

# THIS WEEKS JOB VACANCIES

## 24th November 2021

***THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @***

***WWW.WLP.IE***

***UNDER Jobseeker & Employer Tab***

***Hit Local Job Adverts***

**For daily Job Vacancy Updates**

**\*Follow us on Facebook - County Waterford LES\***

***\*DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL  
FURTHER NOTICE\* – FOR SUPPORT:***

***JOBSEEKERS CAN CONTACT US VIA:***

**PHONE:** Annie(Employment Guidance Officer)on 086 035 8613  
or Christine(Administrator) on 086 787 0874

**EMAIL:** annie.dalton@wlp.ie / christine.rockett@wlp.ie

***LOCAL EMPLOYMENT SERVICE  
SUPPORT SERVICE FOR THE UNEMPLOYED***

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary**

**Tel: 051-649516**



The Nationalist  
25/11/21



## Waterford & South Tipperary Community Youth Service

### Applications are invited for the following: **Youth Employability Support Workers (Clonmel)** (2 days p/w, 2 posts available)

Based between our 2 Youth Centres in the heart of the Wilderness and Elm Park communities in Clonmel, the 2 Youth Employability Support Workers will join our Integrated Youth Service Team, working together to deliver a Targeted Youth Employability Support Initiative in 2022. Funded through DCEDIY and Tipperary ETB, the target group of the TYESI is young people aged 17-24 years who are not in education, training or employment and who may have other barriers to overcome. The aim of the Initiative is to work with them to co-design an innovative youth work project through which they will develop supportive relationships and networks, build their core skills and identify and pursue pathways to employability and employment, towards a better future.

**Key responsibilities of the posts will include:**

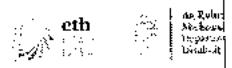
- Identification and recruitment of participants, needs assessment
- Co-design, facilitation and evaluation of the Initiative, in line with established model of work and funded application
- Building strong relationships with young people and a range of local collaborators and stakeholders who can assist with their learning and progression
- Facilitating the active participation and leadership of the young people
- Supporting the young people's reconnection and sustained engagement with education, training or work

Ideal candidates for these posts should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication, facilitation and teamwork skills, be able to engage young people on a 1:1 and group basis and build strong multi-agency linkages and collaboration. They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline.

To apply please visit [www.wstcys.ie](http://www.wstcys.ie) for information on recruitment and request a Job Description and Application Form to [jobs@wstcys.ie](mailto:jobs@wstcys.ie) Closing date for return of applications by e-mail is 5pm on Monday 6th December 2021. Short-listing will apply and a panel may be formed for future vacancies

We confirm that our organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland

Waterford & South Tipperary Community Youth Service is an equal opportunities employer.



**HEALTH SERVICE EXECUTIVE**

The HSE currently has the following opportunity:

**- Domestic Attendant/Catering Attendant**

Carlow/Kilkenny/South Tipperary/Waterford/  
Wexford Mental Health Services

**Ref: 2021 HDMHSECH**

Informal enquiries to:

Carlow/Kilkenny: Ms. Elizabeth Matthews,  
Tel: 087 1811833 or Email: [elizabeth.matthews2@hse.ie](mailto:elizabeth.matthews2@hse.ie)

South Tipperary: Ms. Tara Guthrie, Tel: 087 2355927 or  
Email: [tara.guthrie@hse.ie](mailto:tara.guthrie@hse.ie)

Wexford: Mr. Martin Shore, Tel: 087 3230847 or  
Email: [martin.shore@hse.ie](mailto:martin.shore@hse.ie)

Waterford: Ms. Anne O'Neill, Tel: 051 848632 or  
Email: [anne.oneill6@hse.ie](mailto:anne.oneill6@hse.ie)

Waterford: Mr. Niall McLoughlin, Tel: 051 848616 or  
Email: [niall.mcloughlin@hse.ie](mailto:niall.mcloughlin@hse.ie)

Closing date: Extended to Tuesday 30th November 2021 at 5pm (if you have already applied for this competition there is no need to re-apply).

For more information, application details and further particulars and to apply please visit: [www.hse.ie/jobs](http://www.hse.ie/jobs)

Seirbhís Sláinte Níos Fearr & Forbairt | Building a Better Health Service



## Audrey Crean Taxation

Audrey Crean Taxation is a specialist tax practice based in Clonmel, Co. Tipperary.

Due to expansion the practice is recruiting two new roles to commence in January 2022. The salary is competitive and will be in line with the candidates experience in these roles. The candidates will be required to practice a high level of confidentiality.

Please submit your CV by email to tax@actax.ie by Tuesday 7th December 2021.

### 1. RECEPTIONIST / OFFICE ADMINISTRATOR

This is a front of house role Monday to Friday with attractive working hours from 9.30am to 4.30pm.

The role will involve:

- Meeting and greeting clients.
- Dealing with telephone calls.
- Drafting letters, updating spreadsheets and generating emails.
- Maintaining efficient administrative systems.
- Various administration duties.

The successful candidate will require:

- Relevant reception / administration / front of house experience of at least 2 years.
- A professional demeanour as this is a client facing role.
- A strong command of the English language.
- Excellent communication skills, written and oral.
- IT literacy with a strong working knowledge of Microsoft Office.
- Experience of using ROS is an advantage but not essential.

### 2. ACCOUNTANT WITH AN INTEREST IN TAX

This is a part-time flexible role of 20 hours per week.

The role will involve:

- Finalising sole trader accounts. Experience of farm accounts is an advantage but not essential.
- Preparation of a limited number of audit exempt company files.
- Oversee the filing of VAT returns, RTD's and Form 46G's.
- Manage the filing dates of a limited number of audit exempt companies.
- Preparation and filing of Income Tax Returns.
- Payroll duties.

The successful candidate will be required to have:

- Relevant experience of at least 2 years.
- Proficiency with accounting software. A working knowledge of Surf Accounts is an advantage but not essential.
- Computer and online literacy including experience of using Microsoft Office and
- The ability to work with clients directly and develop a strong working relationship
- Excellent verbal and written communication skills.

The Nationalist  
25/11/21



## etb

Bord Oideachais agus  
Oiliúna Thiobraid Árann  
Tipperary Education and  
Training Board

**TIPPERARY EDUCATION AND TRAINING BOARD**  
invites applications from suitably qualified persons  
for the following post

REF: 21/22 - 159

### VTOS CO-ORDINATOR

Maternity Leave Cover-commencing  
January 2022

37 hours per week

The salary will be paid in accordance with such rates as may be authorised by the Minister for Education and Skills for VTOS Co-ordinators, currently:

Pre Jan 2011 Entrants: €36,290 - €66,244  
(Qualification allowance may also be paid if applicable)

Post Jan 2011 Entrants: €38,192 - €71,503

A Co-ordinators Allowance will also be payable as per Department of Education and Skills guidelines.

#### Note:

Application form and particulars of the posts are available on [www.tipperaryetb.ie](http://www.tipperaryetb.ie)

The latest date for receipt of applications is: **12 noon on 1st December 2021.**

Shortlisting may take place. Late applications will not be considered.

Bernadette Cullen, Chief Executive

Tipperary Education and Training Board, Administrative  
Offices, Church Road, Nenagh, Co. Tipperary

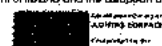
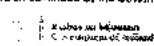
Tipperary Education and Training Board is an equal  
opportunities employer

**SOLAS**  
learning works



An Boird Oideachais  
agus Oiliúna  
Department of  
Education and Skills

Partly co-funded by the Government of Ireland and the European Union.



EUROPEAN UNION  
Investing in your Future  
European Social Fund

## Brothers of Charity Services Ireland South East Region

**CAREERS**



# We're Hiring!

Provider of services to people with Intellectual Disabilities and supporting families. We have locations throughout Waterford, Kilkenny, Wexford and South Tipperary. We offer excellent terms and conditions in line with the HSE. Due to continued expansion of our Services, we are recruiting for new roles within our Finance, HR and Compliance teams.

We have the following vacancies:

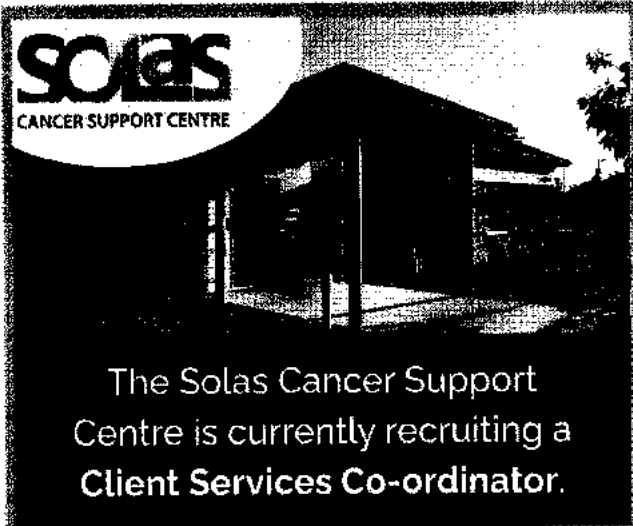
- Permanent Full time Senior Human Resources Officer (Grade VII)
- Permanent Full time Finance Officer (Grade VI)
- Permanent Full time Compliance Officer (Grade V)

Support Workers | Social Care Workers | Nurses | and more...  
PH: 051-833400/[www.brothersofcharity.ie/southeast](http://www.brothersofcharity.ie/southeast)

Contact: Post A: [Elizabeth.tyrrell@bocsi.ie](mailto:Elizabeth.tyrrell@bocsi.ie)  
Post B: [Neil.kelly@bocsi.ie](mailto:Neil.kelly@bocsi.ie)  
Post C: [Julia.kelly@bocsi.ie](mailto:Julia.kelly@bocsi.ie)

**Brothers of Charity Services Ireland South East Region is an equal opportunities employer**

Munster Express  
23/11/21



The Solas Cancer Support Centre is currently recruiting a **Client Services Co-ordinator.**

**Position:** Client Services Co-ordinator  
**Based:** Williamstown, Waterford  
**Role:** Full time- 39 hours per week

The Solas Cancer Support Centre has been providing free support to those affected by a cancer diagnosis in the South East for over 20 years. As the need for these vital services grows annually we are recruiting a Client Services Co-ordinator as part of our professional team in Waterford.

The primary requirement of this role is a nursing background. Experience in Oncology, Haematology or Palliative Care is an advantage but not essential.

The successful candidate will have experience of working in a busy environment, have excellent IT skills, be a good communicator and have the ability to work collaboratively. They must be client-focused with a passion for the work of the charity.

**For further details on this post and information on how to apply please email – [office@solascentre.ie](mailto:office@solascentre.ie)**

## Wanted full time



### Receptionist /Secretary for Specialist Practice in Waterford city.

Computer and It skills essential.

Please send CV to

[info@okeeffeortho.com](mailto:info@okeeffeortho.com)

or Call us on 051 879227



# INFOSYS BPM ARE HIRING

## Customer Service Process Executives

Attend our Virtual Open Day - Wednesday December 1st

Infosys BPM are hiring multiple Process Executives to support a major US telecoms client in our brand-new office located in the heart of Waterford City.

