

THIS WEEKS JOB VACANCIES

25th November 2020

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

CLIENTS OF OUR SERVICE CAN

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary





Tipperary Centre for
Independent Living Ltd.



HEALTHCARE ASSISTANT

South Tipperary Area

Tipperary Centre for Independent Living (TCIL) operates from their premises in Thurles and Clonmel. The company provides a Personal Care Assistant service in Tipperary County.

We are now seeking applications for part-time positions in Clonmel, Tipperary Town, Bansha.

What we require:

QQI Level 5 major award in Healthcare or working toward this

Availability for flexible hours including evening and weekends

Role and Responsibilities:

Assisting with Personal Care and Activities of Daily Living

Benefits:

Excellent Working Conditions

Training and Development opportunities

Please apply to clonmel@tippcil.com

Closing date for applications 7th December 2020



SAP Nurseries, Cahir, Co Tipperary are recruiting for the following positions:

GENERAL OPERATIVES REQUIRED FOR SEASONAL WORK FROM JANUARY - JUNE 2021

Applicants must be available from January and willing to work in outdoor conditions.

Overtime will be required during certain busy periods.

Applicants must be reliable, hardworking and energetic.

Please forward your CV to: sales@sapgroup.com

PLASTERERS REQUIRED

EXPERIENCED TRADESMEN ONLY
FOR WORK IN TIPPERARY/CORK/
LIMERICK REGION

CALL 085-8631124



GROUNDWORKS/ SKILLED OPERATIVE

REQUIRED

For Clonmel area

Please reply by email to office@kdcbuilding.ie or post to KDC Building Ltd, Kilworth, Co Cork

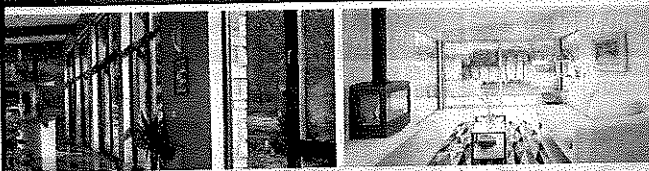


Senator Windows is Ireland's leading supplier of high performance and security rated windows and doors to the new build and replacement market.

Due to our increased workload we are currently looking to recruit the following:

- Experienced windows and door installers. The ideal candidates should be experienced in carpentry & plastering reveals and walls and working to a high standard.
- Semi-skilled/General Operatives, no experience in the window industry is necessary as full training will be provided, however experience in construction would be an advantage.
- Site Surveyor (part-time with flexible hours).

Candidates must be presentable and have the ability to deal with customers in a professional manner. Excellent organisational skills, accuracy and attention to detail is essential.



Interested candidates should contact:

Andy Hennessy on 087 1270730 or email CV to andy.hennessy@senatorwindows.ie

Senator Windows, Knockgraffon House, Cahir, Co. Tipperary
senatorwindows.ie



etb

Bord Oideachais agus
Oiliúna Thiobraid Árann
Tipperary Education and
Training Board

Tipperary ETB invites applications from suitably qualified persons for the following post that may arise:

Ref: 20/21-150

RECRUITMENT OFFICER (OF TETB LEARNERS)

**Location: Further Education and Training Centre,
Archerstown, Thurles, Co. Tipperary**

Note: Application form and particulars of the posts are available on www.tipperaryetb.ie

The latest date for receipt of applications is: 12 noon on 1/12/2020. Shortlisting may take place.

Late applications will not be considered.

Tipperary Education and Training Board, Administrative Offices,
Church Road, Nenagh, Co. Tipperary

*Tipperary Education and Training Board
is an equal opportunities employer*

Liam McGrath, Acting Chief Executive



Rialtas na hÉireann
Government of Ireland

SOLAS
learning works

GLENPATRICK
S P R I N G

**GRADUATES
WANTED**

**Opportunities across
a number of disciplines for
QUALIFIED GRADUATES
(DEGREE MINIMUM)**

**Please send your CV to
info@glenpatrick.com**

The Nationalist

26/11/20

Over the **COUNTER SALES ASSISTANT**

**required for
a South Tipperary Pharmacy.**

The position will be for three days a week,
with some Saturdays.

Experience welcomed but not essential.

The ideal candidate would be outgoing and
get on well with patients and staff.

Position available with immediate start.

CV can be emailed to **brianfih@gmail.com**

Rubycon Developments Ltd

Have vacancies for 5 Plasterers

at Rossane, Cloneen, Clonmel, Co. Tipperary.

Duties include plastering and
skimming of buildings.

Salary €30k p.a. 39 hr week.

Replies with CV to: **rubycon365@gmail.com**

JOIN OUR TEAM

**WE CURRENTLY HAVE A NUMBER OF VACANCIES IN THE SOUTH TIPPERARY
SERVICES FOR THE FOLLOWING POSTS:**

- Permanent Part Time Support Workers x 7
(60 hours per fortnight) REF: 2020-144
- Permanent Part Time Social Care Workers
(18 hours per fortnight) - REF: 2020-158
- Relief Support Workers (2 year contract)
No driving licence required - REF: 2020-167

Find out more on the full job descriptions and details on how to
apply by visiting: **www.brothersofcharity.ie/southeast/**



**LOVE AND RESPECT IN
EVERY ACTION!**



Clár Gníomhachtaíochtaí Pobail
agus Cúinníú Sóisialta.



