## JOB VACANCIES & FREE TRAINING COURSES

WEDNESDAY 9TH JUNE 2021

THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT WWW.WLP.IE PLEASE SELECT JOBSEEKERS TAB

## DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.

FOR ONGOING SUPPORT, JOBSEEKERS CAN **CONTACT US DAILY VIA:-**

PHONE:

058 44077

TEXT:

086 787 0872 or 086 035 8615

Email:

WESTWATERFORD.LES@WLP.IE

## **DUNGARVAN & LISMORE LOCAL EMPLOYMENT SERVICE**

STAFF CONTACTS: NIAMH KUHNE / PAULA HENNESSY

# LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

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## **Dungarvan Leader**

DUNGARVAN LEADER, FRIDAY, JUNE 11, 2021

## SITUATIONS VACANT

F.O.H SUPERVISOR — Parttime permanent position. Flexible working hours including evenings and weekends. Experience in a full service restaurant required.

PART-TIME PERMANENT
COMMIS CHEF — Previous
experience required. Flexible
working hours including
evenings and weekends.

To apply email send C.V to info@crews.ie (25/6)



DUNGARVAN OBSERVER | Friday, 11 June, 2021

CLIFF

# WE ARE RECRUITING

We are currently recruiting for the following positions; Take your career to the next level with Cliff House Hotel

## House Restaurant

Sommelier & Junior Sommelier Food and Beverage Service Staff

The Pantry at CLIFF Food & Beverage Supervisor

## TO APPLY:

Forward your CV and cover letter to lyoung@cliffhousehotel.ie

## WE ARE RECRUITING

A rare and exciting opportunity!
The soon to open Urchin Bar located in
Ardmore is currently recruiting for
Experienced Bartenders.

TO APPLY:

Forward your CV and cover letter to recruitment@urchin.ie

Urchin, Main Street, Ardmore, Co. Waterford

www.cliffhousehotel.ie

## Waterford News & Star

**WATERFORD NEWS & STAR** JUNE 8, 2021



Carer/Companion required for Elderly Lady in her own home. Must be vaccinated. References required. Tramore Area. Phone: 087-2425602 Email: trishmcgrath2016@gmail.com



## FULL-TIME NIGHT CLEANER REQUIRED FOR ABP WATERFORD

#### Job Description:

- Work as part of a team to ensure that the factory is cleaned effectively and efficiently
- Ensure correct use of chemicals
- Clean equipment as stated in cleaning schedules
- Ensure all equipment is used and stored correctly
- Ensure health and safety and hygiene regulations are adhered

## Applicants must be:

- flexible hard-working, with attention to detail
- willing to learn and develop

Hours: Monday to Friday evenings with some weekend work

• €11 per hour • Full Time hours • Shiff bonus also available

#### Required:

- Previous experience is an advantage but not essential as further training will be given
- Good communication skills

Please forward your CV to: Waterford.HR@abpireland.com



## Transport Planner

Required for a full time position dealing with UK and International Transport The suitable candidate must have a minimum of 3 years experience in this area.

Applications by email, with CV sent to gerard@gbltrans.com Attractive package for the successful candidate

Closing date for receipt of application is Thursday 10th June, 2021

## Piltown N.S.

is looking for a

# FULL-TIME

on a fixed-term contract for one year from August 30th 2021 - August 29th 2022.

Full details of the advert and how to apply can be found on

educationposts.ie



We are seeking to recruit the following:

## **Cabinet Makers** and Joiners

self-motivated, with a friendly and

Ability to operate woodworking machines, read technical drawings, and complete each project from start to finish, with excellent attention to detail. facility in Waterford City.

> Please send your CV to james@fitouts.ie

DFL is an equal opportunities employer

Tuesday, 08 June 2021



# School Caretaker Required

St. Senan's National School in Kilmacow is seeking to employ a part time caretaker, 15 hours a week.

Further details of the position including how to apply are available on the school website www.stsenansns.ie

# Care Workers

The Alzheimer Society of Ireland



THE Alzheimer

SOCIETY OF IRELAND

We are recruiting for two Care Workers to be based in Pinegrove Day Care Centre, Passage Road, Co. Waterford who will report to the Nurse Manager. The Care Worker is responsible for the management of the centre. Both contracts are permanent working 35 hours per week. Salary will be commensurate with the care sector, and dependent on relevant experience. Further information on this position can be found on our website, alzheimer.ie

If you are interested in applying for this post, please submit a full and up-to-date CV and covering letter explaining why you feel you could undertake this role and send it to the: Eilis Cantwell, Nurse Manager, at eilis.cantwell@alzhelmer.ie

Closing date for applications is

11 June 2021

The Alzheimer Society of Ireland is an Equal Opportunities Employer.



**Frequently Asked Questions** 

#### Job Description



This is a full time position. We are looking for a capable person to join our lovely team in Andchips. The job includes food preparation, cooking, cleaning and maintenance of HACCP records. Full training will be provided. 39 hours over 5 days. Excellent terms and conditions.

#### Career Level

Entry Level

#### 19 I **Candidate Requirements**

#### Essential

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- Minimum Experienced Required (Years): 0
- Minimum Qualification:Level 4 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

#### Desirable

- Ability Skills:Catering, Communications, Manual
- Competency Skills: Flexibility, Initiative, Teamwork, Working on own Initiative
- Competency Skills:HACCP,

## Follow Us

## Our Mission

#### Jobstreland

At Jobsireland, we aim to help people to get About us jobs and help employers connect with the right people.



Whether you're looking for your next job or finding the right person to join your team, Jobs/reland can help you.

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# COOK / DELI ASSISTANT – DUNGARVAN – FRESH FOOD COURTYARD

Experience working in a kitchen/deli environment is required.

The role involves working in our on-site kitchen as well as our front of house deli counter

**Application deadline:** 18/6/2021

Job Types: Full-time, Permanent

**Experience:** HACCP: 1 year (preferred)

**Benefits:** Food allowance

#### Schedule:

- 10 hour shift
- 8 hour shift

### **COVID-19 considerations:**

Mask wearing, social distancing, regular sanitisation of work surfaces, various hand sanitisation stations throughout the store, fixed glass screens

## SALES ADVISOR - CARRAIG DONN - DUNGARVAN

#### JOIN OUR TEAM!

#### Sales Advisor

We are looking for a self-motivated, fully flexible, energetic, customer orientated, sales focussed and experienced retail professional to join the friendly team here at Dungarvan Shopping Centre as Sales Advisor.

This permanent role is offered on **Band C 11-16** hours p/week basis.

Candidates must be fully flexible and available to work late nights and weekends.

You will receive the full support of the store team as you settle in this fabulous role.

Do you want to take your passion for fashion to the next level? Do you want to inspire your colleagues with first class customer service? Are you ready for the next step into a challenging role in your career? Then....

