

VACANCY FOR STORES PERSON

A great opportunity has arisen for a Stores Person in Co. Waterford [c. 10 minute drive from Dungarvan town]. The chosen candidate will be responsible for the ordering and selling of parts and providing excellent customer service to the employer's expanding customer base.

Duties:

- Maintain accurate and detailed records of all parts bought and sold.
- Ability to generate sales to help achieve company sales targets.
- Liaise with the workshop foreman, mechanics and sales team.
- Team worker is a must with the ability to take instruction.
- Manage daily paperwork and administration.
- Use marketing material provided by our many agencies to promote parts.
- Conduct daily stock control checks.

Standards:

- Be enthusiastic and confident.
- Complete all tasks and goals set.
- Be computer proficient.
- Strong communication skills to maintain superior levels of customer service.
- Carry out administration work accurately and to a high standard.
- Use the companies current standard templates, methods and approaches.
- Be professional and friendly with the ability to communicate assertively.
- Our shop floor is our first point of contact with customers and potential sales of machinery. Neat & tidy appearance is essential at all times.
- A technical/farming/machinery background would be a distinct advantage.

Qualifications:

- *Leaving Certificate standard / Excellent computer skills*

Salary : Negotiable Hours : 9 – 5pm [Monday – Friday]

**IF YOU HAVE THE SKILLS & ABILITIES THE EMPLOYER IS SEEKING - PLEASE EMAIL YOUR CV
BY 5PM ON FRIDAY 3RD SEPTEMBER TO DUNGARVAN LOCAL EMPLOYMENT SERVICE.
EMAIL: WESTWATERFORD.LES@WLP.IE**

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

LIKE US ON FACEBOOK [COUNTY WATERFORD LES] ~ 058 44077



An Roinn Coimírce Sóisialaí
Department of Social Protection



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

