

# **JOB VACANCIES & FREE TRAINING COURSES**

**WEDNESDAY 4<sup>TH</sup> AUGUST 2021**

**THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT [WWW.WLP.IE](http://WWW.WLP.IE)**

**PLEASE SELECT JOBSEEKERS TAB**

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC  
UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT, JOBSEEKERS CAN  
CONTACT US DAILY VIA:-**

**PHONE: 058 44077**

**TEXT: 086 787 0872 or 086 035 8615**

*Niamh*

*Paula*

**Email: WESTWATERFORD.LES@WLP.IE**

**DUNGARVAN & LISMORE *LOCAL EMPLOYMENT SERVICE***

**STAFF CONTACTS : NIAMH KUHNE / PAULA HENNESSY**

## **LOCAL EMPLOYMENT SERVICE**

**SUPPORT SERVICE FOR THE UNEMPLOYED**

**WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION**

**LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES**



An Roinn Coimirce Sóisialaí  
Department of Social Protection



Comhpháirtíocht Leader  
Phort Láirge

Waterford Leader  
Partnership



# SITUATIONS VACANT

DUNGARVAN OBSERVER | Friday, 6 August, 2021

Telephone: (056) 41205 / 42042 | e-mail: [adverts@dungarvanobserver.ie](mailto:adverts@dungarvanobserver.ie) | Deadline for all adverts is 12.00 noon each Tuesday

**PART-TIME CHILDMINDER REQUIRED IN COLLIGAN AREA FROM SEPTEMBER** – Own transport necessary for collections. Please contact 087-9577723 for further details. (6-8)

**CHILDMINDER REQUIRED** – We are looking for someone kind and reliable to collect two schoolgoing children aged 10 and 8 from Coolnasmear National School and mind children in children's own home. Own car essential. Needs to be flexible as days vary from week to week. Averaging three days per week. Required for school term only. Contact: Box No. 8034. (13-8)



Applications are invited from suitably qualified persons for the following positions:

## ADULT EDUCATOR with initial assignment to the Adult Literacy Programme

SPECIFIC PURPOSE CONTRACT  
with immediate start up to and including 12/12/2021.

INITIAL LOCATION: Dungarvan and West Waterford

Salary, Qualifications and Conditions of Service for the above post in accordance with the relevant regulations of the Department of Education.

Application via e-recruit can be made on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

Full details of the above position is also available on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

## PROJECT WORKER for a position in Dungarvan and An Rinn School Completion Programme

(a panel of successful candidates may be formed from which future temporary vacancies which may arise may be filled)

Please apply by email with covering letter and up to date C.V. and two references, one from previous employer.

Full details, including job description, are available on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

## ASSISTANT TRAINING STANDARDS OFFICER with initial duties in the Quality Assurance Section

INITIAL LOCATION: Waterford Training Centre

Salary, Qualifications and Conditions of Service for all the above post in accordance with the relevant regulations of the Department of Education.

Full details of the above position and application procedures are also available on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

## COMMUNITY EDUCATION FACILITATOR with initial duties in the Quality Assurance Section

INITIAL LOCATION: Waterford Training Centre

Salary, Qualifications and Conditions of Service for all the above post in accordance with the relevant regulations of the Department of Education.

Full details of the above position and application procedures are also available on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

Shortlisting may apply. Canvassing will disqualify.

**Signed:** Human Resource Manager, Waterford & Wexford ETB,  
Ardcavan Business Park, Ardcavan, Wexford.  
[www.waterfordwexford.etb.ie](http://www.waterfordwexford.etb.ie)

WWETB is an equal opportunities employer.

## WE ARE RECRUITING

Take your career to the next level with Cliff House Hotel  
We are currently recruiting for the following positions;

**Casual Food & Beverage Service Staff  
Accommodation Assistants  
Kitchen Porters**

**TO APPLY:**  
Forward your CV and cover letter to [lyoung@cliffhousehotel.ie](mailto:lyoung@cliffhousehotel.ie)  
[www.cliffhousehotel.ie](http://www.cliffhousehotel.ie)



**Dungarvan Leader**

**Recruitments**

To place an advert in our recruitment section call us on **058 41203** or email **adverts@dungarvanleader.com**

**PADDY FOLEY'S BAR**

GRATTAN SQUARE, DUNGARVAN.

requires

**MATURE BAR PERSON**

Reply to:

**Box No. 899, Dungarvan Leader,**  
18 Mitchel Street, Dungarvan, Co. Waterford.



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INITIAL LOCATION: Waterford Training Centre

Salary, Qualifications and Conditions of Service for all the above post in accordance with the relevant regulations of the Department of Education.

Full details of the above position and application procedures are also available on our website  
[www.waterfordwexford.etb.ie/vacancies](http://www.waterfordwexford.etb.ie/vacancies)

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INITIAL LOCATION: Waterford Training Centre

Salary, Qualifications and Conditions of Service for all the above post in accordance with the relevant regulations of the Department of Education.

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Signed: Human Resource Manager, Waterford & Wexford ETB,  
Ardcavan Business Park, Ardcavan, Wexford.  
[www.waterfordwexford.etb.ie](http://www.waterfordwexford.etb.ie)

WWETB is an equal opportunities employer.

**CLIFF HOUSE HOTEL**

**WE ARE RECRUITING**

Take your career to the next level with Cliff House Hotel  
We are currently recruiting for the following positions:

**Casual Food & Beverage Service Staff**  
**Accommodation Assistants**  
**Kitchen Porters**

TO APPLY:  
Forward your CV and cover letter to [lyoung@cliffhousehotel.ie](mailto:lyoung@cliffhousehotel.ie)  
[www.cliffhousehotel.ie](http://www.cliffhousehotel.ie)

**McCullagh Higgins & Co. LLP**  
Solicitors

is seeking to recruit a

**FULL-TIME**  
**Legal Assistant/**  
**Secretary**

for their solicitor's firm in  
Dungarvan, Co. Waterford.

Requirements:

- Motivated, enthusiastic and have a strong work ethic.
- A good team player and have a flexible attitude to work.
- Ability to work on own initiative and as part of a team.
- Excellent communication skills.

If you wish to apply for this position, please email a CV and cover letter to [kieran@mccullaghiggins.com](mailto:kieran@mccullaghiggins.com)

The closing date for applications is: **20th August 2021**

**DENTAL SURGERY IN DUNGARVAN**

is currently seeking a

**PART-TIME**  
**DENTAL NURSE**

Reply to: **BOX NO. 901, DUNGARVAN LEADER,**  
**18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.**

## Recruitment Advertising

Make the  
right move

To advertise in our  
Recruitment Section  
please contact

GLADSTONE HOUSE,  
GLADSTONE STREET,  
WATERFORD

t 051 875566

e sales@waterford-news.com



# McCAULEY

HEALTH & BEAUTY PHARMACY

We are currently looking for a  
part-time, permanent

## PHARMACY TECHNICIAN

to come join our team in our Pharmacy in  
Carrick on Suir, Co. Tipperary.

The successful candidate should have  
successfully completed the IPU Pharmacy  
Technician course or Higher Certificate in  
Pharmacy Technician Studies and have  
pharmacy experience.

CV can be sent to:

[careers@smcc.ie](mailto:careers@smcc.ie)



KILKENNY  
Dyslexia Workshop  
All children learn differently

## WE ARE HIRING

for our Friday evening workshop.

Applications are welcome  
from teachers who have completed  
the DAI Dyslexia Training  
Course (or equivalent).

Enquiries to Susan  
at **056-7768941**

or email to:

[kilkennydyslexiaworkshop@gmail.com](mailto:kilkennydyslexiaworkshop@gmail.com)



## Waterford & South Tipperary Community Youth Service

WSTCYS is a community-based youth organisation which places  
active youth participation, volunteerism and community development  
at the heart of our ethos

Applications are invited for the post of:

## Assistant Co-ordinator with Making Connections Waterford (Part-time 20 hours p/w)

Making Connections Waterford is a Local Training Initiative which offers a Major  
Award in Employability Skills for individuals who have become disconnected from  
mainstream services and have had issues with substance misuse, homelessness  
and/or associated mental health issues. Modules include Computer Literacy,  
Culinary Operations, Personal and Interpersonal skills and others. The project,  
which is based in the Millennium Youth and Community Centre in Waterford,  
provides flexible adult education and training programmes in the Waterford area.  
Making Connections is funded by Waterford and Wexford ETB.

