

THIS WEEKS JOB VACANCIES

21st October 2020

**THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @
WWW.WLP.IE**

**UNDER Jobseeker & Employer Tab
Hit Local Job Adverts**

**For daily Job Vacancy Updates
*Follow us on Facebook - County Waterford LES***

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

CLIENTS OF OUR SERVICE CAN

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

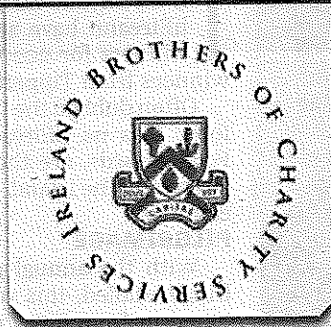
**LOCAL EMPLOYMENT SERVICE
SUPPORT SERVICE FOR THE UNEMPLOYED**

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection





BROTHERS OF CHARITY SERVICES IRELAND - SOUTH EAST REGION

In our services to Children and Adults with Intellectual Disabilities, the Brothers of Charity Services Ireland - South East Region seek to provide an environment in which the dignity of each person is recognised, respected and valued and they are supported to live their lives in ordinary settings.

We are committed to a person centred approach to service delivery and to working with the people who use our services to claim their rightful place in society as equal citizens. Inclusion underpins all aspects of our work and we endeavour to build inclusive and supportive networks that enable each individual to participate in, contribute to and enjoy all facets of community living.

We offer a wide range of supports in day, residential and respite services in Waterford and South Tipperary. The Brothers of Charity Services Ireland - South East Region are accredited by the Council on Quality and Leadership.

TEMPORARY PART TIME SOCIAL WORKER (Professional Qualified) – 45 hours per fortnight.

South Tipperary Services

You will work as a member of a multi-disciplinary team to develop and provide a varied service for people with intellectual disabilities and their families throughout South Tipperary.

Applicants should have a professional qualification in Social Work (NQSW/CQSW) or equivalent and also have current registration with CORU. Experience of working with people with an intellectual disability is essential.

***Full clean Driving Licence is essential**

Informal enquires to Mary Hurley, Principal Social Worker at **062-85050**

To view the job description and to make an application on-line, please log onto the Brothers of Charity website at www.brothersofcharity.ie/southeast

Closing date is 6th November 2020

The Brothers of Charity Services South East is an equal opportunities employer.



LEGAL SECRETARY REQUIRED

A position exists for a Legal Secretary in a long established legal practice in Clonmel.

The position may well suit a person recently certified with secretarial skills.

A knowledge of word processing, IT and book-keeping would be an advantage. We are looking for a self-motivated individual, who will be given proper training and supervision and thereafter expected to work on their own initiative. For the proper candidate this is a long term position.

REPLIES AND C.V. TO BOX NO: 518

**THE NATIONALIST NEWSPAPER,
QUEEN STREET, CLONMEL, CO. TIPPERARY**

The Nationalist

22/10/20



**County Tipperary
Chamber**
of Commerce

CHIEF EXECUTIVE OFFICER

The Role

The Board of the County Tipperary Chamber of Commerce are seeking to hire a Chief Executive Officer with the energy and vision to lead the Chamber through into the future.

- The CEO will report and is accountable to the Board of Directors of the Chamber, providing leadership to the Chamber as it continues to transform and deliver.
- The CEO will lead and manage the internal teams and will be accountable for the development and delivery of the Chamber's strategic priorities and operational plans.

A full job description & key responsibilities are available on request.

Person Specification

Candidates for the role of the CEO will be required to show the following attributes:

- Proven ability in strong leadership at a strategic level dealing with Senior Staff and the wider staff group and have the ability and acumen to deliver positive communications and inspiration to the Board.
- Strong sales experience in both customer retention and new business development.
- A strong track record of successfully delivering large scale business improvement programs and the ability to manage organisational change.
- An understanding of the voluntary sector, the political, economic and social context of a Chamber of Commerce.
- Previous experience dealing with voluntary Executive Directors and business communities.
- Ability to lead, direct, manage and motivate team members.
- Excellent networking, influencing and negotiating skills including the ability to expand and enhance the reputation of the Chamber.
- Demonstrable experience of financial management and budgetary control and proven ability in business plans.
- Experience in International Trade Enrolment would be an advantage.

Hours of work

Your normal working week will consist of 37.5 hours Monday to Friday (inclusive). The Company provides flexibility on working hours. You may be required to work additional hours as may reasonably be required of you occasionally to perform your duties depending on the requirements of your work and at the discretion of management.

Remuneration

Salary details will be provided on application there is also company performance related bonus there is also annually. Completion of 6 months probation period must be successfully achieved to be eligible for participation in the bonus scheme.

Application Process

Applicants should apply for the above position by sending a CV and a Cover letter for the attention of Paula Carney-Moffler, President, County Tipperary Chamber of Commerce to paula.carney-moffler@tipperarychamber.com

This advert will be open until the 25th of October, any applications received will be considered.

LOUGHRYAN
Engineering Services Ltd.

Loughryan, Grange, Clonmel, Co. Tipperary E91 ED75 · Phone 052 613 9145
Email info@loughryaneng.com

SPRAYPAINTER

REQUIRED

**FOR THE PAINTING OF
STRUCTURAL STEEL**

please apply to info@loughryaneng.com

THOMAS
Carey
T & T COACHES

D Licence School Bus Drivers Required

School Bus Drivers with Full D Licence,
CPC Compliant & COVID19 compliant.

Job Type: Part-time

Location: Waterford and surrounding counties

You will need the following:

1. Full, clean, Class D Irish driver's licence
2. Digital tachograph card
3. Driver CPC (certificate of professional competence) for public service vehicle drivers
4. Strong customer service skills
5. An enthusiastic attitude

Please forward the above with your contact
details to tandtcoaches@gmail.com

Munster Express
20/10/20

SECURITY OFFICER

(Grannagh Business Complex)

Requirements:-

PSA Licence

Good Communication Skills

Computer Literacy

Night Duties

Satisfy Medical

Own Transport

Contact: 087 9577 963



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

PANELS FOR:

- CLERICAL OFFICER (GRADE 3)
- LIBRARY ASSISTANT (GRADE 3)
- ASSISTANT STAFF OFFICER (GRADE 4)
- STAFF OFFICER (GRADE 5)

Waterford City & County Council invites applications from suitably qualified candidates who wish to be considered for the above panels.

