areas while focusing on continuous process improvement using Lean Principles.
- Clean room cleaning,
- Gather, record and label samples for testing by QA & Lab departments. Ensuring correct documentation is available and or provided.
- Carry out product testing and records results as required.
- Maintain process equipment, assisting & completing preventative maintenance and equipment troubleshooting and repairs where qualified to perform tasks.
- Participate effectively in writing/revising/ rolling out accurate operational procedures, training materials for various systems; ensure all work is carried out in line with same.
- Support continuous improvement by active participation in investigations and investigation reports, execution/development of change control, and contribution to Kaizen events and projects as appropriate. Perform root cause analysis, using standard tools and methods, to resolve system issues e.g. FMEA,
- Required to comply with Global Policies, Procedures and Guidelines, regulatory requirements and execute current good manufacturing Practices (cGMP) in the performance of day to day activities and all applicable job functions.

- Understand the specific responsibilities of all departments as they relate to one's own department, understanding the business processes one's department supports
- Work collaboratively to drive a safe and compliant culture. Compliance to all local site Environmental, Health and Safety regulations.
- Adheres to methods/procedures and policies to meet the requirements of Quality Systems and Environmental Management Systems.
- Act in accordance with the company's Guiding Principles and adherence to the corporate Code of Conduct.
- Compliance to all local site Environmental, Health and Safety regulations.
- Compliance to all local site company policies, procedures and corporate policies.

Basic Qualifications:

- Apprenticeship, Certificate or Diploma preferred; ideally in a mechanical, manufacturing related discipline.
- Minimum Education: Leaving Certificate

Preferred Knowledge, Skills and Abilities:

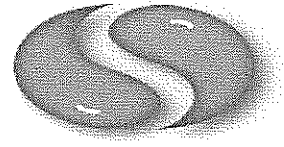
- Ideal candidates would typically have 3+years prior work experience in the Bio Pharmaceutical /Pharmaceutical or Medical Device Industries, or in another GMP setting.
- Knowledge of Good Manufacturing Practises (cGMP) requirements would be an advantage
- Proficiency in Microsoft Office and job related computer applications
- Must be able to read and interpret documents such as safety rules, operating and maintenance instructions, procedure manuals and process specification, and ensure that all associated paperwork is completed accurately.
- Must be willing to work in a controlled cleanroom environment, which involves the wearing of a gown, cap and relevant personal protective equipment.
- Able to be aware of all relevant SOPs as per Company policy as they are related to the position covered by this Job Description

Competencies

- Self-motivated
- Flexible approach
- Effective time management and multi-tasking skills
- Excellent attention to detail
- Trouble shooting skills
- Goal/results orientated
- Good verbal reasoning, numerate ability
- Excellent mechanical aptitude
- Strong communication skills, both written and oral.
- Proven ability to work in a team environment
- Strong organisational skills.

West is an equal opportunity employer and we value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sex, gender identity, sexual orientation, age, marital status, veteran status, or disability status. If you have a disability or special need that requires accommodation, please send an email to peggy.tayloe@westpharma.com . Where permitted by law, an offer of employment with West Pharmaceutical Services, or any of its subsidiary or affiliate companies, is contingent upon the satisfactory completion of background screening and/or a pre-employment drug screening.

APPLY VIA WWW.INDEED.COM



Domestic Assistant - Waterford

Servisource Healthcare

Servisource Healthcare are currently recruiting a Temporary Domestic Assistant for our client, a healthcare facility in Waterford.

The ideal candidate for this job must be enthusiastic, have strong communication and interpersonal skills. They must work well with others and be a team player.

Benefits associated with these Domestic Assistant Roles in Waterford:

- Competitive rates – Paid Weekly.
- Subsidised training is available on all mandatory certificates for this Domestic & Catering Role (Manual Handling, Infection Control, Fire safety training, HACCP.)
- Flexible working hours to suit your work life balance.

Responsibilities of these Domestic Assistant roles in Waterford:

- Following cleaning procedures and instructions.
- Using a variety of cleaning equipment to maintain optimum cleanliness throughout the facility.

Essential Requirements for these Domestic Assistant roles in Waterford:

- Previous experience as Domestic/Cleaning staff.
- Fluent English.
- Must be willing to undertake Servisource Garda Vetting.
- Must have in date Manual Handling, HACCP, Infection Control certificates (or be willing to undergo Servisource Training in these areas.)
- Eligibility to work in Ireland is essential.

All applications will be treated with the strictest of confidence.

To apply for these Domestic staff in Waterford or for further information, please email me with your up to date CV to lwhelton@servisource.ie quoting the job order number JO-2008-453117 in the SUBJECT BAR of your email.

*Due to the volume of applications, only candidates being considered for progression to the next stage of the recruitment process will be contacted.

APPLY VIA WWW.INDEED.COM

Office Administrator - Audi Waterford

Auto Boland - Waterford

We are seeking an office administrator for our busy Audi Dealership in Waterford!