WATERFORD AREA PARTNERSHIP CLG WISHES TO RECRUIT A FULL TIME COMMUNITY DEVELOPMENT WORKER

Waterford Area Partnership CLG is a leading dynamic organisation developing creative and innovative responses in delivering the Social Inclusion and Community Activation Programme (SICAP) for Waterford City & County. The person entrusted with the position will require strong skills in community development work, practical developmental skills with a background of working within the community and voluntary sector essential.

Knowledge, or awareness of SICAP would be an advantage in supporting Waterford Area Partnership CLG to achieve programme requirements under our SICAP contract. As part of a SICAP team the successful candidate will be based in Co. Waterford and a flexible approach to working hours is required.

Full Job Description is available on www.wap.ie

The successful candidate must have the following:

- Level 7 or higher qualification with an emphasis on community development or related field
- Minimum of 3 years' experience in either a voluntary or professional capacity
- Leadership and coordination skills with adaptable approach
- Strong administrative and computer skills in Microsoft Office, file management and CRM
- Excellent communication skills both verbal and written
- A keen understanding and awareness of social exclusion/anti-poverty work
- A high level of innovation, be energetic and self-starting

The contract is to December 31st 2022 on a 35 hour week basis.

To apply for the above position please forward a relevant Curriculum Vitae and letter of application no later than 3p.m. on Monday December 7th to:

Mr Richard Grant, CEO

Waterford Area Partnership CLG

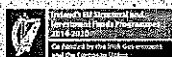
Westgate Park, Tramore Road, Waterford.

or via email to info@wap.ie

N.B: Candidates will be short listed on the basis of the Curriculum Vitae and no late applications will be considered.

Waterford Area Partnership CLG is an Equal Opportunities Employer

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.



Rialtas na hÉireann
Government of Ireland



Comhairle Cathrach
& Contae Phort Láirge
Waterford
City & County Council

Munster Express
24/11/20

Waterford News + star
24/11/20



wwetb

Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancy:

ADMINISTRATIVE OFFICER (GRADE VII)

PERMANENT WHOLETIME CONTRACT

Initial Location: Human Resources Department

This Recruitment Campaign is confined to applicants in the Education and Training Sector Candidate Pool.

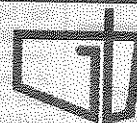
Please visit the Vacancies section of www.waterfordwexford.etb.ie where you will find the application form and job description linked to the above position.

Completed applications should be submitted to vacancies@wwetb.ie no later than **4:00pm on Friday 4 December 2020**.

Please note that a panel may be formed from which future vacancies arising in WWETB may be filled.

Late applications will not be accepted.

WWETB is an equal opportunities employer.



CENTAL

We're Hiring!
CENTAL are looking for staff to join their

Fabrication Division

Minimum 4 Years Experience
in the following roles is desirable:

- Welder Fabricators
- Welding Fitters
- Sheet Metal Fabricators

Experience in Industrial Door Installation,
Roofing and Cladding would be advantageous.

Applications can be sent to:

aoife@cental.ie

Please quote **CE-AB-20** on correspondence.

Visit www.cental.ie for additional information.

Woodcraft Teacher (8 hours per week)

REQUIRED FOR IMMEDIATE START

For St. John's Special School,
Youghal Road, Dungarvan,
Co. Waterford

Roll No. 19282R

(under the patronage of the
Bishop of Waterford & Lismore
is an 11 teacher school)

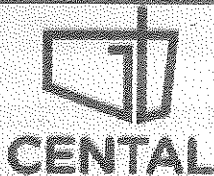
Applications with C.V., Teaching Council Number,
references and Garda Clearance to the
Chairperson of the Board of Management
by Friday, November 27th, 2020.

EMAIL TO:

principal@stjohnsdungarvan.com

PERSON WANTED

Suit Secondary school or college leaver
Pressure Cleaning Schools, Factories, Houses etc.
Please contact Pat on 087-2581507 After 7pm



We're Hiring!

CENTAL are looking for staff to join their
Fabrication Division

Minimum 4 Years Experience in the
following roles is desirable:

- **Welder Fabricators**
- **Welding Fitters**
- **Sheet Metal Fabricators**

Experience in Industrial Door Installation,
Roofing and Cladding would be advantageous.
Applications can be sent to

aoife@cental.ie

Please quote CE-AB-20 on correspondence. Visit
www.cental.ie for additional Information.

Kilkenny People

27/11/20



KILKENNY
HIBERNIAN HOTEL



Full time experienced Painter

2/3 months, up to €14 per hour.

Flexible hours, most likely

Monday to Friday 9am till 5.

Please apply by sending your CV to

dsaville@kilkennyhibernianhotel.com

www.kilkennyhibernianhotel.com



FENNOR HILL CARE FACILITY

Urlingford, Co. Kilkenny

56 Bedded Newly Developed Nursing Home

We currently have vacancies for

FULL TIME STAFF NURSES

FULL TIME HEALTH CARE ASSISTANTS

PART TIME CHEF

PART KITCHEN ASSISTANT

We are looking for enthusiastic people who enjoy working with older people.

If you are interested please send your cv to

reception@fennorhill.com

CHEF WANTED

St Canice's Parish Homes serve a total of 50 – 60 daily dinners to residents/clients living in our independent living units, attending our day care centre and availing of our home dinner delivery service.