Application Forms and Information Booklets for the above are available to be downloaded from Waterford City & County Council's website www.waterfordcouncil.ie

Completed application forms must be emailed to the email address provided on the relevant application forms **clearly stating the position applied for in the subject line**, no later than **4p.m. on Friday, 13th November, 2020**. Hard Copies will not be accepted.

An official application form must be completed in full by the closing date for the competition. Please note that amendments to the application will not be accepted after the closing date.

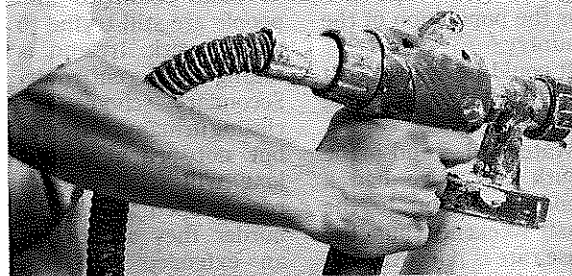
Please send your application from an email address that you will review regularly as communication during the assessment/selection period will only be through that email address.

WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER

Munster Express

20/10/20

Industrial Painter Required For Workshop Environment



Painting Steel to High Quality with continuous control of temperature, testing and recording of same.

Please email your CV stating Box No: 206 to:
munsterreplies@gmail.com

All applicants will be treated with the highest of confidentiality

**Or you can drop off your CV to our offices
on the Quay
Box No 206**

The Munster Express, the Quay, Waterford.



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

PANELS FOR:

- **CLERICAL OFFICER (GRADE 3)**
- **LIBRARY ASSISTANT (GRADE 3)**
- **ASSISTANT STAFF OFFICER (GRADE 4)**
- **STAFF OFFICER (GRADE 5)**

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**WATERFORD CITY & COUNTY COUNCIL
IS AN EQUAL OPPORTUNITIES EMPLOYER**

Waterford News
+ Star

20/10/20

HAVENWOOD



**We are looking for
Health Care Assistant(s)**

Full time positions, must be available across all roster patterns. Days, Nights and Twilight Roster. Remuneration in line with experience.

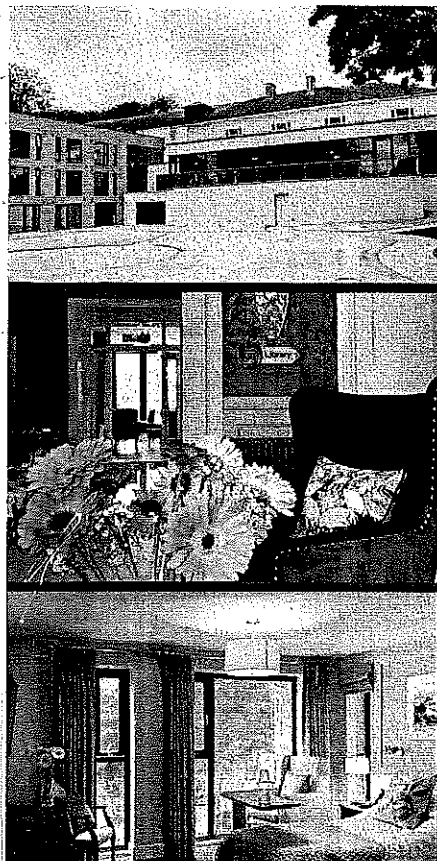
Candidates must possess a desire to care for residents with additional needs, be a good communicator, provide person centred care, provide a good customer service experience, willingness to be flexible and be part of the Team in HavenWood.

Ideally the candidates should hold a Level 5 in Social Care or equivalent, however HavenWood will support training and development for the right candidate based on a commitment to complete the necessary qualification within a specified time period.

Excellent opportunity to be part of an award winning team. (Waterford Chamber Customer Service Award Winner).

If you are interested in the position, please send your CV to:
**Karen Walsh, Quality & Training Manager, HavenWood,
Ballygunner, Waterford** or email kwash@havenwood.ie

*HavenWood Village & Nursing Care Facility,
Ballygunner. 051 303800*



SignaCare
WATERFORD

Exciting opportunities In new nursing home

SignaCare Waterford is a new, state-of-the-art, luxury nursing home in Ferrybank, Waterford. While we have assembled an excellent team of talented professionals, there are still some vacancies we need to fill as we continue to grow and develop.



WE ARE RECRUITING

We specifically require the following people:

- Health Care Assistants
- Catering & Housekeeping
- Administration Staff
(experience required in payroll management & accounts)
- Maintenance Staff

We offer many great benefits including:

- Excellent Salary Rates
- Caring Work Environment
- Innovative Approach to Older Person Care

To apply for any of the above positions, please email your CV to info@signacare.ie

For more information,
call 051 899 013



wwetb

Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Applications are invited from suitably qualified persons for the following:

CLEANER (PANEL)

For permanent and temporary vacancies
throughout the WWETB scheme

Application form and full details may be obtained from
www.waterfordwexford.eth.ie/vacancies

Completed applications can be posted to WWETB Head Office,
Ardcavan Business Park, Ardcavan, Wexford or emailed to
vacancies@wwetb.ie and should be returned by **4:00pm on
Friday 30 October 2020.**

Shortlisting may apply. Canvassing by or on behalf of the candidate
will automatically disqualify. Late applications will not be accepted.

WWETB is an equal opportunities employer.



WOULD YOU LIKE THE OPPORTUNITY TO WORK WITH A LEADING IRISH NATIONAL VOLUNTARY ORGANISATION?

Enable Ireland is a leading national voluntary organisation which provides family support services for people with disabilities and their families. In partnership with the HSE and other State and voluntary agencies.

