

THIS WEEKS JOB VACANCIES

30th September 2020

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

CLIENTS OF OUR SERVICE CAN

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection





Ring a Link
1890 42 41 41

Operating Rural
Transport Services
under LOCAL LINK
brand is looking for

MINI BUS DRIVERS

Full time/Part time

For services in the Clonmel area, covering
Ardfinnan, Clogheen, Grange, Ballyporeen,
Ballylooby, Burncourt, Newcastle,
Goatenbridge, Knocklofty, Kilcoran.

Min 1-2 years

Bus/Coach driving experience

Full Clean Irish Licence

Valid Digicard

Up to date with all CPC modules

Good track record.

Please apply in writing with CV enclosing a copy
of Your D or D1 licence and CPC card to the address
below: Closing date for receipt of applications:

Wednesday 14th October 2020

The Manager

Ring a Link

Unit 4, Cillin Hill, Dublin Rd, Kilkenny.

PART-TIME DENTAL NURSE/ RECEPTIONIST WANTED

for busy Clonmel Dental Practice



Qualification & Experience Preferable

to Box No 514, The Nationalist, Queen Street, Clonmel

MATURE CAPABLE PERSON REQUIRED IN CLONMEL AREA FOR HOTEL WORK

BEDROOMS & KITCHEN

CALL 052 - 6123680



PWM Ltd a mechanical engineering
organisation in Thurles, Tipperary
are recruiting for an

OFFICE MANAGER

Part-time 24 hours p/week

6 month contract

Please submit CV's and cover letter to
info@pressurewelding.ie

HSK

LANDSCAPE/NURSERY OPERATIVES REQUIRED

for our busy Nursery in Cahir, Co. Tipperary.
Previous Experience in a similar outdoor
environment desirable

Safe Pass/Machinery Tickets
an advantage – training will be offered
to the right candidate

Application by email to Catherine@hsk.ie

Phone Enquiries (087) 2471788
(9am– 1pm only)

Closing Date 7th October, 2020

7-12 MONTHS AU PAIR PLACEMENT IN AUSTRIA

Are you interested in learning German, travelling to one of the beautiful regions of Austria and helping us with our one year old daughter as an Au pair? Live in position with 30 hours a week beginning in November.

We are both teachers and are offering the suitable applicant a private flat in our house, free German classes, generous pocket money and integration into our community, flights to and from Ireland, insurance and plenty of opportunities to explore our wonderful country.

Please Application to
desmond.doyle@gmx.at who is a native
of Clonmel or call 0043 660 5758700.



Sheehy Manton Solicitors is seeking to recruit a **LEGAL SECRETARY**

Experience as a Legal Secretary essential.

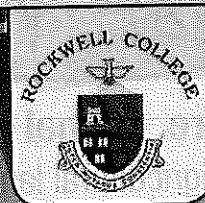
The successful candidate should have general legal experience and be proficient in IT and audio typing and should have both initiative and a willingness to adapt to office systems, excellent typing and administration skills.

Part-time position to cover maternity leave, potential for long term position for suitable candidate.

To apply email cv to: info@mantons.ie
Tel: 052 6131897 | The Square, Fethard, Co. Tipperary

The Nationalist

1/10/20



SENIOR DEAN OF BOARDING

Rockwell College is recruiting fixed purpose contract Senior Dean of Boarding to assist the Residence Manager in the management and supervision of residential boarders at Rockwell College.

The ideal candidates will have an ability to relate to and manage young people and have the flexibility required for the role, which involves evening, overnight and weekend duties. Supervision and care of boarders and involvement in the extracurricular programme. Full Driving License required. Appointments subject to NVB vetting. Full training provided.

A full job description and pay rate is available on request by emailing
d.oconnor@rockwellcollege.ie

CV with details of relevant work experience and contact details of two references to: recruitment@rockwellcollege.ie by
10th October 2020.

Rockwell College is an equal opportunities employer.

PART TIME MERCHANDISER

Wanted for store in Tipperary Town.

4 to 5 hours on Thursdays pm.

Experience necessary.

Phone **086 - 8098280**

Munster Express

29/9/20

Waterford City Accountancy
Practice requires

Secretary

with experience of
Book-keeping, Payroll, VAT and RCT.

Reply with CV and references by Monday
the 5th of October to:

Box Number: 207
The Munster Express,
37 They Quay,
Waterford.
Or by email to:
munsterreplies@gmail.com



Fitzgerald Power

Chartered Accountants | Business Advisors

Trainee Accountant Vacancy in Waterford City

Full time position with competitive salary

Fitzgerald Power offers a high reputation as an
in-house training firm, opportunity for varied
industry experience and genuine prospects for
career progression.

Role will include

- Preparation of Accounts and tax returns for sole traders, partnerships and limited companies.
- Monthly KPI reporting to clients.
- Payroll calculation and submissions to Revenue for a variety of client types.

Ideal Candidate should have a strong work ethic,
with attention to detail.

Please send CV and Cover Letter by e-mail to

info@fitzgeraldpower.ie

MAINTENANCE PERSON

Required for
Busy Industrial Complex

Must have general experience in
Maintenance & Gardening Duties

- Full Driving Licence Essential

For further details contact;

086 2580821

Waterford News + Star

29/9/20



RIGID DRIVERS

Due to continued expansion we urgently require experienced rigid drivers based in our **Ballyhale Depot** for multi-drop groupage deliveries.

Full clean C Licence required and all CPC's up to date essential.

Attractive salary on offer.

Experience a must!

CV's to recruitment@blogistics.ie
or Call **056 7768575**



DE LA SALLE COLLEGE
WATERFORD

CLEANER

De la Salle College Waterford, an all-boys secondary school with 1100 pupils and 110 staff, are currently seeking a cleaner to be part of a team responsible for the day to day cleaning operations within the school. The position will be part time, Monday to Friday, 20hrs per week.

The Ideal Candidate would:

- Be enthusiastic, quality focused & have the ability to work under pressure
- Be punctual, reliable and trustworthy
- Have a "can do" attitude & the ability to work on own initiative
- Have an outgoing and friendly personality with excellent communication skills
- Have 2 years' experience cleaning (desirable but not compulsory)
- Ensure all cleaning is done to the highest standards

To apply for this position please forward your letter of application, CV, Garda Vetting details and the names of 2 referees to: **Margaret Betts (Principal), De la Salle College, Newtown, Waterford.**

Or send your application and above required details by email to mbetts@delasallewaterford.ie
Closing date for receipt of CV is 30th September.

Waterford City Accountancy Practice *requires* **Secretary**

with experience of

- Book-keeping • Payroll
- VAT and RCT

Reply with CV and references
by Monday the 5th of October to:

BOX no. 1821

Email: jobs@waterford-news.com

or post to

Box no. 1821

**C/o Waterford News & Star
Gladstone House, Gladstone Street,
Waterford**

Waterford News + Star

29/9/20



FitzgeraldPower

Chartered Accountants | Business Advisors

Trainee Accountant

Vacancy in Waterford City

Full time position with competitive salary

Fitzgerald Power offers a high reputation as an in-house training firm, opportunity for varied industry experience and genuine prospects for career progression.

Role will include:

- Preparation of Accounts and tax returns for sole traders, partnerships and limited companies.
- Monthly KPI reporting to clients.
- Payroll calculation and submissions to Revenue for a variety of client types.

Ideal Candidate should have a strong work ethic, with attention to detail.

