

THIS WEEKS JOB VACANCIES

14th July 2021

***THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @
WWW.WLP.IE***

***UNDER Jobseeker & Employer Tab
Hit Local Job Adverts***

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

JOBSEEKERS CAN CONTACT US VIA:

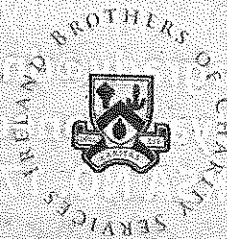
PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

***LOCAL EMPLOYMENT SERVICE
SUPPORT SERVICE FOR THE UNEMPLOYED***

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516**





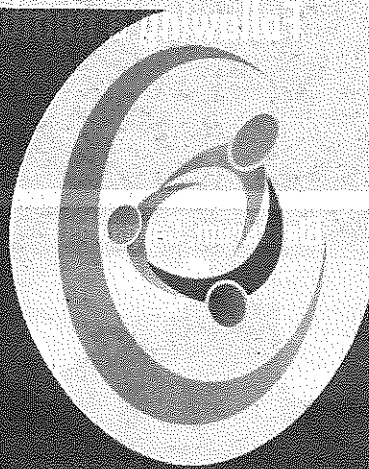
LOVE AND RESPECT IN EVERY ACTION!

Brothers of Charity Services Ireland

Providing Intellectual Disability Services in Ireland
for more than 80 years.

JOIN OUR TEAM

**CURRENT VACANCIES
IN THE
SOUTH TIPPERARY
SERVICES**



- PERMANENT STAFF NURSES
- PERMANENT FULL TIME & PART TIME SUPPORT WORKERS
- LOCUM RELIEF SUPPORT WORKERS
- RESTRICTED LOCUM RELIEF (NO DRIVING LICENCE REQUIRED)

Find out more on the full Job Descriptions & details on how to apply by visiting:
www.brothersofcharity.ie/southeast/

**CONSTRUCTION
SITE MANAGER**

**PROJECT CONTROLS ASSISTANT/
JUNIOR PM**

**CONSTRUCTION
FOREMAN**

**GRADUATE
CIVIL ENGINEER**

**PART TIME
OFFICE ADMINISTRATOR**

Great opportunity for person with ambition and energy to fulfill their potential.
Generous Terms and Conditions to the suitable applicant.

Contact **052-6123111**

Part Time position
in a busy

CAHIR OFFICE

21 hours per week
Plus relief cover

Email your CV to
jobadvert365@gmail.com

Munster Express
13/7/21



Full time Telesales Executive/ Office Admin/ Project Management

IOC Save are recruiting a Telesales Executive based in our Waterford office. It is a fast-paced environment in the Financial Services sector. Experience in our industry is not required as full training will be given however, experience in an office/sales role is desirable.

This is an outbound Telesales position along with admin work and project management. Part time options can be discussed.

Job Description

- Lead generation/outbound telesales calls
- Administration duties
- Customer service support via telephone and email
- Meet and exceed all personal and business objectives
- Support colleagues to achieve team goals and objectives

If you are interested in this role,
please send your CV to info@iocsave.com

NORTH MUNSTER CITIZENS INFORMATION SERVICE

provides free, confidential and impartial information, advice and advocacy services to the public on social services, rights and entitlements.

We are currently seeking to recruit a full-time
Development Manager
for our Waterford offices.

For full details of the post and for application form, please
visit <https://www.ciboard.ie/en/news/vacancies.html>



wwetb

Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancy:

VTOS COORDINATOR PERMANENT CONTRACT

Initial Location:
VTOS, Waterford College Of Further Education

All appointments are to WWETB Scheme.

Application form and full details may be obtained from
www.waterfordwexford.etb.ie/vacancies.

Completed application forms should be submitted to
vacancies@wwetb.ie no later than 4:00pm on Friday 23rd July 2021.

Please note that a panel may be formed from which future temporary vacancies arising in WWETB may be filled.

Short Listing may apply.

*Canvassing by or on behalf of the candidate
will automatically disqualify.*

Late applications will not be accepted.

WWETB is an equal opportunities employer.



**water
technology
limited**

WE ARE HIRING!

Are you a **Strong Administrator** with proven experience working in a **Detail Oriented** role?

Are you **Highly Organised** and able to work on your own Initiative?

Are you interested in a **Part-Time** role in the South Kilkenny Region?

If so, we would like to talk to you!

Work Life Balance is important to us and **flexibility** on both sides!

Please Send an updated CV to:
hcronin@wtlireland.com

Closing Date: 18th July 2021

Visit us on: www.wtlireland.com



CARRIGLEA, DUNGARVAN, CO. WATERFORD.

T: 058 41322 F: 058 41432

E: info@carrigleaservices.com

DAY SERVICES POSTS

At Carriglea Cairde Services, we provide a comprehensive range of day, residential and respite services to approximately two hundred adults with mild, through to profound, degrees of intellectual disability.

We are currently recruiting for the following positions:

Programme Assistants Day Services

2 x 32 hour Posts | 2 x 35 hour Posts

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centred service. The successful candidates will provide support to adults with an intellectual disability to develop their independent living skills, Programme development will include independent living skills, personal development and educational and leisure activities within the context of a quality of life model and plans. This will involve working with the service users, their families and other staff in developing a person-centred plan for each individual. Applicants will be required to support service users with their personal care needs, there will be a strong emphasis on developing daily living skills, which are individually based with a goal towards independence.

Applicants should hold a relevant qualification in minimum Level 3. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organisational skills are required.

A full clean driving licence is essential.

Staff Nurse Day Services

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centred service. The person appointed will be responsible for providing all areas of care including personal, medical, social and domestic needs. The successful candidate will be required to plan and implement person-centred care programs within an agreed framework and promote a community based socially inclusive model of service.

Candidates must have a full clean driving licence, an RNIB qualification is desirable, but all nursing disciplines will be considered, be registered with the Nursing and Midwifery Board of Ireland and have the clinical and administrative capacity to properly discharge the functions of this role. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organisational skills are required.

A full clean driving licence is essential.

If you are creative, flexible and enthusiastic, come and join our dynamic team in caring for adults with intellectual disabilities.