If you are looking for the chance to work in a positive, supportive, and competitive environment, then this could be the start of a promising and rewarding career with plenty of opportunities for career progression.

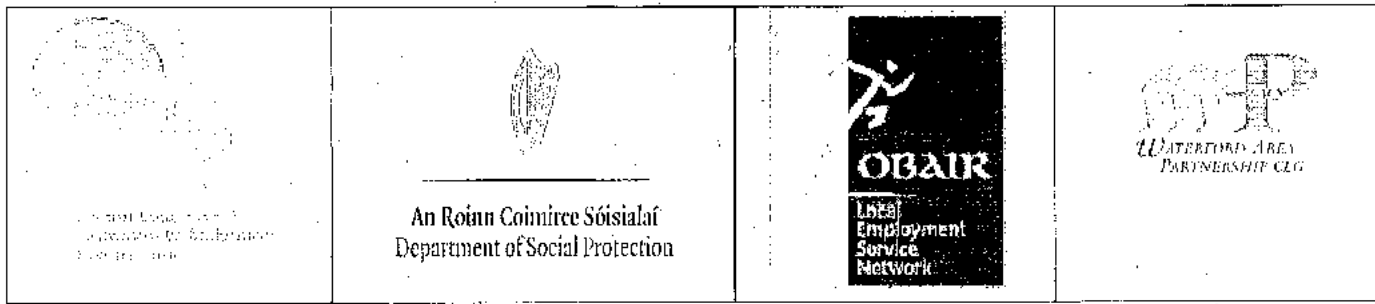
As a Process Executive, you will support our clients by delivering a high-level customer experience.

- Full-time and part-time positions available with flexible shift patterns
- Customer Service experience is beneficial but not essential
- Fully paid training provided
- Shift premium available
- Additional roles are also available in the following areas: quality, operations, planning, and technology

Register your interest in our Virtual Open Day

by sending your CV and contact details to

[careersireland@infosys.com](mailto:careersireland@infosys.com)



## WATERFORD AREA PARTNERSHIP CLG IS RECRUITING FOR A MEDIATOR IN WATERFORD CITY LOCAL EMPLOYMENT SERVICE MEDIATOR POSITION

Waterford City Local Employment Service (WCLES) are looking for someone who is skilled in the delivery of career guidance and employment supports to individuals, in particular, those who are most distanced from the Labour Market. The successful applicant must be client focused, experienced in adult guidance or recruitment and target driven. Integrity and confidentiality are core to this role, as is an ability to communicate effectively. Applicants should be capable of motivating, guiding and leading clients in their self-development. The contract is initially from January 2022 to the 30th June, 2022, on a 35 hour week basis. The position may be extended beyond that date depending on business requirements.

**The ideal candidate will have:**

- A qualification in Career Guidance, HR, Psychology, Social Science, Social Care or related fields or relevant proven work related experience
- Expertise in the provision of guidance on an individual basis
- Experience in placement of adults who are unemployed into employment
- Ability to network and develop relationships with employers to support our client groups into employment
- Knowledge of labour market trends and opportunities
- Excellent knowledge of recruitment and selection practices
- Knowledge of education and training pathways to employment
- Excellent facilitation and presentation skills
- Good understanding of the challenges facing marginalised groups in accessing employment opportunities
- Be IT Proficient
- Full driver's licence and own transport

Salary scale is negotiable - depending on qualifications and experience.

**To apply for the above position, please forward a copy of current Curriculum Vitae and letter of application no later than 5.00 p.m. Thursday 2nd December, 2021 to:**

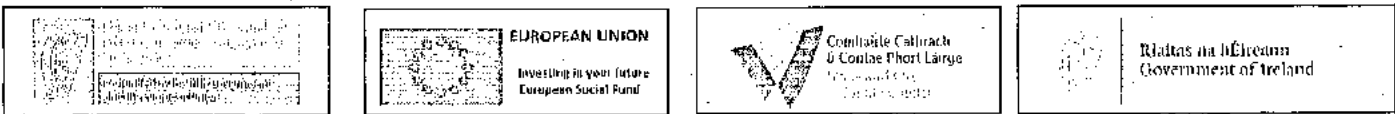
**Mr Ger Walsh, Manager  
Waterford City Local Employment Service  
Westgate Retail Park, Tramore Road, Waterford  
Or via email to [gwalsh@wcles.ie](mailto:gwalsh@wcles.ie)**

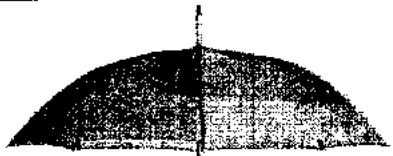
**Interviews will be held in the week ending Friday 17th December, 2021.**

**NB: Candidates will be short listed on the basis of the Curriculum Vitae & no late applications will be considered. Please note that canvassing will disqualify and will result in exclusion from the process.**

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is co-funded by the Irish Government through the Department of Rural and Community Development, it also receives funding from the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.

**Waterford Area Partnership CLG is an Equal Opportunities Employer**





## Housekeeper/ Mary Poppins

**Required for busy family living in  
Butlerstown, Co. Waterford**

Light house-keeping duties with  
after school collection for 2 secondary  
school teenagers Monday to Friday.

We are looking for a kind, caring and  
energetic person (non-smoker) and own  
car with full licence who likes animals and  
the outdoors. First aid training desirable.

Hours/ pay are flexible.

To apply for this position, email  
email [marypoppins1111@gmail.com](mailto:marypoppins1111@gmail.com)



## NRCH is recruiting for a DIRECTOR OF NURSING (40 hours per week permanent)

New Ross Community Hospital CLG is currently recruiting an  
experienced and focused Director of Nursing.

The Director of Nursing is responsible for the overall direction,  
coordination and evaluation of nursing care and services provided  
to residents in compliance with HICA Standards & Regulations.

- To ensure that set standards and legislative requirements for  
resident care are attained and exceeded.
- To ensure the development of a human right and person-centred  
model of care providing and directing holistic care:
- You will be expected to lead and manage an enthusiastic team  
to work to their potential.
- Experience in HR desirable

### QUALIFICATIONS/REQUIREMENTS

- Must be registered with An Bord Altranais.
- 3 years post-registration experience in care of the elderly or  
similar role.
- Must have significant management experience.
- Excellent people skills.
- Thorough knowledge of HICA standards and regulations.
- Excellent Interpersonal & Communication Skills.
- Computer Skills.

### EXPERIENCE

- Supervisory: 3 year (Preferred)
- Nurse Management: 5 years (Preferred)

Please submit your application to Michelle, Director of Nursing  
by email [DoN@newrosscommunityhospital.com](mailto:DoN@newrosscommunityhospital.com)  
by 26th November 2021

## Part Time Childminder Position

REQUIRED TO MIND  
CHILDREN IN THEIR  
OWN HOME.

Full Time opportunity if required

Duties include:

- School Collections
- Homework Supervision
- Meal Preparation
- Light Housework

Attractive remuneration package.

For further details contact  
**086 8834643**

## Youghal & District NURSING HOME

Now Recruiting The Following

**Staff Nurses**

**Healthcare Assistants**

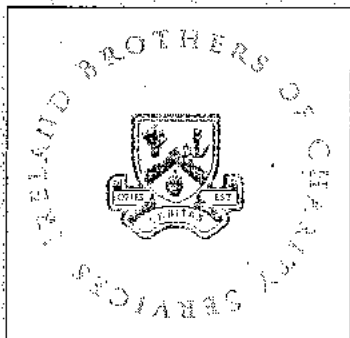
**Domestic Assistants**

Full and Part Time Positions.  
Excellent Pay and Conditions.

Please email C.V. to:

[angel@youghalnursinghome.ie](mailto:angel@youghalnursinghome.ie)





## We're Hiring!

Waterford Brothers of Charity Services are currently seeking applications for the following positions. Successful candidates will be required to complete an application form and attend an interview. Applications should be sent to the HR Department, Waterford Brothers of Charity Services, 100 St. John's Road, Waterford, Co. Waterford. For more information, please contact the HR Department on 051 850000.

- A. Programme Support Officer (Programme Support Officer - Childcare - 0.5 FTE)**
  - B. Programme Support Officer (Finance Officer - 0.5 FTE)**
  - C. Programme Support Officer (Community Support Officer - 0.5 FTE)**
- Successful candidates will be required to complete an application form and attend an interview.

[www.brothersofcharity.ie/south-east](http://www.brothersofcharity.ie/south-east)

Contact: Post A: [Elizabeth.tyrrell@bocsi.ie](mailto:Elizabeth.tyrrell@bocsi.ie)  
Post B: [Neil.kelly@bocsi.ie](mailto:Neil.kelly@bocsi.ie)  
Post C: [Julia.kelly@bocsi.ie](mailto:Julia.kelly@bocsi.ie)

Brothers of Charity Services Ireland South East Region is an equal opportunities employer

Waterford News Star  
23/11/21



## Waterford & South Tipperary Community Youth Service

*WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos*

APPLICATIONS ARE INVITED FOR THE POST OF

## Youth Justice Worker (Full-Time)

5-Month Fixed Term Contract January to May 2022

In this post, you will join our team of staff and volunteers in the P.A.C.T. Garda Youth Diversion Project. Based in Waterford, the catchment area of this GYDP is Waterford Inner City, Northern Suburbs, Ferrybank and the surrounding area.

The aim of the Garda Youth Diversion Projects is to respond to the needs of unattached young people aged 12 to 18 years who are involved in and/or at risk of criminal or anti-social behaviour in their catchment areas. The purpose of GYDPs is to assess the needs and risks of the target group, to engage them in a process of learning and development that will enable them to critically examine their own offending and to support them to make positive lifestyle choices that will protect them from involvement in criminal, harmful or socially unacceptable behaviours.

Working closely with other WSTCYS staff on the ground, the Youth Justice Worker will deliver effective youth justice work through a variety of individualised interventions and youth work programmes, developing and extending existing responses (including after hours and some weekend contact) and increasing the level of participation in the Project of young people, volunteers, the wider community and other stakeholders, including building effective working relationships with locally based youth and community groups and relevant statutory organisations.

Funded through the European Social Fund, the Youth Justice Worker will have a particular focus on delivering work in the context of:

- **Improving the prospects of sustainable employment by identifying pathways for individual participants towards the labour market**
- **Enabling participants to access further and second chance education and training opportunities**
- **Promoting acceptance of diversity in the workplace**

Ideal candidates for the post should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication and facilitation skills, be strong team players and be committed to creating with others participatory and effective responses to young people's needs and interests. They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline. Understanding of the principles, practices and working methods associated with youth justice work would be an advantage.

