

# **JOB VACANCIES & FREE TRAINING COURSES**

**WEDNESDAY 14<sup>TH</sup> JULY 2021**

**THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT [WWW.WLP.IE](http://WWW.WLP.IE)**

**PLEASE SELECT JOBSEEKERS TAB**

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC  
UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT, JOBSEEKERS CAN  
CONTACT US DAILY VIA:-**

**PHONE:** 058 44077

**TEXT:** 086 787 0872 or 086 035 8615

**Email:** WESTWATERFORD.LES@WLP.IE

**DUNGARVAN & LISMORE *LOCAL EMPLOYMENT SERVICE***

**STAFF CONTACTS : [NIAMH KUHNE](#) / [PAULA HENNESSY](#)**

## **LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

**WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION**

**LIKE US ON FACEBOOK ~ [COUNTY WATERFORD LES](#)**



An Roinn Coimirce Sóisialaí  
Department of Social Protection



Comhphartíocht Leader  
Partnership

Waterford Leader  
Partnership



## SITUATIONS VACANT

Telephone: (058) 41205 / 42042 | e-mail: adverts@dungarvanobserver.ie

### Staff

**Wanted at  
Garvey's Centra,  
Coolagh**

**Centra**  
**LIVE EVERY DAY**

### 1 x Deli Assistant

**MUST BE FULLY FLEXIBLE TO WORK  
BOTH WEEK DAYS AND WEEKENDS**

*Please apply by email to:*  
**Coolagh@garveyscentra.ie**  
or drop your CV in-store



## NORTH MUNSTER CITIZENS INFORMATION SERVICE

Provides free, confidential and impartial information, advice and advocacy services to the public on social services, rights and entitlements.

We are currently seeking to recruit a full-time **Development Manager**, for our Waterford offices.

*For full details of the post and for application form, please visit*  
<https://www.ciboard.ie/en/news/vacancies.html>

### SITUATIONS VACANT

#### LIVE-IN OR PART-TIME CARER REQUIRED

— For 81 year old lady with advanced Alzheimers in her family home near Tallow / Lismore, Co Waterford. Needs expert, compassionate assistance with all aspects of her care, including companionship, personal care, and meals. Relevant experience, excellent references, and own transport essential.

To apply, please contact:  
camillahallinan@gmail.com

(2877/R)

**CHILDMINDER** — Required to mind 3 children, 2 schoolgoing in children's own home, along with some light housework, during school calendar year. Own car essential. Reply to Box No. 897, Dungarvan Leader, 18 Mitchel St., Dungarvan.

(1)

## Bainisteoir ag teastáil i Naíonra na nDéise

Bóthar Charraig Phiarais, Port Láirge



Tá Bord Bainistíochta Naíonra na nDéise ag lorg iarratais do bhainisteoir sa Naíonra. Post páirt-aimseartha ar chonradh ar théama seasta ó Lúnasa 2021 go Meitheamh 2022 a bheidh ann ar dtús. 35 uair a' chloig in aghaidh na seachtaine a bheidh i gceist idir 8.45 a.m. agus 3.45 i.n., Luan go hAoine. Belfear ag súil le hiarratais ó dhaoine le;

- Gaeilge d'ardchaighdeán a scrúdófar le linn agallaimh.
- Íoscháilíocht de QQI Leibhéal 8 i gCúram Leanaí.
- Ardscileanna cumarsáide, eagrúcháin agus idirphearsanta.
- Bheadh taithí bainistíochta cuí inmhianálthe.
- Eolas ar riarachán agus reachtaíocht maidir le suíomh cúraim leanaí.
- Cur chuige páiste lárnach.
- Is gá don iarratasóir a bheith toilteanach páirt a ghlacadh sa phróiseas grinnfhiosrúcháin roimh tús na hoibre agus toradh dearfach a bheith air seo.

Tá a thuilleadh eolais ar fáil ar [www.educationposts.ie](http://www.educationposts.ie) Ba cheart litir iarratais agus CV a sheoladh go leictreonach chuig 'An Cathaoirleach' trí [postannagnd@gmail.com](mailto:postannagnd@gmail.com) roimh an nDéardaoin 15ú Iúil 2021.

## PART-TIME - JOB - WEST WATERFORD

### SUPPORTING:

**A lady within her own home**

With an intellectual disability

**Ability to drive plus willingness to help with personal care required.**

**FOR MORE INFO, CALL: 086-4080052  
EMAIL:  
FRANOK@POSSIBILITIESPLUS.IE**

**CLOSING DATE FOR RECEIPT OF APPLICATIONS: FRIDAY 23<sup>RD</sup> JULY 2021**

### POSSIBILITIES PLUS

#### ARE YOU ?

**Creative, Curious  
Reflective, Kind,  
An Active listener,  
Open to working  
within a team,  
Use own initiative,  
Available & Flexible  
for Day, Overnight  
and weekend  
Support hours  
70hrs per month.**

#### DUTIES CAN INCLUDE:

**Daily Life, Personal Care,  
Cooking & light house  
work,  
Outdoor activities -  
swimming & walking,  
Community engagement,  
Support a micro business  
Driving**

#### JOB INFO:

**- Competitive pay rates.  
- Excellent training  
provided.**

## Carriglea Cáirde Services

CARRIGLEA,  
DUNGARVAN,  
CO. WATERFORD.

[info@carrigleaservices.com](mailto:info@carrigleaservices.com)

Phone:  
**058 41322**  
Fax:  
**058 41432**  
Email:

### DAY SERVICES POSTS

At Carriglea Cairde Services, we provide a comprehensive range of day, residential and respite services to approximately two hundred adults with mild, through to profound, degrees of intellectual disability. We are currently recruiting for the following positions:

### PROGRAMME ASSISTANTS DAY SERVICES

#### 7\* 32.5 hour Posts

#### 2\* 25 hour Posts

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The successful candidates will provide support to adults with an intellectual disability to develop their independent living skills. Programme development will include independent living skills, personal development and occupational and leisure activities, within the context of a quality of life model and PCP plans. This will involve working with the service users, their families and other staff in developing a person centred plan for each individual.

Applicants will be required to support, service users with their personal care needs. There will be a strong emphasis on developing daily living skills that is individually based with a goal towards independence.

Applicants should hold a relevant qualification, minimum FETAC Level 5. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organisational skills are required. A full clean driving licence is essential.

### STAFF NURSE DAY SERVICES

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The person appointed will be responsible for providing all areas of care including personal, medical, social and domestic needs. The successful candidate will be required to plan and implement person centered care programs within an agreed framework and promote a community based socially inclusive model of service.

Candidates must have a full clean, driving license, an RNID qualification is desirable, but all nursing disciplines will be considered, be registered with the Nursing and Midwifery Board of Ireland, and have the clinical and administrative capacity to properly discharge the functions of this role. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organizational skills are required. A full clean driving license is essential.

*If you are creative, flexible and enthusiastic, come and join our dynamic team in caring for adults with intellectual disabilities. Current Department of Health Salary Scales will apply for all the above posts.*

Curriculum Vitae's along with a covering letter can be sent on email to  
Eileen Skehan, Human Resources Manager at:  
[eileen.skehan@carrigleaservices.com](mailto:eileen.skehan@carrigleaservices.com)

**Closing date is the 23rd of July, 2021.**

*Carriglea Cairde Services is an equal opportunities employer.*



# Dungarvan Leader Recruitments

To place an advert in our recruitment section  
call us on **058 41203**  
or email [adverts@dungarvanleader.com](mailto:adverts@dungarvanleader.com)



A Care Support Workers role is to support and facilitate individuals to live in their own home, to develop and hold valued social roles and a variety of meaningful relationships within their communities.

## Waterford Cheshire CARE SUPPORT WORKER

We are currently recruiting a Care Support Worker to work 22 hours per week on a Specified Purpose contract in our Cheshire Services based in Waterford City, Dungarvan and South Kilkenny.

- Driving Licence Essential
- Supporting a Service User in Their Daily Life
- Social Care Qualification
- Ability to Network in the Community
- Desire for Personal & Professional Development
- Personal Initiative
- Commitment

- A Specified Purpose 22 hour Contract.

Please apply through our advertising platforms such as Facebook, Indeed etc.

Applications via email should be submitted to:  
[Anne.Johnson@cheshire.ie](mailto:Anne.Johnson@cheshire.ie)

## Dungarvan Leader DIGITAL EDITION

Available anywhere  
in the world!!!

On iPad and  
Android

1 YEAR  
SUBSCRIPTION  
€75.00

Visit [www.dungarvanleader.com](http://www.dungarvanleader.com)  
for details or  
phone 058 41203

DUNGARVAN LEADER DIGITAL EDITION  
Move into the future with YOUR local  
newspaper - [www.dungarvanleader.com](http://www.dungarvanleader.com)



## WE ARE RECRUITING

Take your career to the next level with Cliff House Hotel  
We are currently recruiting for the following positions;

House 1\* Michelin Restaurant

Commis Chef, Demi Chef and a Chef de Partie

TO APPLY:

Forward your CV and cover letter to [lyoung@cliffhousehotel.ie](mailto:lyoung@cliffhousehotel.ie)

[www.cliffhousehotel.ie](http://www.cliffhousehotel.ie)



FÓGRA POIST

## OIFIGEACH FORBARTHA GNÓ

Spriocdháta: 22ú Iúil

Tuilleadh eolais ar fáil ag:  
[www.deise.ie/post](http://www.deise.ie/post)



## Citizens Information NORTH MUNSTER CITIZENS INFORMATION SERVICE

provides free, confidential and impartial information, advice and advocacy services to the public on social services, rights and entitlements.