We require dedicated professionals who are committed to providing the highest quality services possible to service users. We offer a challenging career as part of our integrated team approach to delivering services.

JOB OPPORTUNITY

We have an exciting opportunity for a **Staff Nurse** based at our **Enable Ireland, Respite Service, Kilar House, Tuilow, Co Carlow**

Contract Status: Variable Hours Contract

The Role: The purpose of the role is to provide a safe, homely environment to children who are visiting Enable Ireland Respite House. To work with the service users to meet their identified needs during their stay. As a member of the team and through a person centred approach work with service users accessing residential respite service including the delivery of intimate and personal care, housekeeping and social support.

Overview of Duties & Responsibilities

- Help create an environment which is home like and which promotes each child's participation in terms of choice and decision making and in which each child is enabled to reach their highest level of independence.
- Assist in implementing agreed programmes of care for each child, ensuring that each individual's varying needs are met in ways which promote dignity and respect for the child.
- Work with the Respite Manager to ensure that each child is enabled to participate in day-to-day activities in the house, and in leisure activities both in the house and in the local community which reflect their choice and interest.
- Work with the Respite Manager to help ensure that each child is enabled to carry out therapy, education, etc., in the service.
- Work with the Respite Manager to ensure that special equipment is used appropriately and maintained.
- Identify and understand the health and medical needs of each child as required and ensure their needs are met appropriately.
- Help ensure that a healthy diet is provided, taking into account any special dietary requirements and requests.
- Staff will be expected to display appropriate sensitivity while working closely with families and service users.
- Provide professional skilled nursing if required and appropriate.
- The nurse will work with individual children in a range of settings. At all times the staff will take the lead in ensuring the safety of the children.
- Provide support and/or mentorship to named students and support staff.
- Deliver training to non-nursing staff including but not exclusive to administration of medication and clinical skills.
- Provide clinical input and oversight to the respite services.

The successful candidate will have:

Essential Criteria:

- NPSI registration
- Be eligible to work in the state
- A Full Clean Driver's License and access to their own transport
- Experience of working with children with disability

Desirable Criteria:

Please review the Enable Ireland's External Data Protection Notice available at <https://www.enableireland.ie/privacy-policy> for details on how Enable Ireland processes applicant's personal information. Please note if you are invited for interview, we will share your personal data with hr@enableireland.ie for the purpose of the interview, and (if applicable) the interview panel. Your information will be stored for this purpose in line with our retention policy.

- Commitment to working in partnership with parents/carers and children in a family centred manner
- Back Care & Manual Handling experience
- Good knowledge of child protection & child development
- Hold a recognised RND qualification
- Demonstrate an understanding of the concept of residential respite and day services
- Understanding of H/Q standards

We would love to hear from you if you have a passion for working with our organisation and have the relevant experience/skills required for the role.

To apply applicants can download an **application form** from our website www.enableireland.ie where a full job description/person specification is also available and instructions on how to apply. Alternatively please contact Caroline Long by phone 059 7762326 or email clong@enableireland.ie to obtain an application form and details on how to apply.

Closing date for applications 4.30pm on Wednesday 26.10.2020

(Applications must be made on the Enable Ireland Application Form only. CV's will not be accepted)

Enable Ireland is an equal opportunities employer.

- The post will be subject to reference checks and may be subject to Garda vetting/police clearance, as relevant
- Due to the large volume of applications, we are not in the position to provide individual feedback to applicants who are not shortlisted for interview.
- Applications are invited from suitably qualified applicants from all sections of the community.
- The above information serves only as a guide to the advertised position. Enable Ireland, at its discretion, reserves the right to change this prior to appointment

Kilkenny People

23/10/20



thermodial

expert building service engineers

Thermodial has vacancies
for skilled

HVAC Field Service engineers

in the

Carlow/Kilkenny/Wexford area

Applicants will require an Electrical / Plumbing
or Refrigeration trade certificate
(Solas or equivalent)
to be considered for the role.

We can offer you an attractive salary package,
company vehicle, pension contributions.

To apply please email your CV to

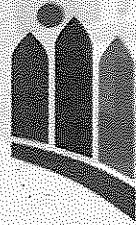
info@thermodial.ie

or via

www.thermodial.ie/careers

Kilkenny People

23/10/20



**GOWRAN ABBEY
NURSING HOME
AND RETIREMENT VILLAGE**

Located only 20 minutes from Carlow & Kilkenny

HEALTH CARE ASSISTANTS REQUIRED

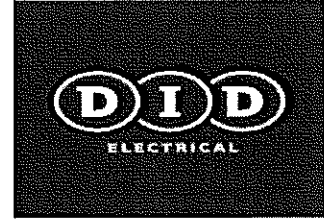
Applicants should have or be working towards
obtaining QQI Level5 Health Care Qualification

Previous Experience in Caring
for Older Persons Desirable

Full & Part-Time Posts available

Contact **Mairéad** or **Caroline** on
056 772 6500 / 087 614 9197 or

Send Letter of Applications with CV to:
admin@gowranabbeynursinghome.ie



Temporary, Part-Time Customer Service Agent

DID Electrical - Clonmel, County Tipperary
€11 an hour - Part-time, Temporary

We are currently recruiting for a temporary Christmas part time, Customer Service Agents for our busy call centre in Clonmel. This is a temporary position and the candidate is required to be fully flexible with availability.

Job Purpose:

To offer Online Sales Support in our busy call center

Responsibilities:

- * Order fulfillment, sourcing stock, scheduling deliveries.
- * Replying to customer queries Via Zendesk support system and live chat.
- * Be responsible for achieving assigned individual and branch sales targets.
- * Work with the Team to ensure a high level of team performance and positivity.
- * Provide customers with excellent Customer Service and advice.