Did you ever consider a career in the motor industry?

Would you like to work in a company where you can progress your career?

Do you want good work life balance?

A competitive salary?

20 days Annual Leave?

We are currently recruiting for a Receptionist/Administrator to join our busy showroom. A friendly, efficient, confident disposition, both on the phone and in person, is a basic requirement. In addition, top class computer skills and a flair for detailed accurate work are essential. To fulfil this role, you need to have a strong customer focus and good time management skills. A certificate in Business Studies or equivalent is a distinct advantage. Full training will be provided. Salary will depend on experience.

Our Business allows you to interact with all the world's major car manufactures at an extremely exciting time when the industry is evolving into an intensive phase of where new technology will be developed & aligned to provide the solutions to allow the motor manufactures to meet the strict emissions levels set out by the governments of the world, this includes PHEV, plug-in electric vehicles, hybrid, fully electric vehicles, and other mobility solutions.

Criteria:

- A relevant Bachelor's Degree
- Customer service experience
- Good computer skills
- Excellent communication skills
- Marketing background desired but not essential

Detailed Responsibilities:

- Manage Reception Area
- Greet customers and deal with their queries
- Deal with incoming calls – log sales calls, take phone messages
- Check Answer Machine each morning
- Type up letters, quotations, emails as required for Dealer Principal and General Manager.
- Look after outgoing post – keep post book updated daily

- Order stationery, coffee & tea supplies, water etc.
- Log Trade-ins and Used Car Sales
- Process Change of Ownership and RF105's
- Used Car Warranty paperwork
- Deal with parking fines
- Register cars for customers and log details
- Keep Fuel Payments log and Petty Cash log
- Tax Contract Hire & Hertz cars as required. Look after tax renewals of same.
- Maintain calendarized record of all tax renewals for Company Demonstrators to ensure timely renewal.
- Notify Hertz of additional cars to fleet.
- Apply for duplicate paperwork at VRO.
- Do up weekly 'Thank you' letters for New & Used Vehicles.
- Complete 'New & Used Vehicle' customer sheet and make calls

Advertising

- Update Used Car Lists, Window Sheets & Photos daily
- Print Used Car lists
- Update Car zone & websites with stock changes or other changes if necessary.
- Put price changes & additions on Kerridge
- Create advertisements and promotional documentation for dealership.
- Input ads into daily and weekly papers.
- Query any issues with National and Local Advertisements.
- Send all proof and advertisements to media formats (newspapers, magazines, radio) for quotation.
- Agree prices, proofs, and frequencies for advertisements.
- Provide relevant order numbers etc. for agreed advertisements.
- Give accounts payable order numbers for advertisements.
- Check advertisements are as per agreement and are accurate and printed well.
- Pass invoices on a weekly basis.
- Post advertising invoices at month end for Accounts Department

Keep copies of all ads for quarter and compile listing of same.

APPLY VIA WWW.INDEED.COM

Plasterer

Alan Mackey Plastering - Waterford

Urgently needed

Experienced Plasterer required. Must have relevant experience and must be able to work on their own initiative. The workmanship must be of a very good standard.

Job Type: Full-time

Experience:

- Plastering: 1 year (Preferred)

APPLY VIA WWW.INDEED.COM

Plastering Labourer
Alan Mackey Plastering - Waterford
Full-time, Permanent -

Experienced Plasterers Labourer required. Experience essential. Own Transport would be preferred.

Job Types: Full-time, Permanent

APPLY VIA WWW.INDEED.COM

Kitchen Porter

The Granville Hotel Waterford - Waterford
Part-time

Main duties involved:

- Ensure basic cleaning jobs are carried out as quickly as possible.
- Collect and wash up pots and pans.
- Clean food preparation areas and equipment, in addition to crockery and cutlery.
- Unload food and equipment deliveries.
- Keep the storeroom organised.
- Keep work surfaces, walls and floors clean and sanitised.

Job Type: Part-time

Experience:

- Hospitality: 1 year (Preferred)

APPLY VIA WWW.INDEED.COM

* Apply via Jobs.ie *

FIND A JOB

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Q Job title, Skill or Company

Location

[<< Return to Job Search](#)**Customer Assistant, Clonmel (30 hours)**

Lidl

Tipperary

€ Not Disclosed

Permanent | Full Time

Today

**APPLY NOW****Description Company Details**

For our Customer Assistants, quality is not just a passion, it's a way of life! Putting the same care and attention into the little tasks as they do with big ones, our Store team know how important their hard work is to the success and growth of our business.

Working as part of a diverse and dedicated team, you will love the buzz and energy of a fast-paced retail environment. You thrive on a challenge so you will love the fact that there is never a dull moment in store and always tasks to be done.

Above all else, our Customer Assistants are the face of our business, providing great service to our loyal customers. If you have a natural flair for providing outstanding customer service and are looking to become part of strong team with varied shifts, this could be the perfect opportunity for you!