Please send CV and Cover Letter by e-mail to info@fitzgeraldpower.ie

**Mowlam
Healthcare**



Waterford Nursing Home is a purpose built home comprising 60 beds. It is part of Mowlam Healthcare Group which is the leading private operator of elderly care facilities in Ireland. We currently manage over 1,300 beds in custom designed facilities nationwide.

We are currently looking for

SENIOR CARE ASSISTANTS/ CARE ASSISTANTS

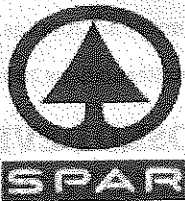
This is your opportunity to make a difference and join our professional team dedicated to the delivery of the highest standards of care to our residents and be at the forefront of this rapidly growing sector of gerontology care in Ireland.

FETAC Level 5 in Care of the Elderly is essential.

Should you wish to apply, please submit your C/V to:
**Joseph Mooney DON, Waterford Nursing Home,
Ballinakill Downs, Co. Waterford or by email to:
waterfordreception@mowlamhealthcare.com**

Closing Date: Friday 23rd October 2020

Mowlam Healthcare is an Equal Opportunities Employer



SPAR Irishtown

GENERAL RETAIL ASSISTANTS

PART-TIME 20-25 HRS PER WEEK

Previous retail experience desirable. You will assist in the smooth and efficient operation of the store. Duties include merchandising and customer service.

All Applicants must be over 18 years of age and of good character; have excellent multi task ability, and have the ability to provide first class customer service. Applicants must be flexible as hours of work will include evenings and weekends.

Reply with up to date CV to

sparexcelhr@gmail.com

or post to

SPAR, Irishtown Service Station, Vicar Street Kilkenny, R95 CFT6.

Shortlisted applicants will only be contacted for interview.



JCB 3CX DRIVER WANTED

**Kilkenny City
Must have relevant tickets**

**Contact
087-2062638**

Kilkenny

People

2/10/20

LANGTONS

WAITER/ WAITRESS

REQUIRED

FULL OR PART-TIME

**For interview appointment
please contact 056-7721728**

**or email:
reservations@langtons.ie**

Driver Training

HazChem / ADR Driver Training Cert

Springhill Court Hotel, Kilkenny

Initial & Refresher courses

For further information please phone:

HAZCHEM TRAINING LTD

Phone: 01 6291800

Bennettsbridge N.S.

Part-Time School Caretaker/ Cleaner

Bennettsbridge N.S. seeks applications for the role of school part-time caretaker.

This caretaking position is part-time for 5 hours per week over 5 days and includes general caretaking duties.

Extra hours (3 hrs daily) are available to the right candidate for school cleaning duties for the length of the Covid-19 period.

Employment is subject to Garda Vetting Procedure and Compliance with all appropriate Child Protection and Department of Education and Skills guidelines will be required.

Please send, Letter of Application, Curriculum Vitae and References to:

**The Chairperson, Bennettsbridge N.S.,
Bennettsbridge, Co. Kilkenny. R95 R280**

Applications close on Friday 16th October.



SPA VIEW VETERINARY CLINIC
ARE A MIXED ANIMAL PRACTICE
WITH BRANCHES IN
THURLES AND JOHNSTOWN.

WE ARE LOOKING FOR A PART TIME

RECEPTIONIST / RETAIL ASSISTANT

PREVIOUS EXPERIENCE IN
RETAIL AN ADVANTAGE.
OWN TRANSPORT ESSENTIAL

PLEASE E-MAIL CV AND COVERING LETTER TO
spavetvet@gmail.com



Pizza Assistant

SPAR Ireland- Carrick-on-Suir, County Tipperary

Texaco Spar Service Station, Carrick-on-Suir is part of the **H2 Group**, one of Ireland's fastest growing forecourt retailers. We offer fantastic career opportunities for enthusiastic and hardworking individuals. We currently have a vacancy for a **Pizza Assistant** in our store. This is a **full -time** role and successful applicants must available to work mainly weekends to start with, but should be fully flexible to work hours to meet the store requirements

CUSTOMER CARE

- To take pizza orders both in-store and on the telephone in a friendly and efficient manner providing an exceptional standard of customer care
- To communicate with the customers in an effective and welcoming manner
- To deal with customer complaints in a professional and pleasant way and refer to the Manager where appropriate
- Ensure products are served to customers in line with Food Hygiene Requirements
- Maintain knowledge of current in store sales and promotions
- Answer customer queries with regard to the store and its merchandise

OPERATIONAL AND STORE PRESENTATION

- Ensure the Pizza area and equipment is maintained to the required level of Hygiene ensuring cleaning is carried out as per Food Hygiene Policy
- To receive and check stock in line with company guidelines
- Ensure product is stored and displayed in line with food hygiene policy and merchandising policy
- To rotate stock appropriately minimising waste
- To be vigilant at all times to prevent stock loss and waste
- Ensure food hygiene practices are complied with in line with HACCP regulations
- To take care for your health & safety and that of your colleagues and customers and take action to reduce risks and hazards
- Open and close cash registers performing tasks such as counting money, balancing cash drawers and making deposits in line with cash handling policy
- Clean shelves & counters and sweep floors internally and externally ensuring store is tidy and free from clutter at all times

FOOD SERVICE

- Check temperatures in the Pizza area ensuring they are compliant with HACCP regulations
- Maintain HACCP records in line with store policies
- Monitor Critical Control Points and ensure food is not open to contamination

GENERAL

- Any other duties that may be assigned to you by the Pizza Manager/Store Manager

- Excellent interpersonal and communication skills
- Numerical abilities
- The ability to work as part of a team
- The ability to use initiative
- Sound judgement with the ability to make decisions
- Self-motivated
- Good attention to detail
- Knowledge of Food Hygiene would be beneficial

APPLY VIA WWW.INDEED.COM



flexi sales assistant

6th Sense Global Designs - Clonmel, County Tipperary
€10.10 an hour - Part-time

Flexi Sales Assistant required in our Clonmel store on Gladstone street.

6th Sense Global Designs is a menswear store.

We are seeking to hire a Flexi Sales Assistant to join our team.

Responsibilities - you will be responsible for maintaining the high standard of customer service within the store. Assisting and selling to customers is a key requirement. Processing deliveries as well as merchandising and assisting the store manager.

Skills - Ability to talk to people is a must, as well as a willingness to approach people. Candidates must possess a strong work ethic

Applicant must be fully flexible Monday - Sunday as evening and weekend work will be required. This position is not suitable for students in full time education.

Approx 15 hours per week.

Experience 2 years.

Some experience selling suits or shoes an advantage but it is not essential.

Job Type: Part-time

Part-time hours: 15 per week

Job Type: Part-time

Salary: €10.10 per hour

Experience: Sales: 2 years (Preferred)

APPLY VIA WWW.INDEED.COM

Health Care Assistant

Home Instead Senior Care Tipperary - Carrick-on-Suir, County Tipperary
€11 an hour - Part-time

Home Instead Senior Care Tipperary are now recruiting for Care Assistants to join our team.

For 25 years our mission has been to enhance the lives of ageing adults. If you would like to join a company whose main focus will always be delivering highest quality care to clients, we would love to hear from you.

Care Assistant Responsibilities:

The Caregiver will assist clients with day to day living activities including:

- Companionship
- Light Housekeeping
- Assistance with meal preparation
- Personal Care needs such as showering, dressing, medication reminders and client appointments.