Duties and responsibilities of the Assistant Co-ordinator will include the  
recruitment of learners to the LTI, design, delivery and evaluation of modules  
for the LTI, organising accreditation of the LTI modules where appropriate,  
attending regular meetings with the Advisory Committee and contributing to the  
administration of the initiative.

Successful applicants for this post will have the skills and experience requisite for  
working with the above client group in a community-based setting; recruiting and  
supporting learners and liaising with relevant statutory organisations and locally  
based community groups. The successful candidate must be competent in the  
delivery of training programmes to a FETAC Level 3 Major Award in Employability  
Skills and be computer literate. Applicants must possess a recognised 3rd level  
qualification in the field of Adult Learning, Training and Development or related  
discipline. The ideal candidate should be self-motivated, flexible, be able to relate  
to people, have excellent communication and organisation skills, be able to work  
as part of a team and have at least one year's (ideally 2 years') experience of  
delivering training in areas such as Literacy, ICT, Work Skills, Cooking and Crafts.  
Candidates must have their own transport.

Applicants should send their Cover Letter and CV to:

The Secretary, Waterford and South Tipperary Community Youth Service,  
Manor Street Youth & Community Centre, Manor Street, Waterford X91 TY8N

Closing date for the receipt of applications is 5:00p.m. on  
**Wednesday 18th August 2021**



wweth



**SOLAS**  
learning works



## Secretary/Administrator Part-Time

### 6 Month Fixed-Term Contract

The Holy Ghost Residential Home located on the Cork Road, Waterford is a HIQA registered charitable trust that has 60 recently completed en-suite rooms providing residential care and full board to older adults in the Waterford catchment area and is managed by a voluntary Board of Trustees. The Home which was founded in 1545 provides a supportive living environment for low dependency older persons.

We have a current part-time vacancy on a six-month fixed-term for a Secretary/ Administrator to complete the following duties:

- To oversee and manage all visitor arrangements to residents in the Home
- Dealing with telephone queries
- Updating the data base
- Assisting the RGN Manager with mandatory report to HIQA and the HSE
- Word-processing of letter and reports
- Distributing Incoming post
- Updating resident's information
- Adhere to all policies, protocols, and compliance standards of the Home.

Reporting to the RGN Manager applicants must have a minimum of 5 years secretarial/ administrative experience and be very proficient in Excel, Word, internet portal and data base software. Candidates should also be self-motivated and be able to demonstrate the ability to be innovative and resourceful when and where required and possess good team working and interpersonal skills.

Applications to include an up to date curriculum vitae should be confidentially emailed to Ms. Bridget Roche, Nurse Manager at email address: [bridget.roche@holyghostreshome.ie](mailto:bridget.roche@holyghostreshome.ie). The closing date for applications is 5.00pm on Friday August 13th 2021.



## WE ARE HERE TO HELP

Stuck for Time?

Raining?

Can't find  
parking?

Don't worry all  
Memoriams can be  
emailed directly to  
us for convenience.

Email:  
[memoriams@munster-express.ie](mailto:memoriams@munster-express.ie)

Payment can be  
made by credit card  
over the phone.

## TEAGASC KILDALTON COLLEGE PART-TIME GREEN CERT COURSE

Online applications for the Part-Time Green Cert course is now open:

<http://www.teagasc.ie/education/going-to-college/apply-online/part-time-courses/>

This course is for applicants over 23 years old, who do not hold a previous qualification above Level 5. It will commence in October 2021 and run over 18 months.

**ATTENDANCE REQUIREMENTS:** Students are required to attend College two evenings per week (6.30pm - 9.30pm) - one for practical skills and one for theory classes (there may be an option to join this class online or attend in person). There are also 6 full practical days (9am - 5pm) scheduled throughout the course.

For further information please contact:

Kildalton College on 051 644400 / [barbara.mlskowiec@teagasc.ie](mailto:barbara.mlskowiec@teagasc.ie)



Kilfinny, Co. Kilkenny, E32 YW08  
051 644400

[kildalton.college@teagasc.ie](mailto:kildalton.college@teagasc.ie)

Website: [www.teagasc.ie/training/colleges/kildalton/](http://www.teagasc.ie/training/colleges/kildalton/)



## IMMERSIVE REDUCATION

LEARN THROUGH EXPERIENCE

**Are you looking for a unique challenge working in virtual & augmented reality with a bleeding-edge technology company? Then read on.**

Immersive VR Education is one of the world's leading virtual reality development studios and is headquartered in Waterford, Ireland. In recent years, we have picked up multiple awards for our virtual communications platform, ENGAGE, and our work on Apollo 11 VR, and Titanic VR.

Due to continued growth and success, we are looking for talented individuals who have a vision and drive and must not be afraid to back big ideas.

This is an opportunity to build your career with our highly collaborative and engaging team as part of a fast-growing & creative company. The digital world is changing, let us shape it together.

Seeking to fill multiple roles in the following positions

Senior Node.js Developers X 6  
Product Owner / Designer X 2  
Full Stack Web Developers X 2  
Senior Vue.js Developers X 1  
QA Automation Engineers X 2

Senior Unity 3D Game Developers X 2  
UX Designer X 1  
UI Designer X 1  
Senior Character Artist



Apply at <https://engagevr.io/careers/>

### Employee Benefits

- No Weekend Work or Overtime
- Considerable Annual Leave
- Flexi-Time Working Week
- Blended Work Environment
- Employee Training and Development Scheme
- Bike to Work Scheme
- Employee Assistance Programme



# Store Manager- Dungarvan

## **Minogue Furniture / Full-time, Permanent**

Apply Now – via [www.INDEED.ie](http://www.INDEED.ie)

Minogue Furniture are looking to recruit a competent & enthusiastic **Store Manager** with a strong retail sales background to join & lead our dynamic team in our **Dungarvan Store**.

This challenging and rewarding position involves supporting a team of sales people in reaching and exceeding both personal and company targets, while ensuring all day-to-day activities required for the smooth running and development of our store are completed. The successful candidate will have a proven sales ability, coupled with excellent organisational and communication skills, along with a genuine desire to deliver a first-rate customer experience.

### **Duties & Responsibilities:**

- Demonstrate a highly determined drive for sales, always leading by example.
- Continuously communicate with & motivate a team.
- Deliver exceptional customer service at all times.
- Continually coaching team to ensure that product knowledge, company policies and our brand values are reviewed and reconsidered at all times.
- Team management and development
- Completing regular reports for senior management.

### **Skills & Qualifications:**

- Exceptional communication and coaching skills
- A proven people manager and team player
- Excellent administrative & organisational skills
- A proven track record in sales and achieving sales targets.
- Be goal orientated, have a competitive spirit and a desire to be successful.
- Proficient IT skills, with an easy ability to learn our in-house systems.
- Organised with a strong attention to detail.
- Lead, and encourage your team through training and development.
- Supervise and manage the performance of all the retail sales staff.
- Analyse sales performance and react according to your findings.
- Furniture experience would be a benefit but not essential.
- Ability to use your own initiative.

Benefits: Store discount  
Experience: Retail management: 2 years (preferred) / Sales: 2 years (preferred)

# Laboratory Assistant Biopharm

Eurofins Ireland BPT / Dungarvan, County Waterford

**Eurofins Scientific is an international life sciences company, providing a unique range of analytical testing services to clients across multiple industries, to make life and our environment safer, healthier and more sustainable. From the food you eat, to the water you drink, to the medicines you rely on, Eurofins works with the biggest companies in the world to ensure the products they supply are safe, their ingredients are authentic and labelling is accurate. Eurofins believes it is a global leader in food, environmental, pharmaceutical and cosmetics products testing and in agrosience CRO services. It is also one of the global independent market leaders in certain testing and laboratory services for genomics, discovery pharmacology, forensics, CDMO, advanced material sciences and in the support of clinical studies.**

**Job Description:** Consider joining Eurofins where people are the most important element in our business. Eurofins is a leading contract lab providing testing and research services in the environmental, pharmaceutical, and biopharmaceutical sciences to clients worldwide.

## **Duties will involve**

- Logging samples on the laboratory computer system.
- Ensuring that daily consumables are monitored and stocked.
- Calibrating automatic pipettes and balances.
- Logging of columns and new equipment.
- Refilling desiccators and pipette washers when out of date
- Ordering of all materials, this includes following up on ordered items.
- Preparing samples prior to analysis.
- Administration of documentation with reference to samples i.e. filing.
- NCEA certificate in a related discipline or administrative qualification is preferable.