Knowledge, Skills & Competencies:

- * Excellent sales and customer service skills required.
- * Excellent communication skills and results focused.
- * Previous customer service Experience is desirable. This is a fast paced Sales role so a high level of enthusiasm and strong desire to work in a Sales environment is a must.
- * Ability to handle and ultimately overcome any customer objections or queries.
- * Excellent Organisation skills
- * Highly structured and well organised person with an ability to set priorities
- * Proficient knowledge of MS Office, Word, and Excel is required/ PC literate.
- * Excellent communication skills via phone & email
- * Ability to multitask
- * Able to work on their own initiative and equally as part of a team.
- * A passion for online shopping and customer service
- * Attention to detail

D.I.D Electrical is an equal opportunities Employer

Skills:

- Ability to deliver exceptional customer service.
- Ability to learn a comprehensive product knowledge based on product range
- PC literate
- 1-2 years' experience in a similar role.

Contract length: 3 months

Part-time hours: 25 per week

Job Types: Part-time, Temporary

Salary: From €11.00 per hour

Experience:

- call center: 1 year (Preferred)
- Customer Service: 1 year (Preferred)

APPLY VIA WWW.INDEED.COM



Store Assistant (Fixed Term)

Aldi- Clonmel, County Tipperary
€12.30 an hour - Contract

At Aldi, time just flies by.

You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success – and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.

APPLY VIA WWW.INDEED.COM



Sales Assistant

Woodie's - Clonmel, County Tipperary
€10.30 an hour - Full-time, Temporary, Permanent

For over 30 years, the enthusiasm & helpfulness of our colleagues has been central to our success as Ireland's market-leading DIY, Home & Garden retailer. We are very proud of our official "Great Place to Work" status & are currently on the lookout for a colleagues join our friendly team in Clonmel.

Aim of the role of store colleague:

To provide world class customer service to our brilliant customers! We want every customer to have a great shopping experience with helpful friendly and knowledgeable colleagues who will go the extra mile in order for customers to complete their tasks, big or small.

Some key responsibilities of the role:

- Greeting all customers in store, advising customers on products suitable for their home project
- Providing friendly and helpful service to all customers
- Merchandising products on the sales floor, ensuring sales floor is kept clean, tidy and safe for our colleagues and customers.
- Unloading of stock/deliveries.
- Checkouts duties including cash handling, assisting customer to their cars and ensuring the customer has everything they need.
- Supporting the Horticulturist in the Garden Center

Ideal candidate:

- Enthusiastic about customer service and working with teams in a retail environment
- Previous retail or service experience an advantage
- **Available to work 5 days (Monday-Sunday)**

Benefits:

- Flexible working hours
- On-site parking
- Employee discounts
- Sick pay
- Bonus scheme
- Wellness programmes
- Education reimbursement

Experience: Retail: 1 year (Preferred)

APPLY VIA WWW.INDEED.COM

Electrician

EMF Controls Ltd - Clonmel, County Tipperary
€20,000 - €45,000 a year - Full-time, Permanent

Company description

EMF Controls are a Tipperary based Electrical Company that complete works in the Domestic, Industrial and Commercial sectors.

We also carry out the installation and commissioning of Gas Detection Systems.

Job description

EMF Controls are looking to recruit a full-time Electrician with immediate start to join our fast-growing team in Clonmel, Co. Tipperary.

The ideal candidate would be a 4th year apprentice or a qualified Electrician with experience in the Commercial, Domestic and Industrial industry. We would appreciate flexible and hardworking candidates with the ability to work with a diverse team.

- Candidates must be well driven, have an interest in learning new tasks, must be able to work as part of a team and on their own initiative, able to follow instructions and communicate actions clearly
- Liaising with client supervisor/foreman on daily and weekly areas for electrical installation work to be performed.
- Under client's instructions, assemble, install, test and maintain electrical or electronic wiring, equipment, appliances, apparatus and fixtures using hand and power tools.
- Work safely with ladders, scaffolds and MEWPs to install, maintain or repair electrical wiring, equipment and fixtures.
- Meet obligations as assigned by the Health and Safety Work Act and safety procedures as dictated by the client and work site.
- A full clean driver's licence would be a bonus
- Candidates may be required to train apprentices and/or co-workers.

Qualifications required include:

- Prior experience in residential, commercial and/or industrial electrical work.
- Current trade qualifications
- MEWP.
- Working at Heights
- Manual Handling
- Safepass.
- Full driving licence.

Industry: Construction

Benefits:

- Free or subsidised travel
- On-site parking
- Company car

Experience:

- Electrician: 1 year (Preferred)

- apprentice: 3 years (Required)

Licence:

- Safe Pass (Required)
- driving licence (Required)
- Manual Handling Certificate (Preferred)

Job Duties:

- Install, repair, and maintain electrical systems while observing all statutory and legal requirements
- Run tests on electrical components to ensure a safe and effective installation
- Inspect electrical systems and equipment for any damage, malfunctions, and safety hazards
- Provide professional assessments and advice for customers
- Review maintenance work orders and ensure all requirements/preparations are fully undertaken before commencing work
- Other duties as requested
- Installing, repairing, and maintaining electrical systems while observing all statutory and legal requirements
- Running tests on electrical components to ensure a safe and effective installation
- Inspecting electrical systems and equipment for damage, malfunctions, and safety hazards
- Fault finding and diagnosis
- Providing professional assessments and advice for customers
- Reviewing maintenance work orders and ensure all requirements/preparations are fully undertaken before commencing work
- Managing peers, dividing job tasks and/or working as a team when necessary
- Managing or working with subcontractors
- Training apprentices and/or co-workers
- Ensuring all accidents, incidents, near misses and non-conformances are fully reported

APPLY VIA WWW.INDEED.COM



Cleaner with Safe Pass

Ward Personnel - Waterford
€13.00 - €13.50 an hour - Full-time, Contract
Urgently needed

Ward Personnel require a Cleaner with a valid Safe Pass to help with the handover of a large construction project in Waterford.

Valid Safe pass and Manual handling is essential.

If you're interested and available immediately, please submit your CV through the link provided or alternatively, call Anthony on 087 331 0124.