WE ARE CURRENTLY SEEKING TO RECRUIT  
A FULL-TIME

## DEVELOPMENT MANAGER

for our Waterford offices

For full details of the post and for application form, please visit  
<https://www.ciboard.ie/en/news/vacancies.html>



# SITUATIONS VACANT

DUNGARVAN OBSERVER | Friday, 16 July, 2021

Telephone: (058) 41205 / 42042 | e-mail: adverts@dungarvanobserver.ie | Deadline for all adverts is 12.00 noon each Tuesday

**PERSON WANTED WITH GRASS TOPPER  
TO TOP 40 ACRES** – Tel. (087) 6808289.



Fócléiríocht na Seirbhíse Sláinte  
Health Service Executive

## Permanent Staff Nurse Posts

FOR  
Dungarvan Community Hospital  
& Dunabney House

Applications are being sought for Permanent Staff Nurse posts in  
Dungarvan Community Hospital and Dunabney House.

Full-time and Part time positions available.

For informal enquires please contact:

Ms. Paula French  
Director of Nursing  
Dungarvan Community Hospital,  
Paula.french@hse.ie  
Tel. 058 20950

All enquiries regarding application forms please contact:

Ms. Marcella Hassett,  
Hospital Administrator  
Dungarvan Community Hospital  
Dungarvan  
Co Waterford  
Marcella.hassett@hse.ie  
Tel. 058 20950

Closing date: Monday, 26th July, 2021, at 12 noon.

Proposed Interview Dates – mid-August 2021.



FÓGRA POIST

## OIFIGEACH FORBARTHA GNÓ

Spriocdháta: 22ú Iúil

Tuilleadh eolais ar fáil ag:  
[www.deise.ie/post](http://www.deise.ie/post)



## Full time Telesales Executive/ Office Admin/ Project Management

IOC Save are recruiting a Telesales Executive  
based in our Waterford office. It is a fast-paced  
environment in the Financial Services sector.  
Experience in our industry is not required as full  
training will be given however, experience in an  
office/sales role is desirable.

This is an outbound Telesales position along with  
admin work and project management. Part time  
options can be discussed.

### Job Description

- Lead generation/outbound telesales calls
- Administration duties
- Customer service support via telephone and email
- Meet and exceed all personal and business objectives
- Support colleagues to achieve team goals and objectives

If you are interested in this role,  
please send your CV to [info@iocsave.com](mailto:info@iocsave.com)



## WE ARE RECRUITING

Take your career to the next level with Cliff House Hotel  
We are currently recruiting for the following positions;

House 1\* Michelin Restaurant

Commis Chef, Demi Chef and a Chef de Partie

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[www.cliffhousehotel.ie](http://www.cliffhousehotel.ie)



# JOBS & NOTICES

## Bainisteoir ag teastáil i Naíonra na nDéise

Bóthar Charráig Phiarais, Port Láirge



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- Gaeilge d'ardchaighdeán a scrúdófar le linn agallaimh.
- Ioschálíocht de QQI Leibhéal 8 i gCúram Leanaí.
- Ardscoilleana cumarsáide, eagrúcháin agus idirphearsanta.
- Bheadh taitní bainistíochta cuí inmhianálthe.
- Eolas ar riarachán agus reachtaloicht maidir le suíomh cúraim leanaí.
- Cur chulge páiste lárnach.
- Is gá don iarratasóir a bheith toilteanach páirt a ghlacadh sa phróiseas grinnfhiosrúcháin roimh tús na hollbre agus toradh dearfach a bheith air seo.

Tá a thuilleadh eolais ar fáil ar [www.educationposts.ie](http://www.educationposts.ie) Ba cheart litir iarratais agus CV a sheoladh go leictreonach chuig 'An Cathaoirleach' trí [postannagnd@gmail.com](mailto:postannagnd@gmail.com) roimh an nDéardaoin 15ú Iúil 2021



**water technology limited**

### WE ARE HIRING!

Are you a **Strong Administrator** with proven experience working in a **Detail Oriented** role?

Are you **Highly Organised** and able to work on your own initiative?

Are you interested in a **Part-Time** role in the South Kilkenny Region?

If so, we would like to talk to you!

**Work Life Balance** is important to us and **flexibility** on both sides!

Please Send and updated CV to : [hcrn@wtlireland.com](mailto:hcrn@wtlireland.com)

Closing Date: **18th July 2021**

Visit us on: [www.wtlireland.com](http://www.wtlireland.com)



**Full time Telesales Executive/ Office Admin/ Project Management**

IOC Save are recruiting a Telesales Executive based in our Waterford office. It is a fast-paced environment in the Financial Services sector. Experience in our industry is not required as full training will be given however, experience in an office/sales role is desirable.

This is an outbound Telesales position along with admin work and project management. Part time options can be discussed.

**Job Description**

- Lead generation/outbound telesales calls
- Administration duties
- Customer service support via telephone and email
- Meet and exceed all personal and business objectives
- Support colleagues to achieve team goals and objectives

If you are interested in this role, please send your CV to [info@iocsave.com](mailto:info@iocsave.com)

## Recruitment Advertising

Making the right choice

**Waterford News & Star**

To advertise in our Recruitment Section please contact

**GLADSTONE HOUSE, GLADSTONE STREET, WATERFORD**

T 051 875566 e [sales@waterford-news.com](mailto:sales@waterford-news.com)




**CARRIGLEA, DUNGARVAN, CO. WATERFORD.**  
T: 058 41322 F: 058 41432  
E: [info@carrigleaservices.com](mailto:info@carrigleaservices.com)

## DAY SERVICES POSTS

At Carriglea Cairde Services, we provide a comprehensive range of day, residential and respite services to approximately two hundred adults with mild, through to profound, degrees of intellectual disability.

**We are currently recruiting for the following positions:**

### Programme Assistants Day Services

7\* 32.5 hour Posts | 2\* 25 hour Posts

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The successful candidates will provide support to adults with an intellectual disability to develop their independent living skills. Programme development will include independent living skills, personal development and occupational and leisure activities, within the context of a quality of life model and PCP plans. This will involve working with the service users, their families and other staff in developing a person centred plan for each individual.

Applicants will be required to support, service users with their personal care needs. There will be a strong emphasis on developing daily living skills that is individually based with a goal towards independence.

Applicants should hold a relevant qualification, minimum FETAC Level 5. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organisational skills are required.

A full clean driving licence is essential.

### Staff Nurse Day Services

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The person appointed will be responsible for providing all areas of care including personal, medical, social and domestic needs. The successful candidate will be required to plan and implement person centered care programs within an agreed framework and promote a community based socially inclusive model of service.

Candidates must have a full clean, driving license, an RNID qualification is desirable, but all nursing disciplines will be considered, be registered with the Nursing and Midwifery Board of Ireland, and have the clinical and administrative capacity to properly discharge the functions of this role.

Experience of working with people with intellectual disabilities is desirable.

Excellent communication and organizational skills are required.

A full clean driving license is essential.

If you are creative, flexible and enthusiastic, come and join our dynamic team in caring for adults with intellectual disabilities.

Current Department of Health Salary Scales will apply for all the above posts.

Curriculum Vitae's along with a covering letter can be sent on email to: [Eileen Skehan, Human Resources Manager at; eileen.skehan@carrigleaservices.com](mailto:Eileen Skehan, Human Resources Manager at; eileen.skehan@carrigleaservices.com).

Closing date is the 23rd of July, 2021.

Carriglea Cairde Services is an equal opportunities employer.



**Recruitment  
Advertising**

Make  
the  
right  
choice

To advertise in our  
Recruitment  
Section please  
contact

GLADSTONE HOUSE,  
GLADSTONE  
STREET,  
WATERFORD  
051 875566  
sales@waterford-news.com



**etb**

Bord Oideachais agus Oiliúna  
Chill Chaimhígh agus Cheatharlach  
Kilkenny and Carlow  
Education and Training Board

Kilkenny and Carlow Education and Training Board  
are currently recruiting for a:

**SPECIAL NEEDS  
ASSISTANT PANEL**

for the 2021/22 academic year.

Please refer to [www.keeth.ie](http://www.keeth.ie) for job application form and  
further details.

**Closing Date: Friday, 23 July 2021 (12 noon).**

Provisional Interview Date/s:  
week commencing 9 August 2021.

Kilkenny and Carlow ETB is an equal opportunities employer

**Citizens  
Information**

We provide free, confidential  
and impartial information,  
advice and advocacy services to  
the public on social services,  
rights and entitlements.

We are currently seeking to recruit a full-time  
**DEVELOPMENT MANAGER**

for our **Waterford offices**

For full details of the post and for  
application form, please visit  
[www.ciboard.ie/en/news/vacancies](http://www.ciboard.ie/en/news/vacancies)



**wwetb**

Bord Oideachais agus Oiliúna  
Pharlaimint agus Loch Garraí  
Waterford and Wexford  
Education and Training Board

Applications are invited from suitably qualified persons for the  
following vacancy:

**VTOS COORDINATOR  
PERMANENT CONTRACT**

Initial Location:  
VTOS, Waterford College Of Further Education

All appointments are to WWETB Scheme.  
Application form and full details may be obtained from  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies).  
Completed application forms should be submitted to  
[vacancies@wwetb.ie](mailto:vacancies@wwetb.ie) no later than 4:00pm on Friday 23rd  
July 2021.

Please note that a panel may be formed from which future temporary  
vacancies arising in WWETB may be filled.

Short Listing may apply.

Canvassing by or on behalf of the candidate  
will automatically disqualify.

Late applications will not be accepted.

WWETB is an equal opportunities employer.

# Irish Cancer Society Nurses

The Irish Cancer Society are seeking registered  
nurses who can provide a minimum of two nights  
per week and have some palliative experience.  
Training will be provided.