## **Qualifications:**

A minimum of 1-2 years record keeping experience (preferably electronic records)

- GMP experience desirable but not necessary
- Good team player
- Good communication skills both internally and externally

Eurofins Ireland BPT

[www.indeed.ie](http://www.indeed.ie)



# Healthcare Assistant - Waterford

[Aperee Ltd](#) - County Waterford

€10.50 - €11.00 an hour - Full-time, Permanent

Responded to 51-74% of applications in the past 30 days, typically within 5 days.

[Apply Now](#)

**Aperee Ltd are currently seeking Healthcare Assistants (HCAs) in Aperee Living Ballygunner/Havenwood Retirement Village. This is a full time position, to include day and night duty**

Situated just 10 minutes from Waterford City, this very reputable Nursing Home is ideally located for those based in the sunny South East. With 64 beds, this home offers a variety of care options, including long term care, respite, dementia care and rehabilitation.

## Requirements

- QQI/Fetac Level 5 in Healthcare or prior caring experience
- Excellent English
- Ability to work independently or as part of a team.
- Professional, caring and empathetic nature.

## Duties of a Healthcare Assistant:

- Supporting the nursing staff in providing care to our residents
- Ensuring residents hygiene/personal care needs are maintained to the highest standards while maintaining the resident's dignity at all time
- Assisting residents with eating and drinking
- Assisting residents with mobilizing and using correct aids
- Escorting or/and transfer residents as directed by the Nursing staff
- Assisting in End of Life Care
- Any other duties deemed necessary by nurse and management.

**For more information and to apply, please click the apply button**

Reference ID: Apr023

Job Types: Full-time, Permanent

Salary: €10.50-€11.00 per hour

Experience:

- Caring: 1 year (Preferred)

Licence:

- QQI/Fetac Level 5 in Healthcare (Preferred)

Work remotely:

- No

7 days ago

[WWW.INDEED.IE](http://WWW.INDEED.IE)



# Kitchen Porter / Cleaner- job post

Coach House Coffee / Full-time, Part-time

## **Urgently needed**

Coach House Coffee is a destination Café located off the Waterford Greenway on the outskirts of Kilmacthomas, Co. Waterford. We are recruiting Kitchen Porters to join our team.

Duties include:

- Washing Dishes & Cutlery
- Kitchen Cleaning
- General Cleaning / Upkeep
- Waste / Recycling

Own transport is essential. Immediate start available. Full / Part-time & temporary positions available. Competitive rate of pay.

Job Types: Full-time, Part-time

Schedule:

- 8 hour shift

Work remotely:

- No

1 day ago  
Report job

APPLY VIA [WWW.INDEED.IE](http://WWW.INDEED.IE)

# Sales Person-

HK Building Service

Dungarvan, County Waterford

€21,241 - €32,201 a year - Full-time, Permanent

Apply Now

We are currently recruiting for Sales Person in the Waterford area.

## Job Duties:

Deal with customer issues, Work individually and as part of a wider team, Maintain and expand Stock's customer base, Share knowledge and skills.

## Requirements:

Previous experience required in this field.

Needs to be a strong communicator and outgoing

Self motivated

Keen interest in sales

Job Types: Full-time, Permanent

Salary: €21,241.00-€32,201.00 per year

## Schedule:

- 8 hour shift

## Education:

- Bachelor's (preferred)

## Experience:

- Sales: 1 year (preferred)

2 days ago

APPLY VIA [WWW.INDEED.IE](http://WWW.INDEED.IE)

# PD Graduate- Dawn Meats

Carroll's Cross Roads, County Waterford / Full-time, Permanent

**Company:** Dawn Meats

**Location:** Carroll's Cross, Kilmacthomas, Co. Waterford

**Position Type:** Full time/Permanent

Dawn Meats are looking to recruit an NPD technologist to join the team at our Carroll's Cross processing facility near Kilmacthomas in Co. Waterford.

## **Role Summary:**

To assist the NPD Account Manager with all aspects of the development process to ensure products are launched successfully, in conjunction with Technical, Production, Commercial and Purchasing Teams.

**The successful candidate will be based at our Carroll's Cross facility and will be responsible for:**

- Assist in all NPD & EPD requirements and ensure that all activities are conducted in accordance with Dawn's policy and procedures, Retailer Codes of Practice, BRC Standard requirements;
- Assist in the management of critical paths for all ongoing product launches;
- Responsible for dispatching products samples;
- Assist in the scale up of product concepts in the factory for timely launch to retail and food service customers;
- Ensuring appropriate completion of internal and customer specific NPD paperwork within required timeframe to ensure audit compliance;
- Working with other site disciplines to ensure the food safety, quality and legality of all new and modified products;
- Prepare factory specifications and QAS's for all new products ensuring a member of the quality, production & commercial team sign off the document;
- Complete online customer specifications where required as per customer request;
- Assist in managing the approval of all new packaging on site, including new artworks, trays etc;
- Travel to meet with customers and present new product concepts and seasonal insight reports when required;
- Liaising and communicating with customers, suppliers, third parties and external providers of expertise as required to develop strong and positive relationships with key personnel.

## **The ideal candidate will:**

- Hold a qualification in Food Science, Food Innovation, NPD or relevant discipline;
- Excellent communication and interpersonal skills;
- Proficient in Microsoft Office suite;
- Have a strong focus on further training and career development;
- Experience in a similar role or within the Meat Industry would be beneficial but not essential.
- Possess good attention to detail while working in a fast paced environment.

Job Types: Full-time, Permanent / Education: Bachelor's (preferred)

**APPLY VIA [WWW.INDEED.IE](http://WWW.INDEED.IE)**



# Deli Supervisor- job post

D.Kirwan Mulhearn Foodstore / Full-time, Temporary

## Company description

D.Kirwan/ Mulhearn Foodstore is located in the beautiful village of Kilmacthomas. Proudly serving our community since 1850, we operate a spacious bar & lounge area, a newly revamped supermarket and a thriving delicatessen.

## Job description

**Main Objective of the Role:** It is the duty of our Deli Supervisor to provide an excellent overall experience for our customers. To be successful, you should be polite with our customers, be a team player and be able to effectively communicate with colleagues to make sure orders are accurate and delivered promptly. Working within a successful team environment, you will help motivate each other and work closely with the business owner to boost the turnover of your deli counter. Through direct contact, you will be developing excellent customer relationships, demonstrating good product knowledge and creating an effective first impression. Your overall role will be to prepare hot and cold food, supervise, train and coach Deli Counter and/or Kitchen staff to meet goals for sales, safety, customer service, and sanitation in compliance with our policies, food safety standards and established practices for hot and cold food preparation, storage, display and sale.

## Responsibilities:

- Exceed expectations of customers for service and provide a welcoming environment for all.
- Anticipate customer needs.
- Promptly respond to requests for service and assistance.
- Treat all customers and co-workers fairly, consistently and with respect.

**Supervision:** Supervise, train and coach Deli Counter and/or Kitchen staff as directed to:

- Clean equipment, storage areas, prep areas and display areas in compliance with established practices
- Document any equipment maintenance or safety concerns for management.
- Manage hot and cold food preparation, storage, display and sale.

Contract length: 33 weeks

Application deadline: 11/8/2021

Expected start date: 23/8/2021

Job Types: Full-time, Temporary

Benefits: Flexible schedule/On-site parking

Schedule: Monday to Friday

COVID-19 considerations:

Our Covid Policy is available upon request for all applicants being brought to interview.

# Sales Assistant- job post

**HomeSavers** - Tramore, County Waterford  
Part-time

We are currently recruiting for a Sales Assistant to join our team.

## **Duties will include**

- Dealing with and resolving customer complaints
- Giving advice and guidance on product selection to customers.
- Be involved in stock control and management.
- Assisting shoppers to find the goods and products they are looking for.
- Being responsible for processing cash and card payments, balancing tills and other administrative duties
- Stocking shelves with merchandise.
- Being involved in stock rotation, shrinkage controls, food safety procedures and replenishment / re-ordering.
- Ensure correct SELs(price tickets) are in place at all times.
- Ensure correct POS(point of sales signage) is displayed at all times.
- Reporting discrepancies and problems to the Store Manager/Supervisor.
- Balancing cash registers and other administrative duties.
- Keeping the store and staff areas tidy and clean
- Receiving, processing and storing/packing out deliveries.

## **Key Skills/Experience required:**

- At least one year's previous experience in a retail environment.
- Excellent written and verbal English with basic administration skills
- Having a friendly and engaging personality, helpful and polite.
- Confident in communicating and working with members of the public.
- Able to work as part of a sales team

Job Types: Part-time, Contract

Benefits: Employee discount/Store discount

APPLY VIA [WWW.INDEED.IE](http://WWW.INDEED.IE)

# Summer Seasonal Sales Assistants-

[Pandora Jewelry](#) – Waterford City.

