# **WEST WATERFORD**

# LOCAL EMPLOYMENT SERVICE

# SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION

#### FOR DAILY JOB VACANCY UPDATES

PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES

# JOB VACANCIES & FREE ON-LINE COURSES

WEDNESDAY 2ND SEPTEMBER 2020

DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.

FOR ONGOING SUPPORT <u>CLIENTS OF OUR SERVICE</u> CAN CONTACT US VIA: -

**PHONE:** 058 44077

**TEXT:** 086 787 0872 or 086 035 8615

**EMAIL:** <u>westwaterford.les@wlp.ie</u>

# **DUNGARVAN & LISMORE**

STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY











To place an advert in our recruitment section call us on **058 41203** or email adverts@dungarvanleader

com



Feidhmeannacht na Seirbhíse Sláinte Health Service Executive

# Permanent Staff Nurse Posts

#### For Dungarvan Community Hospital & Dunabbey House

Applications are being sought for Permanent Staff Nurse posts in Dungarvan Community Hospital and Dunabbey House.
Full time and Part time positions available.

For informal enquires please contact:

Ms. Paula French
Director of Nursing
Dungarvan Community Hospital.
Paula.french@hse.le
Tel. 058 20950

Applications via CV to be submitted to email address outlined below: Job specification available on request from:

Ms. Marcella Hassett,
Hospital Administrator
Dungarvan Community Hospital
Dungarvan
Co. Waterford
Marcella hassett@hse.le
Tel. 058 20950

Closing date: Thursday 10th September 2020 at 5p.m.

Proposed Interview dates: Week commencing 20th September 2020



Clarenbridge Garden Centre @Blackwater

REQUIRE A

# PART TIME RETAIL MERCHANDISER

Experience essential.

To apply please send your CV to : Clarenbridge Garden Centre Garranaspic, Kinsalebeg, Co: Waterford. or by email to : magda@clarenbridgegardencentre.ie

# MANUAL LABOURERS / TRACTOR DRIVERS REQUIRED

in the vicinity of Cappoquin / West Waterford

FLEXIBLE HOURS FOR BUSY AGRI FORESTRY COMPANY

Please reply by email to: infonhor@gmail.com



# CHEF REQUIRED

Experience essential Contact Maurice 058 56486

MAIN STREET, TALLOW, CO. WATERFORD

# Blackwater Community School

LISMORE, CO. WATERFORD

Seeking Persons for 15 hours

per week

PLEASE PHONE 058 53620



# BRIDGIE TERRIES

THE PIKE, DUNGARVAN

Require

# FULL TIME BAR PERSON

With experience of food and alcohol

# 2 KITCHEN PORTERS

With experience

Telephone: 051 291324

# D1 SCHOOL BUS DRIVER REQUIRED

FOR DUNGARVAN AREA

Must have up to date CPC's

Contact: WILLIE BUMSTER

087 799 56 32





FOR PRE-SCHOOL IN DUNGARVAN

Must have a minimum Level 5 qualification

Reply to: Box No. 778, Dungarvan Leader, 18 Mitchel Street,

Dungarvan, Co. Waterford.

**IMMEDIATE VACANCY** 

FOR A

# PART TIME GP PRACTICE SECRETARY

For a busy computerised General Practice in Youghal, Co. Cork.

Would suit general practice experience or pharmacy background. Good I.T. skills essential.

Apply to the following:

Email: manageryoughalclinic@hotmail.com

Tel No.: 086 191 12 95

# **Dungarvan Observer**

Dungarvan Observer | Friday, 4 September, 2020



# Carpenter / Construction Worker

WANTED TO FIT PVC FASCIA, SOFFIT & GUTTERS

- · Must be experienced.
- · Reliable, punctual and quick learner.
- · Must have Safe Pass & Manual Handling certification.
- · Full-time work with immediate start.
- · Top pay for preferred candidate.

Please reply to Dungarvan Upvc Fascia & Soffit Ltd.
Tel: 058 - 45135

Email: info@dungarvanupvc.ie

# PART-TIME OFFICE PERSON

REQUIRED FOR BUSY OFFICE BASED IN DUNGARVAN
(2 or 3 days per week)

#### Duties:

- · Answering telephone
- Data input
- · Checking delivery dockets
- Processing purchase invoices

#### Requirements:

- · Basic Bookkeeping skills
- · Knowledge of Big Red Book essential
- · Good telephone manner
- · Microsoft Office an advantage

"We are an Equal Opportunities Employer"

Please send your CV/Application to: info@dungarvaninsulation.ie

Western Brand Hatchery
CAPPOQUIN

REQUIRES

# **Full CE Licensed Driver**

MIN. 2 YEAR'S EXPERIENCE

Role is for a Rigid Driver that can also provide cover for Articulated work

Enquiries to 058 68233



# Permanent Staff Nurse Posts

FOR

# Dungarvan Community Hospital & Dunabbey House

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Dungarvan
Co Waterford
Marcella.hassett@hse.ie

Tel. 058 20950
Closing date: Thursday, 10th September, 2020, at 5.00 p.m.

Proposed Interview dates: Week commencing 20th September, 2020

LADY REQUIRED FOR HOUSEWORK - A few mornings per week. Kilmacthomas area. Tel. (086) 2633873.

# HSK PLANTS LTD.

wish to recruit an

# Experienced Sales Agent

(FOR IMMEDIATE START)

To sell our unique selection of Plant Solitaires and complete plant packages into the Irish Market.

Our nursery is based in Cahir, Co. Tipperary, but the agent can work from home with Nursery visits, as necessary.

Computer / IT and in-depth plant knowledge a distinct advantage.

Attractive renumeration package on offer for the right candidate to include Salary, Bonuses, Company Vehicle, etc. CV's in strictest confidence to Catherine@hsk.ie

Closing Date 18/9/2020

# Medical Receptionist Required

For busy Medical Practice.

Please send CV to: Box No. 205, The Munster Express, 37 The Quay, Waterford Or by email to: munsterreplies@gmail.com



#### CLEANER

ABBEY COMMUNITY COLLEGE

A panel will be created for the filling of other Cleaner positions in Kilkenny and Carlow ETB that may arise during the 2020/2021 school academic year.

Please refer to: www.kcetb.ie for job application form and further details

Closing Date: Friday, 11 September 2020 (12 noon) Shortlisting may apply

Kilkenny and Carlow ETB is an equal opportunities employer

# MEDICAL RECEPTIONIST/ SECRETARY REQUIRED

Part Time For GP Practice Previous experience necessary

Apply with cover letter and CV to:

Box number: 204 The Munster Express, 37 The Quay, Waterford

or by email to: munsterreplies@gmail.com



TEAMWORK IN HAVENWOOD

**BUSINESS AWARDS** 

WINNER

#### We are looking for

#### Health Care Assistant(s)

Full time positions, must be available across all roster patterns. Days, Nights and Twilight Roster. Remuneration in line with experience.

Candidates must possess a desire to care for residents with additional needs, ce a good communicator, provide porson centred care, provide a good customer service experience, willingness to be flexible and be part of the Team in HavenWood.

Ideally the candidates should haid a Level 5 in Social Care or equivalent, however Havent/Yood will support training and development for the right candidate based on a commitment to complete the necessary qualification within a specified time period.

Excellent opportunity to be part of an award winning team. (Waterford Chamber Customer Service Award Winner)

If you are interested in the position, please send your CV to Karen Welsh, Quality & Training Manager. HavenWood, Ballygunner, Waterford or email kwalsh@havenwood.ie Closing Date for applications Friday 11th of September, 2020

HavenWood Village & Nursing Care Facility, Ballygunner. 051 30386





# **Permanent Staff Nurse Posts**

Dungarvan Community Hospital & Dunabbey House

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Closing date: Thursday 10th September 2020 at 5p.m. Proposed Interview dates: Week commencing 20th September 2020



#### PART-TIME FINANCE OFF OASIS HOUSE WOMEN'S REFUGE, WATERFORD

OASIS Housing Association CLG, a not for profit organisation based in Waterford, is currently re-cruiting for a Part-time Finance Officer OASIS House provides a range of services, including crisis accommodation, to women and children experiencing domestic abuse and/or homelessness

To be responsible for the implementation and maintaining of effective financial administration systems for the service by carrying out a review and analysis of financial returns to the various suppliers, service providers and stakeholders.

#### Requirements:

- Relevant third level finance qualification (e.g. Certificate, Diploma, accounting technician / recognised payroll qualification) or equivalent
- Minimum of 2 years' experience within financial accounts or bookkeeping and financial administration roll.
- Experience of the workings of the community/voluntary/public sector. Strong organisational and IT skills.
- Computer literacy particularly in Sage, Payroll and MS packages including Excel.

- Duration: Initial Nine Month Contract with view to permanency depending on candidate's performance and future funding.
- Salary: Depending on skills/experience.
- Hours: 20 hours per week over 4 days
- Location: Oasis House, Waterford
- Appointment is subject to Garda Vetting and reference checks.

Full Job Description and requirements available from the Secretary at hroasishouse@gmail.com Applicants must submit their Curriculum Vitae and Cover Letter to hroasishouse@gmail.com. Closing date for receipt of applications: 5.00pm on Thursday 10th September 2020. Shortlisting will apply. A panel will be created.