Current Department of Health Salary Scales will apply for all the above posts.

Curriculum Vitae's along with a covering letter can be sent on email to: Eileen Skehan, Human Resources Manager at: eileen.skehan@carrigleaservices.com.

Closing date is the 23rd of July, 2021.

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Carriglea Cairde Services is an equal opportunities employer.

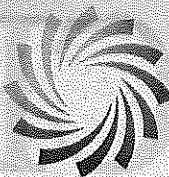
Irish Cancer Society Nurses

The Irish Cancer Society are seeking registered nurses who can provide a minimum of two nights per week and have some palliative experience. Training will be provided.

- Job description on www.cancer.ie
- Email CV to recruitment@irishcancer.ie
- Informal enquiries to **01-231 0524** or mferns@irishcancer.ie



**Irish
Cancer
Society**



etb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Kilkenny and Carlow
Education and Training Board

Kilkenny and Carlow Education and Training Board
are currently recruiting for a:

SPECIAL NEEDS ASSISTANT PANEL

for the 2021/22 academic year.

Please refer to www.kcetb.ie for job application form and further details.

Closing Date: Friday, 23 July 2021 (12 noon).

Provisional Interview Date/s:
week commencing 9 August 2021.

Kilkenny and Carlow ETB is an equal opportunities employer

Bainisteoir ag teastáil i Naíonra na nDéise

Bóthar Charraig Phiarais, Port Láirge



Tá Bord Bainistíochta Naíonra na nDéise ag lorg iarratais do bhainisteoir sa Naíonra. Post páirt-aimseartha ar chonradh ar théama seasta ó Lúnasa 2021 go Meitheamh 2022 a bheidh ann ar dtús. 35 uair a' chloig in aghaidh na seachtaine a bheidh i gceist idir 8.45 a.m. agus 3.45 i.n., Luan go hAoine. B'eifear ag súil le harratais ó dhaoine le;

- Gaeilge d'ardchaighdeán a scrúdófar le linn agallaimh.
- Ioscháilíocht de QQI Leibhéal 8 i gCúram Leanaí.
- Ardscolleanna cumarsáide, eagrúcháin agus idirphearsanta.
- Bheadh taithí bainistíochta cuí innhianaithe.
- Eolas ar riarachán agus reachtaíocht maidir le suíomh cúraim leanaí.
- Cur chuige páiste lárnach.
- Is gá don iarratasóir a bheith toilteanach páirt a ghlacadh sa phróiseas grinnfhiosrúcháin roimh tús na hollre agus toradh dearfach a bheith air seo.

Tá a thuilleadh eolais ar fáil ar www.educationposts.ie Ba cheart litir iarratais agus CV a sheoladh go leictreonach chuig 'An Cathaoirleach' trí postannagnd@gmail.com roimh an nDéardaoin 15ú Iúil 2021



Tower House, New Quay
Clonmel, Co. Tipperary

t: 052 618 2499
e: info@cet.ie
w: www.cet.ie

ACCOUNTS ADMINISTRATION ROLE

CET Connect Ltd - Clonmel

CET Connect Ltd is a Data Communications Specialist Company with core skills in Data Centers, Structured Cabling and Fibre Optic Services. We operate across several countries including, Ireland, UK, & EMEA region. If you want to be part of a professional, fast-paced organisation and utilise your skills to showcase you to be a highly trained individual, we want to hear from you. Furthermore, for the right candidate we will offer you the opportunity for ongoing professional development, to enhance your skillset and to enable us to organically meet the increasing growth within our organisation.

We pride ourselves on the quality of our employees, and the subsequent quality of their work. If you feel you have the necessary qualities in your character such as a strong work ethic, respect for people, flexibility, value for a high standard of workmanship, and a desire to get the job done in a safe and expedient manner, then you will align with our values.

This role reports directly to the **Accounts Manager**, while also having a close working relationship with the **Commercial Manager**. The intention is to expand the duties of this role over time, to provide administration support as needed across the business.

The duties of this role include but are not limited to:

- Support both the Accounts Manager and the Commercial Manager
- Process and record Sales Invoices
- Maintain up to date Payment Record process
- Set up and maintain new accounts in SAP
- Maintain key database recording systems
- Manage weekly Project Reports
- Monitor purchase orders with regards to the Commercial process
- Reconcile purchase invoices and raise purchase orders as required
- Administration duties including accurate collation and storage of information
- Any additional ad hoc or general duties in keeping with the role

The successful candidate will have:

- A third level qualification (min Certificate), in a business discipline or similar
- 2 - 5 years' experience working in a busy office environment
- Must be proficient in Excel, Word & Outlook
- Strong interpersonal skills
- Excellent written and verbal communication skills
- Experience of working with SAP or similar is an advantage, but not essential
- Ability to work on competing priorities to meet strict deadlines
- Adaptable to the expansion of this role, supporting a variety of functions across the business

Applications are sought from suitably qualified candidates

Please apply directly to:

Therese Kennedy, HR Manager, CET Connect Ltd
by emailing your application to tkennedy@cet.ie

IOC worldpay
from FIS

Full time Telesales Executive/ Office Admin/ Project Management

IOC Save are recruiting a Telesales Executive based in our Waterford office. It is a fast-paced environment in the Financial Services sector. Experience in our industry is not required as full training will be given however, experience in an office/sales role is desirable.

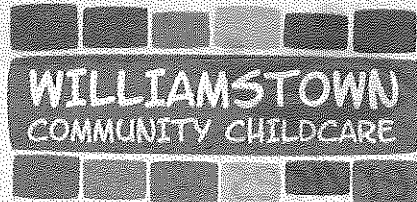
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If you are interested in this role, please send your CV to info@iocsave.com

Waterford News+Star
13/7/21



Farronshoneen, Ardkeen Business Park, Waterford City
www.williamstowncommunitychildcare.com

Williamstown Community Childcare Centre CLG, Waterford City
is seeking

NEW BOARD MEMBERS

Williamstown Community Childcare Centre CLG is coming to the end of its fifteenth year in our current premises, having moved from its original base in St Catherine's Grange in April 2007. The service was incorporated on 5 September 2002 and is a registered charity. The service, which was originally set up to support the families from Farran Park and St. Catherine's Grange estates in Waterford City, was extended to the wider community in general with priority remaining with those from the original two estates. The aim of the service is to provide quality affordable childcare in a safe and friendly environment. This is achievable through state funding and grants. We currently employ 26 staff.

