

# THIS WEEKS JOB VACANCIES

**13<sup>th</sup> January 2021**

**THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @**

**WWW.WLP.IE**

**UNDER Jobseeker & Employer Tab**

**Hit Local Job Adverts**

**For daily Job Vacancy Updates**

**\*Follow us on Facebook - County Waterford LES\***

***\*DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL  
FURTHER NOTICE\* – FOR SUPPORT:***

**CLIENTS OF OUR SERVICE CAN**

**PHONE:** Annie(Employment Guidance Officer)on 086 035 8613  
or Christine(Administrator) on 086 787 0874

**EMAIL:** annie.dalton@wlp.ie / christine.rockett@wlp.ie

**LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**



The Nationalist  
14/1/21

# KILLENAULE Pharmacy PHARMACIST REQUIRED

for two days per week to join our  
team at Killenaule Pharmacy,  
a family run independent pharmacy.

**No late nights or Sundays.**

**Start April 2021.**

Apply with CV and cover letter to  
Elaine Kennedy at  
[elainemarykennedy@gmail.com](mailto:elainemarykennedy@gmail.com)



Comhairle Contae Thioibraid Árann  
Tipperary County Council

## FIREFIGHTER VACANCIES

Applications are invited for the position of part-time firefighter  
with the following Brigades:

- Borrisokane
- Cahir
- Carrick-on-Suir
- Cashel
- Clonmel
- Cloughjordan
- Nenagh
- Newport
- Roscrea
- Templemore
- Thurles
- Tipperary Town

Possible Average Annual Earnings €15,000 to €20,000

Panels may be created from which vacancies arising during the  
lifetime of these panels will be filled. Depending on the number  
of applications received shortlisting of candidates may be  
necessary. Shortlisting will be based on the information on your  
application form.

Application forms and further particulars are available on  
[www.tipperarycoco.ie](http://www.tipperarycoco.ie) or by e-mail from [recruitment@tipperarycoco.ie](mailto:recruitment@tipperarycoco.ie)  
with whom completed and typed application forms must be returned  
by not later than 4.00pm on Wednesday, 27th January, 2021.

Only application forms received via e-mail to  
[recruitment@tipperarycoco.ie](mailto:recruitment@tipperarycoco.ie) will be accepted.

Garda Vetting applies to this position

TIPPERARY COUNTY COUNCIL IS AN EQUAL  
OPPORTUNITIES EMPLOYER



'For ALL your Insurance needs'

## Liberty Square, Thurles, Co Tipperary FARM INSURANCE ADVISOR REQUIRED

### Job Specification:

The successful individual will be responsible for building a  
professional rapport with customers and will have responsibility  
for selling and processing farm insurance policies.

Candidates must have worked in the farm insurance industry,  
and have extensive knowledge of farming.

APA qualified or Grandfathered in General Insurance is  
essential, CIP Qualification is desired or working towards same.

A working knowledge of Applied Relay systems is preferable.

- Competitive salary
- Bonus scheme
- Career progression opportunity
- Full time position
- Sociable hours of work
- Exciting young expanding brokerage

**Please respond with your CV in the strictest confidence  
to Brid Harrington, Premier Insurances.  
[brid@premierinsurances.ie](mailto:brid@premierinsurances.ie) or Call 086 7917772**

Registered Address: 14 Liberty Square, Thurles, Co. Tipperary, E41 V822

Web: [www.premierinsurances.ie](http://www.premierinsurances.ie) Email: [info@premier.ie](mailto:info@premier.ie)

Parish Life Limited t/a Premier Insurances is regulated by the Central Bank of  
Ireland. Company Registration No. 374726

## DAIRY FARM WORKER REQUIRED

Full-time or  
Part-time position available

Newcastle, Clonmel Co. Tipperary  
Call **085 7466211**

The Nationalist  
14/1/21

**BEST BUCKLEY**  
Engineering Services Ltd.

**T Buckley Engineering Services LTD**  
are recruiting

## **TWO APPRENTICE PIPE FITTER / WELDERS**

Tipperary based Mechanical Contracting Company who specialise in the installation of service and process pipework systems in both Stainless and Carbon steel. We are recruiting two Apprentice Pipe Fitter Welders for site work Installations, may suit 2nd or 3rd year apprentice.

Candidates must have good communication skills, good work ethic and eager to learn.

Candidates must have their own transport.