Job Types: Full-time, Contract

Salary: €13.00-€13.50 per hour

Licence:

- Manual Handling (Required)
- Safe Pass (Required)

APPLY VIA WWW.INDEED.COM

Iceland

Retail Assistant Waterford

Iceland - Waterford
€10.10 an hour - Full-time, Part-time

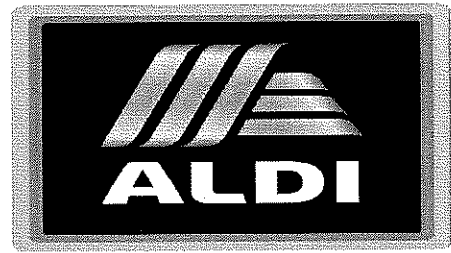
As a Retail Assistant you will work as part of a team and will be involved in merchandising, till operations and stock management across our Frozen, Chilled and Grocery Departments.

We are seeking individuals who have full flexibility across the week and can support us as an Essential Retailer.

This would **not** be suitable for someone in full-time education due to the flexibility required

Previous experience in a retail or customer service setting preferred

APPLY VIA WWW.INDEED.COM



Store Assistant (Fixed Term)

Aldi - Carrick-on-Suir, County Tipperary
€12.30 an hour - Contract

At Aldi, time just flies by.


You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success – and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.


APPLY VIA WWW.INDEED.COM

Apply jobs.ie

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 Job title, Skill or Company

 Location

[<< Return to Job Search](#)

**Bin Helpers**
Quality Recycling LTD

 Carrick-On-Suir, County Tipperary, Ireland
 Not Disclosed
 Permanent | Full Time
 1 Day Ago



[Apply Now](#)

Description	Company Details
Description of Role: Bin Helpers required working in a busy and growing recycling company based in Carrick On Suir Co Tipperary. Serving the areas of Waterford, South Kilkenny, and Tipperary.	
Requirements: <ul style="list-style-type: none">• Previous experience desirable but not essential as full training will be provided to the right candidate.	
Skills: Manual Handling, Machinery operation, Operative responsibility, Kilkenny, Waterford	

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

Next

First Name

* Apply via jobs.ie *

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB FIND A COURSE JOB TALK ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

<< Return to Job Search



Part Time Retail Security Officer required - clonmel ar

Securitas Security Services Ireland Ltd

📍 Clonmel, Co. Tipperary, Ireland

€ Not Disclosed

📅 Permanent | Part Time

🕒 18 Oct



Login or register to apply

Description

Company Details

We are currently recruiting a part time Retail Security Officer for Clonmel, Co. Tipperary €11.65 per hour plus Sunday allowance.

Primary function is the prevention of anything that is likely to cause loss, waste, damage or inconvenience to the client or its customers.

Job Specification:

- Primary function is the prevention of anything that is likely to cause loss, waste, damage or inconvenience to the client or its customers
- Record all incidents in personal notebook, store arrest book and company incident book, if appropriate.
- Where required, monitor CCTV systems
- Where required, monitor Electronic Article Surveillance systems
- Implement client policies on staff searches
- Attend at Court to give evidence as and when required
- Keep the client contact (Store Manager) apprised of all incidents which occur on the client location.
- Keep Securitas Management apprised of any incident effecting the contract.
- Be familiar with all means of access / egress to the client location.
- Be familiar with the location of all firefighting equipment on the client location and how to use it

Security Officer Specification:

- PSA Licence
- Smart, well presented, with a pleasant manner
- Excellent English oral and written communication skills

Pg 1 of 2

- Mature approach to conflict situations.
- Previous security experience an advantage
- Good level of physical fitness
- Must be a team player
- Ability to use initiative and take instruction.
- Strong compliant attitude to procedures.

Benefits:

- Life Assurance equal to one year's basic pay as per Employment Regulation Order (ERO)
- Overtime as per the ERO
- Sick Pay Scheme as per ERO
- Bereavement payment, contract dependent
- Pension Scheme after 9 months service
- SIPTU Representation Rights
- Minimum Shift/Duty Hours
- Opportunities for fast progression
- Christmas Savings Scheme
- Discounted Private Healthcare Scheme
- Internal recognition schemes
- Bicycle to work scheme
- Group Scheme (Discounted Website)
- 4 weeks holidays
- Opportunities for progression

Securitas PSA Licence: 00352

Login or register to apply

Recommended Jobs



Sales Assistant/Supervisor Assistant Manager positions - New Store Opening

 Bestseller Retail Ireland

 Tipperary





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 Caharclough Environmental Services

 Tipperary





Rigid Truck Driver

 Quality Recycling LTD

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Retail Assistant
 Penneys

📍 Waterford
 € Not Disclosed
 🗓 Permanent | Part Time
 ⌚ 1 Day Ago


 Login or register to apply

Description	Company Details
<p>NOW HIRING RETAIL ASSISTANTS</p> <p>Adored by fashion fans and value seekers alike Primark is widely established as the destination store for keeping up with the latest looks without breaking the bank.</p> <p>If you are an enthusiastic and driven individual who is looking to join our fast paced environment selling amazing fashion at amazing prices then this is the role for you.</p> <p>As a retail assistant you are the core of our business and play a vital role in our success. This is an exciting opportunity to become part of the team and support our stores by driving sales, increasing profitability and most importantly delivering excellent customer service.</p> <p>We have various shift patterns and will train you on product knowledge, visual merchandising, stock replenishment and most importantly customer service. We also offer great opportunities to develop your career with us with an extensive management training program.</p> <p>Go on...Apply now!</p> <p>Login or register to apply</p>	

Recommended Jobs


Part Time Temporary Sales Assistant - Ardkeen at O'Briens Wines


 O'Briens Wines
 📍 Waterford

Budget 2020

Main social welfare changes and rates of payments



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection

€21.2 billion to be spent on social welfare in 2020 Increases to be paid from January

Children - €3 increase from €37 to €40 per week for children aged 12 and over in all weekly payments e.g. lone parents, jobseekers, farmers, people with disabilities, widows, participants on Community Employment schemes

Children - €2 increase from €34 to €36 per week for children up to age 12 in all weekly payments

Hot School Meals scheme - to be extended for up to 35,000 additional schoolchildren

Living Alone Allowance - €5 increase per week for people with disabilities and pensioners living alone

Fuel Allowance - an extra €2 in Fuel Allowance payment per week - 370,000 households to benefit