Our stores are open Monday to Sunday so you'll need to be able to work weekends, as well as weekday shifts.

Please note that as part of your application form you will be asked to complete a situational questionnaire, designed to provide us with a more in-depth understanding of you and your potential as a member of Team Lidl. The minimum pass rate for this questionnaire is 85%.

We look forward to receiving your application!

The Role

- Ensuring customer satisfaction is at the heart of all actions in store
- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards

Pg 1 of 2

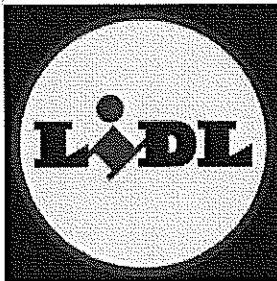
- Maintaining agreed store merchandising standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process
- Complying with relevant legal obligations
- Complying with Company Guidelines and Procedures

Your Profile

- The flexibility to start an early shift at 5am or finish a late shift at 11pm
- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customers
- To be responsible and reliable
- The ability to be flexible
- To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines
- To work well in teams and take pride in a job well done
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude
- *As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store


What you can expect

- €12.30ph rising to €14.00ph within 4 years
- 20 days holiday per annum
- Company pension after 1 year
- Initial training and on-going development from an experienced team member
- Brilliant opportunities to take on more responsibility and long term career prospects



Lidl

 Apply Online

 +353 14212000

 Dublin, Ireland

Lidl is one of the leading food retailers in Europe trading in over 30 countries and operating in excess of 10,000 stores. In July 2000, Lidl burst onto the Irish grocery market and changed the face of shopping in Ireland for the better with top quality products made available at the lowest possible prices. Over the last 10 years we have over 180 stores across the island of Ireland and are proud to be the market leader in discount retailing in Ireland. What is our recipe for success? The answer is simple – our people. It is our dedicated and committed workforce that has helped us to cement our enviable position as Ireland's favourite discounter. At Lidl we know that you take your career very seriously, and so do we. There are several career paths available at Lidl for eager graduates and professionals. Each job opportunity comes with a competitive salary and comprehensive on the job training to support your personal and professional development.

[Read Full Profile](#)

Pg 2 of 2

[JOBSEEKER LOGIN](#) OR [REGISTER](#) | [EMPLOYER](#)** Apply Via jobs.ie **[FIND A JOB](#)[FIND A COURSE](#)[JOB TALK](#)[ADVERTISE A JOB](#)[<< Return to Job Search](#)**NEWMAN LOGISTICS**
Solutions**Truck Driver**

Newman Logistics

Clonmel, County Tipperary, Ireland

Not Disclosed

Permanent | Full Time

10 Aug

**APPLY NOW****Description** **Company Details**

Newman Logistics are looking to add drivers to their growing team. This is a great opportunity for permanent full time employment with a competitive salary.

This is for multi-drop work based in above area. Position is Full time permanent .

Applicants should live locally and have a good local knowledge of Tipperary & Waterford.

Clean Full C Licence. Minimum 2 years driving experience. Digi Tacho card and CPC Card also required. Manual Handling Training Cert an advantage. References essential.

This is a day-time driving job, normally during weekdays (Mon-Fri)

Duties include loading & unloading of truck and dealing with customers in a professional and helpful manner.

Experience of Tail-lifts, Pallet trucks & cages is an advantage, although training will be provided.

Excellent terms & conditions for the right candidate.

Newman Logistics is a well established, fully licensed haulage company operating trucks & vans throughout different parts of the country.

Please apply by email only and attach a CV.

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T & C MOTORS LIMITED

☒ Car Valeter ☐

T & C Motors Limited

Not Disclosed

☐ Permanent | Full Time



[APPLY NOW](#)

DescriptionCompany Details

Due to our continued expansion, we are currently recruiting a Car Valetor to join our team.

The ideal candidate will:

Have excellent organisational and interpersonal skills

Be energetic, enthusiastic and able to work under pressure

Have the ability to work on own initiative

Have good communication skills - both written and verbal in English

Be trustworthy and hardworking

Have a pleasant and professional manner

Have an interest in cars

Full Clean Driving Licence

Experience Valeing Vehicles preferred but not essential.

Please apply with your CV

Skills:

Replace Tyres, valeting, Communication

T & C MOTORS LIMITED

T & C Motors Limited

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Experienced Hotel Receptionist

PAID POSITION



Hotel Minella

Ref: #JOB-2153268

Be part of a Front Office Team with a friendly face that greets guests, provides a warm welcome and anticipates guests needs.

Job Description:

To greet guests in a warm, friendly manner. Checking in and out guests efficiently, dealing with cash, payments, reservations, emails, phone calls, and all other queries. To answer the telephones in a friendly, professional manner, transferring calls to correct extensions and dealing with requests.

To update reservations, reply to emails and call backs.

To allocate all rooms correctly keeping in mind groups taking into consideration age groups disabilities or special requirements.

