THIS WEEKS JOB VACANCIES

10th November 2021

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @ <u>WWW.WLP.IE</u>

<u>UNDER</u> Jobseeker & Employer Tab

<u>Hit</u> Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE – FOR SUPPORT:

JOBSEEKERS CAN CONTACT US VIA:

PHONE: Annie(Employment Guidance Officer) on 086 035 8613 or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

LOCAL EMPLOYMENT SERVICE SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516











TIPPERARY ETB

Invites applications from suitably qualified and experienced persons for the post of:

Ref Number: TETB21/22-152

GRADE V - STAFF OFFICER Initial duties in Apprenticeship Services

This is a full-time position - 37 hours, 2 year Fixed Term.

Location: This post will initially be based in FET Centre, Archerstown, Thurles.

Current Salary: €44,133 - €52,925

Application Form together with supporting documentation is available on www.tipperaryetb.ie

Closing date for receipt of completed application form is: 12 noon on Friday, 19th November 2021.

Late applications will not be accepted. Shortlisting of applicants may take place.

Tipperary ETB is an equal opportunities employer.

Bernadette Cullen, Chief Executive.



Fethard Equine hospital based in Fethard, Co. Tipperary is recruiting qualified

for a 13-month rotating equine internship in surgery, sports medicine and internal medicine.

- A MVB or equivalent degree.
 Be fully registered with the VCl or be eligible for registration.
 Have excellent teamwork and horse-handling skills.

Excellent remuneration package, including accommodation, provided. Start date: Jan/Feb

Please send your CV to: shauna@obyrneandhalley.ie

FINANCIAL CONTROLLER

The Irish Coursing Club (ICC), in operation since 1916, is a group that is in a strong and robust position financially. One of its main functions is in the management of the Irish Greyhound stud book as well as the regulation of coursing. Other significant operations of the ICC include the management and operation of Clonmel Racecourse, the weekly publication of 'The Sporting Press' as well as operating the MicroDogID microchipping company.

The group currently have an exciting opportunity for a Financial Controller to manage the finance function of the above operations. The successful candidate will report directly to the Chief Executive Officer (CEO) as well as the finance committee.

Main Duties & Responsibilities:

- Responsible for the efficient management of the finance function of the group incorporating three subsidiary companies;
- Produce quarterly internal management accounts with analysis as well as KPI's for presentation to the CEO/finance committee;
- . Ensure compliance with all return deadlines across all various tax heads;
- . Liaise with external auditors in respect of the annual audit process;
- · Prepare and monitor annual budgets/financial plans/cash flow forecasts;
- Advise and recommend potential cost saving initiatives;
- Manage the preparation of ledgers and reconciliations in purchases, sales, debtors, creditors, bank and intercompany transactions as well as processing of payroll and on-line banking in support of financial statements;
- Maintain positive relationships with Internal and external stakeholders such as executive members, bankers, auditors, Horse Racing Ireland (HRI), customers, suppliers and government departments;
- Manage the human resource's function including preparation of staff contracts, management of holidays/staff cover and health and safety across the organisation;
- Develop strong internal financial control procedures and process improvements for the finance department; and
- · Liaise with IT management company where necessary.

The ideal candidate will possess the following key skills and requirements

- Qualified Accountant with 3-5 year post qualification experience;
- · Practical and commercially focused with strong attention to detail;
- Ability to multitask, manage competing demands and work effectively to deadlines;
- Ability to work both on own initiative and in a team environment with excellent communication skills;
- · Highly motivated and demonstrate a commitment to problem solving.
- Strong IT skills with excellent technical knowledge of an accounts and payroll package (Sage 50 Accounts and Sage Payroll an advantage), Microsoft Excel and Microsoft Office.

Competitive salary and benefits offered commensurate with experience.

Please forward letter of application and CV by COB November 19 2021 to:
Financial Controller Role

ICC, Davis Road, Clonmel, Co. Tipperary E91 N9P9

The Nationalist

South Tipperary Supported Employment Project CLG t/a
EmployAbility Service South Tipperary supports persons with a disability
to achieve and maintain employment in the open labour market.

EmployAbility Service South Tipperary

is recruiting a

JOB COACH

The successful candidate must have the ability to support people with a disability to access, secure and maintain employment in the open labour market. The ability to develop employer networks and to act as advocate for the Service. They will also have excellent communication, interpersonal, marketing, facilitation and problem solving skills.

A full clean driving licence and use of a car is essential.

Fixed term contract until 31st December 2022. Full time.

Please apply with Curriculum Vitae and cover letter to: info@employabilitysouthtipp.ie

or by post to:

The Co-ordinator, South Tipperary Supported Employment Project CLG t/a EmployAbility Service, 25 Gladstone Street, Clonmel, Co. Tipperary E91 HK51

Closing date for applications is Friday 3rd December 2021.

Garda Vetting will apply.

Canvassing will disqualify.

South Tipperary Supported Employment Project CLG t/a EmployAbility Service South Tipperary is an Equal Opportunities Employer.



An Roinn Coimirce Sóisialaí Department of Social Protection

EmployAbility Services are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Infhostaitheachta maoinithe ag Rialtas na hÉireann tríd an Roinn Coimirce Sóisialaí

senior barista

If you're as passionate as we are in making fantastic coffee and giving great customer service together with the ability to coach & lead by example, we'd love to meet you!

* based at Dunmore Road

deli team leader

Ensuring a well organized delicatessen department with great merchandising, excellent food safety standards and great quality food production. The Deli Team Leader motivates and leads the deli team in delivering the highest level of customer service.

* based at Dunmore Road

customer assistant

You'll be working at our Nutritious Bowls fresh counter, which offers a delicious selection of dishes created from wholesome, tasty, & local ingredients and where we also make both cold pressed ready to buy fruit & veg juices together with madeto-order juices and smoothies. * based at Dunmore Road

kitchen porter

Responsible for assisting the kitchen team, cleaning and sanitising, helping with food preparation and keeping storage areas clean and organised, this position offers an excellent foundation for a career working in food service. * based at Dunmore Road



team SHAWS

Based at Shaws Department Store on Meagher Quay, Waterford, this role entails maintaining a very high standard of operation of Ardkeen Artisan Food & Coffee. Motivating, organising and leading the team to ensure required standards of merchandising, food safety, customer service and food & coffee production are met and exceeded.

visit ardkeen.com for details and specifications

we're looking for you.





OPTICAL ASSISTANT REQUIRED

Nolke Opticians are seeking a Fulltime optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame stylist in our busy practice.

Duties to include:

- √ Proving excellent front Line Customer Service
- ✓ Frame selection and styling consultations.
- √ Scheduling Appointments
- √ Reception work and maintaining computerised patient records.
- √ Training will be provided to work in optical lab, frame repairs and lens recommendations.
- ✓ Experience is desirable but not essential as full training will be provided.

Applications: Please log onto our Website www.nolkeopticians.com to download our application form. Completed forms to be forwarded to jobs@nolkeopticians.com

We are looking for an individual who

- √ Has a minimum of 2 years' retail or customer service experience.
- ✓ Has completed the Leaving Certificate or equivalent standard of education
- ✓ Can Provide a high level of customer service to our customers.
- ✓ Possesses Excellent organisational and communication skills.
- √ Can work well within a team.
- ✓ Has excellent computer skills with the ability to learn new systems quickly.

Chef de Partie Vento Foods Limited €30,160 LANA —Asian Street Food 4 Gladstone St, Oldbridge, Clonmel, Co. Tipperary 39 hours per week Apply: jobs@lanathai.ie

Machinery Operator Wanted

Track machine and tractor driver for Agri-Hire business in Waterford area.

Full and part time positions available.

For further information contact: 087 2754279



Munster Express

School Caretaker

Our Lady of Mercy Secondary School
Ozanam Street
Waterford

The Board of Management of Our Lady of Mercy Secondary School invites applications from suitably qualified persons for the post of School Caretaker to take effect in early December 2021.

This is a permanent part-time position for approximately 25 hours per week.