Ideal candidate will be responsible for the day to day management of the kitchen, menu planning, portions size, budgeting and ordering. Must have a friendly, respectful demeanor, with a genuine interest in cooking from start to finish. Suit a seasoned Chef looking for part time hours in a relaxed and friendly environment. HACCP trained and be familiar with food tracking systems. Immediate start subject to Garda Vetting and references. Permanent Part-time hours only 8.30am – 2pm, Monday to Friday.

Closing date 4th December 2020. Please email C.V. to:

stcanicesparishhomes@gmail.com

Apply via jobs.co

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB

FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

<< [Return to Job Search](#)



Security Officer - Ballydine

Securitas Security Services Ireland Ltd

📍 County Tipperary, Ireland

€ Not Disclosed

📅 Contract | Full Time

🕒 1 Day Ago



Login or register to apply

Description

Company Details

We are currently recruiting Security Officers for the Ballydine area in Tipperary. Temporary Full time position. €11.65 per hour plus Sunday allowance - (Temporary Position 6-12 months)

Main purpose of position:

To protect our customer's property, people and/or assets by providing security services to a specific site in direct accordance with the sites published Assignment Instructions (AI's) and any subsequent changes.

Expectations of this position:

- Fully and satisfactorily complete all of the training that has been agreed is necessary for the particular site.
- Fully and satisfactorily complete all of the tasks and duties on site as defined within the published Assignment Instructions (AI's).
- Proactively refer to and review the published Assignment Instructions, thus familiarising oneself with any changes and in order to suggest changes that can proactively improve or enhance the level of service.
- Look out for, and to immediately report, any Health & Safety hazards, or potential hazards, on site.
- Stay alert to any threats or changes within the work environment in order to take the appropriate action in order to reduce the chance of disruption, loss or damage.
- Use common sense and initiative by immediately involving others if a situation appears to become threatening.

①

- Complete an accurate, detailed notebook entry as soon as possible after any incident, which can then be used as part of the Incident Report process.
- Wear the uniform provided correctly at all times, ensuring all items is clean and pressed. To maintain an excellent level of personal grooming and hygiene at all times.
- Maintain a helpful, interested and courteous approach to team members, customer's staff and the general public, as applicable in order to uphold a highly professional image.

Security Officer Specification:

- Fluent English essential
- Excellent written and attention to detail skills are essential
- Excellent P.C. skills
- Previous experience desirable
- Must have excellent customer service and communication skills
- Be flexible with your working hours.
- PSA Licence
- Manual Handling
- Safe Pass (Essential)!
- Own Transport Desirable

Benefits

- Life Assurance equal to one year's basic pay as per Employment Regulation Order (ERO)
- Overtime as per the ERO
- Sick Pay Scheme as per ERO
- Bereavement payment, contract dependent
- Pension Scheme after 9 months service
- SIPTU Representation Rights
- Minimum Shift/Duty Hours
- Opportunities for fast progression
- Christmas Savings Scheme
- Discounted Private Healthcare Scheme
- Internal recognition schemes
- Bicycle to work scheme
- Group Scheme (Discounted Website)

Securitas PSA Licence no:00352

Login or register to apply

Recommended Jobs



Static Security Officer - Mayo

 Securitas Security Services Ireland Ltd



2

* Apply Via jobs.ie *

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB

FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)



Customer Solutions Specialist

Emerald Contact Centre

📍 Waterford City, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 23 Nov



Login or register to apply

Description

Company Details

Customer Solutions Specialist

Emerald Contact Centre (ECC) based in the Waterford Business Park, Cork Rd, Waterford, is focused on providing superior customer service support for our clients. Our clients provide networks of health and investment information to our customers around the world. Customers can purchase supplements & health products, books, newsletters, attend seminars and receive free electronic newsletters on topics of interest to them. ECC employs people who are incredibly driven and passionate about providing outstanding service to the customer.

Our **Customer Solutions Specialists** are responsible for providing quality customer sales and service via phone by utilizing exceptional communication skills.

Strong attendance, performance and adherence to policies are not a desirable, **they are an essential here**. We take this seriously. In return, we can offer a relaxed environment, supportive managers, open door policy, along with a competitive salary, pension scheme, free onsite car parking, employee reward incentives and many employee wellbeing initiatives.

Hours of work currently are between Monday to Saturday ranging on a rotation from 1-9pm, 2-10pm, 3-11pm & 5pm to 1am

What you will be doing:

- Using existing procedures to solve routine or standard customer inquiries; receives instruction, guidance and direction from others as needed;
- Navigate through appropriate customer service systems and tools in a timely manner while servicing the customer (CRM application is the primary tool);
- Maintain quality scores and call center metrics;
- Inform customers of promotions and new or upgraded products;
- Explain product options and related charges clearly and concisely;
- Maintain a high level of first call resolution and quality assurance.

①

What we need from you:

- 1-2 years' prior customer service experience – **essential**
- Leaving Certificate (or equivalent)
- Strong verbal communications skills including diction, grammar and tone - **essential**
- Ability effectively and clearly communicate with customers under circumstances requiring tact and diplomacy
- Self-motivated, upbeat, consultative demeanor, combined with a high energy level
- Ability to handle confidential information
- Ability to navigate multiple applications / systems in several environments.

