

THIS WEEKS JOB VACANCIES

23rd March 2022

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

****DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC UNTIL
FURTHER NOTICE* – FOR SUPPORT:***

JOBSEEKERS CAN CONTACT US VIA:

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

**LOCAL EMPLOYMENT SERVICE
SUPPORT SERVICE FOR THE UNEMPLOYED**

**Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary
Tel: 051-649516**



JUST THE JOB



JOIN OUR TEAM

Join the team at Lisnabrin Engineering Ltd.

About Lisnabrin Engineering

Lisnabrin Engineering was set up in June 2001 to specialise in high quality fixturing, prototypes, CNC milling & wire EDM with the aim of servicing a market niche for the supply of precision-

engineered products for the medical device industry.

The business shows continuous growth. We moved to a new 17,200 sq ft premises in Mitchelstown, Co Cork in

2017 and now have an ever increasing team working with us.

With this continued growth, Lisnabrin Engineering are recruiting again!

Lisnabrin ENGINEERING LIMITED

WHERE WE ARE BASED

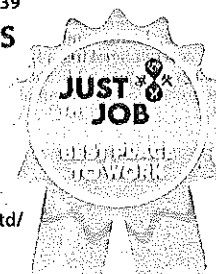
✓ Mitchelstown Business Park, H9, Dublin Road, Mitchelstown, Co. Cork. P67 YH39

HOW TO CONTACT US

✓ 025-84562
✉ info@lisnabrin.ie
🌐 <https://www.lisnabrin.ie/>

FOLLOW US

🌐 <https://www.linkedin.com/company/lisnabrin-engineering-ltd/>



OUR CURRENT VACANCIES:

APPRENTICE TOOLMAKER

We are looking to recruit an individual to fill the above role in our company

Joining a skilled team where you will be trained in a broad range of Toolmaking and CAD/CAM Skills.

The ideal candidate must have completed the Leaving Certificate with good results in either engineering, technical graphics or maths

Candidates with a keen interest in engineering will also be considered



ASSEMBLY OPERATOR

We are also recruiting an Assembly Operator. Duties will include:

- Physical assembly of products to customer's specification
- Pack and despatch customer orders
- Understand written work. Instructions and mechanical Drawings
- Self-starting individual with strong attention to Detail.
- Must have some knowledge working with computers and Microsoft Office.

Experience in all or some of the above will be considered

Keen pay rates for the right candidate.

CNC PROGRAMMER / TOOL MAKER

We are looking to recruit an experienced person to fill the above role in our company.

DUTIES WILL INCLUDE:

- Setting up and programming of 3 axis and 5 axis CNC machines.
- Ability to use manual turning and milling Equipment.
- Must be able to produce parts to tight tolerances and within short lead times

Qualifications and experience:
• 2+ years' experience in CNC Machining Environment.
• Experience in the use of Fanuc, Hurco and Cad/Cam programming software.

Experience in all or some of the above will be considered. Keen pay rates for the right candidate.

OUR TEAM

Our people are what makes Lisnabrin what it is today

Through our Employee Development Program, we encourage our staff to upskill & further their education

We encourage all of our apprentices to pursue further education to level 7-8 engineering upon completion of their apprenticeship.

Continuous Improvement along with Team Building and Problem Solving ensure that we focus on the right things all of the time for our customers



For further information on all roles above please call:
☎ 025-84562 or email CV to ✉ info@lisnabrin.ie

COOLMORE

Coolmore Stud, in Fethard, County Tipperary, Ireland, is headquarters of the world's largest breeding operation of thoroughbred racehorses.

We are currently seeking a

Caretaker

to join our team! This a full-time permanent role and is based in Fethard, Clonmel, Tipperary.

The duties for this role would include:

- Carry out basic day to day maintenance and repairs
- General landscape and grounds maintenance
- Ensure all maintenance equipment is kept in a clean and safe working condition
- Liaise with reporting manager for direction on projects/directives
- Ordering supplies as necessary
- Identification of issues that may require external contractor support and co-ordination to resolve
- Maintaining a tidy and efficient area of work

Experience required for the role:

- Grounds work and maintenance experience would be an advantage
- An interest in gardening would be an advantage but not essential
- Good communication skills (verbal and written)

To apply for this position, please forward a cv and cover letter to Aileen Arthurs via email hr@coolmore.ie or by post to Coolmore Stud, HR Department, Fethard, Clonmel, Tipperary.



HENNESSY'S GARAGE RECOVERY Callan

REQUIRE A RECOVERY DRIVER/TECHNICIAN

Job involves

- ✓ Carrying out roadside assistance to cars and light commercial vehicles.
- ✓ Recovery and transportation of vehicles.
- ✓ Some weekend work on call work required.
- ✓ Driving licence with minimum C1E required and up to date CPC with mechanical aptitude.