To take reservations correctly, noting any special requests.

Promote and sell the Hotels facilities at all times. Ensure billing is correctly done to the agreed standards. Effective communication with Management, other employees to ensure the day to day business runs smoothly. A strong local knowledge of Clonmel, Co Tipperary. Assist in any other duties as set out by management.

Ideal Candidate:

The ideal candidate shall have previous Hotel Reception experience or must have previous experience in a similar role. Good telephone skills & Hotel software experience. You must be customer focused and have excellent customer service skills. The ability to use your initiative is a must and be a good team player. We would require the candidate to be patient and organised and be able to deal with a multitude of tasks and have the ability to prioritise these tasks. You must be fully flexible to work mornings, evenings and weekends as required. You must be fluent in English both written and oral. Be courteous and focus on providing a consistently high standard of service. The ideal candidate must be focus driven and detail orientated, with the desire to progress within the hospitality industry. You must possess excellent communication and interpersonal skills.

Benefits of working for Hotel Minella:

Uniforms provided. Staff meals provided for each shift. Training and Development opportunities - Fáilte Ireland Certified Courses, Manual Handling, First Aid & Customer Services. Access to Leisure Centre and Gym. Reduced rates for hotel-stays across stays with Select Hotels Group. Working hours 8am-4pm/3pm-10pm 5 days per week.

Please submit your fully detailed CV to: Sharon

Due to current Covid-19 Restrictions you have to be living in Ireland to apply for this position. Ensure you mention the position reference (Reception) as we are recruiting for various positions at the same time.

Only successful applicants who have the experience required will be called for interview.

Should you not hear from us within two weeks of your application for this position, please accept that your application was unsuccessful.

Career Level

- Experienced [Non-Managerial]

Overview

- Location:**
Clonmel, County Tipperary, Ireland
- Job Title:**
Experienced Hotel Receptionist
- Hours:**
40 h / week
- No of Positions:**
1
- Rate:**
Dependent On Experience
- Email Contact:**
recruitment@hotelminella

ABOUT THIS COMPANY



Company
Hotel Minella

Pg 1 of 2

Candidate Requirements

Essential

- **Minimum Experience Required (Years):** 2
- **Minimum Qualification:** Level 4 (Incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

Desirable

- **Ability Skills:** Administration, Customer Service, Hospitality
- **Competency Skills:** Flexibility, Teamwork, Working on own Initiative
- **Specialising In:** fluent english, customer service skills
- **Languages:** English C2-Master (Fluent)

Application Method Please apply to this vacancy by the following means:

□ Method Of Application	Email
□ Contact Details	recruitment@hotelmimella.ie

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Yardperson/Work Rider

PAID POSITION



Hotel Minella

Ref: #JOB-2153207

Yardperson/Work Rider Required.

Must be a competent rider. Yardwork also required.

To apply please send CV to: recruitment@hotelminella.ie or telephone John on: 086 205 2072

Ensure you mention the position reference (Yardperson/Work Rider) as we are recruiting for various positions at the same time.

Only successful applicants who have the experience required will be called for interview.

Should you not hear from us within two weeks of your application for this position, please accept that your application was unsuccessful.

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

Essential

- **Minimum Experience Required (Years):** 3
- **Minimum Qualification:** No Qualification OR Experienced Work Rider

Desirable

- **Ability Skills:** Interpersonal Skills, Manual
- **Competency Skills:** Flexibility, Teamwork, Working on own Initiative

Application Method Please apply to this vacancy by the following means:

Method Of Application	Phone	Email
Contact Details	0862052072	recruitment@hotelminella.ie

Overview

- Location:**
Clonmel, County Tipperary
Ireland
- Job Title:**
Yardperson/Work
Rider
- Hours:**
35 h / week
- No of Positions:**
1
- Rate:**
Negotiable
- Phone Contact:**
0862052072
- Email Contact:**
recruitment@hotelminella.ie

ABOUT THIS COMPANY



Company
Hotel Minella

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NEWMAN LOGISTICS SOLUTIONS LIMITED

Ref: #JOB-2153076

Drivers Wanted.

Rigid Truck C Licence Driver

Clonmel Co Tipperary

Immediate start, Great Opportunity.

This is for multi-drop work based in above areas.

Position is Full time permanent.

Applicants should live locally and have a good local knowledge of Tipperary & Waterford.

Clean Full C Licence. Minimum 2 years driving experience. Digi Tacho card and CPC Card also required.

Manual Handling Training Cert an advantage. References essential.

This is a day-time driving job, normally during weekdays (Mon-Fri) although Saturday may be required too, (Tues-Sat).

Duties include loading & unloading of truck and dealing with customers in a professional and helpful manner.

Experience of Tail-lifts, Pallet trucks & cages is an advantage.

Excellent terms & conditions for the right candidate.

Newman Logistics is a well established, fully licensed haulage company operating trucks & vans throughout different parts of the country.

