JOB VACANCIES & FREE TRAINING COURSES

THURSDAY 31ST MARCH 2021

THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT WWW.WLP.IE PLEASE SELECT JOBSEEKERS TAB

DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.

FOR ONGOING SUPPORT, JOBSEEKERS CAN **CONTACT US DAILY VIA:-**

058 44077 PHONE:

TEXT: 086 787 0872 or 086 035 8615

Email: WESTWATERFORD.LES@WLP.IE

DUNGARVAN & LISMORE LOCAL EMPLOYMENT SERVICE

STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES









DUNGARVAN LEADER, FRIDAY, APRIL 2, 2021

IMMEDIATE VACANCY

PART TIME / FULL TIME

GENERAL PRACTICE NURSE

(GMS Experience Desirable)
IN YOUGHAL, CO. CORK

- Modern, busy, IT equipped practice (Socrates)
 - · Friendly environment
 - · Work hours 20hrs 28hrs / week
 - · Renumeration as per GMS experience

Please forward CVs to:

manageryoughalclinic@hotmail.com



Comhairle Cathrach & Contae Phort Lairge

FIREFIGHTERS (FULL TIME – PERMANENT)

Applications are invited to form a panel from which vacancies that may occur, will be filled for the positions of full time Firefighters with Waterford City & County Council.

Application Forms and Briefing Documents for the above are available to be downloaded from Waterford City & County Council's website www.waterfordcouncil.ie.

Completed application forms must be emailed to recruitment@waterfordcouncil.ie clearly stating the position applied for in the subject line no later than 4p.m. on Friday 16th April 2021. Hard copies will not be accepted.

An official application form must be completed in full by the closing date for the competition. Please note that amendments to the application will not be accepted after the closing date.

Please send your application from an email address that you will review regularly as communication during the assessment/selection period will only be through that email address.

WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER.

SITUATIONS VACANT

QUALIFIED CARPENTER

Qualified Carpenter wanted with own transport and tools. Tel. 086 8044235. (23/4/R)



Comhairle Cathrach & Contae Phort Lairge

TEMPORARY CLOSING OF ROADS SECTION 75 ROADS ACT 1993

Notice is hereby given that Waterford City and County Council, in exercise of its powers pursuant to Section 75 Roads Act 1993, propose to close the following road to through traffic from 19th to 23rd April, 2021 to facilitate New Wastewater Connection.

Road to be closed:

· Coffey Lane, Ardmore, Co. Waterford.

Diversion Route:

Via Rocky Road, Tower Hill and Main Street from either direction.

Objections or submissions may be made in writing to the Director of Services, Roads, Water and Environment, Waterford City and County Council, City Hall, The Mall, Waterford not later than 4pm on 7th April, 2021.

Fergus Galvin Director of Services Roads, Water and Environment

31st March, 2021

Dungarvan Observer | Friday, 2 April, 2021



Telephone: (058) 41205 / 42042 | e-mail: adverts@dungarvanobserver.ie

MANUAL WORKERS REQUIRED BY TREE NURSERY NEAR DUNGARVAN - One to two months work. Apply by phone (087) 2558731 or email info@coronet.ie

CHILDMINDER REQUIRED FROM MID-AUGUST - 5 days per week, 2 children - ages 9 months and 21 months. Teachers' holidays. Glenbeg area. Tel. (086) 8355308. (2-4)

CHILDMINDER REQUIRED TO MIND 3 CHILDREN - From January 2022. In children's own home. Dungarvan area. 4 days per week. Tel. (086) 3085353.



THE SOLAS CANCER SUPPORT CENTRE IS CURRENTLY RECRUITING A

Client Services Co-ordinato

Positión: Client Services Co-ordinator

Based:

Williamstown, Waterford

Role:

Full-time - 39 hours per week

The Solas Cancer Support Centre has been providing free supports to those affected by a cancer diagnosis in the South East for over 20 years. As the need for these vital services grows annually we are recruiting a Client Services Co-ordinator as part of our professional team in Waterford.

The primary requirement of this role is a nursing background, with experience in Oncology, Haematology or Palliative Care an advantage.

The successful candidate will have experience of working in a busy environment, have excellent IT skills, be an excellent communicator and have the ability to work collaboratively. They must be client focused with a passion for the work of the charity.

For further details on this post and information on how to apply please email - office@solascentre.ie



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> WATERFORD CITY & COUNTY COUNCIL IS AN **EQUAL OPPORTUNITIES EMPLOYER.**

Bob Troy & Co Dungarvan Recruiting



Tuesday, 30 March 2021



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WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER.

WATERFORD NEWS & STAR MARCH 30, 2021



OPTICAL ASSISTANT REQUIRED

Nolke Opticians are seeking a Fulltime Optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame Stylist in our busy practice.

Duties to include:

- ✓ Proving excellent front Line Customer Service
- ✓ Frame selection and styling consultations.
- Scheduling Appointments
- Reception work and maintaining computerised patient records.
- Training will be provided to work in optical lab, frame repairs and lens recommendations.
- Experience is desirable but not essential as full training will be provided.

Applications:

Please log onto our website **www.nolkeopticians.com** to download our application form. Completed forms to be forwarded to **jobs@nolkeopticians.com**

Due to Covid restrictions we request electronic submission only.

We are looking for an individual who:

- ✓ Has a minimum of 2 years' retail or customer service experience.
- ✓ Has completed the Leaving Certificate or equivalent standard of education.
- Can Provide a high level of customer service to our customers.
- ✓ Possesses Excellent organisational and communication skills.
- Can work well within a team.
- ✓ Has excellent computer skills with the ability to learn new systems quickly.