Skills:


Communication, Adaptability, Empathy, Effective Problem Solving, Active Listening, Computer Skills

Benefits:


Parking, Paid Holidays, Pension Fund




Login or register to apply

Recommended Jobs


- 




General Assistant




 Musgrave Group Cash & Carry
 Waterford
- 



edDir, Temporary Clinical Nurse Manager 3 (Emergency Department and Medical Directorate)



 HSE (Health Services Executive)
 Waterford
- 

Warehouse Operative (Transport Assistant)



 Dangan Recruitment
 Waterford

Don't Miss Out
We can email you jobs like these

OK

By clicking ok you
accept our terms and
conditions

Related Sectors:

Call-Centre / Customer Service

Related Locations:

Waterford

2



Industrial Cleaner with Safe Pass

Ward Personnel - Waterford

€13 an hour - Full-time, Temporary, Contract

Ward Personnel require an Industrial Cleaner with a valid Safe Pass to begin work on a construction project in Waterford City.

Safe Pass is essential.

If you're interested and available immediately, please apply with your CV through the link provided or call Ward Personnel on 021 233 9120.

Job Types: Full-time, Temporary, Contract

Salary: €13.00 per hour

Schedule:

- 8 hour shift

Licence:

- Safe Pass (Required)

APPLY VIA WWW.INDEED.COM

Part Time Sales Associate 20hrs, Tommy Hilfiger - Waterford (FTC) PVH Corp. - Waterford

Tommy Hilfiger is one of the world's leading designer lifestyle brands, internationally recognized for celebrating the essence of "classic American cool" style.

Founded in 1985, Tommy Hilfiger delivers premium styling, quality and value to consumers worldwide with a breadth of collections including Hilfiger Collection, Tommy Hilfiger Tailored, men's, women's and kids' sportswear, Tommy Hilfiger Denim, accessories, and footwear.

In addition, the brand is licensed for a range of products, including fragrances, eyewear, watches and home furnishings. Tommy Hilfiger, which was acquired by PVH Corp. in 2010, has more than 17,000 associates worldwide and an extensive distribution network in over 115 countries and 1,600 retail stores. Global retail sales of the Tommy Hilfiger brand were US \$6.5 billion in 2015.

About THE ROLE

When it comes to shopping at Tommy Hilfiger, our customers only deserve the very best in store experience we can offer. You will be working as part of our store team in a luxury retail environment where you will share a passion for our brand and our values with our customers and colleagues.

Leading by example and putting all the PVH Values to practice are also of importance in this role. You will be inspiring your team to generate sales & profit, minimize losses, and create the best possible customer experience whilst ensuring the store is visually distinctive & impeccably maintained.

Responsibilities include:

- Be able to demonstrate in-depth product knowledge and possess successful link selling skills to drive business.
- Holding the ability to outfit build for customers will be essential, our Sales Associates should also be able to make further product recommendations and drive our store KPI's.
- Building and maintaining professional relationships with our customers, to secure regular clientele is possible.
- Being a Brand Ambassador and maintaining a keen interest in current fashion and market trends.
- Ensuring shop and stock room maintenance, presentation and organization issues are addressed in an appropriate manner.
- Show flexibility and innovation when reacting to the changing business environment especially around peak trade.

About YOU

- Have previous experience within hospitality/retail
- Be hardworking with great communication skills
- Have an interest in Fashion/Retail
- Ability to work in a fast paced environment with ability to multi task in high pressure environments
- Be passionate to drive sales using our digital platforms!

About WHAT WE OFFER

At PVH, we understand that the success of our organisation is directly related to our hardworking and dedicated associates who contribute their time and talents to help make our Company the success it is. That is why we are committed to providing a competitive and comprehensive benefits program that offers the protection, peace of mind and flexibility designed to support our associates – both at home and at work.

APPLY VIA WWW.INDEED.COM



Crew Member

McDonald's - County Waterford

- Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Provide friendly, fast and accurate service

Position Requirements

Deliver A Great Customer Experience

- Prepare the customer's meal with care and respect – give your customers gold standard food and drink every time
- Make it special – be welcoming, personalise your comments and connect with your customers
- Make it genuine – give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- Adapt to each customer's needs – give them an individual experience that exceeds their expectations, e.g.:
 - o Be patient with customers who need help, offer to explain the menu
 - o Get to know regular customers and treat them individually
 - o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special
- Use initiative and confidence when interacting with customers
- Answer customer queries confidently and professionally – keep up-to-date with knowledge on our food and promotions
- Treat all customers and colleagues with courtesy and respect
- Work as a supportive team member

McDonald's is an equal opportunities employer.

Position Attributes

Quality, Service & Cleanliness

- Complete tasks and activities in line with training, company guidelines and management direction

- Adhere to McDonald's standards of quality, service and cleanliness
- Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- Take responsibility for your training in all areas; look for opportunities to improve and develop

APPLY VIA WWW.INDEED.COM

OTC Sales Assistant - Maternity Contract

McCauley Health and Beauty Pharmacy - Waterford

McCauley Health & Beauty Pharmacy, the unique and highly successful "One Stop Health and Beauty Shop", are the leading Irish owned pharmacy chain with 36 branches nationwide and over 600 colleagues. We are currently looking for a full-time Maternity Leave cover OTC Sales Assistant to work in our Pharmacy in Williamstown Centre, Co. Waterford.