- Job description on [www.cancer.ie](http://www.cancer.ie)
- Email CV to [recruitment@Irishcancer.ie](mailto:recruitment@Irishcancer.ie)
- Informal enquiries to **01-231 0524**  
or [mferns@Irishcancer.ie](mailto:mferns@Irishcancer.ie)



**Irish  
Cancer  
Society**



Farronshoneen, Ardkeen Business Park, Waterford City  
[www.williamstowncommunitychildcare.com](http://www.williamstowncommunitychildcare.com)

**Williamstown Community Childcare Centre CLG, Waterford City**  
is seeking

## NEW BOARD MEMBERS

Williamstown Community Childcare Centre CLG is coming to the end of its fifteenth year  
in our current premises, having moved from its original base in St Catherine's Grange in  
April 2007. The service was incorporated on 5 September 2002 and is a registered charity.  
The service, which was originally set up to support the families from Farran Park and St.  
Catherine's Grange estates in Waterford City, was extended to the wider community in  
general with priority remaining with those from the original two estates. The aim of the  
service is to provide quality affordable childcare in a safe and friendly environment. This is  
achievable through state funding and grants. We currently employ 26 staff.

Williamstown Community Childcare Centre CLG is looking to expand its Board of Directors.  
The Board roles are voluntary and the commitment is to attend Board meetings six times per  
year and participate in Board subcommittees as required including Finance. The skills we are  
seeking are as follows:

- Legal experience
- HR experience
- Charities experience
- Community and voluntary sector experience
- Marketing experience
- Education experience
- Healthcare experience
- Business management experience

If you are interested in joining our Board please send your CV and a letter detailing your  
interest and skills to our Chairperson, Karen Dobbyn at [chairwilliamstown@gmail.com](mailto:chairwilliamstown@gmail.com)  
If you have any queries, please contact us on (087) 682 0473

WATERFORD NEWS & STAR  
JULY 13, 2021



Tower House, New Quay  
Clonmel, Co. Tipperary

t: 052 618 2499

e: info@cet.ie

w: www.cet.ie

## ACCOUNTS ADMINISTRATION ROLE

### CET Connect Ltd - Clonmel

CET Connect Ltd is a Data Communications Specialist Company with core skills in Data Centers, Structured Cabling and Fibre Optic Services. We operate across several countries including, Ireland, UK, & EMEA region. If you want to be part of a professional, fast-paced organisation and utilise your skills to showcase you to be a highly trained individual, we want to hear from you. Furthermore, for the right candidate we will offer you the opportunity for ongoing professional development, to enhance your skillset and to enable us to organically meet the increasing growth within our organisation.

We pride ourselves on the quality of our employees, and the subsequent quality of their work. If you feel you have the necessary qualities in your character such as a strong work ethic, respect for people, flexibility, value for a high standard of workmanship, and a desire to get the job done in a safe and expedient manner, then you will align with our values.

This role reports directly to the **Accounts Manager**, while also having a close working relationship with the **Commercial Manager**. The intention is to expand the duties of this role over time, to provide administration support as needed across the business.

**The duties of this role include but are not limited to:**

- Support both the Accounts Manager and the Commercial Manager
- Process and record Sales Invoices
- Maintain up to date Payment Record process
- Set up and maintain new accounts in SAP
- Maintain key database recording systems
- Manage weekly Project Reports
- Monitor purchase orders with regards to the Commercial process
- Reconcile purchase invoices and raise purchase orders as required
- Administration duties including accurate collation and storage of information
- Any additional ad hoc or general duties in keeping with the role

**The successful candidate will have:**

- A third level qualification (min Certificate), in a business discipline or similar
- 2 - 5 years' experience working in a busy office environment
- Must be proficient in Excel, Word & Outlook
- Strong interpersonal skills
- Excellent written and verbal communication skills
- Experience of working with SAP or similar is an advantage, but not essential
- Ability to work on competing priorities to meet strict deadlines
- Adaptable to the expansion of this role, supporting a variety of functions across the business

Applications are sought from suitably qualified candidates

*Please apply directly to:*

**Therese Kennedy, HR Manager, CET Connect Ltd**  
by emailing your application to **tkennedy@cet.ie**



Tuesday, 13 July 2021



## Full time Telesales Executive/ Office Admin/ Project Management

IOC Save are recruiting a Telesales Executive based in our Waterford office. It is a fast-paced environment in the Financial Services sector. Experience in our industry is not required as full training will be given however, experience in an office/sales role is desirable.

This is an outbound Telesales position along with admin work and project management. Part time options can be discussed.

### Job Description

- Lead generation/outbound telesales calls
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provides free, confidential and impartial information, advice and advocacy services to the public on social services, rights and entitlements.

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**Development Manager**  
for our Waterford offices.

For full details of the post and for application form, please visit <https://www.ciboard.ie/en/news/vacancies.html>

## GARVEY'S SUPERVALU DUNGARVAN



Garvey's SuperValu Dungarvan

4th · 🌐

...



Garvey's SuperValu Dungarvan

July 12 at 10:22 AM · 🌐

Our busy Meat department is now hiring !!

We have a vacancy for an enthusiastic, hard working person in our fast paced department 🤗

💯

The ideal candidate would need to be flexible with days/hours and be available to work week days even in September when colleges return (please include this in your cover letter) 🍌

Experience isn't necessary as full training will be given ✓

Please send in your CV along with a cover letter to [dungarvan@garveyssupervalu.ie](mailto:dungarvan@garveyssupervalu.ie) by 23/7/21 📧

[Advertised on facebook](#)



## **GENERAL OPERATIVE – AF ROOFING – DUNGARVAN**

AF Roofing is based in Co Waterford and are currently looking for a general operative in Dungarvan area.

Full training will given on all types of flat roofing

We carry out works nationwide but in particular in the Munster Area

Please only apply if you match the following criteria :

Safe Pass & Manual Handling

Own Transport

Punctual

Good attitude towards Health and Safety & Housekeeping

References are required

**Expected start date:** 3/8/2021

**Job Types:** Full-time, Permanent

**Salary:** From €14.52 per hour

**Additional pay:** Overtime pay

**Schedule:**

- Monday to Friday
- Overtime

**[Advertised on www.indeed.com](http://www.indeed.com)**

## WAITER / WAITRESS – LAWLORS HOTEL DUNGARVAN

 Lawlors Hotel Dungarvan  
48m · 

...

We are currently looking for energetic, dedicated & experienced Waitress / Waiter to join our team. Candidate must have relevant experience in working in a busy, fast paced restaurant and be available to work flexible hours and weekends. Must have own transportation .  
Application with CV by email to [info@lawlorshotel.com](mailto:info@lawlorshotel.com)  
or call 058 - 41122 to arrange an Interview



[Advertised on facebook](#)



## **KITCHEN & SHOP ASSISTANT – GENOA TAKEAWAY – DUNGARVAN**

### **Urgently needed**

The appropriate candidate must have Basic English.

Be able to work in a fast paced busy environment.

Their duties would include but not limited to food prep, taking orders, cleaning, serving customers, handling money.

**Job Type:** Full-time

**Salary:** From €10.20 per hour

**Schedule:**

- 8 hour shift
- Weekend

### **COVID-19 considerations:**

All customers are required to wear a mask. A protective screen is in place between customer and employee. Regular cleaning takes place. Hand sanitizing units in place.

**[Advertised on www.indeed.com](https://www.indeed.com)**

## **SALES ASSISTANT – HOMESAVERS – DUNGARVAN**

We are currently recruiting for **Sales Assistant** to join the team in our **Dungarvan Store**! You will ensure the delivery of outstanding levels of customer service to all our valued customers while ensuring that our high levels of store standards are maintained.

### **Role responsibilities:**

- Provide information on our products to customers and the availability of stock and any special promotions
- Operate tills and handle financial transactions – Cash handling
- Merchandise and replenish stock as directed
- Ensure all goods / promotions / special offers are priced correctly
- Assist with deliveries and stock handling
- Undertake cleaning duties as required
- Use own initiative, where possible, to solve problems encountered when carrying out duties of the role.
- Identify in advance shortfalls that will affect the ability to meet daily operational targets.
- Continually develop an understanding of the Company's culture, values, policies, procedures, products and reflect this in everyday performance
- Adapt to changes implemented by Management, e.g. new procedures, policies, new operating techniques, etc.
- Embrace and apply operational business changes at all occasions.

### **The ideal candidate will:**

- Be highly motivated
- Possess excellent communication skills
- Have exceptional levels of customer service
- Be flexible to work weekends and evenings
- Experience in a similar role would be beneficial

**Reference ID:** Sales Assistant

**Job Types:** Part-time, Contract

[Advertised on www.indeed.com](http://www.indeed.com)



## **SALES ADVISOR – NEW LOOK – DUNGARVAN**

**SALES ADVISOR-ROI**

**Level L8 - Retail Staff**

**Closing Date: 08/08/2021**

**Permanent / Fixed Term**

**Permanent**

**Store Location Dungarvan**

**Contract variations available**

**8 hours, 12 hours**

### **About the Role:**

As a Sales Advisor with New Look, you will work with your Management team to implement the ultimate shopping experience for our customers, ensuring they are given the highest level of service and they want to return back to us. You will inspire our customers look good and can express themselves with the latest fashion wherever and whenever they want. You will achieve by being an ambassador for brand on the shop floor putting our customers at the heart of everything you do.

### **About you**

Every single person makes New Look the incredible place it is, and together we're unstoppable. You are someone who expresses your style your way with an eye for the latest trends who champions our customers to express their own unique style.

You will be passionate about service and your own development, seeking out innovative ways to improve your own performance with tailor made development plans from our Online Academy training and support from your Store Manager.

### **Why New Look?**

At New Look we take pride in career progression, offering internal promotions to candidates who are ready to step up the career ladder. We also offer a huge staff discount of 40%, holiday days and access to our New Look Rewards which include some amazing discounts across a number of different businesses.

Come join us and see it for yourself. You have to experience it to truly believe it.

### **Just one more thing:**

We know that job descriptions do not always let your unique work history show- if you do not meet all of our requirements but you still think you'd be a great fit for this role... apply anyway!

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **WAREHOUSE OPERATIVE – HOMESAVERS – DUNGARVAN**

We at Homesavers are currently seeking a **Warehouse Operative** to join our team within our **Dungarvan Store**.