Contract [Apply on company site](#)

PANDORA is currently seeking enthusiastic and results-driven Seasonal Sales Assistants to join our team for the Summer period. If you are a pro-active sales professional who enjoys delivering world-class service and you are excited to join a high performing team then we'd love to hear from you. We are recruiting Summer Seasonal Sales Assistants for 8hrs+ fixed term contracts to start ASAP with the potential to be extended through to the Christmas and New Year festive period (please note: all contracts include weekends and Bank Holidays).

## Key Responsibilities:

- Achieve and exceed individual and store sales targets by using key selling skills; focusing on KPIs to maximise each selling opportunity
- Confidently promote the PANDORA brand, products and services to provide an unforgettable customer experience and encourage customer loyalty
- Create and develop a bond with our customers by providing exemplary service
- Follow company guidelines to merchandise the store and maintain high shop floor standards; taking pride in your environment and personal presentation
- Support with all store operational tasks including stock management, operating the till system and handling financial transactions including returns and exchanges
- Support your Manager and team by complying with all store policies and procedures, to keep the wider team and customers safe

## THE INDIVIDUAL

We are looking for passionate and motivated team players with strong selling skills, excellent communication skills and the ability to work well under pressure. Our stores offer a busy and fast-paced environment with frequent long queues of customers waiting to be served. To succeed you will need to be a customer focused sales assistant with a positive "can-do" attitude and enjoy working as part of a team

***Please note:** You must be fully flexible and available to work throughout the duration of your contract including weekends and Bank Holidays. No annual leave will be approved during key trading periods due to company holiday black-out periods.*

## THE REWARD

We are the largest Jewellery brand in the world and our people are an integral part of our success. To reward the team our generous benefits package includes:

- A competitive pay rate and generous bonus package
- Immediate eligibility to our 55% employee discount on PANDORA products
- Join our 'Employee Wellbeing Centre' – including access to; EAP, 'cycle to work' scheme, gym discounts and more . . .
- Winniperks - Our online benefits platform with plentiful retail, hospitality and entertainment discounts

If you are looking for a new challenge and feel you have the relevant skills - **Please click APPLY**

**PLEASE APPLY VIA COMPANY WEBSITE, JOB ADVERTISED ON [WWW.INDEED.IE](http://WWW.INDEED.IE)**



# Supervisor - Sports Direct

Waterford, County Waterford [Apply on company site](#)

## Introduction:

Sports Direct.com is **THE** retail success story of the last decade. Our unrivalled growth across the UK and Europe really sets us apart from the rest. We have no intention of slowing down and we have a mind blowing continued expansion plan. Part of our success is owed to our dynamic, commercially driven and passionate Managers and with growth comes opportunity so we are looking for an experienced **Floor Supervisor** to join us in building the future and sharing in our success!

## Promotions passing by? Boss gets all the credit and reward? Not recognised as a high achiever?

As part of our Sports Direct Management team your talent will be managed to ensure you reach full potential and have a world of opportunities to explore.

## Job Description

### Your Role:

- Proactively drive store performance across all departments with creative flair
- Ensure delivery of the brand is in line with all visual merchandising guidelines
- Development of your people as 'Stars of the Future'
- Champion our company culture and values as an Ambassador of Sports Direct.com
- Promote compliance within the team to adhere to company policies and procedures
- Maximise sales and product availability whilst controlling costs
- Exceed customer expectations to deliver great customer service, driving company TV's

## Qualifications

### Your Profile:

- Responsible and trust worthy
- Compliant with the ability to police procedures and policies through your people
- Passion for retail, people and developing a career
- Confident leader who can motivate and challenge others to deliver
- Promote the Sports Direct values and our culture to internal and external parties
- Flexible to the needs of the business including secondments into Europe

## Additional Information

### The Rewards:

- **€29,575 basic** - subject to location and experience
- 20% Staff Discount across all Sports Direct Stores
- OTE up to 25% of your basic salary; per year, paid monthly

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# Receptionist - Temporary - Waterford-

## FRS Recruitment

Waterford, County Waterford

€11 - €14 an hour - Full-time, Temporary

**[Apply on company site](#)**

Job Overview

FRS Recruitment are currently recruiting a Receptionist for short-term temporary roles based in Waterford.

**The specific duties will include:**

Provide the welcome (in person and over the phone) to customers, employers and visitors, to ensure everyone is dealt with according to our customer service standards.

Support Personal Advisor activities (e.g. diary management, basic customer support) so they are enabled to deliver our services effectively.

Provide controlled access to our offices ensuring colleagues and customers are safeguarded effectively at all times.

Facilitate the day to day running of the building, so our facilities are fit for purpose and kept in accordance with environmental and regulatory (including Health and Safety, brand and quality) standards.

Performs any other administrative duties (e.g. filing, photocopying).

**Requirements:**

Must be available immediately.

Experience in the use of Microsoft office packages and databases.

Fluent written and spoken English.

Excellent team player - experience of working successfully as part of a team.

Flexible and approachable.

Key Contact

Anna Podgorska

[086 029 7133](tel:0860297133)

Anna joined FRS Recruitment team in January 2018. She specialises in recruiting Temporary & Permanent Commercial candidates for Finance & Accounting, Office Support, Administration, Customer Service roles across Dublin.

FRS Recruitment

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# Store Colleague

## Holland & Barrett

Clonmel, County Tipperary

Part-time, Permanent

### Apply on company site

Our Store Colleagues are a bit like sales advisors. Just, well, totally different. Sure, like a sales advisor you'll serve customers, fill up the shelves and keep the whole place looking clean and tidy. But this is anything but your everyday retail role.

Here, you'll talk confidently with customers, giving them the advice they need to live healthier, happier lives. And we'll make sure you're ready for whatever question, query or lifestyle goal is thrown your way. If you want to go on and specialise in sports, nutrition, beauty or aromatherapy, we can help you to do that too. You'll also be guiding customers through their health journey by offering a diverse range of simple testing solutions (in applicable stores),

The training can be pretty full on – but it's totally worth it. You'll learn how the human body works. You'll get to know vitamins and supplements inside out. And you'll develop the skills you need to flourish. Be it dietary advice, aches and pains, or a customer wanting to polish up their guns, you'll know just what to do. You will be responsible for the opening and closing of the store from time to time to assist with the smooth operation of trading

It's challenging. It's hard work. And it's certainly not for the faint hearted. But if the idea of a career in health and wellbeing (and a life of helping customers in their pursuit of health and happiness) gives you that warm-fuzzy-feeling inside, there's a unique experience here for the taking.

When it comes to specialist health and wellbeing retailers, we're number one. The biggest in Europe. We've over 1,000 stores (and more on the way) in almost every major city and town across the UK and Ireland – not to mention more than 80 stores around the world too. It's big scale stuff. And you could be part of it all.

Holland & Barrett

ADVERTISED 2 days ago ON WWW.INDEED.IE



# **General Operative- job post**

**Blanco Nino Ltd**

**Clonmel, County Tipperary**

€11 an hour

## **Urgently needed**

Blanco Nino is looking for dedicated hard working employees who are willing to learn and develop within their role. The employee must be willing to work shift and weekend work as required. This is a great opportunity to join a growing company and be part of the amazing team at Blanco Nino.

Job Type: Full-time

Salary: €11.00 per hour

Advertised 1 day ago on [www.indeed.ie](http://www.indeed.ie)

## GENERAL OPERATIVE – C&C GROUP – CLONMEL

Bulmers Limited is a member of the C&C Group plc in Ireland and is a major force in the Irish drinks market. The Company markets an extensive portfolio of brand leaders, which includes Bulmers Original Irish Cider.

**We are now recruiting for General Operators in Bulmers Clonmel.**

You will support Clonmel's production requirements by undertaking daily / weekly / monthly activities within own department (or supporting other departments) as required in order to ensure quality, delivery and continuously improving service for our internal and external customers.