To apply please visit [www.wstcys.ie](http://www.wstcys.ie) for information on recruitment and request a Job Description and Application Form to [jobs@wstcys.ie](mailto:jobs@wstcys.ie)

*Closing date for return of applications by e-mail is 5pm on Monday 6th December 2021.*

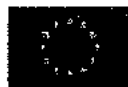
Short-listing will apply and a panel may be formed for future vacancies

*Waterford & South Tipperary Community Youth Service is an equal opportunities employer.*

We confirm that our organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland.

This post is co-funded by the European Union through the Funds Administration Unit, Department of Justice in partnership with An Garda Síochána.

Waterford & South Tipperary  
Community Youth Service



Co-inchaoinnthe ag or  
Aontas Eorpach  
Co-funded by the  
European Union



Kilkenny People  
26/11/21

delta

Delta Centre was founded in 1989, to provide day services for adults with mild to moderate intellectual disabilities. Service Users attend from Carlow and surrounding areas. The service has developed from initially supporting 4 people in 1989, to 119 service users today across a range of service which include, Day, Residential and Supported Living. Delta Centre is an integral part of Carlow and employs up to 170 full and part-time skilled staff.

Delta Centre incorporates a public coffee shop, sensory gardens, a garden centre.

**Our Mission:** Delta Centre provides training, residential, respite, day, and multi-sensory services to adults with learning disabilities. We strive to ensure that the rights of each individual attending the service are upheld, including their right to equality, dignity, privacy, safety and respect.

Encouragement and support is given to each person attending the service to develop to their maximum potential to improve their quality of life.

We are currently recruiting for the following positions for our **Residential Services**

- SOCIAL CARE LEADER/PERSON IN CHARGE (PIC)**
- SOCIAL CARE WORKERS**
- CARE ASSISTANTS**
- RELIEF SOCIAL CARE WORKERS**
- RELIEF CARE ASSISTANTS**

**What We Offer**

- **Salary linked to HSE salary scales.**
- **Weekly Pay**
- **Employee Assistance Program**
- **Free Parking**
- **Access to our Pension Scheme**
- **Flexible Rosters**

Application forms for these positions along with the full job descriptions including essential qualifications and experience are available from our website <http://www.deltacentre.ie/>

Applications to be submitted on the relevant application form, along with a current CV and a covering letter to: Helen Hogan, **HR Manager, The Delta Centre CLG, Strawhall, Carlow** or by email to [helen.hogan@deltacentre.org](mailto:helen.hogan@deltacentre.org)

**Closing date for receipt of applications is Friday 10th December, 2021**

*Delta Centre is an equal opportunities employer.*

## Sales/Marketing Administration Role

Must be I.T. proficient

Role will include uploading products to our website and general sales admin duties.

6 month role initially but may develop into a permanent role

Office based in Callan, Co Kilkenny

Apply by email with CV to:

**[salesmarketingjobkk@gmail.com](mailto:salesmarketingjobkk@gmail.com)**





# CHILDREN'S SERVICES MANAGER



Kilkenny People  
26/11/21

The Fr. McGrath Family Resource Centre is seeking to employ a full time Children's (Support) Services Manager.

This post will be responsible for the development and implementation of our Annual School Completion Programme Retention Plan and affiliated school age childcare and education support services. This project's aim is to combat educational and social disadvantage through targeted interventions.

- The minimum professional qualifications and experience required: Level 7 or higher in Early Childhood Care and Education, Social Care, youthwork or related discipline.
- 4 years experience working with children and young people in a community-based setting.
- 2 years' leadership experience in a similar setting.
- Good knowledge of early school leaving and social disadvantage factors.
- An excellent working knowledge and understanding of child development and the needs of school aged children.
- A commitment and ability to lead quality care and practice in a team setting.
- Excellent communication and organizational skills.
- Experience of working in partnership with parents and other professionals.
- Experience in the implementation of Children First Guidelines and all matters relating to Child Protection.
- A good working knowledge of and demonstrated capacity to working in and maintaining an inclusive environment for children and families.
- A full, clean drivers license and access to a car. (Desired, not essential).

### Person Specifications:

- Empathy, approachability and an ability to relate to children and young people.
- Excellent interpersonal skills.
- Excellent communication skills, verbal and written, including strong report writing.
- Good IT proficiency, including experience of MS Word, Excel and Internet.
- A professional, personable manner.
- A creative, flexible, child-centred approach.

Applications should be made by forwarding cover letter and CV by email to [stephen.murphy@frmcgrathcentre.ie](mailto:stephen.murphy@frmcgrathcentre.ie) by Friday 3<sup>rd</sup> December. Job descriptions details please contact Karin Todd 056 7751988 or email [karin.todd@frmcgrathcentre.ie](mailto:karin.todd@frmcgrathcentre.ie). This is an annually funded position.

## KILKENNY GREYHOUND STADIUM

# GROUNDS MAINTENANCE & RACING EQUIPMENT OPERATOR

### JOB OPPORTUNITY

A vacancy has arisen for the position of Grounds Maintenance & Racing Equipment Operator. Full details of the position are outlined below.

**Job title:** Grounds Maintenance & Racing Equipment Operator  
**Reporting to:** General Manager

#### **Summary of Role:**

The key function of this role will be to undertake all grounds related activities to meet the needs of the racing function and to ensure that all racing and associated facilities are maintained to an excellent standard.

#### **Key Responsibilities:**

- To drive the hare to the required standards at both trial and racing sessions. (training provided)
- To ensure that the traps and all racing related equipment is well maintained through a programme of preventive maintenance as agreed with the General Manager.
- To work closely with colleagues in maintaining the track racing surface to required standard for both trial sessions and race nights.
- To operate at both private and official trials at times directed by the General Manager.
- To effectively maintain the stadium facilities and grounds to the highest possible standard at all times.
- Cutting of the grass and maintenance of the infield and surrounding areas of the stadium.
- Plough and harrow the racing surface using a tractor and specialist equipment.
- Rake the track surface to ensure that the cambers are to the required standard.
- Deal with owners & trainers in a professional and courteous manner at all times with a particular focus during trial sessions & race nights.
- To carry out any other reasonable task as assigned by management to meet with business needs.

#### **Hours of Work:**

This is a permanent role, hours will be part-time with potential for full time hours. Days will generally be from Monday to Friday. Start and finish times vary each day, and a roster will be agreed with the Racing manager on a weekly basis depending on trial sessions, race nights and track maintenance required. A degree of flexibility is required to allow for changes to the racing schedule and trial sessions.

#### **Education and Professional Qualifications and Competencies:**

- Excellent inter-personal skills and teamwork skills
- Have knowledge or experience in the area of maintenance.
- Experience in driving tractors and operating other machinery.
- Driving Licence.
- Flexible attitude to the role.

Applications to include an updated *Curriculum Vitae* can be emailed to [stephen.murphy@frmcgrathcentre.ie](mailto:stephen.murphy@frmcgrathcentre.ie) or by post to Kilkenny Greyhound Racing Company, 34, James's Park, Tullamore, Co. Wick, Ireland. Applications close Friday December 10<sup>th</sup> 2021.

DUNGARVAN OBSERVER | Friday, 26 November, 2021



## **Cappoquin Community Development Co CLG**

Wishes to recruit a **PANEL** of Childcare Assistants

To work in our Creche, Pre-School and Afterschool

### **At Cappoquin Childcare Facility**

**Qualification:** FETAC Level 5 Childcare qualification is the minimum required and experience of working in a childcare setting would be an advantage but not essential as training will be provided.

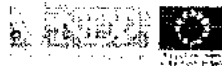
**Please forward a letter of application and CV to:**

Maria Uniacke  
Cappoquin Childcare Facility  
Cappoquin Community Development Company CLG,  
Community Centre,  
Cappoquin, Co Waterford.

To arrive no later than **5pm Friday 3<sup>rd</sup> December 2021,**

Enquiries to Company office email address  
[cappcomdev@gmail.com](mailto:cappcomdev@gmail.com) or to Maria Uniacke 058 52746 after 12 noon.

Cappoquin Community Development Company CLG is an equal opportunities Employer.



# Dungarvan Observer

**CHILDMINDER REQUIRED TO MIND 3 CHILDREN** – 4 days per week (1 baby and 2 schoolgoing). Dungarvan area. Tel. (086) 3085353. (28-11)

**PART-TIME HELP WANTED IN THE LEMYBRIEN, KILMACTHOMAS AREA** – To help with week-day evening cattle feeding and other duties. Must be able to drive farm machinery and work on own initiative. Please telephone John on (086) 8722491. (3-12)

## Youghal & District Nursing Home

NOW RECRUITING THE FOLLOWING

**Staff Nurses**  
**Healthcare Assistants**  
**Domestic Assistants**

Full and Part-time Positions

Excellent pay and conditions

Please email CV to:

[angela@youghalnursinghome.ie](mailto:angela@youghalnursinghome.ie)

LISMORE

SEEKING

**Customer Service Assistant**  
**/ Warehouse Operative**

Please apply via email with CV to:

[peter.mcnally@clinigengroup.ie](mailto:peter.mcnally@clinigengroup.ie)

Closing date: Monday, 29th November

Dungarvan based company is currently looking to hire a

**Manual Labourer**

**FULL-TIME POSITION**

This is a physical role and would involve working in various conditions and at heights.

The ideal candidate will have:

- Full clean driving licence
- Experience driving vans
- Experience driving relatively long distances for work
- Ability to use own initiative and work as part of a team in a fast-paced environment
- Strong attention to detail, organised and flexible

Contact: 086-6297541

email: [allweatheradvertising@gmail.com](mailto:allweatheradvertising@gmail.com)

## Part-time Private Practice Nurse

We are recruiting a Practice Nurse to work in our busy Medical Centre based in Dungarvan town centre.

This person will be required to work 3 / 4 days per week.

Duties will involve: General Nursing, Phlebotomy, Smears, Vaccinations and supporting GPs daily.

Requirements: Ideally a minimum of 5 years previous experience in same or similar role would be an advantage with regards to dealing with patients.

## Tractor/Machinery Driver Required

Good time management, can work on own initiative, team worker.

Experience essential, particularly hedgecutting, work does not include Silage.

Full, clean licence required. Safe pass desirable.

Pay dependant on experience.

Full-time, Permanent position.

Please reply with CV to: **Box No. 8051**

(28-11)



**wwetb**

Wetb's 144 schools offer: Offices  
Plant Lifting ages Lorry Curran  
Waterford and Wexford  
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancy:

### TRUCK DRIVERS

#### Essential:

- Class D1 Driving Licence (minimum requirement)
- Driver Certificate of Professional Competence (CPC)

Drivers will be subject to successful completion of Garda Vetting process prior to being engaged by WWETB. Drivers will be engaged as the need arises and payment will be at the rate agreed by WWETB, on a claim form basis.

Please apply by email with covering letter and up to date C.V. to [vacancies@wwetb.ie](mailto:vacancies@wwetb.ie). Closing date for receipt of applications is **3 December 2021 at 4 p.m.**

All appointments are to WWETB Scheme.

Unassessing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.

WWETB is an equal opportunities employer.

