

THIS WEEKS JOB VACANCIES

4th August 2021

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

JOBSEEKERS CAN CONTACT US VIA:

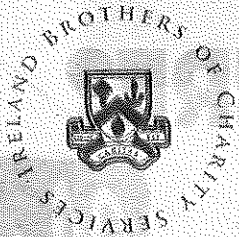
PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

**LOCAL EMPLOYMENT SERVICE
SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516**





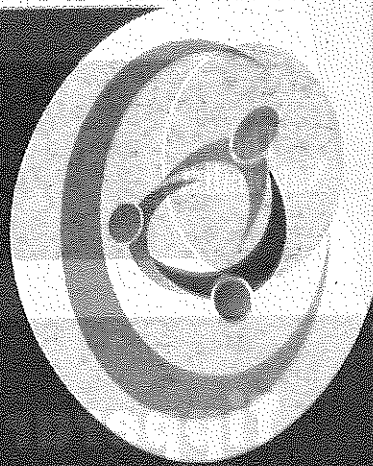
LOVE AND RESPECT IN EVERY ACTION!

Brothers of Charity Services Ireland

Providing Intellectual Disability Services in Ireland
for more than 80 years.

JOIN OUR TEAM

CURRENT VACANCIES IN THE SOUTH TIPPERARY SERVICES



- PERMANENT STAFF NURSES
- PERMANENT FULL TIME & PART TIME
SUPPORT WORKERS
- LOCUM RELIEF SUPPORT WORKERS
- RESTRICTED LOCUM RELIEF
(NO DRIVING LICENCE REQUIRED)

Find out more on the full Job Descriptions &
details on how to apply by visiting:
www.brothersofcharity.ie/southeast/

FULL TIME DELI/SHOP ASSISTANT

required for busy store in Ardfinnan.

Fast paced environment.

30-35 hours a week.

Please email CVs to Padraic at
bwgfoods2021@gmail.com

Sales Advisors - Multi-Media

Attractive salary package

Tipperary

Starting a career in multi-media Advertising Sales could prove to be your launch pad into a long-term, successful future in the media sector. If you have the communication skills to present well and persuade customers of the immense value of advertising, it could be both highly lucrative and personally rewarding.

About us

Iconic is Ireland's largest independently owned newspaper group, with an unrivalled audience in print, online and mobile. As part of the group's development strategy, we are now seeking Sales Advisors to join the advertising sales team working on the Tipperary Star & Clonmel Nationalist and TipperaryLive.ie.

About the role

As a Sales Advisor you will be responsible for a portfolio of existing customers and for developing new relationships with potential advertisers. As part of an experienced and dedicated sales team you'll be fully supported to learn and understand your role and how to follow and convert sales leads and achieve targets.

About you

This is an excellent opportunity to develop a long-term, successful sales career in the publishing sector. And if you have the communication skills and tenacity to persuade customers of the immense value of advertising, it could be both highly lucrative and personally rewarding. Customer service or call-centre experience would be ideal, but above all else we are seeking ambitious relationship builders with excellent communication skills. Professional, personable and able to inspire others, you'll also need to demonstrate the confidence to hit the ground running.

We offer a competitive salary and massive career progression for the right fit.

To apply please email your
CV with a covering letter to
ocooper@iconicnewspapers.ie

Strictly No Agencies

The Nationalist Tipperary Star

Tipperary

An Iconic business

a job with **style...**
and **substance**

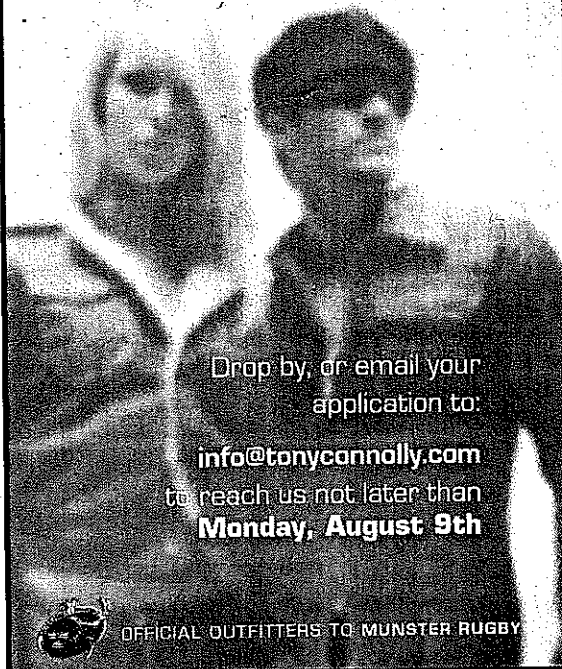


One of Ireland's leading names in menswear, the Connolly group is now expanding its team in Clonmel. We have an exciting job opportunity for

sales consultant

Clonmel | Full-time

If you're an enthusiastic, proactive individual who enjoys meeting people, then we'd like to talk to you. Excellent communication skills and a genuine commitment to providing quality customer service are essential.

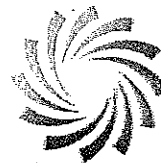


Drop by, or email your application to:

info@tonycannolly.com
to reach us not later than
Monday, August 9th

Connolly
men

OFFICIAL OUTFITTERS TO MUNSTER RUGBY



etb

Bord Oideachais agus
Oiliúna Thiobraid Árann
Tipperary Education and
Training Board

TIPPERARY ETB

invites applications for the following positions:

Ref 21/22-100

PART TIME PSYCHOLOGICAL SUPPORT COUNSELLOR PANEL

Clonmel, Thurles, Nenagh CTC, Cappawhite Youthreach
and a panel across TETB as required.

Ref 21/22-99

PHYSICAL EDUCATION TEACHER

10 hrs P/W Tipperary Town VTOS.

Application Forms, Job Descriptions and Person Specifications
and all other information in relation to the posts are available
on www.tipperaryetb.ie

Closing date for receipt of completed application form is
12 noon on the 10/08/2021.

Tipperary ETB is an equal opportunities employer.

Provision co-funded by the Government of Ireland and the European Union.



Riannas na hÉireann
Government of Ireland



Co-funded by the
EUROPEAN UNION



EUROPEAN UNION
Investing in your future
European Social Fund



NUA HEALTHCARE IS HIRING
APPLY TODAY...

Social Care Workers & Assistant Support Workers

Open Days in Munster for August

HORSE AND JOCKEY, TIPPERARY

17/08/2021, 10AM-4PM

FIRGROVE HOTEL, MITCHELSTOWN

20/08/2021, 10AM-4PM

DUNGARVAN PARK HOTEL, DUNGARVAN

24/08/2021, 10AM-4PM

CLONMEL PARK HOTEL, CLONMEL

26/08/2021, 10AM-4PM

HOTEL KILKENNY, KILKENNY

31/08/2021, 10AM-4PM

ABOUT NUA HEALTHCARE

Nua Healthcare specialises in providing Residential, Supported Living, Day and Community Outreach Services to both Children and Adults with a range of complex support requirements. We pride ourselves on providing true person-centred care for individuals in their own homes or in appropriate community-based care facilities.