ST. Helen's Bay Golf Resort are Hiring a

GOLF DIRECTOR

to start April 5th 2021

Experience requires as Golf Director or Pro-Shop Manager.

Genuine passion and knowledge of Golf Main Skills include Staff Management, Customers Relations, Growing sales and Marketing, BRS knowledge imperative

For a full job description enquiries 053 9133803

Applications to generalmanager@sthelensgolfresort.com
Closing Date 3/4/2021



rWN1 - V 2

WATERFORD NEWS & STAR

MARCH 30, 2021



PART TIME EXPERIENCED LIVESTOCK PERSONAL REQUIRED FOR ABP WATERFORD

Job Description:

- This position will involve the processing and management of livestock delivered into the Lairage facility.
- The successful candidate(s) will be provided with training to enable you to become a fully skilled member of the team, including Animal Welfare Certification.
- The successful candidate will work as part of a busy department team, based in our facility in ABP Waterford, Christendom, Ferrybank, Waterford. This is an excellent opportunity to gain experience with a progressive, growing and innovative company, with the potential for further promotion within the organisation.

Hours

Sunday to Thursdays evening's 6-10 approx.

Applicants must be:

- Flexible
- Hard-working, with attention to detail
- Willing to learn and develop
- 2 years' experience in livestock handling

Please forward your CV to: Waterford.HR@abpireland.com



Job Description:

- Work as part of a team to ensure that the factory is cleaned effectively and efficiently
- Ensure correct use of chemicals
- Clean equipment as stated in cleaning schedules
- Ensure all equipment is used and stored correctly
- Ensure health and safety and hygiene regulations are adhered to at all times

Applicants must be:

- Flexible
 Hard-working, with attention to detail
- Willing to learn and develop

Hours: Monday to Friday evenings with some weekend work

• €11 per hour • Full Time hours • Shift bonus also available

Required:

- Previous experience is an advantage but not essential as further training will be given
- ·Good communication skills .

Please forward your CV to: Waterford.HR@abpireland.com



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WATERFORD CITY & COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER.



KENNY STEPHENSON CHAPMAN

We are seeking to recruit a

LEGAL SECRETARY PART TIME

(AFTERNOONS ONLY)

Experience an advantage
Please send your C.V. by email to:
waterford@ksc.ie

"PARK HOUSE", NEWTOWN, WATERFORD Tel: 051 875855 Email: waterford@ksc.ie

WATERFORD NEWS & STAR

WATERFORD NEWS & STAR MARCH 30, 2021





PHARMACY / OTC ASSISTANT - DUNGARVAN



WE ARE HIRING!!!

Pharmacy / OTC Assistant

Experience working in a pharmacy is required.

If you would like to join our friendly energetic team please send your CV to info@murrayspharmacy.ie
Or drop to Murray's CarePlus Pharmacy, 41 Grattan Square,

Dungarvan, Co. Waterford.



OLIVERE'S HEALTH & BEAUTY - DUNGARVAN



Olivere's Health & Beauty is at Olivere's Health & Beauty. 20h - Dungaryan - 🗬

PLEASE SHARE....Thank you

Olivere's Beauty & Skincare, is an awarding winning salon in the heart of Dungarvan, open since 1996. The salon is a retreat from the street that offers a calm, soothing environment where you can enjoy your pampering and maintenance beauty treatments, preformed to the highest standard by our skilled therapists.

We are looking for a full time therapist to join our team. The ideal candidate would have at least 3 years experience in a similar role and be very confident in carrying out a full range of beauty treatments in a busy salon.

Primary Duties

Waxing (including advanced waxing)
Gel polish application
Make up
Spray tanning
Threading
Facials (training in Decleor/ASAP an advantage)
Manicure/pedicure
Massage
Requirements:

3 years minimum experience

Attention to detail ensuring hygiene standards and treatment practice are constantly maintained at the high professional standards our clients expect

Great attitude

People orientated

Team player

Excellence customer service skills

Attention to detail

Great time management skills and able to use your own initiative. Collaborate with the rest of the team to keep the work area clean and create a pleasant atmosphere for clients.

Exceptional technique and skill in all basic treatments especially waxing, makeup, nails, spray tans, tinting and massage.

Training in any of the following will be a distinct advantage - HD Brows, Lash-Lifts, advanced waxing, Decleor and ASAP skincare, microdermabrasion and electrolysis, threading.

Experience in Phorest Salon Software or similar package will also be an advantage

Must be willing to undergo intensive training on all of the beauty treatments that we offer

CIBTAC , CIDESCO and/or ITEC

Benefits

Training will be provided on all treatments
Skincare products available at discounted rates
Commission
Tips
Job Types: Full-time, Permanent
Please send your CV to oliveres.salon@gmail.com

Office / Accounts Assistant – Paltel – Dungarvan

Apply Now

Job Responsibilities:

- Reception duties: Answering telephones, emails and performing general administration tasks, including the day-to-day running of the office
- Managing office supplies, including PPE
- Contacting suppliers for quotes/ orders
- Issue Purchase Orders
- Liaising with management/ estimators regarding customer sale enquiries
- Account duties: Entering the supplier purchase invoices on internal system and matching invoices to purchase orders
- Credit control to ensure payments are received within agreed terms.
- Data Entry Entering Invoices onto system
- Stock Checks

Requirements:

- Excellent verbal and written communication skills.
- Financial control experience such as the ability to resolve invoice and account queries.
- Not afraid to take responsibility with a "can-do" problem solving attitude.
- Minimum of 2 years experience required.
- Proficient in Microsoft Office.
- Experience with Sage systems an advantage.