### So, what's involved?

- With appropriate training and support, attain, maintain and enhance skills as required to contribute flexibly and effectively within Clonmel's production team.
- Take responsibility for equipment used while carrying out role, including manual cleaning, CIP, supporting changeovers and basic monitoring and asset care as necessary, to ensure production delivery of the right quality, on time and at the right cost to both internal and external customers.
- Comply with all EHS, Quality, Technical and Food Safety requirements and standards. This includes undertaking risk assessments and all 5S and cleaning activities as requested by your manager.
- Ensure timely and accurate completion of all documentation (signing for traceability / accountability as required) and system transactions required to operate, meet customer requirements and improve performance onsite. Performance figures are monitored and acted on to root cause
- Undertake training in line with business needs in order to continually develop skills and knowledge to meet the demands of the business now and in the future.
- Where qualified to do so, and as requested by FLM, train others to support continuous development of their skills and knowledge and to meet the demands of the business now and in the future.
- Undertake appropriate sampling and analysis as required by the department
- As required, participate in improvement activities, ad hoc projects and problem-solving processes.

### What you'll need

- Excellent team player, supporting team decisions and helping colleagues out.
- Able to develop strong, positive relationships with colleagues.
- Ability to deliver results by taking the initiative and taking pride in consistently delivering high quality work on time. Gets things done.
- Ability to self-manage by prioritising own workload based on order of importance.
- Comfortable adapting to change in work plans or routines. Contributes to the generation of ideas for improvement.
- Experience of working in a production / manufacturing role – must be comfortable working in a fast-paced environment and be able to demonstrate an enthusiastic can do/will do approach.

[Advertised on www.indeed.com](http://www.indeed.com)

## **ASSEMBLER – WEEKEND SHIFT – CLONMEL**

### **ABBOTT IRELAND VASCULAR DIVISION**

#### **Abbott Ireland Vascular Division Clonmel**

Abbott Vascular is uniquely focused on advancing the treatment of vascular disease and improving patient care by combining the latest medical device innovations with world-class pharmaceuticals, investing in research and development and advancing medicine through training and education.

Our broad line of vascular devices—which includes vessel closure, endovascular and coronary technologies—are used to treat vessel diseases of the heart, carotid arteries and peripheral blood vessels. These vessel diseases can lead to heart attack, stroke, critical limb ischemia and other serious vascular conditions.

#### **Purpose of Role**

Performs a wide variety of electronic, mechanical, or electro-mechanical assembly operations on assemblies or sub-assemblies. Sets up and operates automatic or semi-automatic machines. May perform other tasks including, but not limited to; placing labels on packages, and putting data sheets with product.

#### **Responsibilities Include**

- Responsible for compliance with applicable policies and procedures.
- Assembles, repairs, inspects and/or tests products following written instructions.
- Sets up and operates a variety of manufacturing machines or equipment following written instructions in the English language.
- Cleans tools and equipment per documented procedures.
- Records information on approved documents.
- Disposes hazardous waste material on corresponding hazardous waste areas.
- Resolves problems and make routine recommendations.
- Trains other employees when necessary.
- Maintains all position certifications up to date as required to remain in compliance.
- Completes daily work to meet established schedule with guidance from supervisor on prioritization of tasks.
- Maintains confidentiality in handling sensitive information or documents.

#### **Education/ Experience:**

- Leaving Certificate with a minimum of grade D in five ordinary level subjects including Maths and English or a pass rating in an Aptitude Test selected by Abbott Vascular.
- Relevant work experience advantageous but not essential or an equivalent combination of education and work experience.

**Job Type:** Temporary 12 month contract

**Schedule:** Weekend

**[Advertised on www.indeed.com](http://www.indeed.com)**

## COUNTER ASSISTANT – MAHER PLANT HIRE – CLONMEL

Candidate required for Tipperary family owned plant and tool hire firm.

Candidate will ideally but not necessarily have experience with machinery as well as the following attributes:

- Some computer skills are desirable
- Willingness to learn
- Adaptability
- Outgoing and friendly personality

The candidate's responsibilities will include but not be limited to the following:

- Answering the telephone
- Dealing with customers at the counter
- Taking orders from customers and placing orders with suppliers
- Stock management/Pricing
- Some invoice management
- Preparing machines for customers
- Other ad hoc requests

<b>Reference ID:</b>	Counter Operative	<b>Expected start date:</b> 9/8/2021
<b>Job Types:</b>	Full-time, Permanent	<b>Salary:</b> €12.00-€15.00 per hour
<b>Benefits:</b>	<ul style="list-style-type: none"><li>• On-site parking</li><li>• Sick pay</li></ul>	
<b>Schedule:</b>	Monday to Friday	

**COVID-19 considerations:**  
Standard Covid protocols in place

[Advertised on www.indeed.com](https://www.indeed.com)



## **TEMPORARY PACKAGING OPERATOR**

### **PINEWOOD HEALTHCARE – BALLYMACARBRY**

Pinewood Healthcare is a leading developer, manufacturer and marketer of healthcare products, currently employing over 320 people across two sites in Tipperary and Dublin. Originally established in 1976 to serve the renal care market in Ireland, Pinewood evolved over the years under indigenous Irish ownership until its sale in 2006 to the Wockhardt Group, an Indian global pharmaceutical and biotechnology company headquartered in Mumbai, India. Wockhardt employs over 7,000 people across 27 nationalities with a presence in the USA, UK, Ireland, Switzerland, France, Mexico, Russia and many other countries. It has manufacturing and research facilities in India, the USA and UK and a manufacturing facility in Ireland (Pinewood Healthcare).

**We are currently recruiting for Packaging Operators to work on the evening shift. A Packaging Operative is responsible for ensuring that production is carried out efficiently in adherence to quality standards and the manufacturing schedule. The successful candidate must be comfortable working in a busy, fast paced manufacturing environment.**

#### **Key Responsibilities includes but not limited to:**

- Packing of finished product as per relevant SOP's
- Clean-down of packaging equipment and room, once packing is complete
- Carry out quality checks on finished products
- Complete documentation entries as per GMP requirements.
- Any other requests from Room Leader / Supervisor

#### **Key Requirements**

- A self starter with the ability to use own initiative at all times.
- Strong attention to detail is essential
- Excellent communication skills
- A proven team player with a focus on continuous improvement
- Flexible and target driven individual
- Junior / Leaving Certificate
- Previous experience in a similar role advantageous

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **DELIVERY DRIVER – BOLK TRANSPORT – YOUGHAL**

We are looking for a Delivery Driver for multi-drop deliveries in Cork.

Ideal Candidate should have:

Valid Full Clean Driving licence.

2-3 years' driving experience.

The job has an early start and also an early finish time, usually by 11 or 12 o'clock.

Good hourly rates of pay apply.

<b>Job Types:</b>	Full-time, Permanent
<b>Salary:</b>	€25,672.00-€44,937.00 per year
<b>Schedule:</b>	8 hour shift
<b>Licence/Certification:</b>	Full driving licence (preferred)

[Advertised on www.indeed.com](http://www.indeed.com)

[Back](#)**Bill Board Poster**

Company Details Confidential



Ref: #JOB-2188122



Dungarvan, County Waterford, Ireland



No of positions: 1



Paid Position



hours per week



To be Confirmed



Published On: 30 Jul 2021



Closing On: 27 Aug 2021

[Apply](#)**Frequently Asked Questions****Job Description**

Manual labor

Full Time position

**sio**

This is a physical role and would involve working in various conditions and at heights.

The ideal candidate will have:

**: Us**

- Full clean driving licence
- Experience driving vans
- Experience driving relatively long distances for work
- Ability to use own initiative and work as part of a team in a fast- paced environment
- Strong attention to detail, organised and flexible

**19 I****goi**

Training will be provided

**vorl****lan****Career Level**

- Not Required

**iesl****Candidate Requirements**

Essential

- Minimum Experienced Required (Years): 0
- Driving Licence: Full B

Desirable

- Ability Skills: Interpersonal Skills, Manual
- Competency Skills: Flexibility, Labouring, Teamwork, Working on own Initiative

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## Farm Manager



CAPTAL FARMS OLD PARISH



Ref: #JOB-2188242



Dungarvan, County Waterford, Ireland



No of positions: 1



Paid Position



39 hours per week



30000.00 Euro Annually



Published On: 03 Aug 2021



Closing On: 30 Aug 2021

[Apply](#)

### Frequently Asked Questions

### Job Description



Capital Farms Old Parish based in Dungarvan Co Waterford are looking for a Farm Manager. Working on our farm with high yielding herd. To have good management skills as well as grass utilisation. Able to manage on own initiative and achieve targets. Salary starting for a 39 hour week. Please forward CV to [captalfarm99@gmail.com](mailto:captalfarm99@gmail.com)

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

#### Essential

- Minimum Experienced Required (Years): 2
- Minimum Qualification: No Qualification

#### Desirable

- Ability Skills: Analytical, Manual
- Competency Skills: Initiative, Problem Solving

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## Chef de Partie



Company Details Confidential



Ref: #JOB-2188198



Dungarvan Shopping Centre, Shandon,  
County Waterford, Ireland



No of positions: 1



Paid Position



39 hours per week



30000.00 Euro Annually



Published On: 30 Jul 2021



Closing On: 27 Aug 2021

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### Frequently Asked Questions

## Job Description

Chef de Partie

Mucai Yu

sio

€30,000 p.a.