Household Benefits package - eligibility to be broadened for people under age 70 to allow for another adult to reside in the household

Working Lone Parents - earnings disregard for working lone parents in receipt of One-Parent-Family payment or Jobseekers Transition payment to increase by €15 to €165 per week

Working Family Payment threshold - increase of €10 per week in the income thresholds for families with up to 3 children

Jobseekers aged 25 - to receive full rate Jobseeker's Allowance

Jobseekers under 25 - if living independently and in receipt of State supports (e.g. Rent Supplement, RAS, HAP) to receive the full rate of Jobseeker's Allowance

New targeted activation measures to be introduced - €2.5m to be provided

Blind Welfare Allowance to be disregarded in social welfare means assessments

Carers - to benefit from an increased number of hours they can work or study every week outside the home - increased from 15 hours to 18½ hours

A 100% Christmas Bonus will be paid in early December 2019 to 1.2m people

Christmas Bonus to be paid to 1.2 million people this year

€279 million to be paid to long-term welfare recipients in December 2019

A 100% Christmas Bonus will be paid in December 2019 to recipients of a long-term Social Welfare payment (minimum €20 payment).

People in receipt of the following payments will receive the Bonus:

- State Pensions and Widow's/Widower's/Surviving Civil Partner's Pensions
- Invalidity Pension, Blind Pension, Disability Allowance, Carer's Allowance, Carer's Benefit, Partial Capacity Benefit, Disablement Benefit, Domiciliary Care Allowance and Guardians' payments.
- One-Parent Family Payment, Jobseeker's Transition Payment, Deserted Wife's Benefit and Allowance and Farm Assist.
- Community Employment, Rural Social Scheme, TÚS and Job Initiative.
- Long-term Jobseeker's Allowance, Supplementary Welfare Allowance, Back to Work Enterprise Allowance, Back to Education Allowance and Daily Expenses Allowance (formerly Direct Provision Allowance).

Improvements in Weekly Payments – from week beginning 6 January 2020

- €5 increase in the Living Alone Allowance from €9 to €14 per week paid to pensioners and people with disabilities who are living alone – over 200,000 to benefit.
- €3 increase for qualified child dependants aged 12 and over in all weekly payments.
- €2 increase for qualified child dependants up to age 12 in all weekly payments.
- Jobseekers aged 25 years to receive full rate of Jobseeker's Allowance.
- Jobseekers under age 25 if living independently and in receipt of State supports (e.g. Rent Supplement, RAS, HAP) to receive the full rate of Jobseeker's Allowance.

Families and Children

- Hot School Meals scheme to be extended from September 2020 to 35,000 additional schoolchildren.
- €3 increase for qualified child dependants aged 12 and over in all weekly payments.
- €2 increase for qualified child dependants up to age 12 in all weekly payments.
- Working Family Payment thresholds increase by €10 per week for families with 1, 2 or 3 children. Some 55,000 families are expected to benefit, at a cost of €19 million from January 2020.
- Earnings disregard for working lone parents receiving One-Parent Family Payment or Jobseeker's Transition Payment to increase by €15 to €165 per week from January 2020 - 16,900 families to benefit.

Improvements for Pensioners

- €5 increase in the Living Alone Allowance from €9 to €14 per week paid to people age 66 and over who are living alone.
- Eligibility for the Household Benefits package to be broadened for people under 70 that will allow for another adult to reside in the household.
- Weekly Fuel Allowance to increase by €2 to €24.50 per week from January 2020 – over 370,000 households to benefit.

Supporting Carers and People with Disabilities

- The number of hours that carers can work or study outside the home is being increased from 15 to 18 ½ per week with effect from January 2020. Over 1,200 carers are expected to benefit at a cost of €11.6 million.
- €3 increase for qualified child dependants aged 12 and over in all weekly payments.
- €2 increase for qualified child dependants up to age 12 in all weekly payments.
- Fuel Allowance will increase by €2 to €24.50 per week from January 2020 - over 370,000 households to benefit.
- Carer's Support Grant of €1,700 per year to continue to be paid in 2020 - over 126,000 carers to benefit.
- €5 increase in the Living Alone Allowance from €9 to €14 per week for people with disabilities who are living alone – over 40,000 to benefit.
- Blind Welfare Allowance will be exempt from the means assessment for Social Welfare schemes.
- Eligibility for the Household Benefits package to be broadened for people under 70 that will allow for another adult to reside in the household.

Other Measures

- Additional funding of €2 million for the nationwide Community Employment scheme will be made available for training purposes in 2020. The scheme supports voluntary organisations to provide local services for their communities.
- €2.5 million is being provided in 2020 for specific activation and training supports for groups most distant from the labour market.
- The Department of Employment Affairs and Social Protection is to examine international best practice in relation to maintenance payments by liable relatives on how Ireland can achieve better outcomes in a proactive manner for families.
- The Department of Employment Affairs and Social Protection is to commission a research project that will examine funeral poverty in Ireland and the wider economic impact of bereavement.

For more information check www.welfare.ie and www.citizensinformation.ie. Telephone the Department of Employment Affairs and Social Protection on 071 919 3302 from 9a.m. to 5p.m., Monday to Friday. Telephone the Citizens Information Phone Service on 0761 07 4000, 9a.m. - 8p.m., Monday to Friday. Contact your local Intreo Centre, Social Welfare Office or Citizens Information Centre. This Fact Sheet is intended as a guide only and does not purport to be a legal interpretation.