Career Level

- Not Required

Candidate Requirements**Essential**

- Minimum Experience Required (Years): 2

Desirable

- Minimum Qualification: No Qualification
- Ability Skills: Customer Service, Manual
- Competency Skills: Flexibility, Teamwork
- Specialising In: manual handling certificate de
- Driving Licence: Full C

Overview

Location:
Clonmel, County Tipperary
Ireland

Job Title:
Driver

Hours:
40 h / week

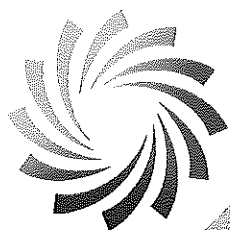
No of Positions:
1

Rate:
To be Confirmed

Email Contact:
info@newlogistics.ie

ABOUT THIS COMPANY

Company
NEWMAN LOGISTICS SOLUTIONS
LIMITED



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Bord Oideachais agus
Oiliúna Thiobraid Árann
Tipperary Education and
Training Board

Learning Together - Your Success, Our Goal #TETB

VTOS Course Pathways to Employment

Customer Care
Mathematics
Computer Applications
Retail and Office Skills
Work Experience
Career Planning

Location:

Carrick-on-Suir

Dates:

Sept 2020 - May 2022

Times:

9.00-3.45pm Mon- Fri

Contact: Fiona 051 649932
Apply www.fetchcourses.ie

Please note applicants must be over 21 and receipt of a qualifying
social welfare payment

CARRICK ON SUIR

PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
276227	Woodwork 3N0589	3	Tuesday	9.30 am - 1.00 pm	14	08/09/2020	15/12/2020
276230	Culinary Operations 3N0549	3	Tuesday	9.30 am - 12.30 pm	14	08/09/2020	15/12/2020
276232	Information and Communications Technology 4M0855 Computer Applications 4N1112; Word Processing 4N1123; Desktop Publishing 4N1854; Communications 4N0689; Maths 4N1987	4	Thursday & Friday	9.30 am - 1.00 pm	31	14/09/2020	28/05/2021
276243	Retail Skills Retail Sales Techniques 4N1183; Customer Service 4N1989	4	Monday & Tuesday	9.30 am - 1.00 pm	14	07/09/2020	23/02/2021
276262	Early Childhood Care & Education 5M2009 (Evenings) Child Development 5N1764, Communications 5N0690; Work Experience 5N1356; Special Needs Assisting 5N1786	5	Monday & Wednesday	6.30 pm - 9.30 pm	35	14/09/2020	30/06/2021
276298	Care Skills 5N2770 (Evening) - Healthcare Level 5 component	5	Monday & Wednesday	6.30 pm - 9.30 pm	10	14/09/2020	18/11/2020
276300	Safety and Health at Work 5N1794 (Evening) - Healthcare Level 5 component	5	Monday & Wednesday	6.30 pm - 9.30 pm	10	23/11/2020	10/02/2021
276342	Communications 5N0690 (Daytime) - Healthcare Level 5 component	5	Thursday & Friday	10.00 am - 1.30 pm	9	17/09/2020	20/11/2020
276355	Safety & Health at Work 5N1794 (Daytime) - Healthcare Level 5 component	5	Thursday & Friday	10.00 am - 1.30 pm	9	26/11/2020	05/02/2021

Back to Education Initiative (BTEI)
Carrick-on-Suir

Please note that start date for some courses may be subject to change.

* Check out fetchcourses.ie for more details

OR

Phone Annie Dalton @ the Local Employment Service (LES)
on 086-035 8613

OR email

annie.dalton@wlp.ie



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Tipperary Education and Training Board
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 Tipperary agus na hOideachas
 Tipperary Bord

Community Education

CONTACT US



051 640 746



soreilly@tipperaryetb.ie

Online Course

**Covid 19 Stay Safe for
 Hospitality**

**22nd July or 12th Aug
 10.00 -12.00 : Online Class
 12.00 -13.00 :Lunch
 13.00-15.00: Online Class**

**'Making people feel
 safe' - this Covid 19 safety
 course is suitable to any
 business handling or
 preparing food.**

**Apply online @ fetchcourses.ie
 Course Ref : 300947/300948**



Irish Government
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 hOideachas na h-Éire

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0526176755


www.tipperaryetb.ie

bwhelan@tipperaryetb.ie

Challenging Behaviour 5N1706 in Carrick on Suir

This module can be used towards Healthcare and Childcare L5
 Awards

starting Sept 2020

Time: Monday & Tuesday 9.30-1pm

www.fetchcourses.ie/301423

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 Investment Funds Programme
 2014-2020
 Co-funded by the Irish Government
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Funded Training for Employees

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18 Weekly Workshops

Tipperary | 16th Sept



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Oiliúna Thoirbhalad Arann
Tipperary Education and
Training Board

To Book Your Place

James @ Tipperary ETB 0504-20385

employerservices@tipperaryetb.ie



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cúlraí thábhachtacha
Tipperary Education and
Training Board

