

# WEST WATERFORD LOCAL EMPLOYMENT SERVICE

**SUPPORT SERVICE FOR THE UNEMPLOYED**

*WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION*

**FOR DAILY JOB VACANCY UPDATES**

**PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES**

**JOB VACANCIES & FREE ON-LINE COURSES**  
**WEDNESDAY 14<sup>TH</sup> OCTOBER 2020**

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE  
PUBLIC UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT CLIENTS OF OUR SERVICE CAN  
CONTACT US VIA: -**

**PHONE: 058 44077**

**TEXT: 086 787 0872 or 086 035 8615**

**EMAIL: [westwaterford.les@wlp.ie](mailto:westwaterford.les@wlp.ie)**

**DUNGARVAN & LISMORE**

**STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



DUNGARVAN LEADER, FRIDAY, OCTOBER 16, 2020

## PART-TIME DENTAL NURSE REQUIRED

**FOR WEST WATERFORD PRACTICE**

**Previous experience not essential**

Reply to : **BOX NO. 883**, DUNGARVAN LEADER,  
18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.

### SITUATIONS VACANT

**LIVE IN CARER** — Live in carer wanted to assist an elderly woman in own home, near Dungarvan. Assistance needed with personal care and preparation with light meals. Text 00447802813362. (18/10/R)

**WANTED** — Veterinary Nurse/Animal Care Assistant for a busy small Animal Veterinary Hospital in Dungarvan. Reply with CV to: riversidevets@eircom.net (23/10/R)

**QUALIFIED CARER REQUIRED** — In West Waterford to care for elderly person. Ref's preferable but not essential. Reply to Box No. 884, Dungarvan Leader, 18 Mitchel St., Dungarvan. (23/10/R)

# SITUATIONS VACANT

Telephone: (058) 41205 / 42042 | e-mail: [adverts@dungarvanobserver.ie](mailto:adverts@dungarvanobserver.ie)  
| Deadline for all adverts is 12.00 noon each Tuesday

**VETERINARY NURSE / ANIMAL CARE ASSISTANT** –  
Wanted for busy small Animal Hospital in Dungarvan. Reply  
with CV to [riversidevets@eircom.net](mailto:riversidevets@eircom.net) (16-10)

**EXPERIENCED TRACTOR DRIVER REQUIRED** – Job will  
also include work on Beef Farm. Cappoquin area. Tel. (087)  
6461780. (23-10)

**QUALIFIED CARER REQUIRED FOR ELDERLY PERSON** –  
West Waterford area. References desirable. Reply in writing  
to Box No. 8015. (23-10)

We are growing.  
Grow with us.

## Bookkeeper

Ifac is a top ten Professional Services firm operating from over 30 locations nationwide. We are the industry leaders in providing taxation, accounts and business advice to farmers, food and agri-related businesses. Due to a new vacancy arising we are currently seeking a Bookkeeper for Dungarvan & surrounding areas.

### The Role

This is a Full/Part-Time position, working from home and/or clients' business premises, with flexible hours.

### Candidate

The successful candidate will have;

- The ability to work independently and work to deadlines
- Excellent communications skills as this is a client facing role
- Practical inputting/book-keeping experience including VAT
- Ability to manage a portfolio of clients and meet deadlines
- Excellent IT skills
- Knowledge of Agri. business beneficial

Apply in confidence with Cover Letter and full CV to [ciaradunne@ifac.ie](mailto:ciaradunne@ifac.ie)

# WATERFORD NEWS AND STAR

**WATERFORD NEWS & STAR**  
OCTOBER 13, 2020



## Waterford & South Tipperary Community Youth Service



WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos  
*Applications are invited for the post of*

## Youth Justice Worker, PACT Project, Waterford (Full - Time)

The aim of the P.A.C.T. Garda Youth Diversion Project is to respond to the needs of unattached young people aged 12 to 18 years who are involved in and/or at risk of criminal or anti-social behaviour in Waterford Inner City, Northern Suburbs, Ferrybank and the surrounding area. Its purpose is to assess the needs and risks of the target group, to engage them in a process of learning and development that will enable them to critically examine their own offending and to support them to make positive lifestyle choices that will protect them from involvement in criminal, harmful or socially unacceptable behaviours.

Working closely with other WSTCYS staff on the ground, the Youth Justice Worker will deliver effective youth justice work through a variety of individualised interventions and youth work programmes, developing and extending existing responses (including weekend and after hours contact) and increasing the level of participation in the Project of young people, volunteers, the wider community and other stakeholders, including building effective working relationships with locally based youth and community groups and relevant statutory organisations.

Funded through the European Social Fund, the Youth Justice Worker will have a particular focus on delivering work in the context of:

- Improving the prospects of sustainable employment by identifying pathways for individual participants towards the labour market
- Enabling participants to access further and second chance education and training opportunities
- Promoting acceptance of diversity in the workplace

Ideal candidates for the post should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication and facilitation skills, be a strong team player and be committed to creating with others participatory and effective responses to young people's needs and interests. They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline. Understanding of the principles, practices and working methods associated with youth justice work would be an advantage.

*Please forward applications in the form of a C.V. to:*

**The Secretary, Waterford & South Tipperary Community Youth Service,  
Manor Street Youth and Community Centre, Manor Street, Waterford**

Closing date for Applications is: **Wednesday 28th October 2020**

Short-listing will apply and a panel may be formed for future vacancies.

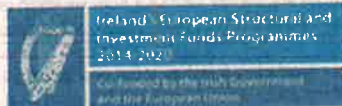
We confirm that our organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland.

Waterford and South Tipperary Community Youth Service is an equal opportunities employer

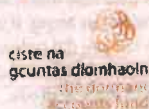
This post is co-funded by the European Social Fund Programme for Employability,

Inclusion and Learning (PEIL) 2014-2020 through

the Funds Administration Unit, Department of Justice and Equality in partnership with An Garda Síochána



**EUROPEAN UNION**  
Investing in your Future  
**European Social Fund**



An Roinn Dlí agus Cirt  
agus Comhionannais  
Department of Justice  
and Equality



**wwetb**

Board of Education and Training  
Waterford and Wexford  
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancies:

## COMMUNITY EDUCATION FACILITATOR

Fixed Term Contract from 01/12/2020 – 30/11/2022  
Initial Location: Whitmill FET Centre, Wexford

## CARETAKER

With initial duties as a General Assistant  
Permanent Contract: 39 hours per week  
Initial Location: Kileohan and Waterford Training Centre

All appointments are to Waterford and Wexford ETB Scheme.

Relevant Application form and full details for each post listed above may be obtained from  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies).

Short Listing may apply.

Canvassing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.

Waterford and Wexford ETB is an equal opportunities employer.



## We are looking for Health Care Assistant(s)

Full time positions, must be available across all roster patterns, Days, Nights and Twilight Roster. Remuneration in line with experience.

Candidates must possess a desire to care for residents with additional needs, be a good communicator, provide person centred care, provide a good customer service experience, willingness to be flexible and be part of the Team in HavenWood.

Ideally the candidates should hold a Level 5 in Social Care or equivalent, however HavenWood will support training and development for the right candidate based on a commitment to complete the necessary qualification within a specified time period.

Excellent opportunity to be part of an award winning team. (Waterford Chamber Customer Service Award Winner).

If you are interested in the position, please send your CV to:  
**Karen Walsh, Quality & Training Manager, HavenWood,  
Ballygunner, Waterford** or email [kwash@havenwood.ie](mailto:kwash@havenwood.ie)

*HavenWood Village & Nursing Care Facility,  
Ballygunner. 051 303800*

**CleanStop**  
car valeting services

**WE'RE HIRING**  
FULL TIME / PART TIME ROLES AVAILABLE  
CITY SQUARE SHOPPING CENTRE

**CAR VALETOR /  
CUSTOMER SERVICE AGENT**

Successful candidates will have

- Full, clean driver's licence is essential for this role.
- Excellent communication and customer service skills.
- Have ability to work on own initiative as well as in a team.
- Ability to work in dynamic and fast pace environment.
- Strong attention to detail and high degree of accuracy and professionalism.
- Candidate must be flexible and available for morning, evening and weekend shifts.

Previous Car Valeting experience preferred. References required.  
Excellent remuneration and working conditions will apply.

SUBMIT YOUR CV AND COVER LETTER BY E-MAIL ONLY:

**INFO@IPAIRC.IE**



**WOWBURGER**

**COMES TO WATERFORD!**

Winner of too many Best Burger awards to count... WOWBURGER gets set to expand from its Dublin base and launch in Waterford later this month



Currently recruiting for a  
**UNIT MANAGER  
SUPERVISOR  
& LINE STAFF**

Those with interest can contact [waterford@wowburger.ie](mailto:waterford@wowburger.ie)

We are growing!  
Grow with us.