Salary: €11.00-€12.00 per hour

Benefits:

- Employee discount
- On-site parking

Schedule:

- 9:15am to 6:00pm
- Monday to Friday

Horticulturist - Glanbia - Dungarvan



Apply On Company Site

Date: Mar 26, 2021 Location: Waterford, WD, IE Company: Glanbia

Vacancy Horticulturist – Glanbia CountryLife Dungaravan

This is an exciting opportunity for an experienced Horticulturist to join our busy CountryLife team in Dungaravan, Co. Waterford.

As a valued member of the team you will be essential to the success of our branch by providing customers with a first class experience, working alongside the Branch Manager in the running of our busy garden centre.

Key Responsibilities:

- Garden Centre
 - Show that performance matters by maximising the sales potential of the garden centre and garden products
 - o Maintain control of all stock to ensure a fresh offering to the customer
 - Since first impressions count ensure that all garden centre displays are immaculate and appealing to the customer
 - o Assist the Manager to maintain high standards in the garden centre and branch
- Top Class Customer Service
 - Be the customers' champion by providing top quality, fast, efficient and friendly service at all times
 - Build trusting relationships with our customers and provide excellent service and advice
 - Keen interest in and understanding of our product range and services
- Others
 - o Find a better way and improve and develop relevant areas across the branch
 - o Ensure that health & safety requirements are met at all times
 - Maintain good housekeeping of all relevant areas

Key Requirements:

- A Qualification in Horticulture
- Minimum 1-2 years relevant retail Garden Centre experience
- Knowledge and interest in the retail gardening industry
- Ability to multitask and to consistently deliver high standard quality work in a busy environment
- Excellent planning and organisational skills with the ability to prioritise
- A friendly outgoing personality, excellent customer service skills and ambition to deliver beyond customers' expectation
- Outstanding communication and interpersonal skills
- Excellent team work skills as well as the ability to work on own initiative

Marketing Executive – Hartley People – Dungarvan



Apply On Company Site

Hartley People Recruitment are seeking a Part-time Marketing Executive to join the team of an award winning Dungarvan restaurant.

Duties/Responsibilities:

- Produce a broad range of content for inbound marketing
- Create, optimize and report on campaigns in Google Ads and other PPC Channels
- Social media management
- Update and monitor company website via CMS
- Daily administration duties

The ideal candidate:

- BSc or MSc in Marketing or relevant field
- Previous experience in a similar role
- Energy, creativity and passion for marketing
- Ability to work on own initiative
- Excellent written and verbal communication
- Excellent time management and organisational skills

Interested? Email your CV to **Lauren** in response to this job posting. **Hartley People Recruitment** work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without

CAREGIVERS – HOME INSTEAD DUNGARVAN/CAPPOQUIN/LISMORE/TALLOW

9000

Home Instead Waterford posted a job.

Home Instead provide world-renowned, quality care to Older People in their own homes and offer a wide range of services including companionship and personal care. We are currently seeking to add friendly and reliable CAREGivers in West Waterford (e.g. areas such as Dungarvan, Cappoquin, Tallow and Lismore) to our award-winning team on a part-time basis.

Previous experience as a carer is desirable, but not essential, as we will provide you with our high-quality training programme ensuring you will have all the necessary skills you will need to succeed as a CAREGiver.

A full driving licence and access to your own transport is required, as is a QQI Level 5 in Healthcare (or be working towards this), however, we can also provide access to QQI training programs and Joe and Louise are more than happy to discuss this process in detail with you, so please feel free to enquire within!

We will offer you a flexible, extremely rewarding role with ongoing and unrivalled support and we are even open 24 hours a day, 7 days a week for our CAREGivers. Don't believe us?! Check out what some of our CAREGivers and clients have to say:

*** "I cannot rate this company highly enough, My carer has lifted my spirits on down days. She is always bright and cheerful" - Anne

*** "I feel like I am working for a company that care about me, so that I can do my best for my clients" - Kallindra

*** "Home Instead Senior Care is a great service, Our CAREGiver Kieran is very obliging and extremely patient with my father. He does his job really well and goes above and beyond to make sure he is happy before he leaves" - Andrew

*** "Great staff, great carers. I feel I am appreciated as a carer working for Home Instead" - Catherine

To apply online, please follow the link below (you may need to copy and paste) to complete our short application form and the team will be back in touch shortly:

https://www.homeinstead.ie/apply-job.aspx...

Crew Member – Franks Fryer – Lismore

Urgently needed

Crew member position available in a busy takeaway shop in Lismore, Co. Waterford.

Opening hours: Monday-Sunday (4PM - 11PM)

Part time, with full time options available.

Must be able to work weekends.

Job Requirements:

- Minimum 1 year experience working in kitchen/catering environment.
- Speak fluent English.
- Excellent customer service skills.
- Be available most Friday & Saturday & Sunday evenings.
- HACCP Qualification and Food Safety certification is a bonus but not essential.

Job Duties:

- Work as part of a busy team.
- Prepare food of the highest standard.
- Take orders at till and on the phone, manage cash, assemble orders.
- Monitor stock levels and replenish when required.
- Multitask in a high-pressure, fast-paced environment.
- Follow all safety guidelines, doing your bit to ensure a clean and safe working environment.

Job Types: Full-time, Part-time Benefits: Flexible schedule

Schedule:

- Holidays
- Monday to Friday
- Weekend

Experience:

- HACCP: 1 year (Preferred)
- Hospitality: 1 year (Required)

Apprentice Baker - Vinilo - Lismore

We are looking for an apprentice baker for our artisan sourdough bakery.

Some previous experience in kitchen is required!

