# THIS WEEKS JOB VACANCIES 1st December 2021

# THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @ WWW.WLP.IE

<u>UNDER</u> Jobseeker & Employer Tab *Hit* Local Job Adverts

For daily Job Vacancy Updates

\*Follow us on Facebook - County Waterford LES\*

\*DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE\* – FOR SUPPORT:

JOBSEEKERS CAN CONTACT US VIA:

**PHONE:** Annie(Employment Guidance Officer) on 086 035 8613 or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

# LOCAL EMPLOYMENT SERVICE SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516









- Prep vehicles for forecourt presentation
- Warranty Management
- Customer Service
- Website Management

E: david@premierantoscionnel.com



etb Bord Oideachais agus Oiliúna Thiobraid Arann Tipperary Education and

#### **TIPPERARY ETB**

invites applications for the following vacancy:

#### Ref 21-22-161

YOUTHREACH RESOURCE PERSON CAPPAWHITE (Information Technology)

29.6 hours per week until the end of June 2022

Pre Jan 2011 Entrants: €33,667 - €57,729 (Pro-rata).

Post Jan 2011 Entrants: €30,908 - €57,729 (Pro-rata).

Further details, qualifications required, and application form are available on our website <u>www.tipperaryetb.ie</u>

Late applications will not be accepted.

Closing date for receipt of applications Is: 12 noon on the 8th of December, 2021.

Signed: Bernadette Cullen Chief Executive

Tipperary ETB is an equal opportunities employer.





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Department of Education







## The Nationalist 2/12/21



Hospital Client Services Co-ordinator
Hospital Williamstown, Waterford
Hospital Full time- 39 hours per week

The Solas Cancer Support Centre has been providing free support to those affected by a cancer diagnosis in the South East for over 20 years. As the need for these vital services grows annually we are recruiting a Client Services Co-ordinator as part of our professional team in Waterford.

The primary requirement of this role is a nursing background. Experience in Oncology, Haematology or Palliative Care is an advantage but not essential.

The successful candidate will have experience of working in a busy environment, have excellent IT skills, be a good communicator and have the ability to work collaboratively. They must be client-focused with a passion for the work of the charity.

For further details on this post and information on how to apply please email –



We require the following Construction Operatives.

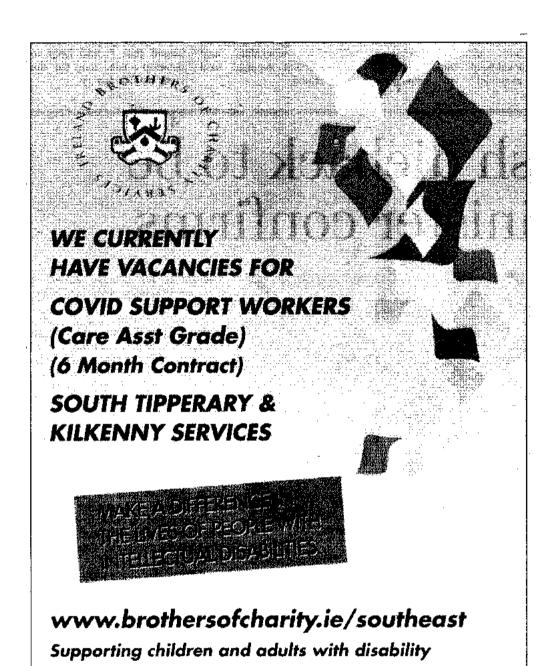
Scaffolders

Machine Operators (Teleporter, Dumper and 360 Excavator) For projects in the Tipperary Area

To apply telephone

052-6723777

The Nationalist



The Nationalist 2/12/21



Audrey Crean Taxation is a specialist tax practice based in Clonmel, Co. Tipperary.

Due to expansion the practice is recruiting two new roles to commence in January 2022. The salary is competitive and will be in line with the candidates experience in these roles. The candidates will be required to practice a high level of confidentiality. Please submit your CV by email to tax@actax.ie by Tuesday 7th December 2021.

#### 1. RECEPTIONIST / OFFICE ADMINISTRATOR

This is a front of house role Monday to Friday with attractive working hours from 9.30am to 4.30pm.

#### The role will involve:

- · Meeting and greeting clients.
- Dealing with telephone calls.
- Drafting letters, updating spreadsheets and generating emails.
- Maintaining efficient administrative systems.
- Various administration duties.

#### The successful candidate will require:

- Relevant reception / administration / front of house experience of at least 2 years.
- A professional demeanour as this is a client facing role.
- A strong command of the English language.
- · Excellent communication skills, written and oral.
- IT literacy with a strong working knowledge of Microsoft Office.
- Experience of using ROS is an advantage but not essential.

#### 2. ACCOUNTANT WITH AN INTEREST IN TAX

This is a part-time flexible role of 20 hours per week.

#### The role will involve:

- Finalising sole trader accounts. Experience of farm accounts is an advantage but not essential.
- · Preparation of a limited number of audit exempt company files.
- Oversee the filing of VAT returns, RTD's and Form 46G's.
- Manage the filing dates of a limited number of audit exempt companies.
- · Preparation and filing of Income Tax Returns.
- · Payroll duties.

#### The successful candidate will be required to have:

- · Relevant experience of at least 2 years.
- Proficiency with accounting software. A working knowledge of Surf Accounts is an advantage but not essential.
- Computer and online literacy including experience of using Microsoft Office and ROS.
- The ability to work with clients directly and develop a strong working relationship.
- Excellent verbal and written communication skills.



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WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos.

Applications are invited for the pick of

- Community Drugs Worker with the Suir Valley Community Based Drugs Initiative - Carrick-on-Suir (Full-Time 39 hours p/w).
- Suir Valley Community Based Drugs Initiative aims to support people living
  in Carrick-on-Suir, Co. Tipperary and surrounding areas, to increase their
  awareness of drug related issues and to develop strategies to reduce the demand
  for drugs within their communities. The successful candidate will engage service
  users in a range of individual, family and community interventions with a view
  to supporting them around substance misuse in their lives and community.
  This project is funded by the HSE.
- Suitable applicants for this post should have the skills and experience associated with working from a community development approach, supporting and working with volunteers and locally based youth and community groups.
- Ideal candidates should be self-motivated, flexible, be able to relate to people, have excellent communication and organisation skills, work as part of a team, commit to working with youth and community groups and have an awareness of youth, community and drug related issues. Applicants must possess a third level qualification in the area of youth & community work, addiction, health promotion or related discipline. Own transport is essential.

To apply please visit www watervale for information on recruitment and request a Job Description and Application Form to to to be because of Closing date for return of applications by e-mail is 5.00 pup. Or Wednesday December 8th. Short-listing will apply and a panel may be formed for future vacancies.

We confirm that our organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland.

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- Flexible Hours
- Clonmel Based
- Good Conditions

Please send CV to Box no. 835, c/o The Nationalist Newspaper, Queen St., Clonmel, Co. Tipperary

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# Chair of the Press Council of Ireland

Munster Express 30/11/21

The Press Council of Ireland provides the public with an independent forum for resolving complaints against the press and seeks to maintain standards in Irish journalism and journalistic ethics. It comprises 13 people, 6 industry members and 7 independent members drawn from outside the press industry to include the chair.

The Press Council of Ireland has been given statutory recognition by the Oireachtas under the terms of the 2009 Defamation Act.

#### Applications are invited for the position of Chair of the Press Council of Ireland

The successful candidate will:

- Be committed to the ideals of freedom of the press and the rights of citizens
- Have considerable experience in the public and/or private sector
- Have a good understanding of the media sector in Ireland
- Have demonstrated independent judgement and decision-making

This position requires a suitably qualified person who is of good standing in the community and independent of media owners, publishers and journalists. The successful candidate will be capable of publicly representing the Council.

The Chair is appointed for a term of three years and may serve a maximum of two terms at the discretion of the Press Council. He/she is paid an honorarium. Further information is available on the Press Council website.

A letter outlining your suitability for this role, accompanied by a CV,

should be sent to:

The Chair, Appointments Committee,

The Press Council of Ireland.