FREE Online
Course

TO BOOK CALL MARGARET

067 31845



mryan_2@tipperaryetb.ie



LIMITED PLACES

Infection Prevention and Control

Date : Aug 17th
Time: 10.00 - 13.00

Learners require
- audio / internal or
external camera

Register on fetchcourses.ie
Course Ref : 293946



Irish Government
Department of Education
and Skills



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European Social Fund



An Rann Uidhreacha
ag an Rann
Department of
Education and Skills

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learning works



285959 - Construction Groundworks Skills Operator (with Tickets)

The aim of this full-time 18 week the programme is to provide learners with the knowledge, skills and competence to construct concrete slabs and paths and to lay kerbs, flags and paviors under various conditions.

Learners who successfully complete the course will achieve a Special Purpose Level 4 Award in Construction Ground Work Skills and will be eligible to seek employment as Construction Operatives.

Included in this course:

- Induction
- Concreting (QQI Level 4N2849)
- Kerb Flag and Paviour Laying (QQI Level 4N2848)
- New Entrant Site Dumper Operations Ticket (CSCS)
- New Entrant 360° Excavator Digger Ticket (CSCS) - Mini Digger
- New Entrant Telescopic Handler Ticket (CSCS)
- Safepass
- Manual Handling
- Career Planning & Job Seeking Skills

Eligibility Criteria:

- Applicants must be over 18 years of age
- have a minimum of three months construction on-site experience

Apply Now

ENTRY REQUIREMENTS

- Education: Junior Certificate Standard or its equivalent.
- Aptitude: Good hand/arm co-ordination. Ability to measure and quantify materials required for a job.
- Previous Experience: N/A

COURSE CONTENT

Title	Award	Awarding Body
Induction		
Concreting - 4N2849	Concreting (4N2849)	QQI
Safety And Manual Handling		
Kerb Flag And Pavior Laying - 4N2848	Laying Kerbs, Flags & Paviers (4N2848)	QQI
Safepass		
Induction And Safety - Site Dumper Operations	Site Dumper Operation (Front Loader) (07U)	QQI
Induction And Safety - 360° Excavator Operations	360° Hydraulic Excavator Operation (02U)	QQI
Safe And Efficient Operations Of A Telescopic Handler	Telescopic Handler Operation (17U)	QQI

LEARNING OUTCOMES

Demonstrate knowledge of the construction industry environment.

Practice safe manual handling techniques and correct operation procedures for small plant and machinery.

Work on construction sites without being a risk to themselves or to others. Note: As an 8 hour duration within one day, is a mandatory requirement to complete this Safepass module, it is important that the training centres extend their day to 8 hours in order to accommodate this requirement.

Mix concrete using an Electric Concrete mixer, transport, place, compact and finish concrete using hand float/trowel and power float.

Plan and Achieve realistic work goals.

Demonstrate a broad range of occupational competencies in a real work environment.

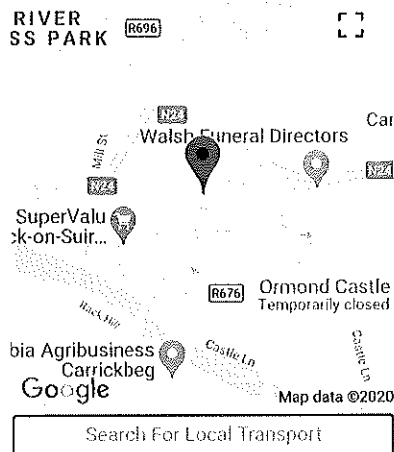
Qualifications

Location

Tipperary Training

Contracted Training CARRICK ON SUIR
Carrick on Suir
Carrick on Suir

GPS (52.3475, 7.4134)



Start Date 28/09/2020
End Date 29/01/2021
Duration 18 Weeks

TimeTable

	Morning	Afternoon	Evening
Mon	X	X	
Tue	X	X	
Wed	X	X	
Thur	X	X	
Fri	X		
Sat			
Sun			

Facilities

Contact

Catherine OCallaghan

052 619 1433
cocalaghan@tipperaryetb.ie

Apply Now

Check out Fetch Courses
OR email Annie in the Local
Employment Service (LES)
annie.dalton@wlp.ie
OR phone 086 035 8613

285923 - Medical Administration Support

Programme Aim

The aim of the programme is to provide learners with the skill, knowledge and competencies to provide administrative support in a medical office environment.

Employability Statement

The successful completion of the QQI Level 5 award in Medical Administration will enable applicants to work independently and under supervision providing administration services and support in a range of Medical office administration contexts in a modern office environment.