Williamstown Community Childcare Centre CLG is looking to expand its Board of Directors. The Board roles are voluntary and the commitment is to attend Board meetings six times per year and participate in Board subcommittees as required including Finance. The skills we are seeking are as follows:

- Legal experience
- HR experience
- Charities experience
- Community and voluntary sector experience
- Marketing experience
- Education experience
- Healthcare experience
- Business management experience

If you are interested in joining our Board please send your CV and a letter detailing your interest and skills to our Chairperson, Karen Dobbyn at chairwilliamstown@gmail.com

If you have any queries, please contact us on (087) 682 0473

DRAKELANDS HOUSE NURSING HOME KILKENNY

We are seeking to recruit
a bright, enthusiastic

RECEPTIONIST/ SECRETARY

to join our progressive team.

Great working hours.

Contact Mairead on

056 7770925

or email CV to

mairead@drakelandshouse.com

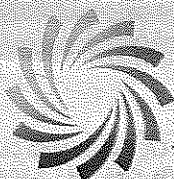
Kilkenny People
16/7/21

Situation
Vacant for
Part-Time

HAIRDRESSER

RING

087 2234314



etb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Kilkenny and Carlow
Education and Training Board

Kilkenny and Carlow Education and Training Board
are currently recruiting for a:

SPECIAL NEEDS ASSISTANT PANEL

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Closing Date: Friday, 23 July 2021 (12 noon).

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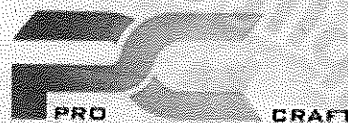
Kilkenny and Carlow ETB is an equal opportunities employer

TEACHING POSITION

at Kilkenny Steiner School

Kilkenny Steiner School, near Callan,
is currently seeking suitably trained
and experienced teachers.

For further information contact:
kilkennysteinerschool@gmail.com



Procraft Engineering Ltd

Qualified Fabricator wanted
in Kilkenny workshop,
minimum of 4 years' experience.
Knowledge in balustrade and
secondary steel required.

Apply with CV to siobhan@procraft.ie

**ST LAZERIAN'S HOUSE,
ROYAL OAK ROAD,
BAGENALSTOWN, CO CARLOW.**

St Lazerian's House is a Supported Care Unit for 18 older people based in Bagenalstown, Co Carlow. It is a registered charity and managed by a Board of Management.

Due to the retirement of the current Manager,
a vacancy has arisen for a

Manager/Person in Charge

to work in partnership with the Board of Management providing excellent services to the residents of St Lazerian's House and the local community.

We are looking for a dynamic and innovative manager with a proven record in providing services to older people.

You must be registered with the Nursing and Midwifery Board of Ireland or have a degree in Social Care, have a qualification in management and a proven track record in managing people and services.

Experience of HIQA Inspections and knowledge of the National Standards for Residential Care Settings for Older People in Ireland is essential.

For an informal visit/discussion and
a job description please contact
Marian Manning on **05997 21146**
or email **info@stlazerian's.com**

Closing date for applications 30th July 2021



**water
technology
limited**

WE ARE HIRING!

Are you a strong administrator with excellent attention to detail and a proven track record of working in a skilled Administration role?

Are you highly organised with an ability to work on your own initiative?

Are you interested in a Part-time role?

We are happy to accommodate work-life balance and require flexibility on both sides!

If so, we would like to talk to you!

Please forward an update CV to:
hcronin@wtlireland.com

Closing date: 18th July 2021

Legal Secretary/ Executive

**J.A. Canny & Co. Solicitors are seeking to recruit a
Legal Secretary/Legal Executive to join
their general practice.**

Full and part time positions will be considered.

Applicants must have at least two years' experience.

Experience in some or all of conveyancing, probate and litigation is preferable.

The successful candidate will be required to cover reception, should have a good work ethic, be dependable, committed, enthusiastic, professional, organised and attentive to detail.

Very strong audio typing skills, attention to detail and a good phone manner are required.

If you wish to apply for this role please email a CV and cover letter to:

martina@jacanny.com

KilKenny People
16/7/21

Kilkenny People
16/7/21

Laharts



SKODA

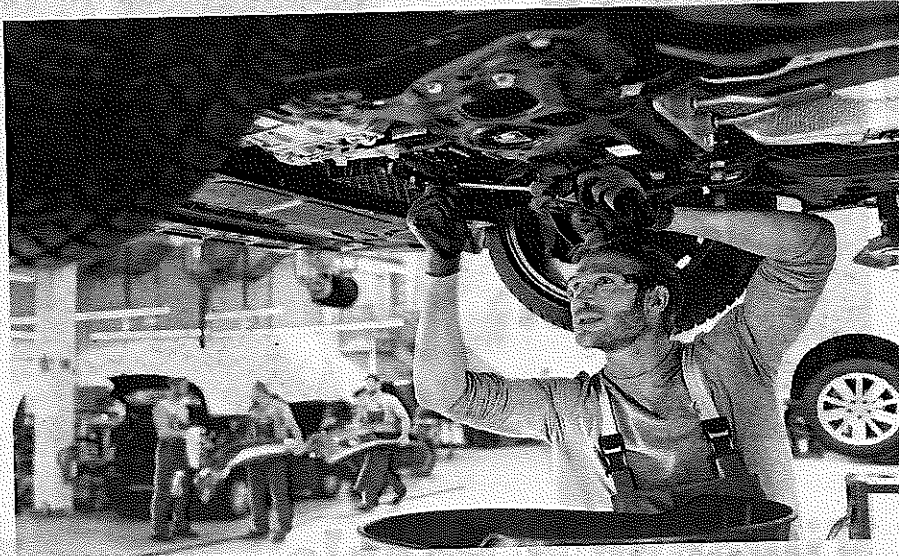
Commercial Vehicles

Laharts are looking to recruit

QUALIFIED MOTOR TECHNICIANS

to join our Volkswagen & Skoda
service team in Kilkenny.