3, Westland Square,

Pearse Street,

**Dublin DO2 N567** 

Or by email to info@presscouncil.ie

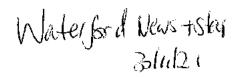
Closing date for applications is 17.00 on Friday 17 Decem

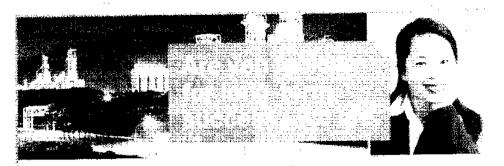
Experienced Sideloading Forklift Operator

FOR LOADING/UNLOADING
STRUCTURAL STEEL
DUNGARVAN AREA

Please email your cv stating position you are applying for to — munsterreplies@gmail.com

All applications will be treated with strictest confidentiality





Pumps Equipment, a division of Sulzer Ltd, is a global leader in the development and supply of pumping solutions and related equipment to its key markets, Water, Industry and Energy. We provide a challenging and rewarding work environment where diversity is valued as a key driver for success.

Sulzer Pump Solutions Ireland Ltd is part of our Water Business Unit, which aspires to develop among others - products and solutions that support water recycling in a sustainable energy efficient way. There are 270 people employed in the Sulzer Company based in Wexford.

We are looking for a result-oriented team player to join as:

### PRODUCT DATA MANAGEMENT TECHNICIAN

The Product Data Management (PDM) Technician will work within an existing global Product Development team in a successful and innovative environment.

#### Summary Responsibilities for this challenging role are:

- Create and maintain SAP Variant Configurators.
- Create and maintain SAP materials and bills of material.
- Master data classification and cleansing.
- Administration of item numbering systems.
- Collaborate with other Sulzer divisions in the execution of product development projects.
- Other duties as assigned in line with the position.

#### Applications are invited from candidates who hold the following:

- Engineering qualification (eg. cert / FETAC Level 7) or equivalent.
- · Excellent team and communication skills.
- Understanding of product options and modularity
- Strong MS Office skills, particularly related to managing data.

#### The following experience is an advantage:

- Proven ability/qualifications in SAP / BoM structures.
- Knowledge of SAP Variant Configuration (LO-VC, AVC).
- Knowledge of Configure, Price, Quote (CPQ) applications (e.g. SAP, Salesforce, Oracle).

To apply for the above please go to our website www.sulzer.com. The closing date for applications is November 10th December, 2021.

Sulzer Pump Solutions Ireland Ltd., Clonard Road, Wexford Phone +353 53 9163200

SULZER IS AN EQUAL OPPORTUNITIES EMPLOYER

### O'KEEFFE

intronomics

FULL TIME Receptionist / Secretary

Required for Specialist Practice in Waterford City. Computer and IT Skills essential.

Please send CV to: Email: info@okeeffeortho.com or

Tel 051 079 227



### Security Officer

(Grannagh Business Complex)

Requirements:-

- PSA Licence
- Good Communication Skills
  - Computer Literacy
  - Night/Day Duties
    - Satisfy Medical
    - Own Transport

Contact: 087 9577 963







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Applications are invited for the post of:

Community Drugs Wasker

#### with the Suir Valley Community Based Drugs Initiative –Carrick-on-Suir (Full-Time 39 hours p/w)

Suir Valley Community Based Drugs Initiative aims to support people living in Carrick-on-Suir, Co. Tipperary and surrounding areas, to increase their awareness of drug related issues and to develop strategies to reduce the demand for drugs within their communities. The successful candidate will engage service users in a range of individual, family and community interventions with a view to supporting them around substance misuse in their lives and community. This project is funded by the HSE.

Suitable applicants for this post should have the skills and experience associated with working from a community development approach, supporting and working with volunteers and locally based youth and community groups.

Ideal candidates should be self-motivated, flexible, be able to relate to people, have excellent communication and organisation skills, work as part of a team, commit to working with youth and community groups and have an awareness of youth, community and drug related issues. Applicants must possess a third level qualification in the area of youth & community work, addiction, health promotion or related discipline. Own transport is essential.

To apply please visit www.wstcys.ie for information on recruitment and request a Job Description and Application Form to jobs@wstcys.ie
Closing date for return of applications by e-mail is 5:00 p.m. on Wednesday
December 8th.

Short-listing will apply and a panel may be formed for future vacancies

We confirm that our organisation complies with The Governance Code for the

Community, Voluntary and Charitable Sector in Ireland

Waterford & South Tipperary Community Youth Service is an equal opportunities employer.





Waterford News +Star 30/11/21

# DOOR PERSONS REQUIRED

(not in Waterford City)

Must have PSA Licence Immediate Start

**APPLY BOX NO 1823** 

KILKENNY GREYHOUND STADIUM

# GROUNDS MAINTENANCE & RACING EQUIPMENT OPERATOR

#### JOB OPPORTUNITY

A vacancy has risen for the position of Grounds Maintenance & Racing Equipment Operator Full details of the position are outlined below.

Job Title: Grounds Maintenance & Racing Equipment Operator

Bugggiotic General Manager

Special time lists

The key function of this role will be to undertake all grounds related activities to meet the needs of the racing function and to ensure that all racing and associated facilities are maintained to an excellent standard.

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- To drive the hare to the required standards at both trial and racing sessions. (training provided)
- To ensure that the traps and all racing related equipment is well maintained through a programme of preventive maintenance as agreed with the General Manager.
- To work closely with colleagues in maintaining the track racing surface to required standard for both trial sessions and race nights.
- To operate at both private and official trials at times directed by the General Manager.
- To effectively maintain the stadium facilities and grounds to the highest possible standard at all times.

- Cutting of the grass and maintenance of the infield and surrounding areas of the stadium.
- Plate and harrow the racing surface using a tractor and specialist equipment.
- Rake the track surface to ensure that the cambers are to the required standard.
- Deat with owners 8 trainers in a professional and courteous manner at all times with a particular focus during trial sessions 8 race nights.
- To carry out any other reasonable task as assigned by management to meet with business needs.

House of Wall

This is a permanent role, hours will be part-time with potential for full time hours. Days will generally be from Monday to Friday. Start and finish times vary each day, and a roster will be agreed with the Racing manager on a weekly basis depending on trial sessions, race nights and track maintenance required. A degree of flexibility is required to allow for changes to the racing schedule and trial sessions.

Education and Professed Resources, and Competenties

- Excellent inter-personal skills and teamwork skills
- Have knowledge or experience in the area of maintenance.
- Experience in driving tractors and operating other machinery.
- \* Driving Licence.
- Flexible attitude to the role.

Applications to include an updated Curriculum Vitae can be e mailed to

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or by post to Kiltingary for the surface Radius is up to a device that  $f \in \mathbb{R}$  defined Radius Milteriory. Applications close Friday December 10th 2021.





# Temporary Solicitor Grade III Kilkenny

The Legal Aid Board is an independent, publicly funded organisation which provides family mediation, civil legal aid & advice and vulnerable witness related services. We are also responsible for the administration of a number of ad hoc criminal legal aid schemes.

The Board currently has a vacancy for a Solicitor to be filled in

a temporary capacity, for a minimum of 6 months.

Following a competition, a Panel will be established from which temporary positions

will be filled in the 12 months following the Panel's establishment.

The salary for Solicitor Grade III ranges from €37,648 to €68,726 via 7 annual increments (which are subject to satisfactory service). Two long service increments, payable after a further 3 and 6 years, bring the salary scale to €70,739 and €72,924.

The Board offers extensive opportunities for further training and there are opportunities to advance to other positions within the Board.

Candidates who currently satisfy the requirements set out in the information booklet are invited to submit a fully completed application form to:

Human Resources

recruitment@legalaidboard.ie

Closing date for receipt of applications:

Tuesday 14th December 2021 at 4.00pm

Application forms and the information booklet are available on

www.legalaidboard.ie

THE LEGAL AID BOARD IS AN EQUAL OPPORTUNITIES EMPLOYER

Kilkenny People 3/12/21



#### PRODUCTION PLANT OPPORTUNITIES

Rooted in our rich heritage of family farming and embedded in our communities, Glanbia Ireland has evolved to bring the passion of our farmers and their high-quality ingredients to the world.