The right person;

- Will be keenly interested in pursuing a career in baking -particularly in sourdough/ viennoserie.
- Able to work quickly
- Thrive in a fast paced environment
- Will be an excellent communicator and team player
- And a fast learner.
- Strong on their feet for long periods

This is an opportunity to join a dynamic and evolving team in an exciting and busy new bakery.

Job Types:

Full-time, Part-time

Schedule:

- 10 hour shift
- 8 hour shift
- Day shift
- Monday to Friday
- Night shift
- Weekend

Experience:

Food service: 1 year (Preferred)

MENI.

Q Dungarvan

Waterford

9 Waterford Dungarvan Jobs

Assistant Manager - Dungarvan

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Fx2 Recruitment

- P Dungarvan, County Waterford, Ireland
- € Not Disclosed
- Permanent | Full Time
- 25 Mar

Our Client, a leading clothing retailer is ooking to recruit an outstanding Assistant Manager for their store in **dungarvan**

Store Manager - Dungarvan



Fx2 Recruitment

- Dungarvan, County Waterford, Ireland
- € €30,000 €33,000
- Permanent | Full Time
- 25 Mar

Our Client, a leading Apparel Retailer are looking to recruit an outstanding Store Manager for their store in **Dungarvan**, Co. Waterford

Crew Member - Dungarvan



McDonald's Restaurants of Ireland Ltd

- Waterford
- € Not Disclosed
- Permanent | Full Time
- ② 25 Mar

Position Description - What I Do • Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time • Consistently deliver the highest standards...

Retail Sales Consultant



Vodafone The Phone Stores

- Pungarvan, County Waterford, Ireland
- € Not Disclosed
- Permanent | Part Time
- 25 Mar

We currently have a vacancy for a part time Retail Sales Consultant in our **Dungarvan**All Full-Time Store. Triber popularing Xgdafoes: products and services such as Mobile, Broadband and TV. *...

Sales Development Representative - US Market



Zevas Communications Ltd.

- P Dungarvan, County Waterford, Ireland
- € €25,000 €30,000
- Permanent | Full Time
- 22 Mar

** We are offering temporary remote working and successful candidates would relocate and work from the **Dungarvan** office post-Covid ** What is the role? This is an outbound business...

Store Manager



Zachary Daniels

- Elmden, 32, Tycor Avenue, Waterford, County Waterford, Ireland, X91 RF8N
- € Not Disclosed
- Permanent | Full Time
- ① 1 Day Ago

Keywords; Homeware, Lifestyle, value for money, Food, Service, big box, operational, Commercial, Assistant Manager, Deputy Manager, Store Manager, Branch Manager, Department Manager, Floor Manager,...

Motor Mechanic



Holden Plant Rentals Ltd

- Pungarvan, County Waterford, Ireland
- € €45,000 €50,000
- (Contract | Full Time
- ① 1 Day Ago

Mechanic * 5 Years Post Graduate Minimum Experience Required * Experience with Texa diagnostics * Knowledge of Maintenance and Repair of Cars and Light Commercial Vehicles * Ability to work on own...

Bookkeeper



IFAC

- P Dungarvan, County Waterford, Ireland
- € Not Disclosed
- Permanent | Full Time
- ② 09 Mar

We are currently recruiting a Bookkeeper for our local office in **Dungarvan** This is a Part Time, permanent role working as part of our team in **Dungarvan** as a...

Assistant Support Worker & Social Care Worker



Nua Healthcare

- Dungarvan, County Waterford, Ireland
- € €28,000 €32,000
- Permanent | Full Time
- 27 Mar

We are seeking applications from energetic and enthusiastic individuals to join our team

All Full-Time for the tempositions Typesuccessful candidate will be afforded all necessary training and development in...

Part-Time Cleaning Operative—Kilmacthomas



Job Title: General Cleaning Operative Location: kilmacthomas, Co. Waterford

Department: Cleaning Reporting To: Key Account Manager

Hours of Work: 1500 - 1700

Immediate Start

Summary:

Bidvest Noonan is seeking to hire General Cleaning Operative. This is a position that will suit an organised and energetic candidate with exceptional cleaning standards. The main purpose of the role is to ensure that their allocated area is cleaned to the required specification whilst adhering to defined procedures and health and safety regulations. Working hours will be discussed during the interview process.

Responsibilities:

- · To dust control
- · Empty and reline waste bins
- Dispose of rubbish
- · Wash walls/ledges/desks/doors/glass/fixtures/fittings and chairs as per specification
- · Wash/Sweep/Damp dust all stairs and hand rails as per specification
- · Ensure all areas of your schedule are completed as required
- · Ensure all checklists are signed off as required
- · Comply with all health & safety regulations
- · Carry out any reasonable work instruction to the standard required
- · To carry out regular and thorough treatments so as to maintain such conditions.

Experience:

- Must have good interpersonal and communication skills
- · The provision of customer service is paramount and customer care is a key element of the role.
- · High standards of personal presentation
- · Good oral and written English

Job Type: Part-time

Salary: €11.20 per year

Schedule: Monday to Friday

DECISIED LOGIN

MENU

Q Job Title, Skill Or Company

< Return to Job Search

A Share This Job

Branch Assitant

Glanbia

Waterford

Not disclosed

Fixed term contract

Updated 29/03/2021

Human Resources

Job description:

Vacancy

Branch Assistant - Kilmeaden, Co. Waterford

Rooted in our rich heritage of family farming and embedded in our communities, Glanbia Ireland has evolved to bring the passion of our farmers and their high-quality ingredients to the world. Using modern-day technology and applying the best processes to our milk pool of three billion litres and our outstanding grains portfolio, we export innovative products and tailored ingredient solutions to more than 100 countries. We nurture a talented team of over 2,000 people to manage our network of 11 processing plants and 52 agri branches, serving our communities and delivering annual revenues of around €2 billion.