Noark's, 25 and 26 Dungarvan Shopping Centre, Dungarvan, Co. Waterford

39 hours per week

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## Career Level

- Experienced [Non-Managerial]

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## Candidate Requirements

Essential

for

- Minimum Experienced Required (Years): 0

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questions

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## HGV Drivers

**DUNGARVAN TRANSPORT LIMITED**

Ref: #JOB-2187056



Dungarvan, County Waterford, Ireland



No of positions: 8



Paid Position



45 hours per week



35000.00 - 0.00 Euro Annually



Published On: 22 Jul 2021



Closing On: 19 Aug 2021

[Apply](#)

### Frequently Asked Questions

## Job Description



Dungarvan Transport require (8) Qualified HGV Drivers with a clean and Valid CE/C1E HGV licence and at least two years driving experience. The driver is required to drive loads with agricultural and other goods across Ireland and UK. Must be hard working and capable of making decisions and have a good knowledge of the road transport and road traffic Legislation. Contact: Tomas. Location: Dungarvan Transport, Garryduff, Colligan, Dungarvan, Co Waterford.

## Career Level

- Professional

## Candidate Requirements

### Essential

- Minimum Experienced Required (Years): 2
- Minimum Qualification: Level 2 Certificate

### Desirable

- Ability Skills: Communications, Customer Service, Interpersonal Skills, Manual Handling
- Competency Skills: Flexibility, Problem Solving, Time Management, Working on own initiative
- Specialising In: clean CE/C1E licence

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ALL

PAID POSITION

APPRENTICESHIP

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CE SCHEME

### Groundsperson - Ballinroad Graveyard - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188186

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

### Caretaker/Cleaner - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188184

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

### Tennis Club Administrator - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188183

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

### Pitch & Putt Groundsperson - Abbeyside - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188181

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

### Club Groundsperson - Ballinroad AFC. - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188180

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

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### Sports Club Groundsperson - Abbeyside GAA. - CE Scheme - Dungarvan Clubs and Societies CE Scheme



Ref: #CES-2188179

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021

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### Scheme Administrator - CE Scheme - Dungarvan Clubs and Societies CE Scheme

Ref: #CES-2188177

Dungarvan, County Waterford, Ireland

Published On: 30 Jul 2021

Closing On: 10 Sep 2021



### Administration/Caretaker Men's Shed Dungarvan - CE Scheme - West Waterford Community Development Group Limited

Ref: #CES-2186774

Dungarvan, County Waterford, Ireland

Published On: 20 Jul 2021

Closing On: 11 Aug 2021



### Care Assistant /Driver (Deise Day Centre Dungarvan) - CE Scheme - West Waterford Community Development Group Limited

Ref: #CES-2186495

Dungarvan, County Waterford, Ireland

Published On: 16 Jul 2021

Closing On: 27 Aug 2021

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Showing 1 to 10 of 11 vacancies \*

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**An Roinn Coimirce Sóisialaí  
Department of Social Protection**

## **CE Vacancies**

**[Community Employment Schemes]**

**CES – 2187603 – Environmental Worker - Kilrossanty**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

**CES – 2186774 – Administrator / Caretaker Men's Shed – Dungarvan**

The shed is a registered charity and this administration role will support the shed committee to ensure compliance with the charities governance code and compliance records which must be returned every year. Templates are available for all records.

Keep in custody or under control all records, books and other documents relating to the Shed and carrying out administrative duties as required by the Chairman or his nominee

To open and close the Shed as directed.

To have all rooms clean and tidy

To note and arrange for the receipt and storage of materials for general use

To keep in safe custody the keys of all rooms in the building and to ensure that no unauthorised person has any access to any part of the building by ensuring that visitors are controlled as per Shed policy.

To keep the Shed grounds generally in good order- cutting grass, weeding and tidying garden and paths.

Ensure all rubbish is to be removed from the premises as required

Ensure that tools, equipment, implements etc. are in a safe, secure and designated place including all Fire and First Aid Equipment.

**CES – 2186495 – Care Assistant / Driver – Dungarvan**

General Duties:

Assisting clients on an off the mini-bus travelling to and from Centre. Greet members and encourage them and support them to participate in activities. Help with the serving of all meals, i.e. morning and afternoon teas and coffees and dinners. Clean all equipment used in the centre. Perform cleaning and hygiene requirements in all day centre areas. Assist the elderly with daily tasks such as personal grooming and meal preparation. Assist with kitchen duties, wash up when required. Assist with meals on wheels plating food and delivering meals when required. Work as part of a team which comprise of staff of the Day Centre and volunteers. Reporting to Day Centre Manager and CE Supervisor. 19.5 hours per week.

Care Assistants are required to participate in QQI Level 5 Modules in Healthcare leading to major award. Manual & Patient handling. First aid & any other training requirements.

Interest in getting a DI licence to drive mini bus is an advantage. Garda vetting is essential.

**CES – 2181797 – Receptionist – Dungarvan**

Duties to include: General office duties to support the administration of the CE Scheme, computer data entry, typing, photocopying, filing, ordering of office supplies.

The position will be in the above area. This is a development opportunity, no experience is necessary.

**CES – 2177634 – Receptionist – Dungarvan**

Duties: Reception and Customer Care. Strong ability to communicate effectively. Answering calls, taking messages and handling correspondence. Computer literate and proficient in the use of Word, Excel, Desk Top Publishing a distinct advantage. Proficient at typing, preparing and collating reports and newsletters. Emails – checking parish emails daily, responding, deleting setting up new contacts and groups etc.

Photocopying, printing, filing, organising meetings, rotas, managing databases, prioritising workloads. . Maintaining diaries and arranging appointments Administration for Sacraments including Baptisms for St. Marys Parish. Implementing new procedures and administrative systems. Liaising with relevant committees and organising rotas. Ordering office stationery etc. Balancing petty cash.

Candidate will receive on the job training to help get used to the office procedures. This is a training opportunity and any training or up skilling needed to enhance existing or new skills will be encouraged.

**CES – 2184484 – Environmental Worker - Stradbally**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Stradbally Soccer Club.

**CES – 2184481 – Environmental Worker - Kilrossanty**

Duties include maintenance of Church grass areas, flowerbed.

Location: Church of Ireland, Comeragh, Kilrossanty, Co Waterford

**CES – 2177860 – Environmental Worker - Stradbally**

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of St James Church/graveyard.

**CES – 2180476– Environmental Worker – Fews**

Duties include: grass cutting, strimming and caretaking/maintenance duties in and around John Mitchels GAA.

**CES – 2177858 – Environmental Worker - Fews**

Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of Fews Church/graveyard

**CES – 2177857 – Environmental Worker - Stradbally**

Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas. Location: Stradbally Tidy Towns.

**CES – 2177847 – Environmental Worker - Stradbally**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Stradbally GAA.

**CES – 2183685 – Caretaker – Lismore**

Duties will include general caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, waste management etc. Maintain outside areas. General maintenance duties. Various other duties from time to time as required.

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

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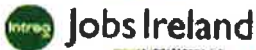
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<https://www.jobsireland.ie/#/home>



<https://www.clsrecruitment.ie/>



<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>

<https://www.jobs.ie/>



<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wirfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

## **NEW ONLINE PORTAL TO ASSIST JOBSEEKERS**

### **FIND OUT THEIR TRAINING OPTIONS ALL IN ONE LOCATION**

[HTTPS://WWW.GOV.IE/EN/CAMPAIGNS/F205A-THE-RIGHT-COURSE/](https://www.gov.ie/en/campaigns/f205a-the-right-course/)  
[gov.ie](https://www.gov.ie) - **The Right Course** ([www.gov.ie](https://www.gov.ie))

## **The Right Course**

Education is for everyone and there is a range of options for anyone who is considering their next step in life, at any time in their lives.

Whether you need to learn new skills, update your skills or find a new direction, there is a course for you.

The Right Course is your one-stop-shop for finding out the opportunities available to you or your employee.

If you need some guidance, there are a range of supports available here too.

It is never too late to learn something new.