Using modern-day technology and applying the best processes to our milk pool of three billion litres and our outstanding grains portfolio, we export innovative products and tailored ingredient solutions to more than 100 countries.

Gianbia Ireland owns leading consumer and agri brands such as Avonmore, Kilmeaden Cheese, Millac, Truly Grass Fed, Premier Milk, Wexford, mymilkman.ie, Glanbiaconnect.com, countrylife.ie and GAIN Animal Nutrition.

#### SEASONAL GENERAL OPERATIVES

We are recruiting for **Seasonal General Operatives** at our well established ingredients production facility in Ballyragget, Co. Kilkenny.

- The Seasonal General Operative role will be responsible for all aspects of plant performance, product
  quality and plant hygiene, and will perform general operational duties across our various production
  plants to the highest safety standards.
- Successful candidates will be required to work on a seasonal basis and may be assigned to day, evening or night shifts depending on operational requirements.

We are seeking <u>online applications only</u> from highly driven and self-motivated individuals who fulfill the following requirements:

At least 2 years' experience of working in a fast paced, highly automated manufacturing environment

To apply, please visit the Careers section of www.glanbiaireland.com and search for job ref: SGO2022 Closing date for applications: 7th January 2022



### Panel Beater/ Vehicle Painter Prepper

Auto Body Craft Ltd, Urlingford, Kilkenny Panel Beater/Vehicle Paint Sprayer and prepper required for Immediate Start.

Applications to

accounts@autobodycraft.je Phone: 056 8831998, 087 2854718



#### KILKENNY COUNTY COUNCIL

COMHAIRLE CHONTAE CHILL CHAINNIGH

Applications are invited from qualified persons for the following post:

### **SENIOR LIBRARY ASSISTANT** [OPEN COMPETITION]

Competition Reference Number: 2021/PT/O/A/21

The current salary scale for the position is

€29.253 - €46,965 (LSI2)

In accordance with Circular EL02/2011 persons who are not serving Local Authority employees must be placed on the minimum of the scale.

A Panel will be formed from which Permanent and Temporary vacancies may be filled.

The closing date for receipt of completed applications is: 5.00pm on Friday 10th December, 2021

Application Form together with the Recruitment Guidance Booklet can be obtained from the following link:

https://submit.link/82

Kilkenny County Council reserves the right to shortlist candidates having regard to the requirements for the post, as well as any information contained in the Application Form.

KILKENNY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER



### Accounts Technician / Experienced Bookkeeper

Required for Small Business

We are a small manufacturing company presently expanding our portfolio in manufactured and imported goods. We are looking for a new member to join our dynamic team. You will have an accounts background and experience of all aspects of daily accounting procedures.

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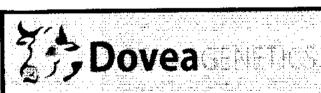
- Sage 50 Accounts
- Thesaurus Payroll Package
- Excel spreadsheets, payroll systems
   Accounts payable and receivable and general accounting ledger
- Online payment systems

- Updating journals, creditors and debtors ledgers
- Preparation of weekly payroll
- Preparing and filing VAT returns
- Bank reconciliation
- Good knowledge of Import VAT and Duty
- Management of petty cash transactions
- Controlling credit and ensuring debtors pay on time
- Reconciliation of direct debits and finance accounts Ensuring all payment amounts & records are accurate
- Planning and budget control
- Good working knowledge of stock recording and control

The position is 39 hours per week Salary competitive Our office is based in Gowran Co Kilkenny

Send CV to James Harding Butlers Grove Stone Ltd Gowran Co Kilkenny Or email colette@stoneyard.ie

Kilkenny People - Zhalai



#### A.I. TECHNICIANS

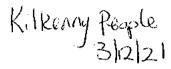
Due to the continued expansion of our business we now wish to recruit A.I Technicians in the following area on a contracted basis:

# **County Kilkenny**

\*\*Full Training Provided\*\*

If interested please contact Enda Dooley at 0504-21755 or via email edooley@doveagenetics.le

**Dovea Genetics Ltd.** Dovea, Thurles, Co. Tipperary P: 0504-21755 | www.doveagenetics.ie





Beam Sarvices started with just three adults with special needs, but now provide a year-long day service to over sixty adults, drawn from Bagenalstown, South Carlow, North Kilkenny & Wexford. In Beam Services we strongly believe that each individual's needs are totally unique, so the task of providing educational support is highly staff intensive. Beam Services has been providing housing for its members since 2006, giving them the opportunity to live independently, in a supported environment,

and to maximise their role within the community.

Our Mission: is to encourage and assist adults with special needs to achieve social and personal fulfilment through involvement in a holistic programme.

We are currently recruiting for the following roles:

24 hours per week with a view to increasing hours over time-Linked to HSE Grade IV Qualifications, Experience & Skills

- A recognised qualification in office administration.
- 🛎 ECDL preferable.
- Minimum 2 years working in a similar administration role in the intellectual Disability Sector
- EASI Toot and TMS Experience is desirable
- A high level of IT and administrative skills.

8 hours per week with a view to increasing hours over time - Linked to HSE Grade VI Qualifications, Experience & Skills

- 🔯 A relevant business qualification CPA/ACCA/
- Min. 4 years accounting experience preferably in the Community & Voluntary Sector
- Knowledge of all areas of compliance, (Accounts, Audit, Company secretarial, Taxation).
- Strong analytical skills and technical knowledge.
- Excellent communication and time management skills.

A commitment to caring and an empathetic understanding of those with an intellectual disability is an essential attribute for these roles along with excellent people skills, flexibility, and experience in a complex changing work environment.

#### We Offer

- Satary tinked to HSE satary scates.
- Weekly Pay

- 💥 Employee Assistance Program
- 🙉 Free Parking

be submitted on the relevant application form along with a current CV and a covering letter to: Helen Hogan, HR Manager, Beam Service, Regent Street, Bagenalstown, Co Carlow or by email to neronomia in terminal del proportione del prop

Closing date for receipt of applications is Wednesday 15th December 2021

Beam Services is an equal opportunities employer.



## ega Secretary

Part-time Legal Secretary required, two days a week (Thursday & Friday) Starting in January 2022. Hours of work will be 9am to 5pm with some flexibility to cover holidays. Please reply with CV by email to

arttimelegal2021@gmail.com

### **Assembly Line Operator**

Abbott, Clonmel, County Tipperary Full-time, Temporary

#### **About Abbott**

Abbott is a global healthcare leader that helps people live more fully at all stages of life. Our portfolio of life-changing technologies spans the spectrum of healthcare, with leading businesses and products in diagnostics, medical devices, nutritionals and branded generic medicines. Our 109,000 colleagues serve people in more than 160 countries. Abbott serves the Irish market with a diverse range of healthcare products including diagnostics, medical devices and nutritionals products. In Ireland, Abbott employs over 4,000 people across nine sites. We have six manufacturing facilities located in Clonmel, Cootehill, Donegal, Longford and Sligo and a third-party manufacturing management operation in Sligo. Abbott has commercial, support operations and shared services in Dublin and Galway. We have been operating in Ireland since 1946.

#### **Abbott Ireland Vascular Division Clonmel**

Abbott Vascular is one of the world's leading vascular care businesses. Abbott Vascular is uniquely focused on advancing the treatment of vascular disease and improving patient care by combining the latest medical device innovations with world-class pharmaceuticals, investing in research and development and advancing medicine through training and education. Our broad line of vascular devices—which includes vessel closure, endovascular and coronary technologies—are used to treat vessel diseases of the heart, carotid arteries and peripheral blood vessels. These vessel diseases can lead to heart attack, stroke, critical limb ischemia and other serious vascular conditions.

Abbott's vascular business in Clonmel manufactures a broad range of vascular devices, including stent delivery systems. We currently have a temporary positions for Assemblers on our 2 Cycle shift and this position will include the following:

#### Purpose of the job

Performs a wide variety of electronic, mechanical, or electro-mechanical assembly operations on assemblies or sub-assemblies. Sets up and operates automatic or semi-automatic machines. May perform other tasks including, but not limited to; placing labels on packages, and putting data sheets with product.

#### **Major Responsibilities**

Responsible for compliance with applicable corporate and divisional policies and procedures.