ABOUT THE ROLE

Nua Healthcare is seeking applications from energetic and enthusiastic individuals to join our teams, as Social Care Workers and Assistant Support Workers. Successful candidates will be afforded all necessary training and development in line with the role. Candidates must be highly motivated, creative and experienced with a passion for engaging with clients on a daily basis.

ESSENTIAL CRITERIA

- A FETAC Level 5 in Social Care or Healthcare, or working towards the same
- Previous experience in Social Care or Healthcare setting

- Excellent working knowledge of Regulatory Compliance and HIQA Standards
- Applicants for this position must have a Full Clean Driver's Licence

DESIRABLE CRITERIA

- Experience in a service supporting individuals with Intellectual Disabilities Experience working with a multi-disciplinary team

KEY COMPETENCIES

Excellence in:

- Verbal and Written Communication
- Report Writing & Roster Management
- Interpersonal Skills
- Organisational and Planning Skills
- Dignity and Respect
- Confidentiality and Adaptability

EMPLOYEE BENEFITS

- Company Pension
- Paid Maternity / Paternity Leave
- Education Assistance & Continuous Professional Development
- Employee Assistance Programme (EAP)
- Life Assurance / Death-in-Service Benefit

TO APPLY

Please email our Recruitment Team with your CV and cover letter, or simply apply directly through our website careers page.

Email: recruitment@nuahealthcare.ie

Website: nuahealthcare.ie/careers

www.nuahealthcare.ie



Munster Express
3/8/21

IMMERSIVE VR EDUCATION

LEARN THROUGH EXPERIENCE

Are you looking for a unique challenge working in virtual & augmented reality with a bleeding-edge technology company? Then read on.

Immersive VR Education is one of the world's leading virtual reality development studios and is headquartered in Waterford, Ireland. In recent years, we have picked up multiple awards for our virtual communications platform, ENGAGE, and our work on Apollo 11 VR, and Titanic VR.

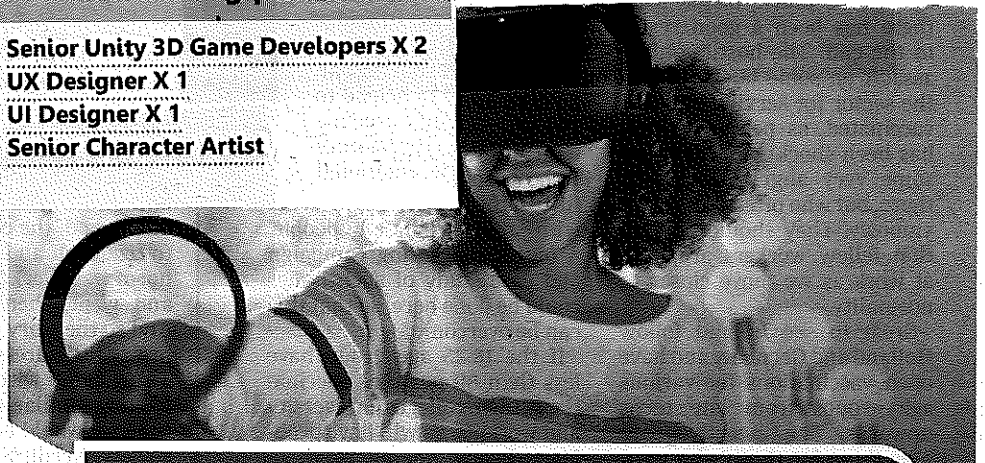
Due to continued growth and success, we are looking for talented individuals who have a vision and drive and must not be afraid to back big ideas.

This is an opportunity to build your career with our highly collaborative and engaging team as part of a fast-growing & creative company. The digital world is changing, let us shape it together.

Seeking to fill multiple roles in the following positions

Senior Node.js Developers X 6
Product Owner / Designer X 2
Full Stack Web Developers X 2
Senior Vue.js Developers X 1
QA Automation Engineers X 2

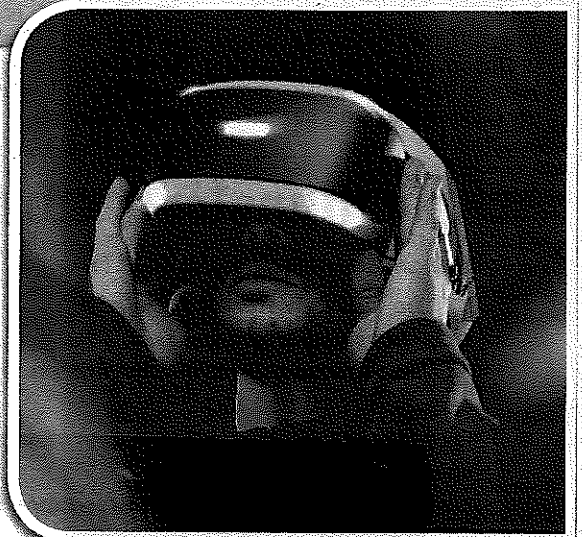
Senior Unity 3D Game Developers X 2
UX Designer X 1
UI Designer X 1
Senior Character Artist



Apply at <https://engagevr.io/careers/>

Employee Benefits

- No Weekend Work or Overtime
- Considerable Annual Leave
- Flexi-Time Working Week
- Blended Work Environment
- Employee Training and Development Scheme
- Bike to Work Scheme
- Employee Assistance Programme



Secretary/Administrator Part-Time

6 Month Fixed-Term Contract

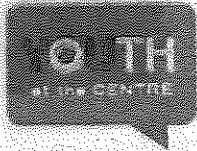
The Holy Ghost Residential Home located on the Cork Road, Waterford is a HIQA registered charitable trust that has 60 recently completed en-suite rooms providing residential care and full board to older adults in the Waterford catchment area and is managed by a voluntary Board of Trustees. The Home which was founded in 1545 provides a supportive living environment for low dependency older persons.

We have a current part-time vacancy on a six-month fixed-term for a Secretary/ Administrator to complete the following duties:

- To oversee and manage all visitor arrangements to residents the Home
- Dealing with telephone queries
- Updating the data base
- Assisting the RGN Manager with mandatory report to HIQA and the HSE
- Word-processing of letter and reports
- Distributing incoming post
- Updating resident's information
- Adhere to all policies, protocols, and compliance standards of the Home.

Reporting to the RGN Manager applicants must have a minimum of 5 years secretarial/ administrative experience and be very proficient in Excel, Word, internet portal and data base software. Candidates should also be self-motivated and be able to demonstrate the ability to be innovative and resourceful when and where required and possess good team working and interpersonal skills.

Applications to include an up to date curriculum vitae should be confidentially emailed to Ms. Bridget Roche, Nurse Manager at email address: bridget.roche@holyghostreshome.ie. The closing date for applications is 5.00pm on Friday August 13th 2021.



Waterford & South Tipperary Community Youth Service

WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos

Applications are invited for the post of:

Assistant Co-ordinator with Making Connections Waterford (Part-time 20 hours p/w)

Making Connections Waterford is a Local Training Initiative which offers a Major Award in Employability Skills for individuals who have become disconnected from mainstream services and have had issues with substance misuse, homelessness and/or associated mental health issues. Modules include Computer Literacy, Culinary Operations, Personal and Interpersonal skills and others. The project, which is based in the Millennium Youth and Community Centre in Waterford, provides flexible adult education and training programmes in the Waterford area. Making Connections is funded by Waterford and Wexford ETB.

