

# WEST WATERFORD LOCAL EMPLOYMENT SERVICE

**SUPPORT SERVICE FOR THE UNEMPLOYED**

*WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION*

**FOR DAILY JOB VACANCY UPDATES**

**PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES**

**JOB VACANCIES & FREE ON-LINE COURSES**

**WEDNESDAY 7<sup>TH</sup> OCTOBER 2020**

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE  
PUBLIC UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT CLIENTS OF OUR SERVICE CAN  
CONTACT US VIA: -**

**PHONE: 058 44077**

**TEXT: 086 787 0872 or 086 035 8615**

**EMAIL: [westwaterford.les@wlp.ie](mailto:westwaterford.les@wlp.ie)**

**DUNGARVAN & LISMORE**

**STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



**DONNCHADH DUNNE ELECTRICAL LTD.** – Looking for Qualified Electrician with domestic experience. Must have full clean licence and be over 25 years of age. Immediate start. CV to: [ddunneelectrical@hotmail.com](mailto:ddunneelectrical@hotmail.com) (9-10)

**FARM WORKER WANTED FOR DAIRY FARM NEAR CARRICK-ON-SUIR, CO. TIPPERARY** – Experience in milking, general farm work and machinery would be an advantage. Tel. (087) 2330105. (9-10)

**LADY REQUIRED TO DO HOUSEWORK A FEW HOURS PER WEEK** – House in Dungarvan. Tel. (058) 41517 / (086) 1924269.

**VETERINARY NURSE / ANIMAL CARE ASSISTANT** – Wanted for busy small Animal Hospital in Dungarvan. Reply with CV to [riversidevets@eircom.net](mailto:riversidevets@eircom.net) (16-10)

## ASHDALE FARM LTD.



### NIGHT TIME MILKER REQUIRED

**COLLIGAN AREA**

**Tel. 087 288 41 13**

**Email: [gerard@ashdalefarm.com](mailto:gerard@ashdalefarm.com)**

(9-10)

## Waterford Joinery & Goldcoast Golf Resort DUNGARVAN

### Part-time – Accounts & Payroll Assistant

Waterford Joinery Group has an immediate vacancy for an experienced Accounts & Payroll Assistant for 2/3 days per week.

#### Responsibilities:

- Posting supplier invoices & Perform monthly supplier reconciliations
- Prepare Bi-monthly VAT returns
- Assist in weekly & monthly Payroll

#### Requirements:

- Relevant experience essential in a similar position
- Good interpersonal and communications skills.
- Experience in Sage 50 Accounts and Sage Micropay or similar software
- Attention to detail and accuracy
- Ability to work on own initiative and as part of a team
- Remuneration commensurate with experience
- Flexible days and hours

Please send your application and CV to:  
**[goldcoastpersonnel@gmail.com](mailto:goldcoastpersonnel@gmail.com)**

(9-10)

## PAINTERS WANTED



**For immediate start  
MUST BE TIME SERVED**

Contact :  
**Richard Whitmore**  
**086 823 99 44**



## DONNCHADH DUNNE ELECTRICAL LTD.

LOOKING FOR  
**QUALIFIED  
ELECTRICIAN**  
WITH DOMESTIC EXPERIENCE

- Must have full clean licence and be over 25 years of age
- Immediate start

C.V. to:  
**ddunneelectrical  
@hotmail.com**



## ASHDALE FARM LTD.



# NIGHT TIME MILKER REQUIRED

**COLLIGAN AREA**

Tel: **087 288 41 13**  
Email: **gerard@ashdalefarm.com**

## WATERFORD JOINERY & GOLDCOAST GOLF RESORT DUNGARVAN

### Part Time - Accounts & Payroll Assistant

Waterford Joinery Group has an immediate vacancy for an experienced Accounts & Payroll Assistant for 2/3 days per week.

#### RESPONSIBILITIES:

- Posting supplier invoices & Perform monthly supplier reconciliations
- Prepare Bi-monthly VAT returns
- Assist in weekly & monthly Payroll

#### REQUIREMENTS:

- Relevant experience essential in a similar position
- Good interpersonal and communications skills.
- Experience in Sage 50 Accounts and Sage Micropay or similar software
- Attention to detail and accuracy
- Ability to work on own initiative and as part of a team
- Remuneration commensurate with experience
- Flexible days and hours

Please send your application & CV to:  
**goldcoastpersonnel@gmail.com**

### SITUATIONS VACANT

**LIVE IN CARER** — Live in carer wanted to assist an elderly woman in own home, near Dungarvan. Assistance needed with personal care and preparation with light meals. Text 00447802813362.

(16/10/R)



## VOLUNTARY BUS DRIVERS REQUIRED FOR ST. JOHN'S SPECIAL SCHOOL

If you hold a D1 Drivers Licence and have some time to spare, you might be interested in volunteering with us?

We are currently looking for drivers to drive our school bus on local excursions. This could involve trips to horseriding lessons, swimming lessons, areas of local interest, interschool matches, etc.

If you would be interested in volunteering some of your time on a regular basis, or even on a very occasional basis...then we would love to hear from you!

Call us on 058 41860 or email **principal@stjohnsdungarvan.com**

## Situations Vacant

**PLASTERER WANTED AND** plasterer's labourer wanted. Waterford / Kilkenny area. Transport an advantage. Tel. 087 2839927.

## Kennel Hand Required

A position has become available in the Waterford area for kennel hand in busy kennel, driving licence preferably but not essential, flexible working hours and days.

Apply to Box Number 208

The Munster Express, 37 The Quay, Waterford.

Or by email to: [munsterreplies@gmail.com](mailto:munsterreplies@gmail.com)



**Fully Qualified  
Plumbers Required**  
**Domestic/Industrial**

**Also 2nd, 3rd and 4th year  
Apprentices required.**

**Job locations in Waterford & Wexford.**

Please forward CV and cover letter to:  
[info@walshandsheehan.com](mailto:info@walshandsheehan.com)

## WATERFORD NEWS AND STAR

WATERFORD NEWS & STAR  
OCTOBER 6, 2020



We are looking for  
**FULLY QUALIFIED  
PLUMBERS**  
(DOMESTIC/INDUSTRIAL)

and  
**2nd, 3rd, 4th  
YEAR APPRENTICES**

Job locations would be  
**Waterford & Wexford**

Send CVs to:  
**info@walshandsheehan.com**

### *Little Mischief Day Nursery and Montessori*

is looking for a  
**Part-Time/Flexible  
Childcare Worker**  
TO JOIN OUR TEAM.

**Suitable candidate must have:**

- ◆ Minimum level 5 qualification
- ◆ At Least 1 year experience of working in Early Years.
- ◆ Knowledge and understanding of the Aistear and Slolta practice guide.
- ◆ A flexible and enthusiastic approach.
- ◆ Excellent communication and interpersonal skills.
- ◆ Enjoy working as Part of a team.
- ◆ An ability to work in partnership with families and colleagues.
- ◆ Up to Date First Aid

Please send your CV and  
Cover letter to:  
**littlemischief2006@yahoo.com**

**DONNCHADH  
DUNNE  
ELECTRICAL LTD**

LOOKING FOR  
**QUALIFIED  
ELECTRICIAN**

WITH DOMESTIC  
EXPERIENCE.

MUST HAVE FULL  
CLEAN LICENCE AND  
BE OVER 25 YEARS  
OF AGE

IMMEDIATE START

C.V. TO  
**ddunneelectrical@  
hotmail.com**



**Wholesale Electrical Supplies  
(Dungarvan) Ltd.**

HAVE A POSITION AVAILABLE FOR

## **TRADE COUNTER AND STORE ASSISTANT**

**ELECTRICAL EXPERIENCE  
ESSENTIAL.**

PLEASE REPLY WITH CV TO:  
**careerswesltd@gmail.com**

**Wholesale Electrical Supplies (Dungarvan) Ltd.  
1 Shandon Business Park, Dungarvan. Co. Waterford.**

## **General Manager** (DUNGARVAN, CO. WATERFORD)

**Main role responsibilities include  
but not limited to:**

- Deliver excellent knowledgeable, support and advice to all our customers
- Reporting to the Directors
- Process telephone queries and emails
- Sales order invoicing
- Ensuring customers receive excellent customer
- Ensure the company's standards are delivered
- Liaise with suppliers where required

**Benefits:**

Salary dependent on experience

**Candidate profile:**

- Ability to communicate and build rapport with customers
- Fluent in written and spoken English
- Ability to prioritise work
- Previous electrical sales experience an advantage but not a necessity.
- Customer focused
- Knowledge of Microsoft Applications
- A proven track record in delivering excellent service
- Dealing with suppliers, and ordering stock
- Continually update and develop personal knowledge.
- Operations or tills and cash management
- Flexible to work Monday to Saturday lunchtime and overtime as required



**Wholesale Electrical Supplies  
(Dungarvan) Ltd.**

**Apply in strictest confidence to:  
careerswesltd@gmail.com**

**Wholesale Electrical Supplies (Dungarvan) Ltd.  
1 Shandon Business Park, Dungarvan. Co. Waterford.  
Telephone: 058 41081**

## B2B Sales Development Representative US Market - Dungarvan



### What is the role?

This is an outbound business sales role contacting existing customers in the US Market. We are looking for a candidate who will be expected to consistently exceed quarterly sales targets through high volume outbound calling, emailing and to existing customers leads that are provided daily. We work some of the most prestigious and well known companies in the World and you will be provided with intensive sales and product training, as well as mentorship and coaching from management & senior reps.

### Who we are seeking?

- You have a competitive spirit and thrive under pressure, always striving to be the top performer / stand out from the crowd.
- You are a team player, willing to go out of your way to help a struggling teammate
- You constantly strive to improve, seeking coaching & guidance from both peers and managers
- You are an entrepreneurial self-starter, who can operate with minimal supervision and is motivated to find solutions to problems as they occur
- You understand how businesses operate and have strong business acumen, including knowledge of different business models & the importance of return on investment

### Minimum Requirements

- Fluent English Speaker
- Knowledge of E-commerce e.g. buying or selling
- Excellent communication skills, both oral and written
- Highly disciplined, with excellent time management and organisational skills

### Preferred requirements (Not Essential)

- Relevant qualifications
- Passion for the web and e-commerce
- Outbound Sales experience desirable but not essential as World Class training will be provided.

### Benefits

- 30K On Target Earnings.
- Exceptional training provided
- Career Development Program
- Pension Plan
- Health Care Subsidy

**Working Hours for US Market:** 2pm to 11pm Monday to Friday

**Job Type:** Full-time      **Salary:** Up to €30,000.00 per year  
**Experience:**                **Sales:** 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Customer Consultant – Dungarvan



Customer Consultant CPW Peak - Dixons Carphone - Dungarvan, Co Waterford

€10.30 an hour - Part-time, Contract /8-39 hours per week, with flexibility to work additional hrs

There's no feeling quite like uniting tech lovers everywhere and we get to do it every single day. Connecting our people, our customers and our partners. We're a team of 36,000 colleagues working across nine countries to deliver excellence. Be part of framing the future with us. You'll certainly feel proud when you see what you can achieve here.