# Dungarvan Leader

18 MITCHEL STREET, DUNGARVAN,  
CO. WATERFORD, X35 EK73  
T: 056 41203

wish to recruit the following positions

## JOURNALIST / REPORTER (Part Time Position)

The role will involve the reporting of local news content, local interviews, feature writing and reporting from Council meetings.

The ideal candidate must have fluent English, excellent writing and editing abilities, be able to work on their own initiative, good computer skills and excellent communication skills.

Experience of news reporting would be an advantage.  
Full driving licence preferable.

Please send CV's and a cover letter to :

THE EDITOR, DUNGARVAN LEADER,  
18 MITCHEL STREET, DUNGARVAN,  
CO. WATERFORD

or by email to: [johannyb@dungarvanleader.com](mailto:johannyb@dungarvanleader.com)

## CLINIGEN IRELAND LISMORE

wish to recruit the following :

### Customer Service Assistant / Warehouse Operative

Please apply via email to :

[peter.mcnally@clinigengroup.ie](mailto:peter.mcnally@clinigengroup.ie)  
by Monday, 29th November, 2021



**wwetb**

West Waterford Region Office  
P.O. Box 100, Lismore, Co. Waterford  
Waterside and Waterfront  
Education and Training Board

Applications are invited from suitably qualified persons for the following vacancy:

### BUS DRIVERS

(to form a panel of suitably qualified  
Bus Drivers)

#### Essential:

- Class D1 Driving Licence (minimum requirement)
- Driver Certificate of Professional Competence (CPC)

Drivers will be subject to successful completion of Garda Vetting process prior to being engaged by WWETB. Drivers will be engaged as the need arises and payment will be at the rate agreed by WWETB, on a claim form basis.

Please apply by email with covering letter and up to date C.V. to [vacancies@wwetb.ie](mailto:vacancies@wwetb.ie). Closing date for receipt of applications is **3 December 2021 at 4 p.m.**

All appointments are to WWETB Scheme.  
Canvassing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.  
WWETB is an equal opportunities employer.

### SITUATIONS VACANT

**JOIN THE CREWS TEAM** — Now hiring for all areas, management, F.O.H. (Floor and Bar Staff), Kitchen, Housekeeping. Excellent opportunity's available. Email CV's to [info@crews.ie](mailto:info@crews.ie)

**PART TIME HELP WANTED** — In the Lemybrien, Kilmachomas area, to help with weekday evening cattle feeding and other duties. Must be able to drive farm machinery and work on own initiative. Tel. John 088-8722491.

**CHILDMINDER REQUIRED** — To mind 3 children 4 days per week. 1 baby and 2 schoolgoing children, Dungarvan area. Tel. 086 3085353.

**GENERAL OPERATIVE WANTED** — For local building company based in Dungarvan. Reply to Box No. 923, Dungarvan Leader Office, 18 Mitchel Street, Dungarvan.

**WANTED** — West Waterford, night calving on dairy herd, calving experience essential, flexible hours, good pay, month of Feb and 2 weeks of March. Contact [westwaterfordfarm@gmail.com](mailto:westwaterfordfarm@gmail.com)

**CLEANER WANTED** — (26/11/R) For private home a few hours every week or two (we're flexible). Ballinacourty area. Tel. 085 1459278.

**CHILDMINDER REQUIRED** — (10/12/R) Dungarvan required Monday to Thursday for 2 boys (3 and 9 months) in the children's own home but will consider childminders home. 3 year old will be attending school in September 2022. Tel. 085 2477318.





The Solas Cancer Support Centre is currently recruiting a Client Services Co-ordinator.

Position: Client Services Co-ordinator  
Based: Williamstown, Waterford  
Role: Full time- 39 hours per week

The Solas Cancer Support Centre has been providing free support to those affected by a cancer diagnosis in the South East for over 20 years. As the need for these vital services grows annually we are recruiting a Client Services Co-ordinator as part of our professional team in Waterford.

The primary requirement of this role is a nursing background. Experience in Oncology, Haematology or Palliative Care is an advantage but not essential.

The successful candidate will have experience of working in a busy environment, have excellent IT skills, be a good communicator and have the ability to work collaboratively. They must be client-focused with a passion for the work of the charity.

For further details on this post and information on how to apply please email - [hr@solas.ie](mailto:hr@solas.ie)

[www.solas.ie](http://www.solas.ie)

## Tractor / Machinery Driver Required

- Good time management, can work on own initiative, teamworker.
- Experience essential, particularly hedgecutting, work does not include silage.
- Full, clean licence required. Safe pass desirable.
- Pay dependant on experience.
- Full-time, Permanent position.

Reply to Box No. 927, Dungarvan Leader,  
16 Mitchell Street, Dungarvan, Co. Waterford



## Cappoquin Community Development Co CLG

WISHES TO RECRUIT A

# Panel of Childcare Assistants

To work in our Creche, Pre-School  
and Afterschool  
At Cappoquin Childcare Facility

**Qualification:** FETAC Level 5 Childcare qualification is the minimum required and experience of working in a childcare setting would be an advantage but not essential as training will be provided.

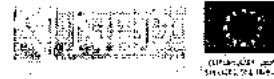
Please forward a letter of application and CV to:  
Maria Uniacke,

Cappoquin Childcare Facility,  
Cappoquin Community Development Company CLG,  
Community Centre, Cappoquin, Co. Waterford.

To arrive no later than 5pm Friday 3rd December 2021

Enquiries to Company office email address  
[cappcomdev@gmail.com](mailto:cappcomdev@gmail.com) or to Maria Uniacke 058 52746  
after 12 noon.

CAPPOQUIN COMMUNITY DEVELOPMENT COMPANY CLG  
IS AN EQUAL OPPORTUNITIES EMPLOYER.



# Team Member

Costa Coffee, Clonmel, County Tipperary  
Full-time, Part-time

Costa Coffee requires a **Team Member** for our store in Clonmel Showgrounds.

At Costa Coffee we are as passionate about our people as we are our great coffee! Being a part of our team gives you the chance to learn new skills in coffee excellence whilst letting your personality shine through. As a Costa Barista you receive full training in delivering every customer with an unbeatable coffee experience, through great customer service and great coffee.

Are you: -

- Passionate?
- Hardworking?
- Flexible?
- Customer focused?
- Have a desire to learn new skills?
- Love working as part of a team?
- Enthusiastic?
- An experienced leader?
- Passionate about coffee?

Businesses don't make great coffee, people do! And if you answered "yes" to the above questions then you are our kind of person! Email to the address below with your C.V. and cover letter outlining why you feel a career as a Costa Team Leader is for you and you could be on your way to starting your new coffee journey. We've all "bean" there so take the first steps today and apply.

Job Types: Full-time, Permanent

Schedule:

- Fully Flexible

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Senior Office Administrator

NL, Clonmel, County Tipperary  
Full-time, Permanent

We are currently recruiting for an experienced Administration Officer to join a dynamic, busy and expanding South Tipperary based office.

The Administrator is responsible for providing administrative to ensure effective, efficient, and professional operations.

## Criteria:

- Ability to take on a variety of administrative tasks and duties to support the office functions
- Possess good communication and interpersonal skills
- Excellent working knowledge of Microsoft Office package.
- Ability to work on your own initiative
- Problem solving and self-motivation
- Attention to detail and high level of accuracy
- Honesty and trustworthiness

**Flexible work arrangements and friendly office environment.**

**Excellent negotiable package on offer to the right candidate**

For more information and to apply please forward your up-to-date CV for immediate attention.

Job Types: Full-time, Permanent

Ability to commute/relocate:

- Clonmel, County Tipperary: reliably commute or plan to relocate before starting work (preferred)

Work remotely:

- No

**\*APPLY VIA WWW.INDEED.COM\***

# **Retail Assistant**

Iceland, Clonmel, County Tipperary  
€10.20 an hour - Part-time, Permanent

We are now recruiting for a Retail Assistant to join our team. We are looking for individuals who share our energy and passion and will contribute to our ongoing success.

As a Retail Assistant, you will work as part of the team in the Frozen, Chill and Grocery Department. The shifts available are mornings, afternoon and shifts both mid week and weekends so we require candidates who are have full flexibility. Previous experience in a retail environment would be an advantage but no essential.

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Childcare Professional

Helena O Meara Ltd, Carrick-on-Suir, County Tipperary  
Part-time

Afterschool hrs available for qualified childcare professional for 20hrs a week. If you want your mornings off and enjoy variety, laughing, games, baking and fun send your cv asap

Job Types: Part-time, Contract

Benefits:

- Childcare

Schedule:

- Monday to Friday

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Social Care Assistant

Camphill Communities of Ireland, Carrick-on-Suir, County Tipperary

€12.50 an hour - Full-time, Permanent

**Camphill Communities of Ireland (CCoI) are recruiting for: Social Care Assistant.**

Camphill Communities of Ireland are seeking to hire a Social Care Assistant. This is an exciting opportunity for someone who is looking for a new challenge.

## **Purpose of Post**

The post holder will be required to take an active part in ensuring that the day-to-day operations of the Service reflect the ethos and vision of Camphill Communities of Ireland (CCoI) and that all co-workers are meeting the needs of the individuals who are supported by the services therein.

The person appointed will be part of a day and residential support team who will work intensively with individuals to discover what will constitute a good life for the individual and to establish what supports the individual will need to achieve their goals. In order to do this, there is a requirement that the post holder will work in partnership with the social care team and important people in the individual's life. A high degree of flexibility is required as the timing and location of the supports provided will be dictated by the individual's plan.

The person appointed should have the ability to participate proactively as a member of a team and contribute positively to the ongoing development of effective teamwork.

## **1 Duties & Responsibilities**

**The Social Care Assistant shall be responsible for the following:**

### **Advocacy & Rights**

- 1 Respect each person who uses the services as an equal citizen.
- 2 Uphold and respect the human, legal and constitutional rights of each person who uses the service, recognising their individuality and equality, and empowering them to grow, thereby achieving the highest possible level of personal autonomy.
- 3 Facilitate, encourage and develop the choice and decision-making skills of people who use the services.
- 4 Facilitate, encourage and develop the self-advocacy skills of and opportunities for involvement in advocacy for people who use services.
- 5 Enable each individual supported by the services to pursue and maintain their individual hobbies and interests.
- 6 Foster, encourage and develop the self-help and social skills of each individual supported by the services so as to achieve the greatest degree of autonomy possible.
- 7 Facilitate each individual supported by the services to actively participate and integrate into the community, through the use of generic community facilities.