Please contact **0868409550** or forward details to hennessysgarage@gmail.com

STAFF REQUIRED

For Residential Care Home
In Carrick On Suir

Part Time Carer

Part Time Cook

Part Time

Food Service Assistant

Contact Gail on 0871600056
gail.mcgrath@sodexo.com

SAFE PASS COURSE


TO BE HELD IN CLONMEL

- SATURDAY 2ND APRIL AND
- THURSDAY 7TH APRIL

TO BOOK TELEPHONE

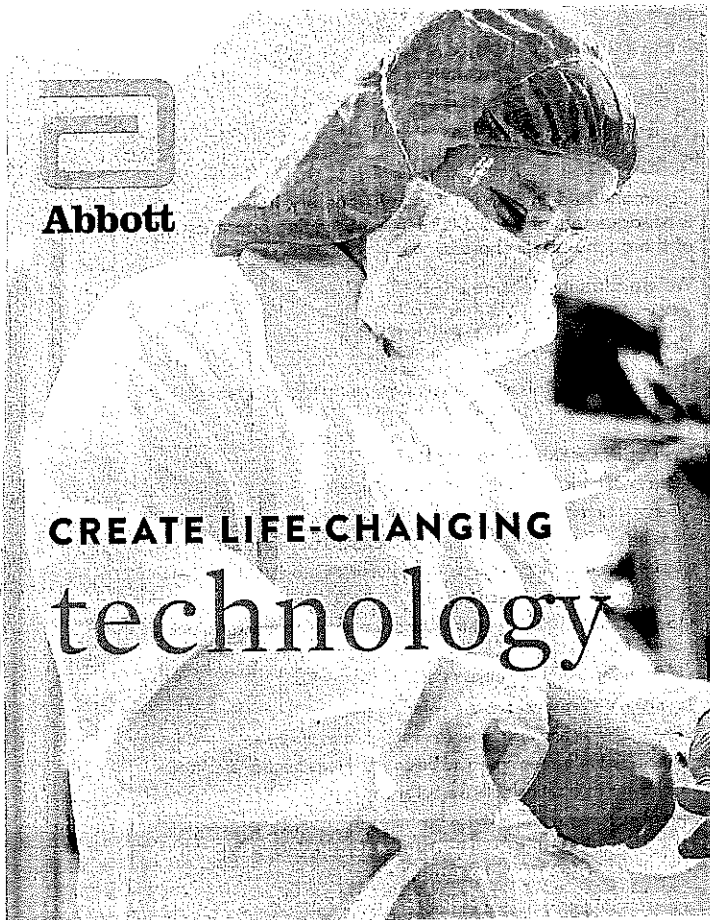
052 6123111 OR
086 8121590

E: peter@semiton.com



Abbott

**CREATE LIFE-CHANGING
technology**



NOW HIRING:

MANUFACTURING OPERATORS

- Permanent weekend evening shift roles
- Total compensation package, including:
 - Starting salary of €32,448 per annum
 - Potential to earn a bonus of up to 10%
 - Medical insurance for self & family (80% Abbott funded)
 - Pension scheme with a 12% Abbott contribution
 - Sick pay scheme and income protection
 - Life Assurance
- No experience required (full training provided)

The ideal candidate will perform mechanical assembly operations at our plant in Clonmel, where we are uniquely focused on advancing the treatment of vascular disease and improving patient care.

Join us and do work that matters.

Apply now at:
bit.ly/abbott-clonmel-jobs1



Connect with us:     

An equal opportunity employer, Abbott welcomes and encourages diversity in our workplace.

**PART TIME
SCHOOL BUS DRIVERS
REQUIRED**

**REQUIRED FOR SURROUNDING
THURLES/CASHEL AREAS**
Garda Vetting is a requirement
All relevant up to date GPC's
Clean D, D1 Licence



Please contact Jerry on 087 25 20 3 20
or info@jerryryanjr.ie



etb
Bord Oideachais agus
Oiliúna Thíobraid Árann
Tipperary Education and
Training Board

TIPPERARY ETB
invites applications from suitably qualified
and experienced persons for the post of:

Ref: 21/22-178

**HEAD OF CAPITAL AND
PROCUREMENT ADMINISTRATIVE
OFFICER (GRADE VII)**

Location: This post will initially be based in Tipperary ETB
Administrative Offices, Nenagh.

This is a full-time position (Initial 2-year, Fixed Term).