Oasis House is an Equal Opportunities Employer. Funded by the Child & Family Agency, Tusla.

# The Munster Express

Tuesday, 1 September 2020



Callan Co-op was established in 1899, is a farmer owned Co-op, it has a range of business interests with an annual turnover in excess \$25 million. The company is involved in milk procurement, and milk assembly, agri trading and retail sales, petrol station and forecourt. The Society works closely with a number of key partners in the business.

FRS Recruitment has been retained to source a sultable candidate for the position of:

#### GENERAL MANAGER

Reporting to the board, the General Manager will have full responsibility for all aspects of the business. We are seeking a person with enthusiasm and flair who will help develop and grow the business taking ownership in developing the company's medium and long term strategy. The successful candidate will provide leadership to a dedicated team of employees and possess a deep appreciation of the Co-operatives ethos

#### Key requirements are:

- A minimum of 10 years at managerial level within the Agri or related sector. Previous exposure to the Co-operative sector would be desirable but not essential
- A high level of interpersonal & leadership skills together with a strong ability to communicate at all levels of the organisation including shareholders, suppliers, customers and the wider community is essential
- A third level degree in Dairy Science, Agri Science, Finance, or a related business discipline is a distinct advantage
- Strong IT skills including MS Suite and a knowledge of accounting and administration packages.

Excellent salary and benefits commensurate on experience

frs recruitment

Closing Date for applications is Friday 18th September 2020. To apply in strict confidence, please email your CV to Elizabeth Brannigan, ebrannigan@frsrecruitment.com with a cover letter outlining your interest and how your experience to date makes you a qualified candidate. For a confidential discussion, contact Elizabeth at FRS Recruitment Kilkenny on 056 7775550

# PRACTICE NURSE

REQUIRED

Busy city centre medical practice requires a full time Practice Nurse for Maternity Cover.

Experience an advantage but not essential as full training will be provided.

To apply for this position, please a quote PO BOX 1817 in the subject line and forward your CV to

jobs@waterford-news.com

Or

PO BOX 1817
C/o Waterford News & Star,
Gladstone House,
Gladstone Street,
Waterford.



# CLEANER

De la Salle College Waterford, an all-boys secondary school with 1100 pupils and 110 staff, are currently seeking 2 Cleaners to be part of a team responsible for the the day to day cleaning operations within the school. Each position will be part time; Monday to Friday, 20hrs per week.

#### The Ideal Candidate would:

- Be enthusiastic, quality focused & have the ability to work under pressure
- Be punctual, reliable and trustworthy
- Have a "can do" attitude & the ability to work on own initiative
- Have an outgoing and friendly personality with excellent communication skills
- Have 2 years' experience cleaning (desirable but not compulsory)
- Ensure all cleaning is done to the highest standards

Send CV to mbetts@delasallewaterford.ie by Wednesday, 2nd September



etb

Bord Oideachais agus Oiliúna Chill Chainnigh agus Cheatharlach Kilkenny and Carlow Education and Training Board

# CLEANER ABBEY COMMUNITY COLLEGE

A panel will be created for the filling of other Cleaner positions in Kilkenny and Carlow ETB that may arise during the 2020/2021 school academic year.

Please refer to: <u>www.kcetb.ie</u> for job application form and further details

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Shortlisting may apply

Kilkenny and Carlow ETB is an equal opportunities employer

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WATERFORD NEWS & STAR SEPTEMBER 1, 2020



Fekthmeannacht na Seirbhíse Sláinte Health Service Executive

# Permanent Staff Nurse Posts

for

# Dungarvan Community Hospital & Dunabbey House

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Job specification available on request from:
Ms. Marcella Hassett, Hospital Administrator
Dungarvan Community Hospital, Dungarvan, Co Waterford
Marcella.hassett@hse.ie Tel. 058 20950

Closing date: Thursday 10th September 2020 at 5pm.

Proposed Interview dates:

Week commencing 20th September 2020.

# RECEPTIONIST REQUIRED

Busy city centre medical practice is looking for a full time receptionist, must have excellent customer service and IT skills.

Previous medical experience would be an advantage.

To apply for this position, please quote **PO BOX 1818** in the subject line and forward your CV to jobs@waterford-news.com

or PO BOX 1818 C/O Waterford News & Star, Gladstone House, Gladstone Street, Waterford.

# **Dunnes Stores – Dungarvan**



We are hiring! Dunnes Stores Dungarvan are currently recruiting for a number of fully flexible positions throughout their store.

Please drop an up to date copy of your CV to the customer service desk marked for the attention of Bobby Haberlin, HR Manager before closing date Friday 4th of September. Previous experience in the areas of retail, fresh food or customer service desirable

# DUNNES

# **Deli Team Member – Garvey's Centra – Dungarvan**



We are currently looking for a fully flexible Deli assistant. If you are interested, please forward your CV to coolagh@garveyscentra.ie



GARVEY'S CENTRA DUNGARVAN

**Deli Team Member** Dungarvan Full-time **Apply Now** 

# Café Bliss – Abbeyside / Dungarvan



We are currently looking for someone to join our wait staff team on a full time basis!

The ideal candidate will have a minimum of 1/2 years experience in a busy and fast paced hospitality environment. We are looking for someone with an outgoing and friendly personality who enjoys working in a small team.

#### The ideal candidate will:

- have barista experience
- be available to work both weekdays and weekend
- enjoy working with others
- possess a friendly, bubbly personality with good communication skills
- have a commitment to delivering high levels of customer service

Please apply with CV via DM or email to cafe.bliss.abbeyside@gmail.com



# Retail Sales Consultant - Vodafone - Dungarvan



#### **Urgently** needed

Retail Sales Consultant - <u>The Phone Stores Vodafone</u> - Dungarvan, Co Waterford Full-time, Part-time

We are currently hiring Retail Sales Consultants for our branch in Dungarvan Co Waterford

#### This is an exciting role and your duties will include:

- Demonstrating key products and services including Mobile, TV and Broadband
- Upselling products to new and existing customers
- Represent Vodafone in a professional manner

#### The Candidates:

- Should be highly motivated
- Promoting / Upselling Products & Services
- Comfortable closing sales
- Capable of working on their own initiative
- Sales experience in a similar background is essential
- Good communication skills
- Flexible approach to working hours (where necessary)
- Education- Leaving Cert Level

#### We Offer:

- Competitive basic + uncapped commission
- Career Progression
- Staff discount
- Credit for Mobile Bill Monthly

**Job Types:** Full-time, Part-time

**Experience:** Retail: 1 year (Preferred)

Sales: 1 year (Preferred)

**Language:** English (Preferred)

# **Cleaning Operative – Grosvenor Services – Dungarvan**

# **Cleaning Operative**

### **Grosvenor Services**

Dungarvan, Co Waterford

€10.80 an hour - Full-time, Temporary

## **Apply Now**

- Cleaning operative cover position
- €10.80/hr
- Up to 40hrs/week
- Dungarvan , Co. Waterford
- Previous experience an advantage, however full training will be provided

Job Types: Full-time, Temporary

Salary: €10.80 per hour

# Front of House Staff - The Old Bank - Dungarvan

The Old Bank is looking for an experienced front of house staff.

The role is between 20-25 **hours**, depending on the need of the business. We require a candidate who is fully flexible.

The ideal candidate will have experience interacting with customers and will have excellent communication skills; will be able to work as part of a team

**Job Types:** 

Part-time, Permanent

**Experience:** 

Serving: 1 year (Required)

Language:

English (Preferred)

# **Experienced Bartender – The Old Bank – Dungarvan**

# **Urgently needed**

We have an exciting opportunity for an experienced Bartender in The Old Bank, Dungarvan.

Drive and enthusiasm to deliver high standards of customer service and product knowledge.

A passion for food, whiskey, premium gins, and cocktails.

Experience working under pressure.

Flexibility to work mornings and weekends.

Part-time hours: 20 per week

Job Type:

Part-time

**Experience:** 

Serving: 2 years (Preferred)

Bar: 2 years (Preferred)

Language:

English (Preferred)

# Part Time Night Porter – The Park Hotel – Dungarvan

#### Night Porter Part Time (3-4 nights midweek)

The Park Hotel Dungarvan is currently recruiting for a **Night Porter on a part time basis 3-4 nights per week** to join our team.

#### **OBJECTIVES:**

- To ensure that all guests receive a warm, memorable and personalised welcome to The Park Hotel, setting the scene for their stay and ensure that guest needs are anticipated and that any requests are actioned.
- Complete administrative tasks accurately and within given deadlines.
- Be responsible for the security of the hotel and its guests overnight and to set meeting and private dining rooms to agreed standard and to guests' specification.

#### **MAIN RESPONSIBILITIES:**

- Ensure that the service offered by all team members is personal and memorable. That guest needs are anticipated and requests followed up.
- Handle, follow up and communicate any comments or complaints. Pass on to relevant HODs or Managers if unable to handle.
- Be familiar with and promote hotel facilities and attractions.
- Be fully conversant with handling of reservation enquiries. Be aware of all current offers.
- Ensure all access to the hotel is secure as required by hotel policy and procedure.
- Perform any related security duties as required overnight.
- Complete all incident reports and distribute to relevant departments.
- Set up rooms for meetings and private dining to the hotel standard, meeting guest requirements as outlined
- As a team, ensure that guest areas and offices are clean and tidy at all times.
- In conjunction with the Head of Accommodation, clean public area carpets on a regular basis, with additional cleaning as and when required.
- Check in late arrivals and check out early departures in line with hotel procedures.
- Ensure that wake up calls are made promptly.
- Take room service orders, prepare the food and drinks and deliver to guests.
- Provide service in the Bar after the late shift team members have finished their shift and handle all cashing up in line with SOP's.

