

THIS WEEKS JOB VACANCIES

10th February 2021

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

JOBSEEKERS CAN CONTACT US VIA:

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary

Tel: 051-649516



TIPPERARY COOPERATIVE

HOME & DIY HARDWARE STORE

**Goods Inwards Person -
O'Brien St. Tipperary**

A Temporary Vacancy exists for a
GOODS INWARD PERSON
at our Tipperary outlet.

The ideal candidate will possess a good knowledge of Hardware & DIY, Building, Paint, Gardening and General Hardware products. A high level of competency in computer skills is required.

The successful candidate will have experience in stock control & merchandising skills and previous retail experience is desirable.

This is an ideal opportunity for an individual who is a team player to join a fast moving working environment in an established & reputable retail business.

Letter of application together with an up to date Curriculum Vitae should be forwarded in the strictest confidence to

**Trading Manager Tipperary Co-op
Home & DIY O'Brien St, Tipperary Town,
Co. Tipperary no later than 5.00pm
Friday February 19th 2021.**

info@tipperary-coop.ie

Tipperary Co-op is an equal opportunities employer



Fohntech Group are looking for
ELECTRICIANS
for a long term project in Kildare, Ireland.

Benefits:

- Day & Night shifts available
- Competitive hourly rate
- Guaranteed long term work for the right candidates
- Exposure to a large, high profile project
- Career progression opportunities

The ideal candidate will have:

- Craft qualification
- Hard worker & reliable
- Safe Pass, Manual Handling
- Working at Heights, Abrasive Wheels & MEWP
- Ability to work as part of a team

Location: Kildare, Ireland

For more information

contact **0873438281** or apply by sending your CV to careers@fohntechgroup.com

**A busy solicitors in Clonmel
are seeking a**

LEGAL SECRETARY

To provide part time fixed term cover.

Experience in reception duties
and dictation required.

References to be sent to P.O. Box 700
C/o The Nationalist Newspaper,
Queen Street, Clonmel, Co. Tipperary.

ONF

O'Neill Foley, Chartered Accountants and Business Advisors

Graduate Trainee Accountants

Trainee Accounting Technicians

O'Neill Foley is the largest independent Chartered Accountants practice in the South-East. We have in excess of 50 professional partners and staff providing a wide and varied range of accounting, audit, tax, wealth management and corporate finance services.

The culture of the firm reflects the young and energetic profile of our team and the entrepreneurial nature of our client base. We are expanding and will soon relocate to new, modern, state-of-the art, offices in the Abbey Quarter in the heart of Kilkenny City.

To meet increasing demand for our services, we are seeking ambitious individuals to join our dynamic team.

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If you expect to graduate with a 2.1 or better in any discipline and believe you have the enthusiasm and dedication to work in a committed environment, we would like to hear from you.

Trainee Accounting Technicians

O'Neill Foley provides resources, structures and training for individuals who have completed their Leaving Certificate by 2021 and wish to become qualified Accounting Technicians.

If you will have a leaving certificate, a strong work ethic and the ambition to succeed in a career in accounting, we would like to hear from you.

Please email your CV in strictest confidence to
careers@onf.ie

Closing date: Friday 26th February



Ryan Safety Management

Safety Officer

Required

- Diploma in SHWW
- Minimum 3 years experience of working on Pharmaceutical sector Projects.

We offer

Competitive Salary based on experience
Company Vehicle

For Job Specification and application details

Visit

www.rsma.ie

The Board of Directors of the
Hugh Gore Institute (CLG) requires an
ACTING MANAGER
for its Cathedral Close Apartment Complex
for independent retired persons based in
Waterford City.

This position is a maternity leave cover and is expected to run for approximately 12 months.

The ideal candidate will have experience of working with older persons and/or individuals from diverse backgrounds for a minimum of 5 years and will have proven experience of managing rented accommodation. They will be computer proficient and will have a proven ability to manage, direct and support staff and patrons in a professional business environment.

This role requires the successful candidate to manage and support the day to day operation of the independent living accommodation in a caring, kind and respectful manner and in accordance with regulations and best practice, both external and internal.