An Roinn Gnóthaí Fostaíochta agus Coimisce Sóisialaí Department of Employment Affairs and Social Protection

Maximum weekly rate (from week beginning 6 Jan 2020)	Personal Rate		Increase for a Qualified Adult		Increase for a Qualified Child	
	2019	2020	2019	2020	2019	2020
Social Insurance Payments						
State Pension (Contributory)	€	€	€	€	€	€
- Personal Rate - Under Age 80	248.30	248.30			37.00	40.00
- Personal Rate - Aged 80 and over	258.30	258.30			37.00	40.00
- Increase for Qualified Adult - Under 66		165.40		165.40		
- Increase for Qualified Adult - 66 and over		222.50		222.50		
Widow's / Widower's / Surviving Civil Partner's (Contributory) Pension / Deserted Wife's Benefit						
- Under Age 66	208.50	208.50			37.00	40.00
- Aged 66 and under Age 80	248.30	248.30			37.00	40.00
- Aged 80 and over	258.30	258.30			37.00	40.00
Invalidity Pension	208.50	208.50	148.90	148.90	37.00	40.00
Carer's Benefit / Constant Attendance Allowance	220.00	220.00			37.00	40.00
Disability Benefit	234.00	234.00			37.00	40.00
Jobseeker's / Illness / Health & Safety / Injury Benefit	203.00	203.00	134.70	134.70	37.00	40.00
Maternity / Paternity / Adoptive / Parental Benefit	245.00	245.00				
Death Benefit - Under 66	233.50	233.50			37.00	40.00
- Aged 66 and under Age 80	252.70	252.70			37.00	40.00
- Aged 80 and over	262.70	262.70			37.00	40.00

Maximum weekly rate (from week beginning 6 January 2020)	Personal Rate		Increase for a Qualified Adult		Increase for a Qualified Child	
	2019	2020	2019	2020	2019	2020
Social Assistance Payments						
State Pension (Non-Contributory)	€	€	€	€	€	€
- Aged 66 and under 80	237.00	237.00			37.00	40.00
- Aged 80 and over	247.00	247.00			37.00	40.00
- Increase for Qualified Adult - Under 66		156.60		156.60		
Carer's Allowance - Under 66	219.00	219.00			37.00	40.00
- Aged 66 and over	257.00	257.00			37.00	40.00
Disability Allowance / Blind Pension	203.00	203.00	134.70	134.70	37.00	40.00
Widow's / Widower's / Surviving Civil Partner's (Non-Contributory) Pension	203.00	203.00				
One-Parent Family Payment / Deserted Wife's Allowance	203.00	203.00			37.00	40.00
Farm Assist	203.00	203.00	134.70	134.70	37.00	40.00
Jobseeker's Allowance - Aged 26 or over	203.00	203.00	134.70	134.70	37.00	40.00
- Aged 25	157.80	157.80	134.70	134.70	37.00	40.00
- Under 25 living independently with State support	112.70	112.70	112.70	112.70	37.00	40.00
- Under 25 not living independently	112.70	112.70	112.70	112.70		
Supplementary Welfare Allowance	201.00	201.00	134.70	134.70	37.00	40.00
- Aged 25	157.80	157.80	134.70	134.70	37.00	40.00
- Under 25 living independently with State support	112.70	112.70	112.70	112.70	37.00	40.00
- Under 25 not living independently	112.70	112.70	112.70	112.70		

Working Family Payment Thresholds		
Family Size	2019 Income Limit	2020 Income Limit
1 Child	€521	€531
2 Children	€622	€632
3 Children	€723	€733
4 Children	€834	€834
5 Children	€960	€960
6 Children	€1,076	€1,076
7 Children	€1,212	€1,212
8 Children or more	€1,308	€1,308
Living Alone Allowance		
	2019	2020
Weekly Rate	€9.00	€14.00
Child Benefit		
Monthly Rate	€140 per child	2020 Rate
Twins - Child Benefit is paid at one and half times (150%) the normal monthly rate for each child. All other multiple births - Child Benefit is paid at double (200%) the normal monthly rate for each child.		

Other Social Welfare Payments			
	2019 weekly	2020 weekly	2020 monthly
Guardian's Payment (Contributory)	€186.00	€186.00	€186.00
Guardian's Payment (Non-Contributory)	€186.00	€186.00	€186.00
Fuel Allowance (Fuel Season in 2020 is 28 weeks)	€22.50	€24.50	
Domiciliary Care Allowance	2019 monthly	2020 monthly	2020 monthly
	€309.50	€309.50	€309.50
Carer's Support Grant	2019 annually	2020 annually	2020 annually
	€1,700.00	€1,700.00	€1,700.00
Back to School Clothing & Footwear Allowance - each qualified child aged 4-11	2019 annually	2020 annually	2020 annually
	€150.00	€150.00	€150.00
Back to School Clothing & Footwear Allowance - each qualified child aged 12 and over	2019 annually	2020 annually	2020 annually
	€275.00	€275.00	€275.00
Widowed or Surviving Civil Partner Grant			
	2019 once-off payment	2020 once-off payment	2020 once-off payment
	€6,000	€6,000	€6,000

**etb**

Bord Gleanachais agus Cillína
Phoirt Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Training Opportunities for 2020/2021 Carrick-on-Suir, Clonmel & Waterford

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
2 nd Nov 2020	Construction Groundworks Skills & Maintenance	<i>Carrick-on-Suir</i>	14 Weeks – Full Time
18 th Jan 2021	Medical Administration Support	<i>Carrick-on-Suir</i>	16 Weeks Full Time
9 th Nov 2020	Training Delivery & Evaluation	<i>Clonmel</i>	8 Weeks (2 evenings per wk)
23 rd Nov 2020	Manual & Computerised Payroll & Bookkeeping	<i>Clonmel</i>	10 Weeks (2 evenings per week)
2 nd Nov 2020	Construction Groundwork Skills	<i>Waterford</i>	11 Weeks – Full Time
2 nd Nov 2020	Essential Skills in Classic Car Restoration	<i>Waterford</i>	21 Weeks – Full Time
2 nd Nov 2020	Skills to Complete – Regional Tour Guiding Traineeship	<i>Waterford</i>	21 Weeks – Full Time
9 th Nov 2020	An Introduction to the Pharmaceutical Industry	<i>Waterford</i>	5 Weeks – Evenings
4 th Jan 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time
11 th Jan 2021	Construction Groundwork Skills	<i>Waterford</i>	10 Weeks – Full Time
11 th Jan 2020	Information Technology Applications	<i>Waterford</i>	10 Weeks – Full Time
22 nd Feb 2020	Welding	<i>Waterford</i>	21 Weeks – Full Time
22 nd Feb 2020	Barista & Bartending Skills Traineeship	<i>Waterford</i>	27 Weeks – Full Time