### **Role responsibilities:**

- Assist with deliveries and stock handling as directed
- Merchandise and replenish stock
- Issuing of material to the production floor
- Weekly cycle counting of high-running products
- Receiving material into stock, loading couriers
- Ensure all goods / promotions / special offers are in the correct areas
- Maintain general housekeeping of store areas
- Continually develop an understanding of the Company's culture, values, policies, procedures, products and reflect this in everyday performance
- Adapt to changes implemented by Management, e.g. new procedures, policies, new operating techniques, etc

### **The ideal candidate will:**

- ***Must be Counter-Balance /Pallet Truck and/or fork lift certified***
- Have a strong work ethic and be highly motivated
- Possess excellent communication skills
- Have a high degree of commitment and must be flexible to work across different work sections
- Be flexible to work weekends and evenings
- Warehouse experience would be an advantage

**Reference ID:** Warehouse Operative Dungarvan

**Job Types:** Part-time, Contract

**Benefits:** Store discount

**Licence/Certification:** Forklift licence (preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **FOH SUPERVISOR – DUNGARVAN**

### **CREWS RESTAURANT & ACCOMMODATION**

We are looking for an experienced Supervisor to join our Front of house team.

The successful candidate will work along side our manager to ensure the successful running of the restaurant and events spaces. you will take the lead front of house in the absence of The manager ensuring our high standards of excellent customer care and standards are up kept.

You will be able to manage large events ensuring the smooth running of the venue at all times. You must be confident and able to deal with all areas of the business in a calm & professional manner.

The ideal candidate must be available both weekdays and weekends for both day and evening shifts.

Please only apply if you have the relevant experience for the role of a front of house supervisor

**Job Types:** Part-time, Permanent

**Part-time hours:** 20 per week

**Additional pay:** Tips

**Benefits:**

- Flexible schedule
- Food allowance
- On-site parking

**Schedule:**

- Holidays
- Monday to Friday
- Weekend

**COVID-19 considerations:**

All covid protocols are followed including masks wearing at all time

[Advertised on www.indeed.com](https://www.indeed.com)



## **RETAIL BETTING ASSISTANT – WORKWITHPADDY – DUNGARVAN**



### **YOUR ROLE IN THE TEAM?**

Paddy's Retail Betting Assistants are the face of the business! We want people who love talking and getting to know our customers. Staying calm under pressure, you must constantly look for ways to improve yourself and the shop. We are forever pushing and exploring new ways to drive the business to adapt to Retail's ever evolving Online presence! Ideally, we want people who will embrace technology as they will flourish in Paddy Power, combining their ability to promote our online products and services within our shops and still provide an epic customer journey.

We want all our people to always want to achieve more so when we say progression, we mean it! Be Brave... Map your journey to reach your career goals through endless opportunities within our business. Your journey with us is simply what you make of it! Don't worry if you've never worked in the betting industry before, we'll give you the knowledge... but it's your attitude that counts! Does this sound like you? If so, keep reading!

### **HOW WE DO IT?**

We want people who will exceed customer's expectations, building effective relationships with customers, creating a warm and positive environment which they love to be in. This will include cross selling our retail and online products and services, clearly communicating answers to customer queries and informing customers about our latest promotions.

#### **Other duties will include:**

- Taking and processing bets
- Keeping and maintaining shop presentation standards
- Ability to adapt to different situations while still staying completely customer obsessed
- Play by the rules by complying with Social Responsibility duties

Are you proactive, eager and focused on results? Do you have the potential to achieve shop goals and targets? Do you have a team player attitude and relish opportunities to show leadership skills? Paddy Power can give you the tools to do all of these things whilst continuously upskilling your knowledge through our Learning Academy.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## HORTICULTURAL GARDEN CENTRE MANAGER - DUNGARVAN



Flynn's Hardware posted a job.

Today at 8:33 AM · 🌐 · 📧

...

We are currently looking for an exceptionally well-motivated & qualified Horticultural Garden Centre Manager with proven horticultural & retail experience & expertise. The position requires the highest level of customer service, demonstrating exceptional product / horticultural knowledge, whilst building strong customer relationships that result in increased sales & repeat business. Horticultural Sales assistant are also accountable for the ongoing care, maintenance & upkeep of all horticultural elements of the business.

Please Upload a C.V to be considered for this position.

- 1) Maintain good control over stock levels, including accurate ordering & stock clearance where necessary.
- 2) Purchase products within the company product range & supplier listing.
- 3) Provide Feedback on current & new products to optimise range & stock availability.
- 4) Use initiative to grow sales.
- 5) Control & record wastage, damage & returns

The Ideal Candidate will have:

- 1) Excellent customer service skills teamed with exceptional product/ horticultural knowledge & be able to create relationships that result in increased sales and repeat business.
- 2) Passionate about plants and able to communicate a love of plants and gardening to all our customers, you will have practical gardening experience.
- 3) First rate communication & motivation skills are essential to create a friendly & welcoming atmosphere. Be a team player & assist colleagues across the wider business as required . Able to work in a busy environment, dealing with customers & with our extensive stock range, while maintaining high horticultural standards within the Garden Centre. Relevant retail experience required, experienced in operating computer, till systems, sending & receiving Emails, scanning ect.

Please Upload a copy of your C.V to be considered for this position.



FLYNN'S HARDWARE

**Qualified Horticultural  
Garden Centre Manager**  
Dungarvan - Full-time

[Apply Now](#)

[Advertised on facebook](#)

## **TEMPORARY ACCOUNTS POSITION – HARTLEY PEOPLE – DUNGARVAN**



Hartley People Accounting & Finance have a temporary accountancy vacancy for a well established company based in the Dungarvan area.

This role would suit a **Part Qualified Accountant, Accounting Technician, or Bookkeeper.**

Please send applications to **[eamonn@hartleypeople.com](mailto:eamonn@hartleypeople.com)** or **call 051-878-813** for full information.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please call Eamonn on 051-878813 or email your CV in response to this job posting.

**[Advertised on www.indeed.com](http://www.indeed.com)**



## **PURCHASING ADMINISTRATOR – HARTLEY PEOPLE – DUNGARVAN**



Working with our client, a **Co. Waterford** based company. Hartley People Recruitment are looking to fill the position of **Purchasing Administrator**. The ideal candidate will have experience in a **similar position**.

### **The Role:**

- Monitor stock levels and identify purchasing needs.
- Placing orders.
- Track orders and ensure timely delivery
- Update internal databases with order details (dates, vendors, quantities, discounts)
- Conduct market research to identify pricing trends.
- Ensuring orders and deliveries are in a timely manner.
- Evaluate offers from vendors and negotiate better prices.
- Prepare cost analyses.
- Maintain updated records of invoices and contracts.
- Follow up with suppliers, as needed, to confirm or change orders
- Liaise with warehouse staff to ensure all products arrive in good condition
- Excellent administrative skills.

### **The Person:**

- Advanced knowledge of MS Excel
- Previous experience as a Purchasing Administrator – highly desirable
- Good understanding of supply chain procedures
- Hands-on experience with purchasing software
- Knowledge of market research
- Organised and proactive attitude

For immediate consideration please email [jessica@hartleypeople.com](mailto:jessica@hartleypeople.com) or reply to this job posting.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

**[Advertised on www.indeed.com](http://www.indeed.com)**

## STATIC SECURITY GUARD – SYNERGY SECURITY – DUNGARVAN



Join a company that appreciates your energy, drive and enthusiasm just as much as your skills. The majority of our employees have started and continue to progress their career with us. And yes, we offer competitive salaries and benefits. But even better – it's our caring culture that defines who we are and why you'll want to become a key member of our team. As we say, We are deliberately different here at Synergy.

Synergy Security One of the leading international providers of managed security and related services across Ireland and Europe has an exciting opportunity for **Static Security Officers** to join our dedicated team.

The successful person will have excellent time management skills, communication skills, attention to detail and the ability to work well as part of a team.

**The primary functions of the role include, but are not limited to:**

- Protection of Life.
- Protection of property.
- Customer liaison to assistance with all enquiries.
- Problem identification and resolution in accordance with standard operating procedures.
- Maintenance and filing of required documents.
- Preparing and submitting accurate and timely reports of daily activities and irregularities such as equipment or property damage, theft, presence of unauthorised persons or unusual occurrences.

### **Candidate Requirements:**

- Verifiable 5 year screening history
- Clean criminal record
- Valid work permit (Non EU National)
- Availability to work various shift patterns

Should you be interested in the position please submit your application along with the Cover letter and CV and a member of our team will be in contact with you.

Visit; <https://www.synergy365.ie/careers/>

<b>Job Types:</b>	Full-time, Permanent	<b>Salary:</b>	€11.65 per hour
<b>Education:</b>	Leaving Certificate (required)	<b>Experience:</b>	Security: 1 year (required)
<b>Language:</b>	English (required)	<b>Licence/Certification:</b>	PSA (required)

**[Advertised on www.indeed.com](https://www.indeed.com)**

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)**Technical Support Representative - UKI Market**

Zevas Communications Ltd.

📍 IE

🔒 Not Disclosed

📅 Permanent | Full Time

🕒 Today



Login or register to apply

**Description****Company Details****Technical Support Representative - UKI Market****Office Location:** Dungarvan, Co. Waterford

We are currently offering the opportunity to work from home or from our offices/hubs. A blend of Home and Office working will also be available in the future.

**What is the role?**

This is a systems testing role where scheduled system updates will need to be tested and reported on in a structured process-led workflow. You will be provided with intensive product training, as well as mentorship and coaching from management & senior reps.