**Bookkeeper**


Ifac is a top ten Professional Services firm operating from over 30 locations nationwide. We are the industry leaders in providing taxation, accounts and business advice to farmers, food and agri-related businesses. Due to a new vacancy arising we are currently seeking a Bookkeeper for Dungarvan & surrounding areas.

**The Role**  
This is a Full/Part-Time position, working from home and/or clients' business premises, with flexible hours.

**Candidate**  
The successful candidate will have;

- The ability to work independently and work to deadlines
- Excellent communications skills as this is a client facing role
- Practical inputting/book-keeping experience including VAT
- Ability to manage a portfolio of clients and meet deadlines
- Excellent IT skills
- Knowledge of Agri. business beneficial

Apply in confidence with full CV to [ciaradunne@ifac.ie](mailto:ciaradunne@ifac.ie)



Growing Forward Together



**A&C is looking for a**

**Sales and Marketing Executive**

*(with at least 3 years' experience in a similar role)*

**to support the Sales and Marketing teams in a variety of activities.**

**The role is based in Clonmel, Co. Tipperary.**

Please send CV to: [euro@acgpp.com](mailto:euro@acgpp.com)

Website: [www.acgpp.com](http://www.acgpp.com)



**KNOCKTOPHER, CO. KILKENNY R95CYV3 TEL: 056 7768619 WEBSITE: WWW.ROTOSPIRAL.COM**

Roto Spiral Ltd., a fast growing specialist engineering company now requires an

## OPERATIONS MANAGER

**REPORTING TO: Managing Director**

**JOB OVERVIEW:** Assuming overall operational responsibility for the management functions of the business including production, project management on and off site, H&S, R&D, strategy and marketing for a rapidly expanding specialist engineering company based in south Kilkenny, with additional facilities in the UK. Some travel abroad will be required.

### Responsibilities and Duties:

- The day to day operational management of the business and staff.
- Provision of updates re company performance to MD at monthly and quarterly management meetings.
- Provision of information to Finance Department in relation to the preparation of expenditure budgets and forecasting.
- Undertaking market analysis for various sectors.
- Participating in and driving Innovation, Research & Development in the business.

- Ensuring best H, S & E practices are adhered to.
- Participating in Marketing and Business Development activities including attendance at relevant trade related exhibitions (domestic and foreign), meetings with potential clients, and generally promoting the company.

### Qualifications and Experience:

- An appropriate 3rd level qualification in Engineering (preferably Mechanical Engineering), Business, H&S or equivalent.

- Significant experience of responsibility for production techniques, familiarity with workshop practices, H&S requirements, working to KPI's, and management in a relevant area such as manufacturing and engineering.

**In addition to the foregoing the successful candidate will demonstrate respect, the ability to motivate a team, excellent leadership skills and will have a practical and pragmatic approach to problem solving.**

### Remuneration:

- Attractive remuneration package by negotiation
- Contributory pension, discretionary annual bonus, 25 days annual leave
- Promotional prospects

*Interested Candidates should apply with fully detailed CV to*

**Managing Director  
Roto Spiral Ltd., Knocktopher,  
Co. Kilkenny R95 CYV3**

*Or by email to:*  
[eva.williams@rotopspiral.com](mailto:eva.williams@rotopspiral.com)

## Dental Nurse Required For Specialist Practice in Waterford City

**Role would also suit school-leaver for  
position as Trainee Dental Nurse**

**All training provided leading to a Diploma  
in Dental Nursing.**

Please forward CV to: [info@okeeffeortho.com](mailto:info@okeeffeortho.com)

## Staff Nurse Required

**St. Joseph's Supported Care Home,  
Kilmoganny,  
Co. Kilkenny.**

**Full Time position available but job  
sharing can be negotiated.**

**Enquiries please to Lisa at 051-648091  
or email a cover letter and CV to:  
[sjhome15@gmail.com](mailto:sjhome15@gmail.com).**

**Closing date for applications is Friday  
23rd of October at 17.00**



**Gittens Murray Architects Ltd.**  
Architects, Interior Designers & Project Managers

## JUNIOR ARCHITECTURAL TECHNOLOGISTS and GRADUATE VACANCIES

GMA are seeking to recruit motivated Junior and Graduate Architectural Technologists.

To work on a variety of exciting nationwide Residential, Commercial, Healthcare & Retail projects.

Proficiency in AutoCAD and good working knowledge of Planning, Building, Fire and Disability Regs.

Candidates must enjoy working in a team environment.

Junior Architectural Technician Minimum of 2 years Experience.

Graduate Architectural Technologists



**GMA is a dynamic and progressive Professionally R.I.A.I. Registered  
Architectural Practice with an established reputation for providing high quality  
design energy efficient projects on time, within budget and focused on to our  
clients needs.**

GMA Offer all successful Candidates opportunity to develop both technical and professional skills, excellent remuneration and an opportunity to progress in a professional environment.

Please Forward Curriculum Vitae and Cover letter to Martin Gittens or Clare Murray to:

**5 William Street, Kilkenny**  
**Tel: 056 7753933 Email: [clare@gmarch.net](mailto:clare@gmarch.net) Web: [www.gmarch.net](http://www.gmarch.net)**

## Housekeeping Assistant – CareChoice – Dungarvan



CareChoice is one of Ireland's leading provider of residential homes for the older person. At CareChoice Dungarvan we provide dedicated care, and a safe and welcoming home for all our Residents. Our ethos is to create a home from home for our clients, where they can live life to the full with support and respect, whilst enjoying building relationships with all our staff.

### Housekeeping Assistant – Responsibilities and Duties

- Daily cleaning of the general areas and residents' rooms within the nursing home.
- Proper use and storage of cleaning equipment and cleaning solutions.
- Collection and correct disposal of domestic waste.
- Cleaning of spillages as they occur and proper use of wet signs.
- To collect trays, use of the dishwasher and maintain a clean and tidy kitchen in the unit.
- To wash up crockery, cutlery etc. as required.
- Set up of trays for meals.
- Ensure safe work practices are observed and the environment is safe at all times.
- The post will be rotational and flexible according to the needs of the nursing home

### What we offer:

- Comprehensive induction training
- Free Garda Vetting
- Free on-site parking
- A rewarding working environment, with support from supervisors and managers
- Competitive rates of pay
- Subsidised meals
- Training & Development opportunities
- Employee Assistance Programme which offers advice and counselling services
- Free healthcare uniform - one tunic paid for per year by CareChoice

### Benefits:

- On-site parking
- Discounted/free food

**Job Types:** Full-time, Part-time

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Healthcare Assistant – CareChoice – Dungarvan



We are now looking for kind and reliable Healthcare Assistants, for our Dungarvan Nursing home.

### Responsibilities and Duties

- Supporting the nursing staff in providing high-quality holistic care to our residents
- Ensuring residents hygiene/personal care needs are maintained to the highest standards while maintaining the resident's dignity at all time
- Assisting residents with eating and drinking in line with their nutrition needs
- Assisting residents with mobilizing as appropriate and using correct aids
- Escorting or/and transfer residents as directed by the Nursing staff
- Assisting in End of Life Care
- Any other duties deemed necessary by nurse and management.

### Qualifications and Skills

- QQI/FETAC qualification OR relative experience in a similar environment.
- Practical experience in a caring capacity desired.
- Ability to work independently or as part of a team.
- Professional, caring and empathetic nature.
- Be comfortable working in a sometimes, challenging environment.
- Have a good level of English language skills
- Good communication skills
- Availability to work varied shift patterns days, nights & weekends, across Monday to Sunday.

### What we offer:

- Comprehensive induction training
- Free Garda Vetting
- A rewarding working environment, with support from supervisors and managers
- Competitive rates of pay
- Subsidised meals
- Paid quality training
- Continuous professional development
- Opportunities for promotion within an expanding group
- Extensive in-house training (NMBI approved)
- Employee of the Month programme
- Employee Assistance Programme which offers advise
- 1 Free Uniform/year
- Free parking

**\*\*Successful shortlisted candidates will be contacted via email/phone regarding an interview\***

**Job Types:** Full-time, Part-time, Contract, Permanent

**Salary:** €16,634.00-€41,473.00 per year

**Licence:** QQI Level 5 in Healthcare Support (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Sales Advisor – Carraig Donn – Dungarvan

### Carraig Donn

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#### Part-Time Sales Advisor & Senior Sales Advisor - Dungarvan SC, Waterford

##### Sales Advisor

We are looking for a self-motivated, fully flexible, energetic, customer orientated, sales focussed colleague to join the friendly team here at **Dungarvan Shopping Centre** as Sales Advisor.

This role is offered on **Band B – 6-11 hours** p/week basis and is on a **fixed term basis until 31 December 2020**.