As a Sales Consultant in Carphone Warehouse, you'll be the face of our brand, which comes with great variety and responsibility. Putting customers first by offering the best advice and connecting them with the right phone deal for them. There will be plenty of training to get you up to speed and ensure your recommendations are top notch. You'll even get to try out the tech for yourself.

As part of this role, you'll be responsible for:

- Asking the right questions to match customers with products
- Trail blazing when it comes to customer experience
- Contributing towards the overall sales performance of the store

Tech lovers don't look a certain way, nor do they have a set DNA, they do possess the same level of enthusiasm though. Connecting customers and products and guiding the decisions that get them there delivers great reward.

You will need to be:

- Approachable and friendly
- Keen to learn about the latest technology
- Comfortable and confident working in a team

We win together as one team and we celebrate all of the great things you do. One way we show our gratitude is by giving you access to a range of lifestyle benefits, including:

- Performance related bonus
- Permanent colleagues also have a competitive holiday allowance and join our pension scheme

Beyond that, we'll be with you every step of the way, enabling you to get the most out of your role. Training plans are a given, and you'll have access to additional e-learning resources to really see your career develop in the way you want. We're building a team that brings technology to people, making their lives better, easier and fuller, and you can be part of it.

Since the Covid-19 pandemic began we've all had to adapt to a new way of working. Although life in our business is a little different since coronavirus struck, the wellbeing of our team - and potential new colleagues - is our priority, now and in the future. Visit <http://careers.dixonscarphone.com/covid-19> to discover how we're keeping everyone safe, in stores, on site, at home and throughout the recruitment process.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Customer Consultant – Dungarvan

**Customer Consultant CPW - Carphone Warehouse - Dixons Carphone - Dungarvan, Co Waterford**

€10.30 an hour - Part-time, Permanent

**8-15 hours per week, with flexibility to work additional hours**

There's no feeling quite like uniting tech lovers everywhere and we get to do it every single day. Connecting our people, our customers and our partners. We're a team of 36,000 colleagues working across nine countries to deliver excellence. Be part of framing the future with us. You'll certainly feel proud when you see what you can achieve here.

As a Sales Consultant in Carphone Warehouse, you'll be the face of our brand, which comes with great variety and responsibility. Putting customers first by offering the best advice and connecting them with the right phone deal for them. There will be plenty of training to get you up to speed and ensure your recommendations are top notch. You'll even get to try out the tech for yourself.

As part of this role, you'll be responsible for:

- Asking the right questions to match customers with products
- Trail blazing when it comes to customer experience
- Contributing towards the overall sales performance of the store

Tech lovers don't look a certain way, nor do they have a set DNA, they do possess the same level of enthusiasm though. Connecting customers and products and guiding the decisions that get them there delivers great reward.

You will need to be:

- Approachable and friendly
- Keen to learn about the latest technology
- Comfortable and confident working in a team

We win together as one team and we celebrate all of the great things you do. One way we show our gratitude is by giving you access to a range of lifestyle benefits, including:

- Performance related bonus
- Permanent colleagues also have a competitive holiday allowance and join our pension scheme

Beyond that, we'll be with you every step of the way, enabling you to get the most out of your role. Training plans are a given, and you'll have access to additional e-learning resources to really see your career develop in the way you want. We're building a team that brings technology to people, making their lives better, easier and fuller, and you can be part of it.

Since the Covid-19 pandemic began we've all had to adapt to a new way of working. Although life in our business is a little different since coronavirus struck, the wellbeing of our team - and potential new colleagues - is our priority, now and in the future. Visit <http://careers.dixonscarphone.com/covid-19> to discover how we're keeping everyone safe, in stores, on site, at home and throughout the recruitment process.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Production Scheduler – GSK – Dungarvan



**Posted Date:** Oct 6 2020

We are currently looking to hire a **Production Scheduler**.

This is a **permanent position**.

### **Job Purpose:**

- Responsible for the production scheduling of assigned value stream resources including conformance to plan
- Customer service at 99.0% for assigned value streams
- Monitoring of schedule adherence weekly and daily.
- Escalation and resolution of blockers to flow of product to the customer.
- Chair weekly MPS ensuring aligned to OOS and maximising site efficiency focusing on firm and frozen period
- Key communication link to the supply hub any delays in products to the customer
- Creation of outbound delivery schedule weekly
- Completion of weekly scheduling cycle.
- Creation and maintenance of FRS for assigned work centres.
- Support to NPI process.
- SOP compliance & updates.
- Ensuring ways of working reflect optimal inventory holding for relevant Value Stream. This is a key KPI.

### **As Production Scheduler, you will:**

- Daily Review of OOS to maintain customer service KPI
- Governance of CTP to support site KPI
- Generation and delivery of an optimised weekly detailed production schedule using supporting FRS, sku profile, make frequency etc.
- Use of GPS tools to challenge and resolve issue as they arise in real time.
- Ensuring scheduling parameters including yield, batch size and routings are correct
- Escalation of issues to supply planning hub and supply scheduling manager as appropriate.
- Daily liaising with the shipping team to ensure the E2E process is adhered and that stock is available to the customer OTIF.

- Ensuring Process orders are available for production to maintain outputs from the resources.
- As part of having process orders available it is imperative that Missing Part flags are acknowledged.
- Support of new product introduction in relation to governance meetings, tasks for completion and communication of any changes.
- Maintenance of all data on the system and ensure all data is real time and does not appear in the past.

**What we need from you is...**

**Basic Qualification and Experience:**

- Leaving Certificate with additional qualification in Supply Chain or equivalent.
- Experience in the areas of Customer Service
- Experience in management of all scheduling aspects for the Value stream and escalation back to the Scheduling Supervisor of significant issue.
- Excellent working knowledge and usage of MERP or SAP to ensure smooth scheduling activity and accurate communication to Scheduling Supervisors.

**Preferred Qualifications and Experience:**

- IPICs qualification - there is an expectation that all schedulers will attain this qualification while in the role.
- Previous experience in a planning/scheduling function in a Manufacturing Facility.

**Closing date for applications is 16th October 2020.**

**Why work at GSK?**

At **GSK**, our mission is to improve the quality of human life by enabling people to do more, feel better and live longer. Our **three world-leading businesses** research and deliver innovative medicines, vaccines and consumer healthcare products. We need a talented and motivated workforce to deliver against our strategy. To achieve this, ***we strive to attract the best people and to create an environment that empowers and inspires.***

**Are you ready to take the next step in your career? We will shortly be holding interviews for the role so apply today!**

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Part-Time OTC Sales Assistant – Dungarvan Shopping Centre



We currently have an exciting opportunity for an **OTC Sales Assistant** to join our team in **LloydsPharmacy, Dungarvan Shopping Centre, Dungarvan, Co. Waterford.**

This will be a **8 Month Temporary** position, on a **16 hour per week contract.**

The position is required to have full flexibility and to be able to work their hours between Monday to Sunday 9.00 am to 7.00 pm, working evenings and some weekends.  
We offer competitive pay with some of the best training in the industry.

**Reporting to:** The Pharmacy Manager

### **Key Responsibilities**

- To actively seek to increase O.T.C sales through link selling
- To maintain the highest standard of customer service
- Stock Control - To ensure stock levels are maintained at an optimal level on the O.T.C counter
- Till duties
- Product knowledge – To improve product knowledge by reading any promotional or training material provided
- Any other projects and duties where they arise

### **Knowledge and Experience**

- Previous O.T.C sales and customer service experience
- Excellent interpersonal skills
- O.T.C product knowledge
- Personal Attributes
- Consistently live the Company Values
- Have excellent communication skills
- Proven sales ability
- Have a positive can-do attitude
- Have a keen interest in retail pharmacy
- Customer focused

### **Skills:**

OTC Sales, Link Selling, Good Customer Service

<b>Reference ID:</b>	Dungarvan
<b>Contract length:</b>	8 months
<b>Job Type /Hours:</b>	Part-Time / 16 per week
<b>Experience:</b>	Customer Service: 1 year (Preferred) Pharmacy: 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Warehouse Assistant / Delivery Driver – Paltel – Dungarvan

### Assisting Current Driver with all the following:

Delivering and Installing White Goods - Washing Machines, Dryers, Cookers, Hobs, Ovens etc

Covering Delivery Driver holidays

### Storeman Duties

Stock Control - Weekly Stock Checks, Making sure all new stock is on display

Accepting, Checking and Logging Deliveries

### Skills:

- Manual Handling Cert
- Forklift Driving (Experience preferred)
- Confident with basic plumbing and electrical wiring
- Driving Licence
- Physically Fit and Able - Some appliances are quite large

**Reference ID:** PALDUNDEL

**Job Types:** Full-time, Temporary, Permanent

**Licence:** Driving (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Experienced Front of House Staff – Dungarvan Crew's Restaurant & Accommodation

We are looking to recruit someone on a part time flexi hour contract to join our Front of house team.

The successful candidate will have previous waiting experience of a minimum of 1 year in a busy environment. Drinks knowledge is desirable and previous supervisory experience a distinct advantage.

This position is for primarily Evening / Weekend work and the candidate may occasionally be asked to work day shifts during the week for events/ holiday cover.

This is an excellent position for someone wishing to progress their career into a supervisor/ management role in the future with training provided on all aspects of the job.

Applicants need not apply if they are not available week day evenings / weekends and a minimum of 1 year experience is required waiting tables in a busy environment.

Applicants will be offered an immediate start date should they be available or a start date following notice period can be arranged.

<b>Benefits:</b>	Flexible working hours Discounted/free food
------------------	--

<b>Reference ID:</b>	foh sup
----------------------	---------

<b>Part-time hours:</b>	10 per week
-------------------------	-------------

<b>Job Types:</b>	Part-time, Permanent
-------------------	----------------------

<b>Salary:</b>	From €10.15 per hour
----------------	----------------------

**[Advertised on www.indeed.com](http://www.indeed.com)**

[< Back](#)

## Deli Assistants - Dungarvan, Co. Waterford



CIRCLE K IRELAND LIMITED



Ref: #JOB-2160949



Dungarvan, County Waterford, Ireland



No of positions: 1



Paid Position



15 hours per week



To be Confirmed



Published On: 05 Oct 2020



Closing On: 02 Nov 2020

[Apply](#)

### Job Description

[Share](#)

\*\*\* Candidates for this position will be selected from virtual interviews. Once you submit your application for this role please follow the link which is emailed to you \*\*\*

goi

iest

We currently have a vacancy for a Part-time Deli Assistant to work in Circle K, Dungarvan, Co. Waterford.