The successful candidate will work effectively with the Board of Directors, residents and other staff.

A full job description and terms of employment is available from
fiona@profiletraining.ie

Closing date for applications - 12th February 2021

The Hugh Gore Institute (CLG) is an equal opportunities employer.



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Please email your CV in strictest confidence to careers@onf.ie.
Closing date: **Friday 26th February.**

Waterford News
+ Star
9/2/21



wwetb

Bord Oideachais agus Oiliúnaí
Phoirt Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Applications are invited from suitably qualified persons to fill the following vacancy:

INSTRUCTOR AGRICULTURAL/HEAVY VEHICLE MECHANIC

**Specific Purpose Post covering a Career Break
Location: Waterford Training Centre**

The successful candidate will be required to instruct Apprentices on Phase 2 of the Standards Based Apprenticeship Curriculum in both practical and related theory to an agreed certified level at our Training Centre.

The salary for the post of Instructor at entry level ranges from €39,869 to a maximum of €63,432 per annum. The successful candidate's qualifications and experience will determine the actual salary within this range.

All details including Application form and a Job Description can be downloaded from <http://waterfordwexford.etb.ie/vacancies>

Completed applications should be submitted to vacancies@wwetb.ie by 4:00pm on Friday, 19 February 2021.

Canvassing will disqualify.

All appointments are subject to the sanction of the Minister for Education & Skills.

Shortlisting may apply.

*WWETB is an equal opportunities employer
and applications from suitably qualified people with
disabilities are actively encouraged.*

CRESTHAVEN

LIMITED

REQUIRED WINDOW & DOOR INSTALLERS

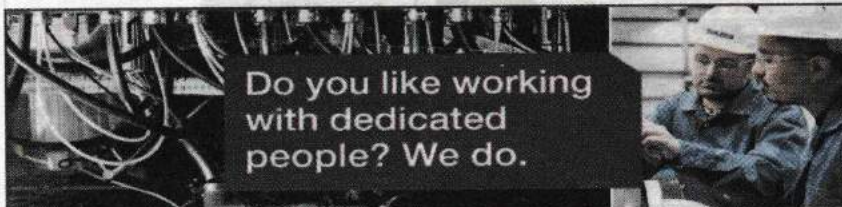
Due to the continued success of **Cresthaven Limited**, we are currently seeking applications from experienced persons interested in joining our team of highly skilled installers.

Apply enclosing CV to:

**Cresthaven Ltd., Unit 630c Northern Extension,
IDA Industrial Park, Waterford.**

Or email richardkearns@cresthaven.ie

Waterford News
+ Star
9/2/21



Pumps Equipment, a division of Sulzer Ltd, is a global leader in the development and supply of pumping solutions and related equipment to its key markets oil and gas, power, and water. We provide a challenging and rewarding work environment where diversity is valued as a key driver for success.

Sulzer Pump Solutions Ireland Ltd is part of our Water Business Unit which aspires to develop - among others - products and solutions that support water recycling in a sustainable energy efficient way. There are 270 people employed in the Sulzer Company based in Wexford.

We are looking for an

OPERATIONAL BUYER

The successful candidate will report to the Purchasing Manager ensuring effective management, control, and development of the procurement of materials and services, negotiating cost reductions and implementation of contracts with suppliers assigned to him/her and support the team members. They will lead the co-ordination of cost reduction opportunities and improvements within the supply chain, reviewing 'make or buy' and alternative supply options, whilst ensuring continuity of supply materials to meet production and NPI plans.

