JOB VACANCIES & FREE TRAINING COURSES

WEDNESDAY 17TH NOVEMBER 2021

THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT WWW.WLP.IE
PLEASE SELECT JOBSEEKERS TAB

DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.

FOR ONGOING SUPPORT, JOBSEEKERS CAN CONTACT US DAILY VIA:-

PHONE: 058 44077
TEXT: 086 787 0872 or 086 035 8615
Email: WESTWATERFORD.LES@WLP.IE

DUNGARVAN & LISMORE *LOCAL EMPLOYMENT SERVICE*
STAFF CONTACTS : NIAMH KUHNE / PAULA HENNESSY

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES

OBAIR

An Roinn Coimirce Sóisialaí
Department of Social Protection

Comhpháirtíocht Leader Phort Láirge
Waterford Leader Partnership

Quality Certified

Dungarvan Leader

SITUATIONS VACANT

JOIN THE CREWS TEAM — Now hiring for all areas, management, F.O.H. (Floor and Bar Staff), Kitchen, Housekeeping. Excellent opportunity's available. Email CV's to info@crews.ie (26/11)

PART TIME HELP WANTED — In the Lemybrien, Kilmacthomas area, to help with weekday evening cattle feeding and other duties. Must be able to drive farm machinery and work on own initative. Please apply to Box No. 925, Dungarvan Leader, 18 Mitchel Street, Dungarvan. (26/11/R)

CHILDMINDER REQUIRED — To mind 3 children 4 days per week. 1 baby and 2 schoolgoing children, Dungarvan area. Tel. 086 3085353. (26/11/R)

GENERAL OPERATIVE WANTED — For local building company based in Dungarvan. Reply to Box No. 923, Dungarvan Leader Office, 18 Mitchel Street, Dungarvan. (19/11/R)

WANTED — West Waterford, night calving on dairy herd, calving experience essential, flexible hours, good pay, month of Feb and 2 weeks of March. Contact westwaterfordfarm@gmail.com (26/11/R)

CLEANER WANTED — For private home a few hours every week or two (we're flexible). Ballinacourty area. Tel. 085 1459278. (10/12/R)

wwetb

Bord Oideachais agus Oiliúna Phort Láirge agus Loch Garman

Waterford and Wexford Education and Training Board

EXPRESSION OF INTEREST

Waterford and Wexford Education and Training Board invites expressions of interest for the provision of approximately 10,000 square feet of accommodation with associated car parking facilities in the Dungarvan Town area and its environs to accommodate Further Education and Training programmes.

The accommodation will be fully serviced to meet the requirements of the programmes, including sufficient Wi-Fi access. The building must be compliant with statutory requirements and hold the required Disability Access and Fire Safety certification.

Full details of the property, including external and internal photographs, location map, full address and owner of the property, must be submitted with the application. A full written description of the accommodation, also confirming the exact area being offered in the property, should be included.

Informal enquiries may be made to WWETB Corporate Services Manager Fintan O'Reilly at 087-7671499.

Closing time and date for receipt of submissions to the below address by the undersigned is **12 Noon on Tuesday, 30th November 2021.**

Please note that late submissions will not be accepted.

Kevin Lewis, Chief Executive,
Waterford and Wexford ETB,
Ardcavan Business Park, Ardcavan, Wexford.
Y35P9EA.

Dungarvan Leader

Gala Retail TALLOW

Require Staff

Please hand your CV into the shop
or post it to:
Gala Tallow, 1 Main Street, Tallow, Co. Waterford

BAR STAFF REQUIRED

PART TIME POSITION
Dungarvan Area

Reply to: **Box No. 926**
DUNGARVAN LEADER, 18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.

Dungarvan Leader

18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD, X35 EK73
T: 058 41203
wish to recruit the following positions

JOURNALIST / REPORTER

(Part Time Position)

The role will involve the reporting of local news content, local interviews, feature writing and reporting from Council meetings.
The ideal candidate must have fluent english, excellent writing and editing abilities, be able to work on their own initiative, good computer skills and excellent communication skills.
Experience of news reporting would be an advantage.
Full driving licence preferable.

Please send CV's and a cover letter to:
THE EDITOR, DUNGARVAN LEADER,
18 MITCHEL STREET, DUNGARVAN,
CO. WATERFORD
or by email to: johnnyb@dungarvanleader.com

TOTEM

www.totem.ie

Founded in 2002, TOTEM is an award-winning branding agency based in Dungarvan and Cork. Our clients range from national charities [Focus Ireland] to global PLC's [Boston Scientific] and from indigenous start-ups [EirGen Pharma] to major national brands [Fáilte Ireland, Cork Airport].

PART TIME **BOOKKEEPER**

This important role is responsible for the efficient day to day running of the office and is a part time position. You will be required to produce accounts to trial balance, work with Purchase and Sales ledgers – including debtor chasing and sales queries.
You will do VAT returns, invoicing and daily banking.
The chosen candidate will also manage reception and general administration duties. A flexible can-do approach is imperative as you will be working within a team environment.

Your qualifications
Minimum 3 years' experience as an office administrator, with an excellent knowledge of QuickBooks accounting system and payroll systems.

Your profile
You will have excellent communication skills and a friendly manner. You will be positive, people orientated, organised and able to multitask.

Please send a cover letter and CV to hello@totem.ie

Tractor / Machinery Driver Required

- Good time management, can work on own initiative, teamworker.
- Experience essential, particularly hedgecutting, work does not include silage.
- Full, clean licence required. Safe pass desirable.
- Pay dependant on experience.
- Full-time, Permanent position.

Reply to: **Box No. 927**, Dungarvan Leader, 18 Mitchel Street, Dungarvan, Co. Waterford.

Dungarvan Observer

Youghal & District Nursing Home

Staff Nurses Required

Full and Part-time Positions
Excellent pay and conditions
Please email CV to:
angela@youghalnursinghome.ie

Experienced Sideloading Forklift Operator

FOR LOADING/UNLOADING STRUCTURAL STEEL
DUNGARVAN AREA
Please Reply with your CV to:
Box No. 8048

(19-11)

TOTEM www.totem.ie

Founded in 2002, TOTEM is an award-winning branding agency based in Dungarvan and Cork. Our clients range from national charities [Focus Ireland] to global PLC's [Boston Scientific] and from indigenous start-ups [EirGen Pharma] to major national brands [Fáilte Ireland, Cork Airport].

PART TIME **BOOKKEEPER**

This important role is responsible for the efficient day to day running of the office and is a part time position. You will be required to produce accounts to trial balance, work with Purchase and Sales ledgers – including debtor chasing and sales queries. You will do VAT returns, invoicing and daily banking. The chosen candidate will also manage reception and general administration duties. A flexible can-do approach is imperative as you will be working within a team environment.

Your qualifications
Minimum 3 years' experience as an office administrator, with an excellent knowledge of QuickBooks accounting system and payroll systems.

Your profile
You will have excellent communication skills and a friendly manner. You will be positive, people orientated, organised and able to multitask.