Care Assistant Benefits:

- We offer competitive rates & flexible hours
- Immediate online induction inclusive of COVID 19 protection training & guidelines
- 24 hour support from your local office staff
- Future access to QQI Healthcare Support modules

Full driver's licence required

If you would like an opportunity to care for people in your community and develop new skills in a supported environment call us today on 0504 91100. Alternatively apply online at www.homeinstead.ie

Benefits:

- Flexible working hours

Job Type: Part-time

Salary: From €11.00 per hour

Licence:

- QQI Level 5 in Healthcare Support (Preferred)

APPLY VIA WWW.INDEED.COM

Shop and Deli Assistant

Walsh's Texaco station Lemybrien - Lemybrien, County Waterford

Full-time, Part-time

Applicants must be willing to work in a fast moving environment. Applicants must also must have good customer service, are hard working and willing to learn.

Job Types: Full-time, Part-time

Experience:

HACCP: 1 year (Preferred)

APPLY VIA WWW.INDEED.COM



Sales Colleague-Currys PCW Peak

Dixons Carphone - Waterford
€10.30 an hour - Part-time
**Fixed Term Contract - Peak
Part Time**

8-39 hours per week, with flexibility to work additional hours

There's no feeling quite like uniting tech lovers everywhere and we get to do it every single day. Connecting our people, our customers and our partners. We're a team of 36,000 colleagues working across nine countries to deliver excellence. Be part of framing the future with us. You'll certainly feel proud when you see what you can achieve here.

As a Sales Consultant In Curry's PC World, you'll be the face of our brand, which comes with great variety and responsibility. Putting customers first by offering the best advice and connecting them to the right technology. There will be plenty of training to get you up to speed and ensure your recommendations are top notch. You'll even get to try out the tech for yourself.

As part of this role, you'll be responsible for:

- Asking the right questions to match customers with products
- Trail blazing when it comes to customer experience
- Contributing towards the overall sales performance of the store
- Working across different departments and product ranges

Tech lovers don't look a certain way, nor do they have a set DNA, they do possess the same level of enthusiasm though. Connecting customers and products and guiding the decisions that get them there delivers great reward.

You will need to be:

- Approachable and friendly
- Keen to learn about the latest technology
- Comfortable and confident working in a team

We win together as one team and we celebrate all of the great things you do. One way we show our gratitude is by giving you access to a range of lifestyle benefits, including:

- Performance related bonus
- Permanent colleagues also have a competitive holiday allowance and join our pension scheme

Beyond that, we'll be with you every step of the way, enabling you to get the most out of your role. Training plans are a given, and you'll have access to additional e-learning resources to really see your career develop in the way you want. We're building a team that brings technology to people, making their lives better, easier and fuller, and you can be part of it.

Since the Covid-19 pandemic began we've all had to adapt to a new way of working. Although life in our business is a little different since coronavirus struck, the wellbeing of our team - and potential new colleagues - is our priority, now and in the future. Visit <http://careers.dixonscarphone.com/covid-19> to discover how we're keeping everyone safe, in stores, on site, at home and throughout the recruitment process.

APPLY VIA WWW.INDEED.COM

Temporary Operator-3 & 4 Shift Cycle

Bausch Health - Waterford

Bausch Health Canada is the international head office of Bausch Health Companies, one of the fastest growing international pharmaceutical companies dedicated to bringing quality health and wellness products to all Canadians.

Our team manufactures and markets a wide variety of pharmaceutical and health products that are distributed in pharmacies, healthcare practices and hospitals across the country.

At Bausch Health, we invest in our employees and we believe in the importance of cultivating performance and outdoing ourselves in finding new and better solutions with the aim of responding innovatively and effectively to current needs.

The successful candidate will be expected to perform various production and operations related tasks as part of an empowered team to aid in the manufacture and reliable supply of product.

Principle Responsibilities include but not limited to:

- Operates and monitors equipment as deemed appropriate by skill level
- Provides materials in accordance with established procedures.
- Work within compliance with appropriate procedures, documentation, governmental regulations, safety programs, lean manufacturing principles and current good manufacturing practices
- Ensure all daily targets are achieved while maintaining good standards of GMP and housekeeping within the area
- Maximise outputs of all products, within quality standards
- Solve Production issues & working on continuous improvement initiatives

Required Skills & Experience:

- A self starter with the ability to use own initiative at all times.
- Strong attention to detail is essential
- Excellent communication skills
- A proven teamplayer with a focus on continuous improvement
- Flexible and target driven individual
- Previous experience in a similar role advantageous

*The masculine is used in this publication without prejudice for the sake of conciseness.
Bausch Health is committed to equal employment opportunity and complies with equal employment opportunity laws in effect wherever it operates.*

APPLY VIA WWW.INDEED.COM



Retail Assistant - Waterford

ScrewFix – Waterford - Part-time

Overview:

You'll be at the core of Screwfix, making sure our customers are the heart of everything we do. You'll take your time to really get to know them whilst delivering genuinely great service. Our Retail Assistants are vital to the running of a store, so you'll always be kept busy. And with the help of our excellent training programmes, you'll be on the right track for a promising career with us!

Responsibilities:

WHAT'S IT LIKE TO BE A RETAIL ASSISTANT?

Host – you'll welcome customers into your store, understand what they need, guide them to the right products, and make it super easy for them

Warehouse standards – you'll assist with deliveries, maintaining product stock, collecting customer orders and keeping standards high

Part of the team – you'll join a team who take pride in their store, work together and have lots of fun along the way!

Want to know more? Check out a day in the life of a ROI Trade Counter video

Qualifications:

YOU ARE...

- Amazing at giving great service, with a positive can-do, no-nonsense approach
- Prepared to work hard and make the most of our training
- A great communicator who loves to help people
- Willing to learn, you don't need retail experience to succeed
- Friendly, flexible, reliable, honest and enthusiastic!

WHAT'S IN IT FOR ME?

Joining Screwfix means joining a growing team – full of support, opportunities, and fun! We offer a competitive salary, 28 days' holiday, an award-winning company pension scheme, life cover, 20% discount with Screwfix and B&Q, discounted healthcare and company share save schemes. With excellent training and ongoing development, we'll also help you be the best you can be.

- Find out more about us at screwfixcareers.com or email careers@screwfix.com for any queries
- Follow us and find out more on our LinkedIn, Instagram & Twitter page
- Apply – Upload your CV and complete your application

Please note, this advert may close early if the appropriate number of applications has been reached.

- *Our hourly rates may include a location allowance which is reviewed annually and may change.*

APPLY VIA WWW.INDEED.COM

Warehouse Operative

Apollo fitness - Waterford

€28,000 - €30,000 a year

Urgently needed

Looking for someone to join our team

MUST HAVE FORKLIFT LICENSE

Be well organized

Work well in a team

Job Type: Full-time

Salary: €28,000.00-€30,000.00 per year

Experience:

- pallet jack: 1 year (Preferred)

Education:

- Leaving Certificate (Preferred)

Licence:

- Forklift licence (Preferred)

Job Duties:

- Load and unload lorries in a safe and efficient manner
- Move and stack materials
- Rotate floor stock
- General housekeeping duties in the warehouse or production area and duties as assigned
- Use common warehouse management software
- Receive/process shipments
- Inspect and maintain equipment, reporting any faults or wear and tear

APPLY VIA WWW.INDEED.COM



Electrician - South East of Ireland

Suir Engineering - Waterford

Suir Engineering are currently looking to hire a number of Electricians for various projects in the South East of Ireland.