Glanbia Ireland owns leading consumer and agri brands such as Avonmore, Kilmeaden Cheese, Millac, Truly Grass Fed, Premier Milk, Wexford, and GAIN Animal Nutrition.

As a valued member of the team you will be essential to the success of our branch by providing customers with a first class experience.

Key Responsibilities

- * Top Class Customer Service Be the customers' champion by providing top quality, fast, efficient and friendly service at all times
- * Build trusting relationships with our customers and provide excellent service and advice
- * Keen interest in and understanding of our product range and services
- * Branch Operations Since first impressions are crucial you will need to ensure that the yard and work environment are clean and well maintained at all times

Be able to work in the shop and store yard as and when needed

Key Requirements

- * Keen interest in Agri sector
- * A friendly outgoing personality, excellent customer service skills and ambition to deliver beyond customers' expectation
- * Outstanding communication and interpersonal skills
- * Excellent team work skills as well ability to work on own initiative
- * Ability to multitask and to consistently deliver high standard quality work in a busy environment

Desired Skills

* A person with an agricultural or farming background is desirable

A forklift licence is desirable

We are looking for a passionate, reliable and committed individual who is willing to work and wants to build a career in the Agricultural industry. If this sounds like you, please apply through the My Career portal on the Glanbia Homepage with an up to date resume

Skills:

Agri knowledge sales experience customer service

Ref: AUTO-202103221819025782

Office / Payroll Administrator – Waterford Momentum Support

Job purpose

The purpose of this position is to assist the Momentum Support team to provide a high-quality service to University Hospital Waterford. The successful candidate will join an enthusiastic and hardworking team that drives a positive working environment whilst achieving results.

The role is responsible to ensure the smooth running of the office on a day to day basis. Support the Momentum Support management team to meet the customer's needs. To be innovative and drive forward quality in standards, maintaining excellence and compliance to policy & regulatory requirements at all times.

At Momentum Support we pride ourselves on being big enough to cope but small enough to care.

Duties:

- General Payroll Duties
- Maintaining Employee/Payroll records
- · Coordinating with HR/Payroll Department and Site Management Team
- Providing administrative assistance to the Management Team
- Answering phone calls daily
- Face to face interaction with employees and client to answer queries daily
- General Reception Duties

Desirable Criteria

School leaving standard qualifications in Maths and English; or an appropriate standard to meet the needs of the role.

- · Experience within the relevant industry, or a similar environment.
- · Experience of working within a team.
- · Experience of working in an administration role
- · Experience working within a results-oriented environment.
- · Time spent in a customer service environment. Desired
- · Experience with Timegate Payroll Software. Desired but not essential.

Momentum Support is an equal opportunities employer.

Job Types: Full-time, Permanent Salary: €12.50 per hour

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday

Experience: Payroll: 1 year (Required) Language: English (Required)

Front Office Administrator – Waterford Liberty Blue Estate Agents

Apply Now

Front Office Administrator Responsibilities:

- Answering telephone calls.
- Diary management & scheduling of viewings & inspections.
- Dealing with all client enquiries.
- Compliance reporting.
- Advertising properties on multiple platforms.
- Sales & lettings admin.
- Management of social media platforms.

Front Office Administrator Requirements:

- Leaving Cert or equivalent.
- 2-3 years experience in a similar role is essential.
- Ability to observe business etiquette and maintain a professional appearance.
- Experience working with microsoft word, excel and outlook email.
- Good understanding of social media content.
- Excellent interpersonal and communication skills.
- Excellent attention to detail.
- Good problem solving skills and ability to work to a deadline.

Application deadline: 8/4/2021

Job Types: Full-time, Permanent

Salary: From €25,000.00 per year

Schedule: Monday to Friday

Experience: Administration: 2 years (Required)

COVID-19 considerations:

Our office is currently closed to the public. In the event that somebody does enter the office, they must wear a mask and sanitize their hands.

Scaffolders Required - Harty Scaffolding - Waterford



Job Description

Harty Scaffolding is a family-owned and run business. specialising in providing quality scaffolding solutions to builders and tradesmen in all different sectors. We are currently looking for qualified Scaffolders to join our team.

Requirements

- ·Minimum 2 years' experience working within a similar role / environment
- ·Candidate must hold Valid Safepass
- ·Scaffolders Tickets is essential
- ·andidate must hold Valid Manual Handling Cert
- ·Driving license is desirable.
- ·CIF online induction

Very competitives rates of pay, use of company vehicle Monday to Friday.

Location

Dungarvan, Co. Waterford

Company

Harty Scaffolding Construction Ltd

Date added

29/03/2021

Contact

Philip Harty 087 421 1705

Website

https://hartyscaffolding.ie

Term

Permanent / Full-time

Advertised on www.jobsdonedeal.ie

HGV Delivery Driver- EZ Living - Waterford



We at EZ Living interiors are currently looking to hire a full-time Delivery Driver to join our team. The ideal candidate will hold a C Licence. This role will be based from our two stores in the South East, Wexford and Waterford.

Primary duties and responsibilities will include:

- Multi-drop furniture deliveries daily to customers' homes and business.'
- Lifting and some basic assembly of furniture will be required for some deliveries.
- Ensure necessary paperwork is updated and truck is kept tidy
- Provide professional & courteous customer service

Requirements

- Must hold a clean C License, CPC certs, and Taco
- Previous experience in a multi-delivery role an advantage
- Superior customer service skills
- A positive work attitude, with a high degree of commitment
- Must be punctual and an excellent timekeeper
- Proficient in the English language & Eligible to work in Ireland

EZ Living Interiors is an equal opportunities employer.