Main tasks and responsibilities:

- Procurement of Direct goods, and the associated contract negotiation and management in line with the Purchasing Manager and Global where necessary.
- Implement supplier KPI's where necessary, assist and lead on Vendor Development and Management.
- Procurement of materials required for ongoing production requirements and to meet forward Demand Planning and expedite where necessary.
- Development of vendor relationships to ensure all deliverables; cost, quality, communications, safety stocks holding and the overall service levels are achieved, and ongoing improvements sustained.
- Drive improvements in supplier source for materials and co-ordination of qualification plans with engineering & commodity teams.
- Benchmarking & RFQ execution.
- Consolidate category spend where possible to achieve cost reductions.
- Compile risk assessment of materials and the Inbound supply chain and coordinating mitigation actions and improvements with other Operational Buyers.
- Ensure vendor business reviews are held regularly with critical suppliers and KPI's reviewed along with the necessary improvement actions.
- Conduct audits with all suppliers of goods, processes and systems with risk assessment and improvement action plans & verification plans.
- Prepare and report on KPI's.
- Collaborate with internal stakeholders and suppliers to ensure efficient and effective operational performance of Procurement

Applications are invited from highly motivated candidates who hold the following:

- Min 5-8 years purchasing and supplier management experience gained within a fast-moving manufacturing environment.
- CIPS / IIPMM or other relevant body accredited, but not essential.
- Proven track record in Inbound Supply Chain and Procurement, vendor management processes
- Demonstrable experience and in-depth knowledge of Supply Chain and Procurement Activities
- Capable of planning, executing, and delivering an efficient Inbound Supply Chain within specified timeframes and project deadlines.
- Fluent PC skills including the full MS Office suite, SAP knowledge is a distinct advantage
- Must be a positive thinking all-rounder

To apply for the above please go to our website www.sulzer.com

The closing date for applications is **12th February 2021.**

Sulzer Pump Solutions Ireland Ltd., Clonard Road, Wexford. Phone +353 53 9163200
SULZER IS AN EQUAL OPPORTUNITIES EMPLOYER

Mowlam Healthcare



Career Opportunities - Archersrath Nursing Home, Kilkenny

This is an opportunity to make a difference and join our professional team dedicated to the delivery of the highest standard of care to our residents

We are currently recruiting for

HEALTHCARE ASSISTANTS

Applications to be sent by email to

archersrathnursinghome@mowlamhealthcare.com

Mowlam Healthcare is an Equal Opportunities Employer

Kilkenny People
12/2/21

QUANTITY SURVEYOR

Nolan Construction Consultants Waterford.

We are looking for 2nr. Quantity Surveyors who will be responsible for the:

Preparation of Cost Estimates, Plans and Reports,
Bills of Quantities, Tender Evaluations and Reports, Assessments
of Variations and Final Accounts, Cost Management and
Cost Control, Building Information Modelling experience,
Liaise with partners from the Far East.

Requirements: Diploma in Quantity Surveying, minimum 2 years
of relevant experience, knowledge of
Buildsoft, Cubit, Mudshark, AutoCAD, REVIT,
Building Information Modelling experience,
Knowledge of Irish Construction regulations,
Proficient in Cantonese or Malay.

Salary: 30,000 EUR (for 39 h/w)

Email your C.V. to **Waterford@nolancc.ie**
with a cover letter requesting an application form.

Closing date is February 22nd 2021.

Kilkenny People
12/12/21

RECEPTIONIST / ADMINISTRATOR

A very busy Auctioneers Office in the city are currently recruiting for a receptionist / administrator to assist with the day to day running of the office.

This is a very busy / varied role where one will be expected to have the ability to manage pressure and conflicting demands and prioritise tasks and workloads.

Requirements:

- ✓ Ideally 3-5 years experience in a similar type role.
- ✓ Excellent IT skills – full MS Office 365 – for the general day to day running of the office in producing brochures / updating websites and producing video's / virtual tours of properties.
- ✓ A very good working knowledge of Excel for general book-keeping
- ✓ Be familiar with RTB
- ✓ Ability to work on own initiative and with good communication skills

Remuneration package negotiable
depending on experience etc.

Replies to auctioneerskk21@gmail.com

ONF

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Please email your CV in strictest confidence to
careers@onf.ie

Closing date: Friday 26th February.

Kilkenny People

12/2/21

We are recruiting!



MLM
MICHAEL LYNG
MOTORS

We are looking for candidates to fill the following position:

Receptionist / P.A.