Candidates must be **fully flexible** and available to work late nights and weekends.

You will receive the full support of the store team as you settle in this fabulous role.

Do you want to take your passion for fashion to the next level? Do you want to inspire your colleagues with first class customer service? Are you ready for the next step into a challenging role in your career? Then....

Don't delay, apply today online at <https://www.carraigdonn.com/pages/career-listings> with your CV and personal statement describing what makes you the ideal candidate.

**Closing date on 20th October 2020**

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##### Senior Sales Advisor

We are looking for a self-motivated, fully flexible, energetic, customer orientated, sales focussed colleague to join the friendly team here at **Dungarvan Shopping Centre** as **Senior Sales Advisor**.

This role is offered on **Band C – 11- 16 hours** p/week basis.

Candidates must be **fully flexible** and available to work late nights and weekends.

You will receive the full support of the store team as you settle into this fabulous role.

Do you want to take your passion for fashion to the next level? Do you want to inspire your colleagues with first class customer service? Are you ready for the next step into a challenging role in your career? Then....

Don't delay, apply today online at <https://www.carraigdonn.com/pages/career-listings> with your CV and personal statement describing what makes you the ideal candidate.

**Closing date on 20th October 2020**

**[Advertised on www.indeed.com](https://www.indeed.com)**

## HomeSavers – Dungarvan



Conor D. McGuinness

12h

Please Share

### 30 JOBS FOR DUNGARVAN

Retail chain Homesavers are currently recruiting for their new Dungarvan store, which will be opening shortly.

Roles include:

- Store Assistants,
- Supervisors, and
- Storeroom Operators

See Indeed.ie or Homesavers.ie for more info!

#JobFairy #JobsAnnouncement



Advertised on facebook

## Labourers – Deise Scaffolding



Deise Scaffolding

October 12 at 8:06 PM · 🌐

...

Labourers wanted. Immediate start. Must have safe pass, manual handling and own transport.



[Advertised on facebook](#)

## Healy's Daybreak – The Pike Service Station



Healy's Daybreak, The Pike Service Station

October 12 at 5:56 PM · 🌐

...

EXCITING NEWS 📢📢

**Healys Daybreak**

**2020  
JOB VACANCY**

**WE ARE  
HIRING!**

**JOIN OUR TEAM**

**POSITION AVAILABLE:**

**Part Time Flexible Deli Assistant:**

- Experience desired but not essential
- Ability to work off their own initiative

**Contact: Denika Phelan/ Caoimhe Veale before noon Friday the 16th by phone/email**

**APPLY TODAY!**

**FOR MORE INFORMATION CALL**  
Denika: 087 230 5551  
Caoimhe: 0872976320

**Email CVs to:**  
[info@healysdaybreak.com](mailto:info@healysdaybreak.com)  
[caoimhe.veale@gmail.com](mailto:caoimhe.veale@gmail.com)

Image: iStockphoto.com

Advertised on facebook

## Bord Gais Sales Representative – Sales Sense – Dungarvan



### Urgently needed

The main objective of this role is to operate as a Sales Executive for the residential market (B2C) on behalf of Bord Gáis Energy in a defined geographical area selling electricity and gas services to homes (New customers as well as retention sales in gas areas). You will be required to deliver results in line with individual, team and overall business objectives. This is a full-time position, Mon – Fri.

### Required Education, Skills and Qualifications

Many of our most successful sales representatives have come from a variety of different backgrounds, not just sales, which is why we hire for attitude and train for success. If you are a self-starter with a great attitude and the determination to create your own success story, then you will excel in this role with the guidance and award winning training offered by SalesSense.

### Benefits

Company Vehicle & fuel card (Full licence required)

€20,000 basic salary

Uncapped commission structure with average on target earnings of €35k - €39k

Company phone and tablet

Private health insurance after 1 years service

Talent management programmes and career development

Employee assistance programme

### Benefits:

- Bonus scheme
- Company car
- Private medical/dental insurance

**Job Type:** Full-time

**Salary:** From €20,000.00 per year

**Licence:** Full Licence (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Team Leader Outbound Sales – Zevas Communications – Dungarvan



Zevas Communications is a leading provider of outsourced customer contact solutions for companies who are serious about every customer communication. We serve a cross section of industry verticals from Telecom to Financial Services across European and North American markets. Our Team of highly skilled staff, hands-on management style and best of breed technologies allow companies interact with their customers when their customers need them, whether it's over the phone, by VoIP, by email or on the Web.

### About the position:

In this newly created role, we are seeking a smart, visionary Outbound Sales Team Lead to help us build out and lead a new campaign. You'll manage a team of in-house Telesales Representatives on behalf of our client. As part of the management team, you should expect to be hiring, training, motivating your local crew, and ultimately delivering on the sales team's revenue goals across both new and managed business.

### Main Responsibilities

- Lead a team of Sales Representatives to achieve daily, weekly, monthly and quarterly goals across 3 key areas:
  - Productivity
  - Quality
  - Revenue
- Hire, train, coach and grow a highly effective, high performance sales team using your proven track record.
- Be a hands-on team leader utilizing excellent time management and a willingness to work the floor, conduct side by side coaching, one to ones, daily huddles etc.
- Build strong relationships amongst key stakeholders.

### What we are seeking

- Proven ability to build strong relationships with key stakeholders quickly
- Proven track record of being a top sales performer as an agent in a previous career
- A thorough understanding of sales methodologies across all stages of the sales cycle.
- Highly data driven where decisions are made based on key KPI data reports.
- Ability and willingness to drill down to opportunity level with individual sales reps as needed.
- Willingness to lead by example.
- Highly organised with strong operational efficiency.
- Highly motivated & energetic.

**Minimum Qualifications:**

- A good academic record with 2+ years of People Management and Sales, customer care or equivalent experience.
  - Strong verbal & written communication, and attention to detail: you have the ability to hold a confident and controlled conversation.
  - Proficient in using spreadsheets and other office applications
- 

**Benefits:**

- Salary: €30,000 Plus an excellent bonus
- Exciting time of growth - real progression opportunities.
- Pension Plan.
- Subsidized Health Care.
- Free parking
- Social club

To review our our Recruitment Privacy Policy please visit this link:  
[http://zevas.com/Recruitment\\_Privacy\\_Policy.pdf](http://zevas.com/Recruitment_Privacy_Policy.pdf)

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**Job Types:** Full-time, Permanent

**Salary:** €30,000.00 per year

**Experience:** Management: 1 year (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

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## Finance Business Partner – GSK – Dungarvan



Posted Date: Oct 9 2020

We are currently looking to hire a **Finance Business Partner** for our Dungarvan site.

This is a **12 month contract** position.

### **Job Purpose:**

The Finance Business Partner role is a key role within GMS Finance Dungarvan. The role is the primary Finance interface to the business, and maximises the ability to build relationships. Scope includes decision support, simplification, financial management, and governance.

### **Basic Requirements:**

We are looking for professionals with these required skills to achieve our goals:

- Professional qualification (e.g., ACCA, ACA, CIMA, CPA, MBA).
- Experience working in business/functional unit.

### **Preferred Requirements:**

If you have the following characteristics, it would be a plus:

- Strong verbal and written English language skills.
  - Experience working with client groups with ability to influence and challenge stakeholders at various levels.
  - Understanding of underlying business drivers.
  - Proficient financial knowledge of scenario modelling, analysis, evaluation, and forecasting.
  - Experience working in cross-functional teams and across a matrixed environment.
  - Ability to prioritise multiple tasks within a project using project management skills.
  - Experience working in the Finance function in a global organisation.
  - Experience working in a fast paced commercial P&L environment
  - Good interpersonal skills demonstrated by creation of a network of key partners within Finance and the business and the ability to bridge communications gap between finance and non-finance.
  - Understanding of systems and processes as they affect the financial results (SAP, Cognos, Workday, Siera).
- 
- *This is a job description to aide in the job posting, but does not include all job evaluation details.*

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Advanced Scaffolder – 3D Personnel – Dungarvan



### Scaffolders Needed - 3D Personnel - Dungarvan, Co Waterford

3D Personnel specialises in placing top talent across three core construction sectors, from the individuals with the initial ideas through to the hands-on workforce who turn those ideas into reality.

Each of our specialist construction divisions is led by an experienced team of construction recruitment experts. Our detailed level of understanding of the Irish Construction Industry combined with a consultative approach, means clients and candidates are safe in the knowledge they are conversing with true experts who can make a positive difference to their business or career.

**As a result of the active Irish Construction Industry in the Munster region, we at 3D Personnel currently require Scaffolders for an immediate start**

#### Requirements

- Must hold a valid Safe Pass, C.S.C.S Ticket and Manual Handling certificate
- Must have Onsite Experience
- Competent undertaking work both alone as a part of a team

#### Duties

- Coordinating all works with General Foreman.