Part-time hours: 24-30 per week

# Cleaner - Mitie - Dungarvan



#### Cleaner

MITIE Facilities Management - Dungarvan, Co Waterford

€12.30 an hour - Full-time, Permanent

Mitie provides a wide range of facilities management (FM) services across Ireland, Europe, and the UK. These are delivered as integrated FM contracts, in bundles or as single services, depending on client requirements. We manage and maintain some of the nation's most recognised landmarks, high street buildings and even homes in your community. Our service areas include Integrated FM; Hard FM technical and building services; Cleaning, landscaping, waste; Security and front of house; and Catering.

Location:

Dungarvan

Hours:

39 hours per week

Rate:

€12.30 per hour

#### To be considered for this role you must have:

- · Minimum 6 12 months paid cleaning experience.
- · Previous office cleaning experience would be desirable.

#### Applicants must be able to attain/confirm:

- · Provide at least previous work history.
- · Provide suitable work reference.
- Provide address history

If you are available to work the above-mentioned hours, please get in touch with an updated CV outlining all your paid commercial cleaning experience to date.

Mitie is an equal opportunities employer

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

MENU

**Q** Job title, Skill or Company

Location

<< Return to Job Search



# **Store Assistant (Dungarvan)**

Aldi Stores (Ireland) Ltd

- **Q** Dungarvan (Mitchelstown Region)
- € Not Disclosed
- Permanent | Full Time
- Today



Login or register to apply

#### **Description**

**Company Details** 

At Aldi, time just flies by.

You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success - and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.

Login or register to apply

Recommended Jobs

**Customer Assistant, Dungarvan** 



JOBSEEKER LOGIN OR REGISTER | EMPLOYER

MENU

Q Job title, Skill or Company

Location

#### << Return to Job Search



- Waterford
- € Not Disclosed
- Permanent | Full Time
- Today



Login or register to apply

#### Description

#### **Company Details**

For our Customer Assistants, quality is not just a passion, it's a way of life! Putting the same care and attention into the little tasks as they do with big ones, our Store team know how important their hard work is to the success and growth of our business.

Working as part of a diverse and dedicated team, you will love the buzz and energy of a fast-paced retail environment. You thrive on a challenge so you will love the fact that there is never a dull moment in store and always tasks to be done.

Above all else, our Customer Assistants are the face of our business, providing great service to our loyal customers. If you have a natural flair for providing outstanding customer service and are looking to become part of strong team with varied shifts, this could be the perfect opportunity for you!

Our stores are open Monday to Sunday so you'll need to be able to work weekends, as well as weekday shifts.

Please note that as part of your application form you will be asked to complete a situational questionnaire, designed to provide us with a more in-depth understanding of you and your potential as a member of Team Lidl. The minimum pass rate for this questionnaire is 85%.

We look forward to receiving your application!

#### The Role

- Ensuring customer satisfaction is at the heart of all actions in store
- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Maintaining agreed store merchandising standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process
- Complying with relevant legal obligations
- Complying with Company Guidelines and Procedures

#### Your Profile

- The flexibility to start an early shift at 5am or finish a late shift at 11pm
- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customers
- To be responsible and reliable
- The ability to be flexible
- To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines
- To work well in teams and take pride in a job well done
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude
- \*As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store

#### What you can expect

- €12.30ph rising to €14.00ph within 4 years
- 20 days holiday per annum
- Company pension after 1 year
- Initial training and on-going development from an experienced team member
- Brilliant opportunities to take on more responsibility and long term career prospects

Login or register to apply

Recommended Jobs

**Store Assistant (Dungarvan)** 









Sign In / Register to access application status, saved documents and Job Search Agents

#### Job Details

View Job Cart (0) Send This Job to a Friend View My Account

#### **Crew Member**

Restaurant Name: Dungarvan Job ID #: 6440

Shift Pattern: Fully Flexible Franchisee Position: Yes Franchisee Location: N/A Employment Type: Full Time

#### Detailed Shift Pattern:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday Anytime Anytime Anytime Anytime Anytime Anytime Anytime

#### **Position Description**

What I Do

- \*Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Provide friendly, fast and accurate service

#### **Position Requirements**

Deliver A Great Customer Experience

- •Prepare the customer's meal with care and respect give your customers gold standard food and drink every
- •Make it special be welcoming, personalise your comments and connect with your customers
- •Make it genuine give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- •Adapt to each customer's needs give them an individual experience that exceeds their expectations, e.g.:
- o Be patient with customers who need help, offer to explain the menu
- o Get to know regular customers and treat them individually
- o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special
- •Use initiative and confidence when interacting with customers
- •Answer customer queries confidently and professionally keep up-to-date with knowledge on our food and promotions
- •Treat all customers and colleagues with courtesy and respect
- •Work as a supportive team member

McDonald's is an equal opportunities employer.

#### **Position Attributes**

Quality, Service & Cleanliness

- · Complete tasks and activities in line with training, company guidelines and management direction
- · Adhere to McDonald's standards of quality, service and cleanliness
- · Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- •Take responsibility for your training in all areas; look for opportunities to improve and develop

#### Additional Information

N/A

0

Back to top

Apply Now

Add to Job Cart

# Warehouse Staff - Youghal



# **General Operative – AF Roofing Ltd**

#### **Urgently needed**

General Operative - AF Roofing Ltd - Youghal, Co Cork €14.14 an hour

The position is for a General Operative within a roofing company.

No roofing experience required as site training will be given for all types flat roofing systems.

We are <u>based in Grange</u>, <u>Co Waterford but work Nationwide</u> - must be willing to travel.

You will be required to follow all safe systems of work and be mindful of health and safety and housekeeping

Safe Pass, Manual Handling and a clean driver licences are required

Job Type: Full-time

Salary: From €14.14 per hour

# Sales Assistant – Supervalu – Clonmel



Sales Assistant - SuperValu- Clonmel, Co Tipperary

#### Main purpose of the role:

Responsible for ensuring customer satisfaction is the number one priority. Interact with each customer with great pride, passion and care and inspire shoppers through knowledge and expertise.

#### The ideal candidate will have/be:

- Excellent communication skills
- Ability to engage with and prioritise customer needs
- Strong attention to detail, organised and flexible
- Ability to use own initiative and work as part of a team in a fast-paced environment
- Customer driven
- Previous customer service experience is an advantage.

#### Main duties:

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Show a positive attitude and take responsibility for ensuring customers receive an excellent shopping experience;
- Deal with all customer queries efficiently, professionally and consistent with store policy
- Merchandise shelves, ensuring that all areas of the store are presented to the highest standard
- Engage with new initiatives and embrace new ways of working.

# Cartamundi – Temporary General Operator – Waterford



# Plumber, Carpenter, Painter, Plasterer, Labourer Causeway Group - Waterford

## **Urgently needed**

Causeway group based in Waterford city have a number of positions available.

Currently recruiting for

- Carpenters
- Plumbers
- Labourers
- Painters
- Plasters

Please apply with your CV stating which position you are interested in.

**Expected start date:** 7/9/2020

**Job Types:** 

Full-time, Part-time

# **Process Operator – Teva Pharmaceuticals – Waterford**



We are currently recruiting a number of Process Operators to join the team in Waterford on a Full Time, Fixed Term Contract until approximately December 2020.

Please note - you will be required to work a range of shifts in this role: 6am - 2pm, 2pm - 10pm and 10pm - 6am.

#### **Key Responsibilities:**

- To process products/components/raw materials through teamworking activities using the correct procedure in order to comply with cGMP/H & S and Environmental guidelines and regulatory requirements.
- To process products /components/raw materials in an efficient and timely manner in order to meet customer requirements both internal and external and ensure schedule adherence
- To identify and make recommendations for improvements as part of a team within or outside the department in order to eliminate non value added activities and reduce key variances.
- To complete all batch documentation within agreed turnaround times right first time as measured by QA (i.e. correct and in full) in order to achieve Customer Service and Good Manufacturing Practice.

#### Qualifications

Leaving Certificate

#### **Knowledge, Skills and Experience**

- Previous experience working in a regulated industry
- Knowledge of cGMP, Regulatory Bodies and Customer Requirements.
- Good Problem Solving Skills
- Experienced in operating Machinery
- Documentation completion experience
- IT Literate

# **General Operative – Dawn Meats – Waterford**



#### General Operative - Dawn Meats - Carroll's Cross, Co Waterford

Full-time, Permanent

#### **Role Summary:**

Dawn Meats are looking to recruit General Operatives to join the team at our Carroll's Cross facility in Co. Waterford

#### The successful candidate will be based at our production plant and will:

- Work as part of a team in the factory, packing meat cuts and trims to customer specification on a paced production line to fulfil production targets on a daily and weekly basis
- Assist in the production area & provide support to the production team
- Work in all areas of the factory
- Keep good housekeeping standers in all areas
- Keep up to date knowledge of all products
- Keep up to date with all training to ensure you are trained to complete your day to day role
- Follow work instructions in all areas
- Ensure you comply with Health & Safety regulations
- Ensure all data to be recorded is accurate and up to date
- Ensure quality guidelines are followed for all areas
- Undertake flexible working hours to meet deadline

#### The ideal Candidate will have or demonstrate:

- An ability to work to deadlines
- An ability to work on own initiative
- Interested in future development & progression.