MLM Showroom Receptionist / Administrator /
Personal Assistant to the Managing Director
based in our Ford Showroom on Hebron Road, Kilkenny.
The ideal candidate must have at least two years relevant experience
in a reception and administrative role (ideally in the Motor Trade)

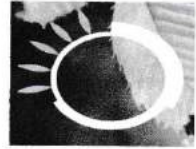
Minimum requirements:

- Excellent telephone manner & Customer Service Skills
- Proficiency in Excel, Word, Outlook, etc
- Ability to manage and prioritise tasks efficiently and effectively
- Ability to work with the Sales Team in a busy environment
- Experience in Accounts, knowledge of Autoview and experience of
dealing with vehicle finance a distinct advantage.

Apply in writing with CV before February 18th to:
Michael Lyng, Michael Lyng Motors Ltd.
Hebron Road, Kilkenny



www.lyngmotors.ie



Bin Lorry Operative

Oxygen Environmental- Waterford

Part time Bin Lorry Operative required

- Waterford
- Part time
- Hourly

Description

General Operatives Required - Waterford area

We are currently hiring general operatives with:

A strong work ethic

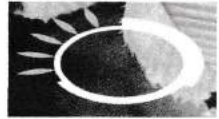
Who like to work outdoors

Who are content to work in a manual job.

Great opportunity to progress to a driving role over a period of time, for the right candidates with a full car licence and a good attitude to work.

Oxygen Environmental is an Equal Opportunity Employer

APPLY VIA WWW.INDEED.COM



Bin Lorry Driver

Oxygen Environmental - Waterford
Full-time, Part-time, Contract, Permanent

DRIVERS required for immediate start

- Driver
- Waterford

Description

- We are seeking rigid/artic drivers for a varied role based in Waterford
- The ideal candidate will be willing and able to drive rigid and/or artic vehicles as required. **Valid CPC / C Licence and Digicard are essential.** Minimum of 2+ years driving experience and references essential.
- **Benefits:**
 - 29 days leave (inc. Public holidays)
 - On site parking
 - Generous pension scheme
 - Competitive employee life insurance
 - Career development and progression opportunities within the company
 - Friendly working environment
 - Guaranteed min 40 hours per week

We look to hearing about your experience and what you feel you can add to our team of drivers, in return for an hourly rate plus added benefits, with our secure family business

Part-time hours: 16-48 per week

Job Types: Full-time, Part-time, Contract, Permanent

APPLY VIA WWW.INDEED.COM

OTC Sales Assistant

Castle pharmacy Waterford - Waterford

Full-time, Part-time

Urgently needed

*OTC position - must have recognized OTC qualification and at least 1 years experience working in pharmacy

* Must be familiar with stock management, merchandising, cash handling, pricing, house keeping.

Full time / part time considered.

Job Types: Full-time, Part-time

Benefits:

- Employee discount
- On-site parking

Schedule:

- 8 hour shift

Experience:

- Otc : 1 year (Required)

APPLY VIA WWW.INDEED.COM

Montessori Teacher

RYansteppingstones Ltd - Clonmel, County Tipperary
€25,000 a year - Full-time, Permanent

This candidate must have a minimum of a level 7 in Early Childhood Care & Education.

Experience is not a requirement as training will be given for this role.

The candidate must be prepared to work 5 full days a week and be an active team member.

This post is subject to Garda Vetting

Reference ID: Covid-19 Training will be provided prior to the commencement of this post.

Application deadline: 26/2/2021

Expected start date: 12/4/2021

Job Types: Full-time, Permanent

Salary: From €25,000.00 per year

Benefits:

- On-site parking

Schedule:

- 10 hour shift
- Monday to Friday

Experience:

- Childcare: 1 year (Required)

Education:

- Bachelor's (Required)

Licence:

- Certification (Required)

APPLY VIA WWW.INDEED.COM



Motor Apprenticeship

BestDrive - Clonmel, County Tipperary

A great opportunity to develop your career as a Motor Mechanic in our Clonmel Branch.

You will be paid in accordance to FAS pay grades. You will complete 4 phases in Branch and 3 phases in a FAS Training Centre that could be located anywhere in Ireland.