Don't delay, apply today online at https://www.carraigdonn.com/pages/career-listings with your CV and personal statement describing what makes you the ideal candidate.

Closing date on 15th June 2021

## KITCHEN PORTER - THE PARK HOTEL - DUNGARVAN

## **Urgently needed**

We are currently seeking 2 x kitchen porters with immediate start.

Candidates must be flexible and comfortable working in a busy kitchen environment.

Fluent English is required.

Knowledge of Food Safety and HACCP is essential.

Your main duties will involve maintaining hygiene standards in the kitchen and ensuring that the kitchen is kept in a clean and tidy state at all times.

\*You will assist the Chefs as required.

Part-time hours:

20 per week

Job Types:

Part-time, Temporary

## BISTRO HOST / HOSTESS - THE PARK HOTEL - DUNGARVAN

#### **Urgently needed**

The Park Hotel are currently recruiting for part-time **Bistro Host/Hostess**.

Candidates must have a minimum of 1 year's experience working in a similar role.

Candidates must also be flexible and willing to work early/late shifts during the week and at weekends.

The Host/Hostess primary responsibility is to greet and seat guests in a friendly, gracious manner to set a positive first impression of the Bistro as guests arrive. Other responsibilities include:

The highest standards of customer service are required.

#### Responsibilities:

- Ascertaining guests dining/lodging needs
- Seating guests and managing the seating chart
- Monitoring restaurant activity to determine seating and dining flow
- Responding to guest inquiries and requests in a timely, friendly, and efficient manner
- Performing opening and closing duties, as needed
- Assisting others with side work including, but not limited to cleaning, stocking, folding silverware, etc.
- Helping fellow team members and other departments wherever necessary to maintain positive working relationships

Part-time hours: 24/30 per week

Job Types: Part-time, Temporary

#### Benefits:

- Employee Development programme
- Health Club membership
- 10% discount on Bar & Bistro Food
- On-site parking
- Flynn hotel collection BB discounts

#### KIDS CLUB ATTENDANT - THE PARK HOTEL - DUNGARVAN

**The Park Hotel, Dungarvan** are delighted to be back open to our customers

We are looking for energetic Kids Cub Assistants for our Kids Club which runs daily

## Responsibilities

- Co-ordinate events and activities for our kids club and ensure our family market has the best experience possible.
- Meet and greet all our families and provide them with a warm and friendly welcome at all times.
- Candidate will be required to complete Garda Vetting and should have a good knowledge of Child Protection Legislation
- Professional appearance, positive attitude and maintain an excellent standard of customer care.

## **Benefits:**

- Employee Development programme
- Health Club membership
- 10% discount on Bar & Bistro Food
- On-site parking
- Flynn hotel collection BB discounts

**Contract length:** 

3 months

Job Types:

Part-time, Contract

#### CHEFS - ALL GRADES - THE PARK HOTEL - DUNGARVAN

#### **Job Description**

#### The role:

To work as part of the busy kitchen team, delivering consistent production to the agreed standard and timeframe:

- Efficiently run their own section;
- Have a passion and flare for food;
- Work up to 5 days per week in the busy Kitchen department;
- Produce product to the agreed standard within the agreed timeframe;
- Ensure compliance to and documentation in accordance with HACCP;
- · Liaise and communicate with colleagues;
- Work as part of the team.

#### The ideal candidates will have:

- 2-3 years experience within the industry, in relevant roles;
- · Be standards driven;
- Must be able to work weekends and evenings;
- Good knowledge of HACCP;
- Recognised qualification essential;
- Excellent Communication and Interpersonal skills; and
- Own transport advantageous.

#### **Experience:**

- Chef: 1 year (preferred)
- HACCP: 1 year (preferred)

#### **Benefits:**

- Employee Development programme
- Health Club membership
- 10% discount on Bar & Bistro Food
- On-site parking
- Flynn hotel collection BB discounts

Job Types: Part-time, Temporary

Part-time hours: 20/30 per week

## CLEANER - MITIE FACILITIES MANAGEMENT - DUNGARVAN



Mitie provides a wide range of facilities management (FM) services across Ireland, Europe, and the UK. These are delivered as integrated FM contracts, in bundles or as single services, depending on client requirements. Our service areas include Integrated FM; Hard FM technical and building services; Cleaning, Security, and front of house. We work with a wide range of private and public clients to create great work environments. Our premise is simple: the exceptional, every day.

**Location:** Dungarvan, Co. Waterford

Days of work: Monday, Tuesday, Wednesday, Saturday and Sunday

#### To be considered for this role you must have:

- · Minimum 6 12 months paid cleaning experience.
- · Previous cleaning experience would be desirable.

#### Applicants must be able to attain/confirm:

- · Provide at least previous work history.
- · Provide suitable work reference.
- · Provide address history

If you are available to work the above-mentioned hours, please get in touch with an updated CV outlining all your paid commercial cleaning experience to date.

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. It does not attempt to detail every activity, and should be utilised as a general guide, detailing the minimum requirements and responsibilities of the position. Specific tasks and objectives will be agreed with the post holder following the appraisal process and on an as and when required basis throughout the post holder's period of employment.

#### Mitie is an equal opportunities employer

Reference ID: GSK Job Types: Temporary, Permanent

**Salary:** €12.50-€16.00 perhour

## DRIVER - DOMINO'S PIZZA - DUNGARVAN









#### Who are we?

We're the number one pizza company in the world and this is a fantastic opportunity for you to join our team and play a major role in our brand's success. In the Sunday Independent poll of Ireland's Best Employers 2021, Domino's ranked number one in the restaurant sector and 49th overall out of 2,000 businesses in Ireland.

Making around 85 million pizzas a year, Domino's uses only the freshest, highest quality ingredients. Our expertise and passion for delivering hot and fresh pizzas has earned us numerous awards and the loyalty of millions of pizza lovers around the world.

Our Domino's culture is created by friendly, positive people who value the diversity of those working at the company, and we believe that hard work should also be fun! Everything we do is geared towards delivering great tasting handcrafted pizza, perfectly and on time. You'll be joining a brand that is truly passionate about customer service, our people and giving back to the community.

#### Who are we looking for?

At Domino's Pizza, we're looking for people with lots of energy and get up and go, a positive attitude and a willingness to succeed. We are currently recruiting Contract Drivers in our Dungarvan branch Experience isn't necessary as we'll provide you with a full induction and training programme. You need to have a full Irish or EU Driving License and be at least 18 years old with 6 or less penalty points. You must have your own car or van which is fully taxed, insured and has a valid NCT.