Successful candidates will need to be able to work a shift pattern of days and evenings on a biweekly rotation.

Entry level, semi-skilled & advanced positions available

Job Types: Full-time, Permanent

# Forklift Driver - Dangan Group - Waterford



#### Experienced Fork Lift Driver - Dangan Group - Waterford

Our client is urgently seeking an Experienced Fork Lift Driver for a 6 week contract.

Successful candidate will start work next week.

Hours are afternoon to late evening. Monday - Friday

Competitive Pay Rate

**Contract length:** 6 weeks

**Job Types:** Full-time – Contract [6 wks]

**Salary:** €13.00 per hour

**Experience:** Forklift: 2 years (Required)

Warehouse: 2 years (Preferred)

**Licence:** Forklift Licence/Qualification (Required)

#### Requirements:

- Counter Balance Fork Lift Licence
- Manual Handling
- At Least 2 Years Experience in similar role

#### Job Duties:

- Move and stack materials
- Rotate floor stock

# Pest Control Service Technician – Waterford PestGuard Ltd

PestGuard Ltd Irelands Largest Privately Owned Pest Control Company requires a Pest Control Service Technician for the Waterford Region.

Full drivers licence Required,

Previous experience not essential but an advantage,

Full Training will be provided.

Please email CV on indeed.com

Reference ID:

Waterford

Job Types:

Full-time, Permanent

**Experience:** 

Service technician: 1 year (Preferred)

Location:

Waterford (Preferred)

# Logistics and Marketing Advisor – Hertz – Waterford



#### Here at Hertz car sales we have an exciting opportunity for the right candidate

We require a Logistics and marketing Advisor to join our team!

Hertz started with a small fleet of Ford Model T's way back in 1918, a time when the very invention of the automobile was only 30 years old. From those humble beginnings, over the next hundred years Hertz honed and perfected their customer offering, establishing themselves as No.1 in the car rental industry.

Hertz Car Sales dealerships have a wide variety of nearly new cars to choose from, with multiple leading car brands, models and specifications available. With a vast choice from our extensive fleet, we meticulously pick the best to sell on our forecourt. As you'll find when you visit our used car dealerships, our cars aren't old - they're nearly new. Over the course of their young life, all our cars have been methodically maintained and kept spotlessly clean with weekly valeting, making our stock showroom fresh.

Would you like to be part of a team working with multiple leading car brands?

Do you want to put your Digital Marketing skills to good use?

Are you looking for a career that offers excellent work life balance?

Have you a passion for cars and would you like a Job where you have the potential to progress up along the ranks?

#### Criteria:

- Full Clean drivers Licence
- Digital Marketing experience or a marketing Degree
- Graphic Design experience desirable but not essential
- Excellent work Ethic
- Energetic, positive can-do Attitude
- Ability to meet deadlines & targets under pressure
- Good Organisation skills
- Knowledge of Microsoft Word & Excel

#### Responsibilities:

- Liaise with all Hertz staff
- Update book-in sheets
- Management of dealer websites
- Final checks on all vehicle ready for sale
- Maintain stock levels in all Dealerships
- Communication of stock available
- Logistics of external deliveries
- Pre-Delivery checks
- Digital Marketing
- Website content management
- YouTube management
- Graphic Design
- Overall brand appearance
- Video and photography editing and staff training the same
- Website content management

#### What can we offer you in return?

- Competitive salary
- A dynamic workforce with a positive Culture
- Excellent work life Balance
- Potential to progress and develop
- 20 days Annual Leave
- Onsite parking

If you think you meet the criteria above and has what it takes to be a real asset to our team here at Hertz Car Sales Please apply with your CV and Cover letter.

Please apply in writing enclosing your CV and cover letter.

All applications covered under our GDPR policy. No 3rd party calls/applications please.

# Stores Person - Hartley People - Waterford



Our client is looking to take on a Stores Person for a full time permanent position. This role will alternate between Clonmel and Waterford.

The role will report into the Stores Supervisor and/or Client Relationship Managers

#### The role:

- To issue stock products to the Client
- To source and make available supplier catalogues and product reference material for the Client
- To expedite all outstanding purchase orders in timely manner when required
- To accurately and efficiently record goods delivered into the stock control system
- To release products on back order for delivery to the Client
- To confirm customer deliveries in a timely manner
- To ensure approved documentation is accurately completed and authorised where necessary
- To complete stock deliveries in line with Company standards (within one working day of receipt of goods)
- To conduct rotational stock checks
- To record stock locations for new products required in store
- To record stock adjustments and to action as appropriate
- To maintain a high level of housekeeping in line with Company standards
- To attend site meetings when required to discuss any issue(s) within store and to follow up appropriately

#### The ideal candidate:

- Previous stores experience is an advantage.
- Must be able to work on your own initiative with a proactive approach.
- Must be able to demonstrate previous experience working in a fast environment and to strict deadlines.
- Must have strong IT skills previous experience with SAP is desired but not essential.
- Strong comunication and organisational skills.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please call Eileen on 051-878813 or email your CV in word format to eileen@hartleypeople.com in response to this job posting.

# Medical Secretary - La Crème - Waterford

#### **Full - Time Permanent**

Salary: Depending on Experience

La Crème are looking for a Medical Secretary to support a Consultant in the day to day running of a busy private clinic.

#### **Duties & Responsibilities**

- Organising the consultants diary and updating relevant parties of this
- Organising patient appointments / procedures
- Dealing with all incoming enquiries (Telephone/email/fax/letter)
- Maintaining and updating patient records accurately
- Preparing patient letters and reports
- Organising patient appointments for the weekly Consultants clinics
- Working independently and as part of a team
- Ensuring the smooth running of the Consultants' practice
- To undertake any other duties as directed by the management team

#### **Skills and Experience**

- Previous experience in a similar position,
- Excellent spoken and written communication
- Audio Typing experience
- Proficient using Medical Systems
- Excellent administration skills MS Office Suite
- Strong knowledge of medical terminology

BY APPLYING FOR THIS ROLE YOU ARE AGREEING TO OUR TERMS OF SERVICE WHICH TOGETHER WITH OUR PRIVACY STATEMENT GOVERN YOUR USE OF LA CRÈME SERVICES.

# **Artic Driver – Ashgrove Transport – Waterford**

#### **Urgently needed**

Artic driver wanted for various construction based transports from flat trailer loads to lowloader loads in busier periods etc.

Driver must be flexible and able to adapt to various different work types for holiday cover etc. Some nights out will be required so please do not apply if this is not an option.

Safepass and some machinery operating experience would be an advantage but not essential as full training will be provided to suitable candidate.

Driver would need to be based near Waterford for least amount of nights away. Rate of pay is hourly .

**Job Type:** Full-time

**Experience:** Commercial driving: 1 year (Preferred)

Licence:

- Full driving licence (Required)
- EC Driving Licence (Required)
- C Driving Licence (Required)





#### Full details of these vacancies can be found on www.jobsireland.ie

# **CE Vacancies**

# [Community Employment Schemes]

#### CES - 2157171 - Environmental Worker - Kilrossanty

Duties include maintenance of playing pitches, litter control, painting, general maintenance work in various parts of the Kilrossanty GAA Grounds

#### CES - 2153444 - Environmental Worker - Stradbally

Duties include maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Tidy Towns

#### CES - 2156854 - Sports Club Groundsperson - Dungarvan

Duties will include: Grounds maintenance, pitch lining, dressing room cleaning, general horticultural work and caretaking at Abbeyside GAA.

#### CES – 2156853 – Tennis Club Administrator - Dungarvan

Duties to include providing secretarial & administrative support to the committee of a large tennis and bowls club.

#### CES - 2156852 - Caretaker - Dungarvan

Duties: Cleaning, light maintenance, room set up in Enterprise Centre.

#### CES – 2156851 – Horticultural Worker - Carriglea

Duties to include: Maintaining woodlands, orchards, garden area.

#### CES - 2156628 - Environmental Worker - Kilmacthomas

Job entails working with a busy Tidy Towns Team which looks after different projects within the Kilmacthomas area. Flower Beds, painting, weed control, litter control. grass cutting etc

#### CES - 2155193 - Sportsground Worker - Kilgobnet

Duties to include field maintenance, cutting GAA Fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse and car park in Kilgobnet.

#### CES - 2155191 - Groundsperson - Dungarvan

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Brickey Rangers GAA Club.

#### CES - 2155190 - Sportsground Worker - Fourmilewater

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

#### CES – 2155168 – Youth Worker - Dungarvan

Duties to Include assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

#### CES - 2154994 - Caretaker - Lismore

Duties will include general care taking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings, set up of equipment, use of lawnmower and Grass cutters to cut grass, maintenance of outside area and grounds, plants and shrubs etc. General maintenance duties. Various other duties from time to time as required.