Please send CV and cover letter to

**[buckleyengineeringservices@gmail.com](mailto:buckleyengineeringservices@gmail.com)**

Closing date for applications 30 January 2021

## **GREENHILL NURSING HOME**

Waterford Road, Carrick-on-Suir,  
Co. Tipperary

**REQUIRES**

A Full-time / Part-time

## **STAFF NURSE**

Please write with CV to D.O.N or email  
**[greenhillshome@gmail.com](mailto:greenhillshome@gmail.com)**

Munster Express  
12/1/21

# Waterford

Periodontics & Implant Dentistry

## Full time Dental Nurse required.

4 days in Waterford and 1 day in Cork.

Email CV to [info@waterfordperio.com](mailto:info@waterfordperio.com)



architects

halley **murphy** & associates  
051-879911 [hmarchitects.ie](http://hmarchitects.ie)



Halley Murphy & Associates are a design-led RIAI registered architectural practice based in Waterford City.

**We are seeking an experienced Architectural Technologist to work on an exciting broad range of projects.**

The successful candidate should have a proven ability to work independently or as part of a design team on architectural projects from planning to completion including site experience. Salary is subject to experience.

**All interested applicants should send their Curriculum Vitae to [info@hmarchitects.ie](mailto:info@hmarchitects.ie).**

Munster Express

12/1/21

## **Practice Nurse required at G.P. Surgery**

**Please apply to the  
following e-mail address:  
[munsterreplies@gmail.com](mailto:munsterreplies@gmail.com)**

**Please note all applications  
will be treated with strict  
confidentiality.**

## **STAY SAFE AGENT WANTED WORK FROM HOME ONLY**

### **TELE-SALES POSITION**

#### **WE OFFER**

- An excellent payment and bonus package.
- Full training programme.
- A challenging and very rewarding career.
- Management prospect.

#### **APPLICANT MUST**

- Be looking for a challenge in their life.
- Must have fluent English.

Job Description is available from the  
HR Department by Telephoning 041 9803899 /  
086 0581174 or e mail cv to [hragency-sales@gmail.com](mailto:hragency-sales@gmail.com)

Waterford News

+ Star

12/1/21

*Waterford*  
Periodontics & Implant Dentistry

FULL TIME

**DENTAL  
NURSE**  
*required*

4 days in Waterford and 1 day in Cork.

Email CV to:

**info@waterfordperio.com**

**Tel: (051) 378092**



Ireland  
Waterford

**Full-Time NIGHT Cleaner required for ABP Waterford**

**Job Description:**

- To clean factory efficiently and effectively.
- To ensure the chemicals are used correctly.
- To work as a team to ensure that the factory is fit for production in the morning.
- To ensure all equipment is stored and used correctly.
- To clean equipment as stated in the cleaning schedules.
- To ensure any high level cleaning is undertaken safely.

**Applicants must be:**

- Flexible.
- Hard-working, with attention to detail.
- Willing to learn and develop.

**Hours:**

Monday to Friday evenings with some weekend work.

- €11 per hour.
- Full Time hours.
- Shift bonus also available.

**Required:**

- Previous experience is an advantage but not essential as further training will be given.
- Good communication skills.

**Please forward your CV to: [Waterford.HR@abpireland.com](mailto:Waterford.HR@abpireland.com)**

Kilkenny People  
15/1/21



Experts in your field



# JOIN OUR TEAM

Tanco is looking for talent people ready to tackle challenging projects that will deliver solutions to our customers in over 36 countries.

Tanco is an equal opportunity employer offering an environment which fosters creativity, teamwork and allows individuals to develop cutting edge solutions for the future of farming.

Competitive Salaries and work life balance offered to the correct candidates

Welding Operative  
Assembly Operative  
Spray Painter  
Warehouse Operative



smurphy@tanco.com  
059 97 21 336  
www.tanco.global/careers

# TANCO



# Premier INSURANCES

'For ALL your Insurance needs'

## Liberty Square, Thurles, Co Tipperary

## FARM INSURANCE ADVISOR REQUIRED

### Job Specification:

The successful individual will be responsible for building a professional rapport with customers and will have responsibility for selling and processing farm insurance policies. Candidates must have worked in the farm insurance industry, and have extensive knowledge of farming. APA qualified or Grandfathered in General Insurance is essential, CIP Qualification is desired or working towards same.

A working knowledge of Applied Relay systems is preferable.