The ideal candidates will be experienced in all aspects of vehicle servicing and diagnostics and be capable of producing quality work in a busy environment.



Email your CV to **hr@laharts.ie**

Lahart Garages Ltd., Waterford Rd, Springhill, Kilkenny, R95 V095
Tel: 056 77 04700 | www.laharts.ie

Castle Orthodontics

www.castleorthodontics.net

CASTLE ORTHODONTICS

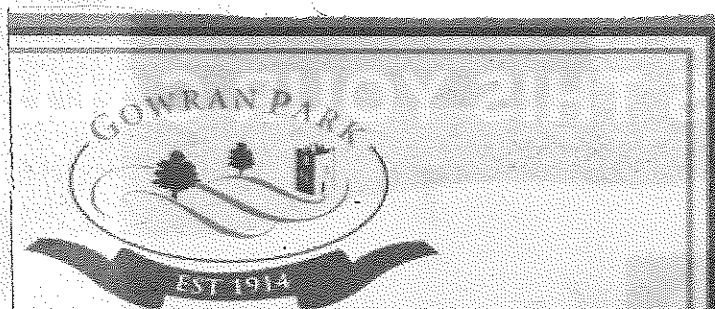
HAVE THE FOLLOWING
POSITION AVAILABLE

CLINICAL NURSE / RECEPTION POSITION REQUIRED

For our dental practices in
Kilkenny, Carlow and Portlaoise
Own Transport Essential

Experience desired
but not essential

Email CV to
info@castleorthodontics.ie
Closing date: 30/7/21



**Gowran Park Racecourse
and Golf Club are recruiting
the following:**

**FULL-TIME
SENIOR CHEF & COOK**

**FULL-TIME
KITCHEN PORTER**

To apply, contact William
on 086 023 0255

Or

Email your CV to
goodenuf2eat@eircom.net

KilKenny People
16/7/21



OEM Manufacturing Apprenticeship QQ1 – Level 6

KEENAN is currently seeking candidates for the new OEM Manufacturing Apprenticeship. This is a 3-year NFQ Level 6 Apprenticeship for the Original Equipment Manufacturing (OEM) with the apprentice spending 16 weeks in off the job training in Years 1 & 2, and 14 weeks off the job training in Year 3. The balance of the time is spent applying the skills learned in our manufacturing and engineering facilities.

Completing an apprenticeship with KEENAN will offer candidates top class experience in Electrical /Electronic Technology on CNC Machinery, Hydraulics & Pneumatics, Mechatronics Fault Diagnostics, Assembly & Testing and H&S/Quality Assurance Systems. KEENAN has a team of production operatives including Welder Fabricators, Production Technicians and Mechanical & Design Engineers based at their manufacturing facility in Borris, Co. Carlow.

Delivered in conjunction with training boards in Cavan and Monaghan, Limerick and Clare. Candidates will graduate with an Advanced Certificate in Original Equipment Manufacturing providing them with a broad range of skills which allows them take up roles in manufacturing, maintenance or engineering.

QUALIFICATIONS:

Education

Leaving Certificate (pre 2017) with grade D3 or Higher in five subjects which must include mathematics. Post 2017 applicants must have achieved five O6 in the Leaving Certificate which must include mathematics.

Candidate Requirements:

Strong interest in Engineering – preferably Mechanical or Electrical Engineering

Problem solving skills

Good organisational & communication skills

Team player with good work practices (timekeeping), be responsible and have quality & safety awareness.

Applications in writing to:

Ms. Helen Phelan, Alltech Farming Solutions Ltd., Borris, Co. Carlow
or email: HPhelan@Alltech.com **by Tuesday July 27th 2021**

Visit keenansystem.com for more details.

KEENAN is an equal opportunities employer.

Office Administrator

Ref: #JOB-2185950

Kilsheelan, Cloghcarrigeen East, County Tipperary, Ireland

40 hours per week

Published On: 12 Jul 2021

Closing On: 26 Jul 2021

Job Description

A position of Office Administrator has become available in our new company Head Office which is based in South Tipperary.

General administration duties apply with familiarity with Office software programmes required. Experience / knowledge of accounts management and payroll duties is also desirable.

Mobile phone and laptop provided.

Own transport is needed as our location is not served by public transport.

Salary to be discussed and is DOE.

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

Essential

- Minimum Experienced Required (Years): 1
- Minimum Qualification:Level 5 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

Desirable

- Ability Skills:Administration, Communications, Computer Literacy, Interpersonal Skills
- Competency Skills:Decision Making, Flexibility, Initiative, Teamwork

APPLY VIA WWW.JOBSIRELAND.IE

Supply Chain Administrator

Kilkenny Nutritional, Piltown - Piltown, County Kilkenny

Kilkenny Nutritional are currently recruiting for an Administrator to join the Supply Chain Department

This role would suit a High Energy and Dynamic person with a good level of Administration and Computer experience.

QUALIFICATIONS/EXPERIENCE

- Ability to Multitask.
- Efficient, Organised and a good Communicator
- Good level of Administration experience.
- Excellent Computer skills / Microsoft Packages.
- High Energy and Highly Focused

Job Type: Full-time

APPLY VIA WWW.INDEED.COM

Cleaner and van driver

Kilkenny Nutritional - Piltown, County Kilkenny

Full-time, Permanent

Urgently needed

Kilkenny Nutritional Beverage Company Ltd. is currently seeking an Operator for cleaning (offices, canteen, corridors, toilets etc.) and driving a company van (samples transfer, collection of materials/parts etc). The position is suitable for high energy girls/women holding valid driving licence.

Ideal candidate should have great attention to details, have good communication skills and be flexible.