**Who we are seeking?**

- You are technically-minded and like solving problems through process-led workflows
- You are a team player, willing to go out of your way to help a teammate
- You constantly strive to improve, seeking coaching & guidance from both peers and managers
- You are an entrepreneurial self-starter, who can operate with minimal supervision and is motivated to find solutions to problems as they occur

**Minimum Requirements**

- Professional level of English
- Experience providing customer support or technical support
- Excellent communication skills, both oral and written

**Preferred requirements ( Not Essential )**

- Technical aptitude
- Solution focused mindset
- Experience with Salesforce a distinct advantage but not essential

**Benefits**

- 23,000 euro per year
- Exceptional training provided
- Excellent hours: Monday-Friday 9am to 6pm, no weekends
- Career Development Program
- Pension Plan (after 1 year)
- Health Care Subsidy (after 1 year)

Zevas is an equal opportunity employer who accepts and celebrates diversity.

Before applying for this position, please review our Recruitment Privacy Policy:




 Job title, Skill or Company Location[<< Return to Job Search](#)

## Retail Sales Consultant

Vodafone The Phone Stores

 Dungarvan, County Waterford, Ireland

 Not Disclosed

 Contract | Full Time

 11 Jul

[Apply Now](#)

### Description

### Company Details

We currently have a vacancy for a full time or part time Retail Sales Consultant in our Dungarvan store.

This role is suited to an outgoing, sales focused individual who would enjoy the following:

- Demonstrating Vodafone products and services such as Mobile, Broadband and TV.
- Up-selling these products to our new and existing customers.
- Being the face of the Vodafone brand within a retail setting.
- Working in a busy and dynamic environment.

To join our team you must be:

- Highly motivated and goal orientated.
- Capable of working on your own initiative and as part of a small team.
- A great communicator and passionate about customer service.
- Flexible in your approach to working hours when necessary.

### Skills:

Retail Sales    Telecommunications    Customer Service

### Benefits:

Competitive basic wage    uncapped commission    staff discount

career development and progression

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)**Crew Member - Dungarvan**

McDonald's Restaurants of Ireland Ltd

📍 Waterford

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago



Login or register to apply

**Description****Company Details****Position Description****What I Do**

- Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Provide friendly, fast and accurate service

**Position Requirements****Deliver A Great Customer Experience**

- Prepare the customer's meal with care and respect – give your customers gold standard food and drink every time
- Make it special – be welcoming, personalise your comments and connect with your customers
- Make it genuine – give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- Adapt to each customer's needs – give them an individual experience that exceeds their expectations, e.g.:
  - o Be patient with customers who need help, offer to explain the menu
  - o Get to know regular customers and treat them individually
  - o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special
- Use initiative and confidence when interacting with customers
- Answer customer queries confidently and professionally – keep up-to-date with knowledge on our food and promotions
- Treat all customers and colleagues with courtesy and respect
- Work as a supportive team member

McDonald's is an equal opportunities employer.

**Position Attributes****Quality, Service & Cleanliness**

- Complete tasks and activities in line with training, company guidelines and management direction
- Adhere to McDonald's standards of quality, service and cleanliness
- Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- Take responsibility for your training in all areas; look for opportunities to improve and develop

**Additional Information**

N/A

**Carriglea Cairde Services**  
**CARRIGLEA, DUNGARVAN, CO. WATERFORD.**  
**DAY SERVICES POSTS**

At Carriglea Cairde Services, we provide a comprehensive range of day, residential and respite services to approximately two hundred adults with mild, through to profound, degrees of intellectual disability. We are currently recruiting for the following positions:

**Programme Assistants Day Services**

**7\* 32.5 hour Posts**

**2\* 25 hour Posts.**

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The successful candidates will provide support to adults with an intellectual disability to develop their independent living skills. Programme development will include independent living skills, personal development and occupational and leisure activities, within the context of a quality of life model and PCP plans. This will involve working with the service users, their families and other staff in developing a person centred plan for each individual.

Applicants will be required to support, service users with their personal care needs. There will be a strong emphasis on developing daily living skills that is individually based with a goal towards independence.

Applicants should hold a relevant qualification, minimum FETAC Level 5. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organisational skills are required. A full clean driving licence is essential.

**Staff Nurse Day Services**

Applicants must demonstrate genuine kindness, empathy and patience in their daily interaction with service users in a person-centered service. The person appointed will be responsible for providing all areas of care including personal, medical, social and domestic needs. The successful candidate will be required to plan and implement person centered care programs within an agreed framework and promote a community based socially inclusive model of service.

Candidates must have a full clean, driving license, an RNID qualification is desirable, but all nursing disciplines will be considered, be registered with the Nursing and Midwifery Board of Ireland, and have the clinical and administrative capacity to properly discharge the functions of this role. Experience of working with people with intellectual disabilities is desirable. Excellent communication and organizational skills are required. A full clean driving license is essential.

*If you are creative, flexible and enthusiastic, come and join our dynamic team in caring for adults with intellectual disabilities. Current Department of Health Salary Scales will apply for all the above posts. Curriculum Vitae's along with a covering letter can be sent on e mail to Eileen Skehan, Human Resources Manager at; [eileen.skehan@carrigleaservices.com](mailto:eileen.skehan@carrigleaservices.com) Closing date is the 23<sup>rd</sup> of July, 2021.*

*Carriglea Cairde Services is an equal opportunities employer.*



## HOUSEKEEPING ASSISTANT – APEREE – CO WATERFORD



**Aperée Ltd are currently seeking Housekeeping Assistants in Aperée Living Conna**

**(20 mins from Fermoy, 30 mins from Youghal).**

**This is a part time position**

### **Requirements**

- Previous practical experience in working in a similar environment is desirable but not essential.
- Passion about elder care, providing residents with a safe, clean environment to live in.
- Ability to work independently or as part of a team
- Good level of English language skills

### **Duties of a Housekeeping Assistant:**

- Daily cleaning of the general areas and residents' rooms
- Proper use and storage of cleaning materials.
- Collection and correct disposal of domestic waste.
- Cleaning of spillages as they occur.
- To wash up crockery, cutlery, etc. as required.
- Set up trays for meals and collection after
- Ensure the environment is safe at all times.
- The post will be rotational and flexible according to the needs of the nursing home

**For more information and to apply, please click the apply button**

**Reference ID:** Apr028

**Job Types:** Part-time, Permanent

**Salary:** €10.20 per hour

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **DELI ASSISTANT – APPLEGREEN– LEAMYBRIEN**



**Applegreen Deli Assistant – Fulltime - Lemybrien, Co. Waterford**

### **What will I be doing as a Bakewell Team Member at Applegreen?**

You will play a vital role in supporting the front-line operations of our business.

- Support day to day operations of the business
- Ensure shop floor is clean and tidy
- Ensure all food safety policies are met
- Prepare food
- Follow and enforce Bakewell manual training contents
- Stock control and management
- Create the best food experience possible for customers
- Work closely with management to achieve weekly and quarterly targets

### **Why should I join The Applegreen Team?**

#### **Benefits**

1. All staff will be entitled to a colleague discount card that offers 50% off our Bakewell Deli foods and all hot drinks. (Up to €5 saving a day)
2. Bike to Work Scheme (Available after 6 months of service)
3. HSF health plan for everyone from under €2.50 a week
4. Employee Assistance Programme run by the HSE offers free counselling on personal, family, work and money matters.

#### **Training and Development**

We as a company are constantly growing our business, but it's our people driving its success

1. The Educational Training Board offers retail training courses through the Applegreen Academy
2. We offer fantastic career opportunities and a great deal of our promotions are internal

**[Advertised on www.indeed.com](http://www.indeed.com)**

## ADMINISTRATOR – DAWN MEATS – CARROLL'S CROSS



Waterford Jobs - JobAlert.ie

2h · 🌐



Dawn Meats are now hiring an Administrator in Waterford.

Apply here: <https://www.jobalert.ie/job/administrator-dawn-meats>

To advertise your job on our Facebook page & website click here:

<https://www.jobalert.ie/employers>

#job #waterford

# Administrator

## Full-time

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Kilmacthomas, Waterford

**APPLY NOW**



JOBALERT.IE

Administrator | Dawn Meats | Waterford - 12th July |  
JobAlert.ie

[Advertised on facebook](#)

## GENERAL OPERATIVE – DAWN MEATS – CARROLL'S CROSS



**Company:** Dawn Meats

**Job Title:** General Operative

**Location:** Carroll's Cross, Kilmacthomas, Waterford

**Position Type:** Permanent

**Role Summary:**

Dawn Meats are looking to recruit General Operatives to join the team at our Carroll's Cross facility in Co. Waterford

**The successful candidate will be based at our production plant and will:**

- Work as part of a team in the factory, packing meat cuts and trims to customer specification on a paced production line to fulfil production targets on a daily and weekly basis
- Assist in the production area & provide support to the production team
- Work in all areas of the factory
- Keep good housekeeping standards in all areas
- Keep up to date knowledge of all products
- Keep up to date with all training to ensure you are trained to complete your day to day role
- Follow work instructions in all areas
- Ensure you comply with Health & Safety regulations
- Ensure all data to be recorded is accurate and up to date
- Ensure quality guidelines are followed for all areas
- Undertake flexible working hours to meet deadline

**The ideal Candidate will have or demonstrate:**

- Entry level, semi-skilled & advanced positions available
- An ability to work to deadlines
- An ability to work on own initiative
- Interested in future development & progression.

**Successful candidates will need to be able to work a shift pattern of days and evenings on a bi-weekly rotation.**

**[Advertised on www.indeed.com](http://www.indeed.com)**



## DESPATCH / LOADING BAY OPERATIVE – DAWN MEATS



**Job Title:** Dispatch/Loading Bay Operatives

**Contract Type:** Permanent

**Company:** Dawn Meats

**Location:** Carroll's Cross

**Role Summary:**

We are looking for an experienced Dispatch / Loading Bay Operative to join our busy production team, you will be responsible for managing orders ensuring goods are unloaded and loaded to the correct locations. You will use forklift equipment for picking and packing orders, you will use scanning equipment to scan inbound and outbound consignments ensuring audit and traceability of goods.