Duties and responsibilities of the Assistant Co-ordinator will include the recruitment of learners to the LTI, design, delivery and evaluation of modules for the LTI, organising accreditation of the LTI modules where appropriate, attending regular meetings with the Advisory Committee and contributing to the administration of the initiative.

Successful applicants for this post will have the skills and experience requisite for working with the above client group in a community-based setting; recruiting and supporting learners and liaising with relevant statutory organisations and locally based community groups. The successful candidate must be competent in the delivery of training programmes to a FETAC Level 3 Major Award in Employability Skills and be computer literate. Applicants must possess a recognised 3rd level qualification in the field of Adult Learning, Training and Development or related discipline. The ideal candidate should be self-motivated, flexible, be able to relate to people, have excellent communication and organisation skills, be able to work as part of a team and **have at least one year's (Ideally 2 years') experience of delivering training in areas such as Literacy, ICT, Work Skills, Cooking and Crafts.** Candidates must have their own transport.

Applicants should send their Cover Letter and CV to:

The Secretary, Waterford and South Tipperary Community Youth Service,
Manor Street Youth & Community Centre, Manor Street, Waterford X91 TY8N

Closing date for the receipt of applications is 5:00p.m. on
Wednesday 18th August 2021

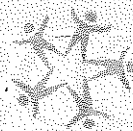


wwetb
Waterford & Wexford
Employability Training
Board



SOLAS
learning works

Waterford News & Star
3/8/21



KILKENNY Dyslexia Workshop

All children learn differently

WE ARE HIRING

for our Friday evening workshop.

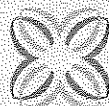
Applications are welcome
from teachers who have completed
the DAI Dyslexia Training
Course (or equivalent).

Enquiries to Susan

at 056-7768941

or email to:

kilkennydyslexiaworkshop@gmail.com



MCCAULEY

HEALTH & BEAUTY PHARMACY

We are currently looking for a
part-time, permanent

PHARMACY TECHNICIAN

to come join our team in our Pharmacy in
Carrick on Suir, Co. Tipperary.

The successful candidate should have
successfully completed the IPU Pharmacy
Technician course or Higher Certificate in
Pharmacy Technician Studies and have
pharmacy experience.

CV can be sent to:

careers@smcc.ie

Kilkenny People
6/8/21



KILKENNY COUNTY COUNCIL
COMHAIRLE CHONTAE CHILL CHAINNIGH

Applications are invited from qualified persons
for the following post:

EXECUTIVE ENGINEER

[OPEN COMPETITION]

Competition Reference Number: 2021/PT/O/T/17

Salary Scale: The current salary scale for the position is

€50,534 – €70,944 LSI2

A Panel will be formed from which Permanent
and Temporary vacancies may be filled.

The closing date for receipt of completed applications is

5.00 p.m. on Wednesday 18th August, 2021

Application Form together with the Recruitment Guidance Booklet can
be obtained from the following link: <https://submit.link/j3>

**Kilkenny County Council reserves the right to shortlist
candidates having regard to the requirements for the post, as well
as any information contained in the Application Form.**

KILKENNY COUNTY COUNCIL IS
AN EQUAL OPPORTUNITIES EMPLOYER

REGISTERED NURSE VACANCY

COOK/KITCHEN ASSISTANT VACANCY

St Canice's Parish Homes, Troy's Court provide
Independent living units for elderly, a day care centre
and a home dinner delivery service.

We are currently looking for a:

- **Registered Nurse** for our Day Care Centre. Must
be registered with ABA. Experience working with
elderly desirable.
- **Cook/kitchen Assistant** with previous cooking
experience to assist our Chef. HACCP trained and
be familiar with good food hygiene practice.

Immediate start subject to Garda Vetting &
references.

Permanent part-time hours for both positions

Closing date 15th August 2021.

Please email C.V. to

stcanicesparishhomes@gmail.com



We are Hiring!

Would you like to play your part at one of Ireland's leading leisure facilities, work in an NQS Outstanding awarded environment and learn about the Leisure Industry? We are looking for positive, friendly and dedicated individuals to join our Team!

Swim Teachers/Lifeguards

Full-Time and Part-Time Roles available from late Aug/early Sept
Swim Teacher Qualification/Lifeguard Cert essential

Operations/Cleaner

Part-time, 30 hours per week, immediate start
Previous experience in a similar role required

- All roles require the flexibility to be available for shift work, early and late hours, mid-week and at weekends
- If you are interested in applying, please send your CV and a cover letter via email as soon as possible to: amanda.menton@thewatershed.ie

Kilkenny People
6/8/21



DANESFORT CHILDCARE

Danesfort Childcare Facility are currently recruiting for the following positions:

- **FULL TIME EARLY YEARS PRACTITIONER**
- **PART-TIME EARLY YEARS PRACTITIONER**

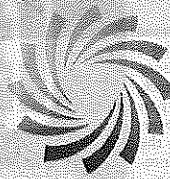
The successful candidate must have the following:

- **Minimum QQI level 6 in Early Childhood Education and Care**
- **One years' experience**
- **Knowledge of Aistear and Siolta**
- **Ability to work as part of a team**
- **Excellent communication skills.**
- **Very Competitive Pay**

We are also recruiting a cleaner for 15 hours per week

Closing date for application is
Wednesday 11 August 2021.

Please email cover letter and
C.V to Monique Fitzpatrick, Manager, at
danefortchildcare@gmail.com.
Tel: 056-7700766



etb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Kilkenny and Carlow
Education and Training Board

PART-TIME CARETAKER KILKENNY CITY VOCATIONAL SCHOOL

**Specific Purpose Contract –
19.5 hours per week**

A panel will be created for the filling of other Caretaker positions in Kilkenny and Carlow ETB that may arise during the 2021/2022 school academic year.

Please refer to: www.kcetb.ie for job application form and further details.

Closing Date: Monday, 16 August 2021 (12 noon).

Shortlisting may apply.

Kilkenny and Carlow ETB is an equal opportunities employer

Childminder Required

Kilkenny City. To care for 3 children.
(ages 4, 10 & 13) in their own home.

Flexible arrangement, possibly 2/3 days per
week. Car owner essential for school runs.

086 - 195 9565

Keoghs Model Bakery

**Bridge Street, Callan,
Co. Kilkenny**

Current have the following vacancies

**Full-Time
Confectioner/
Cake Decorator**

**Full & Part-Time
Shop Assistants**

**Part-Time
Bakery Cleaner/
General Operative**

.....
**Please reply with C.V. to:
Keoghs Model Bakery
Bridge Street, Callan, Kilkenny**

Kilkenny People
6/8/21



**WE'RE
HIRING**

PRL currently have opportunities for

- Warehouse Manager
- Rigid Truck Drivers
- Artic Truck Drivers
- Office Administrator
- Warehouse Operatives

based in our South East facility in Kilkenny City.

This is an exciting opportunity to join PRL Logistics Solutions during a time of continued growth.

Why PRL?

PRL Logistics Solutions operate a comprehensive warehousing, distribution and freight-forwarding network, servicing the Irish, UK, European and US markets with tailor-made delivery solutions.