An application form and job-description may be obtained by applying in writing to:

The Secretary,
Board of Management,
Our Lady of Mercy Secondary School,
Ozanam Street, Waterford

Application Forms may also be obtained by email from office@mercywaterford.com Completed application forms no later than 4.00 pm on 16th Nov 2021.

Applications will only be processed which have been submitted on the school's

application form.

No CVs or application letters should be submitted.

Short listing may apply
The school is an equal opportunities employer.



Applications are invited from suitably qualified and/or experienced persons to form a panel of tutors in the Further Education and Training Service within Kilkenny and Carlow Education and Training Board

FURTHER EDUCATION AND TRAINING TUTOR PANEL (Specific Disciplines/Subjects)

Part time hours – Day and Evening Work REF: 2021NOV169

Application form and further details are available on our website: www.kcetb.ie.

Completed application forms should be submitted no later than 12 noon on Wednesday, 24 November 2021.

Late applications will not be accepted.

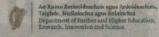
Shortlisting will apply.

Kilkenny and Carlow ETB is an equal opportunities employer.

Provision co-funded by the Government of Ireland and the European Union













WE ARE HIRING

ARCHITECTS & ARCHITECTURAL TECHNICIANS

Location:

Wexford, Ireland.

Job description:

We have a diverse portfolio of Architecture, Interior and Urban Design projects. To compliment our ambitious and committed team we are seeking Architects and Architectural Technicians. At all levels for full-time permanent positions.

Benefits

An excellent opportunity for your personal development as well as an attractive remuneration package that includes a competitive salary and a great working environment.

How to apply:

Please send your CV with samples of work to:

aoife@conrovarchitects.ie

www.conrovarchitects.id

County Waterford Farm Relief Services Ltd are hiring

Dairy Farm Assistants.

Duties include animal husbandry, milking cows, calf rearing and general farm work.

Minimum 39 hours p/w and minimum remuneration €30,000 per annum.

Location: Co. Waterford. Email CV's to: info@waterfordfrs.ie

Health Care Assistants

required

€27,000 per annum
39 hour week
Apply with CV to
mary@killurebridge.com



Integer®

Located in Butlersland Industrial Park, New Ross, Co. Wexford Integer® Holdings Corporation is one of the largest medical device outsource manufacturers in the world serving the cardiac, neuromodulation, vascular and portable medical markets. We provide innovative, high-quality technologies and manufacturing to Medical Device OEMs to enhance the lives of patients worldwide.

Our story is one filled with 80 years of industry-changing innovations and exemplary manufacturing. It's a legacy we are proud of as we continue to provide customers with unparalleled expertise, innovation and manufacturing excellence. We are guided by our values of Innovation, Collaboration, Inclusion, Candor, Integrity and Customer.

Hiring now:

- General Operators (shift)
- Planning Lead
- Eh & S Specialist
- CI Coach
- Senior Cost Accountant
- Group Leader -FTC
- Production Supervisor
- Purchasing Manager

Please send your application to newrossjobs@integer.net

Please visit our LinkedIn page to hear from our employees what Life at Integer is like

For more details on these roles and our company please visit www.integer.net



OAOA FOODS LIMITED

T/A SPICE WORLD

48 Merchant Quay, Waterford

are looking for a

DE-BONER/BUTCHER/MEAT CUTTER

for the busy shop to cut meat as required by mainly our Asian customers.

WORK HOURS 39 PER WEEK SALARY IS €30,000 PER ANNUM

Please apply by post or email at gagafoodsltd@gmail.com

KEARNS HEFFERNAN FOSKIN SOLICITORS

are seeking to hire a

PART TIME

LEGAL BOOKKEEPER

The successful candidate should have excellent attention to detail and good organisational skills. Previous experience in a legal firm is desirable but not essential.

To apply, please send your CV and cover letter to: khf@khfsolicitors.com

Closing date for applications is 19th November 2021

PRODUCTION MANAGER

Roto Spiral Ltd., a family run mechanical engineering business based in Knocktopher, Co Kilkenny, is looking to recruit a Production Manager to join its Senior Management Team. Reporting to the MD, the Production Manager will have responsibility for managing the design team and approx. 25 production operatives, including metal fabricators, general operatives and apprentices, ensuring the smooth running of each job from design stage through dispatch. Previous experience working in a similar environment is preferred. Staff management experience essential. This is an exciting time to join the company as it continues its successful expansion in the UK, and an excellent opportunity for the right person to grow to top management level within the business. Ongoing training and development will be encouraged and supported.

The role is being offered on a full-time permanent basis.

Hours are Monday-Friday 8:30am to 5pm.

No weekend/shift work.

Further company information can be found at:

www.rotospiral.ie

To apply for the position, please forward your CV and cover letter to:

eva.williams@rotospiral.com

Closing date for applications is noon on Friday, 19th November 2021.

Salary is competitive, is DOE and a bonus structure.



kcetb

Bord Oideachais agus Oiliúr

Chill Chainnigh agus Cheatharlach Kilkenny and Carlow Education and Training Board

Applications are invited from suitably qualified and/or experienced persons to form a panel of tutors in the Further Education and Training Service within Kilkenny and Carlow Education and Training Board

FURTHER EDUCATION AND TRAINING TUTOR PANEL (Specific Disciplines/Subjects)

Part time hours - Day and Evening Work REF: 2021NOV169

Application form and further details are available on our website: www.kcetb.ie.

Completed application forms should be submitted no later than 12 noon on Wednesday, 24 November 2021.

Late applications will not be accepted.

Shortlisting will apply.

Kilkenny and Carlow ETB is an equal opportunities employer.

Provision co-lunded by the Government of instand-and the European Union



Rhitas as héireann Government of Ireland





An Roinn Breisoideachais agus Ardoideachais, Taighde, Nuslaíochta agus Eolaíochta Department of Forther and Higher Education, Research, Innovation and Science SOLAS learning works

Waterford Newstyler



St. Martins Special School St. John's Villas Lower Grange, Waterford

Telephone: 051 876741 Email:office@stmartinssps.ie

Nurse – St. Martin's Special School
Permanent – 32.5 hours per week, Monday to Friday
School hours: 9:00a.m. – 3:30p.m.

Overview:

St Martin's Special School is a co-educational school for pupils between the ages of 4 and 18 who have been assessed as having either a moderate or severe/profound general learning disability and/or autism. This position is employed by the Board of Management under the direction of the Principal of the School.

Requirements:

- Degree in Nursing.
- An Bord Altranais registered.
- Desirable: experience working with children with complex nursing needs or experience working in a service for individuals with autism, intellectual disabilities, physical disabilities, sensory impairment or autistic spectrum disorder.
- A proven track record of supporting in Individualised Planning.
- Be willing to share your expertise with non-nursing staff.
- Experience working with people who may exhibit Challenging Behaviour and demonstrate an understanding of contemporary approaches to positive behavioural support and the principles of community inclusion.
- Ability to adapt to the school environment.

A detailed Job Description is available on request by email to <u>office@stmartinssps.ie</u> Shortlisting based on the above requirements for the role will apply.

How to Apply

Please email your current CV and Cover Letter outlining how you meet the requirements of the role as specified above to office@stmartinssps.ie

Closing date for applications is noon 17th November 2021





Waterford & South Tipperary Community Youth Service

WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos

Applications are invited for the post of:

Community Drugs Worker with the Suir Valley Community Based Drugs Initiative Carrick-on-Suir (Full-Time 39 hours p/w)

Suir Valley Community Based Drugs Initiative aims to support people living in Carrick-on-Suir, Co. Tipperary and surrounding areas, to increase their awareness of drug related issues and to develop strategies to reduce the demand for drugs within their communities. The successful candidate will engage service users in a range of individual, family and community interventions with a view to supporting them around substance misuse in their lives and community. This project is funded by the HSE.

Suitable applicants for this post should have the skills and experience associated with working from a community development approach, supporting and working with volunteers and locally based youth and community groups.