- Competitive salary
- Bonus scheme
- Career progression opportunity
- Full time position
- Sociable hours of work
- Exciting young expanding brokerage

**Please respond with your CV in the strictest confidence to Brid Harrington, Premier Insurances.**  
**brid@premierinsurances.ie or Call 086 7917772**

Registered Address: 14 Liberty Square, Thurles, Co. Tipperary, E41 V822  
Web: www.premierinsurances.ie Email: info@premier.ie  
Parish Life Limited t/a Premier Insurances is regulated by the Central Bank of Ireland. Company Registration No: 374726

## QUALIFIED ELECTRICIANS REQUIRED

Our client, a busy electrical engineering company based in the South East, specialising in High Voltage are looking to recruit qualified industrial electricians.

**Candidates should:**

- Have a minimum of 2 years + experience as an industrial electrician
- Be able to work on their own initiative and as part of a team
- Be available to work nationwide and within the UK

**Benefits:**

- Excellent rates and benefits
- Good opportunities to progress with long term guaranteed work
- Additional High Voltage training will be provided as required

**To apply, please forward letter of application and CV to Hennessy & Co., 5 Parnell Road, Enniscorthy, Co. Wexford Y21 E4H5 or e-mail direct to info@hennessys.ie**

Kilkenny People  
15/1/21

DUBLIN  
HERBALISTS

Qualified, experienced bookkeeper  
required for a small business based in  
Mullinahone, Tipperary.

- Must be used to working with  
accountancy software (Xero preferably).
- Hours are 10:00- 14:00, 5 days per week.

Please email your CV to [hello@dublinherbalists.ie](mailto:hello@dublinherbalists.ie)  
We will be in touch with you to organise an interview,  
should your application be successful.

Recruiting for an  
**EXPERIENCED  
FORK LIFT DRIVER**  
for Busy Steel yard

Tel: **056 7725138**



**etb**

Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheatharlach  
Kilkenny and Carlow  
Education and Training Board

**Kilkenny Youthreach**

**RESOURCE WORKER –  
ENGLISH & LCA MODULES**

Leaving Certificate and Leaving Certificate Applied.  
Specific Purpose Contract – 37 hours per week approx.

Our programmes require Resource Worker to provide direct  
class contact for Leaving Certificate Applied and Leaving  
Certificate classes and resource duties in the delivery of the  
programme. A high degree of motivation and commitment to a  
student-centred model of learning is essential.

A panel may be created for the filling of other posts which may arise.

**Closing Date: Monday, 25 January 2021 (12 noon)**

**Provisional Interview Date: week commencing  
01 February 2021**

Further details and application forms available from  
[www.kcetb.ie](http://www.kcetb.ie)

Youthreach Kilkenny is co-funded by the Government of Ireland, the  
European Social Fund and the Youth Employment Initiative as part of the  
ESF Programme for Employability, Inclusion and Learning 2014-2020



Riadas na hÉireann  
Government of Ireland

**PRACTICE  
NURSE**

Required in South Kilkenny  
Apply with cover letter  
and CV to

Kilkenny People Box number 2042

Kilkenny People  
15/1/21



## SEASONAL GENERAL OPERATIVES

Glanbia Ireland is an ambitious, integrated agri-food and nutrition business, with a diverse portfolio of quality ingredients, leading consumer and agri brands.

We are committed to creating a diverse and inclusive working environment, reflecting the communities we serve. We encourage every individual to bring their true selves to work every day and contribute as part of a team.

We are recruiting for **Seasonal General Operatives** at our well established ingredients production facility in Ballyragget, Co. Kilkenny.

- The Seasonal General Operative role will be responsible for all aspects of plant performance, product quality and plant hygiene, and will perform general operational duties across our various production plants to the highest safety standards.
- Successful candidates will be required to work on a seasonal basis and may be assigned to day, evening or night shifts depending on operational requirements.

For more details on these roles, and to apply, please visit the Careers section on our website: [www.glanbiaireland.com/careers](http://www.glanbiaireland.com/careers) and search for job reference: SGO2021 in order to apply for the positions.

**Closing date for applications: 24th January 2021**





## **Cleaning Operative**

Ailesbury Services - Carrick-on-Suir, County Tipperary  
€11.20 an hour - Part-time, Permanent

### **Urgently needed**

Ailesbury Services are looking for a Cleaning operative for Carrick On Suir area. 3 x hours per evening 16:00 to 19:00 Monday to Friday.