#### What does a Domino's Contract Driver do?

This role offers great flexibility with hours available throughout the day and week. Contract drivers deliver outstanding quality and service to our customers and represent the brand on the road in a positive manner at all times

#### What's in it for you?

Our benefits include:

- Competitive pay
- Flexible working hours
- Full training
- GPS and Phone for the shift (you can't get lost!)
- 3rd party Insurance while delivering orders
- Free staff meals
- Company discount
- Free uniform

## **DELIVERY DRIVER - DUNGARVAN**



Position for a delivery driver from 5th of July for Saturday and Sundays from 5 to 9 pm
Delivering around dungarvan area Full clean driver license needed
Message us or call in store for more info

Advertised on facebook

## **NIGHT PORTER & WAITERS / WAITRESSES - DUNGARVAN**



Lawlors Hotel Dungarvan
June 4 at 1:48 PM · 😵

Lawlors Hotel Seeking To Fill The Following Vacancies Night Porter Waitresses/Waiters Application with CV by email to info@lawlorshotel.com or call 058 - 41122 to arrange an Interview

#LawlorsHotel #jobsearch #NowHiring #jobopportunity #jobs



**Advertised on facebook** 

## **DOZER DRIVER - FM WELDING - DUNGARVAN**

We are recruiting for Dozer Drivers for our construction site in Waterford.

Experience essential.

Must have all ticket.

Safe pass and manual handling certificates.

Competitive rate of pay for suitable candidate.

Job Types:

Full-time, Permanent

Schedule:

8 hour shift

# INSTALLER OF AIR TO WATER HEAT PUMPS – DUNGARVAN – ABSOLUTELY CLEVER HEATING LTD

#### **Job Description**

We at AC Heating are hiring for a Full time Installer based in Dungarvan.

We are hiring a hard working and enthusiastic person to join our team of installers to install Air to Water heat pump systems. An understanding of heating systems would be an advantage, but not essential as full training will be provided.

## The right Candidate must be:

- Willing to work hard as part of a team.
- Have good communication skills.
- Is Highly motivated and has a positive and enthusiastic attitude.
- Willingness to learn.
- Full driver's License Not essential but would be a bonus.

**Job Types:** Full-time, Permanent

**Schedule:** Monday to Friday

## HEALTHCARE ASSISTANT - CARECHOICE - DUNGARVAN

With over 20 years of experience in the Nursing Homes Sector, the CareChoice Team is focused on transitioning CareChoice to become the most trusted and respected Nursing Home brand in Ireland.

We are now looking for Part-Time Healthcare Assistants, for our Dungarvan Nursing home.

This is an excellent opportunity to develop your skills within a supportive environment whilst working with an experienced team of Healthcare Professionals in a diverse, multi-cultural environment.

#### **Responsibilities and Duties**

- Supporting the nursing staff in providing high-quality holistic care to our residents.
- Ensuring residents hygiene/personal care needs are maintained to the highest standards while maintaining the resident's dignity at all time.
- Assisting residents with eating and drinking in line with their nutrition needs.
- Assisting residents with mobilising as appropriate and using correct aids.
- Escorting or/and transfer residents as directed by the Nursing staff.
- Assisting in End of Life Care.
- Any other duties deemed necessary by nurse and management.

#### **Qualifications and Skills**

- QQI/FETAC qualification OR relative experience in a similar environment.
- Practical experience in a caring capacity desired.
- Ability to work independently or as part of a team.
- Professional, caring and empathetic nature.
- Be comfortable working in a sometimes, challenging environment.
- Have a good level of English language skills.
- Availability to work varied shift patterns days, nights & weekends, across Monday to Sunday.

#### What we offer:

- Free Garda Vetting
- Free parking
- 1 Free Uniform/year
- Competitive rate of pay
- Subsidised meals
- Paid quality training.
- Continuous professional development
- Opportunities for promotion within the expanding group
- Employee Assistance Programme which offers advice services
- A rewarding working environment, with support from supervisors and managers

FIND A JOB FIND A COURSE JOB TALK ADVERTISE A JOB

Q Job title, Skill or Company

**♀** Location

<< Return to lob Search



G4S Secure Solutions (Ire) is currently recruiting for a Receptionist to join our client

This is a Part-Time position, Receptionist/ Customer Service experience is essential

€12.00 per hour, 3 days a week

#### Main Responsibilities:

· Reception duties -meeting and greeting of guest and visitors

site based in Dungarvan, Waterford for an immediate start.

- Operating switch telephone by answering general queries from incoming calls and directing calls
- Vistor control
- Handling od site rule promotion
- Dealing with couriers and deliveries
- · Providing general administration support as required
- · Paperwork/Filing

#### Must have the following requirements:

- 5 years verifiable work and personal history
- Excellent standard of English (written and spoken)
- Excellent customer service skills
- · Good computer skills are essential
- Similar experience in receptionist/customer service is essential
- Ability to interact effectively at all levels
- Strong customer orientation
- Ability to be an effective team player
- Able to complete tasks by using own initiative

#### Benefits:

- Life Assurance
- Progression, training and development opportunities
- Tax saver and bicycle to work scheme after 12 months service
- Pension scheme after 6 months service
- Group health scheme
- Eye care vouchers
- SIPTU Representation Rights
- · Life advice and counselling service
- Service awards recognition scheme
- Internal recognition schemes

#### Skills:

Telecommunication Front of Desk Customer Service

# TELEPORTER DRIVER – LISMORE COONEY ENGINEERING AND CONTRACTING LIMITED

#### **Company description**

Cooney Engineering and Contracting

#### Job description

Loadall Driver required

The following is required:

- Safe pass
- Loadall ticket
- Manual Handling
- Previous experience
- · Flexibility with duties and job
- Non driving work is part of this role such as manual work, etc.
- Good communication skills
- Capable of working in a busy environment
- Capable of hard work and manual labour
- General safety experience and driving competency
- Punctual and flexible with working hours

Contract length: 12 months

Job Types: Full-time, Contract

Schedule: Monday to Friday

**COVID-19 considerations:** 

Please email interest to des@cooneyeng.com

## LOADALL DRIVER - LISMORE

## **COONEY ENGINEERING AND CONTRACTING LIMITED**

#### **Company description**

Cooney Engineering and Contracting

#### Job description

Loadall Driver required

#### The following is required:

- Safe pass
- Loadall ticket
- Manual Handling
- Previous experience
- Flexibility with duties and job
- Non driving work is part of this role such as manual work, etc.
- Good communication skills
- Capable of working in a busy environment
- Capable of hard work and manual labour
- General safety experience and driving competency
- Punctual and flexible with working hours

Contract length:

12 months

Job Types:

Full-time, Contract

Schedule:

Monday to Friday

COVID-19 considerations:

Please email interest to des@cooneyeng.com

#### Back

#### **Support Worker - West** Waterford



#### Job Description



ARE YOU ? Creative, Curious, Reflective, Kind, An Active listener, Open to working within a team, use own initiative.

Available & Flexible for Day, Overnight and weekend

Support hours\_70hrs per month.