Ideal candidates should be self-motivated, flexible, be able to relate to people, have excellent communication and organisation skills, work as part of a team, commit to working with youth and community groups and have an awareness of youth, community and drug related issues. Applicants must possess a third level qualification in the area of youth & community work, addiction, health promotion or related discipline. Own transport is essential.

To apply please visit www.wstcys.ie for information on recruitment and request a Job Description and Application Form to jobs@wstcys.ie

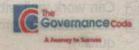
Closing date for return of applications by e-mail is 5:00 p.m. on

Wednesday 17th November 2021.

Short-listing will apply and a panel may be formed for future vacancies We confirm that our organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland

Waterford & South Tipperary Community Youth Service is an equal opportunities employer.









Dunmore Road
INTERVIEW
OPEN DAY

Friday 12th November 10am - 6pm

WE ARE HIRING!

ASSISTANT MANAGER
FULL-TIME SUPERVISOR
SHOP ASSISTANTS
DELI ASSISTANTS

CALL IN ON THE DAY WITH YOUR CV AND JOIN OUR NEW TEAM



SAFE PASS COURSE

WATERFORD CITY
FRIDAY 12th NOVEMBER 2021
BOOK NOW – LIMITED SPACES
CALL RÓISÍN – 051-355 704
TO REGISTER

Kilkenny People
12/11/21

OFFICE ADMINISTRATOR

PART TIME (20/25 HOURS PER WEEK)
CITY CENTRE OFFICE

We have a part-time position for an Office Administrator.
Would require experience in Construction / Engineering sector.

Typical Duties:

Accounts Receivable, Payable and Payroll
Company invoicing & Credit control
Answering incoming calls
General office admin.

To apply please send your CV to: info@davidmulcahyelectrical.ie

David Mulcahy Electrical Ltd , Unit 3 Garden, Row Friary St, Kilkenny 0567715598 | 0868178044

Killenaule Pharmacy

is recruiting a

QUALIFIED PHARMACY TECHNICIAN

to join our team.

9.30am-6pm

No late nights/Sundays/ bank holidays.

Apply with CV & cover letter to killenaulepharm@gmail.com

Kilkerny Reple 12/11/21



KILKENNY COUNTY COUNCIL COMHAIRLE CHONTAE CHILL CHAINNIGH

Applications are invited from qualified persons for the following post:

LIBRARY ATTENDANT [OPEN COMPETITION]

Competition Reference Number: 2021/P/O/A/20

The current salary scale for the position is €562.26 - €637.12 Gross per week

In accordance with Circular EL02/2011 persons who are not serving Local Authority employees must be placed on the minimum of the scale.

A Panel will be formed from which Permanent and Temporary vacancies may be filled.

The closing date for receipt of completed applications is:

5.00pm on Friday 19th November, 2021

Application Form together with the Recruitment Guidance Booklet can be obtained from the following link:

https://submit.link/yc

Kilkenny County Council reserves the right to shortlist candidates having regard to the requirements for the post, as well as any information contained in the Application Form.

KILKENNY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER



BARLO NISSAN KILKENNY



Are you an experienced Motor Technician/Mechanic looking to take your career in the automotive industry to the next level? If the answer yes, then we at Barlo Nissan Kilkenny are looking for a motor technician to join our team.

We offer full training to Master Technician level in conjunction with Nissan Ireland and offer continuous professional training on electric and hybrid vehicles.

Our salary packages are industry leading. This includes a contributory pension scheme, a performance related bonus scheme, flexible working hours and a positive working environment.

So if you want to be part of a dynamic Nissan dealership with opportunities for progression please email your CV to our dealer principal Liam Martin, liam@barlokilkenny.ie or call Liam on 056 7722575

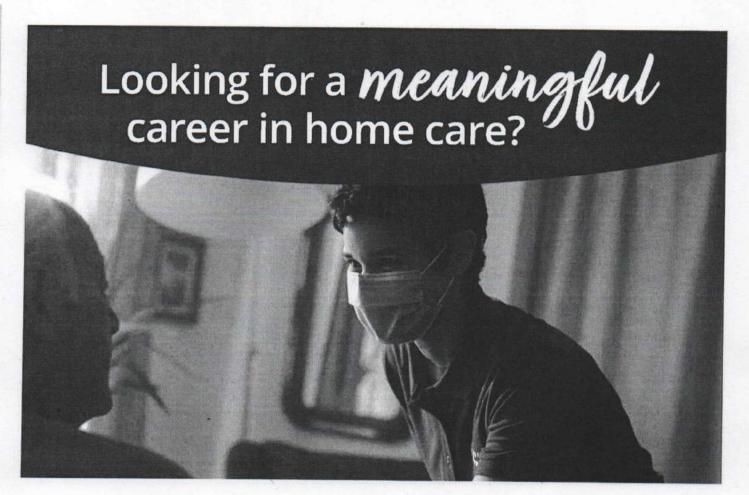
- Contributary Company Pension
- Industry Leading Salary
- Performance Bonus

- Master Technician Scheme
- Continuous Professional Training
- Flexible Work Hours

Dublin Road, Kilkenny

P: (056) 772 2575

W: www.barlo.nissan.ie



We're looking for caring and compassionate people to join our team of CAREGivers™:

- Competitive pay with premium rates at weekends and bank holidays
- Access to our unique Home Care Professionals Academy
- Unrivalled support from our office team
- Range of opportunities to upskill and progress your career

Own transport required - travel allowance paid

Learn more at HomeInstead.le/Waterford

Call (051) 333 966



SKOUGH HILL PLAYGROUP

Skough Hill, Playgroup, Owning Piltown, Co. Kilkenny

We have a vacancy in our Playgroup for an Early Year's Childcare Practitioner, preferable with a QQI Level 7 but Levels 5 and 6 will also be considered.

At present this is a **Temporary position (15 hours/week)** but it may lead to a Permanent position.

To apply please submit your CV to:

Joan O' Gorman at the above address or by email to skoughhillplaygroup@gmail.com



Gardener

Nip in the Bud established Gardening Business requires a Gardener in the Kilkenny City area

Key Responsibilities / duties: -

- Use of powered garden machinery for variety of garden maintenance tasks to include operating hand and ride-on grass mowers, machine-strimming and powered motor hedge trimming.
- Use of hand tools for variety of garden maintenance tasks to include: digging, planting, weeding, and pruning.
- Day to day maintenance tasks such as lawn care, cuttings clearance, emptying litter bins, leaf sweeping.
- Cutting back overgrown gardens, collecting debris and cutting back /pruning trees & hedges, handweeding, leaves and loading into bin.
- Assist with landscaping construction work including small walls, ponds, patios and decorative stoned areas

Attributes and Skills desirable:-

- Some previous Horticulture / Landscaping Experience or Certification desirable.
- Current Manual handling certification
- Current Safe Pass Certification
- A willingness to learn new skills & undertake any necessary training
- Proven track record of reliability by references
- Some practical experience & ability in range of horticultural tasks.
- Good communication skills
- Trustworthy and reliable
- Excellent attention to work detail, quality and safety standards
- · Dedicated to excellent customer care
- Enthusiasm for outdoor gardening work and lifestyle is essential
- Person must be a self-starter and capable of following and delivering daily work plan agreed with owner.
- It is vital person will be capable of working on own in client's gardens after requisite training.

Physical Requirements:-

- The post may involve regular standing, bending, and kneeling for extended periods.
- The person must be physically fit and healthy enough to work outdoors in the fluctuating Irish seasonal weathers.
- Manual handling and lifting of heavy equipment & materials on occasions, so applicants need to be
 physically capable of this.
- Occasional requirement to work at heights of up to 3 metres

Rate of pay:

The rate of pay will be €11.00 - €12.00 per hour This will a full-time permanent role, subject to satisfactory completion of a probation period.

Transport will be provided to and from work

For more information please call Tom on 087-6773652 or email CV to tompkennedy2@gmail.com

Checkout Operator

SuperValu, Carrick-On-Suir, Tipperary-Permanent

Main purpose of the role:

Ensure the Checkout Department operates efficiently and effectively at all times and provide our customers with excellent customer service.