Must have a Junior/leaving certificate with a pass in the core subjects - Math's, Irish and English

Total 4 years apprenticeship before becoming a Qualified Motor Mechanic.

You must have a provisional license

Note: An apprentice must pay their own exam fees

Benefits - you are eligible to participate in our monthly Branch Bonus Scheme and we can support you with a savings scheme to allow you pay FAS Fees.

APPLY VIA WWW.INDEED.COM

Apprentice Butcher

The Gourmet Butcher - Clonmel, County Tipperary

Full-time, Apprenticeship

Urgently needed

Apprentice Butcher required with full training given in Traditional Butchery skills in a high end modern retail butcher shop in south Tipperary.

The suitable applicants will have both in store and off site training in conjunction with the Craft Butchers of Ireland Apprenticeship programme

Job Types: Full-time, Apprenticeship

Schedule:

- 8 hour shift
- Monday to Friday
- Weekend

Experience:

- Food: 1 year (Preferred)

Work remotely:

- No

COVID-19 precaution(s):

- Personal protective equipment provided or required
- Social distancing guidelines in place
- Sanitisation, disinfection or cleaning procedures in place

APPLY VIA [WWW.INDEED.COM](https://www.indeed.com)

Assembly Worker
Schivo Medical - Waterford
Full-time, Permanent
Urgently needed

Responsible for ensuring the smooth assembly of products in a high-volume production environment, performing and completing all assemblies according to procedure to meet customer shipment deadlines.

Main duties

- Performs small part assembly of final products and sub-assemblies of products by following released procedures
- Employs exceptional standards of workmanship to ensure high quality products are produced on schedule.
- Performs in-process inspection to ensure products meet specifications and standards
- May require engineering support to resolve complex and unique problems
- Must be able to read and understand: assembly instructions, production orders, Bills of Materials, Standard Operation Procedures, and all other documentation used to control the products and processes.
- Fills out all required paperwork accurately and on time

Requirements

- Enjoys repetitive tasks that require a high level of dexterity and attention to detail
- Previous medical device assembly or small parts assembly

OR

- Previous experience in a role where a high level of fine craftsmanship and skill was required

Experience:

- manufacturing: 1 year (Preferred)

COVID-19 precaution(s):

- Personal protective equipment provided or required
- Plastic shield at work stations
- Social distancing guidelines in place
- Sanitisation, disinfection or cleaning procedures in place

APPLY VIA WWW.INDEED.COM

Office Administrator
AMS Innovation - Waterford
Full-time, Permanent - Temporarily remote

Introduction

AMS Innovation are delighted to work with the one of the South East most innovative companies. We are currently recruiting for the position of an Office Administrator. You must be capable of using Sage Software.

Job Duties and Responsibilities

- Essential Duties and Responsibilities may include, but are not limited to, the following:
- Providing cover of the Head Office reception area.
- Act as point of contact for all providers and customers
- Bookkeeping including suppliers invoicing and payments (Sage 50 Accounts)
- Arrange meetings, and appointments with onsite staff and customers.
- Ad hoc administrative duties when required.

General Requirements:

- A good working knowledge of accounting software, Sage 50 Accounts and Sage Payroll
- A good working knowledge of accounting software, Sage 50 Accounts and Sage Payroll.
- A good working knowledge of Microsoft Office (Word, Excel)
- Have a minimum of five years' experience.
- Strong administration, communication, and organisation skills
- Ability to work effectively on their own initiative and within a team.
- Have the ability to multitask.

Benefits:

- On-site parking

Schedule:

- Monday to Friday

Experience:

- Administration: 2 years (Preferred)

COVID-19 precaution(s):

- Remote interview process
- Temperature screenings
- Social distancing guidelines in place

APPLY VIA WWW.INDEED.COM

www.jobs.ie

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

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FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

🏢 Sector

Search

[<< Return to Job Search](#)**Crew Member - Clonmel**

McDonald's Restaurants of Ireland Ltd

📍 Tipperary

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago



Login or register to apply

Description**Company Details****Position Description**

What I Do

- Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Provide friendly, fast and accurate service