Job Types: Full-time, Permanent

Additional pay:

- Overtime pay

Schedule:

- 8 hour shift
- Monday to Friday
- Overtime

Work remotely:

- No

APPLY VIA WWW.INDEED.COM

Vehicle Valeter

Fresh valeting - Clonmel, County Tipperary

€120 a day

Urgently needed

Looking for valeters with at least 3 years experience in valeting in a commercial environment

Experience in buffing preferable but not essential

Pay has a basic starting rate of €70 per day (3 years experience) - our valeters get paid for what they do and as such wages are generally much higher

Valeter needs to be at least 24 years old with a clean driving licence for at least 3 years

Job Type: Full-time

Benefits:

- On-site parking

Schedule:

- Monday to Friday
- Weekend

COVID-19 considerations:

All employees are temp checked at the beginning of each shift - all current staff have been double vaccinated - we do a lot of collection and return for private customers
Valeters will not be required to return or collect cars - done by owner

Work remotely:

- No

APPLY VIA WWW.INDEED.COM

Administrator - SignaCare Waterford

Virtue Integrated Elder Care - County Waterford

SignaCare Waterford (part of the Virtue Integrated Elder Care Group) are currently recruiting for a full-time Administrator.

The Administrator will manage the full cycle of administrative tasks and duties on behalf of the SignaCare Waterford Luxury Nursing Home. This is an exciting, varied position at the centre of a talented healthcare team delivering compassionate care in the community.

Hours of work: 37.5 Hours, Monday - Friday

Principal Duties and Responsibilities

- Manage front of house administrative operations
- Answer queries and provide a reception/ telephone service
- Provide office support
- Manage Data - including: maintaining, correcting, collating, interrogating, validating and processing data
- Maintain accurate up to date records, both computerized and paper copy filing systems and records
- Assist in and/or prepare reports as necessary
- Keep themselves appraised of the relevant documentation/procedures as relevant
- Provide required information and support to the Director of Nursing and Nurse in charge and teams
- Action all communications in a timely manner
- Taking minutes of meetings and disseminating to relevant people.
- Identify potential problems/inconsistencies in a timely manner and consult with the line manager as appropriate
- Actively participate in innovation and change management in the approach to best practice within the Centre

Finance Administration:

- Collate and compile payroll file for processing
- Undertake other finance assignments as directed
- Resident invoicing and billing
- Provision of an analytical commentary on payroll metrics, stats, WTE, and Absenteeism reporting

HR Administration:

- General HR administration support; recruitment scheduling, HR data entry
- New hire administration
- HR interview and note-taking support

APPLY VIA WWW.INDEED.COM



Sales Assistant

Dunnes- Waterford, County Waterford
Store
CITY SQ. WATERFORD
Employment Type
Flexible Hours

Job Description

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Green Market Deli or our collaborations with some of Ireland's best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

We are currently looking to recruit vibrant, passionate individuals into the role of Sales assistants. Our Sales Assistants have excellent product knowledge, provide outstanding customer service, and above all else are passionate about retail.

Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people. As a Sales Assistant you should be willing to learn and develop yourself, have a desire to succeed and to contribute to our positive team environment as well as promoting our unique brand.

Key Skills

- Customer Service
- Product Knowledge
- Cash Handling
- Visual Merchandising
- Hygiene, Health and Safety
- Knowledge of HACCP

Dunnes Stores is an equal opportunities employer

APPLY VIA WWW.INDEED.COM



General Operative

Dawn Meats - Carroll's Cross Roads, County Waterford

Location: Carroll's Cross, Kilmacthomas, Waterford

Position Type: Permanent

Role Summary:

Dawn Meats are looking to recruit General Operatives to join the team at our Carroll's Cross facility in Co. Waterford

The successful candidate will be based at our production plant and will:

- Work as part of a team in the factory, packing meat cuts and trims to customer specification on a paced production line to fulfil production targets on a daily and weekly basis
- Assist in the production area & provide support to the production team
- Work in all areas of the factory
- Keep good housekeeping standards in all areas
- Keep up to date knowledge of all products
- Keep up to date with all training to ensure you are trained to complete your day to day role
- Follow work instructions in all areas
- Ensure you comply with Health & Safety regulations
- Ensure all data to be recorded is accurate and up to date
- Ensure quality guidelines are followed for all areas
- Undertake flexible working hours to meet deadline

The ideal Candidate will have or demonstrate:

- Entry level, semi-skilled & advanced positions available
- An ability to work to deadlines
- An ability to work on own initiative
- Interested in future development & progression.

Successful candidates will need to be able to work a shift pattern of days and evenings on a bi-weekly rotation.

Job Type: Permanent

APPLY VIA WWW.INDEED.COM

Multi Task Attendant

Sonas Nursing Home Melview are currently recruiting a Full Time Multi Task Attendant for their Newly Extended Nursing Home in Clonmel, Co. Tipperary.

Sonas Nursing Homes is an award winning leading provider of residential care to older persons operating Nursing Homes with independent living villages across Ireland. Sonas Nursing Homes cater for respite, convalescent, day care, short-term, long-term and palliative care and independent living. At our core is a commitment to our Sonas Values - Teamwork, Energy, Advocacy, Warmth, Empowerment and Empathy.

Role Summary: Working across a range of functions within the Nursing Home including laundry, catering and cleaning. Ensuring the highest standards are maintained in all areas of work assigned and appropriately documented in line with the company policies and procedures. Establish and maintain relationships with residents that are based on respect and equality.

Location:

Sonas Melview House is situated in a quiet cul-de sac on a mature site, in a residential area slightly removed from the town centre of Clonmel, Co. Tipperary easily accessible from the main Limerick, Waterford and Cork roads. Our 44 bed home is convenient to all services including shops, schools, churches and the nearby South Tipperary General Hospital.

Duties & Responsibilities will include but not limited to:

Kitchen Assistant:

- Ensure the highest standards of Health, Safety, Fire, Food Handling, Hazard Analysis Critical Control Points (H.A.C.C.P) and Infection Control are adhered to at all times in the catering area.
- Support and assist the Catering Supervisor/Cook to document all associated records with ordering, receiving and maintaining of foods in accordance with safe practices and legislation.
- Assist and support the Catering Supervisor/Cook in the preparation and cooking of excellent quality and wholesome meals and home baking.
- Support the Catering Supervisor/Cook to ensure all daily menus are balanced and meet our resident's individual requirements.
- Gain knowledge in food nutrition and diet standards suitable for older people and the Malnutrition Universal Screening Tool (MUST) guidelines.
- Ensure safe storage of foods in accordance with legislative standards.