Reference ID: MM\_121011\_1

Part-time hours: 15 per week

Expected Start Date: 15/1/2021

Salary: €11.20 per hour

Schedule: Monday to Friday

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



## **Production Operator (2 Cycle Shift - 6 month contract )**

Abbott Laboratories - Clonmel, County Tipperary

Apply On Company Site

### **About Abbott**

Abbott is a global healthcare leader that helps people live more fully at all stages of life. Our portfolio of life-changing technologies spans the spectrum of healthcare, with leading businesses and products in diagnostics, medical devices, nutritionals and branded generic medicines. Our 107,000 colleagues serve people in more than 160 countries.

Abbott serves the Irish market with a diverse range of healthcare products including diagnostics, medical devices and nutritional products. In Ireland, Abbott employs over 4,000 people across nine sites. We have six manufacturing facilities located in Clonmel, Cootehill, Donegal, Longford and Sligo and a third-party manufacturing management operation in Sligo. Abbott has commercial, support operations and shared services in Dublin and Galway. We have been operating in Ireland since 1946.

### **Abbott Ireland Vascular Division Clonmel**

Abbott Vascular is one of the world's leading vascular care businesses. Abbott Vascular is uniquely focused on advancing the treatment of vascular disease and improving patient care by combining the latest medical device innovations with world-class pharmaceuticals, investing in research and development and advancing medicine through training and education.

Our broad line of vascular devices—which includes vessel closure, endovascular and coronary technologies—are used to treat vessel diseases of the heart, carotid arteries and peripheral blood vessels. These vessel diseases can lead to heart attack, stroke, critical limb ischemia and other serious vascular conditions.

### **PURPOSE OF THE JOB:**

Performs a wide variety of electronic, mechanical, or electro-mechanical assembly operations on assemblies or sub-assemblies. Sets up and operates automatic or semi-automatic machines. May perform other tasks including, but not limited to; placing labels on packages, and putting data sheets with product.

### **MAJOR RESPONSIBILITIES:**

Responsible for compliance with applicable corporate and divisional policies and procedures.

- Assembles, repairs, inspects and/or tests products following written instructions. Ability to read and comprehend basic instructions and other work related documents, written in English.
- Sets up and operates a variety of manufacturing machines or equipment following written instructions in the English language.

- Cleans tools and equipment per documented procedures.
- Records information on approved documents.
- Disposes hazardous waste material on corresponding hazardous waste areas.
- Resolves problems and make routine recommendations.
- Trains other employees when necessary.
- Maintains all position certifications up to date as required to remain in compliance.
- Completes daily work to meet established schedule with guidance from supervisor on prioritisation of tasks.
- Solves problems of limited scope and complexity requiring basic interpretation of well-defined procedures and practices. Maintains confidentiality in handling sensitive information or documents.
- Responsible for compliance with applicable corporate and divisional policies and procedures.

#### **EDUCATION & COMPETENCIES:**

- Education/ Experience: Leaving Certificate with a minimum of grade D in five ordinary level subjects including Maths and English or a pass rating in an Aptitude Test selected by Abbott Vascular. Relevant work experience advantageous but not essential or an equivalent combination of education and work experience.
- Technical/Business Knowledge (Job Skills); Applies limited knowledge of business concepts, procedures and practices and a basic understanding of department fundamentals. Will perform this job in a quality system environment. Failure to adequately perform tasks can result in non-compliance with governmental regulations.
- Cognitive Skills: Performs routine tasks working from detailed written or verbal instructions. Assignments require limited judgement in troubleshooting proven processes.

Visit Abbott at <https://www.ie.abbott/> and connect with us on Twitter at @AbbottNews.

Connect with us at [www.abbott.com](http://www.abbott.com), on LinkedIn at [www.linkedin.com/company/abbott-/](http://www.linkedin.com/company/abbott-/), on Facebook at [www.facebook.com/Abbott](http://www.facebook.com/Abbott) and on Twitter @AbbottNews and @AbbottGlobal.

**\*APPLY VIA WWW.INDEED.COM\***



## **Assembly workers, Engineers and Quality professionals**

Schivo Medical - Waterford  
Permanent

Schivo Medical is hiring for Assembly workers, Engineers and Quality professionals.

If you are interested please check out our website to see all our open positions.

[www.schivomedical.com/careers/](http://www.schivomedical.com/careers/)

Job Type: Permanent

Schedule:

- 12 hour shift
- 8 hour shift

**\*APPLY VIA WWW.INDEED.COM\***

## **Butcher**

The Gourmet Butcher - Clonmel, County Tipperary  
**Urgently needed**

Full time retail butcher position available.