Please send a cover letter and CV to hello@totem.ie

CHILDMINDER REQUIRED TO MIND 3 CHILDREN – 4 days per week (1 baby and 2 schoolgoing). Dungarvan area. Tel. (086) 3085353. (26-11)

PART-TIME HELP WANTED IN THE LEMYBRIEN, KILMACTHOMAS AREA – To help with week-day evening cattle feeding and other duties. Must be able to drive farm machinery and work on own initiative. Please apply to PO Box No. 8050. (3-12)

WANTED WEST WATERFORD – Night calving on Dairy herd. Calving experience essential. Flexible hours and good pay. Month of February and two weeks in March. Contact: westwaterfordfarm@gmail.com (19-11)

HOUSE CLEANER WANTED – 3/4 hours per week. Mahonbridge area. Tel. (087) 6476953. (19-11)

Tractor/Machinery Driver Required

Good time management, can work on own initiative, team worker.
Experience essential, particularly hedgecutting, work does not include Silage.
Full, clean licence required. Safe pass desirable.
Pay dependant on experience.
Full-time, Permanent position.
Please reply with CV to: Box No. 8051

(26-11)

Western Brand Hatchery

CAPPOQUIN

REQUIRES

Artic Driver

FULL-TIME POSITION AVAILABLE
Enquiries to 058 68233

wwetb
Bord Oideachais agus Oiliúna Phort Láirge agus Loch Garman
Waterford and Wexford Education and Training Board

EXPRESSION OF INTEREST

Waterford and Wexford Education and Training Board invites expressions of interest for the provision of approximately 10,000 square feet of accommodation with associated car parking facilities in the Dungarvan Town area and its environs to accommodate Further Education and Training programmes.

The accommodation will be fully serviced to meet the requirements of the programmes, including sufficient Wi-Fi access. The building must be compliant with statutory requirements and hold the required Disability Access and Fire Safety certification.

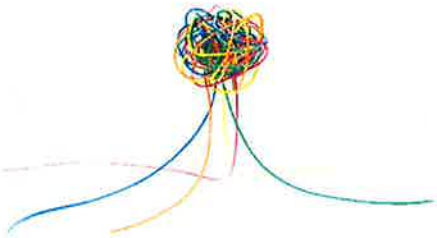
Full details of the property, including external and internal photographs, location map, full address and owner of the property, must be submitted with the application. A full written description of the accommodation, also confirming the exact area being offered in the property, should be included.

Informal enquiries may be made to WWETB Corporate Services Manager Fintan O'Reilly at 087-7671499.

Closing time and date for receipt of submissions to the below address by the undersigned is **12 Noon on Tuesday, 30th November 2021.**

Please note that late submissions will not be accepted.

Kevin Lewis, Chief Executive,
Waterford and Wexford ETB,
Ardcavan Business Park, Ardcavan, Wexford.
Y35P9EA.



DELIVERY DRIVER / COUNTER ASSISTANT VACANCY

A great opportunity has arisen within Dungarvan Town for a Counter Assistant/ Driver for a local electrical supplier. The chosen candidate will be responsible for assisting customers with their purchases and selling of parts and providing excellent customer service to the employer's expanding customer base.

Duties:

- Selling of electrical parts to customers.
- Using till to process cash and card payments.
- Team worker with the ability to take instruction.
- Over-seeing levels of stock in storeroom and re-ordering when necessary/keeping area tidy and hazard free.
- Delivery of parts to customers using company van.

Standards:

- Excellent customer service skills, professional and friendly.
- Neat & tidy appearance.
- Knowledgeable on electrical parts would be a distinct advantage.
- Previous retail experience within hardware store desirable.

Qualifications:

- *Leaving Certificate standard*
- *Full clean driving licence - B*
- *Safe Pass/Manual Handling and Forklift ticket – desirable but not essential.*

Salary : ***Negotiable***

Hours : ***8am – 5pm [Monday – Friday]***
Saturday morning occasionally when required - half day will be given in lieu.

IF YOU HAVE THE SKILLS & ABILITIES THE EMPLOYER IS SEEKING - PLEASE EMAIL YOUR CV TO NIAMH AT DUNGARVAN LOCAL EMPLOYMENT SERVICE.

EMAIL: WESTWATERFORD.LES@WLP.IE / TEL: 058 44077

CLOSING DATE FOR APPLICATIONS: 30TH NOVEMBER 2021

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

LIKE US ON FACEBOOK [COUNTY WATERFORD LES] ~ 058 44077

OBAIR

An Roinn Coimirce Sóisialaí
Department of Social Protection

Comhpháirtíocht Leader Phort Láirge
Waterford Leader Partnership

Quality Certified

SICAP
Social Inclusion & Community Activation Programme

An Roinn Coimirce Sóisialai
Department of Social Protection

OBAIR
Local Employment Service Network

Waterford Area Partnership CLG

WATERFORD AREA PARTNERSHIP CLG IS RECRUITING FOR A MEDIATOR IN WATERFORD CITY LOCAL EMPLOYMENT SERVICE

MEDIATOR POSITION

Waterford City Local Employment Service (WCLES) are looking for someone who is skilled in the delivery of career guidance and employment supports to individuals, in particular, those who are most distanced from the Labour Market.
The successful applicant must be client focused, experienced in adult guidance or recruitment and target driven. Integrity and confidentiality are core to this role, as is an ability to communicate effectively. Applicants should be capable of motivating, guiding and leading clients in their self-development.
The contract is initially from January 2022 to the 30th June, 2022, on a 35 hour week basis.
The position may be extended beyond that date depending on business requirements.

The ideal candidate will have:

- A qualification in Career Guidance, HR, Psychology, Social Science, Social Care or related fields or relevant proven work related experience
- Expertise in the provision of guidance on an individual basis
- Experience in placement of adults who are unemployed into employment
- Ability to network and develop relationships with employers to support our client groups into employment
- Knowledge of labour market trends and opportunities
- Excellent knowledge of recruitment and selection practices
- Knowledge of education and training pathways to employment
- Excellent facilitation and presentation skills
- Good understanding of the challenges facing marginalised groups in accessing employment opportunities
- Be IT Proficient
- Full driver's licence and own transport

Salary scale is negotiable - depending on qualifications and experience.

To apply for the above position, please forward a copy of current Curriculum Vitae and letter of application no later than 5.00 p.m. Thursday 2nd December, 2021 to:

Mr Ger Walsh, Manager
Waterford City Local Employment Service
Westgate Retail Park, Tramore Road, Waterford
Or via email to gwalsh@wcles.ie

Interviews will be held in the week ending Friday 17th December, 2021.

NB: Candidates will be short listed on the basis of the Curriculum Vitae & no late applications will be considered. Please note that canvassing will disqualify and will result in exclusion from the process.
The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is co-funded by the Irish Government through the Department of Rural and Community Development, it also receives funding from the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.

Waterford Area Partnership CLG is an Equal Opportunities Employer

Ireland's European Structural and Investment Funds Programmes 2014-2020
Co-funded by the Irish Government and the European Union

EUROPEAN UNION
Investing in your future
European Social Fund

Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

Rialtas na hÉireann
Government of Ireland

The Munster Express

Tuesday, 16 November 2021

County Waterford Farm Relief Services Ltd are hiring

Dairy Farm Assistants.

Duties include animal husbandry, milking cows, calf rearing and general farm work.

Minimum 39 hours p/w and minimum remuneration €30,000 per annum.

Location: Co. Waterford.

Email CV's to: info@waterfordfrs.ie

Experienced Sideloading Forklift Operator

FOR LOADING/UNLOADING STRUCTURAL STEEL DUNGARVAN AREA

Please email your cv stating position you are applying for to – **munsterreplies@gmail.com**

All applications will be treated with strictest confidentiality

Killure Bridge Nursing Home

Airport Road Waterford

Health Care Assistants with FETAC level 5

Days/ Nights/ weekends required

39 hours per week

€27,000 per annum

Email CV to: **mary@killurebridge.com**

The Munster Express

Tuesday, 16 November 2021

Nölke
OPTICIANS
& HEARING

OPTICAL ASSISTANT REQUIRED

Nolke Opticians are seeking a Fulltime optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame stylist in our busy practice.

Duties to include:

✓ Proving excellent front Line Customer Service
✓ Frame selection and styling consultations.
✓ Scheduling Appointments
✓ Reception work and maintaining computerised patient records.
✓ Training will be provided to work in optical lab, frame repairs and lens recommendations.
✓ Experience is desirable but not essential as full training will be provided.