Company Overview:

Suir Engineering is a leading provider of electrical and mechanical services, delivering tailored cutting-edge solutions for projects throughout Ireland, the UK, Europe and other locations across the globe.

With over 30 years of experience in fulfilling the needs of clients across a diverse range of sectors, including commercial, medical and health, manufacturing and industrial, science, technology and utilities, we are well equipped to address the engineering problems of modern industry.

Suir engineering works with data centres, power stations, pharmaceutical, renewable energy industry and food and beverage facilities.

The keystone of our business is our people. We strive to develop a business in which individual team members are valued, encouraged to embrace personal responsibility and grow to meet the demands of both our business and that of our customers. We believe that dedicated and invested staff produce better results – every time.

Key Responsibilities/Duties:

- Plan layout and installation of electrical wiring, equipment and fixtures, based on job specifications and local codes.
- Test electrical systems and continuity of circuits in electrical wiring, equipment, and fixtures, using testing devices, to ensure compatibility and safety of system.
- Inspect electrical systems, equipment, and components to identify hazards, defects, and to ensure compliance with codes.
- Maintain current electrician's license or identification card to meet governmental regulations.
- Prepare sketches or follow blueprints to determine the location of wiring and equipment
- Use a variety of tools and equipment such as power construction equipment, measuring devices, power tools, and testing equipment including oscilloscopes, ammeters, and test lamps.
- Install ground leads and connect power cables to equipment, such as motors.
- Work from ladders, scaffolds, and roofs
- Place conduit (pipes or tubing) inside designated partitions, walls, or other concealed areas, and pull insulated wires or cables through the conduit to complete circuits between boxes.
- Construct and fabricate parts, using hand tools and specifications.
- Perform physically demanding tasks, such as digging trenches to lay conduit and moving and lifting heavy objects.
- Provide preliminary sketches and cost estimates for materials and services.

- Provide assistance during emergencies by operating floodlights and generators, placing flares, and driving needed vehicles.
- Any other reasonable and relevant duties as requested by your Manager, necessary to meet the ongoing needs of the company.

Qualifications / Skills

- Electrical trade qualification and previous relevant work experience
- Good attention to detail.
- Well organised.
- Ability to multi task.
- Good time management.
- Safety focused.
- Safe Pass and Manual Handling Training complete and in-date is essential.

Benefits:

CIF agreed pay rates

APPLY VIA WWW.INDEED.COM



Accounts Administrator (Part-Time 5 Mornings)

RPG Recruitment - Waterford
Part-time, Permanent

Accounts Administrator (Part-Time - 5 Mornings)

Our client a manufacturing company are looking for an experienced accounts administrator part-time to join their busy environment.

The overall purpose of this role is to assist on all Finance related activities and assist the Accounting team in the general day to day processing and reconciliations. Reporting to the Financial Controller you will be responsible for but not limited to

- Processing daily reconciliations and reviewing bank account
- Assisting on Month End
- Processing Weigh bridge records
- Creditor Reconciliations
- Debtors Reconciliations
- Using the Datasoft accounts package

Role will suit

- Qualified Accounting Technician or other 3rd level qualification preferably
- A min of 2 years relevant experience in a busy work environment
- Highly experienced in Excel and other Microsoft packages essential
- Strong communication, organisational, self-motivated skills essential for this role

Reference ID: Accadm2909

Part-time hours: 25-30 per week

Job Types: Part-time, Permanent

Experience: accounts: 2 years (Preferred)

APPLY VIA WWW.INDEED.COM

Retail Assistant

Penneys - Waterford
Part-time

NOW HIRING RETAIL ASSISTANTS

Adored by fashion fans and value seekers alike Primark is widely established as the destination store for keeping up with the latest looks without breaking the bank.

If you are an enthusiastic and driven individual who is looking to join our fast paced environment selling amazing fashion at amazing prices then this is the role for you.

As a retail assistant you are the core of our business and play a vital role in our success. This is an exciting opportunity to become part of the team and support our stores by driving sales, increasing profitability and most importantly delivering excellent customer service.

We have various shift patterns and will train you on product knowledge, visual merchandising, stock replenishment and most importantly customer service. We also offer great opportunities to develop your career with us with an extensive management training program.

Go on...Apply now!

APPLY VIA WWW.INDEED.COM

General Operative

ISS Facility Services - Waterford
€10.80 - €12.27 an hour - Full-time, Part-time, Permanent

Job Description

Relief General Operative,

Mon – Sun

Applications are invited for a General Operative within the Cleaning Division, Bausch + Lomb, Waterford. This is a relief contract attracting from 12 to 40 hours per week reporting to Site Management. This position is open to all.

The responsibilities of this role include the following, but do not exclude other duties that may be assigned:

- Maintain services and operations to meet quality standards
- Ensure health and safety standards are upheld and accident reporting is completed in a timely manner.
- Ensure all waste is collected and deposited in accordance with B&L and OCS standards.
- Ensure all documentation is completed correctly and kept up to date.

To succeed in this role you will require the following:

- Good customer facing skills
- Have a proven record of good timekeeping, attendance and good work performance
- Be flexible, hard-working and dedicated
- The ability to work as part of a team as well as on your own to achieve results.
- To have a strong regimented work ethic to achieve the goals set by your managers and client.

Job Types: Permanent

Salary: Varied

Part-time hours: 12-40 per week

Job Types: Full-time, Part-time, Permanent

Salary: €10.80-€12.27 per hour

Language: English (Required)

APPLY VIA WWW.INDEED.COM



Warehouse Operative

Hartley People - Waterford

We are currently looking for a Warehouse Operative who will join our Client's team in Waterford.

Role:

- Checking for damaged or missing items.
- Record receipt, sign and date all delivery dockets for all items received.
- Forward relevant paperwork to the office and advise of any

discrepancies.

- Storing goods in correct location and updating warehouse

records accordingly.

- Moving stock around by hand, using lifting gear or a forklift truck.
- Liaising with various departments to ensure information on stocks and

open orders is readily available.

- Processing, picking and packing orders to achieve agreed

turn-around targets.

- Loading goods for dispatch (some jobs include delivering and will

require the driving the company vehicle).

- Keeping accurate records of stock.
- Keeping paperwork up to date.
- Keep warehouse and outside forecourts clean and tidy including

keeping gangways clear and litter removal.

Key Competencies:

- A good level of fitness.
- Good teamwork skills.
- The ability to work quickly and well.
- Organization and planning skills.

Interested? email your CV in response to this job posting or to leah@hartleypeople.com

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

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Experienced Full Time Hotel Receptionist

Hotel Minella

Clonmel, County Tipperary, Ireland

€ Not Disclosed

Permanent | Full Time

28 Sep



Apply Now

Description

Company Details

Be part of a Front Office Team with a friendly face that greets guests, provides a warm welcome and anticipates guests needs.

Job Description:

- To greet guests in a warm, friendly manner.
- Checking in and out guests efficiently, dealing with cash, payments, reservations, emails, phone calls, and all other queries. To answer the telephones in a friendly, professional manner, transferring calls to correct extensions and dealing with requests.
- To update reservations, reply to emails and call backs.
- To allocate all rooms correctly keeping in mind groups taking into consideration age groups disabilities or special requirements.
- To take reservations correctly, noting any special requests.
- To promote and sell the Hotels facilities at all times.
- To ensure billing is correctly done to the agreed standards.
- Effective communication with Management, other employees to ensure the day to day business runs smoothly.
- A strong local knowledge of Clonmel, Co Tipperary.
- To assist in any other duties as set out by management.