**Please apply below or call our Cork Office on 0216017333 for more information**

<https://www.3dpersonnel.com/contact/ireland-offices/cork>

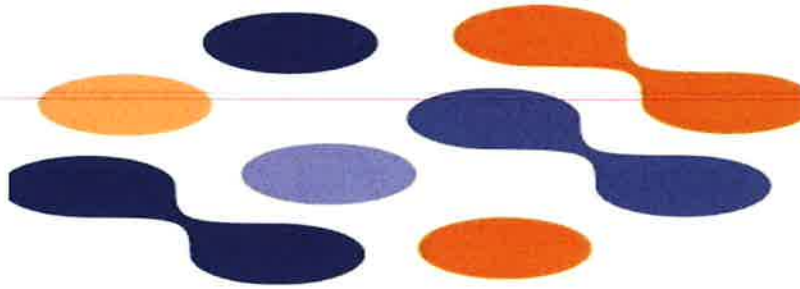
**Job Types:** Full-time, Contract

#### Licence:

- manual Handling (Preferred)
- Safe Pass (Preferred)
- CSCS Advanced Scaffold Card (Preferred)

**[Advertised on www.indeed.com](https://www.indeed.com)**

## Laboratory Assistant - Micro – Dungarvan Eurofins Central Laboratory



### Job Description

Consider joining Eurofins where people are the most important element in our business. Eurofins Lancaster Laboratories is a leading contract lab providing testing and research services in the environmental, pharmaceutical, and biopharmaceutical sciences to clients worldwide.

### Duties will involve

- Logging samples on the laboratory computer system.
- Ensuring that daily consumables are monitored and stocked.
- Calibrating automatic pipettes and balances.
- Logging of columns and new equipment.
- Refilling desiccators and pipette washers when out of date
- Ordering of all materials, this includes following up on ordered items.
- Preparing samples prior to analysis.
- Administration of documentation with reference to samples i.e. filing.
- NCEA certificate in a related discipline or administrative qualification is preferable.

### Qualifications

- A minimum of 1-2 years record keeping experience (preferably electronic records)
- GMP experience desirable but not necessary
- Good team player
- Good communication skills both internally and externally

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Creditors and Payroll Clerk – Cappoquin



### Creditors and Payroll Clerk – West Waterford

Our Client based in West Waterford requires a Creditors and Payroll Clerk on a Temporary contract to cover absence.

This is a 30 hour position and based in Cappoquin.

This is an immediate start and expected to last 2 months.

Remote working will be permitted once onsite training as taken place.

#### **Duties:**

- Payroll preparation and execution
- Processing and approving supplier payments and invoices
- Month end reports and recs
- Other relevant account functions

#### **Requirements:**

- Accounting Technician or Part Qualified Accountant
- Experience working in the areas above is essential
- Good systems and IT skills required
- Experience in Quantum Payroll and Opera Accounts beneficial

If you would like to apply for this position, please email your CV and cover letter to [deirdreenright@hartleypeople.com](mailto:deirdreenright@hartleypeople.com)

**[Advertised on www.indeed.com](http://www.indeed.com)**



[Back](#)

## Welder Fabricator



BLUESTONE PERSONNEL LIMITED



Ref: #JOB-2161678



Waterford, County Waterford, Ireland



No of positions: 1



Paid Position



40 hours per week



15.00 Euro Hourly



Published On: 13 Oct 2020



Closing On: 10 Nov 2020

Apply

## Job Description



Welder/ Fabricator Required!!

The ideal candidate will be fabricating structural steel in the workshop and will be fitting structur

Candidate must have

Safe Pass

Manual Handling

C19 Online Induction

Welding, fabricating and reading drawings experience essential

€15 per hour!

Contact Martin on (01)8350044

## Career Level

- Professional

## Candidate Requirements

Essential

- Minimum Experienced Required (Years): 1
- Minimum Qualification: No Qualification OR Welding, Fabricating

Desirable


- Ability Skills: Analytical, Manual
- Competency Skills: Labouring, Teamwork, Time Management
- Specialising In: welding and fabricating

[Dungarvan](#)[Waterford](#)

## 51 Waterford Dungarvan Jobs


Filter: [All](#) [Full-Time](#) [Part-Time](#) [Employers](#) [Agencies](#)[Relevance](#) | [Date](#)


Promoted





**Assistant Support Worker & Social Care Worker**

Nua Healthcare

 Co. Kilkenny, Ireland

 Not Disclosed

 Contract | Part Time

 Today

We are seeking applications from energetic and enthusiastic individuals to join our team for the above position. The successful candidate will be afforded all necessary training and development in...


Promoted



**Assistant Support Worker & Social Care Worker**

Nua Healthcare

 Waterford, Ireland

 Not Disclosed

 Contract | Part Time

 07 Oct

We are seeking applications from energetic and enthusiastic individuals to join our team for the above position. The successful candidate will be afforded all necessary training and development in...



**Customer Service Representative – UKI Market**

Zervas Communications Ltd.

 Dungarvan, County Waterford, Ireland

 €23,000 - €23,000

 Permanent | Full Time

 12 Oct

Office Location: **Dungarvan**, Co. Waterford - What is the role? This is an internal customer support role supporting our client's teams. You will be provided with intensive product...



**Customer Solutions Specialist**

Emerald Contact Centre


 Waterford City, County Waterford, Ireland

 Not Disclosed

 Permanent | Full Time


 04 Oct


Emerald Contact Centre (ECC) based in the Waterford Business Park, Cork Rd, Waterford, is focused on providing superior customer service support for our clients. Our clients provide networks of...





**Supervisor**

Supermac's

 Waterford, County Waterford, Ireland

 Not Disclosed

 Permanent | Full Time

 1 Day Ago

Supernac's are currently recruiting for Supervisors for the North Dublin area. \* Work closely with your Store Manager to deliver amazing service every day \* Supervise the activities of team members...



### Apprentice Technician

John Kelly Waterford



- 📍 Waterford, County Waterford, Ireland
- 💶 Not Disclosed
- 📅 Permanent | Full Time
- 🕒 1 Day Ago

John Kelly Opel have an exciting opening for an apprentice technician. Learn alongside industry leading master technicians in Ireland's oldest garage. Gain a qualification which will lead to a...

Agora Publishing Ireland

### Electronic Payment Specialist

Agora Publishing Ireland (API)



- 📍 Carrick Road, Mayfield, County Waterford, Ireland
- 💶 Not Disclosed
- 📅 Permanent | Full Time
- 🕒 1 Day Ago

The role of Electronic Payment Specialist with Agora Publishing Services Ireland (APSI) is an important role that requires excellent knowledge of excel and the ability to competently research and...



### Assistant Manager

Home Store and More



- 📍 Waterford, County Waterford, Ireland
- 💶 Not Disclosed
- 📅 Permanent | Full Time
- 🕒 1 Day Ago

This is an exciting opportunity to join one of Ireland's most innovative and leading Homeware retailers. We are looking for an experienced Assistant Manager in Waterford that can manage and lead...



### Baker / Pizza Chef / Chef / Ice-Cream Maker

No 9 Café

Featured



- 📍 Waterford, County Waterford, Ireland
- 💶 Not Disclosed
- 📅 Permanent | Full Time
- 🕒 12 Oct

The Stable Yard is a new Food Hall incorporating The Italian Bakery, The Ice Cream Place, No.9 and Carter's Chocolate Cafe - Baker/Confectioner - Pizza Chef - Chef - Ice-Cream Maker \* Excellent...



### Sales Development Representative - US Market

Zevas Communications Ltd.



- 📍 Dungarvan, County Waterford, Ireland
- 💶 €25,000 - €30,000
- 📅 Permanent | Full Time
- 🕒 12 Oct

What is the role? This is an outbound business sales role contacting existing customers in the US Market. We are looking for a candidate who will be expected to consistently exceed quarterly sales...



### B2B Sales Development Representative - UKI Mar...

Zevas Communications Ltd.



- 📍 Dungarvan, County Waterford, Ireland
- 💶 €25,000 - €30,000
- 📅 Permanent | Full Time
- 🕒 12 Oct

What is the role? This is an outbound business sales role contacting existing customers in the UKI Market. We are looking for a candidate who will be expected to consistently exceed quarterly sales...

## Herdspersons and Milkers Required – Farm Solutions – Waterford



### Herdspersons and Milkers required

We are looking for experienced Herds people and Milkers to work on our clients dairy farms. These dairy farms are amongst the top in the country with excellent facilities and dairy stock to work with. If you have good experience working on dairy farms, we want to hear from you. Attractive terms and conditions are available. All our farm staff are backed up by a team of regional managers to support our valued staff and clients.