Applications: Please log onto our Website **www.nolkeopticians.com** to download our application form. Completed forms to be forwarded to **jobs@nolkeopticians.com**

We are looking for an individual who

✓ Has a minimum of 2 years' retail or customer service experience.
✓ Has completed the Leaving Certificate or equivalent standard of education
✓ Can Provide a high level of customer service to our customers.
✓ Possesses Excellent organisational and communication skills.
✓ Can work well within a team.
✓ Has excellent computer skills with the ability to learn new systems quickly.

WANT A JOB THAT REALLY COUNTS?

Earn up to €3,200 for 10 weeks' part-time work as a census enumerator in your area.

Visit www.census.ie for more information.

CENSUS
3 APRIL 2022

An Phríomh-Oifig Staitisticí
Central Statistics Office

Integer®

Located in Butlersland Industrial Park, New Ross, Co. Wexford Integer® Holdings Corporation is one of the largest medical device outsource manufacturers in the world serving the cardiac, neuromodulation, vascular and portable medical markets. We provide innovative, high-quality technologies and manufacturing to Medical Device OEMs to enhance the lives of patients worldwide.

Our story is one filled with 80 years of industry-changing innovations and exemplary manufacturing. It's a legacy we are proud of as we continue to provide customers with unparalleled expertise, innovation and manufacturing excellence. We are guided by our values of Innovation, Collaboration, Inclusion, Candor, Integrity and Customer.

Hiring now :

- **General Operators** (shift)
- **Planning Lead**
- **Eh & S Specialist**
- **CI Coach**
- **Senior Cost Accountant**
- **Group Leader -FTC**
- **Production Supervisor**
- **Purchasing Manager**

Please send your application to
newrossjobs@integer.net

Please visit our LinkedIn page to hear from our employees what Life at Integer is like

For more details on these roles and our company please visit **www.integer.net**

Nölke OPTICIANS & HEARING

OPTICAL ASSISTANT REQUIRED

Nolke Opticians are seeking a Fulltime optical assistant. An individual with strong customer service skills to fill the position of Optical Assistant, Frame stylist in our busy practice.

Duties to include:

- ☑ Proving excellent front Line Customer Service
- ☑ Frame selection and styling consultations.
- ☑ Scheduling Appointments
- ☑ Reception work and maintaining computerised patient records.
- ☑ Training will be provided to work in optical lab, frame repairs and lens recommendations.
- ☑ Experience is desirable but not essential as full training will be provided.

Applications: Please log onto our Website **www.nolkeopticians.com** to download our application form. Completed forms to be forwarded to **jobs@nolkeopticians.com**

We are looking for an individual who:

- ☑ Has a minimum of 2 years' retail or customer service experience.
- ☑ Has completed the Leaving Certificate or equivalent standard of education
- ☑ Can Provide a high level of customer service to our customers.
- ☑ Possesses Excellent organisational and communication skills.
- ☑ Can work well within a team.
- ☑ Has excellent computer skills with the ability to learn new systems quickly.

1985 swiss financial services

Swiss Financial Services (Ireland) Limited

Fund Administrator/Accountant

Waterford

The Company:
Swiss Financial Services (Ireland) Limited is a member of the Swiss Financial Services Group. The Group is privately owned and has offices in Zurich, Chicago and Singapore as well as Ireland. We are dedicated to personal, client-centered fund administration services. We act as administrator, registrar and transfer agent to funds investing in a broad range of financial instruments domiciled in Ireland and various offshore locations.

Job Profile:
As a member of the Fund Accounting Team, you will be responsible for delivery of exceptional administration services to a range of clients and act as a main point of contact for your clients providing them with a consistently high level of service.

Comprehensive on the job training will be provided.
Compensation will be an attractive market-based package with a hybrid working policy.

Your duties will include, but are not limited to, the following:

- Liaising with clients on a day-to-day basis and acting as a primary contact for clients.
- Maintaining the books and records of the funds.
- Completion of client reporting.

Qualifications & Experience

- A self-directed, client focused individual with excellent communication skills.
- Flexible with the ability to work under pressure and meet tight deadlines both within a team structure or independently.
- Proficient in Microsoft Applications (Word, Excel etc.).
- Strong analytical and problem-solving skills
- Would suit someone with accounting practice/strong general ledger experience

Apply to: *hr@swiss-financial.ie*
Links: *www.swiss-financial.com*

PERSON WANTED
for
PRESSURE CLEANING
Churches, Schools, etc.
Tel: 087 2581507 After 7pm

Recruitment Advertising
Make the right move
Waterford News & Star
To advertise in our Recruitment Section please contact
GLADSTONE HOUSE, GLADSTONE STREET, WATERFORD
t 051 875566 e sales@waterford-news.com

WATERFORD GOLF CLUB
Newrath, Waterford

Waterford Golf Club is seeking a suitably qualified person to join our team in the role of

CLUB HOUSE ASSISTANT

The part-time position will include bar and golf shop duties.

Suitable candidates should have experience in a bar and retail environment and be available for evening and weekend working. The position is available for immediate start.

Applications to:

manager@waterfordgolfclub.com or
Waterford Golf Club Newrath, Waterford.

The Nationalist
18/11/21

SAFE PASS COURSE

TO BE HELD IN CLONMEL
FRIDAY 19TH NOVEMBER
and FRIDAY 26TH NOVEMBER

TO BOOK TELEPHONE
052 6123111 OR
086 8121590
EMAIL: peter@semiton.com

CENTRA STORE IN WEST TIPPERARY REQUIRES

3 x Store Merchandisers
20 to 24 hours per week
Tues/Thurs & Sat

Please apply with CV to mh@tipperarystar.ie

RUBYCON DEVELOPMENTS LTD
HAVE VACANCIES FOR
3 SCAFFOLDERS
AT ROSSANE, CLONEEN, CLONMEL, CO. TIPPERARY.

Duties: Erect/dismantle scaffolding as work platforms on building sites.
Salary: €30k p.a. 39 hour week.
2 years experience.

CV's to **rubycon365@gmail.com.**

Comhpháirtíocht Leader Phort Láirge Waterford Leader Partnership

LCDC

Employment Opportunities at Waterford LEADER Partnership Clg

Waterford LEADER Partnership (WLP) CLG is looking to offer an exciting opportunity to the successful graduate from the appropriate background to fill a one-year fixed term contract in WLP under the Transitional LEADER Programme.

What is WLP looking for in a Candidate?

Sustainability and the Circular Economy
Environmental Science Graduate/Food Science or Engineering Graduate/2.1 Honours Standard or above
Very practical, good oral and written communications, evidential approach, willingness to use a project management approach to managing workflows.
Focus on working with Small Rural Enterprises/Tourism Businesses/Farm Families and Social Enterprises to introduce them to sustainability and the circular economy and assist them to develop projects within their companies, farms and businesses that will increase sustainability and that LEADER can invest in.
Focus on developing projects in the repurposing, recycling, sustainable procurement, sustainable manufacturing processes and upcycling that LEADER can invest in.
Assist Waterford LEADER Partnership in developing a better practical understanding of the circular economy and its opportunities for Co. Waterford and LEADER support.

What can WLP offer a Candidate?

A one-year fixed term contract on the main Rural Development/Diversification Programme in the E.U. for Rural Businesses and Communities
For recent graduates, €32,185 per annum starting salary, with the normal work-related expenses
A role in defining the next stage of the LEADER Programme locally for the next seven to eight years through evidential project development
Being practically engaged in the development at a local level of the circular economy

Access to a car and a clean driving license is a condition of the appointment. The necessary equipment for the position will be provided.

Access to a car and a clean driving license is a condition of the appointment. The necessary equipment for the position will be provided.

Application Details:

Please send your Curriculum Vitae to:
The Administrator,
Waterford LEADER Partnership CLG.,
John Barry House,
Mayfield Road,
Lismore,
Co. Waterford P51 XVP6
info@wlp.ie
Closing Date: Close of Business, 24th of November 2021

Rialtas na hÉireann
Government of Ireland
Tionscadal Éireann
Project Ireland
2040
Ár dTodhchaí Tuaithe
Our Rural Future

Funded by the Department of Rural & Community Development.