Job vacancy for a part time person working with a lady within her own home with an intellectual disability. Ability to drive plus willingness to help with personal care required. Duties can include: Daily Life, Personal Care, Cooking & light house

work, Outdoor activities - swimming & walking, Community engagement, Support a micro business,

Driving JOB INFO:

- Competitive pay rates.

- Excellent training provided

FOR MORE INFO, CALL: 084-4080052

FMAII .

FRANOK@POSSIBILITIESPLUS,IE

CLOSING DATE FOR RECEIPT OF APPLICATIONS: FRIDAY 18TH JUNE.

#### **Career Level**

Not Required

#### **Candidate Requirements**

#### Essential

- Minimum Experienced Required (Years): 1
- Minimum Qualification: No Qualification

#### Desirable

- Ability Skills:Communications, Personal/Social Care
- Competency Skills:Flexibility, Initiative, Teamwork
- Specialising in:caring for people

#### Follow Us

#### **Our Mission**

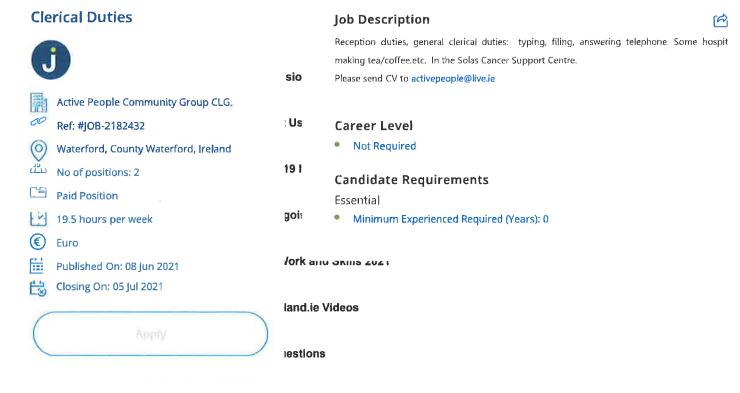
#### **Jobstreland**

At Jobstreland, we aim to help people to get About us Jobs and help employers connect with the right people.

Whether you're looking for your next job or finding the right person to join your team, Jobstreland can help you.

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**Frequently Asked Questions** 

Fol	low	Us

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At JobsIreland, we aim to help people to get jobs and help employers connect with the right people.

About us

Whether you're looking for your next job or finding the right person to join your team, Jobstreland can help you.

Test March City and Second

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Q Job Title, Skill Or Company

A Share This Job

## Yard Manager - Waterford

#### Hartley People

Waterford

€40,000 - €0 per annum

Permanent full-time

Updated 06/06/2021

Damien McClean

Working with our client, a Waterford based company. Hartley People Recruitment are looking to fill the position of Yard Manager. The ideal candidate will have previous supervisory or management experience.

#### The Person:

- Direct supervision of yard employees while managing the day to day tasks and communicating these tasks through follow up
  and control to an acceptable completion and manage rosters, holidays, day's off and breaks.
- · Responsible for stock movement and storage.
- Policy and system management.
- Manage our service in the yard and lead and champion customer service standards to maximise the return in sales and margin
- Be a team member in carrying out the process and supporting colleagues.
- · Interictal part of achieving the company's targets and goals.
- Assist with stock takes as required throughout the year
- · Assist and manage training of the team on the acceptable company standards of packing, picking and presentation.
- . Manage health & safety and that of your team.
- Set and maintain the standards of cleanliness required by the company.
- · Constant communication with his colleagues on planning and efficiency.
- · Carry out other ad hoc duties as required from management

#### The Role:

- · Managing a team is a requirement of this job
- Experience with logistic management & implementing warehouse management systems is required.
- · Excellent attention to detail
- · Good stock control knowledge is essential
- · Strong people management skills
- Good coaching and leadership skills
- . Must be efficient with a proven track record in meeting deadlines
- · Person must be proactive and willing to suggest improvements while showing initiative.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please email or reply to this job posting.

## HR & PAYROLL ADMINISTRATOR - HOTEL MINELLA - CLONMEL

Hotel Minella are looking for a HR & Payroll Administrator to join their team.

This is a fast paced position offering a very exciting opportunity if you are looking to advance your career and get lots of experience in the field of HR.

#### The Ideal Candidate:

- -Fluent written & spoken English
- -A background in HR & Payroll Essential
- -Excellent communication skills as you will be required to contact candidates as part of the screening process
- -Strong organisation and administrative skills
- -Excellent computer skills
- -Ability to meet deadlines
- -The capability to work on your own initiative
- -The capability to work well as part of a team

#### Key Responsibilities will include:

- -To recruit and contact candidates for screening purposes
- -Entering data into the companies computer systems and creating staff profiles
- -Screening of new staff is prioritised to meet deadlines
- -Managing the workload effectively
- -Communicating status of screening to Manager before offer of employment is made
- -Answering and forwarding telephone calls
- -Maintain accurate tidy screening files
- -Co-ordinate and participate in induction for new employees
- -Schedule required staff training

#### **Essential Experience:**

- -Highly proficient in Microsoft Office
- -Payroll Experience/Qualification Essential
- -Experience using ROS
- -Experience in a HR administration role within a fast-paced environment (desirable)
- -Familiar with the recruitment process
- -Trustworthy with a high level of integrity when dealing with sensitive information
- -Knowledge of employment legislation
- -Possess excellent oral, written and communication skills

#### Benefits:

- -On site parking
- -Meals provided while on duty
- -Complimentary use of the Leisure Club-Gym and Swimming Pool
- -Certified training courses-Manual Handling, First Aid, Customer Service Excellence

Please submit your fully detailed CV to: Sharon at the email address provided.

Due to current Covid-19 Restrictions you have to be living in Ireland to apply for this position.

Ensure you mention the position reference (HR) as we are recruiting for various positions at the same time.

Should you not hear from us within two weeks of your application for this position, please accept that your application has been unsuccessful at this time.

**Reference ID:** HR/Payroll **Expected start date:** 10/6/2021

Job Types: Full-time, Permanent Salary: €28,000.00-€30,000.00 per year

#### Benefits:

Food allowance

- Gym membership
- · On-site parking

#### Schedule:

- 8 hour shift
- Monday to Friday

#### COVID-19 considerations:

Wearing of masks is mandatory on our premises, sanitisation stations are plentiful in the Hotel, surfaces are cleaned regularly.

## HR ADMIN - MULCAHYS CLONMEL LTD - CLONMEL

**HR Admin Role with Payroll duties and Office Admin -** Mulcahys Clonmel Ltd - Clonmel, Co Tipperary Part-time, Permanent

An opportunity has arisen within the HR function of the business where you will divide your time collating payroll information to forward and performing HR duties and other general office administrative activities.

#### The role involves:

- · Ability to run the weekly payroll system.
- · Handle payment issues and any queries from personnel.
- · Assist with recruitment process.
- $\cdot$  Ensure compliance with employment law, data protection and control risk within the payroll function.
- · From time to time assist at reception answering phone calls, typing etc.
- · Inputting on Sage.
- · Other general administrative duties.