Position Requirements

Deliver A Great Customer Experience

- Prepare the customer's meal with care and respect - give your customers gold standard food and drink every time
- Make it special - be welcoming, personalise your comments and connect with your customers
- Make it genuine - give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- Adapt to each customer's needs - give them an individual experience that exceeds their expectations, e.g.:
 - o Be patient with customers who need help, offer to explain the menu
 - o Get to know regular customers and treat them individually
 - o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special
- Use initiative and confidence when interacting with customers
- Answer customer queries confidently and professionally - keep up-to-date with knowledge on our food and promotions
- Treat all customers and colleagues with courtesy and respect
- Work as a supportive team member

McDonald's is an equal opportunities employer.

Position Attributes

Quality, Service & Cleanliness

- Complete tasks and activities in line with training, company guidelines and management direction
- Adhere to McDonald's standards of quality, service and cleanliness
- Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- Take responsibility for your training in all areas; look for opportunities to improve and develop

Additional Information

N/A

Login or register to apply

* Apply via jobs.ie *

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Q Job title, Skill or Company

Location

[<< Return to Job Search](#)



*Medical secretary required - Clonmel on an initial three month contract

Cpl Limerick

Clonmel, County Tipperary, Ireland

€ €21,535 - €0

Contract | Full Time

08 Feb



Apply Now

Description

Company Details

My client, a public sector organisation is currently seeking a Medical Secretary with high level administration experience to join their busy team to work on an initial three month contract basis

This role is based in Clonmel,

Working in a team environment you will be responsible for some of the following duties:

- Greet patients in a courteous manner at all times, dealing with all enquiries politely and efficiently, displaying empathy when answering queries at the reception desk or over the telephone.
- To deal with ad hoc enquiries and complaints in a pleasant and responsive manner, solving problems immediately where possible and referring to an appropriate senior person if necessary.
- Ensure that all administrative duties are carried out in a professional, accurate and efficient manner at all times.
- Dictaphone Typing is an advantage

Skills / Experience:

- 1-2 years Medical administration skills a must
- Experience working in an office environment is essential
- Must have advanced knowledge of MS Office to complete this role

For further information please contact Leah Ryan at or call

Skills:

'Excel'

'Medical administration'

'Medical typing'

* Apply Via jobs.ie *

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB

FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)**Customer Solutions Specialist**

Emerald Contact Centre

📍 Waterford City, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago



Login or register to apply

Description**Company Details**

Emerald Contact Centre (ECC) based in the Waterford Business Park, Cork Rd, Waterford, is focused on providing superior customer service support for our clients. Our clients provide networks of health and investment information to our customers around the world. Customers can purchase supplements & health products, books, newsletters, attend seminars and receive free electronic newsletters on topics of interest to them. ECC employs people who are incredibly driven and passionate about providing outstanding service to the customer.

Our **Customer Solutions Specialists** are responsible for providing quality customer sales and service via phone by utilizing exceptional communication skills.

Strong attendance, performance and adherence to policies are not a desirable, **they are an essential here**. We take this seriously. In return, we can offer a relaxed environment, supportive managers, open door policy, along with a competitive salary, pension scheme, free onsite car parking, employee reward incentives and many employee wellbeing initiatives.

Hours of work currently are between Monday to Saturday ranging on a rotation from 1-9pm, 2-10pm, 3-11pm 4pm - 12pm & 5pm to 1am

REMOTE WORKING FROM HOME**What you will be doing:**

- Using existing procedures to solve routine or standard customer inquiries; receives instruction, guidance and direction from others as needed;
- Navigate through appropriate customer service systems and tools in a timely manner while servicing the customer (CRM application is the primary tool);
- Maintain quality scores and call center metrics;
- Inform customers of promotions and new or upgraded products;
- Explain product options and related charges clearly and concisely;
- Maintain a high level of first call resolution and quality assurance.