#### CES - 2153445 - Environmental Worker - Stradbally

Duties include maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Holy Cross Church

#### CES – 2153443 - Environmental Worker - Stradbally

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

#### CES - 2153442 - Administration Assistant - Stradbally

Duties to include: Administer the payroll systems, ensure attendance and wage records are updated weekly, prepare monthly bank reconciliations, support the supervisor to ensure all aspects of administration are up to date.

#### CES - 2153192 - Administration Assistant - Dungarvan

Dungarvan Chamber of Commerce - Administration, Customer Service, Events.

#### CES - 2153191 - Museum Assistant - Dungarvan

Duties: attending to visitors and members at reception, genealogy queries, events and talks, general administration duties, image and artefact archival, cleaning and organisation of museum and associated store rooms. 19.5 hours over 3 days 9.45 -5

#### CES – 2153186 – Tourist Information Officer - Dungarvan

Duties will include: customer services, administration, sales, creation of tourist material, working on various projects to promote the area.

#### CES - 2153137 - Home-based Personal Care Workers - Dungarvan

Light house duties, keeping the cared-for person company, assisting with leisure activities, preparing food, shopping and any other task deemed necessary by the family carer.

Please contact your local DEASP Employment Guidance Officer to check your eligibility and to apply for the above vacancies. Vacancy reference number will be required. Eligibility to participate on CE is generally linked to those who are 21 years or over and applicants must also be in receipt of a qualifying Irish social welfare payment for 1 year or more.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - Tel: 058 44077

## LIST OF POPULAR JOB SEARCH SITES





















MONSTER jobtome







https://ie.jooble.org/jobs/Waterford

https://www.recruitireland.com/search/?County=Waterford

https://waterfordjobs.ie/

https://www.rezoomo.com/

https://www.glassdoor.ie/index.htm

https://www.jobalert.ie/jobs-by-county

https://www.irishjobs.ie/

https://www.jobsdonedeal.ie/

https://www.adverts.ie/jobs

https://ie.indeed.com/jobs-in-Waterford

https://www.jobsireland.ie/#/home

https://www.clsrecruitment.ie/

http://www.sherlockrecruitment.com/jobs/construction/

https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1

http://wardpersonnel.com/

https://www.frsrecruitment.com/

https://www.jobs.ie/

https://www.monster.ie/

https://ie.jobtome.com/jobs?what=&where=waterford

http://www.wirfm.com/jobs/

http://www.beat102103.com/jobs/

https://www.cpl.ie/Home

# ONLINE COURSE EXPO THURSDAY 10<sup>TH</sup> SEPTEMBER

## Register on

https://www.virtualeducationexpo.ie/register/



Virtual Education Expo

Irelands New Online Course Expo
Thursday 10th September
Register Today!!
https://www.virtualeducationexpo.ie/register/



**Advertised on facebook** 

## **Cappoquin Adult Education Centre**



## FREE courses on offer



## Starting September/October 2020

Back to Education Initiative (BTEI) is designed to ensure you build on your skills or develop new ones to help you return to work or progress in your current job. You can return to education at a level that suits you and as all our courses are <u>part-time</u>, it is flexible around your family or work commitments.

BTEI is available and free to those with one or more of the following:

- No leaving certificate
- Current Medical Card
- Social Welfare Payment

- CE Scheme Participant
- A dependant of a Social Welfare Recipient

Through the Skills to Advance initiative, BTEI is also free to employees who are:

- Currently in a lower skilled job and/or
- Age 50+ and/or
- At risk of economic displacement



## Search & Follow: Cappoquin Adult Education Centre

We update our Facebook page on a regular basis with the latest courses on offer

## Essential ICT Skills for Office Work - QQI Level 4 (1 year part-time)

Start Date: Friday, 11th September 2020

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

| Wednesday | 11:30 – 1:30 | IT Skills   Computer Applications (Jan 2021) |
|-----------|--------------|--|
| Thursday  | 9:15 – 11.15 | Mathematics                                  |
| Thursday  | 11:30 – 1:30 | Bookkeeping and Accounts                     |
| Friday    | 9:15 – 11.15 | Desktop Publishing   Web Design (Jan 2021)   |
| Friday    | 11:30 – 1:30 | Communications   Work Experience (Jan 2021)  |

## Skills for the Catering Industry

Start Date: Tuesday, 20th September 2020

| Tuesday | 9:15 – 1:15 | Food & Nutrition (QQI Level 4)            |
|---------|-------------|---|
|         |             | Pastry, Baking and Desserts (QQI Level 5) |

## Cappoquin Adult Education Centre



## FREE courses on offer



## Starting September/October 2020

## Tourism with Business - QQI Level 5 (2 year part-time)

Start Date: Monday, 19th October 2020

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and tourism, learn all of the skills needed to pursue employment in this sector.

| $\leftarrow$ | Monday                  | 9:15 – 11:15 | Bookkeeping – Manual and Computerised  |
|--------------|-------------------------|--------------|--|
| R            | Tuesday 9:15 – 11:15 Wo |              | Word Processing                        |
| ËΑ           | Tuesday                 | 11:30 – 1:30 | Tourism Information and Administration |
| >            |                         |              | Tourism Principles and Practice        |

#### YEAR 2

Work Experience | Communications | Spreadsheets | Payroll – Manual & Computerised

## Healthcare Support - QQI Level 5 (2 year part-time)

Start Date: Monday, 7th September 2020

As there are currently numerous job opportunities for healthcare assistants, the course is structured in such a way as to give those wishing to work in the area a thorough grounding in the necessary skills. The course is relevant and highly practical, with each module focusing on a specific area of care.

| 1   | Monday        | 9:15 – 11:15 | Infection Prevention & Control       |
|-----|---------------|--------------|--------------------------------------|
| R R | Widhuay       |              | Safety and Health at Work (Jan 2021) |
| Έ⁄  | Wednesday 9:1 | 0.15 _ 11.15 | Care of the Older Person             |
| >   |               | 9.15 – 11.15 | Care Skills (Jan 2021)               |

#### YEAR 2

Work Experience | Communications | Care Support | Palliative Care Support

Training is also provided in Manual and Patient Handling and Basic First Aid

Please note that due to COVI-19, we may have to make changes to advertised timetable.

For further information or to book your place on the course of your choice, contact Edel on 086-0460987 or edelwalsh@wwetb.ie

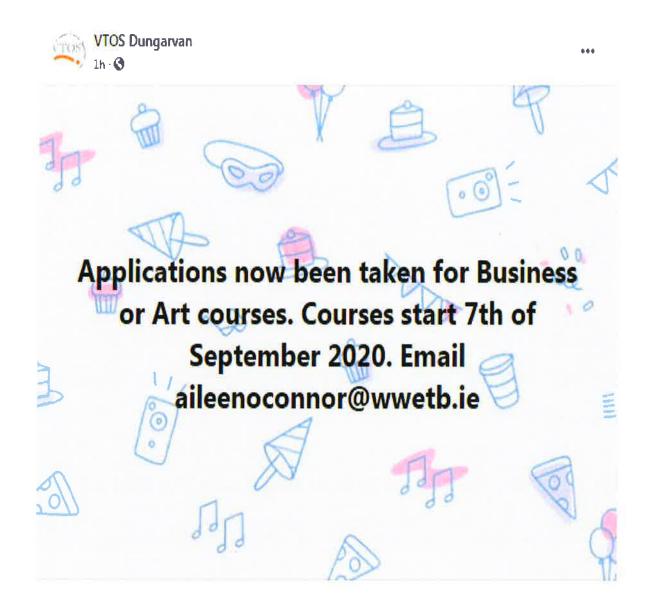








## **TRAINING - VTOS DUNGARVAN**

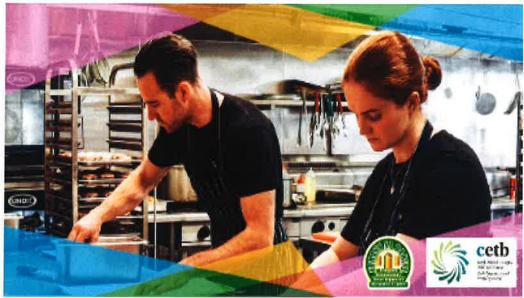


**Advertised on facebook** 

## **UPCOMING TRAINING IN YOUGHAL**

### **THROUGH CORK EDUCATION & TRAINING BOARD**





# Culinary TI

Start Date: Mon Sep 28th 2020

Where: Cumann na Daoine,

Catherine st, Youghal,

Co. Cork, P36 WY82

Contact: Michelle Duffy

083 349 3734

infocndlti@gmail.com

Learn to cook and bake with a Ballymaloe trained chef

Our one-year full-time culinary skills course will equip you for a career in hospitality

Expand your cooking skills and enhance your job opportunities

Compliant with Covid HSE and government guidelines

## **UPCOMING TRAINING**

## **THROUGH WATERFORD CHAMBER - SKILLNETS**





## **UPCOMING TRAINING**

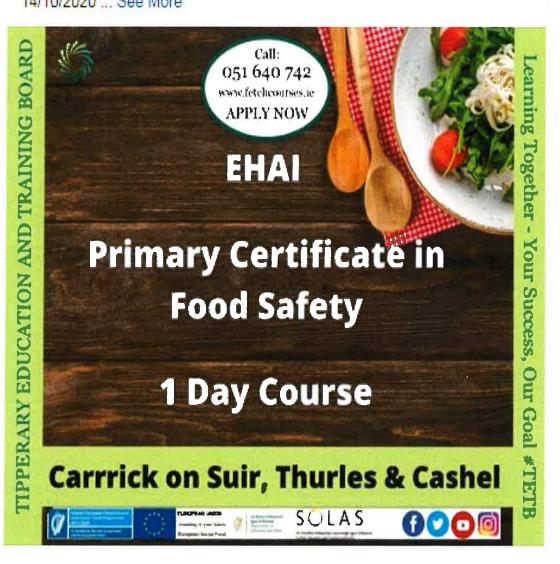
#### **THROUGH TIPPERARY EDUCATION & TRAINING BOARD**



Carrick on Suir More info & Apply here:

https://www.fetchcourses.ie/course/finder...