RETAIL ASSISTANT – PALTEL – DUNGARVAN

We are looking to add to our fab team of retail staff in Dungarvan. Hours are flexible and we are looking for part time and full time staff.

Position would suit a mature person or student. Training will be provided

The range of products will include all White Goods and Brown Goods.

Responsibilities and Duties

Advising & serving customers.

Processing payments.

Assisting customers in order to help them find what they need.

Ensuring stock levels are well maintained.

Promoting store cards or special offers.

Providing customers with information on pricing and product availability.

Arranging window displays.

Handling customer complaints or handing customers on to management.

Qualifications and Skills

Good IT Skills

Reliability

Work Ethic

Maturity

People Person

Job Types: Full-time, Part-time

Salary: €21,000.00-€24,000.00 per year

Benefits:

- Employee discount
- On-site parking
- Store discount

Schedule:

- Monday to Friday
- Weekend availability

Advertised on www.indeed.com

EXPERIENCED FULL-TIME RECEPTIONIST – DUNGARVAN

THE PARK HOTEL

Scope and General Purpose of Job:

Under the general guidance and direction of the Front Office Manager and within departmental standards manual, assists in overseeing and directing all aspects of Front Desk operations. To be fully conversant with all emergency and security procedures within the hotel and take charge of any situation that may arise.

To maintain the highest standards of service and operational efficiency within all areas of responsibility.

To ensure there is a positive approach, which is actively pursued in respect of training and development of all departmental personnel.

MAIN RESPONSIBILITIES

Check out guests efficiently and without undue delay.

To ensure that all guest comments, including complaints, are dealt with in an effective and speedy manner and with tact and diplomacy in order to facilitate good guest relations and optimise guest satisfaction.

- Inform the Duty Manager of any guest queries, complaints or suggestions received during your shift
- Answer phone in an efficient and friendly manner, deal with enquiries,

or transfer calls to the correct extensions

- Respond to guest requests for wake-up calls and order morning newspapers
- Arrange taxi transportation for guests during their stay.
- Arrange excursions (Greenway cycle), give advice on local walks/Cycle area's in the area, and any other general requests the guest may have. Assist with onward travel arrangements by taxi, rail, bus or air, and make hotel reservations
- Check Guest accounts / Prepare bills / Receive payments from Guests

- Take room reservations by phone and email, send reservation confirmation to guests
- Take Restaurant and Bar reservations and input into online booking system working closely with Sales and Events.
- Check and reply to emails enquiries received during shift
- Update Handover Diary
- Check Function Sheets for relevant information for Reception staff
- Communicate with other departments regarding group and VIP arrivals
- Prepare accommodation reports for next day arrivals

- Check with the Accommodation department that rooms are ready for occupation
- Liaise with Porters to deliver luggage to the rooms /Sort incoming and outgoing Post / Check all Front Desk work areas to ensure cleanliness and tidiness. Reporting and following up any maintenance issues

Must display: Excellent IT skills, reception experience * Strategic thinker * Results Orientated with a clear focus on goal achievement * Motivated by change and continuous improvement * Commitment to the vision and objectives of Knowledge Transfer * An excellent communicator and facilitator * Team player * Excellent English * Excellent telephone etiquette * Excellent ambassador for the Hotel * Complaint handling

Please Forward CV and Cover Letter

Benefits:

- Employee Development programme
- Health Club membership
- 15% discount on Bar & Bistro Food
- On-site parking
- Flynn hotel collection BB discounts

Job Types: Full-time, Contract

Language: English (preferred)

Advertised on www.indeed.com

OFFICE CO-ORDINATOR – GLANBIA – DUNGARVAN

Date: Nov 16, 2021 **Location:** Dungarvan, WD, IE **Company:** Glanbia

Office Co-ordinator Dungarvan Job share opportunity(contract / part time)

Overview

We currently have an exciting opportunity on a job share basis for a part-time Office Co-Ordinator within the Central Laboratory Function within Glanbia Ireland.

Based in Dungarvan, Co. Waterford, working with a dedicated team of Technicians and reporting to the Laboratory Manager, you will be responsible for co-ordinating all functions, from sample reception, test schedule management to monitoring results delivered including providing administrative support and liaising with milk suppliers.

This role is a 12 month fixed term contract, working part-time 3 days p/week, in a job share basis. (Wednesday to Friday)

Responsibilities

- Primary point of contact for milk suppliers with queries or requests for information re: milk test results and general farm services issues;
- Management of records/reports to ensure compliance with EU Regulation 853/2004;
- Requisition of lab supplies via SAP/ARIBA including delivery, goods receipt and liaising with accountant and Glanbia Business Services (GBS);
- Provide administrative support to Laboratory Staff as necessary;
- Monitoring Lab Reports including daily monitoring of milk samples and liaising with milk advisory team in relation to same;
- Problem solving computer related issues and liaising with help desk and IT Manager;
- Management of data maintenance and various programmes such as Herd Health Screening Programme and TCM Monitoring Programme.

Experience

- The ideal candidate will hold a third level qualification in secretarial/office administration or related qualification.
- A minimum of three year's relevant work experience in an Administrative /Office work environment.
- Familiar with office management procedures and basic accounting principles
- Excellent IT skills – be proficient MS Office Suite to Intermediate/Advanced level
- Strong interpersonal skills with an ability to build and maintain good working relationships internally and externally.

- Excellent communication and influencing skills.
- Ability to work in a pressurised environment with excellent organisational skills and the ability to prioritise and manage tasks to completion.
- Good analytical and problem solving/creative thinking skills - accuracy and attention to detail is paramount.

- Knowledge/background in dairy farming would be an advantage

Glanbia Ireland is a joint venture 60% owned by Glanbia Co-op and 40% owned by Glanbia plc. If you are interested in this position, please apply with an up to date resume.

Commitment to Diversity & Inclusion:
Glanbia Ireland embraces diversity, equal opportunity and inclusion. We are committed to building diverse teams where different perspectives drive innovation and growth. We strive to create an inclusive workplace where people can bring their true self to work and achieve their full potential.

Join our Talent Pool:

Considering a new career in Glanbia Ireland but this isn't the role for you?! Then why not register your experience & sign up for career opportunities at:
www.glanbiaireland.com/careers

***Glanbia Ireland is a Values Based Organisation* - www.glanbiaireland.com**

Advertised on www.indeed.com

Dungarvan

Waterford

2 Waterford Dungarvan Jobs

Filter: All | Full-Time | Part-Time | Employers | Agencies

Relevance | Date

Store Assistant (Dungarvan)

Aldi Stores (Ireland) Ltd

Waterford, County Waterford, Ireland
Not Disclosed
Permanent | Full Time
14 Nov

At Aldi, time just flies by. You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course,...

Retail Sales Consultant

Vodafone The Phone Stores

Dungarvan, County Waterford, Ireland
Not Disclosed
Permanent | Part Time
11 Nov

We are now hiring a full and part time Retail Sales Consultant for our **Dungarvan** Stores. We are an exclusive sales partner for Vodafone operating an extensive network of stores and a...

Don't Miss Out
We can email you jobs like these

Your Email OK

By clicking ok you accept our terms and conditions

Related Locations
Waterford

Barista / Front of House – Kilmacthomas
Coach House Coffee

Job Title: Barista / Front of House Staff
Job Location: Coach House Coffee, The Workhouse, Kilmacthomas, Co. Waterford.

Job Summary:
We are seeking an energetic and experienced Barista / Front of House Staff to join us in Coach House Coffee. The ideal candidate must have a positive and bubbly attitude, is passionate about coffee and food and enjoys working with people. The Barista / Front of House Staff will play a key role in our energetic team who are driven to provide excellent customer service, creating a great experience for the customer which is high quality, welcoming and engaging service.