What we need from you:

- 1-2 years' prior customer service experience - **essential**
- Leaving Certificate (or equivalent)
- Strong verbal communications skills including diction, grammar and tone - **essential**



etb

Bord Oideachais agus Oiliúna
 Phobair Lárge agus Loch Garraíon
 Waterford and Wexford
 Education and Training Board

Training Opportunities for 2021

Carrick-on-Suir, Clonmel & Waterford

Please see other list for Back to Education Initiative (BTEI) courses for Carrick -
 on-Suir

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
15th Feb 2021	Medical Administration Support	<i>Carrick-on-Suir</i>	16 Weeks- Full Time
22nd Feb 2021	Training Needs Identification & Design	<i>Clonmel</i>	11 Weeks – Evenings
22nd Feb 2021	Tourism Visitor Care	<i>Online</i>	12 Weeks – Online
2nd Mar 2021	Quality and Good Manufacturing Practice	<i>Clonmel</i>	11 Weeks – Evenings
23rd Mar 2021	Bus Driving/Mini-Bus Driving (D/D1 Licence)	<i>Clonmel</i>	10 Weeks – Full Time
5th Apr 2021	Traditional Stonewall Construction	<i>Clonmel</i>	25 Weeks – Full Time
10th May 2021	Training Delivery and Evaluation	<i>Clonmel</i>	10 Weeks – Evenings
15th Feb 2021	Information Technology Applications	<i>Waterford</i>	10 Weeks – Full Time
16th Feb 2021	ICDL Advanced Spreadsheets.(ECDL Spreadsheet Advanced)	<i>Waterford</i>	5 Weeks – Evenings
22nd Feb 2021	Manual and Computerised Payroll and Bookkeeping	<i>Waterford</i>	17 Weeks – Evenings
22nd Feb 2021	ICDL (International Certificate of Digital Literacy) old ECDL	<i>Waterford</i>	13 Weeks –Evenings
22nd Feb 2021	Infection Prevention and Control	<i>Waterford</i>	5 Weeks – Evenings
22 nd Feb 2021	Cleanroom and Packaging Operations Traineeship	<i>Waterford</i>	35 Weeks – Full Time
23 rd Feb 2021	Start Your Own Business	<i>Waterford</i>	10 Weeks – Evenings

23 rd Feb 2021	Reception & Frontline Office Skills	<i>Waterford</i>	11 Weeks Evenings
23 rd Feb 2021	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
1 st Mar 2021	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
1 st Mar 2021	MIG Welding	<i>Waterford</i>	5 Weeks – Evenings
1 st Mar 2021	Palliative care	<i>Waterford</i>	5 Weeks – Evenings
23 rd Mar 2021	Barista & Bartending Skills Traineeship	<i>Waterford</i>	27 Weeks – Full Time
23 rd Mar 2021	Welding Intermediate	<i>Waterford</i>	20 Weeks – Full Time
29 th Mar 2021	Beauty Therapist Traineeship	<i>Waterford</i>	57 Weeks – Full Time
6 th Apr 2021	TIG Welding	<i>Waterford</i>	4 Weeks – Evenings
12 th Apr 2021	Construction Groundwork Skills	<i>Waterford</i>	10 Weeks – Full Time
20 th Apr 2021	ICDL Advanced Word (ECDL Word)	<i>Waterford</i>	5 Weeks – Evenings
10 th May 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time
10 th May 2021	Essential Skills in Classic Car Restoration	<i>Waterford</i>	20 Weeks – Full Time
5 th Jul 2021	Professional HGV Training Programme (Traineeship)	<i>Waterford</i>	30 Weeks – Full Time

*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College**

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie



Mini Bus Driving

Start date: 22nd March 2021

Duration: 10 Weeks (Full Time)

Location: Clonmel

Modules Included:

- *Digital Tachograph For Lpsv's*
- *RSA - Driver CPC Training*
- *First Aid Responder (PHECC)*
- *CPC - Bus Driving*

**TO BE ELIGIBLE TO APPLY, APPLICANTS MUST HOLD THE
FOLLOWING: - CLASS D LEARNER PERMIT**



***Please phone / email Annie Dalton (Employment Guidance Officer) @ the
Local Employment Service(LES), Nano Nagle Community Resource Centre,
Carrick-on-Suir for more details of how to apply ***