The role will suit an experienced candidate with a minimum of 3 years payroll, accounts and administration experience, strong computer skills. This is a part time role.

#### Job requirements:

- Experience with Collsoft payroll system and Sage Accounts.
- Excellent numeracy skills.
- Good written, communication and computer skills.
- Must be reliable and dependable.
- Exemplary attention to detail and accuracy.

Job Types: Part-time, Permanent Part-time hours: 16 per week

#### COVID-19 considerations:

All employees are required to wear a mask to wear a mask, common surfaces are sanitised regularly.

#### Experience:

- Payroll: 3 years (preferred)
- Administration: 3 years (preferred)

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**Ardmore** 

Location

## 5 Ardmore Jobs



Relevance | Date

## Spa Therapist

Cliff House Hotel



- € Not Disclosed
- Permanent | Part Time
- O6 Jun

We bring our guests on a journey and now let us take you on a journey and Join our team - Named after the sacred spring at St Declans Well, just a short walk from our hotel, our therapies and custom...

#### Commis Chef (Bar)

Cliff House Hotel



- € Not Disclosed
- Permanent | Full Time
- ② 1 Day Ago

An exciting new role has emerged to join our kitchen team servicing our bar here at the renowned Cliff House Hotel. In this role you will make sandwiches and other items for our guests from our busy...

#### Chef de Partie

Cliff House Hotel



- € Not Disclosed
- Permanent | Full Time
- 1 Day Ago

We are seeking a hardworking dynamic individual to join our amazing 1 Michelin star team here at Cliff House Hotel. 2+ years experience - Certified in HAACP - Flexibility with start / finish times -...

#### **Sommelier**

CLIFF HOUSE HOTEL Cliff House Hotel

- Ardmore, Duffcarrick, County Waterford, Ireland
- € Not Disclosed
- Permanent | Full Time
- @ 01 Jun

An exciting opportunity to join our 1\*Michelin House Restaurant, based in Cliff House Hotel, **Ardmore**, Co. Waterford.

#### **Pantry Supervisor**





Cliff House Hotel

- Ardmore, Duffcarrick, County Waterford, Ireland
- € Not Disclosed
- (iii) Contract | Part Time
- O4 Jun

An exciting new role has emerged to join our Pantry team here at Cliff House Hotel as a Supervisor. In this role you will ensure that our guests receive the highest quality of service and assist in...

### PRODUCTION OPERATOR - SANMINA CORPORATION - FERMOY



Production Operator – Sanmina (Fermoy, Cork)

**Contract:** 12 month contract

Position Type: 12 hour rotating shifts (including days, nights & weekend work)

#### **OBJECTIVES OF POSITION:**

Assemble, test and handle all products in line with the documented specification and processes, thus ensuring that all products supplied to our customers are to the highest possible quality levels and conform to all specification requirements.

#### **RESPONSIBILITIES:**

- Work as part of a team to ensure production plans are delivered to the right quality standard.
- Perform all operations in line with processes, manufacturing instructions and specifications, paying particular attention to specific customer requirements and GMP standards.
- Adhere to good document practices (GDP) when filling out documentation.
- Adhere to general safety rules, manufacturing procedures, company policies and procedures, good manufacturing practices (GMP) and FDA regulations.
- Communicate and escalate issues to the team leader.
- Work on continuous improvement projects.

#### **ESSENTIAL SPECIFICATIONS:**

- The ability to work effectively within teams and also able to work on your own initiative.
- Detail oriented to ensure all documentation is completed correctly and within the appropriate guidelines.
- Ability to follow instruction/direction and follow procedures.
- Must be flexible, being able to work in different areas as required the team leader.
- Must be able to carry out variable shift work as required by the current business requirements.

# Apprentice Manufacturing Technician Apprenticeship Pinewood Healthcare – Ballymacarbry

We are currently recruiting a **Manufacturing Technician Apprenticeship.** This Apprenticeship is a 2 year contract and will report to the Maintenance Manager. On completion of the apprentice the successful candidate will attain a Level 6 Higher Certificate in Manufacturing Engineering.

#### Benefits for you:

- Get a national qualification while working
- Earn while you learn get a contract and salary
- Gain excellent industry experience and mentoring
- Gain excellent career prospects
- Work in a friendly, professional environment
- Gain experience working within an experienced technical team

#### The responsibilities & the impact you will have:

The Manufacturing Technician will be required to provide a technical support function for the production department operations, including troubleshooting equipment and process issues, validation and qualification activities. This programme includes both technical and academic content with a key focus on manufacturing.

#### Who are we looking for? Are you....

- Eager to learn and improve your own knowledge?
- Available for shift and weekend work if required?
- Flexible to cover overtime roster if required?
- Living within reasonable commuting distance of the production facility?
- An enthusiastic individual with proven desire to follow an engineering route?
- Willing to undertake and complete the training and study required to complete this apprenticeship?

#### Requirements:

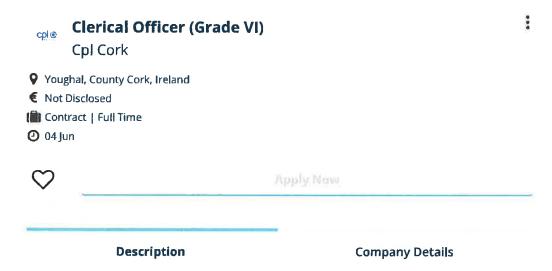
- Leaving Cert or equivalent.
- Grade 06 at ordinary level in 5 subjects 2 of which must be maths and a language (English or Irish).
- Mature student with relevant experience and qualification route if over 23 years of age.
- Availability to spend 15 weeks in College to complete the "off the job" phase of the apprenticeship.
- Availability to start in July 2021

1-LENG

Q Job title, Skill or Company

Location

<< Return to Job Search



Our Client, a Healthcare Residential Centre in Youghal, has an urgent requirement for an Administration Manager to support with administration, reporting, managing & tracking budgets, and managing clerical staff. This role will report to the Director of Services.

- 6-month temporary contract with the possibility of extension
- 37 hours/week
- This is mainly a site-based role

#### What you will be doing:

- Formatting, pulling and generating reports
- Managing residents accounts
- Reconciliations, ensuring balanced accounts and reporting of any discrepancies
- Managing a team of six clerical officers
- Inputting data on the system/Excel and ensuring completeness of files
- Liaising with internal departments on a regular basis
- Tracking contracts for permanent and temporary staff
- Monitoring spend and ensuring budgets are allocated correctly
- · Dealing with queries from families regarding residents
- Overseeing and sign-off on payroll
- Preparation for audits

### Candidate requirements:

- At least 3 years of high level administration experience
- Experience working in a Finance/Accounts Department a plus
- High level of proficiency with Microsoft Office especially Excel for reporting and tracking budgets.
- Experience with reporting, budgeting, and reconciliations
- Previous experience managing a small team a plus
- Excellent organisation, attention-to-detail and communication skills

If interested in hearing more about this opportunity, please email or call .