Working for PRL, we offer,

- Industry Leading Remuneration
- Pension
- Training
- Strong team culture
- Disability Cover

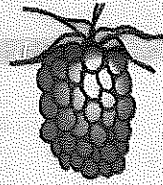
Applicants should email their CV to hr@prl.ie, including "Kilkenny Vacancies" in the subject line

Or

Post / deliver their CV to
**HR Department, PRL Logistics,
Talbots Inch, Freshford Road,
Kilkenny. R95 KWH2**



Closing Date for applications: 13th August 2021



the blackberry

C A F E

Experienced

**Waiter/Waitress Required
for a Day Time Cafe in Thomastown**

- Must have excellent Customer Service ability
- 35 Hours per week

**To Apply please send your CV
to jackiehoyne@hotmail.com**



Sales Advisor

EZ Living Furniture, Clonmel

The Person

- Must be an enthusiastic individual with a talent for selling, matched with a strong customer focus.
- Goal driven, ambitious with a hunger to be successful.
- A desire to develop and progress within an expanding company.
- Achieve weekly sales targets, using our POS system and dealing with our customers on a day to day basis, both by telephone and in person.
- Energetic and enthusiastic.
- Willingness to provide a top class professional service.

Skills and Qualifications

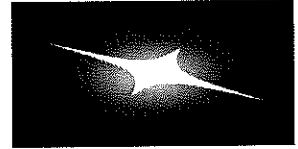
- You will be an experienced retail advisor with at least two years retail experience.
- Furniture experience would be a benefit but not essential.
- Previous achievement of sales targets will be an advantage.
- You will have strong IT skills and an excellent telephone manner.
- You will be a team player with excellent communication skills.
- Able to use your own initiative, you will be hard working, conscientious with strong motivational skills.

WHY JOIN US:

- We're dynamic and expanding
- Fun, fast paced & high energy work environment
- Culture of developing and promoting from within the company
- Our Generous staff discounts

Thank you for your interest in Ez Living Furniture. We look forward to receiving your application.

APPLY VIA WWW.INDEED.COM



General Operative

BUILDING STAFF SOLUTIONS- Clonmel, County Tipperary

Urgently needed

BSS are currently looking for a General Operative for an immediate start to work with one of our leading contractors in Clonmel

Duties:

- Work in a fast paced environment
- Working as part of the team to optimise the workloads.
- Adhering to all company and site specific welfare and safety requirements and regulations..
- Any other reasonable and relevant duties as requested by your Manager, necessary to meet the ongoing needs of the company

Requirements:

- Valid Safe Pass
- Manual Handling (training can be provided).
- 2 Years Experience
- Excellent time keeping.
- Ability to multitask.

If interested send a copy of your CV

About Us

At BSS, we want to do things a little different from the average labour hire company. Getting a new job today may be your priority and we will work with you to provide this, but once your employment has commenced, we are committed to helping our workforce develop to the next stage in their career path too. We provide in-house training courses, all free, and block purchase external courses which are available to all BSS operatives at a fraction of the market value. Whatever position you see yourself working in over the coming years, BSS will strive to help you get there. Our goal is to provide long term employment where possible. As your current project comes to a close, we will be actively looking at other projects in your location to help keep you moving. You can review our Privacy Notice [here](#).

Expected start date: 9/8/2021

APPLY VIA WWW.INDEED.COM



Warehouse Operative

MATRIX Recruitment Group - Carrick-on-Suir, County Tipperary
Full-time, Permanent

What you need to know

Our client, a successful and growing company, are currently seeking a **WAREHOUSE OPERATIVE** for their facility in **TIPPERARY**.

You will join a small dynamic team and will work autonomously to ensure warehouse operations are efficient and meeting order demands.

This is a **PERMANENT** role.

Key Duties & Responsibilities

- Responsible for processing incoming deliveries
- Update inventory records and complete all paperwork as required
- Packing and dispatching products and arranging collections
- General upkeep and tidying of the Warehouse
- Process and document stock returns
- Responsible for stock taking
- Adhere to all health and safety policies and procedures

Essential criteria

- Minimum 3 years experience in a similar role
- Ability and confidence to work independently
- Excellent communication skills
- Strong IT Skills – Microsoft Office

Apply for this job now or get in touch with **Roisin Ahern**.

Reference ID: 917253

Job Types: Full-time, Permanent

Schedule:

- Monday to Friday

Application question(s):

- What is your annual salary expectation?

APPLY VIA WWW.INDEED.COM

Full Time Team Member

Bakers+Baristas - Clonmel, County Tipperary

€10.20 an hour - Full-time, Permanent

Urgently needed

Reporting to: Store Manager / Supervisor / Shift Leader

Objective: Helping the store to achieve maximum sales and profitability by performing duties to the company standards

Main Duties and Responsibilities:

- Delivers outstanding customer experience at all times whilst maintaining a welcoming clean environment
- Product knowledge and confidently promote to enhance sales
- Clean As You Go - Keep all work areas clean at all times
- Handcraft hot and cold beverages to brand standards
- Maintain high levels of Food Safety
- Bake products to brand standards whilst minimizing wastage
- Ensure all wastage / breakages are recorded
- Undertake any ad hoc duties as required by the Shift Leader, Supervisor or Manager

Person Specification:

- Enjoys dealing with customers
- Well presented
- Well organized and enthusiastic

Note: This description is not intended to establish a total definition of the job, but an outline of the duties.

Expected start date: 16/8/2021

Job Types: Full-time, Permanent

Salary: €10.20 per hour

Benefits:

- Food allowance
- Store discount

APPLY VIA WWW.INDEED.COM

Health Care Assistant

Sonas Nursing Homes - Carrick-on-Suir, County Tipperary
Full-time, Part-time

Our Newly Opened Nursing Home in Carrick On Suir are recruiting for Full/Part Time Healthcare Assistants.

We are seeking Energetic individuals who would like to work as part of a great team

- **Sonas Nursing Homes have built and sustained its reputation for excellence which make us an excellent employer of choice.**
- **Responsibilities and duties will include but are not limited to:**
 - Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible.
 - Deliver a high standard of person-centred care ensuring all practices reflects the privacy, dignity and respect of our residents and underpins all the basic values that contribute to an excellent quality of life.
 - Establish and maintain relationships with residents that are based on respect and equality.
 - Promote, encourage and practice the ethos of person-centred care.
 - Participate in organising and carrying out social outings and in-house activities.
 - Maintain resident's dining rooms, living areas and bedrooms in a neat, presentable and hygienic state.
 - Assist the management team during internal and external audits/inspections.
 - Must be available to work day, night and weekend shifts on a fulltime basis.

Skills and Experience:

- Previous working experience in care of the older person within a residential care home setting is desirable.
- Possess a high regard for and practice good health and safety procedures at all times.
- Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.

Benefits of working for Sonas Nursing Homes:

- Career Progression
- Training and Development Provided
- Induction Training Program
- Education Assistance Program

How to Apply:

To submit your application; click on the 'Apply' button

All applications will be treated with the strictest of confidence.

Sonas is an Equal Opportunities Employer. www.sonas.ie

APPLY VIA WWW.INDEED.COM

Catering Assistant

Viking Hotel Waterford - Waterford, County Waterford

The Viking Hotel Waterford are recruiting for a Catering Assistant to join the Kitchen team.