### **Person Centred Support for Living**

- 8 Ensure a person centred approach to service delivery
- 9 In the context of the individual person centred plans, support people who use the service with aspects of individual and group service responses including:
  - o Occupation and leisure activities
  - o Communication

- o Behaviour support plans
  - o Independent living skills
  - o Social Integration and the use of community facilities
  - o Personal Care
  - o Personal Development
- 10 Assist with fostering, encouraging and developing each individual supported by the services' self-care skills, particularly in relation to personal hygiene, health matters and care for their personal appearance.
- 11 Support the individual by ensuring appropriate:
- o Physical support – moving and handling, fire safety, cleaning, laundry, infection control, mobility and communication needs.
  - o Personal care – dressing, bathing toileting, assistance with eating, sleeping support, skins care, first aid and health promotion.
- 12 Attend all medical appointments as required.
- 13 Ensure a healthy and nutritious diet is offered and takes individual choice into account.
- 14 Encourage and promote each person's full participation in their home while at the same time ensuring that their home and its environs are maintained to acceptable standards where each resident has access to comprehensive, person-centred and holistic personal support.
- 15 In consultation with the individual implement person centred plans and ensure that the needs identified are appropriately addressed and participate in resident reviews as required.
- 16 Achieve competency in driving the centre transport and participate in transport duties as required. This may necessitate flexible starting and finishing times.
- 17 As a full team member to accept delegated responsibility for the physical and emotional well-being as well as the personal hygiene of the individuals supported by the service.
- 18 Participate and assist with the organisation of centre outings.

#### **Management and Leadership**

- 19 Be responsible for the physical and emotional well-being of individuals supported by the services.
- 20 Be responsible for the safe use and care of equipment and report faulty equipment etc., as it arises.
- 21 Contribute actively to the team while providing consistent and quality support for vulnerable adults.
- 22 Be familiar with and ensure that policies, procedures and codes of practice of the services are adhered to.
- 23 Ensure that all records in relation to individuals supported by the services are up to date, correctly filed and managed as per the service's records management system.
- 24 Ensure that all reports, timesheets and financial statements are accurate, completed and returned on time.
- 25 Maintain complete and accurate records for each person to include the personal needs assessments, risk assessments, incidents and notifiable events, file notes, communication plans, behavioural management support, health action plans, medication management and financial records.
- 26 Ensure immediate and accurate reporting of all matters of concern to the Person in Charge (PIC).
- 27 Report all accident/incidents and take appropriate action.
- 28 Utilise efficiently the transport services available to the service area and advise the appropriate staff on transport needs.

#### **Qualifications, Knowledge & Experience**

Applicants must:

- Hold a minimum of a QQI Level 5 Major Award on the QQI Framework – BA in Social Care Studies or equivalent qualification in Community/Health or Social Care.
- Have 1 years' experience of working with vulnerable adults or adults with intellectual disabilities.
- An understanding of current policy and developments at national and sectoral level in relation to Social Care within disability services.
- An ability to follow plans and methods to meet the ongoing needs of the individuals supported.
- Effective interpersonal and communication (verbal and written) skills.
- Proficient IT skills relevant to the role, to include Microsoft Office Excel, Word, SharePoint, OneDrive and Teams.
- A full driver's licence and availability of own car is an essential requirement.

**Details of the Role:**

Salary Scale: € 12.50 per hour and € 10.20 over night rate here

Location: Main location - Camphill Community Carrick on Suir, E32 TH26 & outskirts of Carrick Town

Duration: Fulltime 40 hours – Permanent

Closing date: **5pm on Friday 3rd December 2021**

**Candidates shortlisted for interview will be contacted by Friday 10th December 2021.**

**Please note all posts are subject to Garda Vetting & Reference checking.**

**Camphill is an equal opportunities employer**

Camphill Communities of Ireland

**\*APPLY VIA WWW.INDEED.COM\***



# Assembly Operator of Medical Devices

Abbott, Clonmel, County Tipperary  
Full-time, Temporary

## About Abbott

Abbott is a global healthcare leader that helps people live more fully at all stages of life. Our portfolio of life-changing technologies spans the spectrum of healthcare, with leading businesses and products in diagnostics, medical devices, nutritionals and branded generic medicines. Our 109,000 colleagues serve people in more than 160 countries.

Abbott serves the Irish market with a diverse range of healthcare products including diagnostics, medical devices and nutritionals products. In Ireland, Abbott employs over 4,000 people across nine sites. We have six manufacturing facilities located in Clonmel, Cootehill, Donegal, Longford and Sligo and a third-party manufacturing management operation in Sligo. Abbott has commercial, support operations and shared services in Dublin and Galway. We have been operating in Ireland since 1946.

## Abbott Ireland Vascular Division Clonmel

Abbott Vascular is one of the world's leading vascular care businesses. Abbott Vascular is uniquely focused on advancing the treatment of vascular disease and improving patient care by combining the latest medical device innovations with world-class pharmaceuticals, investing in research and development and advancing medicine through training and education.

Our broad line of vascular devices—which includes vessel closure, endovascular and coronary technologies—are used to treat vessel diseases of the heart, carotid arteries and peripheral blood vessels. These vessel diseases can lead to heart attack, stroke, critical limb ischemia and other serious vascular conditions.

**Abbott's vascular business in Clonmel manufactures a broad range of vascular devices, including stent delivery systems.** We currently have a temporary positions for Assemblers on our **2 Cycle shift** and this position will include the following:

### Purpose of the job

Performs a wide variety of electronic, mechanical, or electro-mechanical assembly operations on assemblies or sub-assemblies. Sets up and operates automatic or semi-automatic machines. May perform other tasks including, but not limited to; placing labels on packages, and putting data sheets with product.

### Major Responsibilities

Responsible for compliance with applicable corporate and divisional policies and procedures.

- Assembles, repairs, inspects and/or tests products following written instructions. Ability to read and comprehend basic instructions and other work related documents, written in English.
- Sets up and operates a variety of manufacturing machines or equipment following written instructions in the English language.
- Cleans tools and equipment per documented procedures.
- Records information on approved documents.
- Disposes hazardous waste material on corresponding hazardous waste areas.
- Resolves problems and make routine recommendations.
- Trains other employees when necessary.
- Maintains all position certifications up to date as required to remain in compliance.
- Completes daily work to meet established schedule with guidance from supervisor on prioritization of tasks.
- Maintains confidentiality in handling sensitive information or documents.

### Education & Competencies

- Leaving Certificate with a minimum of grade D in five ordinary level subjects including Maths and English or a pass rating in an Aptitude Test selected by Abbott Vascular.
- Relevant work experience advantageous but not essential or an equivalent combination of education and work experience.
- Technical/Business Knowledge (Job Skills); Applies limited knowledge of business concepts, procedures and practices and a basic understanding of department fundamentals. Will perform this job in a quality system environment. Failure to adequately perform tasks can result in non-compliance with governmental regulations.
- Cognitive Skills: Performs routine tasks working from detailed written or verbal instructions. Assignments require limited judgement in troubleshooting proven processes.

Reference ID: Assembly Operator

Contract length: 12 months

Job Types: Full-time, Temporary

Schedule:

- 10 hour shift
- Day shift
- Monday to Friday
- Night shift

Work remotely:

- No

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Sales Assistant

JYSK, Waterford, County Waterford

## Company Description

**Our New Waterford Store is now recruiting dedicated and ambitious individuals to build a career with us.**

JYSK is one of the fastest growing retail chains in Europe. Operating in over 50 countries, JYSK has expanded exponentially from its first store in Denmark in 1979 to more than 2,900 stores worldwide today. Every week, three new JYSK stores open somewhere in the world.

The JYSK business concept focuses on selling quality products with a Scandinavian look and feel at very competitive prices.

Over the next 5 years, JYSK has ambitious growth plans to consolidate its place as one of the leading retailers in UK & Ireland and this is your chance to build your career with us!

## Additional Information

Do you enjoy working in a fast-paced environment with constant challenges?

Are you willing to go the extra mile to make a sale?

And do you get a kick out of performing in a team?

Then you might just be the one we are looking for, because if you **bring dedication**, you will **meet possibilities**.

Hourly rate: €10.80 + fantastic store performance related bonus scheme

**\*APPLY VIA [WWW.INDEED.COM](http://WWW.INDEED.COM)\***

# Medical Secretary/Administrator-

CPL Recruitment, Waterford, County Waterford

€13.05 an hour - Full-time, Temporary

Cpl has an urgent requirement for a Medical Secretary/Administrator to provide administration support to a busy Consultant in a HSE Department in Waterford.

- Immediate availability
- 3 month temporary contract with the possibility to extend
- 37 hours/week
- Hours: 8am – 4pm or 9am – 5pm
- This is a site-based role (no remote working)

## Responsibilities:

- Dictaphone typing
- Diary management
- Managing emails and a busy inbox
- File management
- Preparation of documentation for meetings
- Minute taking
- Scheduling patient appointments and follow-ups
- Scheduling and preparing clinics

## Requirements:

- 1-2 years of professional administration support
- High level of proficiency with Microsoft Office (Word, Excel, Outlook)
- Experience within the healthcare sector a plus
- Comfortable working in a fast-paced environment
- Dictaphone typing experience desirable

Reference ID: JO-2111-480102

Contract length: 3 months

Schedule:

- 8 hour shift
- Monday to Friday

**\*APPLY VIA WWW.INDEED.COM\***



# Catering Assistant

Aramark, Waterford, County Waterford

## **Our Mission**

At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an impact wherever people work, learn, recover and play. And we need talented, energetic, passionate people to help us do it.

## **YOUR ROLE**

Aramark Northern Europe is currently recruiting for a **Catering Assistant** to join our team in\* Waterford Regional Hospital Dunmore Road, Waterford\* The successful candidate will be required to ensure that the highest standard of food quality, presentation and service are achieved and maintained at all times.

**\*This is a Full Time Role.\***

## **Job Responsibilities**

- Service of food and/or beverages to customers to the standards set by Aramark.
- Cleaning duties associated with service and related equipment and/or furniture.
- Preparation of service area and/or service points.
- Correct storage of food items and equipment after service.
- Maintain personal hygiene, appearance, and uniform to company regulations at all times.
- To present an image at all times conducive to good customer relations.
- Comply and assist in the promotion and implementation of the company's health and safety policy.
- Comply and assist in the promotion and implementation of the company's equal opportunity policy.
- The job description may be altered from time to time to meet the changing needs and requirements of the company.

## **\*Key Requirements\***

- High personal standards and attention to detail
- Experience in a similar role essential
- Strong interpersonal skills
- Working knowledge of food hygiene and HACCP
- Keen interest in developing food preparation skills and culinary knowledge

\*To be considered for this role you will be redirected to and must complete the application process on the Aramark careers page.\*

## **About Aramark**

\*\*

## **Northern Europe - Our Mission**

**Rooted in service and united by our purpose, we strive to do great things for each other,**

our partners, our communities, and our planet

\*\*

**Northern Europe - About Aramark**

Aramark is a leading service and solutions provider in Northern Europe. We proudly support clients, partners and customers in food, facilities management, property services, and retail solutions. We believe a career should develop your talents, fuel your passions, and empower your professional growth. So, no matter what you're pursuing — a new challenge, a sense of belonging, or just a great place to work — our focus is helping you reach your full potential. Learn more about working here at <http://www.aramarkcareers.com>.

\*\*

\*All applications will be treated in the strictest confidence.\*

**Aramark Northern Europe is an equal opportunities employer.**

**\*APPLY VIA WWW.INDEED.COM\***

## Employment Opportunities at Waterford LEADER Partnership Clg

Waterford LEADER Partnership (WLP) CLG is looking to offer an exciting opportunity to the successful graduate from the appropriate background to fill a one-year fixed term contract in WLP under the Transitional LEADER Programme.