The ideal candidate will have/be:

- 2 years` experience in a retail role is desirable
- · Ability to balance tills
- · Excellent communication skills
- · Ability to engage with and prioritise customer needs
- · Strong attention to detail, organised and flexible
- Ability to use own initiative and work as part of a team in a fast-paced environment

Main Duties:

- Actively live SuperValue brand-values i.e. Genuine, Passion for Food, Vibrant, Committed,
 Innovative and Imaginative
- Use a computerised till system that has a barcode scanner
- · Weigh and price products such as fruit and vegetables
- Check customers `ages for restrictions on items such as alcohol
- Pack customer`s purchases
- Process store loyalty cards, coupons and vouchers
- Take payments and make sure the till balances at the end of the day
- Spend time away from the till, stocking shelves and checking stock
- Merchandise and present the department to the highest standard at all times
- Attend and engage in team meetings and implement any learnings

Accounts/Administration Assistant

Pay As You Go Auto Ltd, Clonmel, County Tipperary
€30,000 a year
Apply now
Urgently needed

Pay As You Go Auto Ltd.

Join a young team working together to offer Ireland's only alternative car and van financing scheme.

Pay As You Go Auto Clonmel have the following position available: **Accounts/Administration Assistant**

Who are we?

Pay As You Go Auto was born in 2014 and is based in Irishtown Clonmel, County Tipperary. It is a family run business who have been operating within the Irish motor industry for 40 years. The business remains Ireland's only genuine alternative to traditional car and van finance, allowing customers who may or may not have a damaged credit history to pay the dealer directly on a month to month basis, therefore allowing the individual to bypass finance houses, banks & interest charges. It is a very unique and creative service that still remains exclusive in the motor industry.

Why is There a Vacancy?

The company has had rapid growth over the last six years and now holds a recognised national profile. Our client base now spans the entire country, with clients in almost every town and city. We now require an accounts clerk/administrator to coordinate and manage customer accounts, to create reports, take customer payments and compile KPI statistics.

Overview of The Role

We are inviting you to join our small, young & enthusiastic team at our offices in Clonmel with the sole purpose of helping to coordinate & manage real-time data input, daily payments from clients, and to work alongside our office manager to assist her in reporting directly to the owners.

Specifications of The Role

- Monday Friday
- 9am 6pm
- Full time position
- Working in an office environment of no more than seven people which is closed to the public
- Very relaxed atmosphere amongst our young team
- Fluid daily agenda. Never boring!

What About You?

We are seeking a determined, high-performing, diligent and driven individual, an individual who works to a high standard, who satisfies the following:

- · Excellent communication and presentation skills needed
- Conscientious and diligent reporting procedures are a must
- Pays particular attention to detail is critical
- Complete understanding of all excel compilation is preferred
- Excellent computer skills with ability to navigate multiple different systems
- Must live in Clonmel or within a 40 minute commute and be available to start in the next
 weeks
- · A high degree of flexibility, with strong team spirit

It is the intention of management to make a full-time appointment during the month of November. Part of the recruitment process may involve a video interview prior to a face-to-face interview. Phone interviews might also be required.

Job Type: Full-time

Salary: Up to €30,000.00 per year

Schedule:

Monday to Friday

Application question(s):

- Do you live within a 30 miles radius of Clonmel?
- Do you have a valid drivers license?

Licence/Certification:

Level 8 degree (preferred)

Work remotely:

No



Customer Service Agent

Infosys BPM, Clonmel, County Tipperary•Remote €10.20 an hour - Full-time, Part-time, Permanent Apply now

We were recently presented as this years winner of the Large Business of the year 2021 award for commercial success, vision and strong leadership presented by the County Tipperary Chamber.

At Infosys, we aim to create an inclusive workplace and leverage the power of diversity for a sustainable competitive advantage, enabling employees to participate, develop and contribute freely and equitably. We are committed to providing a work environment free of discrimination and harassment. We do not discriminate or allow harassment on the basis of race, color, religion, disability, gender, national origin, sexual orientation, gender identity, gender expression, age, genetic information, military status or any other legally protected status.

The role:

As a customer agent, you will be working for Infosys on behalf of our partners as frontline staff supporting our clients by delivering a high level customer experience. In order to deliver the highest level of customer experience such skills as active listening, selective questioning, problem solving and showing empathy are required. All of these skills can be acquired during a pre live training environment which is fully paid.

There are many benefits to working at Infosys:

- · 29 days holiday (includes 9 statutory days entitlement) Pro rata for PT roles
- · Permanent contracts
- · High energy and dynamic work environment
- · Culture for promoting from within
- · Learning and development platforms
- · Global company with opportunities across many countries
- · Opportunities to be involved and give back to the community
- · Easily accessible site for all modes of transport
- · Healthy eating scheme
- · On site canteen
- · Special staff offers reduced rates with local stores and amenities
- · Free employee assistance programme
- · PRSA pension scheme
- · Eligibility to take part in client bonus schemes on some campaigns

The part you will play within the Infosys team:

- · You will be front line support for our clients
- · Use the systems and tools available to effectively handle clients queries
- · Strive to achieve and maintain service level statistics
- · Maintain a high level of first call resolution and quality assurance.
- · Contribute to overall team performance within your specialised department

Personal success profile:

- · Passion for providing exceptional service to clients
- · IT literate
- · Confident telephone manner with strong communications skills

- · Fluency in English is a pre requisite for this role
- · Self- motivated, positive outlook
- · Ability to handle confidential information
- · Team Player
- · Strong attendance, performance and adherence to policies are essential for this role Hours: 20-40 hours per week within business hours

Business hours: Monday to Friday 8am to 9pm, Saturday and Sunday 8am to 8pm Training provided on site - options following training to work remotely Loyalty Bonus - Paid quarterly totaling 3% of Contracted Salary

YOU MUST BE OVER 18 TO APPLY FOR THIS ROLE

The purpose of this job description is to provide a concise statement of the major responsibilities of this position in a standardised format. It is not intended to describe all elements of the work that may be performed and should not serve as the sole criteria for personnel decisions and actions

Reference ID: CloNov21

All aspects of employment at Infosys are based on merit, competence and performance. We are committed to embracing diversity and creating an inclusive environment for all employees. Infosys is proud to be an equal opportunity employer

Our Privacy Policy covers how we collect and use your Data in the context of our recruitment process. By engaging in-our recruitment process (submission of a CV etc.), you are consenting to collection, storage, use, and disclosure of your Data, including any sensitive information you elect to submit.

Reference ID: CloNov21

Additional pay:

- Commission pay
- Performance bonus
- Quarterly bonus
- Retention bonus

Benefits:

- Flexible schedule
- Sick pay
- Store discount
- Wellness program
- · Work from home

Schedule:

- 10 hour shift
- 8 hour shift

Education:

Leaving Certificate (preferred)



Office Administrator

James Whelan Butchers, Clonmel, County Tipperary €27,500 a year - Full-time, Permanent

James Whelan Butchers is an award-winning artisan retail butcher. Our team have a passion for the art of butchery, carrying out traditions passed down from one generation to the next. We invest heavily in putting great teams together, all tasked with building a strong relationship with customers, based on trust.

This is a pivotal role, where you will become part of the James Whelan Butcher's office team. A high percentage of your role will involve managing the Company's communication between customers, staff and management. You will be responsible for ensuring that our tone of voice and message is consistently communicated across all communication channels.

Key Responsibilities

- · Dealing with customer issues and queries
- · Be understanding of confidentiality issues
- · Adapt to a wide array of roles
- · Act as a support to all shops and managers nationwide
- · Assisting all company departments and personnel on various projects
- · The capacity to delegate tasks -
- Be a team player plus also be able to work on own initiative
- · All other general office duties that may arise

Profile

- · At least 5 year's experience in a busy office environment
- · Proficiency with Microsoft Office and strong computer skills important
- · Excellent phone etiquette
- · Outstanding written and oral communication skills

Benefits:

Employee discount

Experience:

- Microsoft Office: 1 year (preferred)
- Administration: 1 year (preferred)



Catering Assistant

Aramark, Waterford, County Waterford

Our Mission

At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an impact wherever people work, learn, recover and play. And we need talented, energetic, passionate people to help us do it.