- · Assembles, repairs, inspects and/or tests products following written instructions. Ability to read and comprehend basic instructions and other work related documents, written in English.
- · Sets up and operates a variety of manufacturing machines or equipment following written instructions in the English language.
- · Cleans tools and equipment per documented procedures.
- · Records information on approved documents.
- · Disposes hazardous waste material on corresponding hazardous waste areas.
- · Resolves problems and make routine recommendations.
- · Trains other employees when necessary.
- · Maintains all position certifications up to date as required to remain in compliance.
- · Completes daily work to meet established schedule with guidance from supervisor on prioritization of tasks.
- $\cdot$  Maintains confidentiality in handling sensitive information or documents.

#### **Education & Competencies**

- Leaving Certificate with a minimum of grade D in five ordinary level subjects including Maths and English or a pass rating in an Aptitude Test selected by Abbott Vascular.
- Relevant work experience advantageous but not essential or an equivalent combination of education and work experience.
- Technical/Business Knowledge (Job Skills); Applies limited knowledge of business concepts, procedures and practices and a basic understanding of department fundamentals. Will perform this job in a quality system environment. Failure to adequately perform tasks can result in non-compliance with governmental regulations.
- Cognitive Skills: Performs routine tasks working from detailed written or verbal instructions. Assignments require limited judgement in troubleshooting proven processes.

Reference ID: Assembly line operator

Contract length: 12 months

Job Types: Full-time, Temporary

#### Schedule:

- 10 hour shift
- Monday to Friday
- Overtime

### **Social Care Assistant**

<u>Camphill Communities of Ireland</u>, Carrick-on-Suir, County Tipperary €12.50 an hour - Full-time, Permanent

Camphill Communities of Ireland (CCoI) are recruiting for: Social Care Assistant.

Camphill Communities of Ireland are seeking to hire a Social Care Assistant. This is an exciting opportunity for someone who is looking for a new challenge.

#### **Purpose of Post**

The post holder will be required to take an active part in ensuring that the day-to-day operations of the Service reflect the ethos and vision of Camphill Communities of Ireland (CCoI) and that all co-workers are meeting the needs of the individuals who are supported by the services therein.

The person appointed will be part of a day and residential support team who will work intensively with individuals to discover what will constitute a good life for the individual and to establish what supports the individual will need to achieve their goals. In order to do this, there is a requirement that the post holder will work in partnership with the social care team and important people in the individual's life. A high degree of flexibility is required as the timing and location of the supports provided will be dictated by the individual's plan.

The person appointed should have the ability to participate proactively as a member of a team and contribute positively to the ongoing development of effective teamwork.

#### 1 Duties & Responsibilities

### The Social Care Assistant shall be responsible for the following: Advocacy & Rights

1 Respect each person who uses the services as an equal citizen.

2 Uphoid and respect the human, legal and constitutional rights of each person who uses the service, recognising their individuality and equality, and empowering them to grow, thereby achieving the highest possible level of personal autonomy.

3 Facilitate, encourage and develop the choice and decision-making skills of people who use the services.

4 Facilitate, encourage and develop the self-advocacy skills of and opportunities for involvement in advocacy for people who use services.

5 Enable each individual supported by the services to pursue and maintain their individual hobbies and interests.

6 Foster, encourage and develop the self-help and social skills of each individual supported by the services so as to achieve the greatest degree of autonomy possible.

7 Facilitate each individual supported by the services to actively participate and integrate into the community, through the use of generic community facilities.

#### **Person Centred Support for Living**

8 Ensure a person centred approach to service delivery

9 In the context of the individual person centred plans, support people who use the service with aspects of individual and group service responses including:

o Occupation and leisure activities

- o Communication
- o Behaviour support plans
- o Independent living skilis
- o Social Integration and the use of community facilities
- o Personal Care
- o Personal Development

10 Assist with fostering, encouraging and developing each individual supported by the services' self-care skills, particularly in relation to personal hygiene, health matters and care for their personal appearance.

11 Support the individual by ensuring appropriate:

o Physical support – moving and handling, fire safety, cleaning, laundry, infection control, mobility and communication needs.

o Personal care – dressing, bathing tolleting, assistance with eating, sleeping support, skins care, first aid and health promotion.

12 Attend all medical appointments as required.

13 Ensure a healthy and nutritious diet is offered and takes individual choice into account.

14 Encourage and promote each person's full participation in their home while at the same time ensuring that their home and its environs are maintained to acceptable standards where each resident has access to comprehensive, person-centred and holistic personal support.

15 In consultation with the individual implement person centred plans and ensure that the needs identified are appropriately addressed and participate in resident reviews as required.

16 Achieve competency in driving the centre transport and participate in transport duties as required. This may necessitate flexible starting and finishing times.

17 As a full team member to accept delegated responsibility for the physical and emotional well-being as well as the personal hygiene of the individuals supported by the service.

18 Participate and assist with the organisation of centre outings.

#### Management and Leadership

19 Be responsible for the physical and emotional well-being of individuals supported by the services.

20 Be responsible for the safe use and care of equipment and report faulty equipment etc., as it arises.

21 Contribute actively to the team while providing consistent and quality support for vulnerable adults.

22 Be familiar with and ensure that policies, procedures and codes of practice of the services are adhered to.

23 Ensure that all records in relation to individuals supported by the services are up to date, correctly filed and managed as per the service's records management system.

24 Ensure that all reports, timesheets and financial statements are accurate, completed and returned on time.

25 Maintain complete and accurate records for each person to include the personal needs assessments, risk assessments, incidents and notifiable events, file notes, communication plans, behavioural management support, health action plans, medication management and financial records.

26 Ensure immediate and accurate reporting of all matters of concern to the Person in Charge (PIC).

27 Report all accident/incidents and take appropriate action.

28 Utilise efficiently the transport services available to the service area and advise the appropriate staff on transport needs.

#### Qualifications, Knowledge & Experience

Applicants must:

- Hold a minimum of a QQI Level 5 Major Award on the QQI Framework BA in Social Care Studies or equivalent qualification in Community/Heath or Social Care.
- Have 1 years' experience of working with vulnerable adults or adults with intellectual disabilities.
- An understanding of current policy and developments at national and sectoral level in relation to Social Care within disability services.

- An ability to follow plans and methods to meet the ongoing needs of the individuals supported.
- Effective interpersonal and communication (verbal and written) skills.
- Proficient IT skills relevant to the role, to include Microsoft Office Excel, Word, SharePoint, OneDrive and Teams.
- A full driver's licence and availability of own car is an essential requirement.

#### Details of the Role:

Salary Scale: € 12.50 per hour and € 10.20 over night rate here

Location: Main location - Camphill Community Carrick on Suir, E32 TH26 & outskirt of Carrick

Town

Duration: Fulltime 40 hours - Permanent

Closing date: 5pm on Friday 3rd December 2021

Candidates shortlisted for interview will be contacted by Friday 10th December 2021.

Please note all posts are subject to Garda Vetting & Reference checking.

Camphill is an equal opportunities employer

Camphill Communities of Ireland

### **Medical Secretary**

Borstal Gate DentalM Clonmel, County Tipperary €25,000 a year

Borstal Gate is a modern progressive dental practice. We are looking to take on a full time secretary. Responsibilities include answering incoming calls and emails, making appointments for patients and dealing with payments. Position would suit someone with a pleasant outgoing personality. Experience in a secretary role is an advantage but not essential as training will be given on the job. Start date early January 2022

Job Type: Full-time

Salary: Up to €25,000.00 per year

#### Schedule:

• 8 hour shift

Monday to Friday

COVID-19 considerations:

All customers wear masks at all times and temperature checks/ hand sanitisation performed on entering the premises

Work remotely:

No

## Catering Assistant Comeragh College, Carrick on Suir, Tipperary-

School Food Company email: hr@schoolfoodcompany.ie Carrick-on-Suir, County Tipperary Part-time

Prepare hot & cold food for students

Comply with Covid & HACCP guidlines

Operates around the secondary school year

Approx 15-20 hours per week

Rate of pay: On application

Mask, Visor & Sanitiser provided

Part-time hours: 15-20 per week

Expected start date: 6/12/2021

Job Type: Part-time

Schedule:

No weekends

#### Experience:

HACCP: 1 year (preferred)Hospitality: 1 year (preferred)

## Full time / part time / seasonal staff-

JD Sports, Waterford

Established in 1981 with a single store in the North West of England, JD Sports Fashion Plc is a leading Multi-Channel retailer of sports fashion and outdoor brands in the UK and Europe.