Our Hotel

The Viking Hotel is located 4km from Waterford city centre and just 7km from the M9 motorway. The hotel offers a perfect base for both business and leisure guests. We offer 98 rooms in total which are tastefully designed with the comfort of home in mind. We have double rooms, executive rooms, twin rooms, triple and family rooms equipped with free Wi-Fi, crisp white linens, flat screen TV's and en-suite bathrooms to name just a few of the features. The Wooden Pestle Bar & Restaurant recently underwent a makeover and has a great atmosphere which is enjoyed by residents and locals alike with live music on Saturday nights. The Wooden Pestle offers sumptuous dishes from carvery lunch and light snacks to an evening meal.

The Role

Reporting to the Head Chef, you will provide assistance to the kitchen team. The successful candidate will have prior experience working in a similar environment. You will be a professional, focused and enthusiastic person.

- To assist the Head Chef and kitchen team as required.
- To prepare or cook food if required
- Working closely with the kitchen team to ensure the smooth running of food service with restaurant personnel
- To work in an organised, hygienic manner at all times ensuring the HACCP regulations are adhered to
- To receive goods from suppliers, when required, and to ensure products conform with HACCP specifications
- To ensure all goods are stored correctly and hygienically in accordance with HACCP specifications
- To ensure correct rotation of stock as per HACCP requirements
- To adhere to cleaning schedules set out for the Kitchen

The nature of the industry means that this role will include a variety of shift & weekend work.

Why Work With Us?

We are a team of talented professionals who work well together and we are a fun team to work with. We want you to be happy and enjoy coming to work with us by providing every individual with the support and training required.

Just some of the benefits of working in our hotel;

- Excellent Hotel staff rates across Ireland, UK & Continental Europe
- Discounted Health Insurance
- Staff Meals
- Friends & Family rates available
- Canteen facilities
- Free Car Parking
- Extensive in-house training
- Fun working environment
- Employee Assistance Programme - Confidential counselling support, and referral service for staff
- Excellent company with great opportunities for progression in Irish owned company
- Career growth opportunities within PREM Group, one of Ireland's largest Hotel management companies

How to Apply

If you are interested in this position and would like to apply, please forward your CV through this website. We look forward to hearing from you!

APPLY VIA WWW.INDEED.COM



Receptionist - Temporary - Waterford

FRS Recruitment- Waterford, County Waterford

€11 - €14 an hour - Full-time, Temporary

Job Overview

FRS Recruitment are currently recruiting a Receptionist for short-term temporary roles based in Waterford.

The specific duties will include:

Provide the welcome (in person and over the phone) to customers, employers and visitors, to ensure everyone is dealt with according to our customer service standards.

Support Personal Advisor activities (e.g. diary management, basic customer support) so they are enabled to deliver our services effectively.

Provide controlled access to our offices ensuring colleagues and customers are safeguarded effectively at all times.

Facilitate the day to day running of the building, so our facilities are fit for purpose and kept in accordance with environmental and regulatory (including Health and Safety, brand and quality) standards.

Performs any other administrative duties (e.g. filing, photocopying).

Requirements:

Must be available immediately.

Experience in the use of Microsoft office packages and databases.

Fluent written and spoken English.

Excellent team player - experience of working successfully as part of a team.

Flexible and approachable.

Key Contact

Anna Podgorska

086 029 7133

Anna joined FRS Recruitment team in January 2018. She specialises in recruiting Temporary & Permanent Commercial candidates for Finance & Accounting, Office Support, Administration, Customer Service roles across Dublin.

APPLY VIA WWW.INDEED.COM

General Operative

Blanco Nino Ltd - Clonmel, County Tipperary

€11 an hour

Urgently needed

Blanco Nino is looking for dedicated hard working employees who are willing to learn and develop within their role. The employee must be willing to work shift and weekend work as required. This is a great opportunity to join a growing company and be part of the amazing team at Blanco Nino.

APPLY VIA WWW.INDEED.COM

Customer Assistant - Part Time - Ardkeen

Tesco- Waterford, County Waterford

Contract: Part Time (25.00 - 30.00)

We pride ourselves on offering customers the biggest range of products around. And that's not just food, but everything from clothes and kettles to financial services.

But did you know we offer the biggest job opportunities too? With stores across the UK and Ireland, and a variety of roles, we are always looking for people who are as passionate about helping customers as we are.

Our Every Little Helps approach doesn't just apply to our customers. It's at the very heart of everything we do at work – and it's what makes us different. We believe in treating each other with respect, and everyone having the opportunity to get on. That's what makes Tesco such a great place to work

Should you be successful in your application, your offer will be subject to and conditional upon you providing your bank account details before your agreed start date.

You will be responsible for

- Always put the customer first and consider them in everything you do.
- Get to know your customers and serve them with pride.
- Help to ensure products and services are available for customers at all times.
- Handle all products with care to maintain quality and ensure they reach the customer in the best condition.
- Keep the shop floor and back areas clean and tidy at all times.
- Using the training you receive, follow department routines and processes.
- Follow all company policies and adhere to Health and Safety routines.
- Whilst you will have a core role, you may be asked to support your colleagues by helping in other departments.

You will need

- Able to give great, natural customer service by proactively smiling, greeting, acknowledging and helping customers.
- Works hard for customers, your team and your department.
- You are able to prioritise to ensure anything you do is right for our customers.
- Adaptable and resilient to meet the ever changing demands of our business.
- You must be able to follow instructions either verbal or written.
- You are reliable and a good timekeeper.
- You must be smart and tidy at all times.
- subject to the rules of the schemes.

What's in it for you

We offer excellent benefits that help to make Tesco a great place to work.

"After 3 months you will receive a colleague clubcard, giving you 10% discount on your Tesco shopping throughout the year, both in-store and on-line".

There are also additional special offers available to colleagues throughout the year.

APPLY VIA WWW.INDEED.COM

* Apply Via jobs.ie *

FIND A JOB

FIND A COURSE

JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)

Apprentice Technician

Bolands

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today

[Login or register to apply](#)

Description

Company Details

Bolands Waterford are the Main Dealer Franchises for BMW, MINI, Hyundai and Citroen.

Due to continued expansion, we have opportunities available for Apprentice Technicians.

Giving the chosen candidate an opportunity to gain a skilled qualification, which in return leads to a rewarding career with excellent opportunities for growth and progression within Bolands Waterford.

This role does not require previous experience.

We are looking for the candidate to be

- Enthusiastic
- Hardworking
- Willing to learn
- Who is passionate about becoming a fully qualified mechanic

The ideal candidate would have the following attributes:

- A full and valid driving licence
- Mechanical Knowledge would be an advantage but not essential
- The ability to work well within a fast-paced environment
- The candidate must have good initiative and be self-motivated
- Excellent time management skills

Please submit a CV detailing your reason of interest in this position and why you would be the ideal candidate for the role.