Application Form together with supporting documentation
are available on www.tipperaryetb.ie

Closing date for receipt of completed application forms is:
12 noon on Thursday, 31st March 2022.

Late applications will not be accepted.
Shortlisting of applicants may take place.

Bernadette Cullen,
Chief Executive

Tipperary ETB is an equal opportunities employer.

Dairy Farm Assistant Required at Mount Congreve Farm

Please reply with your CV to the
following address,

farmmccg@gmail.com

All CVS are treated with strict
confidentiality.



Internorm
SOLARLUX

Eco Window Concepts Ltd.
Bagenalstown, Co Carlow.

Suppliers & Installers of:
Doors, Windows
Glass Canopies & Winter Gardens

FITTERS / INSTALLERS (X2) REQUIRED

- Experience not essential as full training will be provided
- Background in trades would be an advantage
- Travel and occasional overnight stay will be required

Apply by Friday April 1st to:
E. michael@ewcl.ie | W. www.ewcl.ie

NUA HEALTHCARE SERVICES

EDUCATE TO EMPLOY INITIATIVE

ABOUT THE INITIATIVE

Nua Healthcare has recently launched a brand new 'educate to employ' initiative which is open to everyone, including those who have not worked in the healthcare industry before. The initiative is aimed at educating and informing participants about the sector we operate in and the various rules and regulations we must comply with. This is particularly important if you are starting out in healthcare.

The initiative is especially attractive to people with a keen interest in making a positive contribution to their communities, and those who enjoy helping others. The healthcare industry is incredibly rewarding and our team takes great pride in making true differences to the lives of the people we support. Hopefully by the end of this programme, you too can benefit greatly from it.

WE INVEST IN YOU

We invest in all of our employees at Nua Healthcare. We understand people and their needs, and we know how to support them to reach their full potential.

We also believe a core reason for success stems from the approach of continually training and developing staff teams so that they may facilitate our Mission, Vision and Values and meet the needs of each of our Service Users.

Upon until now, training within Nua was classified into five distinct categories;

1. New Hire Induction
2. Mandatory / Regulatory Training
3. On-the-Job Training / Certification
4. Continuous Professional Development
5. Tuition / Employee Educational Programme

The educate to employ initiative now takes position 1 in Nua's training programme.

HOW DOES IT WORK?

You should get in touch with our Recruitment Department to express your interest to engage in the educate to employ initiative through the details shared on the reverse of this page.

Once the Recruitment team have received your correspondence, they will get in touch with you to inform you of the next steps involved for enrolment.

Once enrolled, you will be advised of a date to attend and participate in Nua's educate to employ training. This forms the first stage of potential employment and is not dissimilar to that of a regular job interview. By the time you have completed the educate to employ programme, you should have a much clearer understanding of our sector and of our service, allowing you to make an informed decision as to whether a career in healthcare with Nua is right for you.

Upon completion of the educate to employ training, you will be asked to take an assessment to confirm that you have understood the training and that you have been fully informed of what is required of you. If you pass, you will be offered either;

1. A contract of employment with induction commencement time and job placement.
2. An offer pending the next available job placement opportunity.

REASONS FOR APPLYING

Perhaps you are still in receipt of the pandemic unemployment payment and need more financial stability.

Maybe you have spent years working in sectors such as retail and hospitality and would now like a change.

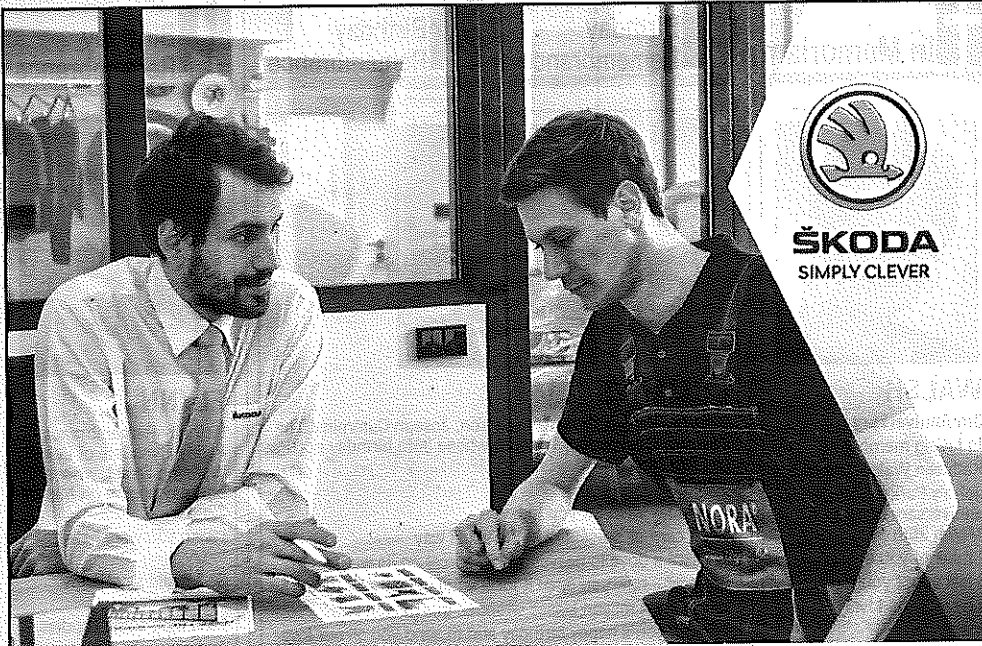
Maybe you have worked in a different healthcare setting or frontline role and would like to explore other opportunities while expanding your experience and skills.