The Group has over 2400 stores across a number of retail fascia's and is proud of the fact that it always provides its customers with the latest products from the very best brands.

#### Role Overview:

Being part of the team you will be responsible for ensuring our customers receive the best possible service each time they visit your store. You will assist in maximizing store profitability by exceeding your sales targets and utilizing the in-store devices while contributing to a successful store team.

#### **Customer Service**

- Greet all customers in a warm, genuine and friendly manner.
- Ensure that customers receive the best possible service every time that they enter the
- Understand the process of the Customer Service measuring Programme.

#### Sales

- Drive sales, ensuring that targets are achieved and, where possible, exceeded.
- Utilize the in-store devices, offering the customer the whole product range.
- Provide alternatives and add on sales at every opportunity.

#### Visual Merchandising

- Assist in the maintenance of standards on the shop floor and for all displays and merchandise.
- Keep stock, clean and presentable at all times.
- Replenish stock levels when needed, making sure the full-size range is on the shop floor where possible.

#### General

- To deputize for other staff, work within departments, or carry out other duties as required.
- Represent the company in the most professional manner at all times.
- Conduct your work in a safe and responsible manner.

#### Skills/Experience/Knowledge Needed

- Good communication skills.
- Confident and outgoing.
- Effective selling skills.

#### Benefits

· Career Progression.

### **Clerical Officer**

Morgan McKinley Health, Waterford, County Waterford Full-time, Temporary

Morgan McKinley Health is currently recruiting for a Clerical Officer role in a busy healthcare setting. This is a great opportunity to grow your experience working in Healthcare. This role requires full flexibility from Monday to Sunday.

#### Principal Responsibilities & Duties include, but are not limited to:

- Ensure that Patient Healthcare records are maintained.
- Update internal databases with discretion and confidentiality.
- Manage day-to-day running of the office (stationary, filing, shared drives, conference rooms etc.)
- Assist with facilities administration and queries.

#### **Desired Skills & Attributes:**

- 1 year + experience working in an administrative role.
- Previous medical clerical administration experience is desirable but not essential
- Enjoys working in a fast-paced environment
- Excellent Microsoft office skills.
- Fully Flexible.

Morgan McKinley is acting as an Employment Agency and references to pay rates are indicative.

BY APPLYING FOR THIS ROLE YOU ARE AGREEING TO OUR TERMS OF SERVICE WHICH TOGETHER WITH OUR PRIVACY STATEMENT GOVERN YOUR USE OF MORGAN MCKINLEY SERVICES.

Salary: €12.00 per hour

#### Benefits:

On-site parking

#### Schedule:

- Night shift
- Weekend availability

### **Plumbers**

Walsh & Sheehan Ltd, Waterford, County Waterford Full-time, Permanent, Apprenticeship

Hiring for multiple Waterford projects!

Celebrating over 20 years in business, **Walsh & Sheehan Ltd** is one of the most recognisable names in Mechanical Services within Ireland. We have completed projects alongside both Private Contractors as well as Government bodies on some of Ireland's most recognisable buildings. Due to our continued growth **Walsh & Sheehan Ltd** is now seeking to recruit additional **2nd**, **3rd Year Apprentices and Qualified Plumbers** for multiple housing and nursing home projects we have in Waterford.

We have a strong focus on career development and 80% of our workforce has been employed by us for over 10 years. This is a great opportunity for you to further expand your career by joining our team in **Walsh & Sheehan Ltd.** 

#### The Role:

We now need motivated and organised **2nd**, **3rd Year Apprentices & Qualified Plumbers** to join our growing team.

- The successful candidates would have a minimum of 2 years' experience in either Domestic or Industrial Plumbing. As well as a strong understanding and passion for Plumbing.
- Be able to work on own initiative and with a strong problem-solving skillset.
- Results oriented with the ability to achieve set targets.
- Positive and confident communicator.

This role is for Immediate start.

#### The essentials:

Valid Manual Handling Certificate Valid Safe Pass Card

#### Remuneration & Package:

Excellent salary as well as a strong career path.

Walsh & Sheehan Ltd is committed to equal opportunity in employment. It is our global policy that equal employment opportunity be provided without regard to age, race, creed, colour, religion, sex, disability, pregnancy, medical condition, sexual orientation, gender identity or expression, ancestry, veteran status, national or ethnic origin or any other legally recognized status entitled to protection under applicable laws.

#### Schedule:

8 hour shift

#### Licence/Certification:

- Manual Handling Certificate (preferred)
- Safe Pass (preferred)

### Full-Time, Customer Service Agent,

#### DID electrical, Waterford

€21,450 a year - Full-time, Permanent

We are currently recruiting for a full-time, Customer Service Agents for our busy branch in Waterford. This is a permanent position and the candidate is required to be fully flexible with availability.

#### Job Purpose:

To offer Online Sales Support in our busy branch.

#### Responsibilities:

- \* Order fulfilment, sourcing stock, scheduling deliveries.
- \* Replying to customer queries Via Zendesk support system and live chat.
- \* Be responsible for achieving assigned individual and branch sales targets.
- \* Work with the Team to ensure a high level of team performance and positivity.
- \* Provide customers with excellent Customer Service and advice.

#### Knowledge, Skills & Competencies:

- \* Excellent sales and customer service skills required.
- \* Excellent communication skills and results focused.
- \* Previous customer service Experience is desirable. This is a fast paced Sales role so a high level of enthusiasm and strong desire to work in a Sales environment is a must.
- \* Ability to handle and ultimately overcome any customer objections or queries.
- \* Excellent Organisation skills
- \* Highly structured and well organised person with an ability to set priorities
- \* Proficient knowledge of MS Office, Word, and Excel is required/ PC literate.
- \* Excellent communication skills via phone & email
- \* Ability to multitask
- \* Able to work on their own initiative and equally as part of a team.
- \* A passion for online shopping and customer service
- \* Attention to detail

#### Skills:

- Ability to deliver exceptional customer service.
- Ability to learn a comprehensive product knowledge based on product range
- PC literate
- 1-2 years' experience in a similar role.

#### Benefits:

- Employee discount
- Flexible schedule
- On-site parking

#### Schedule:

• 8 hour shift

#### **Education:**

Leaving Certificate (preferred)

### **Assembly Operator**

Schivo Medical, Waterford, County Waterford Full-time, Permanent

#### Job Description

Assembly of medical device product in a cleanroom or white room environment. This position requires a high level of attention to detail and appreciation of quality processes.

Reporting to production supervisor.

#### Requirements:

- · Assemble and test products per company procedures and drawings.
- · Responsible for the in-line inspection and verification of products
- · Complete all necessary production documentation and ensure that all required records are accurately maintained.
- · Working with Quality procedures
- Adhere to strict GMP Guidelines
- · Contribute to the development of process and assembly documentation
- · Participate in continuous-improvement initiatives
- · Ensure that work areas and equipment are maintained in accordance with company requirements and that all safety rules and procedures are observed.
- · Ensure a minimum loss through damage and waste
- · Ensure that any maintenance and Health and safety problems/issues are reported
- · Follow company procedures at all times
- · To attend training course as and when required.
- · Achieve weekly targets through effective teamwork.
- The above is not an exhaustive list of duties and you will be expected to fulfill other duties anywhere throughout the organisation as necessitated by the organisations and overall business objectives of the organisation
- Employee is expected to follow all safety regulations, keep work area in a clean and orderly condition, and wear appropriate Personal Protective Equipment (PPE) as required for the assigned work area(s). Performs safety related duties as assigned.
- Working conditions are normal for a White room lint controlled- environment. Machinery operation requires the use of safety equipment to include not limited to safety glasses.
- · Must be flexible to support company as needed

Reference ID: SCH200

Expected Start Date: 4/1/2022

#### Additional pay:

- Overtime pay
- Performance bonus
- · Yearly bonus

#### Benefits:

- Company pension
- On-site parking

#### Schedule:

- 8 hour shift
- Overtime

### **Weld Trainee**

Keltech, Waterford, County Waterford €11 - €15 an hour

Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.