### Additional Info:

These are contract positions, where the successful person will operate as an agency worker with Farm Solutions. This means that the person will not have sub-contractor responsibilities and all statutory tax deductions and payments will be made by Farm Solutions on their behalf. Hourly pay operates, which includes pay for overtime hours worked.

<b>Reference ID:</b>	WATERFORDJOBS
<b>Job Types:</b>	Full-time, Contract
<b>Salary:</b>	€20,000.00-€35,000.00 per year
<b>Experience:</b>	Farming: 2 years (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Security Officer – SAR Security – Waterford

### Security Officer

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Valid PSA

Security Experience will be an advantage

<b>Job Types:</b>	Full-time, Permanent
<b>Salary:</b>	From €11.65 per hour
<b>Experience:</b>	Security: 1 year (Preferred)
<b>Education:</b>	Leaving Certificate (Preferred)

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**[Advertised on www.indeed.com](http://www.indeed.com)**

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## Administrator – RPG Recruitment – Waterford



### Administrator (Part-Time Permanent Role)

Candidates must have at least 4+ years Administration experience working within a busy office environment along with experience dealing with members of the public.

#### Key Requirements:

- 4+years Administration experience is essential
- Following through on all enquiries and duties
- Maintain general filing system and file all correspondence
- Re-direct calls as appropriate and take adequate messages when required
- Excellent Typing Skills
- Dictaphone Typing – Essential
- Excellent MS Word and Office Skills
- Great communication skills with a professional and enthusiastic attitude.
- Flexibility is a must

<b>Reference ID:</b>	Adm0910
<b>Part-time hours:</b>	25-30 per week
<b>Job Types:</b>	Part-time, Permanent
<b>Salary:</b>	€20,224.00-€26,449.00 per year
<b>Experience:</b>	Office or administration: 4 years (Required)
<b>Education:</b>	Leaving Certificate (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Recruitment Co-Ordinator – West Pharmaceutical – Waterford



### Recruitment Co-Ordinator - Contract

#### POSITION SUMMARY:

Working closely with the regional and global Talent Acquisition and HR teams, the Recruitment Co-Ordinator is responsible for supporting all aspects of onsite recruitment.

#### PRIMARY DUTIES AND RESPONSIBILITIES:

- Co-ordinate talent management lifecycle for temporary and permanent roles
- Lead sourcing, application management, screening, selection to onboarding through the global process
- Management of candidates through our CMS (Success Factors)
- Manage internal recruitment
- Support in interviewing process
- Assist with graduate, university, internship programs, exhibits
- Deliver recruitment administration & weekly reporting
- Relationship management and support to understand requirements of roles being recruited with hiring managers
- Compliance with all local site company policies, procedures and corporate policies
- Compliance with all local site environmental, health and safety regulations
- Act in accordance with the company's guiding principles and adherence to the corporate code of conduct

#### REQUIRED QUALIFICATIONS:

- Minimum of third level qualification, ideally to degree level, in a relevant discipline
- Previous recruitment/sourcing experience required, using recruitment systems
- Previous experience of working in a high volume regulated manufacturing environment advantageous
- Excellent communication skills, written and oral
- Excellent interpersonal skills with the ability to work effectively with staff at all levels of the organisation
- Excellent organisational skills, detail orientated
- Strong competence in IT – Candidate Management System – ideally Success Factors
- Ability to work on own initiative and part of a team

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Despatch and Stores Coordinator – Waterford



### Despatch and Stores Coordinator

Our client are looking to take on a Despatch and Store Coordinator for a permanent position based in Waterford.

#### The role :

- Managing stores, ensuring that all inventories are accurate on correct on the system.
- Manage the check in of all goods in and good out of stores, ensuring correct procedures are in place and adhered to.
- Ensure that the stores are maintained correctly, and that house-keeping is to a high standard.
- Liaising closely with Shift Supervisor and Production Manager in terms of ensuring that the manufacturing lines are fully stocked.
- Work closely with the purchasing officer to ensure that stock levels are adequate to ensure a continuous flow of production
- Manage all shipping and logistics of product to client site.

#### The ideal candidate:

- Previous experience in a similar role is a must
- **Must have a forklift licence.**
- Must have Just In Time and strong IT skills
- Must have excellent communication and organisational skills.
- Must be able to work independently supporting the team.
- Must be flexible.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please call Eileen on 051-878813 or email your CV in word format to [eileen@hartleypeople.com](mailto:eileen@hartleypeople.com) in response to this job posting.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Temporary Stockroom Assistant – DID Electrical – Waterford



We are currently recruiting for a Temporary Full time stockroom assistant for our busy Christmas period in our Waterford store. The candidate is required to be fully flexible to cover daytime, last nights and weekends.

In this role you will assist the Sales team in delivering excellent customer service within a fast paced environment.

### **Merchandising**

- Maintain the branch in excellent merchandising condition.
- Re-stock shelves when necessary.
- Preparation of the store for stock take.
- Getting stock ready for branch transfers.
- Stock delivery and branch stock transfer duties.

### **Security**

- To be vigilant at all time, following all company security procedures.
- Liaise with the management team and contact them with any security issues.

### **General**

- Assist management in monitoring product lines.
  - Unloading of stock deliveries
  - Organising stock room
  - Offering assistance to customers
  - General house-keeping duties
- Attend company training sessions.
- Update pricing daily as per company memo.
- Follow all health and safety guidelines as directed by the company

<b>Contract length:</b>	3 months
<b>Job Types:</b>	Full-time, Temporary
<b>Salary:</b>	From €10.10 per hour
<b>Experience:</b>	Stockroom: 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Temporary Branch Administrator – DID Electrical – Waterford



We are currently recruiting for a Temporary Full-time Branch Administrator in our busy period in our Waterford store. The candidate is required to be fully flexible to cover daytime, evenings and weekends. A background in a KPI environment is preferable.

The aim of this role is to deliver the D.I.D Electrical Core purpose of excellent customer service in order to ensure that individual and branch sales targets are achieved.

### **Sales and customer service**

- To ensure that individual and branch sales targets are achieved.
- To provide excellent pre and after sales service to our customers.

### **Merchandising**

- Maintain the branch in excellent merchandising condition.
- Re-stock shelves when necessary.
- Maintain assigned section in the branch.
- Preparation of the store for stock take.
- Getting stock ready for branch transfers.
- Stock delivery and branch stock transfer duties.

### **Security**

- To be vigilant at all time, following all company security procedures.
- Liaise with the management team and contact them with any security issues.

### **General**

- Assist management in monitoring product lines.
- Process web orders and deal with customer queries on our online portal.
- Be aware of competitor activity and communicate same.
- Be constantly informing yourself of product knowledge and innovation in new lines.
- Attend company training sessions.
- Update pricing daily as per company memo.
- Follow all health and safety guidelines as directed by the company
- Educated to Leaving Certificate Standard with an emphasis on Numeracy and Literacy skills
- Ability to deliver exceptional customer service.
- Ability to learn a comprehensive product knowledge based on product range
- PC literate

<b>Contract length:</b>	3 months
<b>Job Types:</b>	Full-time, Temporary
<b>Salary:</b>	From €10.50 per hour
<b>Experience:</b>	Administrative: 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Various Positions – Causeway Group – Waterford

### Plumber

Plumber with 3 years experience

**Job Type:** Temporary  
**Experience:** Plumbing: 1 year (Preferred)  
**Licence:** Safe Pass (Preferred)  
Manual Handling Certificate (Preferred)

### Electrician

A number of Electricians  
2nd and 3rd year

**Job Duties:** Install, repair, and maintain electrical systems while observing all statutory and legal requirement

**Job Types:** Full-time, Temporary  
**Experience:** Electrician: 3 years (Preferred)  
Electrical: 1 year (Preferred)  
**Licence:** Safe Pass (Preferred)  
Manual Handling Certificate (Preferred)

### Handy Person

Handy person duties working with a team

**Job Types:** Full-time, Temporary  
**Experience:** Handy Person: 1 year (Preferred)

[Advertised on www.indeed.com](http://www.indeed.com)

## Industrial / Domestic Plumber – Walsh & Sheehan Ltd – Waterford

We are recruiting for Qualified Domestic and Industrial plumbers and 2nd, 3rd & 4th year apprentices for a new project - A housing development in Waterford.

### **We are hiring:**

- Qualified Domestic/ Industrial plumber (with experience)
- 2nd, 3rd and 4th year Apprentices (with experience).