The successful candidate will work on a 15 hour contract (Guaranteed minimum hours) and must be available to work 2 shifts per week and must flexible throughout the week.

Being a Sales/Deli Assistant at Circle K.

You will bring our vision to life for our customers. Whether you are placed in our Deli, our Retail Store or on our Forecourts you will be passionate about our business, have get-up-and-go and put the customer at the heart of everything you do. Our Retail Sites are busy places so you will need to enjoy working in high performance and target driven environments.

You will be part of a team; however successful candidates use their initiative every day to make sure that safety is our priority while delivering on our values. We trade long hours so your flexibility is important to us – tell us about your availability during your application.

To find out more about working with Circle K, visit any of our Stations nationwide and the "join our family" tab at [www.circlek.ie/careers](http://www.circlek.ie/careers).

### Career Level

- [Not Required](#)

### Candidate Requirements

Essential

- [Minimum Experienced Required \(Years\): 0](#)

## Rosalie Gelateria – Dungarvan



Rosalie Gelateria



September 30 at 8:27 PM · 🌐

Hi everyone!

We are thinking hiring someone part-time workers for Wednesday,  
Thursday, Friday.

Apply with your Cv in my shop!

Regards, Rosalie Gelato and Coffee House



21

2 Comments 28 Shares

[Advertised on facebook](#)

## Welder / Fabricator – Cappoquin



### Welder / Fabricator

Potential Resources - Ceapach Choinn, Co. Waterford

€15 an hour

### [Apply Now](#)

We are looking for welder / fabricator for our client, engineering company based in Co. Waterford.

Experience in welding of structural steel is an advantage.

**Contact:** Ewa 01 8350044 / 083 0668500

**Job Type:** Full-time

**Salary:** €15.00 per hour

[Advertised on www.indeed.com](http://www.indeed.com)

Search for your next job

Keyword

Location

Vacancy Type

Lemybrien

Waterford

Paid Position

Items per page

10

## 4 jobs found in waterford

ALL

PAID POSITION

APPRENTICESHIP

SELF EMPLOYED

CE SCHEME

YES

**Night Shift Operator - Lemybrien, Co. Waterford**

Ref: #JOB-2160866

Lemybrien, Lemybrien, County Waterford, Ireland

Published On: 02 Oct 2020

Closing On: 30 Oct 2020

PAID POSITION

**Chopstix Team Member - Lemybrien, Co. Waterford**

Ref: #JOB-2160839

Lemybrien, Lemybrien, County Waterford, Ireland

Published On: 02 Oct 2020

Closing On: 30 Oct 2020

PAID POSITION

**Subway Team Member - Lemybrien, Co. Waterford**

Ref: #JOB-2160838

Lemybrien, Lemybrien, County Waterford, Ireland

Published On: 02 Oct 2020

Closing On: 30 Oct 2020

PAID POSITION

**Subway Supervisor - Lemybrien, Co. Waterford**

Ref: #JOB-2160837

Lemybrien, Lemybrien, County Waterford, Ireland

Published On: 02 Oct 2020

Closing On: 30 Oct 2020

PAID POSITION

Previous 1 Next

Showing 1 to 4 of 4 vacancies \*

\* Vacancies can contain more than one job/position

Check out Jobseeker Resources here

Show accessibility settings



## Skilled Labourer – Kilmeaden



### Skilled Labourer

Larnach Recruitment - Kilmeadan, Co Waterford

Larnach Recruitment currently have an immediate need for an experienced Labourer for a site in Kilmeadan, Waterford.

Ideal candidates must be able to work as part of a team while also showing initiative. They must be safety conscious and physically fit and be able to provide reputable references.

As well as experience and correct attitude candidates must have:

- Valid Safe Pass
- Manual Handling
- CIF Covid 19 Induction

Please send your CV to us attaching any copies of certs/tickets/references you may have.

Larnach will process the data you have provided to help us find you suitable employment and offer you opportunities to help further your career. As we are a recruitment agency you may be considered for multiple roles that are suitable to your experience. You can review our Privacy Notice at [www.larnach.ie](http://www.larnach.ie)

<b>Reference ID:</b>	Larna0922
<b>Contract length:</b>	4 months
<b>Job Types:</b>	Full-time, Contract
<b>Experience:</b>	Skilled Labour: 5 years (Preferred)
<b>Licence:</b>	Manual Handling (Preferred) Safepass (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Accounts / Payroll Officer – Dunhill Multi Education Centre

**Job Title:** Accounts & Payroll Officer  
**Location:** Dunhill, Co. Waterford  
**Hours :** 18 hours per week initially, potential to increase  
**Purpose:** To provide accounting and payroll operations for Dunhill Multi-Education Centre  
**Requirements :** Candidates must be a qualified Accounting Technician or similar at a minimum, with at least 6-12 months experience in Accounting & Payroll

### Main Tasks

Use Sage accounts system to carry out timely book-keeping and accounts tasks for the efficient operations of the company, including but not limited to..

- Processing of invoices for goods & services received
- Processing of invoices for services provided by the company
- Liaise with finance committee and create payments as required for invoices using electronic banking
- Enter lodgements on accounts system and arrange lodgements to bank
- Prepare monthly bank reconciliations using statements and reconcile to accounting system
- Carry out monthly tasks on accounting system such as closing creditors & debtors ledgers, entering prepayments and accruals, journals required
- Create monthly management reports for use in Board meetings
- Reconcile and enter on accounting system any transactions on company credit card account
- Prepare and submit Vat returns (bi-monthly)
- Manage all incoming and outgoing payments in correct departments
- Use Sage Micropay to enter time & pay on a weekly basis, send file to bank and generate payslips – record details on spreadsheets and sage accounts per correct nominal
- Prepare & submit all revenue returns
- Work with manager to create half yearly Community Services Programme returns including retaining correct records on a weekly basis for same
- Adhere to grant conditions in terms of recording payments in correct nominals for incoming grants
- Prepare books & accounts for audit on a yearly basis and respond to auditor queries on same
- Provide administration support to other areas of the company to support busy periods
- Any other duties required to support the accounting and payroll needs of the organisation
- 

**Reference ID:** ACCS-2020  
**Application deadline:** 14/10/2020  
**Expected start date:** 26/10/2020  
**Job Types:** Part-time, Permanent / 18 hours per week  
**Experience:** Accounts & Payroll: 1 year (Required)  
**Education:** Advanced/Higher Certificate (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## General Operative – Dawn Meats – Carroll's Cross Roads



Dawn Meats are looking to recruit General Operatives to join the team at our Carroll's Cross facility in Co. Waterford

**The successful candidate will be based at our production plant and will:**

- Work as part of a team in the factory, packing meat cuts and trims to customer specification on a paced production line to fulfil production targets on a daily and weekly basis
- Assist in the production area & provide support to the production team
- Work in all areas of the factory
- Keep good housekeeping standards in all areas
- Keep up to date knowledge of all products
- Keep up to date with all training to ensure you are trained to complete your day to day role
- Follow work instructions in all areas
- Ensure you comply with Health & Safety regulations
- Ensure all data to be recorded is accurate and up to date
- Ensure quality guidelines are followed for all areas
- Undertake flexible working hours to meet deadline

**The ideal Candidate will have or demonstrate:**

- Entry level, semi-skilled & advanced positions available
- An ability to work to deadlines
- An ability to work on own initiative
- Interested in future development & progression.

Successful candidates will need to be able to work a shift pattern of days and evenings on a bi-weekly rotation.

Job Type: Full-time

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Army & Naval Service – The Irish Defence Forces



Waterford Wexford Adult Educational Guidance Service

21h · 🌐

...

The Irish Defence Forces are now accepting applications for General Service in both the Army and Naval Service.

The Defence Forces require men and women from all backgrounds that possess a strong sense of duty, enjoy working as part of a team, and are looking for a rewarding yet challenging career.

Army applicants must be at least 18 years old and under the age of 25 years of age on the closing date for applications.

Find out more and apply in the link below. 🌟🌟🌟🌟

<https://www...> See More

- Army Service  
- Naval Service

Recruiting Nationwide

APPLY NOW



Óglaigh  
na hÉireann  
DEFENCE FORCES IRELAND



JOBALERT.IE

**General Service | Irish Defence Forces | Nationwide | JobAlert**

General Service - The Defence Forces are now accepting applications for General Service in bo...



2 Shares

[Advertised on facebook](#)

## **Porter / Attendant – Waterford**

### **WIT Diverse Campus Services Ltd**

WIT Campus Accommodation consists of City Campus accommodation with 94 apartments catering for 360 students/summer guests and College Campus consisting of 18 apartments with 66 students/summer guest.

You will normally be required to work at City Campus but on occasions you will also be required to do certain duties at College Campus.

Reporting to the Accommodation Manager the successful candidate will be responsible for:

#### **Porter**

- To ensure the safekeeping of the building and its residents.
- To ensure noise levels are kept to a minimum and that the behaviour of students is controlled.
- To monitor all corridors throughout the night.
- To lock up all designated gates and doors at night.
- Ensure that all tasks are completed on each shift and that a full and thorough handover takes place at the end of the shift with the Accommodation Manager.
- Liaise with the Accommodation Manager and log/report issues in line with procedures.

#### **Health & Safety**

- Ensure the safety of the persons and the property of all within the premises by fairly applying Company Policies and Procedures, by strict adherence to existing laws, statutes and applicable ordinances, and reporting any possible hazards and conditions to the Accommodation Manager.
- Have a general awareness of Health and Safety in relation to all tasks and activities undertaken including fire safety.
- Ensure compliance of the strict Covid-19 protocol in place.

#### **Maintenance & Cleaning**

- To report any defects with regards to maintenance and equipment i.e. CCTV, access control etc.
- To carry out light maintenance i.e. changing lights bulbs, moving of furniture etc.
- To carry out cleaning duties ensuring the interior and exterior of the building is kept in an excellent condition at all times as per daily cleaning spec sheet provided.
- Maintain Covid-19 cleaning standards.

**Administration**

- Complete the security book after each shift.
- Handle, follow up and communicate any comments or complaints. Report to the Accommodation Manager at shift change over.
- Complete all incident reports and distribute to the Accommodation Manager.
- Record any unusual occurrences or problems arising to the Accommodation Manager and take appropriate action.
- To answer the phones and take messages.
- Assist guests with any requests e.g. information, directions etc.
- To check guests/visitors in when required.
- To undertake such other duties which may be assigned from time to time.

**QUALIFICATIONS/EXPERIENCE/SKILL SET:**

The successful candidate must have a minimum of 3 years relevant experience.

A trade qualification is desirable but not essential.