What is WLP looking for in a Candidate?

| <b>Sustainability and the Circular Economy</b>   |
|--|
| Environmental Science Graduate/Food Science or Engineering Graduate/2.1 Honours Standard or above  |
| Very practical, good oral and written communications, evidential approach, willingness to use a project management approach to managing workflows.   |
| Focus on working with Small Rural Enterprises/Tourism Businesses/Farm Families and Social Enterprises to introduce them to sustainability and the circular economy and assist them to develop projects within their companies, farms and businesses that will increase sustainability and that LEADER can invest in. |
| Focus on developing projects in the repurposing, recycling, sustainable procurement, sustainable manufacturing processes and upcycling that LEADER can invest in.  |
| Assist Waterford LEADER Partnership in developing a better practical understanding of the circular economy and its opportunities for Co. Waterford and LEADER support.   |

What can WLP offer a Candidate?

|  |
|--|
| A one-year fixed term contract on the main Rural Development/Diversification Programme in the E.U. for Rural Businesses and Communities    |
| For recent graduates, €32,185 per annum starting salary, with the normal work-related expenses   |
| A role in defining the next stage of the LEADER Programme locally for the next seven to eight years through evidential project development |
| Being practically engaged in the development at a local level of the circular economy  |

Access to a car and a clean driving license is a condition of the appointment. The necessary equipment for the position will be provided.

Access to a car and a clean driving license is a condition of the appointment. The necessary equipment for the position will be provided.

**Application Details:**

Please send your Curriculum Vitae to:  
The Administrator,  
Waterford LEADER Partnership CLG.,  
John Barry House,  
Mayfield Road,  
Lismore,

Co. Waterford P51 XVP6

info@wlp.ie

Closing Date: Close of Business, 24<sup>th</sup> of November 2021



Rialtas  
na hÉireann  
Government  
of Ireland

Tionscadh Éireann  
Project Ireland  
2040

Ár dTodhchaí  
Tuaithe  
Our Rural  
Future



'The European Agricultural Fund  
for Rural Development: Europe  
Investing in rural areas'

Funded by the Department of Rural & Community Development.



# **SKOUGH HILL PLAYGROUP**

Skough Hill, Playgroup, Owing Piltown, Co. Kilkenny

We have a vacancy in our Playgroup for an Early Year's Childcare Practitioner, preferable with a QQI Level 7 but Levels 5 and 6 will also be considered.

At present this is a **Temporary position (15 hours/week)** but it may lead to a Permanent position.

**To apply please submit your CV to:**

Joan O' Gorman at the above address or by email to [skoughhillplaygroup@gmail.com](mailto:skoughhillplaygroup@gmail.com)



# Gardener

**Nip in the Bud established Gardening Business requires a Gardener in the Kilkenny City area**

## **Key Responsibilities / duties: -**

- Use of powered garden machinery for variety of garden maintenance tasks to include operating hand and ride-on grass mowers, machine-strimming and powered motor hedge trimming.
- Use of hand tools for variety of garden maintenance tasks to include: digging, planting, weeding, and pruning.
- Day to day maintenance tasks such as lawn care, cuttings clearance, emptying litter bins, leaf sweeping.
- Cutting back overgrown gardens, collecting debris and cutting back /pruning trees & hedges, hand-weeding, leaves and loading into bin.
- Assist with landscaping construction work including small walls, ponds, patios and decorative stoned areas

## **Attributes and Skills desirable:-**

- Some previous Horticulture / Landscaping Experience or Certification desirable.
- Current Manual handling certification
- Current Safe Pass Certification
- A willingness to learn new skills & undertake any necessary training
- Proven track record of reliability by references
- Some practical experience & ability in range of horticultural tasks.
- Good communication skills
- Trustworthy and reliable
- Excellent attention to work detail, quality and safety standards
- Dedicated to excellent customer care
- Enthusiasm for outdoor gardening work and lifestyle is essential
- Person must be a self-starter and capable of following and delivering daily work plan agreed with owner.
- It is vital person will be capable of working on own in client's gardens after requisite training.

## **Physical Requirements:-**

- The post may involve regular standing, bending, and kneeling for extended periods.
- The person must be physically fit and healthy enough to work outdoors in the fluctuating Irish seasonal weathers.
- Manual handling and lifting of heavy equipment & materials on occasions, so applicants need to be physically capable of this.
- Occasional requirement to work at heights of up to 3 metres

## **Rate of pay:**

The rate of pay will be €11.00 - €12.00 per hour This will a full-time permanent role, subject to satisfactory completion of a probation period.

Transport will be provided to and from work

**\*For more information please call Tom on 087-6773652 or email CV to [tompkenedy2@gmail.com](mailto:tompkenedy2@gmail.com)\***



## JOIN US FOR A REWARDING CAREER IN HEALTHCARE

### INTRODUCING NUA'S 'EDUCATE TO EMPLOY' PROGRAMME

Nua Healthcare Services has a number of rewarding career opportunities available across Ireland and has recently launched a brand new 'educate to employ' programme which is open to everyone, including those who have not worked in the healthcare sector before.

The initiative is aimed at educating and informing participants about the sector we operate within and the various regulations and standards we must comply with. This is particularly important if you are considering a new career in healthcare.

The initiative is especially attractive to people with a keen interest in making a positive contribution to their communities, and those who enjoy helping others. The healthcare sector is incredibly rewarding, and our team takes great pride in making true differences in the lives of the people we are privileged to support.

#### REASONS FOR APPLYING

- You are in receipt of the DUEP and require more financial stability.
- You have spent years working in other sectors such as retail or hospitality and would simply like to change your path.
- You are currently unemployed and feel you could contribute positively to society.
- Maybe you worked in a different healthcare setting or training role and would like to explore other opportunities while expanding your skills.

#### GET IN TOUCH

To find out more about how to enrol in the 'educate to employ' programme, please contact our Recruitment team today or get in touch with us through our website.

Email: [recruitment@nuahealthcare.ie](mailto:recruitment@nuahealthcare.ie)  
Website: [nuahealthcare.ie/careers](http://nuahealthcare.ie/careers)

[www.nuahealthcare.ie](http://www.nuahealthcare.ie)



**Location:** National vacancies, so role will be specific to candidate locations OR alternative locations if candidate prefers.

**Training** – Completed over a number of weeks, dependant on candidate suitability & selection.

**Salary** - €28k to €32k full time + benefits.

**Hours** – vary according to roles.

**HOW** – submit CV and cover note to [recruitment@nuahealthcare.ie](mailto:recruitment@nuahealthcare.ie) before 17<sup>th</sup> December 2021.

Looking for a *meaningful*  
career in home care?



We're looking for *caring* and *compassionate*  
people to join our team of CAREGivers<sup>SM</sup>:

- Competitive pay with premium rates at weekends and bank holidays
- Access to our unique Home Care Professionals Academy
- Unrivalled support from our office team
- Range of opportunities to upskill and progress your career

*Own transport required - travel allowance paid*

Learn more at [HomeInstead.ie/Waterford](http://HomeInstead.ie/Waterford)

☎ Call (051) 333 966

✉ Email [waterford@homeinstead.ie](mailto:waterford@homeinstead.ie)

 **Home  
Instead.**

*To us, it's personal*

Each Home Instead franchise office is independently owned and operated

# WANT A JOB THAT REALLY

Earn up to €3,200 for 10 weeks' part-time work  
as a census enumerator in your area.

Visit [www.census.ie](http://www.census.ie)

for further information.

## CENSUS

2006



An  
Phríomh-Oifig  
Staidrimh

Central  
Statistics  
Office

\*Apply via jobs.ie\*

🔍 Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)

**Hospitality Assistant**  
Dunnes Stores

- 📍 Tipperary, Gortavalla, County Tipperary, Ireland
- € Not Disclosed
- 📅 Contract | Full Time
- 🕒 Today



[Login or Register to Apply](#)

**Description**

**Company Details**

**Hospitality Assistant with Dunnes Cafe - Davis Road, Clonmel (Seasonal)**

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Greene Market Deli or our collaborations with some of Irelands best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

As well as our ever evolving product range and outstanding service, Dunnes Stores offers customers in-house Hospitality in selected stores throughout Ireland, Northern Ireland and Spain. Our cafés offer customers all the homely classics as well as quality coffee, tasty treats all in our newly refurbished in-store cafés.

We are currently looking to recruit enthusiastic and self-motivated Catering Assistants to join us in making Christmas this year by offering customers an attentive, friendly service with excellent attention to detail. Previous experience in a busy Café environment will be a benefit, but is not essential.

**Key Responsibilities:**

- Provide a fast, friendly and efficient level of customer service.
- Ensure the regular and systematic cleaning and maintenance of the equipment in the restaurant, both front of house and back of house ensuring that hygiene and food safety standards are adhered to.

- Prepare and assist with food preparation, setting up counters and merchandising the restaurant.
- To adhere to specifications, standards and procedures while at work.

**Requirements:**

- Previous experience in a similar environment, preferably in a retail / customer facing environment.
- Experienced and trained on HACCP and Food Safety.
- An advanced level of English is required and a professional and polite manner is essential.
- Excellent communication and interpersonal skills with a strong desire to work with food.
- Flexible with the ability to work on own initiative as well as working as part of the team.

**Dunnes Stores is an equal opportunities employer**

**Interested? Then apply now and see what difference you could make**



**#Dunnesstores #Hospitality**

[Login or register to apply](#)

Recommended Jobs



**Retail Sales Consultant**



 Vodafone The Phone Stores  
 Tipperary



**Customer Service Agent**



 Infosys  
 Tipperary

**Store Assistant (Clonmel)**



 Aldi Stores (Ireland) Ltd  
 Tipperary

Don't Miss Out  
 We can email you jobs like these

\* Apply via Jobs.ie \*

Job title, Skill or Company

Location

<< Return to Job Search



### Accommodation Staff

Woodlands Hotel

Waterford, County Waterford, Ireland

€ Not Disclosed

Permanent | Part Time

🕒 Today



Apply Now

#### Description

#### Company Details

We are seeking an experienced Accommodation Assistant to join the team, with an immediate start.

The ideal candidate will have a proven track record in a similar role.