Skills: Multi-drop deliveries, C License, CPC, Taco, Manual Handling

Job Type: Permanent **Salary:** €28,000.00-€35,000.00 per year

Experience: Driving: 1 year (Required)

Licence:

- C (Required)
- CPC (Required)

Benefits:

- Company events
- Company pension
- Employee discount
- Sick pay

Schedule:

- 10 hour shift
- 8 hour shift

REGISTER LOG IN

MENU

Q Job Title, Skill Or Company



Production Operator (Weekend, FTC)

West Pharmaceutical Services



Not disclosed

Fixed term contract

Updated 31/03/2021

Human Resources



Reporting to the department lead this role is responsible for the production of product that meet or exceed pre-determined specifications. Responsible for manufacture, inspection, packaging, labelling and completion of documentation necessary to provide quality, production and traceability records in accordance with Quality Systems and Environmental Management Systems.

Essential Duties and Responsibilities:

- Manage production flow and output, by carrying out a range of functions including tracking product at each stage of
 the process, proper labelling and inventory management using Kanbans and automated MES and Plc based systems, to
 ensure optimum equipment uptime and target outputs.
- Equipment will include, yet is not limited to, washers, autoclaves, dryers, vision, packing, mixers, calendar, rotocure and slitter machines.
- Adhere to standard operating instructions for proper PPE and gowning for entry to production, quality, labs and clean room areas.
- Prepare, set-up and clean machines as per requirements. Adhering to housekeeping and materials management policies in all production areas while focusing on continuous process improvement using Lean Principles.
- · Clean room cleaning,
- Gather, record and label samples for testing by QA & Lab departments. Ensuring correct documentation is available
 and or provided.
- Carry out product testing and records results as required.
- Maintain process equipment, assisting & completing preventative maintenance and equipment troubleshooting and repairs where qualified to perform tasks.
- Participate effectively in writing/revising/ rolling out accurate operational procedures, training materials for various systems; ensure all work is carried out in line with same.
- Support continuous improvement by active participation in investigations and investigation reports, execution/development of change control, and contribution to Kaizen events and projects as appropriate. Perform root cause analysis, using standard tools and methods, to resolve system issues e.g. FMEA,
- Required to comply with Global Policies, Procedures and Guidelines, regulatory requirements and execute current good manufacturing Practices (cGMP) in the performance of day to day activities and all applicable job functions.



- Understand the specific responsibilities of all departments as they relate to one's own department, understanding the business processes one's department supports
- Work collaboratively to drive a safe and compliant culture. Compliance to all local site Environmental, Health and Safety regulations.
- Adheres to methods/procedures and policies to meet the requirements of Quality Systems and Environmental Management Systems.
- Act in accordance with the company's Guiding Principles and adherence to the corporate Code of Conduct.
- · Compliance to all local site Environmental, Health and Safety regulations.
- Compliance to all local site company policies, procedures and corporate policies.

Basic Qualifications:

- Apprenticeship, Certificate or Diploma preferred; ideally in a mechanical, manufacturing related discipline.
- · Minimum Education: Leaving Certificate

Preferred Knowledge, Skills and Abilities:

- Ideal candidates would typically have 3+years prior work experience in the Bio Pharmaceutical /Pharmaceutical or Medical Device Industries, or in another GMP setting.
- Knowledge of Good Manufacturing Practices (cGMP) requirements would be an advantage
- Proficiency in Microsoft Office and job related computer applications
- Must be able to read and interpret documents such as safety rules, operating and maintenance instructions, procedure manuals and process specification, and ensure that all associated paperwork is completed accurately.
- Must be willing to work in a controlled cleanroom environment, which involves the wearing of a gown, cap and relevant personal protective equipment.
- Able to be aware of all relevant SOPs as per Company policy as they are related to the position covered by this Job Description

Competencies

- · Self-motivated
- Flexible approach
- Effective time management and multi-tasking skills
- · Excellent attention to detail
- Trouble shooting skills
- · Goal/results orientated
- · Good verbal reasoning, numerate ability
- · Excellent mechanical aptitude
- Strong communication skills, both written and oral.
- · Proven ability to work in a team environment
- · Strong organisational skills.

Skills:

GMP GDP Machine operations

Ref: AUTO-202103310950410717

General Operative – Clonmel Glenpatrick Spring Water

Glenpatrick Spring Water are currently hiring multiple positions across various shifts as General Operatives.

Glenpatrick Spring Water is in a growth phase and currently expanding.

We are looking for dynamic, high energy candidates to join our organization. You will be working with a team of Operatives under the supervision of as Line Coordinator. You will receive a full induction as part of this process.

Glenpatrick believes in professional development and from time to time may have openings in alternative areas.

Wage: €10.20 per hour/Shift Rate/Forklift Allowance

Job Types: Full-time, Permanent

Education: Leaving Certificate (Preferred)

Firewood Processor Operative – BM Services – Fermoy

Apply Now

Preparing firewood for bagging using firewood processor (cutting and splitting)

Duties will from time to time include operation of firewood bagging machine, as well as many other firewood related pieces of equipment.

Ability to operate industrial loader and tractor essential.