<b>Industry:</b>	Education and Schools
<b>Contract length:</b>	12 months
<b>Application deadline:</b>	8/10/2020
<b>Job Types:</b>	Full-time, Contract
<b>Experience:</b>	Relevant: 3 years (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Healthcare Assistant – HSE – Waterford



### Healthcare Assistant, South East Community Healthcare

#### Apply On Company Site

**Job Title:** 20HCASECH - Healthcare Assistant, South East Community Healthcare

**Reference:** 20HCASECH

**Contract Type:** Fixed Term Contract / Permanent Wholetime / Permanent Part-time /  
Fixed Term Wholetime / Fixed Term Part-time /  
Specified Purpose Wholetime / Specified Purpose Part-time

**Closing date:** 14/10/2020 12:00

**Proposed Interview Date:** To be confirmed

#### **Post Specific Related Information:**

Will be indicated at expression of interest stage where applicable.

**County:** Carlow / Kilkenny / South Tipperary / Waterford / Wexford

**Location:** Initial permanent vacancies exists in Older Persons Services, SECH and Palliative Care Services, Waterford.  
A panel will be formed as a result of this campaign for future HCA vacancies across SECH.

**HSE Area:** SECH - South East Community Healthcare

**Category:** Patient and Client Care

**Informal Enquiries:** Older Persons Services, SECH Barbara Murphy, Head of Older People Services, SECH Tel: (056) 7784140 / Email: [barbara.murphy@hse.ie](mailto:barbara.murphy@hse.ie) Primary Care (Palliative Care Services, UHW), Mary Connolly- Interim Director of Nursing Tel: 087 3576570 / Email: [maryt.connolly@hse.ie](mailto:maryt.connolly@hse.ie)

**Application Details:** Please return completed applications to: [michellemary.power@hse.ie](mailto:michellemary.power@hse.ie)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Electronic Payment Specialist – Waterford Woodlock House

The role of **Electronic Payment Specialist** with Agora Publishing Services Ireland (APSI) is an important role that requires excellent knowledge of excel and the ability to competently research and problem solve.

**Essential duties and responsibilities include, but are not limited to:**

- Researching data and transaction processing issues for our clients
- Report generation and analysis of payment response rates and programs via multiple data sources to better understand trends, issues and growth opportunities
- Monitoring transaction audits out of our CRM system and dashboards
- Addressing chargeback cases and returned & bad checks
- Expand technical and business knowledge through individual research and on-the-job training
- Document and maintain business and functional requirements
- Implement and manage projects from start to finish
- Liaison with support teams on payment issues and projects
- Partner with clients on ad-hoc projects to help them grow their businesses

**The ideal candidate should possess the following:**

- Bachelor's degree or certification in Business, Finance, Marketing or related field
- Strong proficiency with Excel and experience with other Microsoft packages
- Minimum of 1-2 years of experience preferred
- Excellent research, planning, and problem-solving capabilities
- Strong track record of delivering accurate and on-time projects
- Quality oral and written communication skills, with a solid customer focus
- Ability to set priorities and handle multiple tasks and projects in a fast-paced environment
- Methodical, detail-oriented, self-starter, organized and resourceful
- Confidence, with the ability to communicate effectively both verbally and in writing to all levels of staff and management, as well as vendors and clients
- Dedication to the team and its fellow members

The **Electronic Payments Processing** team is a busy and dynamic team. If these traits describe you, and you have the talents to help us shape this team, then please apply. We offer you a professional, yet casual, environment with the chance to grow within the department and company. And we assure you an extraordinary opportunity awaits you.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Customer Care Associate - Tech Mahindra Business Services - Waterford



### The Opportunity

As a Customer Care Advisor, you will be primarily responsible for managing inbound phone contacts from our customer base. This will involve responding to and resolving queries, logging call types and recording interactions.

### Job Duties:

- Answer incoming customer inquiries
- Stay up-to-date on new products, services, and policies
- Collect and report customer feedback to ensure that best practice is recognised and maintained
- Engage with customers in a friendly and professional manner while actively listening to their concerns
- Offer support and solutions to customers in accordance with the company's customer service policies
- Other duties as requested

### The Role

- Resolves product or service problems by clarifying the customer's query, identifying and implementing the resolution, and following up to ensure the query is closed.
- Recommend improvements based on customer needs analysis
- Meet and exceed all personal and business objectives
- Support colleagues to achieve team goals and objectives
- Work collaboratively with the wider team to ensure consistency and best practice

### Competencies & Skills

- Works well in a team and supporting others to achieve the team goals
- Computer skills required
- Keyboard/Typing skills an advantage
- Strong customer focus
- Strong communication skills, both verbal and written
- Listening skills
- Problem analysis and identification
- Ability to work to targets
- Adaptability
- Initiative
- Organisation and time management
- Attention to detail

### What you need to have:

- Minimum 12 months experience in a customer service role
- Leaving certificate or equivalent

**Job Types:** Full-time, Permanent

**Expected start date:** 27/10/2020

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Receptionist / Administrator – Apleona – Waterford



### Main duties and responsibilities

- Greeting visitors upon arrival in the building and arranging for the host to collect them from reception
- Organizing pick-ups for couriers on a day to day basis
- Managing post – collect post every day from staff, frank post and have ready for An Post to collect from reception
- Liaising with Site Manager on a day to day basis
- Answering telephones, screen/direct calls, message management.
- Room bookings, ordering gift baskets,
- Completing cleaning checks on a weekly basis of entire building and making sure building is kept to a high standard on a day to day basis
- Ordering supplies - stationary, gift baskets, visitor passes & sign in sheets
- Ensuring reception areas are kept tidy, managing flower arrangements etc.
- Placing call outs with contractors
- Contract administration for sub-contractors
- Assist Site Manager and our client with administration and clerical duties along with providing general day to day administration and clerical support
- Perform any other duties required by the client at the reception, eg. temperature screening

### Person Specification

- Excellent customer service skills
- Ability to work with and part of a team
- Ability to plan, prioritise and work to strict deadlines
- Good communication and interpersonal skills with a strong customer focus both internally and externally
- Experience in a similar role essential
- Experience of working in a office environment essential
- Basic understanding of invoices and purchase orders
- Working knowledge of Microsoft word, excel and outlook
- Third level qualification
- At least two years' relevant experience

**Job Types:** Full-time, Permanent  
**Experience:** Administration: 1 year (Required)  
**Language:** English (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Scaffolder – Bolk Transport– Waterford

We are looking for a Basic or an Advanced Scaffolder to start work immediately on our construction site in Waterford.

Proven previous experience working with scaffolding crews on large scale developments is required.

Safe Pass, Manual Handling and Valid ticket desirable.

**Job Types:** Full-time, Permanent

**Experience:**

- Scaffolding: 1 year (Preferred)
- Scaffold Building: 1 year (Preferred)

**Licence:**

- Safe Pass (Preferred)
- CSCS Advanced Scaffold Card (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Electrician – Suir Engineering – South East of Ireland



Suir Engineering are currently looking to hire a number of Electricians for various projects in the South East of Ireland.

### **Company Overview:**

Suir Engineering is a leading provider of electrical and mechanical services, delivering tailored cutting-edge solutions for projects throughout Ireland, the UK, Europe and other locations across the globe.

With over 30 years of experience in fulfilling the needs of clients across a diverse range of sectors, including commercial, medical and health, manufacturing and industrial, science, technology and utilities, we are well equipped to address the engineering problems of modern industry.

Suir engineering works with data centres, power stations, pharmaceutical, renewable energy industry and food and beverage facilities.

The keystone of our business is our people. We strive to develop a business in which individual team members are valued, encouraged to embrace personal responsibility and grow to meet the demands of both our business and that of our customers. We believe that dedicated and invested staff produce better results – every time.

### **Key Responsibilities/Duties:**

- Plan layout and installation of electrical wiring, equipment and fixtures, based on job specifications and local codes.
- Test electrical systems and continuity of circuits in electrical wiring, equipment, and fixtures, using testing devices, to ensure compatibility and safety of system.
- Inspect electrical systems, equipment, and components to identify hazards, defects, and to ensure compliance with codes.
- Maintain current electrician's license or identification card to meet governmental regulations.
- Prepare sketches or follow blueprints to determine the location of wiring and equipment
- Use a variety of tools and equipment such as power construction equipment, measuring devices, power tools, and testing equipment including oscilloscopes, ammeters, and test lamps.
- Install ground leads and connect power cables to equipment, such as motors.

- Work from ladders, scaffolds, and roofs
- Place conduit (pipes or tubing) inside designated partitions, walls, or other concealed areas, and pull insulated wires or cables through the conduit to complete circuits between boxes.
- Construct and fabricate parts, using hand tools and specifications.
- Perform physically demanding tasks, such as digging trenches to lay conduit and moving and lifting heavy objects.
- Provide preliminary sketches and cost estimates for materials and services.
- Provide assistance during emergencies by operating floodlights and generators, placing flares, and driving needed vehicles.
- Any other reasonable and relevant duties as requested by your Manager, necessary to meet the ongoing needs of the company.

### **Qualifications / Skills**

- Electrical trade qualification and previous relevant work experience
- Good attention to detail.
- Well organised.
- Ability to multi task.
- Good time management.
- Safety focused.
- Safe Pass and Manual Handling Training complete and in-date is essential.

**Benefits:** CIF agreed pay rates

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Diabetic Eye Screener / Grader – Waterford



Waterford Jobs - JobAlert.ie

Yesterday at 9:00 AM ·

...

Northgate Public Services are now hiring a Diabetic Eye Screener/Grader in Waterford City.

### Qualifications:

- A passion for customer care and positive patient outcomes
- Being IT literate is a must - word processing, spreadsheets and regular use of Microsoft Office
- Initiative and the ability to prioritise tasks, as well as using problem-solving skills.
- A great work ethic and a proactive approach are essential, as you'll be largely unsupervised after the initial training period
- Excellent communication skills at all levels

Apply here: <https://www.jobalert.ie/.../diabetic-eye-screener-grader...>

To advertise your job on our Facebook page & website click here:

<https://www.jobalert.ie/employers>

# Diabetic Eye Screener/Grader Full-time

Waterford

APPLY NOW



JOBALERT.IE

Diabetic Eye Screener/Grader | Northgate Public Services | Waterford - 3rd  
October | JobAlert

[Advertised on facebook](#)

# Senior Administrator – CPL Recruitment– Waterford

## Urgently needed

My client, a Public Sector Body has an immediate need for two experienced Senior Administrators to assist with an urgent project within one of their Departments in Waterford City.

This is a 6 month temporary contract.