Tel: 051-649516 / 086-0358613

Email: annie.dalton@wlp.ie

Medical Administration Support

Start date: 15th February 2021

Duration: 16 Weeks (Full Time)

Location: Carrick-on-Suir

Modules Included:

- Reception & Frontline Office Skills-QQIL5
- Medical Terminology – QQIL5
- Word Processing – QQIL5



***Please phone / email Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-on-Suir for more details of how to apply ***

Tel: 051-649516 / 086-0358613

Email: annie.dalton@wlp.ie



etb
Bord Gníomhaíochais Eorpach
Ollscoil Theobald Aráin
Tipperrary Education and
Training Board

Tourism Visitor Care

Free Full-time Online Course - 22/02/2021

* For more details on how to apply please contact:

Annie Dalton

Employment Guidance officer

Local Employment Service (LES)

on

086 -035 8613 / 051-649516

or

Email: annie.dalton@wlp.ie

Back to Education Initiative (BTEI) Courses for 2021 for Carrick-on-Suir

Code	Course Title	Days	Time	Duration	Start Date
307177	Bread, Pastry & Desserts	Tuesday	AM	14 Wks	30/03/2021
07085	Info. & Communications Tech	Thursday & Friday	AM	11 Wks	25/02/2021
276342	Communications (Healthcare)	Thursday & Friday	AM	9 Wks	11/03/2021

*Please Contact Annie Dalton - ^{Employment} Guidance officer
at the Local Employment Service (LES)
c/o Nano Nagle Centre
Carrick-on-Suir
Tel: 086-035 8613 / 051-649516.
Email: annie.dalton@wlp.ie
for more details on how to apply

Free "Online" Training Courses

Course Title	Duration
Windows Server Administration Fundamentals (11664)	16 Weeks
Database Fundamentals (11689)	16 Weeks
Software Testing – ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Project Management – Certified Associate (PMBOK) (N40)	26 Weeks
Windows Operating Systems Fundamentals (11595)	16 Weeks
Software Development Fundamentals (11688)	16 Weeks
Networking Fundamentals (11666)	16 Weeks
Windows Security Administrator Fundamentals (11665)	16 Weeks
ECDL (09857)	26 Weeks
Visual Communication using Adobe Photoshop (07465)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Graphic Design and Illustration using Adobe Illustrator (08449)	26 Weeks
Print & Digital Media Publication using Adobe InDesign (08464)	26 Weeks
PRINCE2 Foundation (09941)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Professional Developer SE8 (09859)	26 Weeks
Microsoft Office Specialist Excel 2016 (09667)	26 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Security + SYO-501 (09665)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate) (09781)	26 Weeks
CompTIA Network+ (09850)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Changing Digital Marketing Professional (CDMP)	26 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	16 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
CompTIA A+ Core Series(11487)	26 Weeks
Programming in HTML with Javascript and CSS (11575)	16 Weeks
Microsoft Word Expert 2016(11652)	16 Weeks

****If you are interested in any of the above online courses please contact us at:***

Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary

Tel: 051-649516/ 086-7870874/086-0358613*

****We will require your current email address****

****You can also check out www.ecollege.ie for more information on the above courses****

Community Employment Scheme (CE)

Vacancies

Housekeeper CE Scheme - Sean Kelly Sports Centre

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

Garden Worker CE Scheme - Tipperary County Council Carrick on Suir Municipal District

Duties to include grass cutting, hedge cutting, weed spraying, seasonal planting, litter management and general maintenance of parks and open spaces within the town. Applicants must supply a suitable character reference.

Athletic Coach/Admin Assistant CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools.

Athletic Coach - Maintenance Person CE Scheme

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Caretaker CE Scheme – Kilmacthomas

Job includes looking after Kilmacthomas AFC Grounds, grass cutting, pitch lining, Clubhouse duties, litter and weed control and general maintenance within the grounds on a weekly basis

***If you are interested in any of the above CE Scheme's please
contact Annie Dalton (Employment Guidance Officer) about how to
apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email
annie.dalton@wlp.ie***