As an OTC Sales Assistant you will be responsible for taking care of the OTC counter and shop floor sales and be the main point of contact for our valued customers.

As the face of McCauley Health & Beauty Pharmacy, it is important that the successful applicant demonstrates excellence in the following skills and attributes:

- Previous Pharmacy OTC experience in a community Pharmacy with excellent product knowledge would be an important advantage.
- Strong communication skills and the ability to get along with a variety of different personalities.
- Good prioritising, multi-tasking and organisational skills.
- Be confidential and empathetic to our Customer needs.
- Must have a strong work ethic.

Key Responsibilities:

- To deliver a high level of customer service and to adhere to company policies and ethos.
- Ability to offer customers exceptional assistance.
- To ensure that the pharmacy is properly merchandised and kept clean and tidy and ensure that stock levels are maintained correctly.
- Cash handling and stock rotation.

We can offer you:

- Competitive Hourly rates
- Great Colleague Discount
- Social Funds
- Maternity benefit after two years of service subject to terms and conditions
- Annual Leave which increases with service
- PRSA contribution
- Further educational assistance
- Bike to work scheme
- Uniform provided
- Awards for long service
- Only successful candidates will be contacted.

APPLY VIA WWW.INDEED.COM

Customer Care Associate

Tech Mahindra Business Services - Waterford

€10.10 an hour - Full-time, Permanent

Urgently needed

Job Description

The Opportunity

As a Customer Care Advisor, you will be primarily responsible for managing inbound phone contacts from our customer base. This will involve responding to and resolving queries, logging call types and recording interactions.

The Role

- Resolves product or service problems by clarifying the customer's query, identifying and implementing the resolution, and following up to ensure the query is closed.
- Recommend improvements based on customer needs analysis
- Meet and exceed all personal and business objectives
- Support colleagues to achieve team goals and objectives
- Work collaboratively with the wider team to ensure consistency and best practice

Competencies & Skills

- Works well in a team and supporting others to achieve the team goals
- Computer skills required
- Keyboard/Typing skills an advantage
- Strong customer focus
- Strong communication skills, both verbal and written
- Listening skills
- Problem analysis and identification
- Ability to work to targets
- Adaptability
- Initiative
- Organisation and time management
- Attention to detail

Salary & Benefits.

We are an equal opportunities employer with competitive pay and commission structures in place and growth opportunities vertically and laterally.

You will also be entitled to 20 day's AL per year with 1 day addition leave per year of service to the max of 25 days in total.

What you need to have:

- Minimum 12 months experience in a customer service role
- Leaving certificate or equivalent

Job Type: Full-time

Job Types: Full-time, Permanent

Expected start date: 27/10/2020

Job Types: Full-time, Permanent

Benefits:

- On-site parking
- Flexible working hours
- Casual dress

Expected start date: 7/12/2020

Job Types: Full-time, Permanent

Salary: €10.10 per hour

Experience:

- customer service: 1 year (Preferred)

Education:

- Leaving Certificate (Preferred)

Job Duties:

- Answer incoming customer inquiries
- Stay up-to-date on new products, services, and policies
- Collect and report customer feedback to ensure that best practice is recognised and maintained
- Engage with customers in a friendly and professional manner while actively listening to their concerns
- Offer support and solutions to customers in accordance with the company's customer service policies
- Other duties as requested

APPLY VIA WWW.INDEED.COM

ADMINISTRATIVE ASSISTANT

Excel Recruitment- Waterford
€12.50 an hour - Contract

Excel Recruitment is seeking an experienced Administrative Assistant for temporary placement in a leading retail/ logistics company based in Waterford City. The ideal candidate will have high attention to detail, be a fast learner, and be proficient in Microsoft Excel.

This is a busy time of year for our client so we are looking for someone who can join their office and admin team and hit the ground running. You will be assisting with all aspects of office admin and data entry, the successful candidate will need to have an existing knowledge of Microsoft Systems and be able to pick up the SOP's of our client in a timely manner.

Responsibilities of an Administrative Assistant

- Office administration and data entry
- Dealing with customers both face to face and via telephone
- Reconciling daily cash and weekly stock order
- Invoice processing
- Email

Requirements of an Administrative Assistant

- Excellent working knowledge of Microsoft systems
- Attention to detail
- Fast learner
- Excellent communication and interpersonal skills
- Previous experience in an office environment
- Available for an immediate start

If you are interested in this Administrative Assistant position and feel you possess the experience and skills required, please apply below or send a CV

APPLY VIA WWW.INDEED.COM



Team Leader

Costa Coffee - Waterford
Full-time, Contract

We are currently looking for a full-time Team leader/supervisor to join our team at Costa Coffee Waterford Retail Park. We are looking for someone who is enthusiastic, friendly and reliable.

Ideally, you will have coffee experience in a busy environment and you will also have strong leadership qualities. We will provide full training regardless of experience.

We have a very diverse and dynamic team and we look forward to your applications.

APPLY VIA WWW.INDEED.COM



Telesales and Transport Administrator

Dawn Meats - Waterford

Dawn Meats are currently looking to hire an experienced Tele sales and Transport Administrator for their busy office with exceptional organisational and I.T skills.