### **Essential Requirements:**

- Experience in Domestic/ Industrial Plumbing
- Fully Qualified Domestic/ Industrial plumber with previous experience
- 2nd/ 3rd / 4th Year Apprentice Plumber with previous Experience
- SafePass card
- Manual Handling Certificate
- Friendly and Positive attitude

### **Working Hours:**

- Monday to Friday
- Std: 39 hrs p/wk

**Reference ID:** Waterford

**Job Types:** Full-time, Permanent

**Experience:** Plumbing: 2 years (Required)

**Licence:** Safe Pass (Required)

Manual Handling Certificate (Required)

**[Advertised on www.indeed.com](http://www.indeed.com)**

# Homecare Assistants – Myhomecare – Waterford



## Recruiting Homecare Assistants for the Waterford area.

MyHomecare is currently recruiting for Homecare Assistants in the Waterford area to work one on one with Elderly in their own home and assisting them with all aspects of daily living. The Ideal candidate would have previous experience in this sector along with being a reliable and caring individual.

### My Homecare Benefits include:

- Excellent Rates of Pay: **Monday- Saturday Day Duty €14 an hour & Sunday €26 an hour**
- We provide Paid Holidays
- My Homecare provide training for all your mandatory courses such as, Patient moving and handling, CPR, Elder abuse and Infection Control
- MyHomecare provide a 1day induction training in your own area with our Nurse Assessor.
- 1 Month rosters completed where possible.
- 1 Free MyHomecare Uniform

### My Homecare Requirements Are:

- My Homecare require all candidates to have minimum Fetac Level 5 Care Skills and Care of the Older Person must be completed.
- In-date mandatory certificates is desirable but not essential as training can be provided.
- Willingness to undergo Garda Vetting.
- Full driving licence is required.
- All candidates must have a minimum of 120 hours experience dealing with personal care in a healthcare background.

### My Homecare Job Responsibilities:

- You will be responsible for attending to each client's individual needs within their own homes.
- Assisting with all aspects of daily living.
- Providing personal care to clients in need.
- Encourage clients to achieve or maximise independence.
- Potential light housework/meal prep.

To apply for this position send an updated CV to **Rowena O'Donovan** at [rodonovan@myhomecare.ie](mailto:rodonovan@myhomecare.ie) or alternatively you can call me on **021 4626128** for more information stating the Job order number **JO-1805-409358**.

Shortlisting may apply based on the information supplied on CV submitted.

All Homecare Assistants applying for Homecare Assistant Jobs in Waterford will be treated with the strictest of confidence.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Logistics Administrator – C&C Group – Clonmel

Bulmers are looking for a Logistics Administrator to join the on-site team at our Clonmel manufacturing facility in a permanent role.

### Duties and Responsibilities

- Run all activities associated with processing customs documentation, including reviewing documentation received for accuracy and ensuring it is complete
- Work closely with colleagues throughout the business (and externally) to advise and support them in custom related matters
- Processing import/export consignments as required
- Order dispatch completion
- Ensure compliance with company procedures and Irish Revenue
- Communicate with Haulier, Port & Revenue authorities
- Complete data entry requirements accurately
- Assist with monthly reports and information retrieval
- POD completion
- Track KPI's on freight providers we use, aiming to keep service levels at the highest level

### What we're looking for:

- Previous experience in freight forwarding / transport administration (or similar FMCG environment)
- Customs clearance knowledge desired but not essential
- Accuracy and attention to detail when completing data entry and document reviews
- Excellent organisation skills to prioritise workload when under pressure
- Exceptional communication skills/ interpersonal skills to build effective professional relationships
- Good Numerical Skills with a numeracy focus.

### Sounds interesting?

Send us your CV that demonstrates your logistics administration abilities and we'll be in touch ASAP!

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Office Manager / PA – Mulcahys Clonmel Ltd – Clonmel

### Urgently needed

Working as PA to the MD for Mulcahys and associated companies providing full administrative and secretarial support dealing with solicitors, estate agents, architects, suppliers, financial institutions etc.

Working closely with the accounts department in producing staff timesheets for payment of wages. Obtaining all necessary information from staff to include bank details, pps numbers etc.

Responsible for recruitment, reference checking, dealing with recruitment agencies etc and general HR function.

General office duties to include but not limited to managing the main switch, screening and responding to emails, post, stationary ordering, dealing with reservations and hotel enquiries and any other ad hoc administration duties.

The ideal candidate will have previous experience in a busy office, excellent knowledge of Microsoft Office and ideally having some knowledge / experience of accounts and HR. Ability to work under pressure and a 'can do' attitude is essential as is being organised and self motivated.

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<b>Expected start date:</b>	19/10/2020
<b>Job Types:</b>	Full-time, Permanent
<b>Experience:</b>	Microsoft Office: 3 years (Preferred) Office: 5 years (Preferred)

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**[Advertised on www.indeed.com](http://www.indeed.com)**

## Groundworker / Machine Driver – Clonmel HK Building Service

Experienced Groundworker/Machine Driver wanted.

Works in Tipperary and surrounding areas.

### **Duties to include:**

Drainage, Kerbing, Fencing , Stoning (1st,2nd and finished layer), Footpaths, Light base columns etc.

All relevant tickets necessary, machine ticket an advantage but not essential.

Safe Pass & Manual Handling Certs also an advantage.

**Job Types:** Full-time, Permanent

**Schedule:** 10 hour shift

**Experience:** Groundworks: 1 year (Preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## Project Administrator – Cadent Sourcing – Clonmel

Cadent Sourcing has partnered with a growing Irish Data Communications firm.

Due to an increase in activity, they are seeking a **Project Administrator** for their Head Office in Clonmel.

This is a fantastic opportunity to move into a growing company, help to define this new role and progress quickly.

Ideally, we are seeking someone to act as an assistant to the Project Manager in all day to day project operations. This includes liaising both internally with the relevant personnel, and externally with clients and vendors. The ability to work in a very organised and efficient manner while dealing with a complex variety of projects is key to success in this role.

### Requirements:

- Must be in possession of a valid and in date Safe Pass and Manual Handling Certification
- Third Level education level in a Business or Construction related course of study is an advantage
- Previous experience working in the construction industry desirable but not essential
- Excellent communication skills appropriate for a fast-paced environment
- Proven organisational skills and the ability to react quickly to changing demands
- Strong IT skills with proficiency in Microsoft Office – particularly Outlook, Excel, and Word
- Must have high attention to detail and be passionate about delivering a quality service to our client
- Own transport is seen as beneficial for this role

### The role:

- Support the Business Unit (BU) Project Manager in all aspects of the project process from project inception to project completion
- Maintain all Health & Safety procedures, guidelines, and practices with particular attention to Covid-19 related compliance
- Ensure BU compliance with all specified PPE appropriate to the specific work environment working closely with the Health & Safety Department
- Point of contact for all day to day project related matters
- Build solid and mutually respectful business partner relationships with all Client representatives and Vendors

**Job Types:** Full-time, Permanent

**Salary:** €25,000.00-€30,000.00 per year

**Experience:** Administration: 2 years (Required)

**Licence:** Safe Pass (Required)

**[Advertised on www.indeed.com](https://www.indeed.com)**

## Timber Frame Production Operative – Midleton – Ecotech Homes

### Job Summary

Assembly and manufacturing of various Timber Frame wall and floor components for shipping to site, use of saws nails guns and drills within a workshop environment.

### Required Education, Skills and Qualifications

Previous Timber Frame manufacturing experience preferred, Manual Handling, Forklift competent operator.

**Benefits** Training provided

**Job Type / Category** Permanent/Contract Positions

**Job Types:** Full-time, Contract

**Salary:** €400.00 per week

**Experience:** Manufacturing Environment: 1 year (Preferred)

**[Advertised on www.indeed.com](https://www.indeed.com)**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

Full details of these vacancies can be found on [www.jobsireland.ie](http://www.jobsireland.ie)

## CE Vacancies

### [Community Employment Schemes]

**CES – 2161544 - Environmental Worker - Stradbally**

Duties include maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Holy Cross Church.

**CES – 2161543 - Environmental Worker - Stradbally**

Duties include maintenance of Church and car park grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the Tidy Towns

**CES – 2161542 - Environmental Worker - Kilrossanty**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

**CES – 2161540 – Administration Assistant - Stradbally**

Duties to include: Administer the payroll systems, ensure attendance and wage records are updated weekly, prepare monthly bank reconciliations, support the supervisor to ensure all aspects of administration are up to date.

**CES – 2161333 - Environmental Worker - Stradbally**

Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas.

**CES – 2160696 – Caretaker - Kilmacthomas**

Newtown GAA grounds require a Groundsman to look after the facilities. Duties include Clubhouse duties, grass cutting, weed control, painting, pitch maintenance etc

**CES – 2160673 – Caretaker - Kilmacthomas**

Based at Kilmacthomas AFC Grounds, job includes looking after dressing rooms and clubhouse. Grass cutting, Lining pitch, painting, weed control. Care taking position involves being responsible for the everyday maintenance of the grounds

**CES – 2160451 – Sportsground Worker - Fourmilewater /Nire**

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

**CES – 2160327 – Office Worker - Dungarvan**

Duties to Include staffing the Information Office, assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

**CES – 2159851 – Caretaker - Touraneena & Knockboy**

Duties to include Grass cutting with Ride on and self-Propelled Mower, strimming, spraying, hedge cutting, Power Washing cleaning, weeding, sweeping Keeping areas tidy. , Some painting & maintenance work.