YOUR ROLE

Aramark Northern Europe is currently recruiting for a **Catering Assistant** to join our team in* Waterford Regional Hospital Dunmore Road, Waterford* The successful candidate will be required to ensure that the highest standard of food quality, presentation and service are achieved and maintained at all times.

**

This is a Full Time Role.

Job Responsibilities

- Service of food and/or beverages to customers to the standards set by Aramark.
- Cleaning duties associated with service and related equipment and/or furniture.
- Preparation of service area and/or service points.
- Correct storage of food items and equipment after service.
- Maintain personal hygiene, appearance, and uniform to company regulations at all times.
- To present an image at all times conducive to good customer relations.
- Comply and assist in the promotion and implementation of the company's health and safety policy.
- Comply and assist in the promotion and implementation of the company's equal opportunity policy.
- The job description may be altered from time to time to meet the changing needs and requirements of the company.

Key Requirements

- High personal standards and attention to detail
- Experience in a similar role essential
- Strong interpersonal skills
- Working knowledge of food hygiene and HACCP
- · Keen interest in developing food preparation skills and culinary knowledge

To be considered for this role you will be redirected to and must complete the application process on the Aramark careers page.

About Aramark

**

All applications will be treated in the strictest confidence.

Aramark Northern Europe is an equal opportunities employer.

General Operative

Keltech, Waterford, County Waterford €11.00 - €13.50 an hour

Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.

Keltech are Forging Futures in the South East and are now recruiting suitable candidates to join our paint and final assembly teams at our Waterford facility.

Over 80% of all promotions are filled internally at Keltech. Career progression and development of our staff is ingrained in our DNA.

Mechanical bias, interested in engineering??

Persons offered employment will be involved in the fabrication and assembly of metal parts for the largest construction machinery manufacturers in the world.

Salary €11.00-€13.50 (depending on experience)

Other Information
Career Development & Progression.

Education Opportunities.

Fast paced rewarding work.

Work with the biggest brands.

Additional payments (depending on circumstances):

€0.50c per hour loyalty bonus (for long time employees).

Up to €100 per week Team Leader allowance.

Reference ID: GO0911

Schedule:

- Monday to Friday
- Overtime

Plumber

Walsh & Sheehan Ltd, Waterford, County Waterford Full-time, Permanent, Apprenticeship

Hiring for Waterford project!

Celebrating over 20 years in business, **Walsh & Sheehan Ltd** is one of the most recognisable names in Mechanical Services within Ireland. We have completed projects alongside both Private Contractors as well as Government bodies on some of Ireland's most recognisable buildings. Due to our continued growth **Walsh & Sheehan Ltd** is now seeking to recruit additional **2nd**, **3rd Year Apprentices and Qualified Plumbers** who can help us to achieve the company's growth targets over the next coming year.

Demand for our services is increasing rapidly and we are now seeking additional **2nd**, **3rd year Apprentices & Qualified Plumbers** to join our team in **Waterford**. We have a strong focus on career development and 80% of our workforce has been employed by us for over 10 years. This is a great opportunity for you to further expand your career by joining our team in **Walsh & Sheehan Ltd**.

The Role:

We now need motivated and organised **2nd**, **3rd Year Apprentices & Qualified Plumbers** to join our growing team.

- The successful candidates would have a minimum of 2 years' experience in either Domestic or Industrial Plumbing. As well as a strong understanding and passion for Plumbing.
- Be able to work on own initiative and with a strong problem-solving skillset.
- Results oriented with the ability to achieve set targets.
- Positive and confident communicator.

This role is for Immediate start.

The essentials:

Valid Manual Handling Certificate

Valid Safe Pass Card

Valid CIF Covid Induction

Remuneration & Package:

Excellent salary as well as a strong career path.

Walsh & Sheehan Ltd is committed to equal opportunity in employment. It is our global policy that equal employment opportunity be provided without regard to age, race, creed, colour, religion, sex, disability, pregnancy, medical condition, sexual orientation, gender identity or

expression, ancestry, veteran status, national or ethnic origin or any other legally recognized status entitled to protection under applicable laws.

Job Types: Full-time, Contract, Permanent

Edit job Status: Open View public job page

Job Types: Full-time, Permanent, Apprenticeship

Schedule:

8 hour shift

Licence/Certification:

- Manual Handling Certificate (preferred)
- Safe Pass-(preferred)
- Covid- CIF Pass (preferred)

General Operative-

Kilkenny Nutritional, Piltown, County Kilkenny

Kilkenny Nutritional Beverage Company Ltd. is currently seeking a General Operator for evening shift/ 10 hrs. shifts/ Monday - Thursday.

Job Type: Full-time

Additional pay:

Overtime pay

Schedule:

- 10 hour shift
- Overtime

Social Care Assistant

<u>Camphill Communities of Ireland</u>, Callan, County Kilkenny €12.50 an hour - Full-time, Permanent

Apply now

Job Description for Social Care Assistant (1 full time and 1 part time position available) Background to the post:

Camphill Communities of Ireland (CCoI) works to create sustainable intentional communities where children and adults of all abilities, many with special needs, can live learn and work with others in healthy social relationships based on mutual care and respect.

Job title: Social Care Assistant

Reports to: House Coordinator / Person in Charge (Social Care Manager)

Job Purpose & Role:

- Model and coordinate support to residents in the Community's residential household(s), contributing to a safe homely environment where each resident has access to comprehensive, person-centred and holistic personal support.
- Provide support to persons with intellectual disabilities in all aspects of daily living, including personal care.
- To ensure the provision of a quality service, working in partnership with the person being supported, members of the Community and the person's wider circle of support.
- · Participate in regular house meetings.
- Work alongside, employees and volunteers within the house team and assist in the process of induction of new, staff and residents.
- Ensure the support needs of residents are met in their daily lives.
- Ensure a healthy and nutritious diet is offered that takes individual needs and choice into account
- Maintain comprehensive and up to date residents' records.
- Undertake responsibility for health and safety in the home in line with policy and procedure and maintain necessary records.
- Ensure all appropriate records are maintained and up to date for each resident.
- To work a percentage of hours as a personal support worker to one resident. This
 aspect of the role includes emotional and social support, practical support and support
 with financial and health needs.

Supporting people to achieve positive outcomes:

- Uphold and develop a person-centred culture within the context of Camphill's ethos and values
- Support people to be at the centre of any planning about their own lives.
- Participate in ensuring that residents have comprehensive, person-centred and holistic personal plans that support each resident's voice, choice and control.
- Support residents and the Community to develop and sustain a viable and thriving community.
- Support adults to achieve their goals and full potential including;

Enabling people to develop their cultural, spiritual and emotional needs as well as their health, relationships and communication requirements.

Involving people using communication/language that is meaningful to that person.

Providing the type of support that the individual wants and needs, at times requested by them, thus supporting the development of relationships of trust and confidence.

Encourage and support individuals to take part in communal activities and festivals

- Assist with appointments and events as and when required (e.g. planning, accompanying as required, etc. Occasionally accompanying a person on a short break or holiday if necessary)
- Supporting people that display challenging behaviour through the development and implementation of behavioural support plans and positive behavioural support
- Support, develop and engage with each resident's circle of support and enable residents to access community support including advocacy support, where necessary.