[Apprenticeship - Earn and Learn](#) - Free online courses for everyone

[Free On-line courses for Everyone](#) - Learn new skills or retrain

[Learn New Skills or Retrain](#) - Help your staff develop new skills

[Help your Staff Develop New Skills](#) - Social protection and other supports

[Social Protection and Other Supports](#) - Career Guidance and Information

[Career Guidance and Information](#)

From [Department of Further and Higher Education, Research, Innovation and Science](#) - Published on 18 January 2021





Apply Now



**wwetb**  
Bord Oideachais agus Oiklúna  
Fhoirne Lúgair agus Leath Gairm  
Waterford and Wexford  
Education and Training Board

## FULL TIME PLC COURSES 2021-22

### Waterford Colleges

#### Dungarvan College

##### Coláiste Dhún Garbhán

Accounting Technician  
Business Administration  
Business Studies  
Logistics and Distribution  
IT, Web Design and Multimedia  
Sport, Exercise and Coaching  
Sports Science  
Healthcare Support  
Nursing Studies  
Community Health Services  
Childcare  
Special Needs Assistant  
General Studies  
Art Portfolio  
Graphic Design  
Engineering Technology  
Laboratory Assistant  
Pharmaceutical Manufacturing Operations  
CIDESCO Beauty Therapy  
Holistic Body Massage

[www.dungarvancollege.ie](http://www.dungarvancollege.ie)

#### Waterford College of Further Education

Art & Design Portfolio  
Photography & Digital Media  
Journalism & Photography  
Sound Engineering & Music Technology  
Advanced Certificate in Audio Visual Media  
Beauty Therapy Year 1  
Advanced Beauty Therapy &  
Make Up Artistry – Year 2  
Hairdressing Year 1  
Hairdressing Year 2  
Alternative Health & Wellbeing Therapies  
Business Studies  
Legal Studies & Criminal Law  
Construction Technology  
Computer Systems & Networks  
Multimedia Production  
Security Systems Technology  
Canine Grooming – Animal Care  
Animal Care  
Advanced Animal Care  
Pharmacy Assistant  
Laboratory Techniques

Applied Psychology  
Applied Ecology  
Healthcare Support/Health Service Skills  
Nursing Studies  
Childcare – Early Learning & Care  
Special Needs Assistant  
Advanced Special Needs Assistant  
Advanced Certificate in Childcare  
Applied Social Studies  
Advanced Certificate in Social Care  
Pre-Third Level Arts  
Tourism & Travel Industry Studies  
Sports Studies Physiology & Massage  
Sports Therapy & Injury Management  
Fitness & Health  
Pre-Apprenticeship Programme  
Accounting Technician Apprenticeship  
Hairdressing Apprenticeship  
VTOS Employment & Academic Skills Year 1  
VTOS Business Studies Year 2  
VTOS General Studies in Childcare  
& Youthwork Year 1  
VTOS General Studies in Health Science Year 1  
VTOS Medical, Financial & Legal  
Office Administration Year 1  
VTOS Social Care, Healthcare, Nursing Year 2

[www.wcfec.ie](http://www.wcfec.ie)

### Wexford Colleges

#### Enniscorthy Community College

Dept of Science & Technology  
Dept of Cosmetic Science  
Dept of Childcare  
Dept of Humanities  
Dept of Business

[www.eniscorthycommunitycollege.ie](http://www.eniscorthycommunitycollege.ie)

#### Coláiste an Átha

Certificate in Agriculture  
(1 Year full-time)  
Advanced Certificate in Agriculture  
(Green Cert, 1 Year full-time)

[www.colaistheadha.ie](http://www.colaistheadha.ie)

#### Selskar College

Reception & Administration  
Business Studies  
Payroll & Accounts Skills  
Hospitality & Tourism  
Healthcare Support  
Nursing Studies  
Applied Social Studies  
Art Craft Design  
Pre-3rd Level

[www.selskarcollge.ie](http://www.selskarcollge.ie)

#### Kennedy College PLC

Community Health Services  
Sports Recreation & Exercise  
Healthcare Services Skills  
Business Administration  
Early Childhood Care & Education  
Nursing Studies  
Horticulture

[www.kennedycollge.ie](http://www.kennedycollge.ie)

All courses are eligible for  
SUSI Grants and Back to Education Allowance (BTEA)

[wwetb.ie/plc](http://wwetb.ie/plc)

## WOMEN'S EXPLORING OPTIONS COURSE



Waterford Women's Centre- NCCWN

May 17 at 3:10 PM · 🌐

...

We are now taking names for our Women's Exploring Options course, starting in September in Dungarvan, Kilmacthomas, Tramore and Waterford city. If you would like to try it out we are offering weekly taster workshops online from now until mid June. Please see contact details and information below. We would love to hear from you.

WWETB Waterford and Wexford Education and Training Board  
National Collective of Community Based Women's Networks



**Waterford Women's Centre**  
ACCESS 2000 Company Limited by Guarantee

national collective of  
community based  
women's  
networks



## Women Exploring Options

Would you like to explore options in education, training and employment in an informal and supportive learning environment?

- Build your confidence
- Make new friends
- Identify new skills and build on existing skills
- 'Learn by doing' in a supportive learning environment
- Identify and remove barriers to your progression
- Develop an achievable progression plan



Telephone: 051 351918  
Email: [katenacwnwaterford@gmail.com](mailto:katenacwnwaterford@gmail.com)  
Text: 0894556184  
website: [waterfordwomenscentre.com](http://waterfordwomenscentre.com)  
or call in to  
Waterford Women's Centre,  
74/76 Manor Street  
for more information

SOLAS



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Advertised on facebook

## TRAINING COURSES - VTOS DUNGARVAN

Student  
Centred  
Environment

FREE  
Courses

New  
Courses in  
Dungarvan!



LEAVING PRICES  
Contact Us NOW

**Art**  
(Painting, Drawing, Book, Weaving, Work Experience)

**Business**  
(Bookkeeping, Computers, ECDL, Customer Service, Work Experience and Office Skills)

**Now enrolling for September  
for QQI Level 4**

Adult Education Centre,  
Woffe Lane Road,  
Dungarvan.

### Qualifying Conditions

- 21 years and over
- in receipt of any Social protection payment or signing for credits for at least six months.
- statutory redundancy or people in receipt of a Pension.
- Free Class materials.
- No Fees.
- Keep Social Protection Payments FOR 2 YEARS.
- Keep Secondary Benefits.
- Work part-time without loss of Benefit.
- Meal and Travel Allowance.
- People aged between 21 – 25 may be entitled to the Full Social Protection Payment (€ 503) if they enrol.
- Free Parking

For further information  
please contact: Admin. V. O'Connor  
Tel: 051 461117  
E-mail: [info@wvetd Dungarvan.ie](mailto:info@wvetd Dungarvan.ie)  
or [admin@wvetd Dungarvan.ie](mailto:admin@wvetd Dungarvan.ie)  
Opening: Tue - Thurs 9am - 5pm  
Fri - 9am - 12pm



Visit our facebook page: [wvetd Dungarvan](https://www.facebook.com/wvetd Dungarvan)



wvetb



Design: Paul McCarthy 087 971 7138





# Dungarvan Adult Education Centre



**wwetb**  
West Water Education Training Board

**Back to Education Initiative**

**BTEI**

**Free Courses Starting September 2021**

## **Healthcare Support – QQI Level 5**

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill, and competence to work independently and under supervision in providing support in a variety of healthcare settings.

Year 1	Monday	18.30 -21.00	<b>Infection Prevention and Control</b> <b>Safety and Health at Work</b>
	Wednesday	18.30 -21.00	<b>Care Skills</b> <b>Care of the Older Person</b>

## **Skills to Compete - QQI Level 5 – Special Needs Assisting**

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill and competence to work independently and under supervision as a special needs assistant.

Monday	18.30 – 21.00	<b>Children with Additional Needs</b> <b>Special Needs Assisting</b>
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## **Early Childhood Care and Education – QQI Level 6**

**Start Date: Monday, 13<sup>th</sup> September 2021**

The overall aim of the programme is to provide the learner with the opportunity to acquire the knowledge, skill and competence to work as and take responsibility for the work of others in leading and coordinating the provision of a quality early childhood care and education.