**CES – 2159556 – Carer - Cappoquin**

Carer in Cappoquin Daycare Centre, helping with the needs of the Daycare Patrons. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

**CES – 2158934 – Caretaker - Ballyduff Upper**

Duties will include general Maintenance & Caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, etc. Stage & set design & build, assist with events and shows. General maintenance duties. Various other duties from time to time as required.

**CES – 2158302 – Caretaker - Cappoquin**

General Maintenance of the Cappoquin Community Centre, may have to work evenings or weekends

Please contact your local DEASP Employment Guidance Officer to check your eligibility and to apply for the above vacancies. Vacancy reference number will be required. Eligibility to participate on CE is generally linked to those who are 21 years or over and applicants must also be in receipt of a qualifying Irish social welfare payment for 1 year or more.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

# LIST OF POPULAR JOB SEARCH SITES



<https://ie.jooble.org/jobs/Waterford>

<https://www.recruitireland.com/search/?County=Waterford>

<https://waterfordjobs.ie/>



<https://www.rezoomo.com/>

<https://www.glassdoor.ie/index.htm>



<https://www.jobalert.ie/jobs-by-county>

<https://www.irishjobs.ie/>

<https://www.jobsdonedeal.ie/>



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<http://www.sherlockrecruitment.com/jobs/construction/>



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<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>

<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

# Cappoquin Adult Education Centre



**FREE courses on offer**  
**Starting November 2020**



## Skills for the Catering Industry

**Start Date: Tuesday, 3<sup>rd</sup> November**

Tuesday	9:15 – 1:15	<b>Food &amp; Nutrition (QQI Level 4)</b> <b>Pastry, Baking and Desserts (QQI Level 5)</b>
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## Essential ICT Skills for Office Work - QQI Level 4 (1 year part-time)

**Start Date: Wednesday, 4<sup>th</sup> November 2020**

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

Wednesday	11:30 – 1:30	<b>IT Skills / Computer Applications</b>
Thursday	9:15 – 11:15	<b>Mathematics</b>
Thursday	11:30 – 1:30	<b>Bookkeeping and Accounts</b>
Friday	9:15 – 11:15	<b>Desktop Publishing / Web Design</b>
Friday	11:30 – 1:30	<b>Communications / Work Experience</b>

**\*You can choose to do any one (or more) of these components on their own**

## Tourism with Business - QQI Level 5 (2 year part-time)

**Start Date: Monday, 9<sup>th</sup> November 2020**

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and tourism, learn all of the skills needed to pursue employment in this sector.

<b>YEAR 1</b>	Monday	9:15 – 11:15	<b>Bookkeeping – Manual and Computerised</b>
	Tuesday	9:15 – 11:15	<b>Word Processing</b>
	Tuesday	11:30 – 1:30	<b>Tourism Information and Administration</b> <b>Tourism Principles and Practice</b>
<b>YEAR 2</b>			
Work Experience   Communications   Spreadsheets   Payroll – Manual & Computerised			

For further information or to book your place on the course of your choice, contact **Edel** on **086-0460987** or **edelwalsh@wwetb.ie**



An Roinn Oideachais  
agus Seilleana  
Department of  
Education and Skills



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# Dungarvan Adult Learning Centre

Wolfe Tone Rd.  
Dungarvan

**NOW Enrolling for All Courses - Starting 2<sup>nd</sup> November 2020**

## Key Skills

- Beginners computers
- Get to know your smartphone
- Improve your Maths L2
- Improve your Reading, writing, spelling

\*\* One to One and small groups available

## Computers

- Computer Skills L2
- Word Processing L3
- Desktop Publishing L3
- Digital Media L3
- Internet Skills L3
- Communications L3



## Practical Classes

- Operation Transformation L2
- Breakfast Cookery L3
- Nutrition & Healthy Options L3
- Bakery – Breads, Pastries & Deserts L3
- Container Gardening L3
- Art & Mosaic L3
- Child Development & Play L3



## English for Speakers of Other Languages

- English – Beginners
- English – Writing, Grammar
- Business English & Communications
- CV Preparation & Interview Skills

QQI Levels 1-4

## Health & Well Being

- Relaxation Techniques & Yoga L2
- Health & Fitness L3

## Skills for Work

### (EMPLOYED ONLY)

- Computers and work-based communication skills
- Computer Skills for Farmers

*Each centre follows the  
**HSE COVID Guidance to  
ensure our student & staff  
safety***

*Courses held in Dungarvan, Cappoquin & Ballymacarbry*

**Adult Learning Programmes target those with  
less than Junior Cert Levels of Education**

**Courses are FREE**

**For more information contact: 058-42774**

or email [louisescanlon@wwetb.ie](mailto:louisescanlon@wwetb.ie)



Ireland's European Structural and  
Investment Funds Programmes  
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and the European Union



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European Social Fund



# REGIONAL TOUR GUIDING TRAINEESHIP THROUGH WATERFORD WEXFORD TRAINING SERVICES

Waterford Wexford Training Services

October 1 at 6:22 PM · 🌐

5 places still available on our Regional Tour Guiding Course



Waterford  
Wexford  
Training Services

## REGIONAL TOUR GUIDING TRAINEESHIP BLENDED LEARNING

### Course Description

This is a full time tutor led course using a combination of a virtual classroom via Zoom, self-directed learning and in-classroom learning. Learners must have the flexibility to attend the in-classroom components of the course when and as required. The exact structure of the course will depend on the evolving nature of Covid-19 public health advice. Learners should be aware that this is a full-time commitment and classes will be delivered from 08:30-15:45 Mon-Thurs, 08:30-12:45 Fri.

### CERTIFICATION

Upon successful completion of this course, the trainee will receive a QQI Level 6 **Special Purpose Award in Regional Tour Guiding** (access).

### ASSESSMENTS

Skills demonstrations and theory exams will take place in a classroom setting. Portfolio/assignments will be submitted through Moodle.

### COURSE EQUIPMENT & MATERIALS

All course materials will be supplied and available online for self-directed learning.

### COURSE CONTENT

#### Induction:

- Irish Tour Guiding.
- Irish National Heritage and Culture.
- First Aid Responder.
- Career Planning and Job Seeking Skills.
- Work Practice.

### JOB OPPORTUNITIES

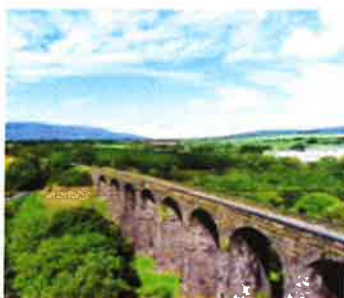
The successful completion of the regional Tour Guiding Programme enables applicants to secure employment in the Tourism Sector – providing tour guiding services for tourists visiting designated regions in Ireland.

### LEARNER ENTRY REQUIREMENTS

**Education:** Leaving Certificate or equivalent

- Aptitude:**
- 1) Excellent Customer Service skills, with a good working knowledge of the South East region, in terms of tourism and amenities.
  - 2) Good problem solver, with an ability to work on own initiative, and good IT skills.
  - 3) Good numerical and communication skills are essential, including verbal and written command of the English language.

**Access:** Will require access to good quality broadband.



**NEXT COURSES**  
Course starting on the  
2<sup>nd</sup> November 2020

For further details contact  
**087-1958761**  
**051-301500**  
Or  
**recruit@wwetb.ie**

www.teltelcourses.ie

www.wwetbtraining.ie

Waterford Wexford Training Services



EUROPEAN UNION  
Investing in your future  
European Regional Development Fund

21

2 Comments 14 Shares

Advertised on facebook

# ON-LINE - CUSTOMER SERVICE TRAINING THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

56m · 🌐

...

Customer Service through virtual classroom with tutor support - starting 20th Oct completed 15th Dec. Tues & Thur 6.30pm-9.00pm, 9 weeks.

Apply now:

<https://www.fetchcourses.ie/course/finder...>

Any queries to 0504 22723 or email [employerservices@tipperaryetb.ie](mailto:employerservices@tipperaryetb.ie)

#TipperaryETB #LearningTogetherYourSuccessOurGoal

**TIPPERARY EDUCATION AND TRAINING BOARD**

**ONLINE CUSTOMER SERVICE**

 **etb**  
West Cork Education and Training Board  
Tipperary Education and Training Board







**LEARNING TOGETHER - YOUR SUCCESS, OUR GOAL #TEBTB**

Contact: Marie 0504 22723 / Marisa 062-65781  
[employerservices@tipperaryetb.ie](mailto:employerservices@tipperaryetb.ie)

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# FREE ON-LINE TRAINING

## THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

3h · 🌐

Do you suffer from #InterviewDread? Up your chances of success at an interview - with the #OnlineInterviewSkillsWorkshop.