* Apply via jobs.ie *

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB

FIND A COURSE


JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)


**Customer Service Agent**
Infosys

📍 Clonmel, County Tipperary, Ireland

€ €10.20 per hour

🏢 Permanent | Full Time

🕒 1 Day Ago



[Apply Now](#)

Description	Company Details
<p>You could be joining a global leader in next generation business process management services if you decide to join our team at Infosys</p> <p>We offer the chance to work in a positive, supportive, and competitive environment. This could be the start of a promising and rewarding career with plenty of opportunities for career progression.</p> <p>The role:</p> <p>Work from Office and Work from Home options available and preference will be discussed at interview.</p> <p>As a customer agent, you will be working for Infosys on behalf of our partners as frontline staff supporting our clients by delivering a high level customer experience. In order to deliver the highest level of customer experience such skills as active listening, selective questioning, problem solving and showing empathy are required. All of these skills can be acquired during a pre live training environment which is fully paid.</p> <p>There are many benefits to working at Infosys:</p> <ul style="list-style-type: none">• 29 days holiday (includes 9 statutory days entitlement) - Pro rata for PT roles• Permanent contracts• High energy and dynamic work environment• Culture for promoting from within• Learning and development platforms• Global company with opportunities across many countries• Opportunities to be involved and give back to the community• Easily accessible site for all modes of transport• Healthy eating scheme• On site canteen• Special staff offers – reduced rates with local stores and amenities	

- Free employee assistance programme
- PRSA pension scheme
- Eligibility to take part in client bonus schemes on some campaigns

The part you will play within the Infosys team:

- You will be front line support for our clients
- Use the systems and tools available to effectively handle clients queries
- Strive to achieve and maintain service level statistics
- Maintain a high level of first call resolution and quality assurance.
- Contribute to overall team performance within your specialised department

Personal success profile:

- Passion for providing exceptional service to clients
- IT literate
- Confident telephone manner with strong communications skills
- Fluency in English is a pre requisite for this role
- Self- motivated, positive outlook
- Ability to handle confidential information
- Team Player
- Strong attendance, performance and adherence to policies are essential for this role

Hours: 30-40 hours per week within business hours

Business hours: Monday to Friday 8am to 9pm, Saturday and Sunday 8am to 8pm

Training provided on site - options following training to work remotely

YOU MUST BE OVER 18 TO APPLY FOR THIS ROLE

The purpose of this job description is to provide a concise statement of the major responsibilities of this position in a standardised format. It is not intended to describe all elements of the work that may be performed and should not serve as the sole criteria for personnel decisions and actions

Reference ID: Clo12

Skills:

Call Center Services Inbound Customer Service

Communicating with Customers

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

* Apply Via jobs.ie

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

MENU

🔍 Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)



Finance & Sales Support Assistant

Bolands

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today



Login or register to apply

Description

Company Details

Bolands Waterford is seeking a Finance and Sales Support Assistant. This is an exciting opportunity for the right candidate to learn and work in the Motor Industry along with an industry leading remuneration package.

The ideal applicant must:

- Meet and Greet Customers
- Completion of finance proposals
- Work out finance offers
- Present and quote finance offers
- Complete finance proposals
- Arrange finance proposals
- Complete finance documentation

Package

- Industry leading salary + commission
- Manufacture based training and progression
- QFA qualification support

Skills:

Motor Finance Sales Customer Care

Q Job Title, Skill Or Company

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[Share This Job](#)

Warehouse Operator - Weekends

West Pharmaceutical Services

Waterford

Not disclosed

Fixed term contract

Updated 02/08/2021

Human Resources

Job Summary:

Assist in all areas of Receiving and Warehouse functions as needed.

Essential Duties and Responsibilities:

- Maintain correct inventory of raw material and finished goods.
- Complete all paperwork necessary in receiving shipments, receiving forms, checking purchase orders, etc.
- Check all outgoing and incoming shipments as to accuracy of count, labelling, weights, etc., to determine that data agrees with paperwork.
- Load and unload trailers of product to and from customers, semi-finished product to/from outside storage areas.
- Maintain good housekeeping in the warehouse, stack materials properly and safely, keep aisles clear, rows straight, sweep, etc.
- Schedule transportation of returns/goods to other West Facilities and Recycling facilities.
- Schedule transportation of raw materials coming in from other West facilities reviewing most cost effective method.
- Provides verification of transportation bills for incoming and outgoing freight for invoice matching.
- Review of chemical waste area to insure compliance and schedule removal when necessary.
- Generate requisitions for warehouse supplies as required.
- Complete monthly warehouse cycle counts as assigned.
- Assisting in all areas of warehouse functions as needed.
- Act in accordance with the company's Guiding Principles and adherence to the corporate Code of Conduct.
- Compliance to all local site Environmental, Health and Safety regulations.
- Compliance to all local site company policies, procedures and corporate policies.

Basic Qualifications:

- Minimum Education: Leaving Certificate
- Valid drivers' license; able to drive company van and forklifts.

Preferred Knowledge, Skills and Abilities:

- Knowledge of various receiving systems and descriptions and how each applies to our needs.
- Ideal candidates would typically have 2-3 years prior work experience in a Manufacturing- Warehouse environment
- Knowledge of Good Manufacturing Practices (cGMP) requirements would be an advantage Computer knowledge to perform SAP, Microsoft Excel and Word an advantage.

Skills:

forklift driver Forklift Counterbalance manuaufacturing SAP

Ref: AUTO-202107261352574649

[Apply Now](#)

☒ Continue to application



TEAGASC KILDALTON COLLEGE
**PART-TIME GREEN
CERT COURSE**

**Online application for the Part-Time
Green Cert Course is now open**

**[www.teagasc.ie/education/goin-to-college/apply-online/
part-time-course](http://www.teagasc.ie/education/goin-to-college/apply-online/part-time-course)**

The course is intended for applicants over 23 years old who do not hold a previous qualification above level 5

The course will commence in October 2021 and run over 18 months.

Entrance Requirements:

Students are required to attend Kildalton College
two evenings per week from 6.30 to 9.30pm

1 for practical skills and 1 for theory classes (there may be an option of classes online or attend in person).

The course will also have 6 full practical days scheduled throughout the course.

For Further Information Please Contact:

Kildalton College on 051 644400 / barbaramiskowiec@teagasc.ie

Kildalton Agricultural and Horticultural College,
Teagasc, Piltown, Co. Kilkenny E32 YW08.

E: kildaltoncollege@teagasc.ie

www.teagasc.ie/training/colleges/kildalton



Full time 6 week Digital Marketing Programme Online, QQI Level 5, starts Sept. This course will introduce learners to the core competencies required to develop and execute digital marketing strategies and activities.



QQI AWARD

DIGITAL MARKETING PROGRAMME

ONLINE QQI LEVEL 5

For Further Information, Please Contact:

Lorraine

 (052) 613 4333

 courses@tipperaryetb.ie



etb
Bord Oideachais agus Oiliúna Thíobraid Árann
Tipperary Education and Training Board



 www.fetchcourses.ie www.tipperaryetb.ie

Commencement Date:
6th September 2021



IRISH COLLEGES
TRAINING CENTRE



EUROPEAN UNION
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An Roinn Oideachais
agus Scileanna
Department of
Education and Skills

SOLAS
An tAidís Oideachais agus Scileanna
The National Training Authority



Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more information and to be referred for a place on the above course

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie

Training Delivery & Evaluation

This module leads to the QQI Level 6 'Training & Development (Train the Trainer)' qualification.

Gain the knowledge, skill and competence to deliver, assess and evaluate training.