## Responsibilities:

- Preparation and writing of detailed reports and presentations
- Handling sensitive documents and information while maintaining high levels of discretion and confidentiality
- Attend weekly management meetings and ensure that all action points are communicated to team immediately thereafter and followed through to task completion
- Provide weekly support as required to the management team and various disciplines which will involve assisting in preparation of ad-hoc reports and special projects as needed
- Scheduling meetings and appointments, and management of certain projects
- Organise and secure confidential information
- Liaise with individual disciplines in relation to activities, assessments, patient schedules and clinics
- Production of documents and printed material
- Utilise proficient Microsoft Excel and PowerPoint skills to provide effective reporting and documentation including dashboards and scorecards.

## Required Experience:

- At least 3-5 years of high level administrative professional experience
- Experience working cross-functionally with different departments/disciplines
- Experience working in the healthcare/medical field a major plus
- Proficiency in all Microsoft Office suite (Word, Excel, PowerPoint, Outlook)
- Ability to gain a strong command of new systems/ tools
- Excellent interpersonal skills, both written and verbal
- Positive demeanour
- Detail oriented, strong organizational and time management skills
- Self-starter, extremely organized and demonstrates high standards in work
- Detailed-oriented with strong commitment to accuracy
- Ability to multi-task and manage priorities effectively
- Good judgment and problem-solving skills

This position is subject to the Garda vetting process.

<b>Contract length:</b>	6 months
<b>Expected start date:</b>	8/10/2020
<b>Job Types:</b>	Full-time, Temporary
<b>Salary:</b>	€15.00-€20.00 per hour
<b>Experience:</b>	Administrative : 5 years (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

[Back](#)

## Plasterers



RUBYCON DEVELOPMENTS LIMITED



Ref: #JOB-2160562



Clonmel, County Tipperary, Ireland



No of positions: 5



Paid Position



40 hours per week



30000.00 Euro Annually



Published On: 30 Sep 2020



Closing On: 28 Oct 2020

[Apply](#)

### Job Description

[Share](#)

Persons required to carry out plastering and skimming of new and existing buildings. Must have a minimum of 2 years experience. Work will be based initially in Clonmel, Co Tipperary.

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

#### Essential

- Minimum Experienced Required (Years): 2
- Minimum Qualification: Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

#### Desirable

- Ability Skills: Communications, Manual
- Competency Skills: Flexibility, Labouring, Time Management

### Follow Us

### Our Mission

**At JobsIreland, we aim to help people to get jobs and help employers connect with the right people.**

Whether you're looking for your next job or finding the right person to join your team, JobsIreland can help you.

### JobsIreland

[About us](#)Intreo

## Branch Administrator – DID Electrical – Clonmel



We are currently recruiting for a Full-time Branch Administrator in our busy store in Clonmel. The candidate is required to be fully flexible to cover daytime, evenings and weekends. A background in a KPI environment is preferable.

The aim of this role is to deliver the D.I.D Electrical Core purpose of excellent customer service in order to ensure that individual and branch sales targets are achieved.

### Sales and customer service

- To ensure that individual and branch sales targets are achieved.
- To provide excellent pre and after sales service to our customers.

### Merchandising

- Maintain the branch in excellent merchandising condition.
- Re-stock shelves when necessary.
- Maintain assigned section in the branch.
- Preparation of the store for stock take.
- Getting stock ready for branch transfers.
- Stock delivery and branch stock transfer duties.

### Security

- To be vigilant at all time, following all company security procedures.
- Liaise with the management team and contact them with any security issues.

### General

- Assist management in monitoring product lines.
- Process web orders and deal with customer queries on our online portal.
- Be aware of competitor activity and communicate same.
- Be constantly informing yourself of product knowledge and innovation in new lines.
- Attend company training sessions.
- Update pricing daily as per company memo.
- Follow all health and safety guidelines as directed by the company
- Educated to Leaving Certificate Standard with an emphasis on Numeracy and Literacy skills
- Ability to deliver exceptional customer service.
- Ability to learn a comprehensive product knowledge based on product range
- PC literate

**Job Type:** Full-time  
**Salary:** From €10.50 per hour  
**Experience:** Administrative: 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

# **Graduate Accounts Assistant & Data Analyst – Clonmel**

## **Pay As You Go Auto Ltd**

Join a young team working together to offer Ireland's only alternative car and van financing scheme.

*Pay As You Go Auto Clonmel have the following position available to graduates: Graduate Senior Administrator & Data Analyst*

### **Who are we?**

Pay As You Go Auto was born in 2014 and is based in Irishtown Clonmel, County Tipperary. It is a family run business who have been operating within the Irish motor industry for 40 years. The business remains Ireland's only genuine alternative to traditional car and van finance, allowing customers who may or may not have a damaged credit history to pay the dealer directly on a month to month basis, therefore allowing the individual to bypass finance houses, banks & interest charges. It is a very unique and creative service that still remains exclusive in the motor industry.

### **Why is There a Vacancy?**

The company has had rapid growth over the last six years and now holds a recognised national profile. Our client base now spans the entire country, with clients in almost every town and city. We now require a senior administrator to coordinate and manage customer accounts, to create monthly management reports, monthly accounts and KPI statistics.

### **Overview of The Role**

We are inviting you to join our small, young & enthusiastic team at our offices in Clonmel with the sole purpose of helping to coordinate & manage real-time data input, daily payments from clients, and to work alongside our office manager to assist her in reporting directly to the owners. 2

### **Specifications of The Role**

- Monday - Friday 9am - 6pm
- Full time position Working in an office environment of no more than seven people which is closed to the public
- Very relaxed atmosphere amongst our young team
- Fluid daily agenda. Never boring

### **What About You?**

- We are seeking a determined, high-performing, diligent and driven individual, an individual who works to a high standard, who satisfies the following:
- Holds a level 8 degree in the areas of finance/accounting or that of a similar discipline.
- Holds an award of a 2.1 degree, or higher in the latter is essential
- Excellent communication and presentation skills needed
- Conscientious and diligent reporting procedures are a must
- Pays particular attention to detail is critical Ability to compile and present monthly management accounts
- Complete understanding of all excel compilation and presentation of workbooks is essential, specifically in the areas of formulas
- Excellent computer skills with ability to navigate multiple different systems and procedures
- The ability to work in a fluid environment A resilient personality would be most helpful A high degree of flexibility, with strong team spirit

***\*\*All applicants must be within 0 – 36 months of graduation and have a graduation date of 2018, 2019 or 2020 to be eligible\*\****

It is the intention of management to make a full-time appointment during the month of October.

Part of the recruitment process may involve a video interview prior to a face to face interviews. Phone interviews might also be required.

<b>Application deadline:</b>	10/10/2020
<b>Expected start date:</b>	25/10/2020
<b>Job Types:</b>	Full-time, Permanent
<b>Salary:</b>	€20,000.00-€30,000.00 per year
<b>Experience:</b>	Administration: 1 year (Preferred)
<b>Education:</b>	Bachelor's (Required)
<b>Location:</b>	Clonmel, Co Tipperary (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## JJ's Truck Stop



JJ's Truckstop

October 5 at 7:51 PM · 🌐

...

Looking for a job that's ...Flexible - part-time - hospitality experience essential 🍷 send your CV via messenger or drop it in to us 🙌



👍 9

2 Comments 18 Shares

Advertised on facebook

< Back

## Property maintenance/handyman



Rise n shine cleaning services



Ref: #JOB-2159172



Youghal, County Cork, Ireland



No of positions: 1



Paid Position



40 hours per week



To be Confirmed



Published On: 15 Sep 2020



Closing On: 13 Oct 2020

Apply

### Job Description



Working in a busy cleaning business. Powerwashing, windows, upholstery cleaning, painting.

goi

### Career Level

- Not Required

test

### Candidate Requirements

#### Essential

- Minimum Experienced Required (Years): 0

#### Desirable

- Ability Skills: Customer Service, Manual
- Competency Skills: Labouring, Problem Solving
- Driving Licence: None
- Languages: English C2-Master (Fluent)

### Follow Us

### Our Mission

**At Jobsireland, we aim to help people to get jobs and help employers connect with the right people.**

Whether you're looking for your next job or finding the right person to join your team, Jobsireland can help you,

### Jobsireland

About us



## Accounts Payable Specialist – Amber Petroleum – Fermoy

Amber Petroleum are currently recruiting for an experienced Accounts Payable Specialist to join the Finance team in Fermoy.

**The key roles and responsibilities involved in this role include:**

- Take control of the purchase ledger ensuring all invoices are approved and posted to a month end deadline
- High volume detailed invoice processing ensuring accurate cost coding and allocation
- Resolving and investigating discrepancies and queries on supplier accounts
- Management of payment runs
- Assisting other members of the accounts payable team with any queries
- Actively work to build and improve systems and processes
- Carry out any other ad hoc duties as and when required
- Work on your own initiative and quickly become a positive team player
- Discretion at all time in relation to sensitive, private, and confidential information

The successful candidate must have the following abilities and experience:

- Minimum of 2 years relevant experience, within a solid Accounts Payable Position
- Detailed knowledge of MS Office essential, in particular Excel.
- Experience with Microsoft Navision or Oracle an advantage
- Accounting Technician/Trainee accountant an advantage
- Strong analytical skills and the ability to deal with a large volume of data
- Ability to prioritise work and have excellent attention to detail
- Focus on continuous improvement

Please note that the above should list should not be considered exhaustive and may be added to over time.

Please also note that by applying for this role, you are authorizing Amber to keep your CV on file for 12 months from the submission date in accordance with our GDPR Policy.

**Job Types:** Full-time, Permanent  
**Experience:** Accounts Payable: 2 years (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

Full details of these vacancies can be found on [www.jobsireland.ie](http://www.jobsireland.ie)

## CE Vacancies

### [Community Employment Schemes]

#### **CES – 2160696 – Caretaker - Kilmacthomas**

Newtown GAA grounds require a Groundsman to look after the facilities. Duties include Clubhouse duties, grass cutting, weed control, painting, pitch maintenance etc

#### **CES – 2160673 – Caretaker - Kilmacthomas**

Based at Kilmacthomas AFC Grounds, job includes looking after dressing rooms and clubhouse. Grass cutting, Lining pitch, painting, weed control. Care taking position involves being responsible for the everyday maintenance of the grounds

#### **CES – 2160451 – Sportsground Worker - Fourmilewater /Nire**

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

#### **CES – 2160327 – Office Worker - Dungarvan**

Duties to Include staffing the Information Office, assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

#### **CES – 2159851 – Caretaker - Touraneena & Knockboy**

Duties to include Grass cutting with Ride on and self-Propelled Mower, strimming, spraying, hedge cutting, Power Washing cleaning, weeding, sweeping Keeping areas tidy. , Some painting & maintenance work.

#### **CES – 2159556 – Carer - Cappoquin**

Carer in Cappoquin Daycare Centre, helping with the needs of the Daycare Patrons. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

**CES – 2158934 – Caretaker - Ballyduff Upper**

Duties will include general Maintenance & Caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, etc. Stage & set design & build, assist with events and shows. General maintenance duties. Various other duties from time to time as required.