[Apply Now](#)

ENTRY REQUIREMENTS

- Education: Applicants should have a standard of knowledge, skill and competence equivalent to NFQ Level 4 when accessing a Level 5 programme. Applicants may have participated in primary and secondary education although no formal qualifications are required.
- Aptitude: Applicants must have a motivation to learn, an interest in the subject and the ability to acquire the knowledge, skills and competencies set out in the course.
- Previous Experience: Applicants must be able to demonstrate a moderate range of knowledge, skills and competencies relevant to the course, be able to work with responsibility and demonstrate the ability to work on their own initiative.

COURSE CONTENT

Title	Award	Awarding Body
Reception And Frontline Office Skills	Reception & Frontline Office Skills (5N1407)	QQI
Medical Terminology	Medical Terminology (5N2428)	QQI
Word Processing	Word Processing (5N1358)	QQI

LEARNING OUTCOMES

Learning Outcomes

On completion of this programme learners will have the knowledge, skills and competencies to work independently and under supervision providing administration services and support in a range of office administration contexts. Learners also have the option to progress to higher education and training.



* Check out Fetchcourses.ie

OR Contact Annie @

The Local Employment Service (LES)

on 086-035 8613

OR email!

annie.dalton@wlp.ie

Qualifications

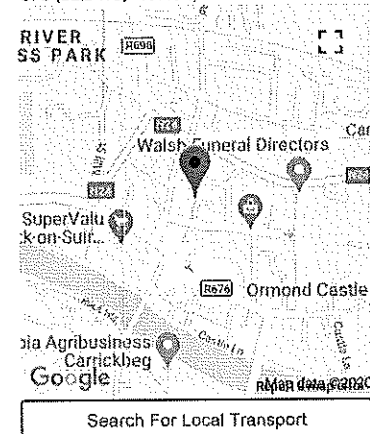
Office Administration

Location

Tipperary Training

Contracted Training CARRICK ON SUIR
Carrick on Suir
Carrick on Suir

GPS (52.3475, -7.4134)



Start Date	18/01/2021
End Date	07/05/2021
Duration	16 Weeks

TimeTable

	Morning	Afternoon	Evening
Mon	X	X	
Tue	X	X	
Wed	X	X	
Thur	X	X	
Fri	X		
Sat			
Sun			

Facilities

Contact

Catherine OCallaghan

052 619 1433

cocallaghan@tipperaryetb.ie

[Apply Now](#)

301762 - Sports and Recreation

Programme Aim

The aim of this programme is to enable the learner to acquire the relevant knowledge, skill and competence to develop personal proficiency in a range of sport and recreation activities, to work under supervision in a sport and recreation context and or to progress to further education and training.

[Apply Now](#)

ENTRY REQUIREMENTS

- **Education:** No formal education or qualifications are required although applicants may have participated in primary and secondary education. Applicants will be expected to demonstrate a standard of knowledge, skill and competence equivalent to NFQ Level 3 when accessing a Level 4 programme. For further information please refer to Programme Descriptor
- **Aptitude:** Applicants must have a motivation to learn, an interest in the subject and the ability to acquire the knowledge, skills and competencies set out in the course. For further information please refer to Programme Descriptor
- **Previous Experience:** Applicants must be able to demonstrate a moderate range of knowledge, skills and competencies relevant to the course and be able to work under direction with some ability to work on their own initiative. For further information please refer to Programme Descriptor

COURSE CONTENT

Title	Award	Awarding Body
English And Communications Level 4	Communications (4N0689)	QQI
Computer Applications	Computer Applications (4N1112)	QQI
Entrepreneurial Skills	Entrepreneurial Skills (4N1128)	QQI
Food And Nutrition	Food & Nutrition (4N2830)	QQI
Health Related Fitness	Health Related Fitness (4N2666)	QQI
Information Technology Skills	Information Technology Skills (4N1125)	QQI
Mathematics	Mathematics (4N1987)	QQI
Personal Effectiveness	Personal Effectiveness (4N1132)	QQI
Team Working	Teamworking (4N1169)	QQI
Work Experience	Work Experience (4N1168)	QQI
Workplace Safety	Workplace Safety (4N1124)	QQI
Digital Media Technology	Digital Media Technology (4N1858)	QQI
Gaelic Games	Gaelic Games (4N3208)	QQI
Soccer	Soccer (4N3206)	QQI

LEARNING OUTCOMES

Learning Outcomes

On completion of this programme learners will have the skills, knowledge and competencies to develop personal proficiency in a range of sport and recreation activities, to work under supervision in a sport and recreation context and or to progress to further education and training.