The successful candidate will be based at our Carroll's Cross facility and will be responsible for:

- Telesales & Customer Support;
- Purchase order generation and general admin support;
- Processing export and domestic shipping documentation daily;
- Ensuring stock is allocated to orders to fulfil shipping schedules;
- Liaising with Planning scheduler/ coordinator re stock/shipping timeline requirements;
- Managing internal and external cold store movements;
- Liaising with account managers and haulage agents on logistical matters.

The ideal candidate should have:

- Fluent English;
- Ability to work in a fast-paced environment using own initiative and make decisions quickly and effectively;
- Excellent organisational skills;
- Excellent phone skills;
- Excellent computer skills;
- Have minimum 2 year's experience in a similar role
- Knowledge of customs clearance procedures would be advantageous. but is not essential.

APPLY VIA WWW.INDEED.COM

Strength and Conditioning Coach

Tailormade Health and Fitness - Carrick-on-Suir, County Tipperary
Full-time, Permanent

POSITION DESCRIPTION – Strength & Conditioning Coach

The business: Tailormade Health & Fitness Ltd is a growing business. We have an existing facility in Cashel Co. Tipperary which has been extremely successful to date. Our mission statement is "Making Health & Fitness Accessible Through Quality Coaching, Friendship and Community." We are spreading this mission to Carrick-On-Suir in 2021 where we will be opening our second facility.

We are a box gym facility providing small group class based personal training services. We focus on free weight and body weight movement programming along with supplementary conditioning work. Our small group model allows us to excel and deliver a top class coaching service to our member base. We also provide nutritional support programs to help our members achieve their body composition goals.

The Role: The Strength & Conditioning Coach will always ensure a high standard of service and coaching. Coaches work together as part of the Tailormade team to ensure the highest possible standards.

Duties:

- Coaching members through sessions.
- Exercise programme design.
- Exercise programme implementation.
- Welcoming, greeting and looking after members.
- Membership retention.
- Service calls to members.
- Ensure the gym is clean and in order at all times.
- Carry out any admin work associated with the role.
- Attend team meetings and trainings.
- Be an inspirational fitness enthusiast for Tailormade members.
- Display a commitment to our mission.

Requirements:

Candidate must be qualified to instruct in a fitness environment and have obtained a Level 7 or 8 degree in the field of Strength & Conditioning, Sports Science or equivalent.

Coaching profile/ essential traits:

1. *Energy/ outgoing:*

This is the most important trait of all at Tailormade Health and Fitness. Tailormade Health and Fitness are building a community in a fun, friendly and social environment.

The successful candidate must be likeable and welcoming to our members as well as an ability to build rapport with members. It is vital that the coach has an attractive personality and that members want to be around the coach. In addition, the successful coach needs to demonstrate effective communication skills and have the ability to motivate members. Additionally, the candidate must be extremely enthusiastic about the profession and genuinely love coaching at Tailormade Health and Fitness.

2. *Initiative/Judgement*

The successful candidate needs to have the ability to work on initiative and make good judgement calls. For example, know when to regress or progress an exercise.

3. *Technical Expertise*

Basic movement quality is a key component at Tailormade Health and Fitness. The successful candidate needs to have the ability to demonstrate, coach and improve basic movement quality. Additionally, the successful candidate needs to be able to give clear and concise instruction that gym members fully understand.

4. *Adaptability*

Whilst planning is an essential element at Tailormade Health and Fitness, there is still often a degree of uncertainty. Coaches need to be able to adapt on a giving day. As an example, 8 individuals might be booked in for a session whom you are aware of and know exactly what they are going to be doing. However, 10 people end up coming to train at that session and you need to make sure they are looked after.

5. *Coachability*

As a coach, we all need to improve and take feedback when we get it. The successful candidate must always be willing to learn.

Salary: Negotiable based on experience.

Application deadline: 14/12/2020

Expected start date: 4/1/2021

Job Types: Full-time, Permanent

Experience: Personal Training: 3 years (Preferred)

APPLY VIA WWW.INDEED.COM

Secretary - Clinical

Morgan McKinley Health - Waterford
€10.20 an hour - Full-time, Temporary

A Clinical Secretary is required for a position in University Hospital Waterford. This is a great opportunity to work in health sector and requires an immediate start.

- The role itself is a varied position but would include some of the below duties:
- Provide Administration support within the dynamic team in UHW
- Sit outpatient clinics, outcome appointments
- Chart preparation and collection for clinic
- Complete COVID screening calls with patients prior to them attending their outpatient appointments
- Assisting in setting up the outpatient areas for the clinics and liaising with medical secretaries
- Follow recommended health record practices to ensure correct healthcare record management as per NHO Code of practice for healthcare record.
- Adhere to departmental policies, procedures and practices.
- Inbound call handling on enquiries.

This a great opportunity to grow your experience working in Healthcare. A very friendly and welcoming team awaits you to join them. This is a month by month contract. The hours will be between 8am-8pm Monday-Friday. Tis role is €10.20 per hour.