Year 1	Monday	18.30 – 21.00	<b>Child Development</b>
	Wednesday	18.30 – 21.00	<b>Early Childhood Curriculum</b> <b>Childhood Social Legal &amp; Health Studies</b>

## **First Aid Responder**

**Start Date: Thursday, 7<sup>th</sup> October 2021 for 7 weeks**

Thursday	18.30 – 21.00	<b>First Aid Responder</b>
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For further information or to book your place on the course of your choice, contact **Sonia** on **086-0749224** or **soniayoung@wwetb.ie**



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
and the European Union



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agus Seilleana  
Department of  
Education and Skills



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# Cappoquin Adult Education Centre



**BTEI FREE Courses**



**Starting September 2021**

## **Tourism with Business or Business Administration – QQI Level 5**

**Start Date: Monday, 13<sup>th</sup> September 2021**

The course is designed for those who have been unemployed for some time or who wish to retrain/upskill to advance in the workplace. With a large focus on IT, accounts and /or tourism, learn all of the skills needed to pursue employment in this sector.

Monday	11.30 – 1.30	Spreadsheet methods
Tuesday	9:15 – 11:15	Word Processing Customer Service
Tuesday	11:30 – 1:30	Tourism Information and Administration Tourism Principles and Practice
Wednesday	11.30 -1.30	Communications / Work Experience
Thursday	9.15 – 11.15	Payroll Manual and Computerised
Thursday	11.30 – 1.30	Bookkeeping and Accounts

## **Healthcare Support – QQI Level 5**

**Start Date: Monday, 13<sup>th</sup> September 2021**

The aim of this programme is to enable the learner to acquire the knowledge, skill, and competence to work independently and under supervision in providing support in a variety of Healthcare settings.

Year 1	Monday	9.15 – 11.15	Infection Prevention and Control Safety and Health at Work
	Wednesday	9:15 – 11:15	Care Skills Care of the Older Person
Year 2	Monday	11:30 – 1:30	Work Experience Communications
	Wednesday	11.30 -1.30	Care Support Palliative Care

For further information or to book your place on the course of your choice, contact **Sonia** on **086-0749224** or **soniayoung@wwetb.ie**



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agus Seilleana  
Department of  
Education and Skills



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## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

**ANYONE WHO HAS LOST THEIR JOB DUE TO  
COVID-19 CAN NOW ACCESS  
FREE TRAINING ON-LINE.**

**TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELEPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER - NIAMH KUHNE - 058 44077**



## FURTHER EDUCATION & TRAINING COURSE HUB

### ONLINE COURSES

COURSE TITLEE	REFERENCE	PROVIDER
Software Testing - ISTQB Certified Tester Foundation Level	09408	eCollege
Microsoft Excel 2016	09667	eCollege
Microsoft Word 2016	09733	eCollege
Programming using JavaScript (Microsoft Technology Associate)	09781	eCollege
ECDL - Online	09857	eCollege
Java Professional Developer SE 8	09859	eCollege
PRINCE2 Foundation	09941	eCollege
Microsoft Access 2016	09875	eCollege
Microsoft Excel Expert 2016	11384	eCollege
Windows Security Administrator Fundamentals	11665	eCollege
Networking Fundamentals	11666	eCollege
Windows Operating Systems Fundamentals	11595	eCollege
Windows Server Administration Fundamentals	11664	eCollege
Microsoft Word Expert 2016	11652	eCollege
Database Fundamentals	11689	eCollege
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301	11859	eCollege
CompTIA A+ Core Series	11487	eCollege
Visual Design using Adobe Photoshop	11860	eCollege
Microsoft Azure Cloud Fundamentals	11881	eCollege
Print and Digital Publication using InDesign	11880	eCollege

Oracle Certified Associate Database SQL	12057	eCollege
Graphic Design and Illustration using Illustrator	11882	eCollege
Introduction to Programming using Python	10054	eCollege
CompTIA Network +	09850	eCollege
Certified Digital Marketing Professional - CDMP	09852	eCollege
Microsoft PowerPoint 2016	09757	eCollege
Java Associate Developer SE8	09599	eCollege
Java Foundations Certified Junior Associate	07573	eCollege

**ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE  
VIEWED ON**

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES**

**PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Gnóthai Fostaiochta  
agus Coimíre Sóisialaí  
Department of Employment Affairs  
and Social Protection



Waterford Leader  
Partnership




## FORKLIFT OPERATOR TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



Waterford Wexford Adult Educational Guidance Service ...

July 16 at 1:00 PM · 🌐

Forklift Operator Training Course starting in Dungarvan in Autumn 2021. This is a 3 week course commencing in October. See leaflet below for more details. Click on link to apply online via fetch courses. <https://www.fetchcourses.ie/course/finder...>

**wwetb**  
Waterford Wexford  
Education & Training Board

**COURSE CERTIFICATION**

- RTITB ID Card/Certificate of Competency in Counterbalance Forklift Truck Skills
- RTITB ID Card/Certificate of Competency in Reach Truck Forklift Truck Skills
- RTITB ID Card/Certificate of Competency in Power Pallet Truck Skills

**COURSE MODULES**

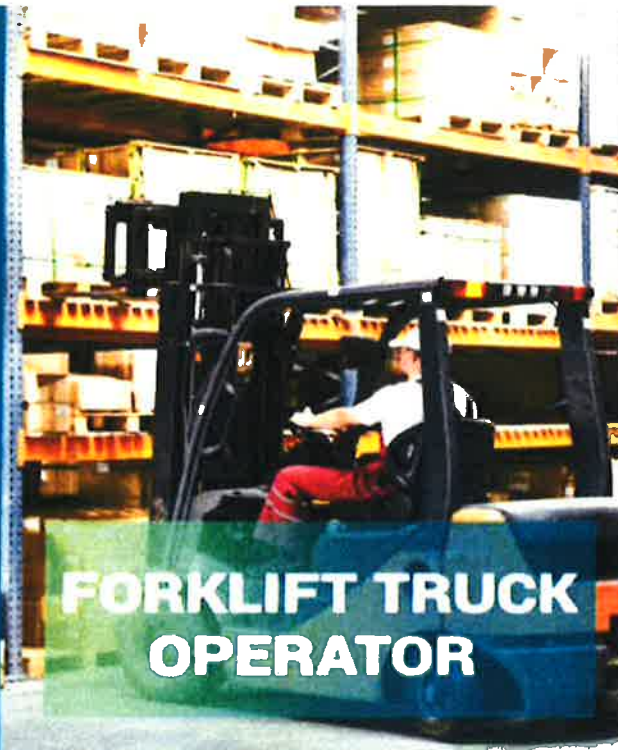
- Induction
- Counterbalance Forklift Truck Skills - RTITB
- Reach Forklift Truck Skills - RTITB
- Power Pallet Truck Skills - RTITB

**COURSE MATERIALS**

- All course materials will be supplied.


**LEARNER ENTRY REQUIREMENTS**





- **Education:** Open to all. Learners must be over 18 years of age.
- **Aptitude:** Good Hand/Eye co-ordination, good spatial aptitude.
- **Previous Experience:** No previous experience required, however some forklift experience preferred.
- **Special Requirements:** Good Vision is essential.

**FORKLIFT TRUCK OPERATOR**

### Course Description

The course is designed to provide learners with the knowledge and skills required to operate a forklift truck safely and efficiently. The course is divided into three modules: Counterbalance Forklift Truck Skills, Reach Forklift Truck Skills, and Power Pallet Truck Skills. Learners will receive theoretical instruction and practical training on each of these modules. The course is assessed using a combination of written and practical tests. Successful completion of the course will result in the award of an RTITB ID Card/Certificate of Competency in the relevant forklift truck skills.

**NEXT COURSES**  
Courses starting in  
**2021**  
For further details contact  
 **051 - 301500**  
**087-1958761**

 [recruit@wwetb.ie](mailto:recruit@wwetb.ie)  [www.fetchcourses.ie](http://www.fetchcourses.ie)  [www.wwetbtraining.ie](http://www.wwetbtraining.ie)  Waterford Wexford Training Services

Advertised on facebook



# UPCOMING TRAINING IN DUNGARVAN & WATERFORD THROUGH WATERFORD TRAINING CENTRE



FURTHER EDUCATION  
TRAINING COURSE HUB



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
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About FET Course Finder Types of Courses Grants & Allowances Adult Education Guidance

Sign In Register

Home > Course Finder

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
12109 / 12107 / 12105	TIG Welding / MIG Welding / Manual Metal Arc Welding	Waterford Training Centre	Waterford	06/09/2021
11525	Delivery Driver Category B Licence	Waterford Training Centre	Dungarvan	27/09/2021
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	04/10/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	05/10/2021
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	11/10/2021
09807	Professional HGV Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	01/11/2021
Q97	Safepass	Waterford Training Centre	Dungarvan	07/12/2021

**PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE**  
**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB**  
**THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"**  
**FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO**  
**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE**  
**COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**  
**CAN PHONE**  
**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



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