**CES – 2158302 – Caretaker - Cappoquin**

General Maintenance of the Cappoquin Community Centre, may have to work evenings or weekends

**CES – 2159364 – Caretaker - An Rinn**

Caretaker required for maintenance of church grounds and graveyard. Duties to include grass cutting, strimming, spraying, hedge cutting, sweeping, keeping area tidy and other maintenance work. Some painting involved.

**CES – 2157171 - Environmental Worker - Kilrossanty**

Duties include maintenance of playing pitches, litter control, painting, general maintenance work in various parts of the Kilrossanty GAA Grounds

Please contact your local DEASP Employment Guidance Officer to check your eligibility and to apply for the above vacancies. Vacancy reference number will be required. Eligibility to participate on CE is generally linked to those who are 21 years or over and applicants must also be in receipt of a qualifying Irish social welfare payment for 1 year or more.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

# LIST OF POPULAR JOB SEARCH SITES



<https://ie.jooble.org/jobs/Waterford>

<https://www.recruitireland.com/search/?County=Waterford>

<https://waterfordjobs.ie/>



<https://www.rezoomo.com/>

<https://www.glassdoor.ie/index.htm>



<https://www.jobalert.ie/jobs-by-county>



<https://www.irishjobs.ie/>



<https://www.jobsdonedeal.ie/>



<https://www.adverts.ie/jobs>



<https://ie.indeed.com/jobs-in-Waterford>



<https://www.jobsireland.ie/#/home>



<https://www.clsrecruitment.ie/>



<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>



<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>



National Learning Network

*Investing in People, Changing Perspectives*

**Recruiting Now!**

- ▶ IT with Office Skills
- ▶ Catering and Hospitality
- ▶ Employer Based Training
- ▶ Retail Skills
- ▶ Options

Work at your own pace and keep  
any social welfare payments you  
may be entitled to



**NLN Waterford**

**With All The  
Supports You  
Need.  
No CAO Points  
Needed.**

Visit [www.nln.ie](http://www.nln.ie) to find out more.  
Call us on: 087 226 2102  
or email: [waterford@nln.ie](mailto:waterford@nln.ie)



**wwetb**

Board of Education and Training  
Waterford and Wexford  
Education and Training Board

National Learning Network, Waterford has a range of courses available:

1. Employer Based Training
2. Catering & Hospitality
3. Retail Sales & Reception Skills
4. Computer Applications & Office Skills
5. Options Rehabilitative Training

The courses are 12 - 24 months in duration and students must be over 16 years of age. The courses are FREE.

You can start on one of our courses at any time.

All students who attend a course in the National Learning Network are entitled to:

- Keep any social welfare payments they are entitled to
- Transport allowances may be available
- Childcare fully funded for any dependent children, while the student is in NLN (in addition to social welfare payment)
- Recognised QQI qualifications
- Psychological and advocacy support
- High quality work experience placements are part of all the courses
- Proven track record of students progressing to paid employment/further education

Call us on 051 359220 or email us at [waterford@nln.ie](mailto:waterford@nln.ie) for further information - a visit to the centre can be arranged at a time suitable to you.

## SICAP TRAINING SUPPORTS FOR JOBSEEKERS IN WEST WATERFORD

### TRAINING WILL BE DELIVERED IN DUNGARVAN.

If any of the courses named below are of interest to you, please email course co-ordinator [mbyrne@wap.ie](mailto:mbyrne@wap.ie) to have your name added to the waiting list.

Food Safety	x1 full day	HAACP Level 2 Certified
Customer Service Training	x1 full day	Certificate of Attendance
Manual Handling	Half Day	Certified

Training will be classroom based, taking into account Health and Safety regulations due to Covid 19.

Mary Byrne  
Employment Services Coordinator

Waterford Area Partnership Clg  
Edmund Rice Heritage Centre  
Barrack Street  
Waterford

Email: [mbyrne@wap.ie](mailto:mbyrne@wap.ie)



EUROPEAN UNION  
Investing in your future  
European Social Fund



Rialtas na hÉireann  
Government of Ireland



Community Cathair  
& Centres for Life  
Waterford City  
& County Council



*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.*

# VTOS DUNGARVAN TRAINING

## VTOS Dungarvan

VTOS Adult Education Centre (Old Tech) are now enrolling for students in both the Business and Art Courses.

**Business or Art QQI Level 4 & 5 courses for:**

- Over 21 years of age
- Unemployed for at least six months ( Includes time on the PUP Payment.)
- Those in receipt of Statutory Redundancy
- Disabled Persons Maintenance Allowance
- Spouse of a person unemployed for six months
- Lone Parent
- Signing for credits
- In receipt of State Pension

**Whilst learning eligible students can enjoy the following:**

- Free Childcare
- Free Class Materials
- No Fees
- Keep Social Welfare Entitlements
- Work Part-time
- Meal and Travel Allowance

We have ample space to ensure safe learning and social distancing in these difficult Covid 19 times.

Come along, bring a friend, and see for yourself the friendly teachers, the relaxed atmosphere and positive learning environment especially if you are hoping to develop your employability and prepare for further employment and training. Contact Aileen on 058 45757 or Email [aileenconnor@wwetb.ie](mailto:aileenconnor@wwetb.ie).

~ A great place to meet new people and pick up new skills for the long winter months ahead.



Business students in the Computer Room with teacher Trina Power.



Art Room students enjoying their painting class with teacher Grace O'Meara.

# Cappoquin Adult Education Centre



**FREE courses on offer**

**Starting September/October 2020**



## Tourism with Business - QQI Level 5 (2 year part-time)

**Start Date: Monday, 19<sup>th</sup> October 2020**

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and tourism, learn all of the skills needed to pursue employment in this sector.

YEAR 1	Monday	9:15 – 11:15	Bookkeeping – Manual and Computerised
	Tuesday	9:15 – 11:15	Word Processing
	Tuesday	11:30 – 1:30	Tourism Information and Administration Tourism Principles and Practice
YEAR 2			
Work Experience   Communications   Spreadsheets   Payroll – Manual & Computerised			

## Healthcare Support - QQI Level 5 (2 year part-time)

**Start Date: Monday, 7<sup>th</sup> September 2020**

As there are currently numerous job opportunities for healthcare assistants, the course is structured in such a way as to give those wishing to work in the area a thorough grounding in the necessary skills. The course is relevant and highly practical, with each module focusing on a specific area of care.

YEAR 1	Monday	9:15 – 11:15	Infection Prevention & Control Safety and Health at Work (Jan 2021)
	Wednesday	9:15 – 11:15	Care of the Older Person Care Skills (Jan 2021)
YEAR 2			
Work Experience   Communications   Care Support   Palliative Care Support			

*Training is also provided in Manual and Patient Handling and Basic First Aid*

*Please note that due to COVI-19, we may have to make changes to advertised timetable.*

For further information or to book your place on the course of your choice, contact **Edel** on **086-0460987** or **edelwalsh@wwetb.ie**



An Roinn Oideachais  
agus Seilleana  
Department of  
Education and Skills



EUROPEAN UNION  
Investing in your future  
European Social Fund



# Cappoquin Adult Education Centre



**FREE courses on offer**

**Starting September/October 2020**



**Back to Education Initiative (BTEI)** is designed to ensure you build on your skills or develop new ones to help you return to work or progress in your current job. You can return to education at a level that suits you and as all our courses are part-time, it is flexible around your family or work commitments.

**BTEI** is available and free to those with one or more of the following:

- No leaving certificate
- Current Medical Card
- Social Welfare Payment
- CE Scheme Participant
- A dependant of a Social Welfare Recipient

Through the **Skills to Advance** initiative, **BTEI** is also free to employees who are:

- Currently in a lower skilled job and/or
- Age 50+ and/or
- At risk of economic displacement



Search & Follow: **Cappoquin Adult Education Centre**

We update our Facebook page on a regular basis with the latest courses on offer

## Essential ICT Skills for Office Work - QQI Level 4 (1 year part-time)

**Start Date: Friday, 11<sup>th</sup> September 2020**

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

Wednesday	11:30 – 1:30	IT Skills   Computer Applications (Jan 2021)
Thursday	9:15 – 11.15	Mathematics
Thursday	11:30 – 1:30	Bookkeeping and Accounts
Friday	9:15 – 11.15	Desktop Publishing   Web Design (Jan 2021)
Friday	11:30 – 1:30	Communications   Work Experience (Jan 2021)

## Skills for the Catering Industry

**Start Date: Tuesday, 20<sup>th</sup> September 2020**

Tuesday	9:15 – 1:15	Food & Nutrition (QQI Level 4) Pastry, Baking and Desserts (QQI Level 5)
---------	-------------	---

# REGIONAL TOUR GUIDING TRAINEESHIP THROUGH WATERFORD WEXFORD TRAINING SERVICES

Waterford Wexford Training Services  
October 1 at 6:22 PM · 🌐

5 places still available on our Regional Tour Guiding Course



Waterford  
Wexford  
Training Services

## REGIONAL TOUR GUIDING TRAINEESHIP BLENDED LEARNING

### Course Description

This is a full time tutor led course using a combination of a virtual classroom via Zoom, self-directed learning and in-classroom learning. Learners must have the flexibility to attend the in-classroom components of the course when and as required. The exact structure of the course will depend on the evolving nature of Covid-19 public health advice. Learners should be aware that this is a full-time commitment and classes will be delivered from 08:30-15:45 Mon-Thurs, 08:30-12:45 Fri.

### CERTIFICATION

Upon successful completion of this course, the trainee will receive a QQI Level 6 **Special Purpose Award in Regional Tour Guiding** (600322).

### ASSESSMENTS

Skills demonstrations and theory exams will take place in a classroom setting. Portfolio/assignments will be submitted through Moodle.

### COURSE EQUIPMENT & MATERIALS

All course materials will be supplied and available online for self-directed learning.

### COURSE CONTENT

**Induction:**  
**Irish Tour Guiding.**  
**Irish National Heritage and Culture.**  
**First Aid Responder.**  
**Career Planning and Job Seeking Skills.**  
**Work Practice.**

### JOB OPPORTUNITIES

The successful completion of the regional Tour Guiding Programme enables applicants to source employment in the Tourism Sector - providing tour guiding services for tourists visiting designated regions in Ireland.

### LEARNER ENTRY REQUIREMENTS

**Education:** Leaving Certificate or equivalent.

**Aptitude:** 1) Excellent Customer Service skills, with a good working knowledge of the South East region, in terms of tourism and amenities.  
2) Good problem solver, with an ability to work on own initiative, and good IT skills.  
3) Good numerical and communication skills are essential, including verbal and written command of the English language.