The successful applicant will have:

- excellent customer service skills
- effective communication skills
- be capable of all meat cutting & processing
- Haccp trained & food safety focused

Second and third year apprentices welcome.

Management opportunities for the right candidate.

Job Type: Full-time

Schedule:

- 10 hour shift

Experience:

- Butchering: 1 year (Preferred)

COVID-19 precaution(s):

- Social distancing guidelines in place

Sanitisation, disinfection or cleaning procedures in place

**\*APPLY VIA [WWW.INDEED.COM](https://www.indeed.com)\***

## **Health Care Assistant**

Sonas Nursing Homes- Clonmel, County Tipperary

**Sonas Nursing Home Melview, Clonmel, Co. Tipperary are currently recruiting Permanent Full Time Healthcare Assistants.**

**\*\*We are seeking Energetic individuals who would like to work as part of a great team\*\***

**\*\* Sonas Nursing Homes have built and sustained its reputation for excellence which make us an excellent employer of choice.**

Sonas Melview House is situated in a quiet cul-de sac on a mature site, in a residential area slightly removed from the town centre of Clonmel, Co. Tipperary easily accessible from the main Limerick, Waterford and Cork roads. Our 44 bed home is convenient to all services including shops, schools, churches and the nearby South Tipperary General Hospital.

### **Responsibilities and duties will include but are not limited to:**

- Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible.
- Deliver a high standard of person-centred care ensuring all practices reflects the privacy, dignity and respect of our residents and underpins all the basic values that contribute to an excellent quality of life.
- Establish and maintain relationships with residents that are based on respect and equality.
- Promote, encourage and practice the ethos of person-centred care.
- Participate in organising and carrying out social outings and in-house activities.
- Maintain resident's dining rooms, living areas and bedrooms in a neat, presentable and hygienic state.
- Assist the management team during internal and external audits/inspections.
- Must be available to work day, night and weekend shifts on a fulltime basis.

### **Qualifications and Skills**

- FETAC/QQI Major Award Level 5 in Healthcare or related field preferred but not essential.

### **Benefits**

- Induction Training Program
- Newly introduced Employee Well being Initiative
- Training and Development Provided
- All Meals Provided during working hours
- Free on-site Parking

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



**Driver** - Carrick-On-Suir, Tipperary  
SuperValu  
Permanent

**Main purpose of the role:**

Responsible for ensuring the efficient and professional delivery of customer's online/telephone shopping orders. Interact with each customer with great pride, passion and care.

**The ideal candidate will have/be:**

- Previous experience as a delivery driver is desirable
- Full clean driver's licence is essential
- Excellent organisational and time management skills
- Excellent communication skills
- Strong attention to detail, organised and flexible
- Ability to use own initiative and work as part of a team in a fast-paced environment
- Previous customer service experience is an advantage.

**Main duties:**

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Deliver customer's online/telephone shopping orders to different addresses in a specified region
- Load, unload, prepare and operate a delivery vehicle
- Show a positive attitude and take responsibility for ensuring customers receive an excellent shopping experience
- Deal with all customer queries efficiently, professionally and consistent with store policy
- Engage with new initiatives and embrace new ways of working.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

**Administrative Assistant**  
Walsh & Sheehan Ltd - Waterford  
Full-time, Permanent

**Overview**

Walsh and Sheehan HVAC Limited is a leading Mechanical, Air Conditioning and Ventilation business in the South East. We have a wide range of clients in broad industry sectors such as retail, pharmaceutical and manufacturing sectors. Based in Waterford we are geographically well positioned to service industries nationally. For over 20 years we have built a business on the premise of excellent quality resulting in a strong repeat client base. Our business continues to expand and we are now seeking a highly motivated, enthusiastic full-time Administrative Assistant to join our dynamic team.

Our supportive learning environment will allow you to grow and develop within your role and as part of the wider team. We place a strong emphasis on teamwork where everyone supports, learns and achieves great results together.

**Responsibilities**

The role of Administrative Assistant is a new position within Walsh and Sheehan HVAC Ltd. You will have an important role in shaping the job content to suit the requirements of the business.