Wednesday 9.00 - 5.30pm 14/10/2020 ... See More



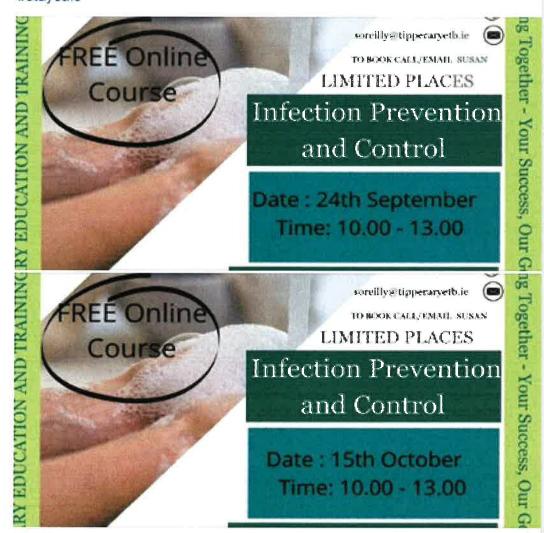
## **ON-LINE TRAINING**

#### THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Tipperary Education and Training Board 22 hrs • 6

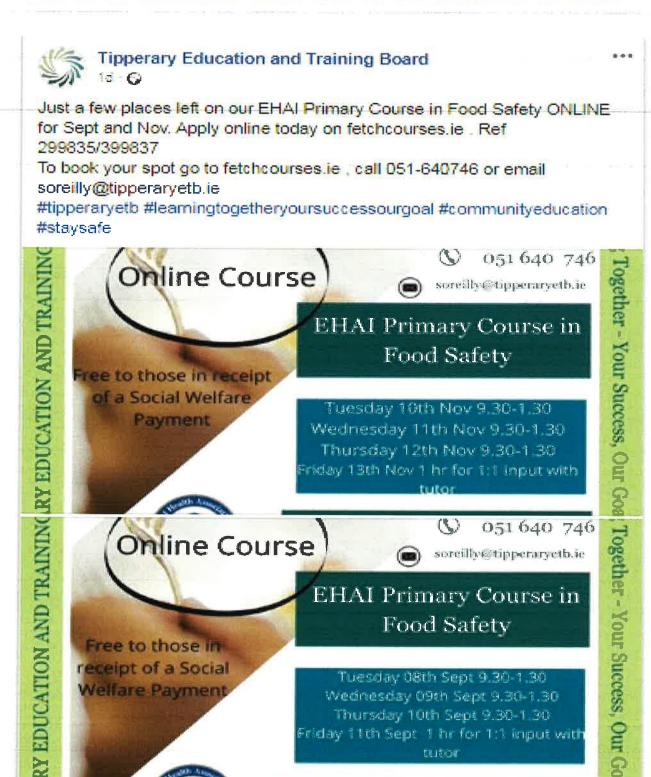
Due to popular demand we have two additional dates for Infection, Prevention and Control on 24th September and 15th October. Apply online at fetchcourses ie or call Susan on 051-640746. LIMITED PLACES #tipperaryetb #learningtogetheryoursuccessourgoal #communityeducation #staysafe



1

## ON-LINE TRAINING

#### THROUGH TIPPERARY EDUCATION AND TRAINING BOARD



Welfare Payment

Tuesday 98th Sept 9 30 1 30

Wednesday 09th Sept 9:30-1:30 Thursday 10th Sept 9:30-1:30 Friday 11th Sept 1 he for 1:1 input with

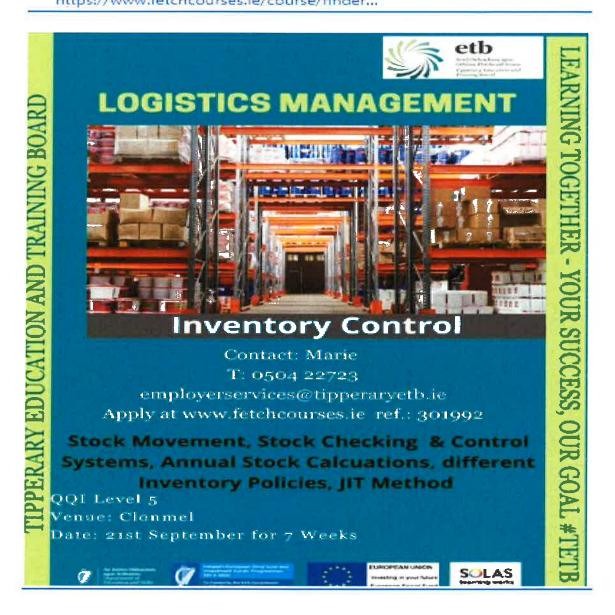
## LOGISTICS MANAGEMENT TRAINING

#### **THROUGH TIPPERARY EDUCATION & TRAINING BOARD**



Logistics Management - Inventory Control.

Do you work in Logistics? this course is designed to equip the learner with the knowledge, skill and competence to apply the principles, concepts and processes of inventory control in the workplace whilst working under direction. Apply NOW https://www.fetchcourses.ie/course/finder...



**Advertised on facebook** 

## FREE ON-LINE TRAINING

#### **THROUGH TIPPERARY EDUCATION & TRAINING BOARD**



Tipperary Education and Training Board August 28 at 5:20 PM ⋅ ♥

Customer Service through virtual classroom with tutor support - starting 13th Oct completed 15th Dec. Tues & Thur 6,30pm-9.00pm, 10 weeks.

Apply now:

https://www.fetchcourses.ie/course/finder?sfcw-courseId=301994 Any queries to 0504 22723 or email employerservices@tipperaryetb.ie #TipperaryETB #LearningTogetherYourSuccessOurGoal



**Advertised on facebook** 

## **UPCOMING TRAINING IN DUNGARVAN**

## **THROUGH WATERFORD TRAINING CENTRE**







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| REF    | COURSE TITLE  | PROVIDER                     | LOCATION  | STARTS     |
|--------|---|------------------------------|-----------|------------|
| 296911 | CV and Interview Preparation -<br>Evenings                            | Waterford Training<br>Centre | Dungarvan | 14/09/2020 |
| 293948 | RTITB Forklift Truck Operator (Short Course)                          | Waterford Training<br>Centre | Dungarvan | 28/09/2020 |
| 301853 | Skills to Compete - Professional HGV Training Programme (Traineeship) | Waterford Training<br>Centre | Dungarvan | 12/10/2020 |
| 296923 | First Aid Responder PHECC (Evenings)                                  | Waterford Training<br>Centre | Dungarvan | 26/10/2020 |
| 301863 | Skills to Compete - Warehouse<br>Operative                            | Waterford Training<br>Centre | Dungarvan | 01/03/2021 |

## ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE VIEWED ON

**WWW.FETCHCOURSES.IE** 

#### 296911 - CV and Interview Preparation - Evenings

To provide participants with the skills which will enable them to write a Curriculum Vitae and letter of application and to approach an interview situation in a confident and professional manner.

Topics Covered in this Module: Job Researching, CV & Letter of Application Preparation and Interview & Interview Preparation



#### **ENTRY REQUIREMENTS**

- Education: No formal educational qualifications are required
- Aptitude: N/A
- Previous Experience: N/A

#### **COURSE CONTENT**

Title Award Awarding Body

Cv & Interview Preparation - Evening

#### **LEARNING OUTCOMES**

Write a Curriculum Vitae & Letter of Application and approach an interview situation in a confident and professional manner.











#### Qualifications

#### Location

Waterford Training Centre

Waterford Training Centre INDUSTRIAL ESTATE WATERFORD COUNTY WATERFORD



 Start Date
 14/09/2020

 End Date
 25/09/2020

 Duration
 2 Weeks

#### TimeTable

|      | Morning | Afternoon | Evening |
|------|---------|-----------|---------|
| Mon  | X       | Χ         |         |
| Tue  |         |           |         |
| Wed  | Χ       | Χ         |         |
| Thur |         |           |         |
| Fri  |         |           |         |
| Sat  |         |           |         |
| Sun  |         |           |         |
|      |         |           |         |

#### **Facilities**

- Free Parking
- Wheel Chair Access
- Full Canteen

#### Contact

Teresa Greene Catherine Prendergast

051 301564/ 051 301593 teresagreene@wwetb.ie

#### Charges

There may be charges associated with this course. Please check with the course provider

Apply Now

#### 293948 - RTITB Forklift Truck Operator (Short Course)

Programme Aim:

The aim of the programme is to provide the participants with the skills, knowledge and competencies to operate a Counterbalance and Reach Forklift Truck, safely and efficiently in accordance with the Manufacturers Guidelines and the Code of Practice for Forklift Truck Operators, as laid down in the 2005 Health Safety and Welfare at Work Act.