REGISTER EMPLOYER

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Q Job title, Skill or Company

<< Return to Job Search



We are seeking Production Operatives / Material Handlers for a high paced production facility based in the East Cork area.

- Candidates will be assigned either a 3 or 4 Cycle Shift Pattern, involving days/nights and weekends. Shift times will be 8 to 8 or 7 to 7. 12 Hour Shifts
- Contract Duration 6 Months with possibly of fixed term contract and/or permanency options thereafter. €11.55 per hour.
- Candidates will need a strong command of English both written and verbal, a verifiable work history & a desire to develop a career in the production industry. Candidates must have previous exposure to working in / around production/manufacturing machinery. Experience is essential.
- Please be advised these roles can be physically intensive. Candidates need to be physically able for lifting and/or standing for long periods.
- •Experience of adhering to SOP and ability to follow instruction to the letter is a must.
- Candidates need good numerical and spatial awareness.
- Candidates will need to be able to multitask, work to a number of deadlines at once and excel at working as a part of a team ability to maintain a cool head under pressure is essential.

If production lines are down for maintenance you may be reassigned to packaging, cleaning or warehouse duties occasionally. Flexibility in this regard is essential. Exposure to the operation of the following machines is a strong advantage -filling machines, labellers, metal detectors, additive machines & conveyor belt systems.. Candidates must have previous experience of working in a responsible / accountable role. Attention to detail is essential, as is previous experience in a target driven production role. A strong aptitude in both numerical, spatial, mechanical or engineering is an advantage. Excellent progression path available for the right candidates.





# Full details of these vacancies can be found on www.jobsireland.ie

#### An Roinn Coimirce Sóisialaí Department of Social Protection

## **CE Vacancies**

[Community Employment Schemes]

## CES - 2182645 - Office Worker - Dungarvan

Duties to Include staffing the Information Office, assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

#### CES – 2182635 – Maintenance / Caretaker – Lismore

Duties will include maintenance and upkeep of walkways, grass cutting, use of strimmer to keep pathway along routes visible. Make sure signage is easily visible with maintenance and repair of styles and gates on the route. Litter collection and waste management, weed and pest control, planting. General caretaker duties, maintenance of buildings, carpentry work, painting, internal and external cleaning along with handling of stock and equipment. Serving customers, supervision of tour groups etc. Various other duties from time to time as required.

#### CES - 2182113 - Caretaker - Modeligo Church & Community Centre

Duties to Include: Grass Cutting, Strimming, Spraying, Hedge Cutting, Cleaning, Sweeping, Ensuring the areas are kept tidy. The role will include some power washing. Painting and general maintenance work.

#### CES - 2182112 - Caretaker / Cleaner - Cappoquin

Duties to include grass cutting, strimming, spraying, hedge cutting, sweeping, keeping areas tidy some painting and maintenance work.

Cleaning community hall/windows and toilets.

#### CES – 2182111 – Caretaker / Cleaner – Touraneena & Knockboy

Maintenance of Graveyards. Duties to include Grass cutting with Ride on and self-Propelled Mower, strimming, spraying, hedge cutting, Power Washing cleaning, weeding, sweeping Keeping areas tidy. Some painting & maintenance work.

#### CES - 2181921 - Caretaker - Portlaw

Job entails being caretaker of GAA Club Grounds which includes grass cutting, pitch lining, weed control, painting, club house maintenance, cleaning and keeping grounds to a high standard

#### CES - 2181862- Caretaker - Kill

Job entails grass cutting, weed control, hedge cutting, litter control and being responsible for keeping the area at Kill Church Graveyard clean and tidy.

#### CES - 2181797 - Admin Assistant - Dungarvan

Duties to include: General office duties to support the administration of the CE Scheme, computer data entry, typing, photocopying, filing, ordering of office supplies,

#### CES - 2181827- Cleaner / Groundsperson - Fraher Field

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.

#### CES - 2181826- Sportsground Worker - Fourmilewater / Nire

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park.

#### CES - 2180476- Environmental Worker - Fews

Duties include: grass cutting, strimming and caretaking/maintenance duties in and around John Mitchels GAA.

### CES - 2177858 - Environmental Worker - Fews

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of Fews Church/graveyard.

#### CES - 2180604- Care Assistant - Dungarvan

Care Assistants are required to participate in QQI Level 5 Modules in Healthcare leading to major award. Manual and Patient handling. First aid and any other training requirements. Garda vetting is essential.

- Assisting clients on an off the mini-bus travelling to and from Centre
- Greet members and encourage them and support them to participate in activities
- Help with the serving of all meals, i.e. morning and afternoon teas and coffees and dinners.
- Clean all equipment used in the centre. Perform cleaning and hygiene requirements in all day centre areas
- Assist the elderly with daily tasks such as personal grooming and meal preparation
- Assist with kitchen duties, wash up when required
- Assist with meals on wheels and supporting the bus driver when required
- Work as part of a team which comprise of staff of the Day Centre and volunteers
- Reporting to Day Centre Manager and CE Supervisor. 19.5 hours per week.

#### CES – 2178177 – Groundsperson - Dungarvan

Duties will include: Grass cutting, cleaning, caretaking, general maintenance work at Dungarvan Rugby Club.

#### CES - 2179933 - Kitchen Assistant - Dungarvan

- Assist in providing a nutritious meal to our Day Centre and Meals on wheels Clients.
- Liaise with the cook regarding menu, preparation, planning and food preparation.
- Wash up, cleaning of Kitchen and Day Care Areas.
- Aiding clients on & off the bus, attending activities & events
- Work with care assistants and assist with the general operation of the centre when required,
- Assisting Bus driver.
- Work as part of a team.
- Attend training when required.
- Any other duties assigned by Line Manager/Management Team.

#### CES – 2179822 – Secretary - Cappoquin

Secretary Cappoquin Community Employment, duties include weekly payroll, answering calls, taking messages and handling correspondence, typing, preparing and collating reports, filing.

### CES - 2179820- Caretaker in Cappoquin and Railway Athletic FC - Cappoquin

Caretaker in Cappoquin & Railway Athletic F.C. Grounds. May have to work evenings and weekends.

**CES – 2179818**– **Caretaker in Shamrock's GAA & Knockanore Community Hall - Aglish / Villierstown** Caretaker in Shamrock's GAA & Knockanore Community Hall, may have to work weekends or evenings

### CES - 2179817 - Caretaker in Aglish Hall and Geraldine's Hall - Aglish / Villierstown

Caretaker and General Maintenance of Aglish Hall and Geraldine's GAA grounds.