This is an exciting opportunity for a highly motivated, well organised team player to join our diverse team. Reporting to the Managing Directors you will be responsible for:

- Maintaining the company website and promoting the company's brand through social media platforms
- HR (Human Resource) policy developments and administration
- Assisting in Business Development
- Continually updating and implementing the company's Health and Safety Documentation (this does not require any H&S certification or experience)
- Co-ordinating tender proposals

**Qualifications**

- Post Leaving Cert Qualification in a clerical/administration course.
- At least 2 years' experience in a fast-paced office environment ideally in the building industry.
- Ability to work on own initiative and pay close attention to detail.
- Have excellent interpersonal and communication skills.
- Demonstrate a flexible work ethic and enjoy working as a part of our team.
- An innate keenness to develop and grow.

**Desirable but not essential as on the job training will be provided:**

- Previous experience of working in the building industry.

- Basic experience within a HR or Safety department
- Experience maintaining a CMS website and social media branding development.
- Knowledge of completing pre-qualification questionnaires for tenders.

**In return you will receive:**

- Competitive salary commensurate with experience
- Training development

Initially due to Covid-19 restrictions the role will be based from home **or**

The role will be based at our head office at Unit 25, Westside Business Park, Old Kilmeaden Rd, Waterford, X91 K1HD.

Excited about this role and joining the team at Walsh and Sheehan HVAC Limited? Then we would love to hear from you. To apply for this role, please email your application with a cover letter and Curriculum Vitae to our email address by Friday 29/01/21. The position starts immediately.

Walsh and Sheehan HVAC Limited are an equal opportunities employer.

Walsh and Sheehan HVAC Limited, Unit 25, Westside Business Park, Old Kilmeaden Rd, Waterford, X91 K1HD.

Reference ID: Admin

Job Types: Full-time, Permanent

Schedule:

- Monday to Friday

Experience:

- Administrative Assistant: 2 years (Required)

Education: Advanced/Higher Certificate (Required)

**\*APPLY VIA WWW.INDEED.COM\***



## **Administrative Assistant**

Morgan McKinley - Waterford

Full-time, Contract

**3 Month Contract**

\*

I am currently working with a leading organisation who are seeking an Administrative Assistant to join their team on a 3 month contract

\*

\*The ideal candidate will have similar experience in a similar role along with the ability to adapt to new systems and procedures with ease.

\*\*

This role requires an immediate start so we can only accept candidates with a 1 week or less notice period.

\*\*

### **The Role:**

- Responsible for Contractors Documentation & Contractors Payments
- Weekly KPI report completed accurately and on time.
- Ensure all applications dealt with in a timely manner.
- Ensure Contractors payments are processed by deadline date
- Administration of records and returns carried accurately and to agreed timelines.
- Applications, Scheduling and Re-issues & Refunds
- Reporting
- Administration of Salesforce Enquiries
- Administration of HR records and appointments
- Periodic review of operating reports & returns
- General Enquiries
- Any other general ad hoc duties as required.

\*

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***



**wwetb**

Bord Oideachais agus Oiliúna  
Phoirt Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board

## **Interested in Construction and Hard-landscaping training?**

**Want to learn about Traditional Stone Building and Other Skills?  
Find out more below or through WWETB.**

**APPLY NOW** for

**Traditional Stone Wall Construction Course 2021**

**Entry Requirements**

Previous experience as a general operative on a construction site is desirable

### **COURSE CONTENT**

Basic Blockwork Skills  
Work Practice - General  
Technical Drawing - Community

Traditional Stonewall Building  
Hard Landscape Construction  
Work Experience - Community

**Applicants will benefit from working in the community and gain knowledge of  
the local built heritage**

**Course Start Date: 1st February, 2021. Duration: 32 Weeks.**

**LOCATION:**

Waterford Civic Trust LTI  
Unit 2  
Johnstown Business Park  
Waterford City

**CONTACT:**

Tony Jones  
Tel. 087-7672834  
stjohnspriorylti1@gmail.com

# *Medical Administration Support*

**Start date:** 1st February 2021

**Duration:** 16 Weeks (Full Time)

**Location:** Carrick-on-Suir

## **Modules Included:**

- Reception & Frontline Office Skills-QQIL5
- Medical Terminology – QQIL5
- Word Processing – QQIL5



**\*Please phone / email Annie Dalton (Employment Guidance Officer) @ the  
Local Employment Service(LES), Nano Nagle Community Resource Centre,  
Carrick-on-Suir for more details of how to apply \***

**\*Tel: 051-649516 / 086-0358613\***

**Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)**

# *Logistics & Distribution*

**Start date:** 1st February 2021

**Duration:** 45 Weeks (Full Time)

**Location:** Clonmel

## **Modules Included:**

(QQI Level 5)