Ideal Candidate:

The ideal candidate shall have previous Hotel Reception experience or must have previous experience in a similar role. Good telephone skills & Hotel software experience.

You must be customer focused and have excellent customer service skills. The ability to use your initiative is a must and be a good team player. We would require the candidate to be patient and organised and be able to deal with a multitude of tasks and have the ability to prioritise these tasks. You must be fully flexible to work mornings, evenings and weekends as required. You must be fluent in English both written and oral. Be courteous and focus on providing a consistently high standard of service. The ideal candidate must be focus driven and detail orientated, with the desire to progress within the hospitality industry. You must possess excellent communication and interpersonal skills.

Pg 1 of 2

Benefits of working for Hotel Minella:

- Uniforms provided
- Staff meals provided for each shift
- Training and Development opportunities - Fáilte Ireland Certified Courses, Manual Handling, First Aid & Customer Services
- Access to Leisure Centre and Gym
- Reduced rates for hotel-stays across stays with Select Hotels Group
- Working hours 8am-4pm/3pm-11pm 5 days per week.

To Submit:

- Please submit your fully detailed CV to Sharon
- Due to current Covid-19 Restrictions you have to living in Ireland to apply for this position
- Ensure you mention the position reference (Reception) as we are recruiting for various positions at the same time.
- Only successful applicants who have the experience required will be called for interview.
- Should you not hear from us within two weeks of your application for this position, please accept that your application was unsuccessful.

Skills:

Excellent customer service, Excellent Telephone Manner, Fluent in written & spoken English, Experience with cash & credit card transactions

Apply For This Job

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ATTACH A CV TO YOUR APPLICATION

No CV attached



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📍 Location

[<< Return to Job Search](#)**Facilities Assistant**

Aramark

📍 Carrick-On-Suir, Knocknaconery, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 25 Sep

**Apply Now****Description****Company Details****OUR MISSION**

At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an impact wherever people work, learn, recover and play. And we need talented, energetic, passionate people to help us do it.

YOUR ROLE

Aramark Workplace Solutions (AWS) are currently recruiting for a **Facilities Assistant** to be based in our Primary Care Centre in the South of Ireland (Carrick on Suir).

****This is a full-time permanent position, Monday – Friday 8:30am – 5:30pm.**

Occasional weekend work.

YOUR RESPONSIBILITIES

You will:

- Be responsible for daily rounds and reading of all M&E systems to ensure operations
- Be responsible for daily inspection of PCC rooms to ensure ready for working day, reporting any issues appropriately
- Carry out weekly stationary requirements and place orders & check when received
- Look after key boxes and issue keys (signing out) when necessary
- Set up for meetings and rearrange afterwards
- Support office relocations moves and office re-layouts
- Support PPM activities, Energy, Wastes and Cleaning checks across the site
- Ad hoc tasks as requested by the FM Coordinator or Regional Facilities Manager
- Provide cover to the mailroom as required including receiving and sorting mail, distributing incoming and internal mail
- Responsible for the overall function of the Facilities Assistant Role within the centre
- Supervise and co-ordinate third party contractors attending site and inspect works after
- Maintain visitors/contractors log and report any incidents
- Carry out emergency procedures in the event of a fire, flood, break in, or accident etc.
- Liaise with client and stakeholder to optimise quality of service

Pg 1 of 2

- Comply with relevant Health & Safety requirements and be familiar with and ensure that fire, health and safety regulations are adhered to in all parts of the building and car park by inspecting, checking signage and advising on defects
- Ensure the fabric and finish of the overall site is properly maintained and in good condition
- Inspect all common areas for any leaks etc and arrange for remedial repairs
- First responder with regards Realtime FM and reactive tasks within the centre

REQUIREMENTS

You have:

- 2 years' experience in a similar facilities role
- Excellent communication, interpersonal and organisation skills
- PC literate basic understanding of PC use, email, system information, documents updating
- The ability to communicate effectively, both over the telephone and face to face is essential
- Planning and organisational skills are also required as the role requires balancing many different duties and being able to prioritise
- Ability to accurately complete tasks assignments & responsibilities in timely manner
- Experience of working within a fast-paced office environment
- Dependable and flexible, able to work independently as well as part of a team
- Educated to Leaving Certificate Level
- Knowledge of MS office packages, Word, Excel, PowerPoint
- A basic understanding of good health & safety practices
- Experience of using basic mailroom equipment and dealing with international online courier systems

WHO WE ARE

Aramark operates services on behalf of clients across the EMEA region and works in partnership with some of the world's best-known brands. Our services include food services, property and facility management, and retail. We are part of a global organisation with more than 270,000 employees and an annual turnover in excess of \$14bn.

All applications will be treated in the strictest confidence.

Aramark Northern Europe is an equal opportunities employer.

WE DREAM. WE DO.

Skills:

Facilities Management, organisational skills, Computer Literate, communication skills.

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Email

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📍 Location

[<< Return to Job Search](#)**Part Time Security Officer**

G4S

📍 Clonmel, County Tipperary, Ireland

€ Not Disclosed

📅 Contract | Part Time

🕒 Today

**Apply Now****Description****Company Details**

G4S Secure Solutions (Ire) are currently recruiting for a Part Time Security Officer to be based in our client sites in Clonmel, Ireland.

€11.65 per shift and Sunday allowance of €3.44 extra per hour

Main purpose of position:

To protect our client's property, people and/or assets by providing security services to a specific site in direct accordance with the site procedures and policies

Main Responsibilities:

- To be an ambassador for the company
- Providing a high level of customer service
- Working as part of a team
- Greeting, assisting and directing members of the public visiting the premises as well as liaising with the client
- Must present themselves in a courteous and presentable manner
- Report writing
- Ensuring the safety and security of our clients' buildings and assets
- The ability to carry out security duties as specified, including patrols, monitoring CCTV, access control etc

Benefits:

- Full-time and part-time contracts of employment
- Life Assurance
- Progression, training and development opportunities
- Pension scheme after 6 months service
- Group health scheme

Pg 1 of 2

- Eye care vouchers
- SIPTU Representation Rights
- Life advice and counselling service
- Service awards recognition scheme
- Internal recognition schemes
- Bicycle to work scheme
- Tax saver travel scheme
- Charitable giving

Skills, Knowledge and Experience:

- Excellent interpersonal and communication skills
- Ability to manage people in a calm manner and deal with issues as they arise
- Good customer service skills

Essential Criteria:

- Current valid PSA licence
- Excellent written and spoken English are essential
- 5 years verifiable work and personal history
- Basic computer skills are necessary
- Valid Visa to work in Ireland on a full-time basis

G4S is an Equal Opportunities Employer

**Skills:**

Customer Service, communication skills., Interpersonal Skills, CCTV, Attention to detail, Report Writing, Computer Skills

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
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Location

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Hotel Cleaner
 Viking Hotel

Waterford, Ireland
 Not Disclosed
 Permanent | Full Time
 Today


 Login or register to apply

Description	Company Details
<p>The Viking Hotel Waterford are currently recruiting for a General Hotel Cleaner to join our wonderful team.</p> <p>Our Hotel</p> <p>The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.</p> <p>The Hotel</p> <p>As General Hotel Cleaner you will be expected to maintain the highest standards of cleanliness and hygiene in all areas of the hotel to ensure guests comfort throughout the stay. You must be able to work on your own initiative. You will be professional and enthusiastic and have few years prior work experience in hotel accommodation services.</p> <p>Duties Include:</p> <ul style="list-style-type: none"> To work as part of the accommodation team To clean all public areas within the hotel To ensure all areas of responsibility are checked frequently to ensure standards are achieved and maintained To ensure the relevant PPE is worn and used for all jobs 	

Pg 1 of 2

- Perform and document routine inspection and maintenance activities
- To anticipate guests needs and ensure that service is provided to the level they require.
- To have a thorough knowledge and understanding of all standards of performance and delivery within the accommodation department

We provide all our staff with health, wellbeing and safety training required to work within our property during the Covid-19 Pandemic.