Keltech are Forging Futures in the South East and are now recruiting suitable candidates to join our Welding Academy in Waterford.

Graduates gain independent certification to internationally recognised standards.

Graduates offered employment will be involved in the fabrication of metal parts for the largest construction machinery manufacturers in the world.

Interested in a hands on education?

#### Learn while you earn?

#### Other Information

Standard day/evening pattern shifts. Diverse interesting product range.

Promotion opportunities.

Top spec welding equipment.

In house training.

Team Leader opportunities, (Welding Team Leaders can earn up to €20 per hour)

10 year service bonus.

The next cycle is starting soon! Course starting 17 January 2021

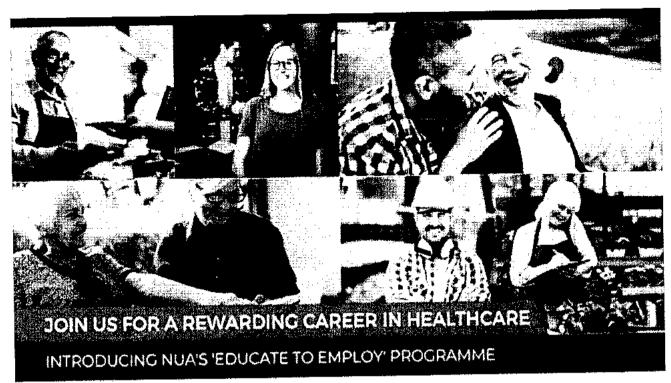
Reference ID: WELDJAN1701

Job Type: Full-time

Salary: €11.00-€15.00 per hour

#### Schedule:

Monday to Friday



Muo Healthcare Services has a number of rewarding carcor opportunities available across treland and has recently launched a brand new 'educate to employ' programme which is open to everyone, including those who have not worked in the healthcare sector

(he initiative is aimed at educating and informing participants about the sector we operate within and the various regulations and standards we must comply with. This is particularly important if you are considering a

the initiative is expectedly diffective to people with a keen interest in market a possive contribution to their communities, and three eyes enicy helping others. The healthcore sector is meredishy rewarding, and out team takes quest push in making true differences in

the twice of the people we are so privileged to

before

#### REASONS FOR APPLYING

- You are in receipt of the Pull and require more foliateful 2300049.
- You have spant yours working in other technesses to be an actual or translibility and would shouly like to change amore both.
- Yell are consult, incompanies and feel yell could continue product to other.
- May be you windood in a different mouthcare setting or frontland fully and would also to explore other appointmental and explored particular.

#### GET IN TOUCH

To find gut more about how to enrol in the 'educate to employ programme, please contact our Recruitment team lodgy or get in touch with us through our website.

Email: recruitment@nuaheaithcare.ie Websita: nuahaaithcare.ie/careers

#### www.nucheclthcore.ie

new career in healthcare.



**Location:** National vacancies, so role will be specific to candidate locations OR alternative locations if candidate prefers.

**Training** – Completed over a number of weeks, dependant on candidate suitability & selection.

Salary - €28k to €32k full time + benefits.

Hours – vary according to roles.

HOW – submit CV and cover note to <a href="mailto:recruitment@nuahealthcare.ie">recruitment@nuahealthcare.ie</a> before 17<sup>th</sup> December 2021.



# We're looking for *caring* and *compassionate* people to join our team of CAREGivers™:

- Competitive pay with premium rates at weekends and bank holidays
- Access to our unique Home Care Professionals Academy
- Unrivalled support from our office team
- · Range of opportunities to upskill and progress your career

Own transport required - travel allowance paid

Learn more at HomeInstead.ie/Waterford

Call (051) 333 966

☑ Email waterford@homeinstead.ie



# \* Apply Via jobsirelandice \*

#### Back

#### Warehouse Operative





Company Details Confidential



Ref: #JOB-2204315



Waterford



Paid Position



39 hours per week 12.50 Euro Hourly



Published On; 29 Nov 2021



Closing On; 27 Dec 2021

Apply

Frequently Asked Questions

#### Job Description



Keeping detailed records of what is in the warehouse, and where fellow staff can find specific products.

Finding goods as soon as possible when required.

Recording the movement of all packages. sio

Coming up with methods of optimising space in the warehouse.

Cleaning the warehouse and ensuring goods aren't damaged.

: Us Working as part of a team.

Checking each load for missing or damaged items.

Receiving goods.

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Loading the goods for shipping.

Candidate must have transport to get to and from work.

Mon - Tisurs 8.30-5.30 Fri 8.30-5.00

#### Career Level /orl

Entry Level

#### Candidate Requirements

#### Essential

- Minimum Experienced Regulred (Years): 0
- Minimum Qualification:Level 5 (incl Leaving Certificate/ Leaving Cortificate Applied/ Leaving Certificate Vocational Programme)

#### Desirable

- Ability Skills:Interpersonal Skills, Manual
- Competency Skills:Problem Solving, Teamwork, Time Management, Working on own Initiative
- Specialising In:punctual, good worker

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Our Mission

Jobstreland

At Jobsfreland, we aim to help people to get jobs and help employers connect with the right people.

Whether you're tooking for your next job or flading the right person to join your team, Jobski aland can help you.

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🗘 Job title, Skill or Company

**V** Location

<< Returns to Job Search

#### Hospitality Assistant

**Dunnes Stores** 

- Tipperary, Gortavalla, County Tipperary, Ireland
- € Not Disclosed
- (E) Contract | Full Time
- ① 1 Day Ago



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Description

Company Details

#### Hospitality Assistant with Dunnes Cafe - Davis Road, Clonmel (Seasonal)

Dunnes Stores is ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Greene Market Deli or our collaborations with some of Irelands best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

As well as our ever evolving product range and outstanding service, Dunnes Stores offers customers in-house Hospitality in selected stores throughout Ireland, Northern Ireland and Spain. Our cafés offer customers all the homely classics as well as quality coffee, tasty treats all in our newly refurbished in-store cafés.

We are currently looking to recruit enthusiastic and self-motivated Catering Assistants to join us in making Christmas this year by offering customers an attentive, friendly service with excellent attention to detail. Previous experience in a busy Café environment will be a benefit, but is not essential.

#### Key Responsibilities:

- Provide a fast, friendly and efficient level of customer service.
- Ensure the regular and systematic cleaning and maintenance of the equipment in the restaurant, both front of house and back of house ensuring that hygiene and food safety standards are adhered to.
- Prepare and assist with food preparation, setting up counters and merchandising the restaurant.
- To adhere to specifications, standards and procedures while at work.

#### Requirements:

- Previous experience in a similar environment, preferably in a retail / customer facing environment.
- Experienced and trained on HACCP and Food Safety.
- An advanced level of English is required and a professional and polite manner is essential.
- Excellent communication and interpersonal skills with a strong desire to work with food.
- Flexible with the ability to work on own initiative as well as working as part of the

Dunnes Stores is an equal opportunities employer

Interested? Then apply now and see what difference you could make

#Dunnesstores #Hospitality

0	lob title,	Skill or	Company
2	JUD UNE,	DKIII OI	Company

♦ Location

<< Return to Job Search

Cleaner			:
Snap Fitness Waterford			
Waterford, County Waterford, Ireland			
€ €11,00 - €12,00 per hour			
Permanent   Full Time	~~	gaphrhiow	
① 1 Day Ago	<u> </u>	761 7. 1 1 77	

#### Description

#### **Company Details**

Launched in 2003, Snap Fitness is the world's largest and fastest growing 24-7 fitness franchise featuring professional, state-of-the-art fitness centres, and currently has an estimated 2,000 locations operating worldwide. In addition to the UK & Ireland, Snap Fitness also operates clubs in Australia, New Zealand, U.S, Canada, India and Mexico.

We provide state-of-the-art facilities, including an Olympic lifting platform, full range of functional free weights, squat rack, TRX, group fitness classes, small group personal training area and loads more.

#### The Role

Snap Fitness are seeking a dynamic, passionate and motivated cleaner in our Waterford club.