- Customer Service Level 5
- Work Experience
- Spreadsheet Methods
- Word Processing
- Inventory Control
- Warehousing
- Freight Forwarding
- Purchasing



**\*Please phone / email Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-on-Suir for more details of how to apply \***

**\*Tel: 051-649516 / 086-0358613\***

**Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)**

# Mini Bus Driving

**Start date:** 22nd February 2021

**Duration:** 10 Weeks (Full Time)

**Location:** Clonmel

## Modules Included:

- *Digital Tachograph For Lpsv's*
- *RSA - Driver CPC Training*
- *First Aid Responder (PHECC)*
- *CPC - Bus Driving*

**TO BE ELIGIBLE TO APPLY, APPLICANTS MUST HOLD THE  
FOLLOWING: - CLASS D LEARNER PERMIT**



**\*Please phone / email Annie Dalton (Employment Guidance Officer) @ the  
Local Employment Service(LES), Nano Nagle Community Resource Centre,  
Carrick-on-Suir for more details of how to apply \***

**\*Tel: 051-649516 / 086-0358613\***

**Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)**

## Free “Online” Training Courses

Course Title	Duration
Windows Server Administration Fundamentals (11664)	16 Weeks
Database Fundamentals (11689)	16 Weeks
Software Testing – ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Project Management – Certified Associate (PMBOK) (N40)	26 Weeks
Windows Operating Systems Fundamentals (11595)	16 Weeks
Software Development Fundamentals (11688)	16 Weeks
Networking Fundamentals (11666)	16 Weeks
Windows Security Administrator Fundamentals (11665)	16 Weeks
ECDL (09857)	26 Weeks
Visual Communication using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Graphic Design and Illustration using Adobe Illustrator (08449)	26 Weeks
Print & Digital Media Publication using Adobe InDesign (08464)	26 Weeks
PRINCE2 Foundation (09941)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Changing Digital Marketing Professional (CDMP)	26 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	16 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
CompTIA A+ Core Series(11487)	26 Weeks
Programming in HTML with Javascript and CSS (11575)	16 Weeks
Microsoft Word Expert 2016(11652)	16 Weeks

***\*If you are interested in any of the above online courses please contact us at:***

***Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

***Tel: 051-649516/ 086-7870874/086-0358613\****

***\*We will require your current email address\****

***\*You can also check out [www.ecollege.ie](http://www.ecollege.ie) for more information on the above courses\****

# Back to Education Initiative (BTEI) Courses for 2021 - Carrick-on-Suir

CARRICK ON SUIR	307177	Carrick Bread, Pastry & Desserts 3N0522	3	Tuesday	9.30 am - 12.30 pm	14	30/03/2021	06/07/2021
	276232	Information and Communications Technology 4M0855: Computer Applications 4N1112; Communications 4N0689; Infor- mation Technology Skills	4	Wednesday & Friday	9.30 am - 1.00 pm	17	14/01/2021	28/05/2021
	276243	Retail Skills: Retail Sales Techniques 4N1183 & Customer Service 4N1989	4	Wednesday & Friday	9.30 am - 1.00 pm	14	20/01/2021	14/05/2021
	307180	Home Repairs and Maintenance 4N3774	4	Tuesdays	9.30 am - 1.00 pm	16	02/02/2021	25/05/2021
	307171	Infection Prevention & Control 5N3734 (Evening)	5	Monday & Wednesday	6.30 pm - 9.30 pm	10	18/01/2021	24/03/2021
	276355	Safety & Health at Work 5N1794 (Daytime)	5	Thursday & Friday	10.00 am - 1.30 pm	9	07/01/2021	05/03/2021
	276342	Communications 5N0690 (Daytime)	5	Thursday & Friday	10.00 am - 1.30 pm	9	11/03/2021	28/05/2021

**SOLAS**  
learning works



As part of the Education and Skills  
Initiative (ESI) the  
Department of Education and Skills



EUROPEAN UNION  
Investing in your future  
European Social Fund

Further education and training courses are co-funded by the Government of Ireland, the European Social Fund (ESF) and the Youth Employment initiative as part of the ESF Programme for Employability, Inclusion and Learning (PEIL) 2014-2020

\*Please Contact Annie Dalton - Employment  
Guidance officer  
at the Local Employment Service (LES)  
c/o Nano Nagle Centre  
Carrick-on-Suir  
Tel: 086-035 8613 / 051-649516  
Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)  
for more details on how to apply