**Access:** Will require access to good quality broadband.



**NEXT COURSES**  
Course starting on the  
2<sup>nd</sup> November 2020

For further details contact

**087-1958761**

**051-301500**

or

**recruit@wwetb.ie**

www.fetchcourses.ie

www.wwetbtraining.ie

Waterford Wexford Training Services



EUROPEAN UNION  
Investing in your future  
European Social Fund

👍❤️ 21

2 Comments 14 Shares

Advertised on facebook

# FREE ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

4hr

...

Customer Service through virtual classroom with tutor support - starting 13th Oct completed 15th Dec. Tues & Thur 6.30pm-9.00pm, 10 weeks.

Apply now!

<https://www.fetchcourses.ie/course/finder...>

Any queries to 0504 22723 or email [employerservices@tipperaryetb.ie](mailto:employerservices@tipperaryetb.ie)

#TipperaryETB #LearningTogetherYourSuccessOurGoal

TIPPERARY EDUCATION AND TRAINING BOARD



etb  
South Tipperary Region  
Education, Employment & Training  
Tipperary Education and Training Board

# ONLINE CUSTOMER SERVICE TRAINING COURSE



Contact: Marie 0504 22723 / Marisa 062-65781  
[employerservices@tipperaryetb.ie](mailto:employerservices@tipperaryetb.ie)  
Apply at [www.fetchcourses.ie](http://www.fetchcourses.ie)

**Virtual Classroom  
& Tutor Support**

QQI Level 5  
Start Date: 13th Oct completed Dec 15th  
2 days per week, Time: 6.30pm-9.00pm



EUROPEAN UNION  
Investing in your future  
European Social Fund



SOLAS  
learning works

LEARNING TOGETHER - YOUR SUCCESS, OUR GOAL #TETB

# FREE ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

18h · 🌐

...

#EHA1 Primary Cert in #FoodSafety - #OnlineCourse, October.  
Apply today ▶ <https://www.fetchcourses.ie/course/finder?sfcw-courseId=293869>  
Contact Margaret 📞 067 31845

**TIPPERARY EDUCATION AND TRAINING BOARD**



etb  
Education and Training Board  
Tipperary

Community Education

**Online Course**

**CONTACT US**

📞 067 31845  
✉️ [maryan\\_2@tipperaryetb.ie](mailto:maryan_2@tipperaryetb.ie)

**EHA1 Primary Cert in Food Safety**

Online Instruction  
Monday 10th Oct 6-9pm  
Tuesday 20th Oct 6-9pm  
Wednesday 21st Oct 6-9pm  
22nd/23rd Oct 11 hr for 1:1 input with tutor

No fees to unwaged / med card holders

Apply online [www.fetchcourses.ie](http://www.fetchcourses.ie) - course ref : 293869  
Registration closes October 16th.

Learners require a built-in or external webcam and microphone device.

**Learning Together - Your Success, Our Goal #TETB**



European Union  
Investment for Growth and Jobs  
2014-2020



EUROPEAN UNION  
Investment for Growth and Jobs  
2014-2020



SOLAS  
Training Agency



Advertised on facebook

# FREE ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

3h · 🌐

...

Do you suffer from #InterviewDread? Up your chances of success at an interview - with the #OnlineInterviewSkillsWorkshop.

Book today - call the #AdultGuidance & #InformationService on 067 32282 or email [adultguidance@tipperaryetb.ie](mailto:adultguidance@tipperaryetb.ie).

Free of charge, prior booking essential!

Workshop will be delivered online, attendees will need internet and a device with microphone and camera.



**etb**

Bord Gleanachais agus  
Oiliúna Thoirbeoil Aniarra  
Tipperary Education and  
Training Board

**Tipperary ETB  
Adult Guidance  
& Information Service**

are holding an . . .  
**ONLINE  
INTERVIEW  
SKILLS  
WORKSHOP**



**Tuesday, October 20th -10.30am to 12.00noon**

**☎ 067 32282 | ✉ [adultguidance@tipperaryetb.ie](mailto:adultguidance@tipperaryetb.ie)**

**Internet & a device with microphone/camera is needed  
Free of Charge - Pre Booking Essential**



**Learn how to:  
Improve your interview skills  
Answer interview questions  
Make a good impression**



EUROPEAN UNION  
Leading to your future  
European Social Fund



**SOLAS**  
A State Agency for Higher Education  
and Vocational Training



👍 5

6 Shares

[Advertised on facebook](#)

# UPCOMING TRAINING IN DUNGARVAN & WATERFORD THROUGH WATERFORD TRAINING CENTRE



**FURTHER EDUCATION &  
TRAINING COURSE HUB**



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION  
Investing in your future  
European Social Fund

[About FET](#) [Course Finder](#) [Types of Courses](#) [Grants & Allowances](#) [Adult Education Guidance](#)

[Sign In](#) [Register](#)

[Home](#) > [Course Finder](#)

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
296923	First Aid Responder PHECC (Evenings)	Waterford Training Centre	Dungarvan	12/10/2020
Q97	Safe Pass — <i>Cancelled</i>	Waterford Training Centre	Dungarvan	13/10/2020
Q69 / Q200/ Q65	Mig or Tig or Manual Metal Arc Welding – (Evenings)	Waterford Training Centre	Waterford	19/10/2020
08152	Tourism Trails with Smart Media	Waterford Training Centre	Dunhill	27/10/2020
3R6	Construction Ground Work Skills	Waterford Training Centre	Waterford	2/11/2020
Q97	Safe Pass	Waterford Training Centre	Waterford	18/11/2020
09806	Diploma in Women's and Men's Hairdressing	Waterford Training Centre	Waterford	04/01/2021
301853	Skills to Compete - Professional HGV Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	18/01/2021

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
09640	Welding	Waterford Training Centre	Waterford	22/02/2020
301863	Skills to Compete - Warehouse Operative	Waterford Training Centre	Dungarvan	01/03/2021

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG  
ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE  
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



## 296923 - First Aid Responder PHECC (Evenings)

To provide learners with the knowledge and skills to be a First Aid Responder.

### Employability Statement:

The First Aid Responder PHECC certificate can enhance the learner's skills for employment as it is a requirement in many areas such as Childcare, Healthcare and the Emergency Services to name but a few.

Apply Now

## ENTRY REQUIREMENTS

- Education: QQI level 4, Leaving certificate or equivalent qualifications and/or relevant life and work experiences
- Aptitude: N/A
- Previous Experience: N/A

## COURSE CONTENT

Title	Award	Awarding Body
First Aid Responder (PHECC)	First Aid Response (FAR)	PHECC

## LEARNING OUTCOMES

On completion of this programme learners will be able to:

### INDUCTION TO COURSE

1-Outline the Training Centre rules and regulations and the aim and planned outcome of the training course

### FIRST AID RESPONDER (PHECC)

1-deal with life threatening or potentially life threatening conditions until arrival of emergency medical services.

2- provide First Aid Response for conditions not thought to be life-threatening but are necessary to prevent further harm before the emergency medical services arrive.

3- provide pre-hospital First Aid Response in a wide range of environments including home and recreational settings.

4- display the requisite personal skills including composure, competence and self-confidence while understanding their limitations.

5- deal with life threatening or potentially life-threatening conditions in the pre-hospital environment until arrival of emergency medical services.

6- provide First Aid Response for conditions not thought to be life-threatening but are necessary to prevent further harm before the emergency medical services arrive.

7- provide pre-hospital First Aid Response in a wide range of environments including home and recreational settings.

8- display the requisite personal skills including composure, competence and self-confidence while understanding their limitations.

## FURTHER DETAILS

COST:€200.00 This fee may be covered 1. if you are on a Social Welfare payment 2. if you are working the fee may be covered under the new government scheme Skills to Advance



## Qualifications First Aid Response

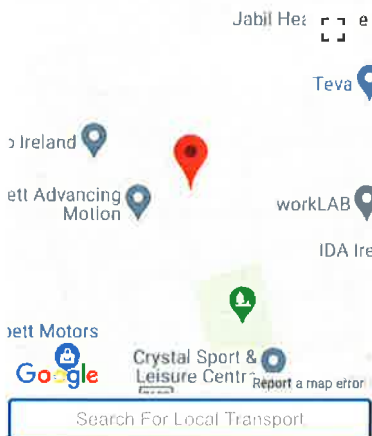
### Location

Waterford Training Centre

Dungarvan Course - Venue to be advised later

Dungarvan - to be advised

GPS (52.2471, -7.1531)



Start Date 12/10/2020  
End Date 11/11/2020  
Duration 4 Weeks

### TimeTable

	Morning	Afternoon	Evening
Mon			
Tue			X
Wed			
Thur			X
Fri			
Sat			
Sun			

### Facilities

- Tea/Coffee Making

### Contact

Catherine Prendergast

051 301593

catherineprendergast@wwetb.ie

### Charges

There may be charges associated with this course. Please check with the course provider.

Apply Now

## 301853 - Skills to Compete - Professional HGV Training Programme (Traineeship)

The aim of the course is to provide the trainees with the skills and related knowledge in the rules of the road, driving a heavy goods vehicle - rigid and artic body, care and maintenance of the vehicle, loading and unloading the vehicle, customer care and documentation and to develop their attitudes, personal effectiveness, and job seeking skills. This programme will enable the trainees to obtain employment in driving rigid and artic body heavy goods vehicles.