Perhaps you are currently unemployed and feel that you would be good with people.

Nua is an equal opportunities employer and is very aware that if you move into healthcare from another type of career, you will need all the information we can give you so that you don't feel unsure of your decision at a later stage.

www.nuahealthcare.ie





PARTS MANAGER WANTED

Ryan Motor Power, main Skoda dealer in Clonmel are recruiting a Parts Manager to join their team.

If you are enthusiastic, motivated, and willing to learn new processes in a busy aftersales environment please send your CV to michael.ryan@ryanmotorpower.ie

Ryan Motor Power, Powerstown, Clonmel, Co. Tipperary.
Tel: 052 618 0323 • www.ryanmotorpowerskoda.ie

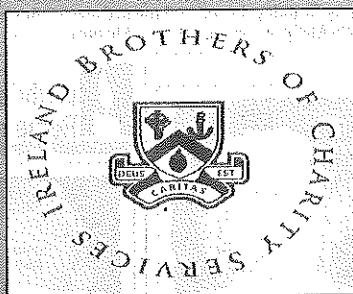


require an
**Enthusiastic
Sous Chef &
Supervisor**
to join our team

To apply please send your CV to
info@ranch.ie

Brothers of Charity Services Ireland South East Region

CAREERS



We're Hiring!

Provider of services to people with Intellectual Disabilities and supporting families. We have locations throughout Waterford, Kilkenny, Wexford and South Tipperary. We offer excellent terms and conditions in line with the HSE.

Permanent Full Time Human Resources Assistant (Grade IV), Waterford Services

For more information and to view the job description – please log on to www.brothersofcharity.ie

Closing date 31st March 2022

Informal enquiries to Sonya Kirwan, Senior HR Officer on 051-833400 or by email to Sonya.Kirwan@bocsi.ie

Brothers of Charity Services Ireland South East Region is an equal opportunities employer

Waterford News + Star
22/3/22

We need you!



**WE AT B&B NURSING
ARE SEEKING TO RECRUIT**

Experienced Tutors

Experience and Qualifications required:

- Level 6 Train the Trainer minimum requirement.
- Healthcare Background.
- Experience and ability in leading students to successfully achieving a QQI Level 5 Award
- Excellent facilitation, communication and organisational skills.
- Have initiative and leadership skills.

Administration staff

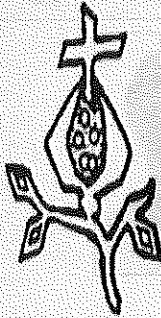
You will be responsible for communicating with participants and assisting in the running of a busy office.

Experience and Qualifications required:

- Excellent IT skills
- Experience in QQI systems.
- Exceptional communication skills.
- Have initiative
- Attention to detail
- Team player

Please email a Cover Letter & CV to:

bbnewapp@gmail.com



MANAGER / PERSON IN CHARGE - WEXFORD CONVENT

(Full Time – with occasional availability for weekends and evenings)

The Sisters of St. John of God require a full-time Manager for their Convent Campus at Newtown Road, Wexford.

The campus consists of a new residential unit, Sallyville House, which provides accommodation and care for 36 retired Sisters, and a 19th century convent building, recently renovated, which provides semi-independent living accommodation for a further group of Sisters.

The Manager will be responsible for all matters in relation to the running of the Campus including the Care of the Sisters, Administration, Staff Management, Catering and Cleaning, Maintenance, Compliance with appropriate Health and Safety and Fire Safety Standards, Stewardship and Management of Resources.

The Manager will report to the Local Leader on the Campus, who is a Sister of the Congregation.

The successful candidate should be a registered General Nurse, with a track record of leadership in a care setting for older persons, and experience of ensuring the implementation of the appropriate standards of care and accommodation.