Qualifications

Sport & Recreation

Location

VTOS Carrick-on-Suir

VTOS Carrick-on-Suir

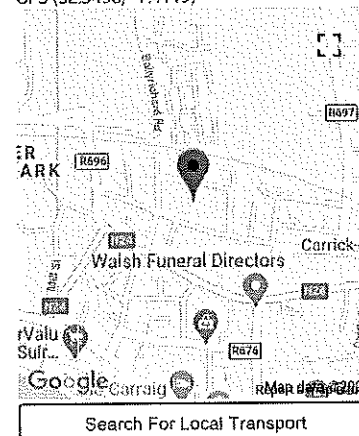
Further Education and Training Centre

Greenside

Carrick-on-Suir

E32AN26

GPS (52.3498, -7.4119)



Start Date 31/08/2020
End Date 03/06/2022
Duration 67 Weeks

TimeTable

	Morning	Afternoon	Evening
Mon	X	X	
Tue	X	X	
Wed	X	X	
Thur	X	X	
Fri	X	X	
Sat			
Sun			

Facilities

- Wheel Chair Access
- Full Canteen

Contact

Fiona Hennessy

051649932

fhennessy@tipperaryetb.ie

[Apply Now](#)



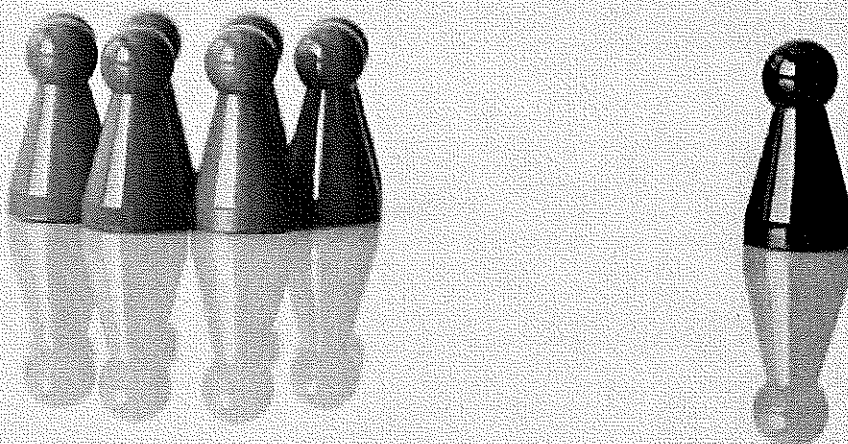
etb
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 Clonmel, Clonmel Road, Clonmel
 Tipperary V91 2W5

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An Rann Oideachais agus Scileanna
 Department of Education and Skills

SOLAS

An tAidilteach Oideachais, Léinnleigh agus Scileanna
 Further Education and Training Authority





Eligibility

ECollege courses are temporarily being made available free of charge as an additional support to those impacted by Covid-19 containment measures. The courses may benefit those already doing a FET course who would like to augment their learning, those who have recently become unemployed or had their hours reduced, and those wishing to up skill and re-skill in digital, ICT and business skills related areas.

****You must be over 18 to apply for these courses****

****CHECK OUT WWW.ECOLLEGE.IE FOR FULL COURSE LISTINGS AND
DETAILS OF HOW TO APPLY****

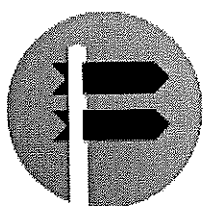
OR

Contact Annie at the

Local Employment Service (LES)

annie.dalton@wlp.ie

086 - 035 8613



**FURTHER EDUCATION &
TRAINING COURSE HUB**

Check out www.fetchcourses.ie
for a full list of courses for
Tipperary South, Waterford City
etc

Community Employment Scheme (CE) Vacancies

Retail/Stockroom Assistant – CE Scheme - Saint Vincent de Paul

We are currently recruiting for a Retail/Stockroom Assistant for our shop in Carrick-on-Suir. This position will include dealing with the public, sales, sorting, steaming, pricing and general shop duties. This position would suit someone interested in the sales/marketing area.

Housekeeper - Sean Kelly Sports Centre CE Scheme

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Athletic Coach - Maintenance Person CE Scheme

This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required such as field and equipment maintenance Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Research Development Officer CE Scheme

The business Development Officer will work for Carrick on Suir Development Association under direction of the Carrick-on-Suir Business Association (COSBA). This person will help organise the planning and implementation of the business watch for the organisation. This will be achieved by setting up and developing full members list, populating the website, maintaining the Carrick On Suir Gift voucher scheme, handle all press releases, handle queries from members, assist with the production and distribution of newsletters and assist with the organisation, planning and execution of COSBA events, i.e. shopping sprees, 10% etc

Parish Support Worker CE Scheme – Carrick Beg

General Office duties with in the parish office, admin support and some cleaning in the church if required.

Maintenance Person / Grounds person CE Scheme -Clonea Graveyard

Grass cutting and general maintenance at the graveyard.

Maintenance Person / Groundsperson CE Scheme - Rathgormack GAA club

Grass cutting and general maintenance at the GAA club.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Maintenance Person / Grounds person CE Scheme – Mothel

Grass cutting and general maintenance at Mothel Graveyard and Well

Cleaner / Kitchen Helper CE Scheme - Owning Homes

Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Grounds and Maintenance Worker CE Scheme- Piltown Community Centre

To assist with the general maintenance and upkeep of Piltown Community Center. Cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc.

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613 or email annie.dalton@wlp.ie