**Employability Statement:** 

The successful completion of the RTITB Fork Lift Truck Driving Programme will enable applicants to source employment as an operative in a warehousing and or logistics environment under direction.



#### **ENTRY REQUIREMENTS**

- Education: N/A
- Aptitude: Good Hand/Eye Co-ordination Good spatial aptitude
- · Previous Experience: Some forklift experience preferred

#### **COURSE CONTENT**

| Title   | Award  | Awarding<br>Body |
|---|--|------------------|
| Induction                                       |  |                  |
| Rtitb Counterbalance Forklift Truck<br>Operator | Forklift Counterbalance Certificate (RTITB1) | RTITB            |
| Rtitb Reach Forklift Truck Operator             | Forklift Reach Certificate (RTITBR)          | RTITB            |

#### **LEARNING OUTCOMES**

On completion of the training programme learners will be able to:-

1 INDUCTION -

State the planned outcomes and the conditions attached to attendance on the course; apply good safety, health and hygiene practices; state the basic principle involved in environmental issues and explain the meaning of equal opportunities.

#### 2 COUNTERBALANCE FORKLIFT TRUCK SKILLS RTITB

Operate a counterbalance forklift truck safely and efficiently in line with the manufacturer's guidelines and current health and safety regulations and guidelines.

#### 3 REACH FORKLIFT TRUCK SKILLS - RTITB

Operate a reach forklift truck safety and efficiently in line with the manufacturer's guidelines and current health and safety guidelines and regulations.











# Qualifications Forklift Counterbalance Certificate

#### Location

Waterford Training Centre

Contracted Training Course. To be advised



| Start Date | 28/09/2020 |
|------------|------------|
| End Date   | 16/10/2020 |
| Duration   | 3 Weeks    |

#### TimeTable

|      | Morning | Afternoon | Evening |
|------|---------|-----------|---------|
| Mon  | X       | Х         |         |
| Tue  | Χ       | Χ         |         |
| Wed  | Χ       | X         |         |
| Thur | Χ       | X         |         |
| Fri  | X       |           |         |
| Sat  |         |           |         |
| Sun  |         |           |         |

#### **Facilities**

- Free Parking
- Tea/Coffee Making

#### Contact

Course Recruitment Waterford Wexford Training Services

051-301500 051 301555 .ecruit@wwetb.ie

Apply Now

## 301853 - Skills to Compete - Professional HGV Training Programme (Traineeship)

The aim of the course is to provide the trainees with the skills and related knowledge in the rules of the road, driving a heavy goods vehicle - rigid and artic body, care and maintenance of the vehicle, loading and unloading the vehicle, customer care and documentation and to develop their attitudes, personal effectiveness, and job seeking skills. This programme will enable the trainees to obtain employment in driving rigid and artic body heavy goods vehicles.



#### **ENTRY REQUIREMENTS**

- Education: While there are no specific entry requirements, centres must ensure that learners
  have the academic ability to successfully complete the program, Junior Certificate or similar
- Aptitude: Good verbal and written command of the English language, Spatial aptitude Good hand/eye co-ordination • Good manual dexterity skills • Good numeracy skills
- Previous Experience: Full current Category B Driving Licence required. Irish learner permit Category C required

#### COURSE CONTENT

| COURSE CONTENT                                     |  |   |
|--|--|---|
| Title  | Award  | Awarding Body   |
| Adr Driver Training                                | ADR Driving (ADR)                                      | CILT (Chartered Institute of<br>Logistics & Transport |
| Safepass   |  |   |
| Induction  |  |   |
| Career Planning And Job<br>Seeking Skills          |  |   |
| Rtitb Counterbalance Forklift<br>Truck Operator    | Forklift Counterbalance<br>Certificate (RTITB1)        | RTITB   |
| Rtitb Reach Forklift Truck<br>Operator             | Forklift Reach Certificate (RTITBR)                    | RTITB   |
| Manual Handling And Fire<br>Safety                 |  |   |
| Digital Tachograph For<br>Lpsv'S                   | Digital Tachograph (CILT-DT)                           | CILT (Chartered Institute of<br>Logistics & Transport |
| Food Safety and Hygiene                            |  |   |
| RSA - Driver CPC Training                          | Driver Certificate of<br>Professional Competence (CPC) | RSA (Road Safety Authority)                           |
| First Aid Responder (PHECC)                        | First Aid Response (FAR)                               | PHECC   |
| RTITB Power Pallet Truck                           | Electric Pallet/Stacker Truck<br>(RTITB-EPST)          | RTITB   |
| IRU - LOAD SECURE                                  |  |   |
| HGV Walk Around Checklist                          |  |   |
| RTITB Vehicle Mounted Lift<br>Truck (Moffet)       | RTITB Vehicle Mounted Lift<br>Truck (RTITB-VMLT)       | RTITB   |
| Introduction to Warehousing                        |  |   |
| Health, Safety and Security in Logistics           |  |   |
| Customer Service in Logistics                      |  |   |
| Route Planning                                     |  |   |
| Professional HGV Workplace<br>Competence           | City & Guilds Accredited<br>Training (9950-05)         | City & Guilds   |
| Heavy Goods Vehicle Driving<br>- Articulated Truck | Driving Licence Category CE<br>(RSA-CE)                | RSA (Road Safety Authority)                           |
| Heavy Goods Vehicle Driving                        | Driving Licence Category C                             | RSA (Road Safety Authority)                           |

## Qualifications City & Guilds Accredited Training

#### Location

Waterford Training Centre

Thirtigaevon Courso. Voice ruise acylled Tatel: Dungarvan



50 of Orion 17 (07/02) End Date 07 (05/02) Outstor 30 Weeks

#### TimeTable

|      | Morning | Afternoon | Evening |
|------|---------|-----------|---------|
| Stow | ×       | X         |         |
| Tue  | X       | 8         |         |
| West | 86      | 8         |         |
| Dyn  | X       | - 6       |         |
| Fo   | 90      |           |         |
| Sat  |         |           |         |
| Sim  |         |           |         |

#### Facilities

#### Contact

Course Recruitment Waterland World & Training Simples

051-301500 051-301535 reconscientation

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#### **LEARNING OUTCOMES**

On completion of the Training programme, trainees will be able to:

(RSA-C)

- Rigid Truck

State the planned outcomes and the conditions attached to attendance on the course; apply good safety, health and hygiene practices; state the basic principle involved in environmental issues and explain the meaning of equal opportunities.

#### 2- MANUAL HANDLING AND FIRE SAFETY

State the statutory regulations relating to the manual handling of loads.

Explain the anatomy and physiology of the spine as it applies to manual handling. Use the correct techniques to lift, put down, push and pull a load. To also deal with fire on an emergency basis, emphasise the danger of fire, the importance of prevention and the necessity of urgent action when fire breaks out.

Work on construction sites without being a risk to themselves or to others

#### 4- ADR DRIVER TRAINING

Deal appropriately with hazards arising in the carriage of dangerous goodsmall, minimise the likelihood of an incident taking place, take measures which may prove necessary for their own safety and that of the public and the environment should an incident take place

#### 5- DRIVER CPC TRAINING

State the characteristics of a transmission system, the technical characteristics and operation of safety controls and understand the ability to optimise fuel consumption.

#### 6- DRIVING HGV RIGID BODY

Drive the vehicle in accordance with the road traffic acts and manufacturer's specification for operation

#### 7- DRIVING HGV ARTICULATED BODY

Drive a tractive unit and semi-trailer in accordance with the road traffic acts and manufacturer's specification for operation

#### 8- ROUTE PLANNING

Implement the core principles of route planning

#### 9- CUSTOMER SERVICE IN LOGISTICS

Offer efficient customer service within the industry operating with some autonomy while under

#### 10- HGV DRIVER WALK AROUND CHECKLIST

Prepare driver walk-around checklists to account for the type and use of own vehicles

#### 11- DIGITAL TACHOGRAPH

Understand EU regulations governing tachograph, how to convert local time to (UTC), insert a drivers card into the vehicle unit, understand operational principles of the tachograph unit, interpret, download and analyse data

#### 12 -FIRST AID RESPONDER

Demonstrate the required knowledge and skills to be a certified Frist Aid Responder

#### 13- FOOD SAFETY IN LOGISTICS

Demonstrate the food safety skills required to meet the requirements of the Food Safety of Ireland, Food Safety Level 2 standard as well as maintaining good personal hygiene and personal diet.

#### 14- HEALTH, SAFETY AND SECURITY IN LOGISTICS

Understand health safety and security requirements in logistics

#### 15- INTRODUCTION TO WAREHOUSING

Apply the basic principles, concepts and processes of warehousing in the workplace whilst working under direction at introductory level.