You must have the experience, energy and enthusiasm to conduct high quality cleaning of a busy Health & Fitness Club. Cleaners are an integral part of our team and so we want people with the drive to provide a high standard of cleaning throughout their shift.

This is a part-time position with selected Candidate being able to work 3.5 hours per day from Sunday-Friday inclusive which totals to 21 hours per week.

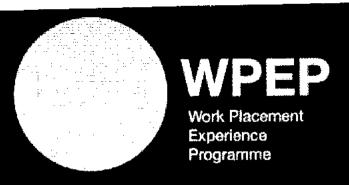
#### Candidates to have the following (preferred but not essential):

- Cleaning experience
- Experience storing and using cleaning products safely
- A customer focused attitude

If you can see yourself contributing, advancing and learning with Snap Fitness then please APPLY NOW!

#### Skills:

cleaner cleaning Fitness



### **Unemployed?**

Looking to gain new skills and work experience?

Could the Work
Placement Experience
Programme be for you?





### Get work experience Get new skills Get training & support

#### A placement:

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

# View available work placements at www.jobsireland.ie

#### For more information

Visit: www.gov.ie/wpep Email: wpep@welfare.ie Telephone: 0818 111 112

Brought to you by the Department of Social Protection

#### Strength & Conditioning Coach

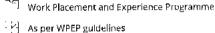




TAILORMADE HEALTH & FITNESS LIMITED Ref: #WPEP-2204319



Carrick-On-Suir, County Tipperary, Ireland No of positions: 1



Work Placement and Experience Programme

Published On: 29 Nov 2021

Closing On: 24 Jan 2022



Frequently Asked Questions

#### Application Details



This work experience programme provides Participants with an opportunity to gain meaningful work experience, learning and training while on the programme. This programme is for jobseekers that are in receipt of qualifying social welfare payments and those transferring from a social welfare scheme. Your eligibility for this programme will have to be verified by the Department as part of the application process. If you are in receipt of the Pandemic Unemployment Payment (PUP) you will be required to transfer to a Jobseekers payment in order to participate op the programme

#### 19 E lob Description

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As an introduction to our company you will learn the company policies and procedures. Throughout your training you will be assigned a mentor who will guide you in all the training in the chosen field. You will receive hands on experience in the day to day running of a busy gym. You will learn to run group classes, sensi coached sessions and working with clients rehabbing injuries. You will learn to work with clients in a varying range of ages and abilities and to write programmes suitable for all of those people. You will learn to bridge the gap between science, theory and the practical application of these in a gym setting. You will be mentured and trained by our instructors.

#### Role Description

This is a training and work experience opportunity; no prior experience in this role is necessary. Accredited and/or sector recognised training will be provided to support your placement. Participants are eligible to participate in the WPEP QQI Work Experience Module which was developed by the Education & Training Boards in collaboration with the Department of Social Protection. This optional module will fulfill your accredited training requirements for the WPEP.

The participant will receive formel/informal training and mentoring in the following:

By shadowing our coaches for the internships duration, you will receive hands on experience in the day to day running of a busy gym. Interns will not be coaching alone and will have supervision at all times by a qualified experienced coach. Overall you can expect to achieve the following: You will learn to write exercise programmes and apply the principles of periodization. You will learn how to modify exercises for those with injuries or disabilities. You will lears corrective exercises. You will learn how to run strongth tests. Screen clients for imbalances or injury, modify a programme to be sport specific for athletes. Learn about the energy systems of the body and mechanics of the body.

How to demonstrate proper coloning techniques, exercise coaching, motivation and instruction.

#### Career Level

Not Required

#### Candidate Requirements

Essential

Minimum Experienced Required (Years): 0

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Our Mission

Jobstreland

About us

At Jobstreland, we aim to help people to get jobs and help employers connect with the right people.

Show accessibility settings





### Training Opportunities for 2021 4 2022 Carrick-on-Suir, Clonmel 4 Waterford

Start Date	Course	Location	Duration
6th Dec 2021	Employment Skills - VTOS	Carrick-on-Suir	40 Weeks - Full Time
11th Jan 2022	Woodcraft - Level 4 (Component) - BTEI	Carrick-on-Suir	12 Weeks - Part Time
17th Jan 2022	Challenging Behaviour - Level 5 - BTEI	Carrick-on-Suir	9 Weeks - Part Time
18th Jan 2022	Driver Theory Test Preparation	Carrick-on-Suir	10 Weeks - Part Time
27th Jan 2022	Container Gardening - BTEI	Carrick-on-Suir	10 Weeks - Part Time
1st Feb 2022	Culinary Operations - Level 3 (Component) - BTEI	Carrick-on-Suir	14 Weeks - Part Time
16th Feb 2022	EHAI - Primary Certificate in Food Safety	Carrick-on-Suir	1 Day
10th Jan 2022	Training Needs Identification & Design	Clonmel	9 Weeks - Evenings
24th Jan 2022	Supervisory Management	Clonmel	9 Weeks - Evenings
7th Feb 2022	Emergency Medical Technician (PHECC)	Clonmel	11 Weeks - Full Time
7th Feb 2022	Heavy Goods Vehicle - RIGID	Clonmel	14 Weeks - Full Time
1st Mar 2022	Quality & Good Manufacturing Practice	Clonmel	10 Weeks - Evenings
10th Jan 2022	Manual Metal Arc Welding (EN Certified)	Waterford	5 Weeks - Evenings
10th Jan 2022	TIG Welding	Waterford	5 Weeks - Evenings
11th Jan 2022	MIG Welding	Waterford	5 Weeks - Evenings
11th Jan 2022	Manual and Computerised Payroll and Bookkeeping	Waterford	17 Weeks - Evenings

17th Jan 2022	Start Your Own Business	Waterford	10 Weeks - Evenings
24th Jan 2022	Supervisory Management	Waterford	12 Weeks - Evenings
25th Jan 2022	2D CAD Level 2	Waterford	Evenings - 11 Weeks
25th Jan 2022	ICDL (international Certificate of Digital Literacy)	Waterford	13 Weeks - Evenings
7th Feb 2022	Construction Groundwork Skills	Waterford	10 Weeks - Full Time
8th Feb 2022	Palliative care	Waterford	5 Weeks - Evenings
21st Mar 2022	An Introduction to the Pharmaceutical Industry Night Class	Waterford	5 Weeks - Evenings

Contact us for more information on the above courses and also other training courses with the ETB including VTOS & BTEL \*And also online courses with E College\*\*

\*Please ask us for information on Eligibility Criteria & Training and Travel allowances\*

Contact us at:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir Tel: 051-649516 Email: castwaterford.les@wlp.ie



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TIPPERARY EDUCATION AND TRAINING BOARD

### **Back to Education Initiative**

### Part-Time Courses November 2021—March 2022

					CARI	RICK O	N SUIR
PLSS Ref. Number	Course Title	QQI Levat	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
295168	Container Gardening 3N0883	3	Thursday	9,30 am – 1,00 pm	10	27/01/202 2	31/03/2022
307178	Cullnary Operations 3N0549	3	Tuesday	9.30 am – 12.30 pm	14	11/01/202 2	12/04/2022
				ı	1	ı	l
233780	Woodcraft 4N3185	4	Tuesday	9,30 am - 1.00 pm	12	11/01/202	04/05/2027
233780	Woodcraft 4N3185	4	Tuesday	ļ - ·	12		04/05/2022
233780	Woodcraft 4N3185  Special Needs Assisting 5N1786 (Daytime)	5	Tuesday  Monday &  Wednesday	1.00 pm	12		

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie

<sup>\*</sup>Contact Annie Dalton – Employment Guidance Officer @ the Local Employment Service, Nano Nagle Community Resource Centre, Carrick-on-Suir for more information and to be referred for a place on any of the above courses\*