Housekeeping Assistant:

- Maintain all areas in the nursing home to a high standard of cleanliness, tidiness and hygiene.
- Carry out assigned housekeeping duties including cleaning, dusting, vacuuming, polishing and moping of equipment, furnishing, crockery, cutlery, kitchen appliances, toilets, bathrooms, bedrooms, living areas, windows and refuse disposal areas.
- Domestic and hazardous waste disposal; ensure bins are collected, cleaned and kept in a hygienic manner at all times.
- Cleaning of spillages as they occur and proper use of safety signs.
- Adhere to infection control policies and procedures and keep up-to-date on best practices.
- Report and record any observed defects on the premises and grounds, equipment or other problems that may affect the general standard of service.

Laundry Assistant:

- Arrange the resident's laundry into relevant groups, preparing soiled clothing and linen for laundry for processing through the washer, drier and iron.
- Liaise and coordinate with external laundry personnel if any linen is laundered externally.
- Folding and storage of clothing and linen.
- Ensure the highest quality standard is achieved in relation to stain removal, cleanliness and dryness.
- Ensure statutory Health, Safety & Fire and Infection Control standards in the laundry area are adhered to and carry out duties in line with health and safety procedures at all times.

Education & Qualifications:

Current and valid Infection Control, Food Handling, HACCP, Manual and Resident Moving & Handling & Safeguarding of Vulnerable Adults Certificates (training can be provided if required).

Skills and Experience:

- Previous working experience in care of the older person within a residential care home setting is desirable.
- Possess a high regard for and practice good health and safety procedures at all times.
- Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.

Benefits of working for Sonas Nursing Homes:

- All Meals Provided while on duty
- Employee Well-Being Program
- Training and Development Provided
- Free on-site Parking
- Induction Training Program
- Education Assistance Program

APPLY VIA WWW.INDEED.COM

Receptionist/Administration Assistant

Smart Move Properties - Waterford, County Waterford

€20,000 - €24,000 a year - Full-time, Permanent

You will be working as a Receptionist/Office Administrator for a busy Auctioneering Company.

To provide efficient and professional service to customers, visitors and trades personnel. Manage a busy switchboard and provide administrative support to agents.

Key duties & responsibilities:

- First point of contact for all external parties via phone/email – handling queries/requests.
- Produce reports/documents as requested.
- General office administration – typing/filing, emailing etc.
- Data entry – entering data onto database system.
- Provide administrative support to the accounts department.
- Ensure GDPR compliance at all times
- Any other ad hoc duties as required

What are we looking for?

- Minimum 3 years experience in a similar role.
- Experience working with accounts is beneficial.
- Excellent IT skills, including MS Office packages.
- Excellent organisational and interpersonal skills, able to work under pressure.
- Flexible with a strong attention to detail.
- Strong communication skills, both written and verbal.
- Have a positive, proactive approach to working in a team environment.
- Personal Accountability Openness to feedback and Upskilling.

Application deadline: 16/7/2021

Expected start date: 1/8/2021

Schedule: Monday to Friday

Work remotely: No

APPLY VIA [WWW.INDEED.COM](https://www.indeed.com)

General Staff Member

Omniplex Waterford - Waterford, County Waterford
Full-time, Part-time, Temporary

Would you like to join Ireland's largest cinema group providing blockbuster movie entertainment and live cinema events in our newly refurbished state of the art DLuxx cinema in Waterford?

Cinema experience is not a requirement, as you will benefit from our induction programme and get full training in all aspects of your position in the cinema, but previous experience in a retail or leisure environment would be an advantage.

General staff work in all areas of the cinema including as cashiers; cleaning; stock control; ticket check.

Successful candidates must demonstrate excellent inter-personal skills.

Experience in a previous customer facing or retail environment is required.

For the successful candidates, there are excellent opportunities for career progression in this friendly forward-thinking company.

Flexible working hours. Must be available to work evenings & weekends.

Job Types: Full-time, Part-time, Temporary

Schedule:

- Monday to Friday
- Weekend

Work remotely:

- No

APPLY VIA WWW.INDEED.COM

The Petmania logo is located in the top right corner of the document. It consists of the word "PETMANIA!" in a bold, white, sans-serif font, set against a black rectangular background.

Sales Assistant/Petcare Advisor

Petmania - Waterford, County Waterford
Part-time

Petmania are currently recruiting for a part time Sales Assistant/Petcare Advisor for our Waterford store. The ideal candidate will be passionate about retail and sales and be willing and eager to make their mark in the store. Usually working 20 hours per week including mid week hours but with seasonal increases, the main tasks you will be responsible for are;

- Sales, sales, sales-we are retailers after all
- Providing excellent customer care to our valued customers
- Caring for the animals in store
- General retail duties-the boring stuff but it's the stuff that makes a difference!
- Helping out in the grooming studio from time to time

In addition to your basic pay we offer you monthly bonuses based on the success of the store, great training opportunities through our myPetmania portal, access to Cycle to Work scheme and Laya Employee Assistance Scheme, and if you are interested and show an aptitude for it, the opportunity to up skill to become a Dog Groomer.

APPLY VIA WWW.INDEED.COM

Day/Evening/Weekend Reception/Porter

MES - Carrick-on-Suir, County Tipperary

€10.20 an hour - Full-time, Part-time

Person need to assist Manager in Hostel in Carrick on Suir. Varied roster times to include some weekends shared with other staff members.

Part-time hours: 20-48 per week

Schedule:

- 8 hour shift

APPLY VIA WWW.INDEED.COM

Apply via jobs.ie

MENU

🔍 Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)



Store Assistant (Carrick, On, Suir)

Aldi Stores (Ireland) Ltd

📍 Carrick-On-Suir

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago



Login or register to apply

Description

Company Details

At Aldi, time just flies by.

You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success - and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.