Maintenance of up to date residents' records:

- · Participate in residents' reviews as required
- Ensure that complete and accurate records are maintained for each person supported, including as appropriate individuals' personal file notes, communication plans, behaviour management support, heath action plans, medication management records and financial records.
- Complete records of incidents and notifiable events and follow up on actions if required.
- Promote an open culture to learning, feedback, comment and complaints

Meeting the personal care and welfare needs of residents:

Be key worker to residents in the house community and ensure the individuals' needs are met including:

- Physical Support (e.g. moving & handling, fire safety, cleaning, laundry, infection control, mobility and communication needs).
- Personal Care (e.g. dressing, bathing, toileting, assistance with eating, sleeping support, skincare, first aid, health promotion).
- · Administration of medication, money management support and risk enablement.
- Promoting community activity, employment, education and leisure/social opportunities.
- Working as a team member, supporting the development of best practice and learning (e.g. attend team meetings, share learning from training).
- Developing consistent working practices and clear responsibilities for home interior, home exterior and supporting health and wellbeing of individuals in workshops, garden and grounds.
- Having a willingness to share duties and support each other (e.g. liaise with the
 workshops to make sure house-to-work transitions are managed according to
 individuals' needs).

Other Tasks:

Working within and supporting the delivery of services that meet current relevant national legislation and best practice standards. Adhering to Camphill policies and procedure at all time, including:

- Medication management
- Challenging behaviour and positive behaviour support
- Health & Safety
- Confidentiality
- Safeguarding Framework
- Code of conduct and duty of care.
- Keeping accurate and appropriate notes and records as may be required in terms of providing safe quality care and support for an individual (e.g. accidents, incidents, concerns, complaints, medical matters and changes in people's circumstances)
- Taking an active role in your personal and professional development through supervision and training opportunities.
- Positively contributing to the development of the Community.

 To behave in a manner that reflects positively on Callan Campbill Community at all times.

QUALIFICATIONS:

Level 5 QQi / Fetac Framework or equivalent in Social Care Studies

Min 1 Years Experience

Full Drivers License desirable

This post requires you to work flexibly, and will include working evenings, weekends and sleep over/waking night duties if required. We offer continuous care and welfare support, 365 days per year to the people who live in Camphill Communities. Arrangements for working hours will be agreed with individual employees based on the care and welfare needs of residents, and this may be subject to change.

This role will be conditional on the support worker's ability to maintain a good working relationship with all residents.

This is a fundamental requirement for the success of the role.

This job description is not exhaustive and there may be times you will be required to undertake other duties in order to meet the needs of other individuals within Callan Community. To undertake other reasonable comparable duties as requested by the management group.

Location: Callan Co Kilkenny

Salary: €12.50 Per Hour plus Premia Sunday / Bank Holiday

FIND A JOB

FIND A COURSE

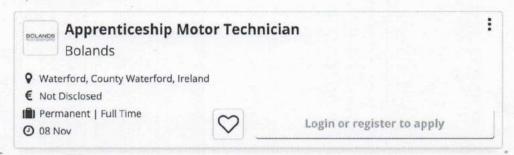
JOB TALK

ADVERTISE A JOB

Q Job title, Skill or Company

Q Location

<< Return to Job Search



Description

Company Details

Bolands Waterford are the Main Dealer Franchises for BMW, MINI, Hyundai and Citroen.

We have opportunities available for intermediate or advanced apprentceship as a motor vehicle service and maintenance technician.

You will do on-the-job-training and spend time at a college or training provider to eventually progress to master technician.

Manufacturer supported training in preparation of electric vehicles.

This role does not require previous experience.

We are looking for the candidate to be

- Enthusiastic
- Hardworking
- Willing to learn
- · Who is passionate about becoming a fully qualified mechanic

The ideal candidate would have the following attributes:

- · A full and valid driving licence
- · Mechanical Knowledge would be an advantage but not essential
- · The ability to work well within a fast-paced environment
- · The candidate must have good initiative and be self-motivated
- · Excellent time management skills

Please submit a CV detailing your reason of interest in this position and why you would be the ideal candidate for the role.

Skills:

Apprentice

Training

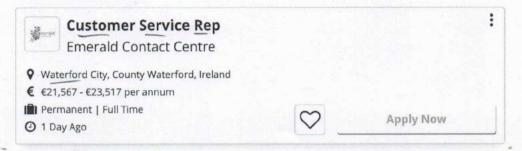
Skilled

* Apply Via jobs. ie HINDAJOB FINDACOURSE JOBTALK ADVERTISEAJOB

Q Job title, Skill or Company

Location

<< Return to Job Search



Description

Company Details

Emerald Contact Centre (ECC) based in the Waterford Business Park, Cork Rd, Waterford, is focused on providing superior customer service support for our clients.

These roles are initially office based, with the option to work remote*

We employ people who are incredibly driven and passionate about providing outstanding service to the customer.

Our **Customer Solutions Specialists** are responsible for providing quality customer sales and service through **inbound** calls.

In return we offer:

- . €11.06 per hour starting
- 5% extra per hour after 12 months
- 5% extra per hour after 24 months
- €300 after first 300 hours worked
- 3% pension scheme
- EAP through VHI (employee assistance program)
- · free onsite car parking,
- · reward incentives
- · relaxed environment,
- supportive managers,
- · open door policy

****Come work in our office and once embedded, there is an option to work remote should your wish, subject to your stats****.

Hours of work currently are between Monday to Saturday ranging on a rotation from 1-9pm, 2-10pm, 3-11pm & 5pm to 1am

What you will be doing:

- Using existing procedures to solve routine or standard customer inquiries; receives instruction, guidance and direction from others as needed;
- Navigate through appropriate customer service systems and tools in a timely manner while servicing the customer (CRM application is the primary tool);
- · Maintain quality scores and call center metrics;
- · Inform customers of promotions and new or upgraded products;
- · Explain product options and related charges clearly and concisely;
- · Maintain a high level of first call resolution and quality assurance.

What we need from you:

- 1-2 years' prior customer service experience essential
- · Leaving Certificate (or equivalent)
- Strong verbal communications skills including diction, grammar and tone essential
- Ability effectively and clearly communicate with customers under circumstances requiring tact and diplomacy
- · Self-motivated, upbeat, consultative demeanor, combined with a high energy level
- · Ability to handle confidential information
- · Ability to navigate multiple applications / systems in several environments.

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Customer Service communication skills. Problem Solving

Benefits:

Competitive salary Employee Assistance Program with VHI

Bike to Work Scheme Paid Holidays Parking Pension Fund

Performance Bonus

Apply For This Job

You are just a few steps away

Get started by entering your email

Email		
<u> </u>		
	Next	

First Name

Last Name

ATTACH A CV TO YOUR APPLICATION

No CV attached



ADVERTISE A JOB

Q Job title, Skill or Company

Location

<< Return to Job Search



Description

Company Details

PANDORA is fast approaching the busiest and most exciting time of the year. With Christmas around the corner, we are currently seeking enthusiastic and results-driven Seasonal temps to join our team for the festive period. If you are a pro-active sales professional who enjoys delivering world-class service and you are excited to join a high performing team then we'd love to hear from you.

THE ROLE

Our Seasonal Sales Assistants will join the team as brand ambassadors and are the essential link between our beautiful products and our customers. Coached by the store management and training teams, our Seasonal Sales Assistants contribute to the success of the store by driving sales, excelling in customer service and offering their knowledge of the product and brand.

At PANDORA we are guided by four values:

We dream, are visionary and go beyond the obvious. We dare to pursue bold ambitions with courage and speed. We care deeply about each other, our customers and the planet we all share. Every day we strive to be a fulfilling workplace, where each of us can thrive and contribute, where talents can grow, and we deliver on our promises to colleagues, customers, partners and stakeholders.