**Key responsibilities will include:**

- Assisting in the overall production and dispatch of customers' orders;
- Using fork lift equipment for picking and packing orders and goods;
- Working in a chilled and ambient environment;
- Working efficiently and effectively as part of a team;
- Keeping the work area clean and tidy;
- Maintaining high levels of Health and Safety standards;
- Achieving the targets and job standards set out by the Shift Manager;
- Being adaptable and flexible in your approach to work;
- Performing any reasonable request from Shift Manager;
- Other duties involve regular repetitive light, medium and heavy lifting.

**Successful candidates will have the following skills and experiences:**

- Fluent English with good numeracy and literacy skills;
- Forklift skills;
- Ability to work under pressure, and to deadlines;
- Must be physically fit as the job involves lifting;
- Ability to work as part of the team;
- Good attention to detail;
- Must be flexible to work various shift patterns;
- Must have own transport as shift patterns may vary

**Job Types:** Full-time, Permanent

**Schedule:**

- 8 hour shift
- Overtime

**Experience:** Forklift: 1 year (preferred)

**Licence/Certification:** Forklift Ticket (preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)**Caretaker/Security/Maintenance****The Stable yard**

📍 Waterford, County Waterford, Ireland

🔒 Not Disclosed

📅 Permanent | Full Time

🕒 Today



Apply Now

**Description****Company Details**

Georges Court Shopping Centre are currently recruiting for full and part-time Caretaker/Security/Janitor with or without experience for an immediate start.

We are looking for individuals who are available to work across Monday to Sunday day and evening shifts.

Full training will be provided.

**Main purpose of the position:**

To provide a high quality standard of work to include: mall security, cleaning services and ad hoc shopping centre duties while working on one's own initiative. To maintain a clean hygienic and safe working environment at all times and to ensure that all work is carried out in accordance with daily operating procedures. The successful candidate will report to the manager.

**Main Responsibilities:**

- To take care of/maintain the premises, outdoor furniture and equipment and to ensure that they are kept to an agreed/appropriate standard and condition
- Open and Close the centre
- Put out and take in Outdoor Furniture
- Cleaning of Floors and Surfaces
- Empty Bins
- Dispose of and Sort Rubbish
- Maintain toilets
- Ad hoc daily duties

**The Ideal Candidates must have the following:**

- Fluent English is essential
- Valid Visa to work in Ireland
- Good Customer service skills
- Must be available to work Monday to Sunday
- Experience in General Maintenance would be an advantage
- Reliable and trustworthy
- Ability to act on own initiative, dealing with unexpected problems that may arise
- Good organisational and time management skills
- Be fit for heavy lifting

**Please apply with a cover letter and CV outlining your experience.**

## **GARDENER – YOUGHAL**

### **Gardener on private estate - Ballynatray Estate - Youghal, Co Cork**

We at Ballynatray Estate, Youghal, Co. Cork are seeking an enthusiastic, qualified gardener to work with our team on our beautiful estate, where as well as large grounds and various sized gardens we have 2 walled gardens and we are re-developing our kitchen garden.

Our ideal candidate would have previously demonstrated strong gardening experience in a similar role.

#### **The Gardener should:**

1. Have a full driving licence and be experienced with small and medium size machinery, this is a distinct advantage.
2. Show ability to operate on their own with minimal supervision as well as working as a wider team.
3. Have a good knowledge of grass care, lawn maintenance and of general ground care maintenance
4. Have practical knowledge of the operation of grass cutting machinery, strimmer's etc
5. Have competent skills in ornamental gardens, particularly as the estate contains walled gardens with a variety of flowers, shrubs, vegetables and plants for various seasons.
6. Have an in-depth understanding of planting, maintaining, and providing nourishment to the wide range of plants is essential.
7. Show enthusiasm to learn and be adaptable to the work involved within the estate.
8. Be willing to carry out any other reasonable work that is directed by the Estate Manager.
9. Attention to detail is essential.

**Application deadline:** 16/7/2021

**Job Types:** Full-time, Permanent

**Schedule:** 8 hour shift

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **BAKERY ASSISTANT – FINNEGAN PUB – YOUGHAL**

We are currently looking for Bakery Assistant to join our new bakery located in Youghal, Co. Cork.

You will be doing all general duties regarding, to pack and despatch various items sold as per instructions. cleaning etc.

Previous experience an advantage but not essential.

Training given when applicable.

**Job Types:** Full-time, Part-time, Permanent

**Salary:** €26,226.00-€34,424.00 per year

**Schedule:** Day shift

**[Advertised on www.indeed.com](http://www.indeed.com)**



## **GROUNDWORKERS – SHERLOCK RECRUITMENT – FERMOY**

Sherlock Recruitment are currently seeking a team of experienced groundworkers for an ongoing position based in Fermoy.

This position will see you working with a leading Cork Based Civil Contractor on a long term basis. With an Average of 12 months estimated for this project there are upcoming sites to follow around the Cork Area. This position will see you working on the maintenance and installation of new water waste systems around Cork.

### **This position is offering:**

- Full Time hours
- Immediate Start
- Ongoing work - Long term / Secure
- Weekly Payment on Fridays - €19.40 or RCT rates available
- Overtime Rates after 39 hours

**If the above interest you and you have the below safety certs, we want to hear from you today!**

- Manual Handling
- Safe Pass
- CIF Induction
- Previous groundworks experience
- MUST have experience with Ducting, Drainage and Storm works
- References

**Job Types:** Full-time, Contract

**Salary:** From €17.97 per hour

**Call us TODAY on 01 4568438**

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **RIGID DRIVER – AMBER PETROLEUM – FERMOY**

Amber Petroleum are currently recruiting for an experienced Rigid driver to join our team in Fermoy. This is a full-time position.

The driver will be responsible for delivering products to our customers in the designated routes. Experience in the oil distribution is an advantage.

**The ideal candidate will possess the following:**

- Possess a valid Certificate of Professional Competence (CPC)
- Have a valid clean driver's licence (minimum C licence)
- Have a valid ADR licence
  
- Have relevant driving experience.
- Have the ability to work as part of a team.
- Have strong interpersonal skills.
- Be motivated and be able to work on own initiative.
- Have flexibility in terms of routes, tasks, working hours and working days.

If you are interested in joining Amber Petroleum family, apply with your CV and details.

Please note that the above should list should be considered non- exhaustive and may be added or amended over time.

Please also note that by applying for this role, you are authorizing Amber to keep your CV on file for 12 months from the submission date in accordance with our GDPR Policy.

Amber Petroleum is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, colour, religion or belief (or lack thereof), sex, nationality, national or ethnic origin, civil status, age, citizenship status, membership of the Traveller community, sexual orientation, disability, genetic information, familial status, marital or registered civil partnership status, pregnancy or maternity status, gender identity, gender reassignment, military or veteran status, or any other protected characteristic in accordance with applicable laws and regulations.

**Job Types:** Full-time, Permanent

**Additional pay:** Bonus pay

**Benefits:**

- Employee discount
- On-site parking

**Licence/Certification:**

- C Driving Licence (required)
- CPC licence (required)
- ADR licence (preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**



**Full details of these vacancies can  
be found on [www.jobsireland.ie](http://www.jobsireland.ie)**

**An Roinn Coimirce Sóisialaí  
Department of Social Protection**

## **CE Vacancies**

**[Community Employment Schemes]**

### **CES – 2177634 – Receptionist – Dungarvan**

Duties: Reception and Customer Care. Strong ability to communicate effectively. Answering calls, taking messages and handling correspondence. Computer literate and proficient in the use of Word, Excel, Desk Top Publishing a distinct advantage. Proficient at typing, preparing and collating reports and newsletters. Emails – checking parish emails daily, responding, deleting setting up new contacts and groups etc.

Photocopying, printing, filing, organising meetings, rotas, managing databases, prioritising workloads. . Maintaining diaries and arranging appointments Administration for Sacraments including Baptisms for St. Marys Parish. Implementing new procedures and administrative systems. Liaising with relevant committees and organising rotas. Ordering office stationery etc. Balancing petty cash.

Candidate will receive on the job training to help get used to the office procedures. This is a training opportunity and any training or up skilling needed to enhance existing or new skills will be encouraged.

### **CES – 2181797 – Receptionist – Dungarvan**

Duties to include: General office duties to support the administration of the CE Scheme, computer data entry, typing, photocopying, filing, ordering of office supplies.

The position will be in the above area. This is a development opportunity, no experience is necessary.

### **CES – 2184484 – Environmental Worker - Stradbally**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Stradbally Soccer Club.

### **CES – 2184481 – Environmental Worker - Kilrossanty**

Duties include maintenance of Church grass areas, flowerbed.

Location: Church of Ireland, Comeragh, Kilrossanty, Co Waterford

### **CES – 2177860 – Environmental Worker - Stradbally**

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of St James Church/graveyard.

### **CES – 2180476– Environmental Worker – Fews**

Duties include: grass cutting, strimming and caretaking/maintenance duties in and around John Mitchels GAA.

### **CES – 2177858 – Environmental Worker - Fews**

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of Fews Church/graveyard

**CES – 2177857 – Environmental Worker - Stradbally**

Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas. Location: Stradbally Tidy Towns.

**CES – 2177847 – Environmental Worker - Stradbally**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Stradbally GAA.

**CES – 2183685 – Caretaker – Lismore**

Duties will include general caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, waste management etc. Maintain outside areas. General maintenance duties. Various other duties from time to time as required.

**CES – 2183027 – Administration Assistant – Dungarvan**

**CES – 2182645 – Office Worker – Dungarvan**

Duties to Include staffing the Information Office, assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

**CES – 2182635 – Maintenance / Caretaker – Lismore**

Duties will include maintenance and upkeep of walkways, grass cutting, use of strimmer to keep pathway along routes visible. Make sure signage is easily visible with maintenance and repair of styles and gates on the route. Litter collection and waste management, weed and pest control, planting. General caretaker duties, maintenance of buildings, carpentry work, painting, internal and external cleaning along with handling of stock and equipment. Serving customers, supervision of tour groups etc. Various other duties from time to time as required.