#### CES - 2179816- Caretaker - Cappoquin

Caretaker and General Maintenance of Cappoquin Community Centre. May have to work evenings and weekends.

#### CES - 2179815 - Cook - Cappoquin

Cook in Cappoquin Childcare. Buying, preparing and cooking dinners for the Childcare Children. In charge of hygiene and cleaning of kitchen.

### CES - 2177860 - Environmental Worker - Stradbally

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of St James Church/graveyard.

#### CES - 2177857 - Environmental Worker - Stradbally

Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas. Location: Stradbally Tidy Towns.

#### CES - 2177847 - Environmental Worker - Stradbally

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Stradbally GAA.

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

## LIST OF POPULAR JOB SEARCH SITES



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MONSTER jobtome







https://ie.jooble.org/jobs/Waterford

https://www.recruitireland.com/search/?County=Waterford

https://waterfordjobs.ie/

https://www.rezoomo.com/

https://www.glassdoor.ie/index.htm

https://www.jobalert.ie/jobs-by-county

https://www.irishjobs.ie/

https://www.jobsdonedeal.ie/

https://www.adverts.ie/jobs

https://ie.indeed.com/jobs-in-Waterford

https://www.jobsireland.ie/#/home

https://www.clsrecruitment.ie/

http://www.sherlockrecruitment.com/jobs/construction/

https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1

http://wardpersonnel.com/

https://www.frsrecruitment.com/

https://www.jobs.ie/

https://www.monster.ie/

https://ie.jobtome.com/jobs?what=&where=waterford

http://www.wlrfm.com/jobs/

http://www.beat102103.com/jobs/

https://www.cpl.ie/Home

## **NEW ONLINE PORTAL TO ASSIST JOBSEEKERS**

### FIND OUT THEIR TRAINING OPTIONS ALL IN ONE LOCATION

HTTPS://www.gov.ie/en/campaigns/f205a-the-right-course/

gov.ie - The Right Course (www.gov.ie)

# The Right Course

Education is for everyone and there is a range of options for anyone who is considering their next step in life, at any time in their lives.

Whether you need to learn new skills, update your skills or find a new direction, there is a course for you.

The Right Course is your one-stop-shop for finding out the opportunities available to you or your employee.

If you need some guidance, there are a range of supports available here too.

It is never too late to learn something new.

Apprenticeship - Earn and Learn - Free online courses for everyone

Free On-line courses for Everyone - Learn new skills or retrain

Learn New Skills or Retrain - Help your staff develop new skills

Help your Staff Develop New Skills - Social protection and other supports

Social Protection and Other Supports - Career Guidance and Information

**Career Guidance and Information** 

From <u>Department of Further and Higher Education, Research,</u> <u>Innovation and Science</u> - Published on 18 January 2021









# EHAI – PRIMARY CERTIFICATE IN FOOD SAFETY THROUGH TIPPERARY EDUCATION & TRAINING BOARD



### **Tipperary Education and Training Board** Yesterday at 3:22 PM ⋅ **③**

EHAI - Primary Certificate in Food Safety 1 Day Course – Clonmel.

\*Places available\*

This course is Level 2 HACCP and the certificate is valid for 5 years.

Wednesday 16th June 2021 from 9.00am - 5.30pm - Please click here to apply https://www.fetchcourses.ie/course/finder...

#### Content includes:

- introduction to Food Safety
- Microbiological Hazards
- Food Contamination
- HACCP from Food Delivery to Storage
- HACCP from Food Preparation to Cooking Service and Service
- Personal Hygiene
- Food Premises and Equipment
- Pest Control
- Cleaning and Disinfection
- Food Safety Law and Enforcement

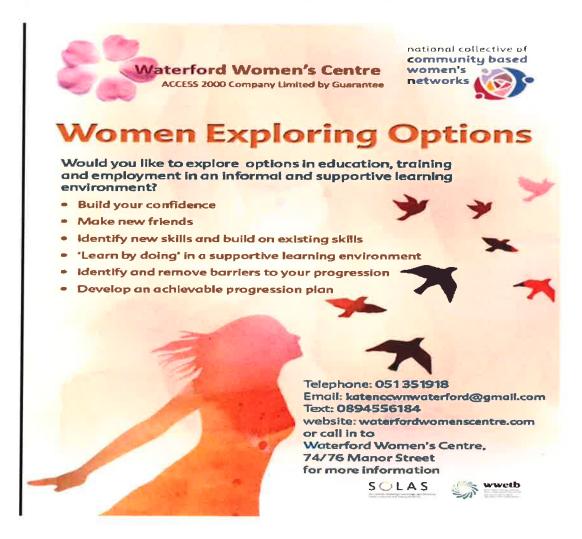


### **WOMEN'S EXPLORING OPTIONS COURSE**

...



We are now taking names for our Women's Exploring Options course, starting in September in Dungarvan, Kilmacthomas, Tramore and Waterford city. If you would like to try it out we are offering weekly taster workshops online from now until mid June. Please see contact details and information below. We would love to hear from you. WWETB Waterford and Wexford Education and Training BoardNational Collective of Community Based Women's Networks



## TRAINING COURSES - VTOS DUNGARVAN



# **Dungarvan Adult Education Centre**

# **Back to Education Initiative**



Are you interested in taking part in a free, part time evening course in September? Have you considered getting back into education or upskilling to progress in the workforce?





# **Early Childhood Care** and **Education**

QQI Level 6

## **Healthcare Support**

QQI level 5



### **ESOL classes**

English Speaking classes for Speakers of Other Languages

Beginners Classes, QQI level 3, QQI Level 4



### Contact us in BTEI for more information

Email: soniayoung@wwetb.ie Phone: 086 0749224

Or apply on www.fetchcourses.ie

Dungarvan Adult Education Centre Wolfe Tone Road, Dungarvan, Co. Waterford

## Courses for September 2021/22

Location	Title of Course
Dungarvan	Healthcare Support 5M4339 - Year 1 Dungarvan
Dungarvan	Healthcare Support 5M4339 – January Dungarvan
Dungarvan	Healthcare Support 5M4339 - Year 2 Dungarvan
Dungarvan	Early Childhood Care and Education Level 6
Dungarvan	English for Speakers of Other Languages - Beginners
Dungarvan	English for Speakers of Other Languages – Level 3
Dungarvan	English for Speakers of Other Languages - Level 4
Cappoquin	Business Administration for Financial Services Sector
Cappoquin	Tourism with Business QQI Level 5
Cappoquin	Skills to Compete - Information Technology Skills
Cappoquin	Skills to Compete - Desktop Publishing and Communication Skills
Cappoquin	Skills to Compete - Bookkeeping, Accounts and Maths
Cappoquin	Healthcare Support 5M4339 Year 1
Cappoquin	Healthcare Support 5M4339 Year 2
Cappoquin	Catering Skills - Food & Nutrition / Pastry, Baking & Desserts

# Cappoquin Education Centre Back to Education Initiative



WWetb

Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garmai

Bord Oideachais agus Oiliúna Phort Lairge agus Loch Garmar Waterford and Wexford Education and Training Board

Are you interested in taking part in a free, part time course in September? Have you considered getting back into education or upskilling?