We are all ambassadors for our brand, and together we make up the Pandora community

Key Responsibilities:

- Achieve and exceed individual and store sales targets by using key selling skills; focusing on KPIs to maximise each selling opportunity
- Confidently promote the PANDORA brand, products and services to provide an unforgettable customer experience and encourage customer loyalty
- · Create and develop a bond with our customers by providing exemplary service
- Follow company guidelines to merchandise the store and maintain high shop floor standards; taking pride in your environment and personal presentation
- Support with all store operational tasks including stock management, operating the till system and handling financial transactions including returns and exchanges
- Support your Manager and team by complying with all store policies and procedures, to keep the wider team and customers safe

THE INDIVIDUAL

We are looking for passionate and motivated team players with strong selling skills, excellent communication skills and the ability to work well under pressure. Our stores offer a busy and fast-paced environment with frequent long queues of customers waiting to be served. To succeed you will need to be a customer focused sales assistant with a positive "can-do" attitude and enjoy working as part of a team

Please note:

- You must be fully flexible and available to work throughout the duration of your contract including weekends and Bank Holidays
- No annual leave will be approved during this period due to company holiday blackout period

THE REWARD

We are the largest Jewellery brand in the world and our people are an integral part of our success. To reward the team our generous benefits package includes:

- · A competitive pay rate and bonus package
- Generous 55% employee discount on all PANDORA product
- · Participation in our Christmas Incentive scheme

If you are looking for a new challenge and feel you have the relevant skills -Please click **Apply** to submit your application

Login or register to apply

Recommended Jobs Part Time Retail Sales Zevas Communications Ltd. Waterford Customer Assistant (Permanent), Flexible Shifts Lidl Waterford Visual Merchandiser Harvey Norman Waterford

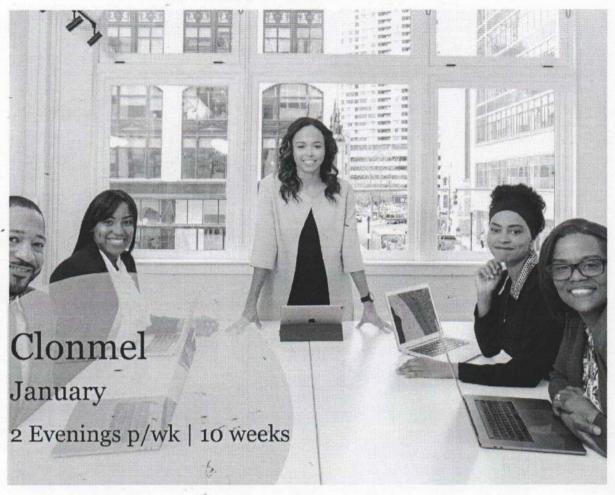
Don't Miss Out We can email you jobs like these

ОК

By clicking ok you accept our terms and conditions

Supervisory Management





#EveningTraining Course #Clonmel
Starts January

2 evenings p/wk for 10 weeks

Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply

Tel: 086-0358613 / 051-649516



Training Opportunities for 2021 Carrick-on-Suir, Clonmel & Waterford

Start Date	Course	Location	Duration
15th Nov 2021	Employment Skills - VTOS	Carrick-on-Suir	40 Weeks - Full Time
15th Nov 2021	Special Needs Assisting(level 5) - BTEI	Carrick-on-Suir	9 Weeks - Part Time
11th Nov 2021	Care Skills - Healthcare (Level 5) - BTEI	Carrick-on-Suir	8 Weeks - Part Time
22nd Nov 2021	Information and Communications Technology (QQI Level 5) - BTEI	Carrick-on-Suir	20 Weeks - Part Time
1 th Jan 2022	Woodcraft - Level 4 (Component) - BTEI	Carrick-on-Suir	12 Weeks - Part Time
17th Jan 2022	Challenging Behaviour - Level 5 - BTEI	Carrick-on-Suir	9 Weeks - Part Time
27th Jan 2022	Container Gardening - BTEI	Carrick-on-Suir	10 Weeks - Part Time
1st Feb 2022	Culinary Operations - Level 3 (Component) - BTEI	Carrick-on-Suir	14 Weeks - Part Time
16th Feb 2022	EHAI - Primary Certificate in Food Safety	Carrick-on-Suir	1 Day
22nd Nov 2021	Forklift Operator	Clonmel	6 Weeks - Full Time
10th Jan 2022	Training Needs Identification & Design	Clonmel	9 Weeks - Evenings
24th Jan 2022	Supervisory Management	Clonmel	9 Weeks - Evenings
1st Mar 2022	Quality & Good Manufacturing Practice	Clonmel	10 Weeks - Evenings
15th Nov 2021	Manual Metal Arc Welding (EN Certified)	Waterford	5 Weeks - Evenings

15th Nov 2021	Beauty Therapist Traineeship	Waterford	56 Weeks - Full Time
15th Nov 2021	Supervisory Management	Waterford	12 Weeks - Evenings
22nd Nov 2021	Pharmaceutical Manufacturing Traineeship(Blended Learning)	Waterford	43 Weeks -Full Time
22nd Nov 2021	Coded Pipe Welding	Waterford	33 Weeks - Full Time
10th Jan 2022	TIG Welding	Waterford	5 Weeks - Evenings
11th Jan 2022	MIG Welding	Waterford	5 Weeks - Evenings
11th Jan 2022	Manual and Computerised Payroll and Bookkeeping	Waterford	17 Weeks - Evenings
17th Jan 2022	Start Your Own Business	Waterford	10 Weeks - Evenings
25th Jan 2022	2D CAD Level 2	Waterford	Evenings - 11 Weeks
25th Jan 2022	1CDL (International Certificate of Digital Literacy)	Waterford	13 Weeks - Evenings
7th Feb 2022	Construction Groundwork Skills	Waterford -	10 Weeks - Full Time
8th Feb 2022	Palliative care	Waterford	5 Weeks - Evenings

*Please ask us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College**

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Please contact:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

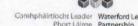
Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir Tel: 051-649516 Email: eastwaterford.les@wlp.ie













TIPPERARY EDUCATION AND TRAINING BOARD

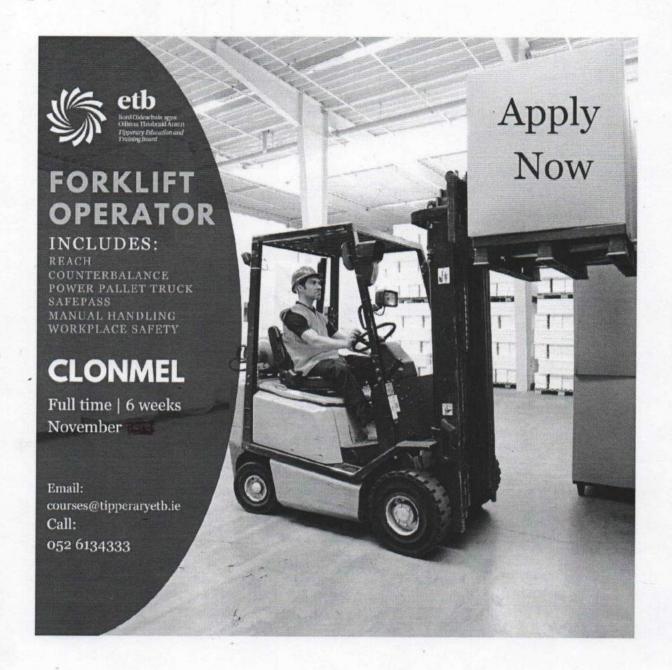
Back to Education Initiative

Part-Time Courses November 2021—March 2022

					CARRICK ON SUIR		
PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
295168	Container Gardening 3N0883	3	Thursday	9.30 am – 1.00 pm	10	27/01/202 2	31/03/2022
307178	Culinary Operations 3N0549	3	Tuesday	9.30 am – 12.30 pm	14	11/01/202	12/04/2022
276232	Information & Communications Technology— Computer Applications 4N1112 (incorporating introduction to Spreadsheets, Databases, Graphics) & Word Processing 4N1123	4	Monday & Tuesday	9.30 am —1.00 pm	20	22/11/202	10/05/2022
233780	Woodcraft 4N3185	4	Tuesday	9.30 am - 1.00 pm	12	11/01/202	04/05/2022
		3 9	and w	*****		11/11/202	14/01/2021
250981	Special Needs Assisting 5N1786 (Daytime)	5	Monday & Wednesday	9.30 am – 1.00 pm	9	08/11/202	12/01/2022
243141	Challenging Behaviour 5N1706 (Daytime)	5	Monday & Wednesday	9.30 am – 1.00 pm	9	17/01/202 2	15/03/2022