Responsibilities and Duties:
Make and serve specialty coffee and tea.
General coffee shop / restaurant duties such as, running with coffee & food, clearing tables, cleaning etc.
Serve customers and maintain the highest level of customer service at all times.
Speak and interact with both new and regular customers.
Maintain a clean work area, customer area and undertake general cleaning duties.
Follow company policies and procedures regarding the handling of cash, property, products and equipment and ensure all food, hygiene and health and safety standards are complied with.
Weekend work will be involved and candidates must have full availability for the roster.
Communicate and report to manager.
Be punctual and able able to adhere to regular and consistent attendance.
Contribute to a positive team environment.

Qualifications and Skills:
Minimum two years experience in a coffee shop or similar.
Previous Barista experience is not essential as training will be provided to the right candidate.
Must be able to work in a fast paced and high pressure environment.
Must have a genuine passion and appreciation for coffee blends.
Working proficiency of HACCP Regulations are an advantage, but not essential.
Ability to lead by example, work on ones own initiative and have excellent interpersonal communication skills.
Be organised, ability to multi-task and work well under pressure.
Have exceptional customer service skills.

Job Type: Full-Time and Part-Time positions available with immediate start.
Salary: Competitive Rates.

Advertised on www.indeed.com

General Porter – University Hospital Waterford

Waterford Jobs - JobAlert.ie
November 13 at 8:00 AM

The HSE are now hiring a General Porter in University Hospital Waterford.

- €28,422 - €34,199 per year.

Apply here: https://www.jobalert.ie/job/general-porter-the-hse

To advertise your job on our Facebook page & website click here:
https://www.jobalert.ie/employers
#job #waterford

Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

JOBALERT.IE
General Porter | The HSE | Waterford - 13th November | JobAlert.ie
General Porter - Principal Duties and Responsibilities The person holding this post is required t...

Advertised on facebook

General Operative / Warehouse – Waterford

Schivo Medical

Job Title: **Warehouse Operative**

Main purpose of the job:
Reporting to the Warehouse Supervisor you would deal with goods and products that come in to and out of the warehouse.

Main Duties & Responsibilities will include:
Responsible for the supply of material to the factory as required by the production team.

Ensure that all items are stored safely in appropriate locations.

Record shortages affecting released jobs to production.

Work with other relevant departments to coordinate flow of materials or products and for planning purposes

Follow company procedures for the correct receipt, issue, safe storage and movement of material in and out of the warehouse based on GMP guidelines

Inform the warehouse supervisor of the progress of shortages.

Responsible for cycle count and stocktaking regularly.

Responsible for preparing a kit list of raw materials to be release to the manufacturing of the product.

Keep a clean and safe working environment and optimise space.

Perform general stores duties.

Work to ISO 13485, AS 9100 standards and Health & Safety

Ideal candidate will meet the following requirements:
Previous warehouse experience – Essential

Excellent people skills.

Previous forklift experience – Desirable

Hours of work are Monday to Thursday 8am to 4:30pm & Friday 8am to 3:30pm

Contract length:	6 months	**Expected Start Date:**	1/12/2021
Job Type:	Temporary	**Additional pay:**	Overtime pay
Benefits:	Company pension / On-site parking		
Schedule:	8 hour shift / Overtime		

Licence/Certification:

- Driving Licence (required)
- Forklift Licence (preferred)

Advertised on www.indeed.com

JOBSEEKER LOGIN OR REGISTER | EMPLOYER

FIND A JOB FIND A COURSE JOB TALK ADVERTISE A JOB

Job title, Skill or Company Location

<< Return to Job Search

Accounts Administrator

AzKar Waterford

Waterford, County Waterford, Ireland

€30,000 - €40,000 per annum

Permanent | Full Time

1 Day Ago

Apply Now

Description Company Details

COMPANY: **AZKAR/QUANTUM AUTOS**

ROLE: A**CCOUNTS ADMINISTRATOR**

WORK HOURS: **9AM TO 5:30PM MONDAY TO FRIDAY**

SUCCESSFUL APPLICANT WILL:

- BE RESPONSIBLE FOR THE UPKEEP OF BOOKS OF ACCOUNTS FOR THE GARAGES
- PROCESS ALL SALES AND PURCHASES INVOICES AND INCLUDE IN RELEVANT LEDGERS
- MAINTAIN STOCK LIST FOR ALL CARS ON SITE BETWEEN THE VARIOUS LOCATIONS AND FORECOURTS
- MAINTAIN ALL ACCOUNTING RECORDS FOR THE YEAR END ACCOUNTS
- ASSIST IN ALL CLERICAL WORK, INCLUDING TRANSFER OF OWNERSHIP OF CARS, REVIEW OF DEAL FILES, SMALL GENERAL DAY TO DAY TASKS ETC
- APPLICANT WILL BE EXPECTED TO HAVE QUALIFICATION IN BOOK-KEEPING, AND BE PROFESSIONAL AND DILIGENT IN THEIR WORK AND MANNER
- EXPERIENCE WITH SAGE SYSTEM IS REQUIRED

Skills:

Accounts Administration Invoice Processing Cash office

Preparing invoices Sage 50 Clerical Stock Control

Back

General Operative - Waterford

CLS Recruitment Group Ltd
Ref: #JOB-2202894
Waterford, County Waterford, Ireland
No of positions: 1
Paid Position
40 hours per week
To be Confirmed
Published On: 16 Nov 2021
Closing On: 14 Dec 2021

Apply

Frequently Asked Questions

sio

Us

19 I

goi

Work and Skills 2021

land.ie Videos

ıestions

Job Description

Share

General Operative with safepass required for immediate start in Waterford Immediate start. To apply plea call us now on 01-4773414 or send your CV to jobs@clsrecruitment.ie

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

Essential

- Minimum Experienced Required (Years): 0

Follow Us

Our Mission

At JobsIreland, we aim to help people to get jobs and help employers connect with the right people.

Whether you're looking for your next job or finding the right person to join your team, JobsIreland can help you.

JobsIreland

About us

Intreo

Privacy Cookie Policy Terms and Conditions Gov.ie

Show accessibility settings

LOGIN OR REGISTER | EMPLOYER

Job title, Skill or Company Location Sector Search

<< Return to Job Search

Customer Agent

Emerald Contact Centre

Waterford City, County Waterford, Ireland
€12.00 - €13.25 per hour
Permanent | Full Time
Today

Apply Now

Description Company Details

Do you want your opinion to matter? Imagine yourself in one on one meetings with our clients and executives where your voice is heard and your feedback counts.

Emerald Contact Centre provide a boutique and customizable suite of services to ensure we approach every client, every project, and every day with heart and hustle. Join our diverse community of fun loving and hardworking people.

Essential Requirements

- 1-2 years' prior customer service experience
- Leaving Certificate (or equivalent)
- Strong verbal communications skills

Here's What it Takes to Succeed

- Self-motivated, upbeat, combined with a high energy level
- Knowing every call is an opportunity for both the customer and themselves
- Commitment to making our customers feel valued

Salary & Benefits

- €12 per hour **starting**
- Annual reviews & performance increases
- 3% pension scheme
- Life Cover
- EAP through VHI (employee assistance program)
- free onsite car parking,
- reward incentives
- Bike to Work Scheme
-

Our hours are between Monday to Saturday ranging on a rotation from 1-9pm, 2-10pm, 3-11pm & 5pm to 1am

Your role

- Be an ambassador of our clients' business by cultivating lasting customer relationships
- Become a subject matter expect – don't worry, we will train you
- Resolving our customers queries with empathy and patience
- Help our business continue to evolve. Be fearless and ask questions.