Some of the requirements are:

- A proactive approach to work with excellent communication skills.
- Knowledge of Healthcare Services useful but not essential
- Goal and results driven
- Must enjoy working in a fast-paced environment
- Excellent Microsoft office skills.
- Good time management skills and ability to priorities tasks

For any further queries, please contact Seona Callanan on 087 1197788

Reference ID: 4890

Job Types: Full-time, Temporary

Salary: €10.20 per hour

Experience: Medical Administration: 1 year (Preferred)

APPLY VIA [WWW.INDEED.COM](https://www.indeed.com)

Cafe Assistant

Quigleys Bakery/ Cafe - Clonmel, County Tipperary
Full-time, Permanent

Quigley's Cafe Bakery & Deli Clonmel are looking for a Full Time Fully Flexible Cafe Assistant.

Would you like to join the Quigley's team?

We are looking for a Part Time Fully Flexible Cafe Assistant* to work in our Clonmel Store. Must be fully available Monday to Sunday.*

Overview of Company

Quigley's is a family run business which started back in 1890 by Martin Quigley. We have been baking bread ever since, carrying on the proud tradition with a commitment to producing good quality food, we have a huge passion in what we do.

There are 16 Quigley's Cafes around Ireland, we employ upward of 180 people, all our produce is made fresh each morning in our own bakery & kitchens in Nenagh and delivered to our various locations every day.

We are committed to developing our employees to their maximum potential. We believe that people are the heart of our business, and believe in treating our people as we wish to be treated, this applies to our people, our suppliers and of course our customers.

Some of the Main Responsibilities Include:

- Provide excellent Customer Service
- Contribute to a positive team environment
- Work in a fast-paced food retail environment
- Follow Health & Safety & HACCP guidelines, must be well presented.
- Work across all areas of the business including Café, Bakery & Deli.
- Must have a good level of spoken English.

Why Work with Us?

We offer a positive working environment, meals on duty, we offer training and support to promote the growth of every individual and all the normal perks of working with an energetic, passionate team!

We are always looking for exceptional talent to join our team!

We are keen to hear from people who share our passion for good food, great coffee and providing a great customer experience. If you're interested in joining the growing team at Quigley's please apply below

APPLY VIA WWW.INDEED.COM



Store Colleague

Holland & Barrett - Clonmel, County Tipperary
Part-time

Our Store Colleagues are a bit like sales advisors. Just, well, totally different. Sure, like a sales advisor you'll serve customers, fill up the shelves and keep the whole place looking spick and span. But this is anything but your everyday retail role.

Here, you'll talk confidently with customers, giving them the advice they need to live healthier, happier lives. And we'll make sure you're ready for whatever question, query or lifestyle goal is thrown your way. If you want to go on and specialise in sports, nutrition, beauty or aromatherapy, we can help you to do that too.

The training can be pretty full on – but it's totally worth it. You'll learn how the human body works. You'll get to know vitamins and supplements inside out. And you'll develop the skills you need to flourish. Be it dietary advice, aches and pains, or a customer wanting to polish up their guns, you'll know just what to do. You will be responsible for the opening and closing of the store from time to time to assist with the smooth operation of trading

It's challenging. It's hard work. And it's certainly not for the faint hearted. But if the idea of a career in health and wellbeing (and a life of helping customers in their pursuit of health and happiness) gives you that warm-fuzzy-feeling inside, there's a unique experience here for the taking.

When it comes to specialist health and wellbeing retailers, we're number one. The biggest in Europe. We've over 1,000 stores (and more on the way) in almost every major city and town across the UK and Ireland – not to mention more than 80 stores around the world too. It's big scale stuff. And you could be part of it all.

APPLY VIA WWW.INDEED.COM

Cleaner

Sodexo - Carrick-on-Suir, County Tipperary
Part-time, Permanent

Role Responsibility

MAIN DUTIES:

- Deliver a consistent level of service within the company standards to the contract specification;
- Respond positively, politely and promptly to all customer requirements and carry out your duties in a professional and courteous manner.
- Ensure all areas are cleaned efficiently and in a timely manner to the required standards;
- To be aware of material expenditure and costs;
- All other duties associated with a cleaning contract (i.e. hovering, buffering, dusting, cleaning)
- Ability to work on own initiative;
- Be organised and have good time management skills;
- Comply with all Company & Client policies and regulations
- Safe Pass definite advantage
- **Own transport required**

The Ideal Candidate

The successful candidate for this role will have:

- Exceptional customer service skills
- Methodical approach and great eye for detail
- Previous cleaning experience necessary
- Previous experience in cleaning in Manufacturing environment desirable

Package Description

Working 3 mornings a week cleaning a convent .

You will be working as part of a team ,but will be expected to work independently and on own initiative must be flexible within the business .

We are looking for someone with good organizational skills & have the ability to communicate effectively with manager staff & residents

APPLY VIA WWW.INDEED.COM

Carer/Health Care Assistant

Sodexo - Carrick-on-Suir, County Tipperary

To provide the support, care and domestic care needed to help service users to achieve maximum independence in aspects of their daily lives and activities as per their individual needs and care plans all the while promoting their self-respect and dignity and providing the highest standard of care provision every day of the year, including early mornings, evenings, weekends and Bank Holidays.