Starts: September 21st, 2021 – Clonmel Park Hotel – 10 weeks.

etb

Email: eveningtraining@tipperaryetb.ie
Phone: 051 640742

Visit:
www.fetchcourses.ie

Gain your training qualification

**September
21st, 2021**

(10 weeks)

Clonmel

(Evenings)

Training Delivery & Evaluation

TIPPERARY EDUCATION AND TRAINING BOARD

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European Social Fund

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Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more information and to be referred for a place on the above course

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie

Graphic Design for Print & Social Media – Adobe Specialist (Online) starts Oct 2021

course content:

ADOBE Certified Associate in Visual Design using Photoshop 2018

Graphic Design Using the Adobe Illustrator CC

Digital Video Using Adobe Premiere Pro CC (2018)

Adobe InDesign - Creative Cloud CC



GRAPHIC DESIGN

FOR PRINT & SOCIAL MEDIA
ADOBE SPECIALIST

04TH OCTOBER | 26 WEEKS
ONLINE - FULLTIME

PROFESSIONAL VIDEO DESIGN
PROFESSIONAL VISUAL DESIGN

ASSOCIATE
Id
ASSOCIATE
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ASSOCIATE
Pr
ASSOCIATE
Ai

To book your place call Lorraine on 052 6134333
Email: courses@tipperaryetb.ie
or visit www.fetchcourses.ie
Course Code - 327219



Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more information and to be referred for a place on the above course

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie



APPLY TODAY
www.fetchcourses.ie

Quality & Good Manufacturing Process

Evenings | Sept 14th | 10 Weeks | Clonmel

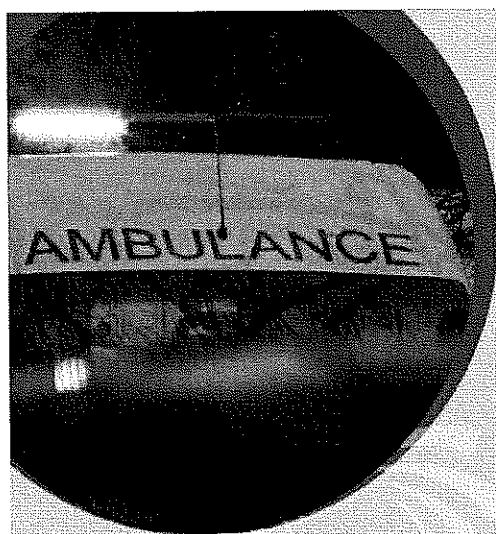
Email: eveningtraining@tipperaryetb.ie 051 640742



Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more information and to be referred for a place on the above course

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie



Emergency Medical Technician

Cashel & Nenagh

Full time | September | 11 weeks

Enquiries to:
courses@tipperaryetb.ie



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Empower People to Learn
Obtain a Skill for the Future
Tipperary Education and Training Board



Great news, new course available with Tipperary ETB.
Full time Emergency Medical Technician (EMT) Course

Course includes costs of EMT training!

Available in Nenagh and Cashel.

Starts September, for 11 weeks, learner commitment & attendance is essential for successful completion of this course!

Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service for more details on 086-0358613 / 051-649516 or email: annie.dalton@wlp.ie



etb
 National Training Authority
 National Training Authority
 National Training Authority

Training Opportunities for 2021
Carrick-on-Suir, Clonmel & Waterford
See also online courses available with the ETB

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
30th Aug 2021	Business Studies – VTOS	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
7th Sept 2021	Bread Pastry and Desserts(QQI Level 3) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Computer Literacy & Internet Skills (QQI Level 3) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Driver Theory Test Preparation	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
7th Sept 2021	Home Repairs & Maintenance (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2021	Horticulture (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
9th Sept 2021	Care of the Older Person (QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	8 Weeks – Part Time
13th Sept 2021	Spreadsheets (QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time Evenings
14th Sept 2021	Information & Communications Technology (QQI Level 4) – BTEI	<i>Carrick-on-Suir</i>	32 Weeks – Part Time
Sept 2021	Early Childhood Care & Education(QQI Level 5) – BTEI	<i>Carrick-on-Suir</i>	30 Weeks – Part Time Evenings
8th August 2021	VTCT Level 2 Diploma in Beauty Therapy	<i>Clonmel</i>	59 Weeks – Full Time 16-21 year olds
14th Sept 2021	Quality & Good Manufacturing Practice	<i>Clonmel</i>	10 Weeks – Evenings
4th Oct 2021	Medical Administration (Traineeship)	<i>Clonmel</i>	52 Weeks – Full Time
23rd Aug 2021	Cleanroom and Packaging Operations Traineeship	<i>Waterford</i>	36 Weeks – Full Time

23rd Aug 2021	Managing People	<i>Waterford</i>	11 Weeks – Evenings
6th Sept 2021	Infection Prevention and Control	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Barista, Bartending & Food Service Skills Traineeship	<i>Waterford</i>	36 Weeks – Full Time
6th Sept 2021	MIG Welding	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Welding	<i>Waterford</i>	22 Weeks – Full Time
6th Sept 2021	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
6th Sept 2021	Delivery Driver (B Licence)	<i>Waterford</i>	9 Weeks – Full Time
7th Sept 2021	ICDL (International Certificate of Digital Literacy) old ECDL	<i>Waterford</i>	13 Weeks – Evenings
7th Sept 2021	Start Your Own Business	<i>Waterford</i>	10 Weeks – Evenings
7th Sept 2021	Training Delivery & Development	<i>Waterford</i>	10 Weeks – Evenings
11th Sept 2021	Manual and Computerised Payroll and Bookkeeping	<i>Waterford</i>	17 Weeks – Evenings
13th Sept 2021	Diploma in Women's & Men's Hairdressing	<i>Waterford</i>	39 Weeks – Full Time
13th Sept 2021	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
14th Sept 2021	Reception & Frontline Office Skills	<i>Waterford</i>	11 Weeks Evenings
20th Sept 2021	Construction Ground Work Skills	<i>Waterford</i>	10 Weeks – Full Timea
11th Oct 2021	Palliative care	<i>Waterford</i>	5 Weeks – Evenings

11th Oct 2021	Essential Skills in Classic Car Restoration	<i>Waterford</i>	20 Weeks – Full Time
18th Oct 2021	Beauty Therapist Traineeship	<i>Waterford</i>	56 Weeks – Full Time
27th Oct 2021	An Introduction to the Pharmaceutical Industry	<i>Waterford</i>	5 Weeks – Evenings

Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College*

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie





QQI
Quality and Qualifications Ireland
Bunleas Ceilíní agus Ceilíní Éireann

TIPPERARY EDUCATION AND TRAINING BOARD

Back to Education Initiative

Part-Time Courses starting September 2021

CARRICK ON SUIR

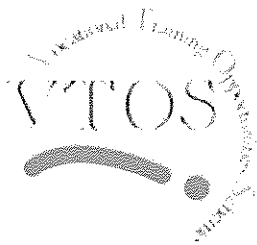
PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
307177	Bread, Pastry & Desserts 3N0522 Level 3	3	Tuesday	9.30 am - 12.30 pm	14	07/09/2021	14/12/2021
326981	Computers Level 3— Internet Skills 3N0931, Computer Literacy 3N0881	3	Monday & Tuesday	9.30 am - 1.00 pm	14	07/09/2021	15/12/2021
307180	Home Repairs & Maintenance 4N3774	4	Tuesday	9.30 am - 1.00 pm	14	07/09/2021	14/12/2021
306757	Information and Communications Technology 4M0855 Word Processing 4N1123, Communications 4N0689, Information Technology Skills 4N1125, Spreadsheets 4N1120 & Maths 4N1987)	4	Tuesday, Thursday & Friday	9.30 am - 1.00 pm	32	14/09/2021	27/05/2022
276243	Horticulture —Horticultural Tools & Equipment 4N0683; Safe Horticultural Practice 4N0719; Establishing Trees & Shrubs 4N0666	4	Tuesday & Wednesday	10.00 am - 1.00 pm	14	07/09/2021	15/12/2021
306730	Early Childhood Care & Education 5M2009 (Evenings) - Early Childhood Education & Play 5N1773, Child Health & Well Being 5N1765, Approaches to Early Childhood Education 5N1763, Early Care & Education Practice 5N1770	5	Monday & Wednesday	6.30 pm - 9.30 pm	30	Sept 2021	June 2022
	THIS COURSE IS NOT AVAILABLE FOR ONLINE APPLICATION— ENQUIRIES TO: 052 6176755 / 085 8715474 / bwhelan@tipperaryetb.ie						
327032	Care of the Older Person 5N2706 - Healthcare Level 5 (Daytime)	5	Thursday & Friday	10.00 am - 1.30 pm	8	09/09/2021	05/11/2021
327029	Spreadsheets 5N1977 Level 5 (Evening course)	5	Monday & Wednesday	6.30 pm - 9.30 pm	10	13/09/2021	24/11/2021

* Contact

Annie Dalton (Employment Guidance officer) at the Local Employment Service, Carrick-on-Suir for more details

Tel: 086-0358613 / 051-649516

Email: annie.dalton@WLP.ie



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Enterprise Training Board
Developing the Skills of the Future

Business Studies

QQI Level 5

Start Date September 2021

Modules:

- Business Administration
- Work Experience
- E Business studies
- Accounting Manual and Computerised
- Marketing Practice
- Teamworking
- Insurance
- Word processing

LEARNING OUTCOMES:

The purpose of this award is to enable the learner to acquire the knowledge, skills and competence to work independently and under supervision in a range of business sectors and contexts and or to progress to further and or higher education and training.

Graduates of this course may also apply through the CAO and/or the Higher Education Links Scheme for entry to higher and advanced certificate and degree programmes at national Institutes of Technology, Technological Universities and Universities.

***If you are interested in this course please contact Annie Dalton
(Employment Guidance Office) at the Local Employment Service, Carrick-on-
Suir***

Tel: 086-0358613

Email: annie.dalton@wlp.ie

Free "Online" Training Courses

Course Title	Duration
Windows Server Administration Fundamentals	12 Weeks
Microsoft Word Expert 2016	12 Weeks
Database Fundamentals	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301	45 Weeks
Windows Security Administrator Fundamentals	12 Weeks
Networking Fundamentals	16 Weeks
Windows Operating Systems Fundamentals	12 Weeks
CompTIA A+ Core Series	26 Weeks
Visual Design using Adobe Photoshop	14 Weeks
Microsoft Azure Cloud Fundamentals	16 Weeks
Print and Digital Publication using InDesign	16 Weeks
Graphic Design and Illustration using Illustrator	16 Weeks
Introduction to Programming using Python	26 Weeks
CompTIA Network +	26 Weeks
Certified Digital Marketing Professional – CDMP	26 Weeks
Microsoft PowerPoint 2016	26 Weeks
Java Associate Developer SE8	26 Weeks
Java Foundations Certified Junior Associate	26 Weeks
Microsoft Excel 2016	26 Weeks
Microsoft Word 2016	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)	26 Weeks
Introduction to Programming using HTML and CSS	26 Weeks
ECDL – Online	26 Weeks
Java Professional Developer SE 8	26 Weeks
Java Foundations Certified Junior Associate	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level	26 Weeks
PRINCE2 Foundation	16 Weeks
Microsoft Access 2016	26 Weeks
Microsoft Excel Expert 2016	12 Weeks

****If you are interested in any of the above online courses please contact us at:
Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516/ 086-7870874/086-0358613*
*We will require your current email address****

****You can also check out www.ecollege.ie for more information on the above courses****

Community Employment Scheme (CE)

Vacancies

Cleaner CE Scheme – St. Mollerans Church, Carrick-beg

Cleaner required for St Mollerans Church Carrick Beg , general cleaning duties in the church.

Caretaker CE Scheme – Community Hall, Carrick-beg

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

Administrator / Office Assistant CE Scheme – Carrick-beg

general office administration including bookkeeping for the CE scheme and other administrative supports to the CE scheme.

Maintenance Person / Grounds person CE Scheme- Carrick on Suir Golf Club

General Grounds work at the Golf Club including maintaining the bunkers, hedge trimming.

Housekeeper CE Scheme – Sean Kelly Sports Centre

As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

Athletic Coach - Maintenance Person CE Scheme – Athletic Club, Carrick-on-Suir

Duties to include: Delivering training sessions three evenings and two mornings a week to young athletes within club and may be the school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Receptionist CE Scheme - Sean Kelly Sports Centre

You will be at the front desk of the Sports Centre and will be responsible for ensuring visitors feel welcome. Duties include: To take all bookings (phone, email and in person) for Sports Facilities, ensuring accurate bookkeeping and time/space management at all times. To receive payment and issue receipts for the use of sports facilities. To co-ordinate all centre users in relation to the use of the facilities. To carry out daily reconciliation and handle cash ensuring all monies are recorded accurately. To answer all enquires relating to the sports centre promptly, ensuring the highest standards in customer service at all times. To deal with all administrative duties relating to sports and recreation. To update Facebook and timetables on a regular basis. In addition, undertake such duties as may reasonably be requested that appropriate with the nature of the post. To maintain a clean a safe Reception area. Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Cleaner CE Scheme, Carrick-on-Suir

Cleaner required for Carrick-on-Suir. Responsible for cleaning a number of facilities i.e tennis club, snooker club, St Nicholas's Church. Duties: cleaning and supplying designated facility areas, dusting, sweeping, vacuuming, mopping and cleaning restrooms. Ironing cloths etc on social snooker tables.

Daycare Assistant CE Scheme – Carrick-on-Suir

Duties to include: assisting users with mobility problems. To set out tables and trays, serves meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing, and cleaning toilets and kitchen areas. Assisting with personal care. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Maintenance Person / Grounds person CE Scheme -Clonea

Grass cutting and general maintenance in Clonea Graveyard.

Maintenance Person / Groundsperson CE Scheme - Rathgormack GAA club

Grass cutting and general maintenance Rathgormack GAA club

Grounds and Maintenance Worker CE Scheme - GAA Complex Piltown

Duties to include grass cutting, strimming, weeding and litter control, shrub and hedge maintenance, driving tractor.

Kitchen Assistant CE Scheme – Owinging

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation & presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team Attend training when required Any other duties assigned by manager Some weekend work.

***If you are interested in any of the above CE Scheme's please
contact Annie Dalton (Employment Guidance Officer) about how to
apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email
annie.dalton@wlp.ie***