Our Commitment to you

- Relaxed environment with an open-door policy
- Partners in your development, celebrates in your success
- Progression opportunities – high % internal promotions
- Leadership based on humility & respect

Skills:

Good problem solving skills good listening skills Customer Care

Benefits:

Paid Holidays Pension Fund Performance Bonus EAP with VHI

Incentives Bike to Work Scheme Life Cover

Dairy Farm Assistant – Carrick-on-Suir

James Walsh Farms

James Walsh Farms has three Dairy Farm Assistant positions in Carrick on Suir, Co. Tipperary.

Dairy farm. 400 cow Spring calving herd.

Roles include milking, stock handling, milk quality control and general farm maintenance.

Excellent terms and working conditions.

Accommodation available.

Salary €30,000 pa.

Minimum 39 hours/week.

Apply with CV to email.

Reference ID:	DA21
Expected start date:	22/11/2021
Job Types:	Full-time, Permanent
Salary:	€30,000.00 per year
Benefits:	Flexible schedule

Advertised on www.indeed.com

Delivery Van Driver – Clonmel

Clonmel Kitchen & Bedroom Centre Ltd

Van driver required for delivery of kitchens and wardrobes to site with another member of staff.

Company van is provided for all deliveries so full Irish drivers licence is required.

Minimum 25 hours per week, may be more, depending on work load.

Uniform provided. Safe pass course is desirable.

Job Types:	Part-time, Permanent
Part-time hours:	25 per week
Salary:	From €23,400.00 per year
Additional pay:	Overtime pay
Benefits:	On-site parking

Licence/Certification:

- B Driving licence (preferred)
- C driving licence (preferred)

Advertised on www.indeed.com

PRODUCT ASSEMBLER – ABBOTT – CLONMEL

Abbott Ireland Vascular Division Clonmel

Abbott Vascular is one of the world's leading vascular care businesses. Abbott Vascular is uniquely focused on advancing the treatment of vascular disease and improving patient care by combining the latest medical device innovations with world-class pharmaceuticals, investing in research and development and advancing medicine through training and education.

Our broad line of vascular devices–which includes vessel closure, endovascular and coronary technologies–are used to treat vessel diseases of the heart, carotid arteries and peripheral blood vessels. These vessel diseases can lead to heart attack, stroke, critical limb ischemia and other serious vascular conditions.

Abbott's vascular business in Clonmel manufactures a broad range of vascular devices, including stent delivery systems. We currently have a temporary positions for Assemblers on our **2 Cycle shift** and this position will include the following:

Purpose of the job

Performs a wide variety of electronic, mechanical, or electro-mechanical assembly operations on assemblies or sub-assemblies. Sets up and operates automatic or semi-automatic machines. May perform other tasks including, but not limited to; placing labels on packages, and putting data sheets with product.

Major Responsibilities
Responsible for compliance with applicable corporate and divisional policies and procedures.

· Assembles, repairs, inspects and/or tests products following written instructions. Ability to read and comprehend basic instructions and other work related documents, written in English.
· Sets up and operates a variety of manufacturing machines or equipment following written instructions in the English language.
· Cleans tools and equipment per documented procedures.
· Records information on approved documents.

· Disposes hazardous waste material on corresponding hazardous waste areas.
· Resolves problems and make routine recommendations.
· Trains other employees when necessary.
· Maintains all position certifications up to date as required to remain in compliance.
· Completes daily work to meet established schedule with guidance from supervisor on prioritization of tasks.
· Maintains confidentiality in handling sensitive information or documents.

Education & Competencies

- Leaving Certificate with a minimum of grade D in five ordinary level subjects including Maths and English or a pass rating in an Aptitude Test selected by Abbott Vascular.
- Relevant work experience advantageous but not essential or an equivalent combination of education and work experience.
- Technical/Business Knowledge (Job Skills); Applies limited knowledge of business concepts, procedures and practices and a basic understanding of department fundamentals. Will perform this job in a quality system environment. Failure to adequately perform tasks can result in non-compliance with governmental regulations.
- Cognitive Skills: Performs routine tasks working from detailed written or verbal instructions. Assignments require limited judgement in troubleshooting proven processes.

Reference ID: Product Assembler

Job Type: Full-time

Advertised on www.indeed.com

RECEPTIONIST / OFFICE ADMINISTRATOR – NL – CLONMEL

NEULOT

An enthusiastic, energetic Receptionist is required in a busy corporate office located in Clonmel.

Job Duties:

- Greeting and welcoming clients in person and on the phone
- General Administration
- Managing correspondence
- Carrying out requests from management as needed
- Answering emails
- Answering phone calls and transferring them as necessary
- Maintaining stock and ordering supplies
- Processing payments
- Billing
- Expense reports

Experience required:

- Microsoft Office package
- Knowledge of administrative and clerical procedures, such as word processing, managing files and records, designing forms and other office processes.
- Can prioritise workload and multitask
- Accuracy and Attention to Detail
- Fluent spoken and written English essential.

Interviews are actively taking place, please apply now with your up to date CV.

Job Types: Full-time, Permanent

Ability to commute/relocate: Clonmel, County Tipperary: reliably commute or plan to relocate before starting work (preferred)

Experience: Administration: 1 year (preferred)

Advertised on www.indeed.com

RESTAURANT STAFF – SUPERMACS – YOUGHAL

The Franchisee of Supermac's in Youghal requires Full-Time Restaurant Staff (Team Members).

Job Purpose:

You will provide ongoing support to the Management team in a fast paced environment to ensure our Supermac's customers receive the best quality, service and cleanliness every time!

What you can expect:

- Competitive rate of pay
- Team incentives
- A flexible working environment
- A career, not just a job!
- A company in growth with a clear vision, amazing culture & great people

What do we expect from you:

- Deliver great Customer Service on every shift
- Follow all safety guidelines, doing your bit to ensure a clean and safe working environment.
- Have incredibly high standards
- Love to work in a team
- Flexibility to work in all areas of the restaurant

If this sounds like you and you want to join the Supermac's family then apply today.

TO APPLY:

Please email your up to date CV through this website or drop it into the Manager on duty in Supermac's Youghal.

Due to the large amount of applications received it will only be possible to respond to successful candidates.

Supermac's is an equal opportunities employer.