# Supervisory Management





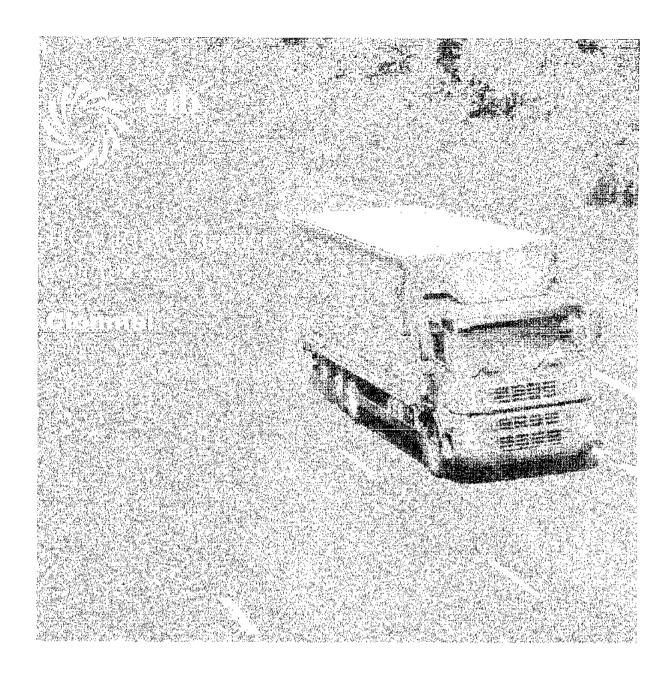
 $\underline{\textit{\#EveningTraining}} \ \mathsf{Course} \ \underline{\textit{\#Clonmel}}$ 

Starts January 2 evenings p/wk for 10 weeks

\*Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply\*

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie



To be eligible to attend the full time HGV Rigid Licence course with ADR Certificate the applicant must have the Learner Permit/Provisional Current Class C Driving Licence.

Includes lessons and test fees

This is a full time course, starting in February in Clonmel.

\*Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service for more details and to apply\*

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Email: annie dalton@wlp.ie

# Emergency Medical Technician (EMT)

Start date: 7th February 2022

Duration: 11 Weeks (Full Time)

Location: Clonmel

#### Modules Included:

- •Introduction to Pre-Hospital Emergency Care
- Patient Assessment
- •Respiratory Emergencies
- Medical Emergencies
- Obstetric Emergencies
- •Trauma
- •Paediatric Emergencies
- Pre-Hospital Emergency Care Operations
- Professional Development
- \*Clinical Procedures
- •Health and Safety at Work

\*Learners will also undertake an additional 39 hours of Clinical Placement (observation), in order to prepare you completely for working in the field\*



\*Please phone / email Annie Dalton (Employment Guidance Officer) @ the Local Employment Service(LES), Nano Nagle Community Resource Centre,

Carrick-on-Suir for more details of how to apply \*

\*Tel: 051-649516 / 086-0358613\*

Email: annie.dalton@wlp.ie



### Free "Online" Training Courses

Course Title	Ouration
Oracle Certified Associate Database SQL (12057)	34 Weeks
Graphic Design and Illustration using Illustrator (11882)	l6 Weeks
	26 Weeks
CompTIA Network + (09850)	26 Weeks
Certified Digital Marketing Professional – CDMP (09852)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
	26 Weeks
	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Microsoft Excel 2016 (09667) 2	26 Weeks
Microsoft Word 2016 (09733) 2	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)( 09781)	26 Weeks
	26 Weeks
	26 Weeks
Java Professional Developer SE 8 (09859)	26 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	12 Weeks
Windows Security Administrator Fundamentals (11665)	12 Weeks
	12 Weeks
	12 Weeks
Networking Fundamentals (11666)	16 Weeks
	12 Weeks
Database Fundamentals (11689)	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301(11859)	26 Weeks
	26 Weeks
	14 Weeks
Microsoft Azure Cloud Fundamentals(11881)	16 Weeks
	16 Weeks

\*If you are interested in any of the above online courses please contact us at: Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary Tel: 051-649516/ 086-7870874/086-0358613\* \*We will require your current email address\*

<sup>\*</sup>You can also check out <u>www.ecollege.ie</u> for more information on the above courses\*

### Community Employment Scheme (CE) Vacancies

#### Athletic Coach - Maintenance Person CE Scheme (2204221)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. No experience necessary. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required

#### Administration Assistant CE Scheme - Camphill (2204080)

Duties will include: Taking telephone calls-relaying messages, receiving and directing visitors, word processing, creating spreadsheets and presentations, and shredding/filing. Location: Camphill Communities Castle Street Carrick-on-Suir Co. Tipperary

#### Secretary (COSTEDC/COSDA) CE Scheme, Carrick-on-Suir (2202429)

The secretary will provide assistance to the Carrick-on-Suir Tourism & Economic Development Committee and Carrick-on-Suir Development Association, duties may include but are not limited to the following: Keeping an updated registry of association member. Receive agenda from committee members, circulate agendas and reports. Record, publish, circulate and maintain the minutes of board/committee meetings. Maintain a calendar of association events and notify association personnel of forthcoming events in a timely manner. Act as a focal point for the receiving and sending of correspondence on behalf of the association. Keep a copy of all inwards and outwards correspondence. Maintain records of the association. Sending out notices of general meetings to the association membership. Ongoing liaise with the chair and other board members. Compiling lists of names and addresses that are useful to the organisation, including those of appropriate officials or officers of voluntary organisations. Keeping a record of any of the organisation's publications (e.g. leaflets or newsletters) and preparing a report of the organisation's activities for the year, for the Annual General Meeting.

#### Cook & Housekeeper (Special Needs Assistant) CE Scheme (2201363)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Cook/Housekeeper / Special Needs Assistant required for Camphill Community. Applicants must supply suitable character references and be prepared to complete a Garda vetting form. Training will be provided. Cooking duties to include: cutting and preparation of daily meals and serving meals. Housekeeping duties to include: cleaning, dusting and maintaining Health and Safety regulations. Ability to work with and give instructions to young adults with special needs. Good listening communication skills are desirable. Working with individuals on a one-to-one basis. Maintain all equipment to a high standard. Have good understanding of Health and Safety regulations.

#### Parish Secretary CE Scheme - St. Nicholas Church, Carrick-on-Suir (2199053)

Duties will include photocopying, printing, taking bookings for Baptisms, Weddings, etc. You will be updating Parish records, preparing the weekly newsletter, printing letters for management committees, etc. Some bookkeeping and payroll duties may be included in the role. You will be

producing books for memorial mass and Baptismal services. You must have good interpersonal skills and communication skills.

#### Maintenance Person CE Scheme - Stable Lane Digital Hub, Carrick-on-Sur(2199628)

Responsible for general upkeep of the Stable Lane Enterprise Townhouse - Painting internally - Looking after toilets (unblocking) - Window washing - Furniture moving - Changing of light bulbs where possible - Performing of Repairs and minor fixes such as repairing broken locks, filling gaps on walls etc. - Waste management (Bins) - Collaborate with workers and other professionals during repairs - Point of contact for light repairs for tenants - Setting up and taking down of rooms for courses - Reporting to Office Manager.

#### Housekeeper CE Scheme - Sean Kelly Sports Centre (2197367)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

#### Maintenance Person / Groundsperson CE Scheme -Carrick United Club (2193484)

Maintenance work at the club grounds including pitch maintenance and other maintenance as need at the club grounds.

#### Maintenance Person / Groundsperson CE Scheme - Mollerans GAA Club ( 2193482)

maintenance of the GAA club including pitch maintenance and general maintenance work at the club grounds.

#### Athletic Coach/Admin Assistant CE Scheme - Carrick-on-Suir Athletic Club (2203502)

This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. No experience necessary. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required

#### Caretaker CE Scheme - Community Hall, Carrick-beg (2192816)

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

#### Administrator / Office Assistant CE Scheme – Carrick-beg (2192782)

general office administration including bookkeeping for the CE scheme and other administrative supports to the CE scheme.

### Maintenance Person / Groundsperson CE Scheme - Rathgormack Hiking Centre (2180990)

Indoor and outdoor maintenance at Rathgormack Hiking Centre.

#### Kitchen Assistant CE Scheme, Piltown (2196386)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation & presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team. Attend training when required Any other duties assigned by manager Some weekend work.

#### Grounds and Maintenance Worker CE Scheme, Piltown (2196387)

Duties to include grass cutting, strimming, weeding and litter control, shrub and hedge maintenance.

\*If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email annie.dalton@wlp.ie\*