**The main duties of the Accommodation Assistant will be:**

- To ensure all allocated guests rooms and public areas are cleaned to the highest standards
- To ensure the upkeep and maintenance of areas of responsibilities, ie. equipment, furniture and fittings
- To handle lost property according to hotel policy
- To liaise with Reception to ensure availability of rooms and any special requests

**Skills:**

attention to detail    hardworking    friendly

## Apply For This Job

You are just a few steps away

Get started by entering your email




*\*Apply Via Jobs.ie\**

Job title, Skill or Company

Location

[<< Return to Job Search](#)



## Housekeeper

Fitzwilton Hotel

⋮

📍 Waterford, County Waterford, Ireland

€ €11.20 per hour

📅 Permanent | Part Time

🕒 Today

❤️

Apply Now

| Description  | Company Details |
|--|-----------------|
| <p>Part Time Accommodation Porter and accommodation assistants required for Waterford City's finest 4* Hotel with immediate start available.</p> <p>As a company we offer unrivalled career and professional development opportunities. If you have the right attitude and energy you will have great opportunities to progress within the group. Our company is a place where you can do great things – individually and as a team.</p> <p>Previous experience is preferred however full training is provided for the successful applicant.</p> <p><b>Key Objectives of the role:</b></p> <ul style="list-style-type: none"> <li>To undertake daily checks of the front of the hotel for litter and debris and to clean as appropriate.</li> <li>To undertake regular cleaning duties to ensure the best possible 4* presentation to our guests.</li> <li>To be able to answer the telephone/walkie talkie in accordance with hotels standards.</li> <li>To ensure all Public areas and the front of house are kept to the highest standards of maintenance and cleanliness and are made as welcoming as possible.</li> <li>To liaise with all departments to ensure effective and efficient communication at all times.</li> <li>To keep the accommodation manager and reception supervisor informed at all times of issues and guest requirements.</li> <li>To offer a personal service to guests of the hotel.</li> <li>To comply with all Hotel and Company policies.</li> <li>To be aware of, and comply with, statutory requirements regarding the work place such as health and safety, hygiene, fire prevention, licensing and employment law etc.</li> <li>To carry out any other reasonable duty to assist in the smooth running of the hotel.</li> <li>To provide a professional service when attending to room services and guest any other guest room requirements.</li> </ul> <p>Very good level of written and spoken English is also required for this role.</p> <p>The Fitzwilton Hotel Waterford is an equal opportunity employer.</p> <p><b>Skills:</b></p> <p>Fluent in English      experience preferred but not essential      Customer Service</p> |                 |

\* Apply via jobsireland.ie \*

### Sales Assistant

### Job Description

Share



Marks and Spencer

Ref: #JOB-2201713

Multiple Locations

No of positions: 145

Paid Position

18 hours per week

Competitive

Published On: 24 Nov 2021

Closing On: 22 Dec 2021

Apply

#### Frequently Asked Questions

- Multiple locations
- Dublin, County Dublin, Ireland
- Cork City, Cork City, County Cork, Ireland
- Killarney, County Kerry, Ireland
- Athlone, County Westmeath, Ireland
- Clobrnet, County Tipperary, Ireland
- Drogheda, County Louth, Ireland
- Galway, County Galway, Ireland
- Letterkenny, County Donegal, Ireland
- Navan, County Meath, Ireland
- Newbridge, County Kildare, Ireland

We're Hiring for Christmas

BE AN M&S STAR THIS CHRISTMAS

Christmas is a special time and we're looking for brilliant people to create that M&S magic.

Do you have:

Great service and selling skills?

Customer service training

A love for our products?

We can offer:

A competitive salary?

A confident, flexible team player approach?

Show accessibility settings

Remember when applying please specify which store you would prefer to work in.

#### Career Level

- Entry Level

#### Candidate Requirements

##### Essential

- Minimum Experienced Required (Years): 0
- Minimum Qualification: No Qualification

##### Desirable

- Ability Skills: Communications, Customer Service, Interpersonal Skills
- Competency Skills: Flexibility, Teamwork, Time Management, Working on own Initiative



\* Apply via jobsireland.ie \*

### Assistant for delivery driver and storeman



Company Details Confidential

Ref: #JOB-2202888

Clonmel, County Tipperary, Ireland

No of positions: 1

Paid Position

35 hours per week

To be Confirmed

Published On: 23 Nov 2021

Closing On: 21 Dec 2021

Apply

#### Job Description

Share

We are looking for an energetic driven individual who can assist our delivery drivers over the upcoming busy festive season. The applicant must have initiative and be able to take direction with a positive attitude. They will be dealing with staff and the general public on a daily basis. Please forward your CV in confidence to Terry.buckley@welfare.ie or to Terry Buckley Dept of Social Protection New Quay Clonmel Co Tipperary

#### Career Level

- Not Required

#### Candidate Requirements

##### Essential

- Minimum Experienced Required (Years): 1
- Minimum Qualification: Level 4 (Incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

##### Desirable

- Ability Skills: Customer Service, Manual
- Competency Skills: Problem Solving, Teamwork, Working on own Initiative

#### Frequently Asked Questions

#### Follow Us

#### Our Mission

At JobsIreland, we aim to help people to get jobs and help employers connect with the right people.

Whether you're looking for your next job or finding the right person to join your team, JobsIreland can help you.

#### JobsIreland

About us



**Cleaning Operative - Medical Equipment Manufacturer - Clonmel, E91 T862**



Compass Group  
Ref: #JOB-2203674



Clonmel, County Tipperary, Ireland



No of positions: 1



Paid Position



39 hours per week



11.20 Euro Hourly



Published On: 23 Nov 2021



Closing On: 21 Dec 2021

Apply

**Job Description**

Share

As a Cleaner, you are at the heart of our operation and we are looking for individuals who share our energy and passion and will contribute to our ongoing success.

**Job Description**  
You'll be working in a team full of fantastic people as a Cleaner. After all, who doesn't dream about coming into work, doing what they love and spending time with friends?

**Our Duties:**

**1** To carry out the various daily, weekly & periodic cleaning duties required under the contract service level agreement and follow the cleaning schedule as directed by your line manager

**2** To ensure you are aware of & comply with all client & company health & safety procedures and standards at all times e.g. COSHH, uniforms & PPE, Manual handling, Fire procedures

**3** To ensure that any health & safety hazards, issues, near misses & accidents are reported to your Manager at the earliest opportunity

**4** To maintain a clean, safe & hygienic working environment at all times

**5** To achieve the relevant cleaning quality & productivity targets

**6** Cleaning duties are physical activities which will include pushing cleaning trolleys, manual handling and using cleaning equipment in line with health & safety training

**7** To actively participate in any team meetings & training as required by sharing your knowledge & experience with other team members

**8** To follow the company cleaning procedures whilst seeking opportunities to do things better, raising suggestions with your line manager to ensure we continuously improve our operation.

**9** To ensure all equipment provided is used, maintained & stored correctly in line with the operating instructions and company procedures & report any defects to your Line Manager

**10** To comply with any reasonable requests made by your Line Manager including working in areas other than those to which you are accustomed

**Ideal Candidate**

**Essential:**

High standards of personal hygiene

High standards of customer care

**Desirable:**

Experience of working in a similar role

Knowledge of COSHH

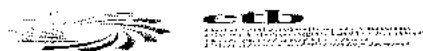
**Career Level**

- Not Required

**Candidate Requirements**

**Essential**

- Minimum Experienced Required (Years): 0



*Training Opportunities for 2021 + 2022  
Carrick-on-Suir, Clonmel + Waterford*

| <i>Start Date</i> | <i>Course</i>                                    | <i>Location</i>        | <i>Duration</i>      |
|-------------------|--|------------------------|----------------------|
| 29th Nov<br>2021  | Employment Skills – VTOS                         | <i>Carrick-on-Suir</i> | 40 Weeks – Full Time |
| 24th Nov<br>2021  | Special Needs Assisting(level 5) – BTEI          | <i>Carrick-on-Suir</i> | 9 Weeks – Part Time  |
| 11th Jan 2022     | Woodcraft – Level 4 (Component) – BTEI           | <i>Carrick-on-Suir</i> | 12 Weeks – Part Time |
| 17th Jan 2022     | Challenging Behaviour – Level 5 – BTEI           | <i>Carrick-on-Suir</i> | 9 Weeks – Part Time  |
| 18th Jan 2022     | Driver Theory Test Preparation                   | <i>Carrick-on-Suir</i> | 10 Weeks – Part Time |
| 27th Jan 2022     | Container Gardening – BTEI                       | <i>Carrick-on-Suir</i> | 10 Weeks – Part Time |
| 1st Feb 2022      | Culinary Operations – Level 3 (Component) – BTEI | <i>Carrick-on-Suir</i> | 14 Weeks – Part Time |
| 16th Feb 2022     | EHA1 – Primary Certificate in Food Safety        | <i>Carrick-on-Suir</i> | 1 Day                |
| 10th Jan 2022     | Training Needs Identification & Design           | <i>Clonmel</i>         | 9 Weeks – Evenings   |
| 24th Jan 2022     | Supervisory Management                           | <i>Clonmel</i>         | 9 Weeks – Evenings   |
| 7th Feb 2022      | Emergency Medical Technician (PHECC)             | <i>Clonmel</i>         | 11 Weeks – Full Time |
| 7th Feb 2022      | Heavy Goods Vehicle – RIGID                      | <i>Clonmel</i>         | 14 Weeks – Full Time |
| 1st Mar 2022      | Quality & Good Manufacturing Practice            | <i>Clonmel</i>         | 10 Weeks – Evenings  |
| 29th Nov<br>2021  | Manual Metal Arc Welding (EN Certified)          | <i>Waterford</i>       | 5 Weeks – Evenings   |
| 10th Jan 2022     | TIG Welding                                      | <i>Waterford</i>       | 5 Weeks – Evenings   |
| 11th Jan 2022     | MIG Welding                                      | <i>Waterford</i>       | 5 Weeks – Evenings   |

|               |  |                  |                      |
|---------------|--|------------------|----------------------|
| 11th Jan 2022 | Manual and Computerised Payroll and Bookkeeping            | <i>Waterford</i> | 17 Weeks – Evenings  |
| 17th Jan 2022 | Start Your Own Business                                    | <i>Waterford</i> | 10 Weeks – Evenings  |
| 24th Jan 2022 | Supervisory Management                                     | <i>Waterford</i> | 12 Weeks – Evenings  |
| 25th Jan 2022 | 2D CAD Level 2   | <i>Waterford</i> | Evenings – 11 Weeks  |
| 25th Jan 2022 | ICDL (International Certificate of Digital Literacy)       | <i>Waterford</i> | 13 Weeks – Evenings  |
| 7th Feb 2022  | Construction Groundwork Skills                             | <i>Waterford</i> | 10 Weeks – Full Time |
| 8th Feb 2022  | Palliative care  | <i>Waterford</i> | 5 Weeks – Evenings   |
| 21st Mar 2022 | An Introduction to the Pharmaceutical Industry Night Class | <i>Waterford</i> | 5 Weeks – Evenings   |

Contact us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI \*And also online courses with E College\*\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Contact us at:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

**Local Employment Service**

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: [eastwaterford.les@wlp.ie](mailto:eastwaterford.les@wlp.ie)



TIPPERARY EDUCATION AND TRAINING BOARD



Back to Education Initiative  
Part Time Courses  
CLONMEL/CARRICK ON SUIR

Learning Together - Your Success, Our Goal #TETTB

CONTACT US

0526176755

www.fetchcourses.ie

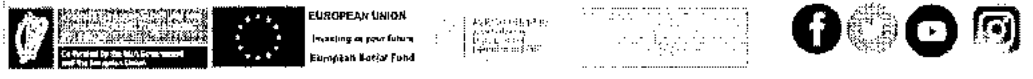
bwhelan@tipperaryetb.ie

SPECIAL NEEDS ASSISTING 5N1786  
2 mornings a week

APPLY ONLINE AT [FETCHCOURSES.IE](http://FETCHCOURSES.IE)  
Clonmel: 295674  
Carrick on Suir: 250981  
or contact 0526176755

Book your  
FREE place  
today

FREE TO: Social Welfare Recipients  
CE Participants  
Medical Card Holders  
Early School Leavers

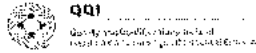


\*\*\*Starting this November in Clonmel and Carrick on Suir\*\*\* QQI Level 5 Special Needs  
Assisting part time course. It will be on two mornings a week.