Role Responsibility

- Assisting service users with all personal care tasks which will include; washing, dressing, showering, bathing, oral hygiene, and housekeeping.
- Assisting service users with their mobility using the appropriate equipment as instructed.
- Preparing and/or heating meals, drinks and evening snacks where necessary.
- Providing assistance with all personal continence care.
- Domestic cleaning, doing the laundry, housekeeping etc.
- Enabling service users to take their prescribed medication and completing the necessary documentation.
- To undertake training as necessary to perform your duties to the highest standards. To assist the service user to remain safe and secure.
- To appropriately record and report any changes in circumstances in the service user's social or health condition to the line manager/nurse.
- To comply with all risk assessment and to be responsible for notifying your line manager of any changes you think may be necessary.
- To be accountable for your work practice and take responsibility for maintaining and improving your knowledge and skills within the care sector.
- To respect the rights of service users, and to strive to establish and maintain their trust and confidence, and that of their families and friends.
- To attend such training 'Food Hygiene' Health & Safety Courses and other related training activity as may be organised from time to time.
- To ensure whilst handling all equipment and materials provided care and domestic service function that strict observance is paid to safe handling procedures.
- To ensure that all materials and equipment are promptly and neatly returned to the appropriate storeroom at the end of each shift and to ensure that the storeroom is properly secured.
- To ensure that all areas are maintained in a clean and hygienic, safe and secure condition.
- To establish and maintain relationships between clients, staff and other involved personnel.
- To keep strict observance of personal presentation and hygiene as trained.
- To respect the rights of service users including privacy and dignity.
- To have regard for the confidentiality requirement of both the client organisation and Sodexo Ireland.

The Ideal Candidate

- A minimum of 1 years' experience in the provision of care, a FETEC Level 5 Major in care ..
- A commitment to training.
- Ability to listen and communicate effectively both verbally and in writing.
- An ability to understand and follow instructions and procedures.
- Ability to work as part of a team
- Ability to cope under pressure
- An ability to understand and follow instructions and procedures.
- Able to work without direct supervision.

Package Description

We are currently seeking a carer to work in our Carrick On Suir Site . We are looking for someone with excellent organizational skills

The ability to communicate effectively ,with a range of audiences .

You will be working as part of a team but you will at times be expected to work independently under your own initiative ,Must be flexible within the business

This role includes night shifts

FETAC Level 5 in health care essential ,

May suit student nurse

APPLY VIA WWW.INDEED.COM

**etb**Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Training Opportunities for 2020/2021 Carrick-on-Suir, Clonmel & Waterford

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
12th Jan 2021	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
18 th Jan 2021	Medical Administration Support	<i>Carrick-on-Suir</i>	16 Weeks– Full Time
18th Jan 2021	Logistics & Distribution Traineeship	<i>Clonmel</i>	45 Weeks – Full Time
11 th Jan 2021	Construction Groundwork Skills	<i>Waterford</i>	10 Weeks – Full Time
11 th Jan 2020	Information Technology Applications	<i>Waterford</i>	10 Weeks – Full Time
11th Jan 2021	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
11th Jan 2021	Compete Manual and Computerised Payroll and Bookkeeping	<i>Waterford</i>	17 Weeks – Evenings
12th Jan 2021	Reception and Frontline Office Skills	<i>Waterford</i>	11 Weeks – Evenings
12th Jan 2021	Start Your Own Business	<i>Waterford</i>	10 Weeks – Evenings
12th Jan 2021	ICDL (International Certificate of Digital Literacy) old ECDL	<i>Waterford</i>	13 Weeks –Evenings
18th Jan 2021	Infection Prevention and Control	<i>Waterford</i>	5 Weeks – Evenings
19th Jan 2021	Training and Development	<i>Waterford</i>	10 Weeks – Evenings
25th Jan 2021	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
25th Jan 2021	Mig Welding	<i>Waterford</i>	5 Weeks – Evenings
16th Feb 2021	ICDL Advanced Spreadsheets.(ECDL Spreadsheet Advanced)	<i>Waterford</i>	5 Weeks – Evenings
22 nd Feb 2020	Welding	<i>Waterford</i>	21 Weeks –Full Time

22 nd Feb 2020	Barista & Bartending Skills Traineeship	<i>Waterford</i>	27 Weeks – Full Time
1st Mar 2021	TIG Welding	<i>Waterford</i>	4 Weeks – Evenings
1st Mar 2020	Palliative care	<i>Waterford</i>	5 Weeks – Evenings
10th May 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time

*Please ask us for more information on the above courses and also other training courses
with the ETB including VTOS & BTEI
And also online courses with E College*

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie



Community Employment Scheme (CE)

Vacancies

Parish Secretary CE Scheme - St Nicholas' Church

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

Athletic Coach/Admin Assistant CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools.

Athletic Coach - Maintenance Person CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Housekeeper CE Scheme - Sean Kelly Sports Centre

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room. This position will consist of some weekend and night work. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Receptionist CE Scheme – Sean Kelly Sports Centre

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided. You will be at the front desk of the sports centre and will be responsible for

ensuring visitors feel welcome. To take all booking (phone, email and in person) for sports facilities, ensuring accurate bookkeeping and time / space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquiries relating to the sports centre promptly, ensuring the highest standard in customer service at all times. To deal with administrative duties in relation to sports and recreation. To update facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested. To maintain a clean and safe reception area.

General Worker CE Scheme – Portlao

Working in a busy Care Center where work is varied especially during the current situation

Kitchen Helper CE Scheme – Owning Homes

Duties will include: Food preparation and cooking, cleaning and laundry. Some weekend work.

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613 or email annie.dalton@wlp.ie