[Apply Now](#)

### ENTRY REQUIREMENTS

- Education: While there are no specific entry requirements, centres must ensure that learners have the academic ability to successfully complete the program, Junior Certificate or similar
- Aptitude: Good verbal and written command of the English language. • Spatial aptitude • Good hand/eye co-ordination • Good manual dexterity skills • Good numeracy skills
- Previous Experience: Full current Category B Driving Licence required, Irish learner permit Category C required

### COURSE CONTENT

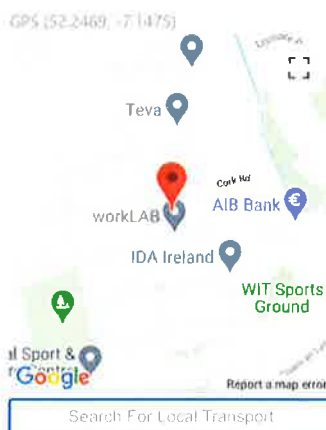
Title	Award	Awarding Body
Adr Driver Training	ADR Driving (ADR)	CILT (Chartered Institute of Logistics & Transport)
Safepass		
Induction		
Career Planning And Job Seeking Skills		
Rtltb Counterbalance Forklift Truck Operator	Forklift Counterbalance Certificate (RTITB1)	RTITB
Rtltb Reach Forklift Truck Operator	Forklift Reach Certificate (RTITBR)	RTITB
Manual Handling And Fire Safety		
Digital Tachograph For Lpsv'S	Digital Tachograph (CILT-DT)	CILT (Chartered Institute of Logistics & Transport)
Food Safety and Hygiene		
RSA - Driver CPC Training	Driver Certificate of Professional Competence (CPC)	RSA (Road Safety Authority)
First Aid Responder (PHECC)	First Aid Response (FAR)	PHECC
RTITB Power Pallet Truck	Electric Pallet/Stacker Truck (RTITB-EPST)	RTITB
IRU - LOAD SECURE		
HGV Walk Around Checklist		
RTITB Vehicle Mounted Lift Truck (Moffet)	RTITB Vehicle Mounted Lift Truck (RTITB-VMLT)	RTITB
Introduction to Warehousing		
Health, Safety and Security in Logistics		
Customer Service in Logistics		
Route Planning		
Professional HGV Workplace Competence	City & Guilds Accredited Training (9950-05)	City & Guilds
Heavy Goods Vehicle Driving - Articulated Truck	Driving Licence Category CE (RSA-CE)	RSA (Road Safety Authority)
Heavy Goods Vehicle Driving - Rigid Truck	Driving Licence Category C (RSA-C)	RSA (Road Safety Authority)

## Qualifications City & Guilds Accredited Training

### Location

Waterford Training Centre

Dungarvan Course - Venue to be advised later  
Dungarvan



Start Date: 18/01/2021  
End Date: 06/06/2021  
Duration: 29 Weeks

### TimeTable

	Morning	Afternoon	Evening
Mon	X	X	
Tue	X	X	
Wed	X	X	
Thu	X	X	
Fri	X		
Sat			
Sun			

### Facilities

### Contact

Course Recruitment: Waterford Wexford  
Training Services

051-301500 051-301555  
recruit@wvwb.ie

[Apply Now](#)

## LEARNING OUTCOMES

On completion of the Training programme, trainees will be able to:

### 1-INDUCTION

State the planned outcomes and the conditions attached to attendance on the course; apply good safety, health and hygiene practices; state the basic principle involved in environmental issues and explain the meaning of equal opportunities.

### 2- MANUAL HANDLING AND FIRE SAFETY

State the statutory regulations relating to the manual handling of loads.

Explain the anatomy and physiology of the spine as it applies to manual handling. Use the correct techniques to lift, put down, push and pull a load. To also deal with fire on an emergency basis, emphasise the danger of fire, the importance of prevention and the necessity of urgent action when fire breaks out.

### 3- SAFEPASS

Work on construction sites without being a risk to themselves or to others

### 4- ADR DRIVER TRAINING

Deal appropriately with hazards arising in the carriage of dangerous goods, minimise the likelihood of an incident taking place, take measures which may prove necessary for their own safety and that of the public and the environment should an incident take place

### 5- DRIVER CPC TRAINING

State the characteristics of a transmission system, the technical characteristics and operation of safety controls and understand the ability to optimise fuel consumption.

### 6- DRIVING HGV RIGID BODY

Drive the vehicle in accordance with the road traffic acts and manufacturer's specification for operation

### 7- DRIVING HGV ARTICULATED BODY

Drive a tractive unit and semi-trailer in accordance with the road traffic acts and manufacturer's specification for operation

### 8- ROUTE PLANNING

Implement the core principles of route planning.

### 9- CUSTOMER SERVICE IN LOGISTICS

Offer efficient customer service within the industry operating with some autonomy while under direction.

### 10- HGV DRIVER WALK AROUND CHECKLIST

Prepare driver walk-around checklists to account for the type and use of own vehicles

### 11- DIGITAL TACHOGRAPH

Understand EU regulations governing tachograph, how to convert local time to (UTC), insert a drivers card into the vehicle unit, understand operational principles of the tachograph unit, interpret, download and analyse data

### 12 -FIRST AID RESPONDER

Demonstrate the required knowledge and skills to be a certified First Aid Responder

### 13- FOOD SAFETY IN LOGISTICS

Demonstrate the food safety skills required to meet the requirements of the Food Safety of Ireland, Food Safety Level 2 standard as well as maintaining good personal hygiene and personal diet.

### 14- HEALTH, SAFETY AND SECURITY IN LOGISTICS

Understand health safety and security requirements in logistics

### 15- INTRODUCTION TO WAREHOUSING

Apply the basic principles, concepts and processes of warehousing in the workplace whilst working under direction at introductory level.

### 16- RTITB COUNTERBALANCE FORKLIFT TRUCK OPERATOR

Demonstrate the required knowledge, skills and competence to manoeuvre a Counterbalance Forklift Truck safely efficiently around obstacles whilst laden and unladen

### 17- RTITB REACH TRUCK OPERATOR

Demonstrate the required knowledge, skill and competence to operate a Reach Forklift Truck safely and efficiently in line with the manufacturer's guidelines and current health and safety guidelines and regulations.

### 18- RTITB POWER PALLET TRUCK AND TAIL LIFT OPERATIONS

Demonstrate the required knowledge, skill and competence operate power pallet trucks safely and efficiently

### 19- RTITB VEHICLE MOUNTED LIFT TRUCK (MOFFET)

Operate the truck safely and efficiently, carry out a pre-use inspection and recall and explain the causes of truck and load instability as well as being able to attach and detach the truck to and from a carrying vehicle safely.

### 20- CAREER PLANNING AND JOB SEEKING SKILLS

Plan and achieve realistic work goals.

### 21- WORKPACMENT COMPETENCY SCHEDULE

Demonstrate a broad range of occupational competencies in a real work environment.

### 22- IRU – LOAD SECURING



## 301863 - Skills to Compete - Warehouse Operative

The purpose of this programme is to enable the learner acquire the knowledge skill and competence to operate effectively and safely as an operative in a warehousing and or logistics environment under direction.

On successful completion of the programme, learners may progress into higher education and training or to employment.

### Employability Statement

The successful completion of the QQI L5 Special Purpose Award in Warehouse Operations will enable applicants to source employment as an operative in a warehousing and or logistics environment under direction.

[Apply Now](#)

## ENTRY REQUIREMENTS

- Education: N/A
- Aptitude: Good Hand/Eye Co-ordination Good spatial aptitude
- Previous Experience: Some forklift experience preferred

## COURSE CONTENT

Title	Award	Awarding Body
Warehousing - 5N2725	Warehousing (5N2725)	QQI
Induction		
Career Planning And Job Seeking Skills		
Rtibt Counterbalance Forklift Truck Operator	Forklift Counterbalance Certificate (RTITB1)	RTITB
Rtibt Reach Forklift Truck Operator	Forklift Reach Certificate (RTITBR)	RTITB

## LEARNING OUTCOMES

On completion of the training programme learners will be able to:-

### 1 INDUCTION -

State the planned outcomes and the conditions attached to attendance on the course; apply good safety, health and hygiene practices; state the basic principle involved in environmental issues and explain the meaning of equal opportunities.

### 2 WAREHOUSING - 5N2725

Apply principles, concepts and processes of warehousing in the workplace whilst working under direction.

### 3 RTITB COUNTERBALANCE FORKLIFT TRUCK SKILLS-

Operate a counterbalance forklift truck safely and efficiently in line with the manufacturer's guidelines and current health and safety regulations and guidelines.

### 4 RTITB REACH FORKLIFT TRUCK SKILLS-

Operate a reach forklift truck safely and efficiently in line with the manufacturer's guidelines and current health and safety guidelines and regulations.

### 5 CAREER PLANNING & JOB SEEKING SKILLS-

Plan and achieve realistic work goals.

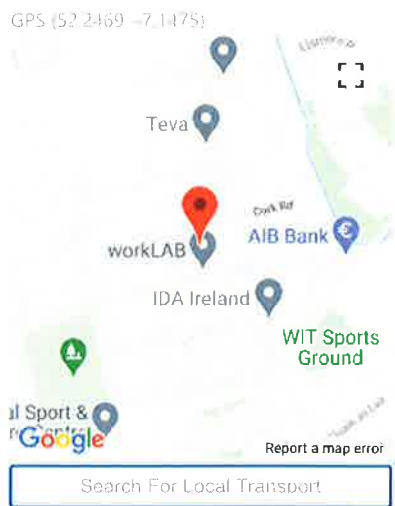


## Qualifications Warehouse Operations

### Location

Waterford Training Centre

Dungarvan Course - Venue to be advised later  
Dungarvan



Start Date 01/03/2021  
End Date 14/05/2021  
Duration 11 Weeks

### TimeTable

	Morning	Afternoon	Evening
Mon	X	X	
Tue	X	X	
Wed	X	X	
Thur	X	X	
Fri	X		
Sat			
Sun			

### Facilities

### Contact

Course Recruitment Waterford Wexford  
Training Services

051-301500 051-301555  
recruit@wweib.ie

[Apply Now](#)



## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

### **ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.**

**TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELEPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester – 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077**



## FURTHER EDUCATION & TRAINING COURSE HUB

### ONLINE COURSES

REF	COURSE TITLE	PROVIDER
4357	Graphic Design and Illustration using Adobe Illustrator	eCollege
6150	Print & Digital Media Publication Using Adobe InDesign	eCollege
14634	Speak Irish With Me	eCollege
12173	Visual Communication using Adobe Photoshop- online	eCollege
12162	Project Management - Certified Associate (PMBOK) - Online	eCollege
12175	Java Foundations Certified Junior Associate	eCollege
200265	Software Testing - ISTQB Certified Tester Foundation Level	eCollege
215214	Java Associate Developer SE8	eCollege
221074	Microsoft Office Specialist Excel 2016	eCollege
217676	CompTIA Security + SY0-501	eCollege
228070	Microsoft PowerPoint 2016	eCollege
228076	Microsoft Word 2016	eCollege
229547	CompTIA Network +	eCollege
229605	Java Professional Developer SE 8	eCollege
229877	Microsoft Access 2016	eCollege
230138	ECDL - Online	eCollege
231022	PRINCE2 Foundation	eCollege
237238	Introduction to Programming using Python	eCollege
228121	Programming using JavaScript (Microsoft Technology Associate)	eCollege

REF	COURSE TITLE	PROVIDER
251322	Introduction to Programming using HTML and CSS	eCollege
275964	CompTIA A+ Core Series	eCollege
297325	Programming in HTML with Javascript and CSS	eCollege
297658	Microsoft Excel Expert 2016	eCollege
298272	Microsoft Word Expert 2016	eCollege
298363	Windows Operating Systems Fundamentals	eCollege
298383	Windows Server Administration Fundamentals	eCollege
298384	Windows Security Administrator Fundamentals	eCollege
298385	Networking Fundamentals	eCollege
299187	Software Development Fundamentals	eCollege
299189	Database Fundamentals	eCollege

**ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE  
VIEWED ON**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES**

**PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