Why Work with Us?

We are a team of talented professionals who work well together and we are a fun team to work with. We want you to be happy and enjoy coming to work with us by providing every individual with the support and training required.

Just some of the benefits of working with us:

- Excellent working environment
- Brand new facilities after recent renovations
- Staff meals
- Flexible working hours
- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- 24/7 Wellbeing Support Programme
- Discounted Health Insurance
- Free Car Parking
- Training & Development opportunities
- Career progression opportunities

This is an exciting opportunity to join a hotel that is managed by PREM Group, one of Europe's leading hotel management companies. PREM Group provides all of its employees with opportunities to expand and develop their career. We give employees the initiative to contribute their ideas in building a better environment for everyone. **#progresswithPREM**

To Apply

If you would like to apply for this role, please forward your CV through this website.

We look forward to hearing from you!

Login or register to apply

Recommended Jobs



Kitchen Porter



Pg 2 of 2

* Apply via jobs.ie *

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
JOB TALK

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Location

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Food & Beverage Servers
Viking Hotel

Waterford, Ireland

Not Disclosed

Permanent | Part Time

Today



[Login or register to apply](#)

Description	Company Details
<p>The Viking Hotel Waterford is cooking up a storm at the The Wooden Pestle Bar & Restaurant and we are looking for Experienced Part Time Food & Beverage Servers to become part of the team.</p>	
<p>Our Hotel</p> <p>The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.</p>	
<p>Your New Role</p> <p>We are on the search for enthusiastic, professional and friendly staff to join the food and beverage department. You will be a motivated individual who has a keen understanding of the importance of good customer care, excellent team leading abilities as well as the initiative required to multi task in this busy environment, who are also keen to join a large hotel group and who are interested in the opportunity for career development. You will have previous experience in a similar role, be friendly, well presented and enjoy interacting with people.</p>	
<p>Duties will include:</p>	

Pg 1 of 2

- Greet guests on their arrival to the hotels various dining areas and seat them appropriately
- Demonstrate full knowledge of all items (food & beverages) on the menu
- Stocking up bar and preparing for service
- Keeping your work area clean and tidy
- Clearing down after service
- Handling various payment methods

This is a part time role. We offer a variety of roster options which can be tailored to suit a positive work-life balance.

Why Work with Us?

We are a team of talented professionals who work well together and we are a fun team to work with. We want you to be happy and enjoy coming to work with us by providing every individual with the support and training required.

Just some of the benefits of working with us:

- Excellent working environment
- Brand new facilities after recent renovations
- Flexible working hours
- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- Wellbeing & Employee Assistance Programme
- Discounted Health Insurance
- Free Car Parking
- Training & Development opportunities
- Career progression opportunities

This is an exciting opportunity to join a hotel that is managed by PREM Group, one of Europe's leading hotel management companies. PREM Group provides all of its employees with opportunities to expand and develop their career. We give employees the initiative to contribute their ideas in building a better environment for everyone. #progresswithPREM

To Apply

If you would like to apply for this role, please forward your CV through this website. We look forward to hearing from you!

[Login or register to apply](#)

Recommended Jobs

**Sales Person**

 Harvey Norman
Waterford

Pg 2 of 2

* Apply via Jobs.ie *


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Location

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**Sales Person**
Harvey Norman

Waterford, County Waterford, Ireland

Not Disclosed

Contract | Part Time

1 Day Ago



Apply Now

Description	Company Details
<p>Welcome to a different kind of sales role and a different kind of company.</p> <p>Ranked as one of Ireland's best workplaces, by 'Great Place to Work', Harvey Norman, is a high-profile, leading-edge retail brand with over 289 stores worldwide selling furniture, bedding, electrical and computer goods. With 16 stores in Ireland, we are growing, and have plenty of opportunities for talented people. If you think you have what it takes to thrive in a dynamic retail environment, we want to hear from you.</p> <p>ABOUT THE JOB:</p> <p>This is an exciting opportunity to grow your retail sales career and experience unlimited earning potential in an innovative, team-orientated environment.</p> <p>Our sales professionals have a passion for our products, keep our customers at the heart of everything they do and have an entrepreneurial spirit. With "best in class" internal training programmes in areas such as sales, product knowledge and leadership, we support our employees throughout their journey of personnel development.</p> <p>We offer a positive, optimistic and fun place to work where colleagues become friends, great people and great teams are recognised and milestones are celebrated.</p> <p>YOUR JOB:</p> <p>The role of Sales Person in Harvey Norman is to maximise sales and profit by meeting the needs of the customer. A successful salesperson has excellent product knowledge, provides outstanding customer service, creates a great shopping experience for the customer, and is above all else dedicated to the craft of selling. This role is crucial for making Harvey Norman a great place to shop.</p> <p>Please be assured that here at Harvey Norman we have implemented new health and safety measures, in line with the social distancing guidelines, to protect our staff and our customers.</p> <p>Let's stay safe together.</p> <p>YOUR PROFILE:</p>	

Pg 1 of 2

- You are competitive and results driven - Maximising sales and profitability by understanding each customer's needs and utilising our best-in-class sales training.
- You can communicate with influence - You are a strong communicator, and have excellent listening and interpersonal skills.
- You are Optimistic and Resilient - You have a positive attitude and outlook on life, work, and self and you have an optimistic view of the future and your own performance.
- You Set the Example - you are supportive of the whole team, you strive to get things right and you are solution focused.
- You are Customer Obsessed - You keep the customer at the heart of everything you do, going the extra mile to exceed expectations and impress while building a rapport and deep customer loyalty.

YOUR QUALIFICATION & EXPERIENCE:

- Experience & Qualifications - Leaving cert or equivalent is required. You have 1-3 years' experience dealing face to face with the public in a customer service role, hospitality, tourism or retail role.
- Energetic, self-motivated & persistent - You possess and radiate a high degree of energy, and can work towards goals without constant supervision
- Strong Sales Experience - Ideally you will have a strong background in sales or customer facing roles, and a hunger to excel at sales, meet goals, achieve targets, through a proactive and dynamic sales or customer approach.
- Industry and product knowledge in any of the categories sold by Harvey Norman such as furniture, interiors, cooking, technology, and appliances is preferred - but not essential.