**CES – 2182113– Caretaker – Modeligo Church & Community Centre**

Duties to Include: Grass Cutting, Strimming, Spraying, Hedge Cutting, Cleaning, Sweeping, Ensuring the areas are kept tidy. The role will include some power washing. Painting and general maintenance work.

**CES – 2182112 – Caretaker / Cleaner – Cappoquin**

Duties to include grass cutting, strimming, spraying, hedge cutting, sweeping, keeping areas tidy some painting and maintenance work.  
Cleaning community hall/windows and toilets.

**CES – 2182111 – Caretaker / Cleaner – Touraneena & Knockboy**

Maintenance of Graveyards. Duties to include Grass cutting with Ride on and self-Propelled Mower, strimming, spraying, hedge cutting, Power Washing cleaning, weeding, sweeping Keeping areas tidy. Some painting & maintenance work.

**CES – 2181921– Caretaker – Portlao**

Job entails being caretaker of GAA Club Grounds which includes grass cutting, pitch lining, weed control, painting, club house maintenance, cleaning and keeping grounds to a high standard

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



# LIST OF POPULAR JOB SEARCH SITES



<https://ie.jooble.org/jobs/Waterford>

<https://www.recruitireland.com/search/?County=Waterford>

<https://waterfordjobs.ie/>



<https://www.rezoomo.com/>

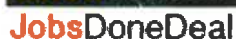
<https://www.glassdoor.ie/index.htm>



<https://www.jobalert.ie/jobs-by-county>



<https://www.irishjobs.ie/>



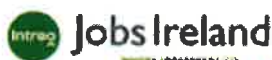
<https://www.jobsdodeal.ie/>



<https://www.adverts.ie/jobs>



<https://ie.indeed.com/jobs-in-Waterford>



<https://www.jobsireland.ie/#/home>



<https://www.clsrecruitment.ie/>



<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c8i3300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>

<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

## **NEW ONLINE PORTAL TO ASSIST JOBSEEKERS**

**FIND OUT THEIR TRAINING OPTIONS ALL IN ONE LOCATION**

[HTTPS://WWW.GOV.IE/EN/CAMPAIGNS/F205A-THE-RIGHT-COURSE/](https://www.gov.ie/en/campaigns/f205a-the-right-course/)

[gov.ie](https://www.gov.ie) - **The Right Course** ([www.gov.ie](https://www.gov.ie))

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# **The Right Course**

Education is for everyone and there is a range of options for anyone who is considering their next step in life, at any time in their lives.

Whether you need to learn new skills, update your skills or find a new direction, there is a course for you.

The Right Course is your one-stop-shop for finding out the opportunities available to you or your employee.

If you need some guidance, there are a range of supports available here too.

It is never too late to learn something new.

[Apprenticeship - Earn and Learn](#) - Free online courses for everyone

[Free On-line courses for Everyone](#) - Learn new skills or retrain

[Learn New Skills or Retrain](#) - Help your staff develop new skills

[Help your Staff Develop New Skills](#) - Social protection and other supports

[Social Protection and Other Supports](#) - Career Guidance and Information

[Career Guidance and Information](#)

From [Department of Further and Higher Education, Research, Innovation and Science](#) - **Published on 18 January 2021**



**Apply Now**



**wwetb**  
 Bord Oideachais agus Oiliúna  
 Board Lúirge agus Loch Garman  
 Waterford and Wexford  
 Education and Training Board

## FULL TIME PLC COURSES 2021-22

### Waterford Colleges

#### Dungarvan College

##### Coláiste Dhún Garbhán

Accounting Technician  
 Business Administration  
 Business Studies  
 Logistics and Distribution  
 IT, Web Design and Multimedia  
 Sport, Exercise and Coaching  
 Sports Science  
 Healthcare Support  
 Nursing Studies  
 Community Health Services  
 Childcare  
 Special Needs Assistant  
 General Studies  
 Art Portfolio  
 Graphic Design  
 Engineering Technology  
 Laboratory Assistant  
 Pharmaceutical Manufacturing Operations  
 CIDESCO Beauty Therapy  
 Holistic Body Massage

[www.dungarvancollege.ie](http://www.dungarvancollege.ie)

#### Waterford College of Further Education

Art & Design Portfolio  
 Photography & Digital Media  
 Journalism & Photography  
 Sound Engineering & Music Technology  
 Advanced Certificate in Audio Visual Media  
 Beauty Therapy Year 1  
 Advanced Beauty Therapy &  
 Make Up Artistry – Year 2  
 Hairdressing Year 1  
 Hairdressing Year 2  
 Alternative Health & Wellbeing Therapies  
 Business Studies  
 Legal Studies & Criminal Law  
 Construction Technology  
 Computer Systems & Networks  
 Multimedia Production  
 Security Systems Technology  
 Canine Grooming – Animal Care  
 Animal Care  
 Advanced Animal Care  
 Pharmacy Assistant  
 Laboratory Techniques

Applied Psychology  
 Applied Ecology  
 Healthcare Support/Health Service Skills  
 Nursing Studies  
 Childcare – Early Learning & Care  
 Special Needs Assistant  
 Advanced Special Needs Assistant  
 Advanced Certificate in Childcare  
 Applied Social Studies  
 Advanced Certificate in Social Care  
 Pre-Third Level Arts  
 Tourism & Travel Industry Studies  
 Sports Studies Physiology & Massage  
 Sports Therapy & Injury Management  
 Fitness & Health  
 Pre-Apprenticeship Programme  
 Accounting Technician Apprenticeship  
 Hairdressing Apprenticeship  
 VTOS Employment & Academic Skills Year 1  
 VTOS Business Studies Year 2  
 VTOS General Studies in Childcare  
 & Youthwork Year 1  
 VTOS General Studies in Health Science Year 1  
 VTOS Medical, Financial & Legal  
 Office Administration Year 1  
 VTOS Social Care, Healthcare, Nursing Year 2

[www.wcfe.ie](http://www.wcfe.ie)

### Wexford Colleges

#### Enniscorthy Community College

Dept of Science & Technology  
 Dept of Cosmetic Science  
 Dept of Childcare  
 Dept of Humanities  
 Dept of Business

[www.evcfurthereducation.ie](http://www.evcfurthereducation.ie)

#### Coláiste an Átha

Certificate in Agriculture  
 (1 Year full-time)  
 Advanced Certificate in Agriculture  
 (Green Cert, 1 Year full-time)

[www.colaiastianatha.ie](http://www.colaiastianatha.ie)

#### Selskar College

Reception & Administration  
 Business Studies  
 Payroll & Accounts Skills  
 Hospitality & Tourism  
 Healthcare Support  
 Nursing Studies  
 Applied Social Studies  
 Art Craft Design  
 Pre-3rd Level

[www.selskarcollege.ie](http://www.selskarcollege.ie)

#### Kennedy College PLC

Community Health Services  
 Sports Recreation & Exercise  
 Healthcare Services Skills  
 Business Administration  
 Early Childhood Care & Education  
 Nursing Studies  
 Horticulture

[www.kennedycollge.ie](http://www.kennedycollge.ie)

All courses are eligible for  
 SUSI Grants and Back to Education Allowance (BTEA)

[wwetb.ie/plc](http://wwetb.ie/plc)



## WOMEN'S EXPLORING OPTIONS COURSE



Waterford Women's Centre- NCCWN

May 17 at 3:10 PM · 🌐

...

We are now taking names for our Women's Exploring Options course, starting in September in Dungarvan, Kilmacthomas, Tramore and Waterford city. If you would like to try it out we are offering weekly taster workshops online from now until mid June. Please see contact details and information below. We would love to hear from you.  
[WWETB Waterford and Wexford Education and Training Board](#)  
[National Collective of Community Based Women's Networks](#)



**Waterford Women's Centre**

ACCESS 2000 Company Limited by Guarantee

national collective of  
community based  
women's  
networks



### Women Exploring Options

Would you like to explore options in education, training and employment in an informal and supportive learning environment?

- Build your confidence
- Make new friends
- Identify new skills and build on existing skills
- 'Learn by doing' in a supportive learning environment
- Identify and remove barriers to your progression
- Develop an achievable progression plan



Telephone: 051 351918  
Email: [katenccwwaterford@gmail.com](mailto:katenccwwaterford@gmail.com)  
Text: 0894556184  
website: [waterfordwomenscentre.com](http://waterfordwomenscentre.com)  
or call in to  
Waterford Women's Centre,  
74/76 Manor Street  
for more information

SOLAS

wwetb

[Advertised on facebook](#)



# TRAINING COURSES - VTOS DUNGARVAN

Student  
Centred  
Environment

FREE  
Courses

New  
Courses in  
Dungarvan!

Limited Places  
Contact Us NOW

**Art**  
(Painting, Drawing, Batik, Weaving, Work Experience  
and Computers)

**Business**  
(Bookkeeping, Computers, ECOL, Customer Service,  
Work Experience and Office Skills)

Now enrolling for September  
for QQI Level 4

Adult Education Centre,  
Wolfe Tone Road,  
Dungarvan

## Qualifying Conditions

- 21 years and over
- in receipt of any Social protection payment or signing for credits for at least six months.
- statutory redundancy or people in receipt of a Pension.
- Free Class materials.
- No Fees.
- Keep Social Protection Payments FOR 2 YEARS.
- Keep Secondary Benefits.
- Work part-time without loss of Benefit.
- Meal and Travel Allowance.
- People aged between 21 – 25 may be entitled to the Full Social Protection Payment (€ 203) if they enrol.
- Free Parking

For further information  
please contact: **Silvia O'Connor**  
Tel: 050 45757  
E-mail: [silviaoconnor@wewtb.ie](mailto:silviaoconnor@wewtb.ie)  
or [telcoursess.ie](http://telcoursess.ie)

Eligibility - you must satisfy VTOS Criteria  
to qualify for entry to these courses.