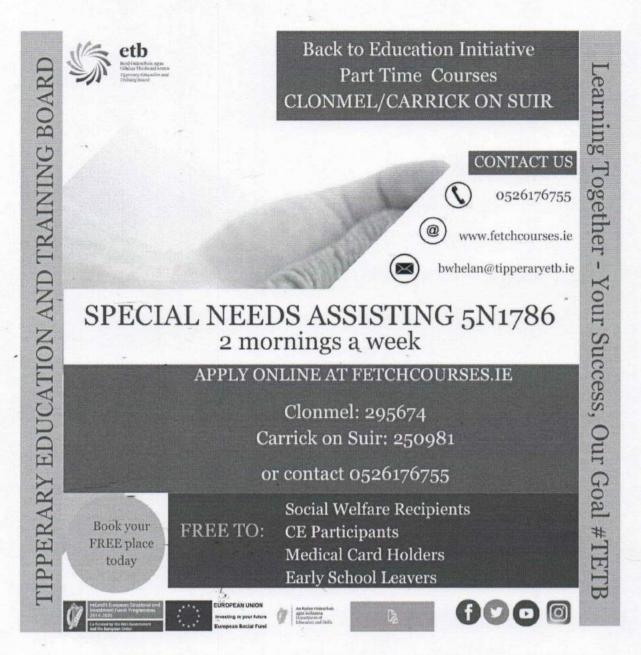
*Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service, Nano
Nagle Community Resource Centre, Carrick-on-Suir for more information and to be referred for a
place on any of the above courses*

Tel: 086-0358613 / 051-649516



Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply

Tel: 086-0358613 / 051-649516



Starting this November in Clonmel and Carrick on Suir QQI Level 5 Special Needs
Assisting part time course. It will be on two mornings a week.

Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply

Tel: 086-0358613 / 051-649516



Free "Online" Training Courses

Course Title	Duration
Oracle Certified Associate Database SQL (12057)	34 Weeks
Graphic Design and Illustration using Illustrator (11882)	16 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Network + (09850)	26 Weeks
Certified Digital Marketing Professional – CDMP (09852)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Microsoft Excel 2016 (09667)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)(09781)	26 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
ICDL (09857)	26 Weeks
Java Professional Developer SE 8 (09859)	26 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	12 Weeks
Windows Security Administrator Fundamentals (11665)	12 Weeks
Windows Operating Systems Fundamentals (11595)	12 Weeks
Windows Server Administration Fundamentals(11664)	12 Weeks
Networking Fundamentals (11666)	16 Weeks
Microsoft Word Expert 2016 (11652)	12 Weeks
Database Fundamentals (11689)	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301(11859)	26 Weeks
CompTIA A+ Core Series (11487)	26 Weeks
Visual Design using Adobe Photoshop(11860)	14 Weeks
Microsoft Azure Cloud Fundamentals(11881)	16 Weeks
Print and Digital Publication using InDesign (11880)	16 Weeks

*If you are interested in any of the above online courses please contact us at:
Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516/ 086-7870874/086-0358613*

We will require your current email address

^{*}You can also check out www.ecollege.ie for more information on the above courses*



Virtual Open Day

November 12th and 13th

Book your place now at

www.studyatul.ie





Community Employment Scheme (CE) Vacancies

Cook & Housekeeper (Special Needs Assistant) CE Scheme (2201363)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Cook/Housekeeper / Special Needs Assistant required for Camphill Community. Applicants must supply suitable character references and be prepared to complete a Garda vetting form. Training will be provided. Cooking duties to include: cutting and preparation of daily meals and serving meals. Housekeeping duties to include: cleaning, dusting and maintaining Health and Safety regulations. Ability to work with and give instructions to young adults with special needs. Good listening communication skills are desirable. Working with individuals on a one-to-one basis. Maintain all equipment to a high standard. Have good understanding of Health and Safety regulations.

Maintenance Person CE Scheme - Sean Kelly Sports Centre (2201348)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre including the following areas: Swimming Pool, Sauna, Steam Room, Changing Rooms, Gym Rooms, Office Space, Kitchen, First Aid Room, Storage Areas, Plant Room, Gardens and Sports Field. Duties will include carrying out the day to day repairs within the building and general maintenance: Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and pruned trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment. Adjusting, repairing, cleaning and maintaining gym equipment. Repairing floors with different surfaces and cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor plumbing repairs. Carrying out tiling and painting. Carrying out statutory checks. Recording all maintenance repairs and defects. Assisting with the Inflation and deflation of the Pool Inflatable. Other duties as assigned.

Parish Secretary CE Scheme - St. Nicholas Church, Carrick-on-Suir (2199053)

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

Maintenance Person CE Scheme - Stable Lane Digital Hub, Carrick-on-Sur(2199628)

Responsible for general upkeep of the Stable Lane Enterprise Townhouse - Painting internally - Looking after toilets (unblocking) - Window washing - Furniture moving - Changing of light bulbs where possible - Performing of Repairs and minor fixes such as repairing broken locks, filling gaps on walls etc. - Waste management (Bins) - Collaborate with workers and other professionals during repairs - Point of contact for light repairs for tenants - Setting up and taking down of rooms for courses - Reporting to Office Manager.

Housekeeper CE Scheme - Sean Kelly Sports Centre (2197367)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to:

Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

Administration Assistant CE Scheme - Camphill, Carrick-on-Suir (2196316)

Duties will include: Taking telephone calls-relaying messages, receiving and directing visitors, word processing, creating spreadsheets and presentations, and shredding/filing. Location: Camphill Communities Castle Street Carrick-on-Suir Co. Tipperary

Daycare Assistant CE Scheme - Carrick-on-Suir - (2200333)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: assisting users with mobility problems. To set out tables and trays, serves meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing, and cleaning toilets and kitchen areas. Assisting with personal care. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

Athletic Coach - Maintenance Person CE Scheme - Carrick-on-Suir Athletic Club (2197756)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. NO EXPERIENCE NECCESSARY Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required

Maintenance Person / Groundsperson CE Scheme - Carrick United Club (2193484)

Maintenance work at the club grounds including pitch maintenance and other maintenance as need at the club grounds.

Maintenance Person / Groundsperson CE Scheme - Mollerans GAA Club (2193482)

maintenance of the GAA club including pitch maintenance and general maintenance work at the club grounds.

Athletic Coach/Admin Assistant CE Scheme - Carrick-on-Suir Athletic Club (2197757)

This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. No experience necessary. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required

Caretaker CE Scheme – Community Hall, Carrick-beg (2192816)

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

Administrator / Office Assistant CE Scheme - Carrick-beg (2192782)

general office administration including bookkeeping for the CE scheme and other administrative supports to the CE scheme.

Caretaker CE Scheme - Portlaw (2196542)

Job is based at the Community Centre in Portlaw. Job includes keeping the Centre up to a high standard for those using the facilities. Cleaning, getting chairs and tables out for different events, sweeping, litter control, painting and grass cutting is also included. Working with the rosters of those using the centre and making sure opening and closing of the centre is looked after before and after use.

Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre (2180990)
Indoor and outdoor maintenance at Rathgormack Hiking Centre.

Grounds / Maintenance Worker CE Scheme (Owning Homes) (2196519)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. To assist with the general maintenance and upkeep of Owning Homes Retirement Village and surrounding areas Cutting Grass, Litter Control, Strimming, Cutting Hedges, Painting etc Locations: Owning Homes, Owning, Piltown, Co. Kilkenny.

Kitchen Assistant CE Scheme, Piltown (2196386)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation & presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team. Attend training when required Any other duties assigned by manager Some weekend work.

Grounds and Maintenance Worker CE Scheme, Piltown (2196387)

Duties to include grass cutting, strimming, weeding and litter control, shrub and hedge maintenance.

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email annie.dalton@wlp.ie