WHY PEOPLE JOIN US:

- We're dynamic and growing!
- Fun, high energy work environment
- Culture of developing and promoting from within the company
- Our entrepreneurial spirit
- Generous staff discount
- Generous commission system
- "Best in class" sales and product training

Additional Information:

- This is a fixed term contract. We need employees to be flexible about when they work, covering store opening hours, including days, evenings, weekends and public holidays. The successful candidate will be required to attend a company induction day in Dublin City Centre.
- In these unusual times, we are all having to adapt to how we live and here at Harvey Norman, it's no different. So your interview experience might be a little different as we observe the social distancing measures.

Skills:

Sales, Customer Service, Target Driven

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Pg 2 of 2



etb

Bord Gleanachais agus Oiliúna
Phoirt Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Training Opportunities for 2020/2021 Carrick-on-Suir, Clonmel & Waterford

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
5 th Oct 2020	Employment Pathway – Information & Communications Technology (VTOS(<i>Carrick-on-Suir</i>	87 Weeks – Full Time
14 th Oct 2020	EHA1 – Primary Certificate in the Food Safety	<i>Carrick-on-Suir</i>	1 Day – Full Time
19 th Oct 2020	Construction Groundworks Skills & Maintenance	<i>Carrick-on-Suir</i>	14 Weeks – Full Time
18 th Jan 2021	Medical Administration Support	<i>Carrick-on-Suir</i>	16 Weeks Full Time
12 th Oct 2020	Retail Sales – Pharmacy Sales Assistant	<i>Clonmel</i>	16 Weeks
9 th Nov 2020	Training Delivery & Evaluation	<i>Clonmel</i>	8 Weeks (2 evenings per wk)
23 rd Nov 2020	Manual & Computerised Payroll & Bookkeeping	<i>Clonmel</i>	10 Weeks (2 evenings per week)
12 th Oct 2020	An Introduction to the Pharmaceutical Industry	<i>Waterford</i>	5 Weeks (2 evenings per weeks)
12 th Oct 2020	Skills to Complete – Regional Tour Guiding Traineeship	<i>Waterford</i>	21 Weeks – Full Time
19 th Oct 2020	MIG Welding	<i>Waterford</i>	5 Weeks (3 evenings per week)
19 th Oct 2020	Manual Metal Arc Welding	<i>Waterford</i>	5 Weeks (3 evenings per week)
19 th Oct 2020	TIG Welding	<i>Waterford</i>	5 Weeks (3 evenings per week)
2 nd Nov 2020	Construction Groundwork Skills	<i>Waterford</i>	11 Weeks – Full Time
2 nd Nov 2020	Essential Skills in Classic Car Restoration	<i>Waterford</i>	21 Weeks – Full Time
4 th Jan 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time
11 th Jan 2020	Information Technology Applications	<i>Waterford</i>	10 Weeks – Full Time

22 nd Feb 2020	Welding	Waterford	21 Weeks –Full Time
22 nd Feb 2020	Barista & Bartending Skills Traineeship	Waterford	27 Weeks – Full Time

*Please ask us for more information on the above courses and also other training courses
with the ETB including VTOS & BTEI

And also online courses with E College*

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie



CARRICK ON SUIR

PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
276227	Woodwork 3N0589	3	Tuesday	9.30 am - 1.00 pm	14	06/10/20	26/01/21

276232	Information and Communications Technology 4M0855 Computer Applications 4N1112; Word Processing 4N1123; Desktop Publishing 4N1854; Communications 4N0689; Maths 4N1987	4	Thursday & Friday	9.30 am - 1.00 pm	31	01/10/20	28/05/21
276243	Retail Skills Retail Sales Techniques 4N1183; Customer Service 4N1989	4	Monday & Tuesday	9.30 am - 1.00 pm	14	05/10/20	23/03/21

Back to Education Initiative (BTEI)
Carrick-on-Suir

Please note that start date
for some courses may be
subject to change.

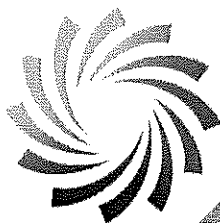
* Check out fetchcourses.ie for
more details

or

Phone Annie Dalton @ the Local Employment Service (LES)
on 086-035 8613

or email

annie.dalton@wlp.ie



etb

Bord Oideachais agus
Oiliúna Thióbraid Árann
Tipperary Education and
Training Board

Learning Together - Your Success, Our Goal #TETB

VTOS Course Employment & ICT Skills

Communications
Mathematics
Computer Applications
Digital Media
Work Experience
Career Planning

Location:

Carrick-on-Suir

Dates:

October 2020 - May 2022

Times:

9.00-3.45pm Mon- Fri

Contact: Fiona 085 8715636

Apply www.fetchcourses.ie

Please note applicants must be over 21 and receipt of a qualifying
social welfare payment



Ireland's European Structural and
Investment Funds Programmes
2014-2020
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION
Investing in your future
European Social Fund



An Bórd Oideachais
agus Oiliúna
Department of
Education and Skills

SOLAS
learning works



**etb**Bord Oldenchais agus
Ollainn Thíobraid Árann
Tipperary Education and
Training Board

ONLINE CUSTOMER SERVICE TRAINING COURSE



Contact: Marie 0504 22723 / Marisa 062-65781
employerservices@tipperaryetb.ie
Apply at www.fetchcourses.ie

**Virtual Classroom
& Tutor Support**

QQI Level 5

Start Date: 13th Oct completed Dec 15th
2 days per week, Time: 6.30pm-9.00pm

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agus Seiceanna
Department of
Education and SkillsIreland's European Structural and
Investment Funds Programmes
2014-2020
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EUROPEAN UNION

Investing in your future
European Social Fund**SOLAS**
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 Bord na nOideachais agus
 Scileanna (Tipperary Education and
 Training Board)

Community Education

Online Course

No fees to
 unwaged / med
 card holders



CONTACT US

☎ 067 31845

✉ mryan_2@tipperaryetb.ie

EHAH Primary Cert in Food Safety

Online Instruction

Monday 19th Oct 6-9pm

Tuesday 20th Oct 6-9pm

Wednesday 21st Oct 6-9pm

22nd/23rd Oct :1 hr for 1:1 input with tutor

Apply online www.fetchcourses.ie - course ref : 293869
 Registration closes October 16th.

Learners require a built-in or external webcam and microphone device.



Ireland's European Training Fund
 Investment / Fiontair Inneachair
 2014-2020
 Co-Funded by the Irish Government
 and the European Union



EUROPEAN UNION
 Investing in your future
 European Social Fund



An Rann Oideachais
 agus Scileanna
 (Department of
 Education and Skills)

SOLAS
 learning works



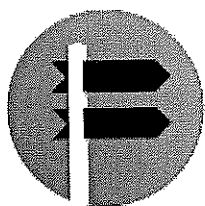
Free “Online” Training Courses

Course Title	Duration
Windows Server Administration Fundamentals (11664)	16 Weeks
Database Fundamentals (11689)	16 Weeks
Software Testing – ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Project Management – Certified Associate (PMBOK) (N40)	26 Weeks
Windows Operating Systems Fundamentals (11595)	16 Weeks
Software Development Fundamentals (11688)	16 Weeks
Networking Fundamentals (11666)	16 Weeks
Windows Security Administrator Fundamentals (11665)	16 Weeks
ECDL (09857)	26 Weeks
Visual Communication using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Graphic Design and Illustration using Adobe Illustrator (08449)	26 Weeks
Print & Digital Media Publication using Adobe InDesign (08464)	26 Weeks
PRINCE2 Foundation (09941)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Changing Digital Marketing Professional (CDMP)	26 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	16 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
CompTIA A+ Core Series(11487)	26 Weeks
Programming in HTML with Javascript and CSS (11575)	16 Weeks
Microsoft Word Expert 2016(11652)	16 Weeks