#### 16- RTITB COUNTERBALANCE FORKLIFT TRUCK OPERATOR

Demonstrate the required knowledge, skills and competence to manoeuvre a Counterbalance Forklift Truck safely efficiently around obstacles whilst laden and unladen

#### 17- RTITB REACH TRUCK OPERATOR

Demonstrate the required knowledge, skill and competence to operate a Reach Forklift Truck safety and efficiently in line with the manufacturer's guidelines and current health and safety guidelines and regulations

#### 18- RTITB POWER PALLET TRUCK AND TAIL LIFT OPERATIONS

Demonstrate the required knowledge, skill and competence operate power pallet trucks safely and

#### 19- RTITB VEHICLE MOUNTED LIFT TRUCK (MOFFET)

Operate the truck safely and efficiently, carry out a pre-use inspection and recall and explain the causes of truck and load instability as well as being able to attach and detach the truck to and from a carrying vehicle safely.

#### 20- CAREER PLANNING AND JOB SEEKING SKILLS

Plan and achieve realistic work goals

#### 21- WORLPACMENT COMPETENCY SCHEDULE

Demonstrate a broad range of occupational competencies in a real work environment.

#### 22- IRU - LOAD SECURING









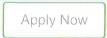


#### 296923 - First Aid Responder PHECC (Evenings)

To provide learners with the knowledge and skills to be a First Aid Responder.

**Employability Statement:** 

The First Aid Responder PHECC certificate can enhance the learner's skills for employment as it is a requirement in many areas such as Childcare, Healthcare and the Emergency Services to name but a few.



#### **ENTRY REQUIREMENTS**

- Education: QQI level 4, Leaving certificate or equivalent qualifications and/or relevant life and work experiences
- Aptitude: N/A
- Previous Experience: N/A

#### **COURSE CONTENT**

| Title                       | Award                    | Awarding Body |
|-----------------------------|--------------------------|---------------|
| First Aid Responder (PHECC) | First Aid Response (FAR) | PHECC         |

#### **LEARNING OUTCOMES**

On completion of this programme learners will be able to:

INDUCTION TO COURSE

1-Outline the Training Centre rules and regulations and the aim and planned outcome of the training course

FIRST AID RESPONDER (PHECC)

- 1-deal with life threatening or potentially life threatening conditions until arrival of emergency medical services
- 2- provide First Aid Response for conditions not thought to be life-threatening but are necessary to prevent further harm before the emergency medical services arrive.
- 3- provide pre-hospital First Aid Response in a wide range of environments including home and recreational settings.
- 4- display the requisite personal skills including composure, competence and self-confidence while understanding their limitations.
- 5- deal with life threatening or potentially life-threatening conditions in the pre-hospital environment until arrival of emergency medical services.
- 6- provide First Aid Response for conditions not thought to be life-threatening but are necessary to prevent further harm before the emergency medical services arrive.
- 7- provide pre-hospital First Aid Response in a wide range of environments including home and recreational settings.
- 8- display the requisite personal skills including composure, competence and self-confidence while understanding their limitations.

#### **FURTHER DETAILS**

COST: €200.00 This fee may be covered 1. If you are on a Social Welfare payment 2. If you are working the fee may be covered under the new government scheme Skills to Advance











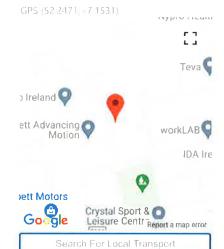
## Qualifications First Aid Response

#### Location

Waterford Training Centre

Dungarvan Course - Venue to be advised later

Dungarvan to be advised



| Start Date | 26/10/2020 |
|------------|------------|
| End Date   | 27/11/2020 |
| Duration   | 5 Weeks    |

#### TimeTable

|      | Morning | Afternoon | Evening |
|------|---------|-----------|---------|
| Mon  |         |           |         |
| Tue  |         |           | X       |
| Wed  |         |           |         |
| Thur |         |           | X       |
| Fa   |         |           |         |
| Sat  |         |           |         |
| Sun  |         |           |         |

#### Facilities

Tea/Coffee Making

#### Contact

Catherine Prendergast

05130150

catherine prendergast@wwetbie

#### Charges

There may be charges associated with this course. Please check with the course provider

#### 301863 - Skills to Compete - Warehouse Operative

The purpose of this programme is to enable the learner acquire the knowledge skill and competence to operate effectively and safely as an operative in a warehousing and or logistics environment under direction.

On successful completion of the programme, learners may progress into higher education and training or to employment.

#### **Employability Statement**

The successful completion of the QQI L5 Special Purpose Award in Warehouse Operations will enable applicants to source employment as an operative in a warehousing and or logistics environment under direction.



#### **ENTRY REQUIREMENTS**

- Education: N/A
- Aptitude: Good Hand/Eye Co-ordination Good spatial aptitude
- Previous Experience: Some forklift experience preferred

#### **COURSE CONTENT**

| Title   | Award  | Awarding<br>Body |
|---|--|------------------|
| Warehousing - 5N2725                            | Warehousing (5N2725)                         | QQI              |
| Induction                                       |  |                  |
| Career Planning And Job Seeking Skills          |  |                  |
| Rtitb Counterbalance Forklift Truck<br>Operator | Forklift Counterbalance Certificate (RTITB1) | RTITB            |
| Rtitb Reach Forklift Truck Operator             | Forklift Reach Certificate (RTITBR)          | RTITB            |

#### LEARNING OUTCOMES

On completion of the training programme learners will be able to:-

#### 1 INDUCTION -

State the planned outcomes and the conditions attached to attendance on the course; apply good safety, health and hygiene practices; state the basic principle involved in environmental issues and explain the meaning of equal opportunities.

2 WAREHOUSING - 5N2725

Apply principles, concepts and processes of warehousing in the workplace whilst working under direction.

3 RTITB COUNTERBALANCE FORKLIFT TRUCK SKILLS:

Operate a counterbalance forklift truck safely and efficiently in line with the manufacturer's guidelines and current health and safety regulations and guidelines.

4 RTITB REACH FORKLIFT TRUCK SKILLS-

Operate a reach forklift truck safety and efficiently in line with the manufacturer's guidelines and current health and safety guidelines and regulations.

5 CAREER PLANNING & JOB SEEKING SKILLS-

Plan and achieve realistic work goals.











### Qualifications Warehouse Operations

#### Location

Waterford Training Centre

Dungarvan Course - Venue to be advised later Dungarvan



Start Date 01/03/2021 End Date 14/05/2021 Duration 11 Weeks

#### TimeTable

|      | Morning | Afternoon | Evening |
|------|---------|-----------|---------|
| Mon  | Х       | Χ         |         |
| Tue  | X       | Χ         |         |
| Wed  | X       | X         |         |
| Thur | X       | Χ         |         |
| FIF  | X       |           |         |
| Sat  |         |           |         |
| Sun  |         |           |         |

#### **Facilities**

#### Contact

Course Recruitment Waterford Wexford Training Services

051-301500 05 F-30155

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ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

### FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077



## **ONLINE COURSES**

| REF    | COURSE TITLE   | PROVIDER |
|--------|--|----------|
| 4357   | Graphic Design and Illustration using Adobe Illustrator          | eCollege |
| 6150   | Print & Digital Media Publication Using Adobe InDesign           | eCollege |
| 14634  | Speak Irish With Me  | eCollege |
| 12173  | Visual Communication using Adobe Photoshop- online               | eCollege |
| 12162  | Project Management - Certified Associate (PMBOK) -<br>Online     | eCollege |
| 12175  | Java Foundations Certified Junior Associate                      | eCollege |
| 200265 | Software Testing - ISTQB Certified Tester Foundation Level       | eCollege |
| 215214 | Java Associate Developer SE8                                     | eCollege |
| 221074 | Microsoft Office Specialist Excel 2016                           | eCollege |
| 217676 | CompTIA Security + SY0-501                                       | eCollege |
| 228070 | Microsoft PowerPoint 2016  | eCollege |
| 228076 | Microsoft Word 2016  | eCollege |
| 229547 | CompTIA Network +  | eCollege |
| 229605 | Java Professional Developer SE 8                                 | eCollege |
| 229877 | Microsoft Access 2016  | eCollege |
| 230138 | ECDL - Online  | eCollege |
| 231022 | PRINCE2 Foundation   | eCollege |
| 237238 | Introduction to Programming using Python                         | eCollege |
| 228121 | Programming using JavaScript (Microsoft Technology<br>Associate) | eCollege |

| REF    | COURSE TITLE                                   | PROVIDER |
|--------|--|----------|
| 251322 | Introduction to Programming using HTML and CSS | eCollege |
| 275964 | CompTIA A+ Core Series                         | eCollege |
| 297325 | Programming in HTML with Javascript and CSS    | eCollege |
| 297658 | Microsoft Excel Expert 2016                    | eCollege |
| 298272 | Microsoft Word Expert 2016                     | eCollege |
| 298363 | Windows Operating Systems Fundamentals         | eCollege |
| 298383 | Windows Server Administration Fundamentals     | eCollege |
| 298384 | Windows Security Administrator Fundamentals    | eCollege |
| 298385 | Networking Fundamentals                        | eCollege |
| 299187 | Software Development Fundamentals              | eCollege |
| 299189 | Database Fundamentals                          | eCollege |

## ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE VIEWED ON

## WWW.FETCHCOURSES.IE

IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES

PLEASE CONTACT YOUR CASE OFFICER

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NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - Tel: 058 44077