**etb**

Bord Oideachais agus Oiliúna  
Phoirt Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board

## *Training Opportunities for 2021 Carrick-on-Suir, Clonmel & Waterford*

Please see other list for Back to Education Initiative (BTEI) courses for Carrick -  
on-Suir

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
1st Feb 2021	Medical Administration Support	<i>Carrick-on-Suir</i>	16 Weeks – Full Time
8th Feb 2021	Supervisory Management	<i>Clonmel</i>	9 Weeks – Evenings
19 <sup>th</sup> Jan 2021	Training Needs & Identification	<i>Online</i>	48 Days
1st Feb 2021	Logistics & Distribution Traineeship	<i>Clonmel</i>	45 Weeks – Full Time
22nd Feb 2021	Bus Driving/Mini-Bus Driving (D/D1 Licence)	<i>Clonmel</i>	10 Weeks – Full Time
15th Feb 2021	Information Technology Applications	<i>Waterford</i>	10 Weeks – Full Time
22nd Feb 2021	Compete Manual and Computerised Payroll and Bookkeeping	<i>Waterford</i>	17 Weeks – Evenings
22nd Feb 2021	ICDL (International Certificate of Digital Literacy) old ECDL	<i>Waterford</i>	13 Weeks – Evenings
22nd Feb 2021	Infection Prevention and Control	<i>Waterford</i>	5 Weeks – Evenings
16th Feb 2021	ICDL Advanced Spreadsheets.(ECDL Spreadsheet Advanced)	<i>Waterford</i>	5 Weeks – Evenings
23 <sup>rd</sup> Feb 2021	Start Your Own Business	<i>Waterford</i>	10 Weeks – Evenings
23 <sup>rd</sup> Feb 2021	Reception & Frontline Office Skills	<i>Waterford</i>	11 Weeks Evenings
22 <sup>nd</sup> Feb 2021	Cleanroom and Packaging Operations Traineeship	<i>Waterford</i>	35 Weeks – Full Time

1 <sup>st</sup> Mar 2021	Manual Metal Arc Welding(EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
1st Mar 2021	Palliative care	<i>Waterford</i>	5 Weeks – Evenings
23rd Mar 2021	Barista & Bartending Skills Traineeship	<i>Waterford</i>	27 Weeks – Full Time
23 <sup>rd</sup> Mar 2021	Welding Intermediate	<i>Waterford</i>	20 Weeks – Full Time
29th Mar 2021	Beauty Therapist Traineeship	<i>Waterford</i>	57 Weeks – Full Time
5th Apr 2021	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
6th Apr 2021	Mig Welding	<i>Waterford</i>	5 Weeks – Evenings
6th Apr 2021	TIG Welding	<i>Waterford</i>	4 Weeks – Evenings
12th Apr 2021	Construction Groundwork Skills	<i>Waterford</i>	10 Weeks – Full Time
20th Apr 2021	ICDL Advanced Word (ECDL Word)	<i>Waterford</i>	5 Weeks – Evenings
10th May 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time

\*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI

And also online courses with E College\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: [eastwaterford.les@wlp.ie](mailto:eastwaterford.les@wlp.ie)



# *Community Employment Scheme (CE)*

## *Vacancies*

### **Garden Worker CE Scheme - Tipperary County Council Carrick on Suir Municipal District**

Duties to include grass cutting, hedge cutting, weed spraying, seasonal planting, litter management and general maintenance of parks and open spaces within the town. Applicants must supply a suitable character reference.

### **Cleaner CE Scheme – Carrick-beg**

Duties will include hoovering, washing floors and cleaning/ sanitizing surfaces in the church. The role includes opening the church each day

### **Athletic Coach/Admin Assistant CE Scheme**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools.

### **Athletic Coach - Maintenance Person CE Scheme**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

### **Receptionist CE Scheme – Sean Kelly Sports Centre**

Applicants should supply suitable character references and be prepared to complete a Garda Vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided. You will be at the front desk of the sports centre and will be responsible for ensuring visitors feel welcome. To take all booking (phone, email and in person) for sports facilities, ensuring accurate bookkeeping and time / space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquiries relating to the sports centre promptly, ensuring the highest

standard in customer service at all times. To deal with administrative duties in relation to sports and recreation. To update facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested. To maintain a clean and safe reception area.

**\*If you are interested in any of the above CE Scheme's please  
contact Annie Dalton (Employment Guidance Officer) about how to  
apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email  
annie.dalton@wlp.ie\***