Visit our facebook page: [wtdungarvan](http://wtdungarvan)

wewtb

VTOS

Wolfe Tone Road

Dungarvan

050 45757

Design & Print Media Programme 2013/2014



# Dungarvan Adult Education Centre



## Back to Education Initiative



### Free Courses Starting September 2021

#### Healthcare Support – QQI Level 5

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill, and competence to work independently and under supervision in providing support in a variety of healthcare settings.

Year 1	Monday	18.30 -21.00	Infection Prevention and Control Safety and Health at Work
	Wednesday	18.30 -21.00	Care Skills Care of the Older Person

#### Skills to Compete - QQI Level 5 – Special Needs Assisting

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill and competence to work independently and under supervision as a special needs assistant.

Monday	18.30 – 21.00	Children with Additional Needs Special Needs Assisting
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#### Early Childhood Care and Education – QQI Level 6

**Start Date: Monday, 13<sup>th</sup> September 2021**

The overall aim of the programme is to provide the learner with the opportunity to acquire the knowledge, skill and competence to work as and take responsibility for the work of others in leading and coordinating the provision of a quality early childhood care and education.

Year 1	Monday	18.30 – 21.00	Child Development
	Wednesday	18.30 – 21.00	Early Childhood Curriculum Childhood Social Legal & Health Studies

#### First Aid Responder

**Start Date: Thursday, 7<sup>th</sup> October 2021 for 7 weeks**

Thursday	18.30 – 21.00	First Aid Responder
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For further information or to book your place on the course of your choice, contact **Sonia** on **086-0749224** or **soniayoung@wwetb.ie**



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agus Scileanna  
Department of  
Education and Skills



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European Social Fund



# Cappoquin Adult Education Centre



## BTEI FREE Courses



**Starting September 2021**

### Catering Support QQI Level 4

**Start Date: Tuesday, 14<sup>th</sup> September**

Tuesday	9:15 – 1:15	<b>Kitchen Skills</b> <b>Short Order Cooking</b> <b>Meal Service</b>
Friday	9.15 - 11.15  11.30 – 1.30	<b>Word Processing</b> <b>Computer Applications</b>  <b>Customer Service Skills</b> <b>Work Experience</b> <b>Team Working</b>
Communications QQI Level 4 will run in September 2022 leading to a Major Award in Catering Support		

### Essential ICT Skills for Office Work - QQI Level 4

**Start Date: Monday, 13<sup>th</sup> September**

This Major Award focuses on developing the essential Information and Communication Technology skills desired by many employers. Strong communication and computer skills along with bookkeeping are paramount to the smooth and effective day-to-day running of an office in any business environment.

Monday	9.15 – 11.15	<b>Bookkeeping and Accounts</b>
Wednesday	9.15 - 11.15	<b>IT Skills / Desktop Publishing</b>
Thursday	9:15 – 11.15	<b>Databases / Maths</b>
Thursday	11:30 – 1:30	<b>Spreadsheets / Team Working</b>
Friday	9:15 – 11.15	<b>Word-processing / Computer Applications</b>
Friday	11:30 – 1:30	<b>Customer Service / Team Working</b>

**\*You can choose to do any one (or more) of these components on their own**



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Department of Education and Skills



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# Cappoquin Adult Education Centre



## BTEI FREE Courses



**Starting September 2021**

### Tourism with Business or Business Administration – QQI Level 5

**Start Date: Monday, 13<sup>th</sup> September 2021**

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and /or tourism, learn all of the skills needed to pursue employment in this sector.

Monday	11.30 – 1.30	Spreadsheet methods
Tuesday	9:15 – 11:15	Word Processing Customer Service
Tuesday	11:30 – 1.30	Tourism Information and Administration Tourism Principles and Practice
Wednesday	11.30 -1.30	Communications / Work Experience
Thursday	9.15 – 11.15	Payroll Manual and Computerised
Thursday	11.30 – 1.30	Bookkeeping and Accounts

### Healthcare Support – QQI Level 5

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill, and competence to work independently and under supervision in providing support in a variety of Healthcare settings.

Year 1	Monday	9.15 – 11.15	Infection Prevention and Control Safety and Health at Work
	Wednesday	9:15 – 11:15	Care Skills Care of the Older Person
Year 2	Monday	11:30 – 1.30	Work Experience Communications
	Wednesday	11.30 -1.30	Care Support Palliative Care

For further information or to book your place on the course of your choice, contact **Sonia** on **086-0749224** or **soniayoung@wwetb.ie**



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agus Seilleana  
Department of  
Education and Skills



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Investing in your future  
European Social Fund





**OFFICE ADMINISTRATION / CALL CENTRE OPERATION PROGRAMME  
THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD**



Waterford Wexford Adult Educational Guidance Service

17h · 🌐

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**SKILLS TO COMPETE-** Office Administration/ Call Centre Operations Connect Programme 2021

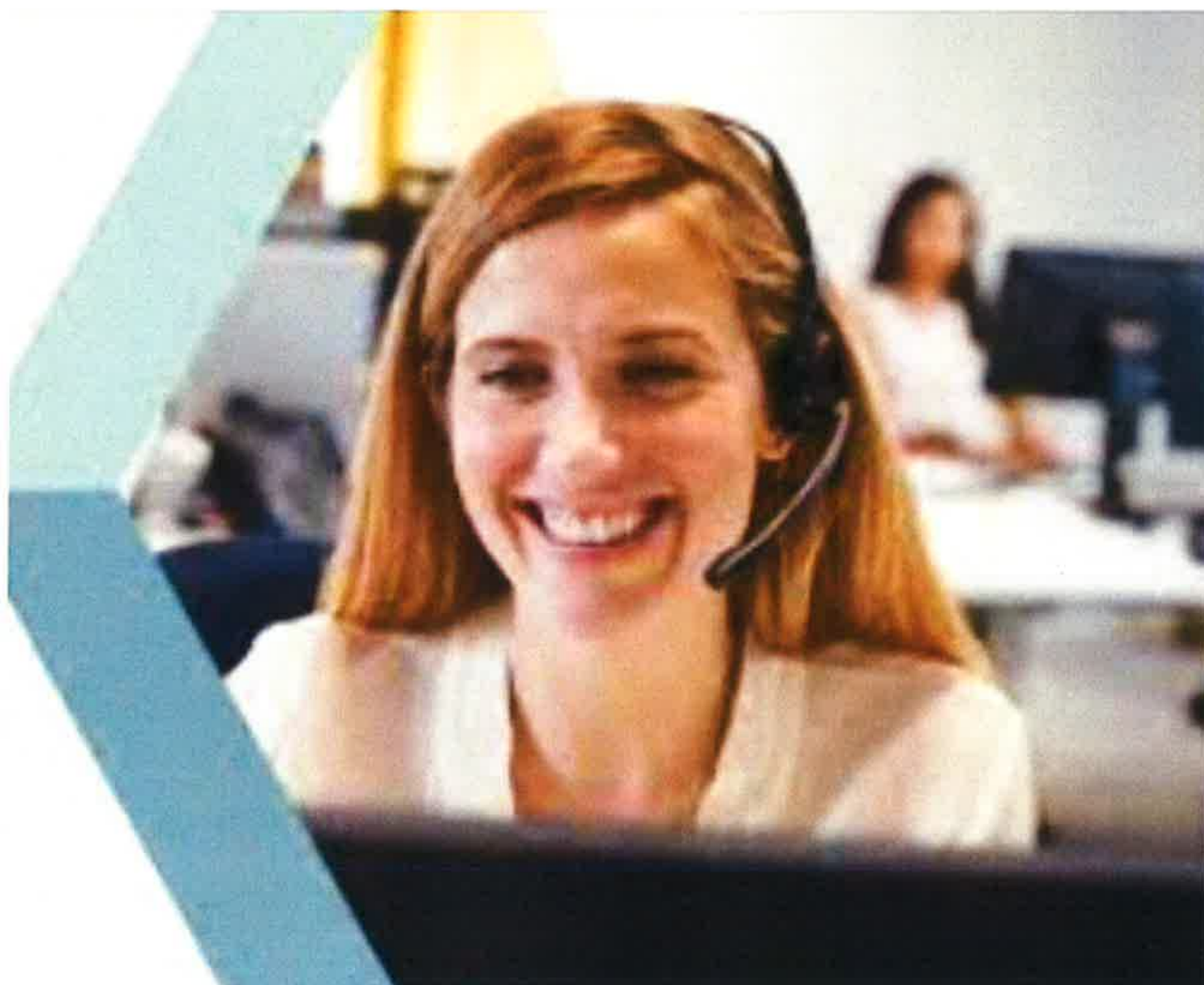
Start Date 28/06/2021

Duration: 46 Weeks

Location: Connect Programme, Unit 9D, Cleaboy Business Park, Waterford City.

Contact: Noel Hackett

05851408 or email [noelhackett@wwetb.ie](mailto:noelhackett@wwetb.ie) for eligibility requirements



[Advertised on facebook](#)

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## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

### **ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.**

**TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester – 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077**

# UPCOMING TRAINING IN DUNGARVAN & WATERFORD THROUGH WATERFORD TRAINING CENTRE



FURTHER EDUCATION &  
TRAINING COURSE HUB



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION  
Investing in your future  
European Social Fund

About FET Course Finder Types of Courses Grants & Allowances Adult Education Guidance

Sign In Register

Home Course Finder

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
12109 / 12107 / 12105	TIG Welding / MIG Welding / Manual Metal Arc Welding	Waterford Training Centre	Waterford	06/09/2021
11525	Delivery Driver Category B Licence	Waterford Training Centre	Dungarvan	27/09/2021
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	04/10/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	05/10/2021
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	11/10/2021
09795	Palliative Care	Waterford Training Centre	Waterford	11/10/2021

**PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE**

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE **WWETB**  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Coimíre Sóisialaí  
Department of Social Protection