Book today - call the #AdultGuidance & #InformationService on 067 32282 or email [adultguidance@tipperaryetb.ie](mailto:adultguidance@tipperaryetb.ie).

Free of charge, prior booking essential!

Workshop will be delivered online, attendees will need internet and a device with microphone and camera.



**etb**

For & Oidreachtas na gCultúir, Treachtaí agus  
Tírdhacha  
Tipperary Education and  
Training Board

**Tipperary ETB  
Adult Guidance  
& Information Service**

are holding an . . .  
**ONLINE  
INTERVIEW  
SKILLS  
WORKSHOP**



**Tuesday, October 20th - 10.30am to 12.00noon**

**📞 067 32282 | ✉ [adultguidance@tipperaryetb.ie](mailto:adultguidance@tipperaryetb.ie)**

**Internet & a device with microphone/camera is needed  
Free of Charge - Pre Booking Essential**



**Learn how to:**  
Improve your interview skills  
Answer interview questions  
Make a good impression



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**SOLAS**  
Skills Training and Research



👍 5

6 Shares

[Advertised on facebook](#)

# ON-LINE TRAINING

## PHOTOGRAPHY FOR BEGINNERS

### THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

October 9 at 10:05 AM · 🌐

...

Winter Themed Beginners Photography starting 20th Oct, ONLINE. Course will run once a week from 9.30-11.30 online, until 15th Dec. To book your place go to [fetchcourses.ie](https://fetchcourses.ie) (Ref 303030) or call Susan on 051-640746. 📞

#tipperary #education #learningtogetheryoursuccessourgoal #communityeducation

**FREE Online Course**

TO BOOK CALL SUSAN  
051 640 746 📞

[soreillye@tipperaryetb.ie](mailto:soreillye@tipperaryetb.ie) 📧

**LIMITED PLACES**

**20th Oct-15th Dec  
9.30-11.30**

**Photography for Beginners  
(Winter Themed)  
ONLINE with Cher**

**Register on [fetchcourses.ie](https://fetchcourses.ie)  
Course Ref 303030**

**TIPPERARY EDUCATION AND TRAINING BOARD**

**Learning Together - Your Success, Our Goal #TETB**

[Advertised on facebook](#)

# ON-LINE TRAINING

## EHA1 Covid 19 TRAINING FOR FOOD WORKERS

### THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

Yesterday at 10:14 AM - 🌐

\*\*\*

EHA1 Covid 19 Training for Food Workers Online Course on 04th Nov  
Apply online at [fetchcourses.ie](https://fetchcourses.ie) . REF 303132  
[#tipperaryetb](#) [#learningtogetheryoursuccessourgoal](#)  
[#communityeducation](#)

**Online Course**

**CONTACT US**  
📞 051 640 746  
✉ [soreilly@tipperaryetb.ie](mailto:soreilly@tipperaryetb.ie)

**EHA1 Covid 19 Training for Food Workers**

**04th Nov  
6.30-8.30**

Free to those in receipt of a Social Welfare Payment

Limited places  
Apply on [fetchcourses.ie](https://fetchcourses.ie) , course ref 303132

**TIPPERARY EDUCATION AND TRAINING BOARD**

**Learning Together - Your Success, Our Goal #TETB**

etb  
South Tipperary Education and Training Board

Community Education

Department of Education  
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# ON-LINE TRAINING – FOOD SAFETY THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board

Yesterday at 10:12 AM · 🌐

...

EHA Primary Cert in Food Safety ONLINE starting 09th Nov. To apply go to [fetchcourses.ie](https://fetchcourses.ie) REF 303092

#tipperaryetb #learningtogetheryoursuccessourgoal

#communityeducation

**TIPPERARY EDUCATION AND TRAINING BOARD**



**etb**  
South-Munster Region  
Cork, Kerry, Limerick, Tipperary, Wexford

Community Education

**Online Course**

**CONTACT US**

📞 051 640 746

✉ [soreilly@tipperaryetb.ie](mailto:soreilly@tipperaryetb.ie)

**EHA Primary Course in Food Safety**

Free to those in receipt of a Social Welfare Payment

Monday 09th Nov 3.00-7.00  
Tuesday 10th Nov 3.00-7.00  
Wednesday 11th Nov 3.00-7.00  
Thursday 12th Nov 1hr for 1:1 input with tutor

**Apply online @ [fetchcourses.ie](https://fetchcourses.ie)**  
**Course Ref : 303092**



**Learning Together - Your Success, Our Goal #TETB**



[Advertised on facebook](#)

## **SICAP TRAINING SUPPORTS FOR JOBSEEKERS IN WEST WATERFORD**

### **TRAINING WILL BE DELIVERED IN DUNGARVAN.**

If any of the courses named below are of interest to you, please email course co-ordinator [mbyrne@wap.ie](mailto:mbyrne@wap.ie) to have your name added to the waiting list.

Food Safety	x1 full day	HAACP Level 2 Certified
Customer Service Training	x1 full day	Certificate of Attendance
Manual Handling	Half Day	Certified

Training will be classroom based, taking into account Health and Safety regulations due to Covid 19.

Mary Byrne  
Employment Services Coordinator


Waterford Area Partnership Clg  
Edmund Rice Heritage Centre  
Barrack Street  
Waterford

Email: [mbyrne@wap.ie](mailto:mbyrne@wap.ie)




*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.*

# UPCOMING TRAINING IN DUNGARVAN & WATERFORD THROUGH WATERFORD TRAINING CENTRE


**FURTHER EDUCATION & TRAINING COURSE HUB**


 Ireland's European Structural and Investment Funds Programmes 2014-2020  
Co-funded by the Irish Government and the European Union


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European Social Fund

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REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
08152	Tourism Trails with Smart Media	Waterford Training Centre	Dunhill	27/10/2020
Q97	Safe Pass	Waterford Training Centre	Waterford	18/11/2020
3R6	Construction Ground Work Skills	Waterford Training Centre	Waterford	11/01/2021
301853	Skills to Compete - Professional HGV Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	18/01/2021
09640	Welding	Waterford Training Centre	Waterford	22/02/2020
301863	Skills to Compete - Warehouse Operative	Waterford Training Centre	Dungarvan	01/03/2021
09806	Diploma in Women's and Men's Hairdressing	Waterford Training Centre	Waterford	10/05/2021

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG  
ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection





## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

### **ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.**

**TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester – 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077**



## FURTHER EDUCATION & TRAINING COURSE HUB

### ONLINE COURSES

REF	COURSE TITLE	PROVIDER
4357	Graphic Design and Illustration using Adobe Illustrator	eCollege
6150	Print & Digital Media Publication Using Adobe InDesign	eCollege
14634	Speak Irish With Me	eCollege
12173	Visual Communication using Adobe Photoshop- online	eCollege
12162	Project Management - Certified Associate (PMBOK) - Online	eCollege
12175	Java Foundations Certified Junior Associate	eCollege
200265	Software Testing - ISTQB Certified Tester Foundation Level	eCollege
215214	Java Associate Developer SE8	eCollege
221074	Microsoft Office Specialist Excel 2016	eCollege
217676	CompTIA Security + SY0-501	eCollege
228070	Microsoft PowerPoint 2016	eCollege
228076	Microsoft Word 2016	eCollege
229547	CompTIA Network +	eCollege
229605	Java Professional Developer SE 8	eCollege
229877	Microsoft Access 2016	eCollege
230138	ECDL - Online	eCollege
231022	PRINCE2 Foundation	eCollege
237238	Introduction to Programming using Python	eCollege
228121	Programming using JavaScript (Microsoft Technology Associate)	eCollege

REF	COURSE TITLE	PROVIDER
251322	Introduction to Programming using HTML and CSS	eCollege
275964	CompTIA A+ Core Series	eCollege
297325	Programming in HTML with Javascript and CSS	eCollege
297658	Microsoft Excel Expert 2016	eCollege
298272	Microsoft Word Expert 2016	eCollege
298363	Windows Operating Systems Fundamentals	eCollege
298383	Windows Server Administration Fundamentals	eCollege
298384	Windows Security Administrator Fundamentals	eCollege
298385	Networking Fundamentals	eCollege
299187	Software Development Fundamentals	eCollege
299189	Database Fundamentals	eCollege

**ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE  
VIEWED ON**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES**

**PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



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