*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI

And also online courses with E College*

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie





eth
 An Rannóg Aiseolaíoch
 agus Treenáil
 Tipperary Education and
 Training Board

Community Education

Online Course

CONTACT US

☎ 051 640 746

✉ soreilly@tipperaryethb.ie

**EHAH Covid 19 Training for
 Food Workers**

Free to those in
 receipt of a Social
 Welfare Payment

**04th Nov
 6.30-8.30**



**Limited places
 Apply on fetchcourses.ie course
 ref 303132**



Relevant European Structural and
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 agus Treenáil
 Tipperary Education and Training Board

SOLAS
 learning works





etb
 Bord Oideachais agus
 Oiliúnaíochtaí Aniartha
 Tipperary Education and
 Training Board

Community Education

Online Course

Free to those in
 receipt of a Social
 Welfare Payment



CONTACT US

☎ 051 640 746

✉ soreilly@tipperaryetb.ie

EHA Primary Course in Food Safety

Monday 09th Nov 3.00-7.00
 Tuesday 10th Nov 3.00-7.00
 Wednesday 11th Nov 3.00-7.00
 Thursday 12th Nov 1hr for 1:1
 input with tutor

Apply online @ fetchcourses.ie
 Course Ref : 303092



Department of Education and
 Skills
 2014-2020
 Co-funded by the Irish Government
 and the European Union



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An Roinn Éireannach
 agus An Roinn
 Department of
 Education and Skills

SOLAS
 learning works



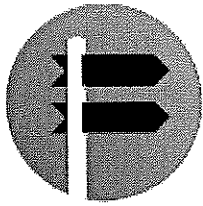
Free “Online” Training Courses

Course Title	Duration
Windows Server Administration Fundamentals (11664)	16 Weeks
Database Fundamentals (11689)	16 Weeks
Software Testing – ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Project Management – Certified Associate (PMBOK) (N40)	26 Weeks
Windows Operating Systems Fundamentals (11595)	16 Weeks
Software Development Fundamentals (11688)	16 Weeks
Networking Fundamentals (11666)	16 Weeks
Windows Security Administrator Fundamentals (11665)	16 Weeks
ECDL (09857)	26 Weeks
Visual Communication using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Graphic Design and Illustration using Adobe Illustrator (08449)	26 Weeks
Print & Digital Media Publication using Adobe InDesign (08464)	26 Weeks
PRINCE2 Foundation (09941)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Changing Digital Marketing Professional (CDMP)	26 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	16 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
CompTIA A+ Core Series(11487)	26 Weeks
Programming in HTML with Javascript and CSS (11575)	16 Weeks
Microsoft Word Expert 2016(11652)	16 Weeks

****If you are interested in any of the above online courses please contact us at:
Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

Tel: 051-649516*

****We will require your current email address****



**FURTHER EDUCATION &
TRAINING COURSE HUB**

Check out www.fetchcourses.ie
for a full list of courses for
Tipperary South, Waterford City
etc

Community Employment Scheme (CE) Vacancies

Athletic Coach/Admin Assistant CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools.

Athletic Coach - Maintenance Person CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Cleaner - CE Scheme

Cleaner required for Carrick-on-Suir. Responsible for cleaning a number of facilities i.e tennis club, snooker club, St Nicholas's Church. Duties: cleaning and supplying designated facility areas, dusting, sweeping, vacuuming, mopping and cleaning restrooms. Ironing cloths etc on social snooker tables.

Grounds Person - CE Scheme

Duties will include: grass and bush cutting, spraying, edging, painting, prepare mixture to line fields, mark field of play, put down lines and markings, put up netting, maintaining lawnmowers and other cutting equipment. Location; GAA pitches

Special Needs Helper B Licence CE Scheme – Camphill

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position is based in Camphill House and the duties will include: maintenance of buildings and gardens on farm, exterior and interior painting, grass cutting and caring for livestock and general duties as assigned. Working one to one with young adults with special needs. Applicants must have a B licence to collect residents.

Daycare Assistant – CE Scheme

Duties to include: assisting users with mobility problems. To set out tables and trays, serve meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing and cleaning toilets and kitchen area. Assisting with personal care. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

Maintenance Person CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre including the following: Swimming pool, sauna, changing rooms, gym rooms, office space, kitchen, first aid room, storage areas, plant room, gardens and sports field. Duties will include carrying out repairs within the building and general maintenance. Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and prune trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment. Adjusting, repairing, cleaning and maintaining gym equipment. Repairing floors with different surfaces and cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor repairs. Carrying out tiling and painting. Carrying out statutory checks. Recording all maintenance repairs and defects. Assisting with the inflation and deflation of the pool inflatable. Other duties as assigned.

Housekeeper CE Scheme - Sean Kelly Sports Centre

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Receptionist CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided. You will be at the front desk of the sports centre and will be responsible for ensuring visitors feel welcome. To take all booking (phone, email and in person) for sports facilities, ensuring accurate bookkeeping and time / space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquiries relating to the sports centre promptly, ensuring the highest standard in customer service at all times. To deal with administrative duties in relation to sports and recreation. To update facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested. To maintain a clean and safe reception area.

Parish Support Worker CE Scheme – Carrick Beg

General Office duties with in the parish office, admin support and some cleaning in the church if required.

Maintenance Person / Grounds person CE Scheme -Clonea Graveyard

Grass cutting and general maintenance at the graveyard.

Maintenance Person / Groundsperson CE Scheme - Rathgormack GAA club

Grass cutting and general maintenance at the GAA club.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Maintenance Person / Grounds person CE Scheme – Mothel

Grass cutting and general maintenance at Mothel Graveyard and Well

Cleaner / Kitchen Helper CE Scheme - Owning Homes

Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

***If you are interested in any of the above CE Scheme's please
contact Annie Dalton (Employment Guidance Officer) about how to
apply, Tel/Text: 086-0358613 or email annie.dalton@wlp.ie***