\*Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service  
for more details and to apply\*

Tel: 086-0358613 / 051-649516

Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)



TIPPERARY EDUCATION AND TRAINING BOARD

# Back to Education Initiative

## Part-Time Courses November 2021—March 2022

| <b>CARRICK ON SUIR</b> |  |           |                    |                    |                  |                            |            |
|------------------------|--|-----------|--------------------|--------------------|------------------|----------------------------|------------|
| PLSS Ref. Number       | Course Title                             | QQI Level | Day(s) of Course   | Time               | Duration (weeks) | Start Date                 | End Date   |
| 295168                 | Container Gardening 3N0883               | 3         | Thursday           | 9.30 am – 1.00 pm  | 10               | 27/01/2022<br>2            | 31/03/2022 |
| 307178                 | Culinary Operations 3N0549               | 3         | Tuesday            | 9.30 am – 12.30 pm | 14               | 11/01/2022<br>2            | 12/04/2022 |
| 233780                 | Woodcraft 4N3185                         | 4         | Tuesday            | 9.30 am – 1.00 pm  | 12               | 11/01/2022<br>2            | 04/05/2022 |
| 250981                 | Special Needs Assisting 5N1786 (Daytime) | 5         | Monday & Wednesday | 9.30 am – 1.00 pm  | 9                | <del>24</del> 11/2022<br>1 |            |
| 243141                 | Challenging Behaviour 5N1706 (Daytime)   | 5         | Monday & Wednesday | 9.30 am – 1.00 pm  | 9                | 17/01/2022<br>2            | 15/03/2022 |

**\*Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service, Nano Nagle Community Resource Centre, Carrick-on-Suir for more information and to be referred for a place on any of the above courses\***

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie



# Supervisory Management



**etb**

Board of Education  
Coláiste Iúil, Baile Ánna  
Tíre nua, léargas nua  
Tráchtas nua



## Clonmel

### January

2 Evenings p/wk | 10 weeks

**#EveningTraining Course #Clonmel**

Starts January

2 evenings p/wk for 10 weeks

\*Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service  
for more details and to apply\*

Tel: 086-0358613 / 051-649516

Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)



To be eligible to attend the full time HGV Rigid Licence course with ADR Certificate the applicant must have the Learner Permit/Provisional Current Class C Driving Licence.

Includes lessons and test fees

This is a full time course, starting in February in Clonmel.

\*Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply\*

Tel: 086-0358613 / 051-649516

Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)

# *Emergency Medical Technician (EMT)*

Start date: 7th February 2022  
Duration: 11 Weeks (Full Time)  
Location: Clonmel

## Modules Included:

- Introduction to Pre-Hospital Emergency Care
- Patient Assessment
- Respiratory Emergencies
- Medical Emergencies
- Obstetric Emergencies
- Trauma
- Paediatric Emergencies
- Pre-Hospital Emergency Care Operations
- Professional Development
- Clinical Procedures
- Health and Safety at Work

**\*Learners will also undertake an additional 39 hours of Clinical Placement (observation), in order to prepare you completely for working in the field\***



**\*Please phone / email Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre, Carrick-on-Suir for more details of how to apply \***

**\*Tel: 051-649516 / 086-0358613\***

**Email: [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)**

## Free "Online" Training Courses

| Course Title  | Duration |
|---|----------|
| Oracle Certified Associate Database SQL (12057)                           | 34 Weeks |
| Graphic Design and Illustration using Illustrator (11882)                 | 16 Weeks |
| Introduction to Programming using Python (10054)                          | 26 Weeks |
| CompTIA Network + (09850)   | 26 Weeks |
| Certified Digital Marketing Professional – CDMP (09852)                   | 26 Weeks |
| Microsoft PowerPoint 2016 (09757)   | 26 Weeks |
| Java Associate Developer SE8 (09599)                                      | 26 Weeks |
| Java Foundations Certified Junior Associate (07573)                       | 26 Weeks |
| Software Testing - ISTQB Certified Tester Foundation Level (09408)        | 26 Weeks |
| Microsoft Excel 2016 (09667)  | 26 Weeks |
| Microsoft Word 2016 (09733)   | 26 Weeks |
| Programming using JavaScript (Microsoft Technology Associate)( 09781)     | 26 Weeks |
| Introduction to Programming using HTML and CSS (10146)                    | 26 Weeks |
| ICDL ( 09857)   | 26 Weeks |
| Java Professional Developer SE 8 (09859)                                  | 26 Weeks |
| PRINCE2 Foundation (09941)  | 16 Weeks |
| Microsoft Access 2016 (09875)   | 26 Weeks |
| Microsoft Excel Expert 2016 (11384)                                       | 12 Weeks |
| Windows Security Administrator Fundamentals (11665)                       | 12 Weeks |
| Windows Operating Systems Fundamentals (11595)                            | 12 Weeks |
| Windows Server Administration Fundamentals(11664)                         | 12 Weeks |
| Networking Fundamentals (11666)   | 16 Weeks |
| Microsoft Word Expert 2016 (11652)  | 12 Weeks |
| Database Fundamentals (11689)   | 16 Weeks |
| Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301(11859) | 26 Weeks |
| CompTIA A+ Core Series (11487)  | 26 Weeks |
| Visual Design using Adobe Photoshop(11860)                                | 14 Weeks |
| Microsoft Azure Cloud Fundamentals(11881)                                 | 16 Weeks |
| Print and Digital Publication using InDesign (11880)                      | 16 Weeks |

***\*If you are interested in any of the above online courses please contact us at:***

***Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary***

***Tel: 051-649516/ 086-7870874/086-0358613\****

***\*We will require your current email address\****

***\*You can also check out [www.ecollege.ie](http://www.ecollege.ie) for more information on the above courses\****

## *Community Employment Scheme (CE) Vacancies*

### **Secretary (COSTEDC/COSDA) CE Scheme, Carrick-on-Suir (2202429)**

The secretary will provide assistance to the Carrick-on-Suir Tourism & Economic Development Committee and Carrick-on-Suir Development Association, duties may include but are not limited to the following: Keeping an updated registry of association member. Receive agenda from committee members, circulate agendas and reports. Record, publish, circulate and maintain the minutes of board/committee meetings. Maintain a calendar of association events and notify association personnel of forthcoming events in a timely manner. Act as a focal point for the receiving and sending of correspondence on behalf of the association. Keep a copy of all inwards and outwards correspondence. Maintain records of the association. Sending out notices of general meetings to the association membership. Ongoing liaison with the chair and other board members. Compiling lists of names and addresses that are useful to the organisation, including those of appropriate officials or officers of voluntary organisations. Keeping a record of any of the organisation's publications (e.g. leaflets or newsletters) and preparing a report of the organisation's activities for the year, for the Annual General Meeting.

### **Cook & Housekeeper (Special Needs Assistant) CE Scheme (2201363)**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Cook/Housekeeper / Special Needs Assistant required for Camphill Community. Applicants must supply suitable character references and be prepared to complete a Garda vetting form. Training will be provided. Cooking duties to include: cutting and preparation of daily meals and serving meals. Housekeeping duties to include: cleaning, dusting and maintaining Health and Safety regulations. Ability to work with and give instructions to young adults with special needs. Good listening communication skills are desirable. Working with individuals on a one-to-one basis. Maintain all equipment to a high standard. Have good understanding of Health and Safety regulations.

### **Maintenance Person CE Scheme - Sean Kelly Sports Centre (2201348)**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre including the following areas: Swimming Pool, Sauna, Steam Room, Changing Rooms, Gym Rooms, Office Space, Kitchen, First Aid Room, Storage Areas, Plant Room, Gardens and Sports Field. Duties will include carrying out the day to day repairs within the building and general maintenance: Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and pruned trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment. Adjusting, repairing, cleaning and maintaining gym equipment. Repairing floors with different surfaces and cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor plumbing repairs. Carrying out tiling and painting. Carrying out statutory checks. Recording all maintenance repairs and defects. Assisting with the inflation and deflation of the Pool Inflatable. Other duties as assigned.

### **Parish Secretary CE Scheme – St. Nicholas Church, Carrick-on-Suir (2199053)**

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

**Maintenance Person CE Scheme - Stable Lane Digital Hub, Carrick-on-Sur(2199628)**

Responsible for general upkeep of the Stable Lane Enterprise Townhouse - Painting internally - Looking after toilets (unblocking) - Window washing - Furniture moving - Changing of light bulbs where possible - Performing of Repairs and minor fixes such as repairing broken locks, filling gaps on walls etc. - Waste management (Bins) - Collaborate with workers and other professionals during repairs - Point of contact for light repairs for tenants - Setting up and taking down of rooms for courses - Reporting to Office Manager.

**Housekeeper CE Scheme - Sean Kelly Sports Centre ( 2197367)**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

**Daycare Assistant CE Scheme – Carrick-on-Suir – (2200333)**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: assisting users with mobility problems. To set out tables and trays, serves meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing, and cleaning toilets and kitchen areas. Assisting with personal care. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

**Maintenance Person / Groundsperson CE Scheme -Carrick United Club (2193484)**

Maintenance work at the club grounds including pitch maintenance and other maintenance as need at the club grounds.

**Maintenance Person / Groundsperson CE Scheme - Mollerans GAA Club ( 2193482)**

maintenance of the GAA club including pitch maintenance and general maintenance work at the club grounds.

**Athletic Coach/Admin Assistant CE Scheme - Carrick-on-Suir Athletic Club (2203502)**

This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. No experience necessary. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required

**Caretaker CE Scheme – Community Hall, Carrick-beg (2192816)**

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

**Administrator / Office Assistant CE Scheme – Carrick-beg (2192782)**

general office administration including bookkeeping for the CE scheme and other administrative supports to the CE scheme.

**Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre (2180990)**

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

**Kitchen Assistant CE Scheme, Piltown ( 2196386)**

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation & presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team. Attend training when required Any other duties assigned by manager Some weekend work.

**Grounds and Maintenance Worker CE Scheme, Piltown (2196387)**

Duties to include grass cutting, strimming, weeding and litter control, shrub and hedge maintenance.

**\*If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email [annie.dalton@wlp.ie](mailto:annie.dalton@wlp.ie)\***