Job Type:

Part-time

Salary:

€11.00-€13.00 per hour

Schedule:

8 hour shift

Machine Driver / Fencing Operative – Fermoy McNamara Fencing

Duties

- Operate fencing machinery including, High Speed Tractor, Self Propelled Posts Drivers, Diggers, Forklifts, Jeep and Trailer.
- Erecting of fencing on nationwide basis.
- Maintenance of machinery

Skills required

- Machinery Driving Experience
- Good Level of Physical Fitness
- Safe Pass & Manual Handling Certificate
- C License and Advantage
- Full Clean BE (Car & Trailer) Driving License an advantage
- Good interpersonal Skills and ability to work in team environment

Job Type: Full-time

Warehouse Clerk - Sanmina - Fermoy



Warehouse Clerk – Fermoy

ROLE TYPE: 12 month contract

DEPARTMENT: Materials

REPORTING TO: Stores Supervisor

OBJECTIVES OF POSITION:

• To receive, locate pick and ship material in support of the production schedules.

To carry out all work in an accurate and safe manner

RESPONSIBILITIES:

- Receive materials onto the oracle system accurately and timely
- Locate and issue material to meet production requirements
- Carryout material cycle counts
- Ship material to the customer as per request
- Carryout all functions safely
- Follow supervisor's instructions

ESSENTIAL SPECIFICATIONS

- Leaving Cert
- PC literate Microsoft Excel/word experience
- Previous experience as a Warehouse Operative in a busy environment
- Good numerical/literacy skills
- Confident telephone and communication skills
- Ability to work on own initiative

DESIRABLE:

- Forklift license
- Storeroom experience
- Oracle experience an advantage
- Experience in a manufacturing facility



Full details of these vacancies can be found on www.jobsireland.ie

CE Vacancies

[Community Employment Schemes]

CES - 2174287 - Caretaker - Lismore

Duties will include assisting Green Keeper with maintenance and upkeep of walkways, fairways, greens, grass cutting, use of strimmer and various mowers. Duties will include the following: weeding & spraying, power washing, cleaning & stock taking equipment, painting, bunker maintenance, tee repair, litter control & course checks, maintenance of the front of Club House along with general caretaker duties,. Various other duties from time to time as required.

CES - 2174173 - Caretaker - Cappoquin

Working as a Caretaker in Cappoquin Daycare Centre, in charge of Daycare maintenance.

CES - 2174101 - Caretaker - Cappoquin

General Maintenance of Cappoquin Community Centre, may have to work evenings or weekends.

CES - 2174133 - Caretaker - Portlaw

Job entails being caretaker of GAA Club Grounds which includes grass cutting, pitch lining, weed control, painting, club house maintenance, cleaning and keeping grounds to a high standard

CES - 2173954 - Office Worker - Dungarvan

Duties to Include staffing the Information Office, assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

CES – 2173793 – Bookkeeper / Administrator - Dungarvan

Duties: Basic Bookkeeping, Payroll, Administration - training and coaching provided but administration experience necessary.

CES - 2173788 - Tourist Officer Assistant - Dungarvan

Duties will include: customer services, administration, sales, creation of tourist material, working on various projects to promote the area. From July 2021

CES – 2173787 – Administration Assistant - Dungarvan

Duties: Administration, Customer Service, Surveys, Events, Social Media, Accounts. This is an entry level position and you will receive training and coaching. Dungarvan and West Waterford Chamber of Commerce.

CES - 2173784 - Administration & Events Assistant - Dungarvan

Duties: This is a 19.5 hour Community Employment placement in West Waterford Festival of Food. You will be working within a team and will need to be outgoing and comfortable in dealing face to face and by phone with various food and beverage suppliers around the area as well as the general public. This is an entry level role however some experience in word, excel, email etc would be beneficial.

CES - 2173786 - Museum Assistant - Dungarvan

Duties: attending to visitors and members at reception, genealogy queries, events and talks, general administration duties, image and artefact archival, cleaning and organisation of museum and associated store rooms.

19.5 hours over 3 days 9.45 -5. This position will be available from July 2021.

CES - 2173049 - Environmental Worker - Kilrossanty

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

CES – 2171495 – Maintenance Worker - Lismore

Associated Tidy Towns Work, litter picking, pest control, planting, digging, pruning a variety of plants, trim hedges, maintain walks and walkways etc, painting buildings and items, repair stone walls. Various other duties from time to time as required.

CES - 2171588 - Caretaker / Cleaner - Ring

Caretaker/Cleaner Community Hall (Ionad Pobail na Rinne) & Playground: (An Imearlann.). Community Hall (Ionad Pobail na Rinne)

Duties to include: Opening and closing of Centre, responsibility for keys and alarm codes. Maintain a high standard of cleanliness and hygiene throughout the building including, kitchen, sports hall, rooms, stairs, cloakroom, toilet and shower rooms. Preparing and setting up for events/users. Dispose of all waste appropriately. Light maintenance in hall and surrounds. Surrounding building carry out general sweeping, weeding, tidying & gardening including cutting grass.

Playground: (An Imearlann.) - Cutting grass control of weeds picking up rubbish keeping playground swept & clean at all times. Garda vetting a requirement.

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - Tel: 058 44077

LIST OF POPULAR JOB SEARCH SITES





















MONSTER jobtome







https://ie.jooble.org/jobs/Waterford

https://www.recruitireland.com/search/?County=Waterford

https://waterfordjobs.ie/

https://www.rezoomo.com/

https://www.glassdoor.ie/index.htm

https://www.jobalert.ie/jobs-by-county

https://www.irishjobs.ie/

https://www.jobsdonedeal.ie/

https://www.adverts.ie/jobs

https://ie.indeed.com/jobs-in-Waterford

https://www.jobsireland.ie/#/home

https://www.clsrecruitment.ie/

http://www.sherlockrecruitment.com/jobs/construction/

https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1

http://wardpersonnel.com/

https://www.frsrecruitment.com/

https://www.jobs.ie/

https://www.monster.ie/

https://ie.jobtome.com/jobs?what=&where=waterford

http://www.wlrfm.com/jobs/

http://www.beat102103.com/jobs/

https://www.cpl.ie/Home



Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

WWW.FETCHCOURSES.IE

SELECT LOCATION AS ONLINE

Examples of courses to choose from include:

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel, Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+, Python Programming and many more.

ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077

NEW ONLINE PORTAL TO ASSIST JOBSEEKERS

FIND OUT THEIR TRAINING OPTIONS ALL IN ONE LOCATION

HTTPS://www.gov.ie/en/campaigns/f205a-the-right-course/

gov.ie - The Right Course (www.gov.ie)

The Right Course

Education is for everyone and there is a range of options for anyone who is considering their next step in life, at any time in their lives.

Whether you need to learn new skills, update your skills or find a new direction, there is a course for you.

The Right Course is your one-stop-shop for finding out the opportunities available to you or your employee.

If you need some guidance, there are a range of supports available here too.

It is never too late to learn something new.

Apprenticeship - Earn and Learn - Free online courses for everyone

Free On-line courses for Everyone - Learn new skills or retrain

Learn New Skills or Retrain - Help your staff develop new skills

Help your Staff Develop New Skills - Social protection and other supports

Social Protection and Other Supports - Career Guidance and Information

Career Guidance and Information

From <u>Department of Further and Higher Education</u>, <u>Research</u>, <u>Innovation and Science</u> - <u>Published on 18 January 2021</u>







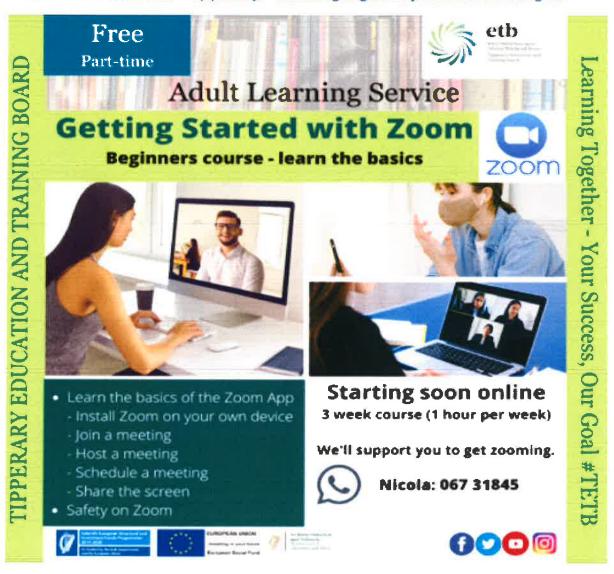


GETTING STARTED WITH ZOOM – BEGINNERS COURSE THROUGH TIPPERARY EDUCATION & TRAINING BOARD



Tipperary Education and Training Board 22h ⋅ •

Want to know more about Zoom? Join our short online course and learn the basics. Call Nicola on 067 31845 to register. Starting 14 April 2021. #freecourses #tipperary #learningtogetheryoursuccessourgoal



BUS / MINI-BUS DRIVING COURSE - D / D1 LICENCE THROUGH TIPPERARY EDUCATION & TRAINING BOARD

Tipperary Education and Training Board February 26 at 9:50 PM • •

Commencing May 2021 in #CLONMEL full time bus / mini bus course running for 10 weeks. Learners must possess a CLASS D LEARNER PERMIT to be eligible. Apply at

https://www.fetchcourses.ie/course/finder... or enquiries to Harvey on 052 6134333



Bus / Mini-Bus Driving Course (D / D1 Licence)

TRADITIONAL STONEWALL CONSTRUCTION TRAINING COURSE THROUGH TIPPERARY EDUCATION & TRAINING BOARD

1

Tipperary Education and Training Board

February 27 at 8:05 PM - 🔇

Course commencing in #Clonmel full time from May 2021. Apply at https://www.fetchcourses.ie/course/finder...

BOOK EARLY as places will fill fast. Enquiries to Harvey on 052 6134333 or email courses@tipperaryetb.ie



TRADITIONAL STONEWALL CONSTRUCTION full time | CLONMEL | May 2021 fetchcourses.ie & enter code 320863 Harvey on 052 6134333

ONLINE TRAINING COURSES

Date	Training Courses		
April	Retail and Static Security Course		
April	Virtual Effectiveness - Career Planni		

If you are interested in securing a place on any of these training courses or for more information on them please contact:

Mary Byrne - Waterford AREA Partnership

Email: mbyrne@wap.ie Mobile: 086 700 7998









UPCOMING TRAINING IN DUNGARVAN & WATERFORD

THROUGH WATERFORD TRAINING CENTRE



REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
07271	Warehouse Operative	Waterford Training Centre	Dungarvan	12/04/2021
10170	Barista & Bartending Skills	Waterford Training Centre	Waterford	17/05/2021
Q69 / Q65	Mig Welding / Metal Arc Welding	Waterford Training Centre	Waterford	31/05/2021
09806	Diploma in Women's and Men's Hairdressing	Waterford Training Centre	Waterford	09/08/2021
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	04/10/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	05/10/2021
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	11/10/2021

PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE

ALL OF THE ABOVE COURSES ARE <u>ORGANISED AND DELIVERED</u> BY THE **WWETB**THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"
FOR YOUR COURSE OF PREFERENCE

TO VIEW ALL <u>TRAINING OPPORTUNITIES</u> AND <u>COURSE PROFILES</u> PLEASE LOG ONTO <u>WWW.FETCHCOURSES.IE</u>

IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE COURSES PLEASE CONTACT YOUR CASE OFFICER

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NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077