Login or register to apply

Recommended Jobs

Store Assistant (Clonmel)



📅 Aldi Stores (Ireland) Ltd

📍 Tipperary

Crew Member - Clonmel



📅 McDonald's Restaurants of Ireland Ltd

📍 Tipperary



etb
 Education and Training Board
 National Training Framework

***Training Opportunities for 2021
 Carrick-on-Suir, Clonmel & Waterford
 *See also online courses available with the ETB****

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
30th Aug 2021	Business Studies – VTOS	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
7th Sept 2021	Bread Pastry and Desserts(QQI Level 3) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Computer Literacy & Internet Skills (QQI Level 3) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
7th Sept 2021	Home Repairs & Maintenance (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Horticulture (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
9th Sept 2021	Care of the Older Person (QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	8 Weeks – Part Time
13th Sept 2021	Spreadsheets (QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time Evenings
14th Sept 2021	Information & Communications Technology (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	32 Weeks – Part Time
Sept 2021	Early Childhood Care & Education(QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	30 Weeks – Part Time Evenings
19th July 2021	VTCT Level 2 Diploma in Beauty Therapy	<i>Clonmel</i>	59 Weeks – Full Time 16-21 year olds
14th Sept 2021	Quality & Good Manufacturing Practice	<i>Clonmel</i>	10 Weeks – Evenings
4th Oct 2021	Medical Administration (Traineeship)	<i>Clonmel</i>	52 Weeks – Full Time
23rd Aug 2021	Cleanroom and Packaging Operations Traineeship	<i>Waterford</i>	36 Weeks – Full Time

23rd Aug 2021	Managing People	<i>Waterford</i>	11 Weeks – Evenings
6th Sept 2021	Infection Prevention and Control	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Barista, Bartending & Food Service Skills Traineeship	<i>Waterford</i>	36 Weeks – Full Time
6th Sept 2021	MIG Welding	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Welding	<i>Waterford</i>	22 Weeks – Full Time
6th Sept 2021	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Delivery Driver (B Licence)	<i>Waterford</i>	9 Weeks – Full Time
7th Sept 2021	ICDL (International Certificate of Digital Literacy) old ECDL	<i>Waterford</i>	13 Weeks – Evenings
7th Sept 2021	Start Your Own Business	<i>Waterford</i>	10 Weeks – Evenings
7th Sept 2021	Training Delivery & Development	<i>Waterford</i>	10 Weeks – Evenings
11th Sept 2021	Manual and Computerised Payroll and Bookkeeping	<i>Waterford</i>	17 Weeks – Evenings
13th Sept 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time
13th Sept 2021	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
14th Sept 2021	Reception & Frontline Office Skills	<i>Waterford</i>	11 Weeks Evenings
20th Sept 2021	Construction Ground Work Skills	<i>Waterford</i>	10 Weeks – Full Timea
11th Oct 2021	Palliative care	<i>Waterford</i>	5 Weeks – Evenings

11th Oct 2021	Essential Skills in Classic Car Restoration	<i>Waterford</i>	20 Weeks – Full Time
18th Oct 2021	Beauty Therapist Traineeship	<i>Waterford</i>	56 Weeks – Full Time
27th Oct 2021	An Introduction to the Pharmaceutical Industry	<i>Waterford</i>	5 Weeks – Evenings

*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College**

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie





QQI
Quality and Qualifications Ireland
Bualadh Cáilíochta agus Cálíochtú Éireann

TIPPERARY EDUCATION AND TRAINING BOARD

Back to Education Initiative

Part-Time Courses starting September 2021

CARRICK ON SUIR

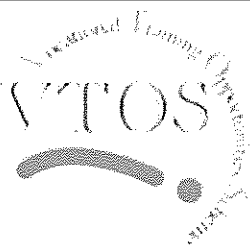
PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
307177	Bread, Pastry & Desserts 3N0522 Level 3	3	Tuesday	9.30 am - 12.30 pm	14	07/09/2021	14/12/2021
326981	Computers Level 3— Internet Skills 3N0931, Computer Literacy 3N0881	3	Monday & Tuesday	9.30 am - 1.00 pm	14	07/09/2021	15/12/2021
307180	Home Repairs & Maintenance 4N3774	4	Tuesday	9.30 am - 1.00 pm	14	07/09/2021	14/12/2021
306757	Information and Communications Technology 4M0855 Word Processing 4N1123, Communications 4N0689, Information Technology Skills 4N1125, Spreadsheets 4N1120 & Maths 4N1987)	4	Tuesday, Thursday & Friday	9.30 am - 1.00 pm	32	14/09/2021	27/05/2022
276243	Horticulture —Horticultural Tools & Equipment 4N0683; Safe Horticultural Practice 4N0719; Establishing Trees & Shrubs 4N0666	4	Tuesday & Wednesday	10.00 am - 1.00 pm	14	07/09/2021	15/12/2021
306730	Early Childhood Care & Education 5M2009 (Evenings) - Early Childhood Education & Play 5N1773, Child Health & Well Being 5N1765, Approaches to Early Childhood Education 5N1763, Early Care & Education Practice 5N1770	5	Monday & Wednesday	6.30 pm - 9.30 pm	30	Sept 2021	June 2022
Direct entry only	THIS COURSE IS NOT AVAILABLE FOR ONLINE APPLICATION— ENQUIRIES TO: 052 6176755 / 085 8715474 / bwhelan@tipperaryetb.ie						
327032	Care of the Older Person 5N2706 - Healthcare Level 5 (Daytime)	5	Thursday & Friday	10.00 am - 1.30 pm	8	09/09/2021	05/11/2021
327029	Spreadsheets 5N1977 Level 5 (Evening course)	5	Monday & Wednesday	6.30 pm - 9.30 pm	10	13/09/2021	24/11/2021

* Contact

Annie Dalton (Employment Guidance Officer) at the
Local Employment Service, Carrick-on-Suir for more details

Tel: 086-0358613 / 051-649516

Email: annie.dalton@WLP.ie



SOLAS
learning works



etb
Employment Training
Authorities
Opportunity. Education. Training.
Innovation.