Reference ID: RS/YOUGHAL

Job Types: Full-time, Permanent

Advertised on www.indeed.com

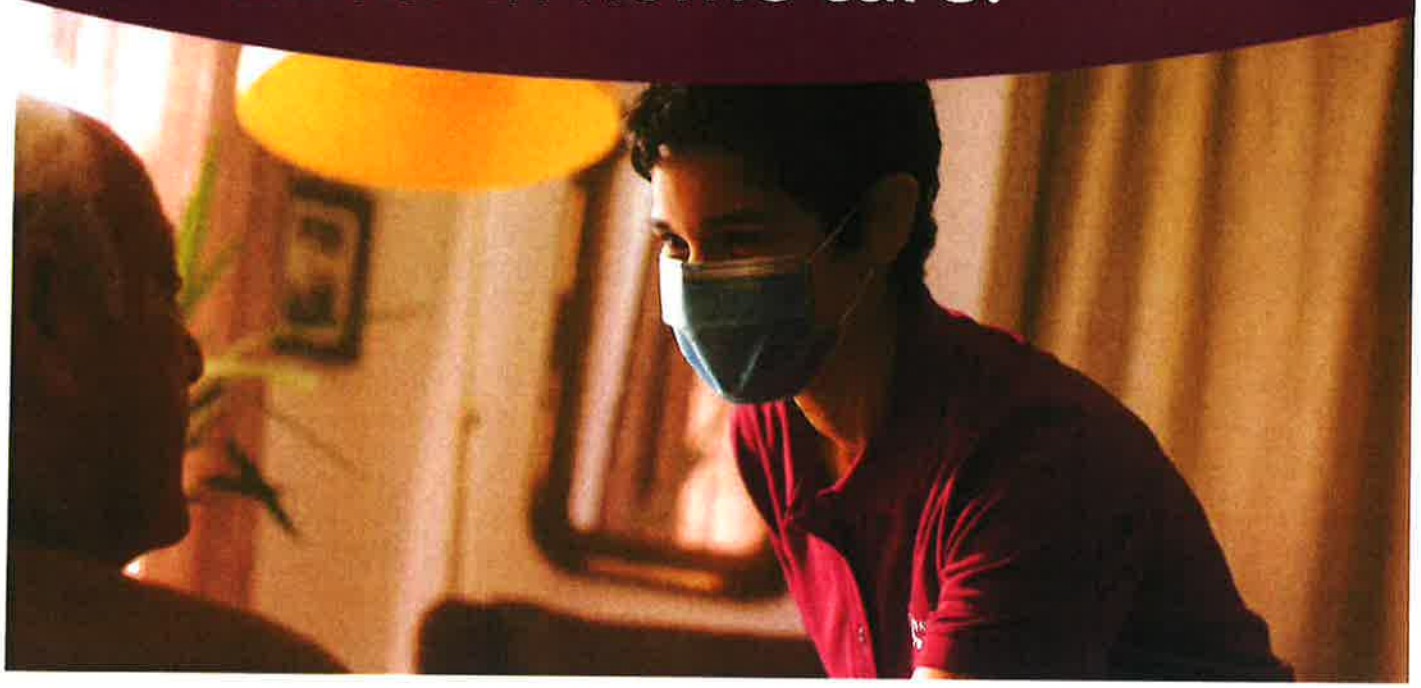
Clerical Officer Competition

Publicjobs.ie
1h ·

📌 Date for your diary; the nationwide Clerical Officer Competition opens this Thursday! Make sure you have registered an account on publicjobs.ie to apply!
#CareersThatMatter

Advertised on www.indeed.com

Looking for a *meaningful* career in home care?



We're looking for *caring* and *compassionate* people to join our team of CAREGivers℠:

- Competitive pay with premium rates at weekends and bank holidays
- Access to our unique Home Care Professionals Academy
- Unrivalled support from our office team
- Range of opportunities to upskill and progress your career

Own transport required - travel allowance paid

Learn more at HomeInstead.ie/Waterford

☎ **Call (051) 333 966**

✉ **Email waterford@homeinstead.ie**

Home Instead®

To us, it's personal

Each Home Instead® franchise office is independently owned and operated

Intreo

Full details of these vacancies can be found on www.jobsireland.ie

An Roinn Coimirce Sóisialaí
Department of Social Protection

CE Vacancies

[Community Employment Schemes]

CES – 2202936 – Caretaker - Kilmacthomas
Job entails looking after 3 areas within the kilmacthomas area which includes grass cutting, weed control, litter control and keeping areas up to an acceptable standard.

CES – 2188183 – Tennis Club Administrator - Dungarvan
Providing secretarial & administrative support to the committee of a large tennis and bowls club.

CES – 2201112 – Environmental Worker - Fews
Duties to include litter control, grass cutting and strimming, spraying, repair, maintenance and general upkeep of green areas of Fews Church/graveyard.

CES – 2201092 – Environmental Worker - Kilrossanty
Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

CES – 2200565 – Caretaker - Cappoquin
General Maintenance of Cappoquin Community Centre. May have to work evenings or weekends

CES – 2200291 – Caretaker - Kilmacthomas
Job entails looking after sports grounds in the Kilmacthomas area which includes grass cutting, field lining, clubhouse duties, painting, litter control and general maintenance of the area.

CES – 2199166 – Groundperson - Touraneena
Duties will include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse and surrounding areas of the GAA grounds

CES – 2199165 – Sportsground Worker - Touraneena
Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

CES – 2191755 – Administrative Assistant - Ballymacarbry
Duties to include the day to day running of a community centre office, this is a developmental opportunity all training will be provided.

CES – 2189677 – Caretaker - Ballyduff Lower
Job entails working within the club grounds at Ballyduff lower FC Grounds. General Maintenance, grass cutting, Club house duties, and the general upkeep of the area

CES – 2189682 – Caretaker - Kill
Job is located at Kill Graveyard and includes grass cutting, weed control, litter picking, hedge cutting and keeping area around the Church clean and tidy

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE
CAN PHONE
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

Work Placement Experience Programme

Intreo **WPEP**
Work Placement Experience Programme

Unemployed?

Looking to gain new skills and work experience?

Could the Work Placement Experience Programme be for you?

You can:

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment

Get work experience
Get new skills
Get training & support

A placement:

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

View available work placements at www.jobsireland.ie

For more information
Visit: www.gov.ie/wpep
Email: wpep@welfare.ie
Telephone: 0818 111 112

Brought to you by
the Department of Social Protection

Work Placement Experience Programme

From Department of Social Protection
Published on 12 July 2021
Last updated on 15 October 2021

- 1. What the Work Placement Experience Programme is
- 2. How to qualify
- 3. Rate of payment
- 4. Apply
- 5. Operational Guidelines

For measures announced in Budget 2022, please click here .

What the Work Placement Experience Programme is

The Work Placement Experience Programme (WPEP) is a 6-month, 30 hour per week voluntary work experience programme. The programme is for jobseekers that are currently getting a qualifying social welfare payment and who have been unemployed for six months (156 days) or more.

The weekly rate of payment is €306.

See the qualifying list in the next section.

If you would like to re-train and gain experience in another type of employment, this programme can help you build new skills and gain work experience. You cannot take a placement where you already have built up experience in the role.

You can work part-time while you are on the programme, provided the part-time work does not impact your placement. The part-time work cannot be with the WPEP host.

COVID-19 Pandemic Unemployment Payment

If you are getting the COVID-19 Pandemic Unemployment Payment (PUP) and you would like training and work experience in a new work role, the WPEP may be an option for you.

Time spent on PUP may be counted as part of the 6 month (156 day) qualifying criteria for WPEP, but you must transfer to one of the qualifying payments before you can take up a WPEP placement.

How to qualify

To qualify for the Work Placement Experience Programme, you must be a jobseeker:

- aged between 18 and 65 years, and
- on a qualifying scheme for at least 6 months (156 days), and
- currently getting certain social welfare payments

The qualifying payments are:

- Jobseeker's Allowance
- Jobseeker's Benefit
- Jobseeker's Transitional Payment
- One-Parent Family Payment
- Disability Allowance
- Blind Pension
- Farm Assist
- Jobseeker's Benefit for the Self-Employed

Time spent on the schemes below may be counted as part of the 6 month (156 day) qualifying criteria. You must transfer to a Jobseekers' payment before you can take up the placement.

- COVID-19 Pandemic Unemployment Payment
- Community Employment Programme
- Back to Education Allowance
- Youthreach
- Springboard
- Solas Training Programmes
- TÚS - Community Work Placement Initiative
- Rural Social Scheme

Jobseekers who are currently getting the COVID-19 Pandemic Unemployment Payment must qualify and switch to a Jobseekers' payment before they start the programme.

The WPEP Guidelines provide information on participant eligibility or you can check with your local Intreo Centre Case Officer to see if you are entitled to take part in any scheme or placement.