****If you are interested in any of the above online courses please contact us at:
Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

Tel: 051-649516*

****We will require your current email address****

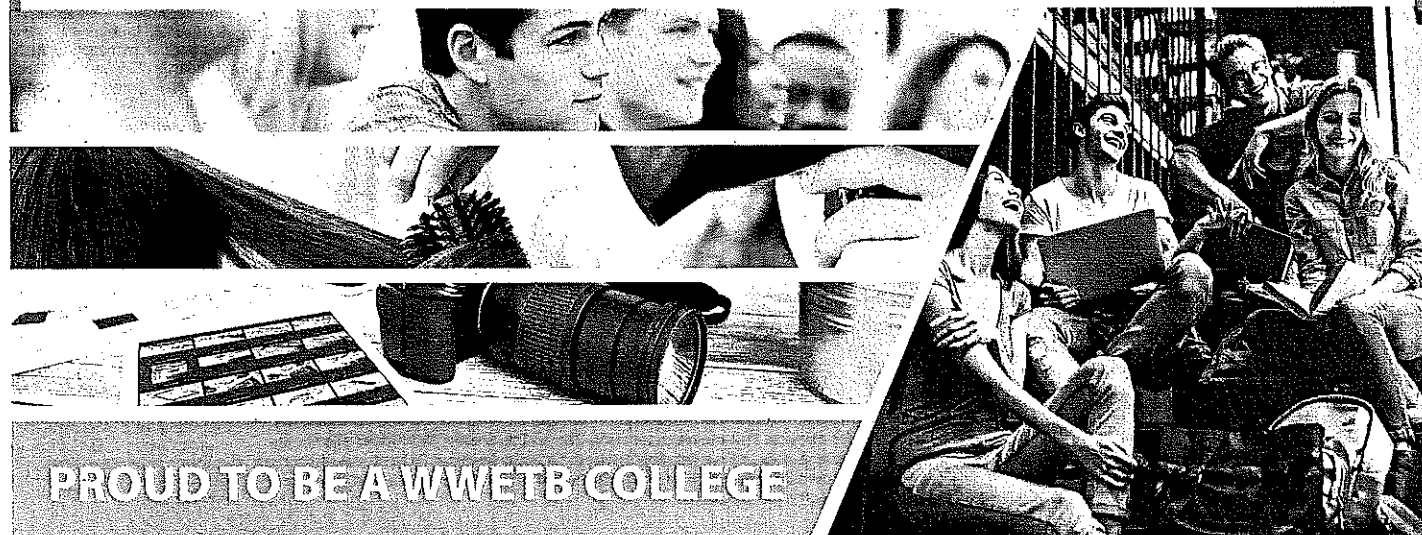


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Advanced Animal Science (L6) Animal Science - 6M5153

Advanced Beauty Therapy & Make-Up Artistry Year 2

Advanced Certificate in Audio/ Visual Media Production- Advanced Certificate in Media Production (L6) - 6M5130

Advanced Certificate in Childcare (L6)

Early Childhood Care and Education - 6M2007

Advanced Certificate in Social Care- Social & Vocational Integration (L6) - 6M2218

Advanced Special Needs Assistant (L6) Inclusive Education and Training - 6M2263

Alternative Health & Well-Being Therapies

Animal Care - Animal Care 5M2768

Applied Psychology Community Health Services - 5M4468

Applied Social Studies 5M2181

Art, Craft and Design Portfolio Art Craft Design - 5M1984

Beauty Therapy Year 1 Business Studies Business Studies - 5M2102

Canine Grooming Animal Care - 5M2768

Childcare Early Childhood Care and Education 5M2009

Computer Systems and Networks 5M0536

Sustainable Construction Technology Construction Technology - 5M5010

Fitness and Health Sports and Recreation - 5M5146

Security Systems Technology Security

Systems Technology - 5M2109

Hairdressing & Barbering Year

1 Hairdressing & Barbering Year 2 Healthcare Support/ Health Services Skills 5M4339/ 5M3782

Multimedia Production 5M2146

Nursing Studies 5M4349

Pharmacy Assistant - Community Health Services - 5M4468

Photography and Digital Media - Photography - 5M2094

Advanced Photography QQI Level 6 Advanced Certificate in Photography - 6M3732

Pre Third Level Arts General Studies - 5M3114

Sound Engineering and Music Technology Sound Production - 5M2149

Special Needs Assistant Intellectual Disability Practice - 5M1761

Sport, Recreation and Exercise 5M5146

Sports Therapy and Injury Management (L6) Sports and Recreation - 6M5147

Sports, Physical Fitness and Massage (L5) Sports and Recreation - 5M5146

Tourism and Travel Industry Studies Tourism with Business - 5M5011

Accounting Technician Apprenticeship (L6)

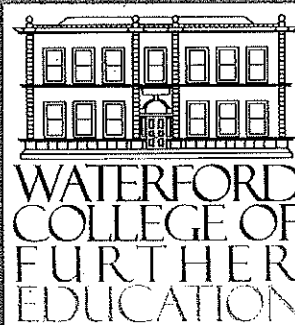
Advanced Certificate in Accounting Youthwork QQI Level 5 Health and Welfare 5M4732

Adult Access/ VTOS

Option 1: Social and Health Care Studies

Option 2: Childcare and Youth Studies

Option 3: Business Studies



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Community Employment Scheme (CE)

Vacancies

Maintenance Person CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre including the following: Swimming pool, sauna, changing rooms, gym rooms, office space, kitchen, first aid room, storage areas, plant room, gardens and sports field. Duties will include carrying out repairs within the building and general maintenance. Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and prune trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment. Adjusting, repairing, cleaning and maintaining gym equipment. Repairing floors with different surfaces and cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor repairs. Carrying out tiling and painting. Carrying out statutory checks. Recording all maintenance repairs and defects. Assisting with the inflation and deflation of the pool inflatable. Other duties as assigned.

Housekeeper CE Scheme - Sean Kelly Sports Centre

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Athletic Coach - Maintenance Person CE Scheme

This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required such as field and equipment maintenance Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Receptionist CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided. You will be at the front desk of the sports centre and will be responsible for ensuring visitors feel welcome. To take all booking (phone, email and in person) for sports facilities, ensuring accurate bookkeeping and time / space management at all times. To receive payment and

issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquiries relating to the sports centre promptly, ensuring the highest standard in customer service at all times. To deal with administrative duties in relation to sports and recreation. To update facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested. To maintain a clean and safe reception area.

Parish Support Worker CE Scheme – Carrick Beg

General Office duties with in the parish office, admin support and some cleaning in the church if required.

Maintenance Person / Grounds person CE Scheme -Clonea Graveyard

Grass cutting and general maintenance at the graveyard.

Maintenance Person / Groundsperson CE Scheme - Rathgormack GAA club

Grass cutting and general maintenance at the GAA club.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Maintenance Person / Grounds person CE Scheme – Mothel

Grass cutting and general maintenance at Mothel Graveyard and Well

Cleaner / Kitchen Helper CE Scheme - Owning Homes

Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Grounds and Maintenance Worker CE Scheme- Piltown Community Centre

To assist with the general maintenance and upkeep of Piltown Community Center. Cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc.

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613 or email annie.dalton@wlp.ie