Business Studies

QQI Level 5

Start Date September 2021

Modules:

- Business Administration
- Work Experience
- E Business studies
- Accounting Manual and Computerised
- Marketing Practice
- Teamworking
- Insurance
- Word processing

LEARNING OUTCOMES:

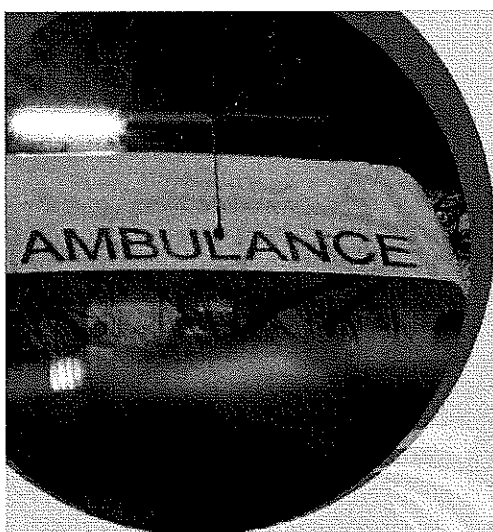
The purpose of this award is to enable the learner to acquire the knowledge, skills and competence to work independently and under supervision in a range of business sectors and contexts and or to progress to further and or higher education and training.

Graduates of this course may also apply through the CAO and/or the Higher Education Links Scheme for entry to higher and advanced certificate and degree programmes at national Institutes of Technology, Technological Universities and Universities.

***If you are interested in this course please contact Annie Dalton
(Employment Guidance Office) at the Local Employment Service, Carrick-on-
Suir***

Tel: 086-0358613

Email: annie.dalton@wlp.ie



Emergency Medical Technician

Cashel & Nenagh

Full time | September | 11 weeks

Enquiries to:
courses@tipperaryetb.ie



etb

*United Offences Agency
• All Ireland Skills Awards
Vocational Training and
Employment Board*



Great news, new course available with Tipperary ETB.

Full time Emergency Medical Technician (EMT) Course

Course includes costs of EMT training!

Available in Nenagh and Cashel.

Starts September, for 11 weeks, learner commitment & attendance is essential for successful completion of this course!

Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more details on 086-0358613 / 051-649516 or email: annie.dalton@wlp.ie

Free "Online" Training Courses

Course Title	Duration
Windows Server Administration Fundamentals	12 Weeks
Microsoft Word Expert 2016	12 Weeks
Database Fundamentals	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301	45 Weeks
Windows Security Administrator Fundamentals	12 Weeks
Networking Fundamentals	16 Weeks
Windows Operating Systems Fundamentals	12 Weeks
CompTIA A+ Core Series	26 Weeks
Visual Design using Adobe Photoshop	14 Weeks
Microsoft Azure Cloud Fundamentals	16 Weeks
Print and Digital Publication using InDesign	16 Weeks
Graphic Design and Illustration using Illustrator	16 Weeks
Introduction to Programming using Python	26 Weeks
CompTIA Network +	26 Weeks
Certified Digital Marketing Professional – CDMF	26 Weeks
Microsoft PowerPoint 2016	26 Weeks
Java Associate Developer SE8	26 Weeks
Java Foundations Certified Junior Associate	26 Weeks
Microsoft Excel 2016	26 Weeks
Microsoft Word 2016	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)	26 Weeks
Introduction to Programming using HTML and CSS	26 Weeks
ECDL – Online	26 Weeks
Java Professional Developer SE 8	26 Weeks
Java Foundations Certified Junior Associate	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level	26 Weeks
PRINCE2 Foundation	16 Weeks
Microsoft Access 2016	26 Weeks
Microsoft Excel Expert 2016	12 Weeks

****If you are interested in any of the above online courses please contact us at:
Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

Tel: 051-649516/ 086-7870874/086-0358613*

****We will require your current email address****

****You can also check out www.ecollege.ie for more information on the above courses****

Community Employment Scheme (CE)

Vacancies

Athletic Coach - Maintenance Person CE Scheme – Athletic Club, Carrick-on-Suir

Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Ground Maintenance Person CE Scheme - Tipperary County Council Carrick on Suir Municipal District

Duties to include grass cutting, hedge cutting, weed spraying, seasonal planting, litter management and general maintenance of parks and open spaces with in the town. Applicants must supply a suitable character reference.

Receptionist CE Scheme - Sean Kelly Sports Centre

You will be at the front desk of the Sports Centre and will be responsible for ensuring visitors feel welcome. Duties include: To take all bookings (phone, email and in person) for Sports Facilities, ensuring accurate bookkeeping and time/space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquires relating to the sports centre promptly, ensuring the highest standards in customer service at all times. To deal with all administrative duties relating to sports and recreation. To update Facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested that appropriate with the nature of the post. To maintain a clean a safe Reception area. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Administrator/ Office Assistant CE Scheme – CRC Community Employment, Carrick-beg

General office administration including bookkeeping for the CE scheme and other administrative supports to the CE scheme.

Caretaker CE Scheme, Community Hall, Carrick-beg

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

Cleaner CE Scheme, St. Molleran's Church, Carrick-beg

Cleaner required for St Mollerans Church Carrick Beg , general cleaning duties in the church

Maintenance Person / Grounds person CE Scheme - Carrick on Suir Golf Club

General Grounds work at the Golf Club including maintaining the bunkers, hedge trimming.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Maintenance Person / Grounds person CE Scheme -Clonea

Grass cutting and general maintenance in Clonea Graveyard.

Maintenance Person / Groundsperson CE Scheme - Rathgormack GAA club

Grass cutting and general maintenance Rathgormack GAA club

Caretaker CE Scheme, Portlaw

Job entails being caretaker of GAA Club Grounds which includes grass cutting, pitch lining, weed control, painting, club house maintenance, cleaning and keeping grounds to a high standard.

Grounds / Maintenance Worker CE Scheme (Owning Homes)

To assist with the general maintenance and upkeep of Owning Homes Retirement Village and surrounding areas. Cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc Locations : Owning Homes, Owning, Piltown, Co. Kilkenny.

Administrator CE Scheme – Piltown

Duties: Strong research skills, be able to work on your own initiative, ability to multi-task, typing, filing, telephone, keeping accurate records, file management, email and updating database. ECDL desirable.

***If you are interested in any of the above CE Scheme's please
contact Annie Dalton (Employment Guidance Officer) about how to
apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email
annie.dalton@wlp.ie***