LIST OF POPULAR JOB SEARCH SITES

jooble	https://ie.jooble.org/jobs/Waterford
RECRUIT IRELAND.COM	https://www.recruitireland.com/search/?County=Waterford
WATERFORDJOBS	https://waterfordjobs.ie/
REZOOMO	https://www.rezoomo.com/
glassdoor	https://www.glassdoor.ie/index.htm
JobAlert.ie	https://www.jobalert.ie/jobs-by-county
IRISHJOBS.IE	https://www.irishjobs.ie/
JobsDoneDeal	https://www.jobsdonedeal.ie/
ADVERTS.ie	https://www.adverts.ie/jobs
indeed	https://ie.indeed.com/jobs-in-Waterford
Intreo Jobs Ireland	https://www.jobsireland.ie/#/home
CLS RECRUITMENT	https://www.clsrecruitment.ie/
SHERLOCK	http://www.sherlockrecruitment.com/jobs/construction/
Gumtree	https://www.gumtree.ie/s-jobs/waterford/v1c8l3300023p1
WARD PERSONNEL	http://wardpersonnel.com/
frs	https://www.frsrecruitment.com/
Jobs.ie	https://www.jobs.ie/
MONSTER	https://www.monster.ie/
jobtome	https://ie.jobtome.com/jobs?what=&where=waterford
WLR FM	http://www.wlrfm.com/jobs/
Beat.	http://www.beat102103.com/jobs/
cpl. the best people for the job	https://www.cpl.ie/Home

THE IRISH NATIONAL ORGANISATION OF THE UNEMPLOYED

The Irish National Organisation of the Unemployed
2h ·

If you need help navigating the social welfare system call our Welfare Assistance Team at (01) 8560088. They will be able to talk you through the ins and outs of the system. You can also leave a message on our website and have someone get back to you at a later stage. https://www.inou.ie/about/contact-us/

Advertised on facebook

NEW ONLINE PORTAL TO ASSIST JOBSEEKERS

FIND OUT THEIR TRAINING OPTIONS ALL IN ONE LOCATION

HTTPS://WWW.gov.ie/en/campaigns/f205a-the-right-course/

gov.ie - **The Right Course** (www.gov.ie)

The Right Course

Education is for everyone and there is a range of options for anyone who is considering their next step in life, at any time in their lives.

Whether you need to learn new skills, update your skills or find a new direction, there is a course for you.

The Right Course is your one-stop-shop for finding out the opportunities available to you or your employee.

If you need some guidance, there are a range of supports available here too.

It is never too late to learn something new.

Apprenticeship - Earn and Learn - Free online courses for everyone

Free On-line courses for Everyone - Learn new skills or retrain

Learn New Skills or Retrain - Help your staff develop new skills

Help your Staff Develop New Skills - Social protection and other supports

Social Protection and Other Supports - Career Guidance and Information

Career Guidance and Information

From Department of Further and Higher Education, Research, Innovation and Science - Published on 18 January 2021

OBAIR Local Employment Service Network

Comhpháirtíocht Leader Phort Láirge Waterford Leader Partnership

EIQA QUALITY CERTIFIED

An Roinn Coimirce Sóisialaí
Department of Social Protection

FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

WWW.FETCHCOURSES.IE

SELECT LOCATION AS ONLINE

Examples of courses to choose from include :

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel, Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+, Python Programming and many more.

ON-LINE AND TELPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester – 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER – NIAMH KUHNE – 058 44077

FURTHER EDUCATION & TRAINING COURSE HUB

ONLINE COURSES

COURSE TITLEE	REFERENCE	PROVIDER
Software Testing - ISTQB Certified Tester Foundation Level	09408	eCollege
Microsoft Excel 2016	09667	eCollege
Microsoft Word 2016	09733	eCollege
Programming using JavaScript (Microsoft Technology Associate)	09781	eCollege
ECDL - Online	09857	eCollege
Java Professional Developer SE 8	09859	eCollege
PRINCE2 Foundation	09941	eCollege
Microsoft Access 2016	09875	eCollege
Microsoft Excel Expert 2016	11384	eCollege
Windows Security Administrator Fundamentals	11665	eCollege
Networking Fundamentals	11666	eCollege
Windows Operating Systems Fundamentals	11595	eCollege
Windows Server Administration Fundamentals	11664	eCollege
Microsoft Word Expert 2016	11652	eCollege
Database Fundamentals	11689	eCollege
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301	11859	eCollege
CompTIA A+ Core Series	11487	eCollege
Visual Design using Adobe Photoshop	11860	eCollege
Microsoft Azure Cloud Fundamentals	11881	eCollege
Print and Digital Publication using InDesign	11880	eCollege

Oracle Certified Associate Database SQL	12057	eCollege
Graphic Design and Illustration using Illustrator	11882	eCollege
Introduction to Programming using Python	10054	eCollege
CompTIA Network +	09850	eCollege
Certified Digital Marketing Professional - CDMP	09852	eCollege
Microsoft PowerPoint 2016	09757	eCollege
Java Associate Developer SE8	09599	eCollege
Java Foundations Certified Junior Associate	07573	eCollege

ALL OF THE ABOVE ONLINE COURSE PROFILES CAN BE VIEWED ON

WWW.FETCHCOURSES.IE

IF YOU ARE INTERESTED IN DOING ANY OF THE ABOVE ONLINE COURSES

PLEASE CONTACT YOUR CASE OFFICER

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

OBAIR Local Employment Service Network

EIQA QUALITY CERTIFIED

Waterford Leader Partnership

EVER THOUGHT OF STARTING YOUR OWN BUSINESS?
HAVE YOU A PASSION, A HOBBY OR SKILL THAT YOU CAN TURN INTO A BUSINESS?

FREE START YOUR OWN BUSINESS WORKSHOP

Where: Lawlor's Hotel, Bridge Street, Dungarvan, Co. Waterford
When: Tuesday 30th November
Time: 10.30am to 1.00pm
Places Limited

To register:
Contact Victoria Wilmott
Email: vwilmott@wap.ie
Tel: 086 7008000

Tea/Coffee and light refreshments on arrival

EMERGENCY MEDICAL TECHNICIAN TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD

Tipperary Education and Training Board
November 12 at 8:02 PM ·

The ideal course for those who wish to pursue a career in the Emergency Services is starting in Clonmel February 7th.
Upon successful completion of their PHECC NQEMT (Pre-Hospital Emergency Care Council National Qualification in Emergency Medical Technology) examinations learners are eligible to apply for an EMT licence, and to be included on the PHECC National Practitioner's Register. Once in receipt of their licence practitioners are then eligible to apply for work as an #EMT with the private or public ambulance services.
#emtcourses #clonmel #fullyfundedcourse
Apply here https://bit.ly/3F6SPhx or call Lorraine on 052 613 4333 for further information.

Advertised on facebook

PARAMEDIC TRAINING PROGRAMME

Waterford Wexford Adult Educational Guidance Service
34m ·

The National Ambulance Service is currently recruiting for Paramedic Training Programme (including Internship) and acquiring Registration as a Paramedic with the Pre Hospital Emergency Care Council (PHECC). This recruitment campaign will create a National supplementary panel for Student Paramedic. Closing date for applications is Monday the 29th of November 2021at 3pm. For further information and to apply

https://www.hse.ie/.../patient-and-client-care/nrs10991.html

Advertised on www.indeed.com

UPCOMING TRAINING IN DUNGARVAN & WATERFORD

THROUGH WATERFORD TRAINING CENTRE

REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
Q97	Safe Pass	Waterford Training Centre	Dungarvan	07/12/2021
07080	RTITB Forklift Truck Operator	Waterford Training Centre	Waterford	10/01/2022
12176	Construction Groundwork Skills	Waterford Training Centre	Waterford	07/02/2022
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	07/02/2022
12039	Barista, Bartending and Food Service Skills Traineeship	Waterford Training Centre	Dungarvan	21/02/2022
Q97	Safe Pass	Waterford Training Centre	Dungarvan	22/02/2022
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	07/06/2022

PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE

ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST" FOR YOUR COURSE OF PREFERENCE

TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO WWW.FETCHCOURSES.IE

IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE COURSES PLEASE CONTACT YOUR CASE OFFICER

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE CAN PHONE
NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

An Roinn Coimirce Sóisialaí
Department of Social Protection

OBAIR Local Employment Service Network

EIQA QUALITY CERTIFIED

Waterford Leader Partnership