Business Administration for Financial Services

Healthcare Support





Tourism with Business
QQI level 5

Catering Skills
OOI level 4

We also run Skills to Compete courses in Bookkeeping, Accounts and Maths; Information and Communications Technology and Spreadsheets at QQI Level 4 and Level 5

### Contact us in BTEI for more information

Email: soniayoung@wwetb.ie Phone: 086 0749224

Or apply on www.fetchcourses.ie

Cappoquin Community Centre Twig Bog, Mill St, Cappoquin, Co. Waterford, P51 E2NV

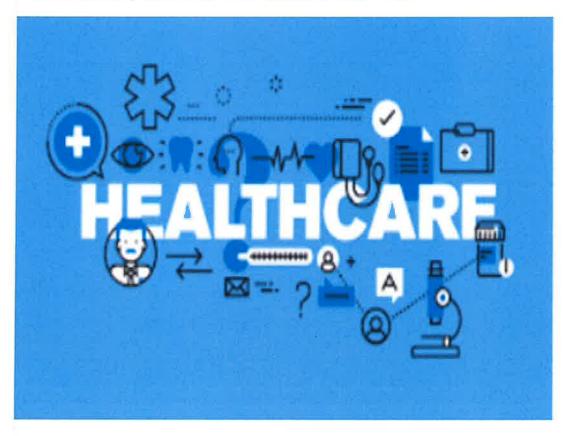
# HEALTHCARE SUPPORT TRAINING COURSE - DUNGARVAN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



Waterford Wexford Adult Educational Guidance Service

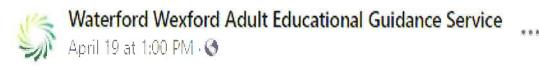
Healthcare Support 5M4339 - Year 1
BTEI Dungarvan Evening Class Starting September 2021

This is a two year part time evening course that leads to a full level 5 award in Healthcare. For more information and contact details click on link below.https://www.fetchcourses.ie/course/finder...



**Advertised on facebook** 

# EARLY CHILDHHOD CARE AND EDUCATION LEVEL 5 WITH SPECIAL NEEDS TRAINING COURSE - DUNGARVAN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



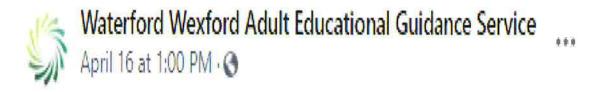
Early Childhood Care and Education Level 5 with Special Needs
Part time evening class starting in September 2021 in Dungarvan Adult
Education Centre. This is a part time evening course over two years.
You will gain full Childcare Award at Level 5 with Special Needs. For
more information, contact details or to apply click on link below...
<a href="https://www.fetchcourses.ie/course/finder...">https://www.fetchcourses.ie/course/finder...</a>



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**Advertised on facebook** 

# ENGLISH FOR SPEAKERS OF OTHER LANGUAGES [ESOL] THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



ESOL Classes starting in September in Dungarvan Adult Education Centre. These are evening classes. For more details and to apply click on link below.

https://www.fetchcourses.ie/course/finder?search=1&view=0

321113	English for Speakers of Other Languages - Level 4	Co Waterford BTEI	Dungarvan	06/09/2021	Generic programmes and qualifications	1
321134	English for Speakers of Other Languages - Beginners	Co Waterford BTEI	Dungarvan	06/09/2021	Generic programmes and qualifications	<b>E</b>
321138	English for Speakers of Other Languages - Level 3	Co Waterford BTEI	Dungarvan	06/09/2021	Generic programmes and qualifications	E

**Advertised on facebook** 



Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

# ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

## WWW.FETCHCOURSES.IE

**SELECT LOCATION AS ONLINE** 

### Examples of courses to choose from include:

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel, Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+, Python Programming and many more.

ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

## FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077



# WAREHOUSE OPERATIVE



## Course **Description**

This is an 11 week full time course. This course is designed to enable the learner acquire the knowledge, skill and competence to operate effectively and safely as an operative in a warehouse and/or logistics environment under direction. On successful completion of the programme, learners may progress into higher education and training or to employment.

### **CERTIFICATION**

Upon successful completion of this course, the learner will receive a:

RTITB ID Card/Certificate of Competency in Counterbalance Forklift Truck Skills
RTITB ID Card/Certificate of Competency in Reach Truck Forklift Truck Skills
RTITB ID Card/Certificate of Competency in Power Pallet Truck Skills

**QQI Level 5 Component Certificate in Warehousing (5N2725)** 



All course materials will be supplied.

### **COURSE CONTENT**

List of modules covered in this course are:

Induction

THE PARTY NAMED IN

Warehousing 5N2725

**Safepass** 

Counterbalance Forklift Truck Skills - RTITB

Reach Forklift Truck Skills - RTITB

**Power Pallet Truck Skills - RTITB** 

**Career Planning & Job Seeking Skills** 

## **NEXT COURSES**

Course starting **2021** 



For further details contact
051-301500
087-1958761
or
recruit@wwetb.ie

### **JOB OPPORTUNITIES**

Learners who successfully complete this course may seek employment in a warehouse or logistics environment across almost every sector. Learners can perform an array of duties such as receiving and processing incoming stock and materials, picking and filling orders from stock, packing and shipping orders, managing, organising and retrieving stock.

#### LEARNER ENTRY REQUIREMENTS

Education: Open to all. Learners must be over 18 years of age.

Aptitude: Good Hand/Eye co-ordination, good spatial aptitude.

Previous Experience: No previous experience required, however some Forklift

experience preferred.

**Special Requirements:** Good vision is essential.













### **UPCOMING TRAINING IN DUNGARVAN & WATERFORD**

### **THROUGH WATERFORD TRAINING CENTRE**







EUROPEAN UNION Investing in your future European Social Fund

Sign in Register

Home - Course Finder

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
07271	Warehouse Operative	Waterford Training Centre	Dungarvan	21/06/2021
09807	Professional HGV Training Programme	Waterford Training Centre	Waterford	05/07/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	17/08/2021
11525	Delivery Driver Category B Licence	Waterford Training Centre	Dungarvan	27/09/2021
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	04/10/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	05/10/2021
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	11/10/2021

### PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE

ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"
FOR YOUR COURSE OF PREFERENCE

TO VIEW ALL <u>TRAINING OPPORTUNITIES</u> AND <u>COURSE PROFILES</u> PLEASE LOG ONTO <u>WWW.FETCHCOURSES.IE</u>

IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE COURSES PLEASE CONTACT YOUR CASE OFFICER

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077