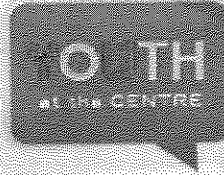
The ideal candidate will have excellent communication and interpersonal skills, a strong empathy with the work of the Congregation, and the flexibility and adaptability to work in a team-based environment. An ability to manage change will also be important.

The Manager will operate within the ethos and policies of the Sisters of St John of God.

For more information on the Congregation, please see www.ssigg.org

The remuneration will reflect the calibre of the successful candidate.

A comprehensive Curriculum Vitae may be sent by email to recruit.ssigg@gmail.com before 5.00pm on Friday 25th March 2022.



Waterford & South Tipperary Community Youth Service

WSTCYS is a community-based youth organisation which places active youth participation, volunteerism and community development at the heart of our ethos

Applications are invited for the following posts:

**1. Community Youth Worker;
Millennium Community Youth Project
16 hrs. p/w serving Lisduggan, Larchville
and surrounding areas**

**2. Community Youth Worker;
Manor Street Youth & Community Centre
16 hrs. p/w serving Waterford City and surrounding
areas, this post is a Specific Purpose Contract
until approx. 30th June 2022**

Both projects aim to enable the local community to identify and respond to the needs and interests of young people aged 10 – 24 years through the development and delivery of a variety of youth work responses, as part of an Integrated Youth Service. Building the level of Youth Participation in the Projects and the community is a key responsibility of the roles.

The ideal candidate(s) should demonstrate flexibility, motivation and initiative, have excellent interpersonal, organisational, communication and facilitation skills, be able to engage young people in developmental group work and to build, lead and develop a volunteer team. The successful candidate(s) will be committed to working in partnership with young people, local adults and allied professionals and will be a strong team player. They must have at least 1 year's (ideally 2 years') professional experience of working directly with young people and a recognised qualification in Youth and Community Work or related discipline.

Please forward applications in the form of a C.V. to:

**The Secretary, Waterford & South Tipperary Community Youth Service,
Manor Street Youth and Community Centre, Manor Street, Waterford X91 TY8N**

Closing date for Applications is Wednesday 6th April 2022.

Short-listing will apply and a panel may be formed for future vacancies

**We confirm that our organisation complies with The Governance Code
for the Community, Voluntary and Charitable Sector in Ireland**

**Waterford & South Tipperary Community Youth Service
is an equal opportunities employer.**



An Roinn Leanaí, Comhionannais,
Míchumais, Láimhártaíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth



wwetb
Waterford & South Tipperary Community Youth Service
Waterford and the South
Tipperary Region



Youth Work Ireland

**kcetb**

Roel Oideachais agus Oifis na
Chill Chaimigh agus Uachtarlach
Kilkenny and Carlow
Education and Training Board

Applications are invited from suitably qualified persons for the following position in the Further Education and Training Service within Kilkenny and Carlow Education and Training Board.

Adult Education Guidance Counsellor - Carlow

**Permanent Post
(REF: 2022MAR229)**

We are seeking a highly committed Adult Guidance Counsellor to deliver information and guidance counselling programmes/ services to our wide and varied adult client base.

Applicants should have:

- A recognised professional guidance qualification
- Experience in the area of guidance counselling
- Excellent communication, teamwork and organisational skills

Application form and further details are available on our website: www.kcetb.ie

Completed application forms should be submitted no later than 12 noon on Monday, 4 April 2022.

Late applications will not be accepted.

Shortlisting will apply.

Kilkenny and Carlow ETB is an equal opportunities employer.



Rialtas na hÉireann
Government of Ireland



GO-SPONSAIRTE AG AN
AONTAS EORPAIC
Co-funded by the
EUROPEAN UNION

SOLAS
learning works

Kilkenny People
25/3/22

GOOD'S

**WE ARE
HIRING**

**SALES ASSISTANT WANTED FOR OUR
FASHION AND LINGERIE DEPARTMENTS.**

This position has flexible hours. Candidate must be able to work Monday to Saturday throughout the year and extra days during holiday periods. This position is not suitable for students as it is a year round position.

The ideal candidate will be able to maximise sales and deliver exceptional customer service.

Interested candidates to send their CV to info@goods.ie marked for the attention of The Manager or alternatively, by post to **Goods, 88 High Street, Kilkenny.**



ST. CANICE'S CATHEDRAL & ROUND TOWER ADMINISTRATOR VACANCY

In this wonderful medieval setting, the opportunity has arisen for someone to head up its thriving tourism business.

The successful candidate will have overall responsibility for managing and developing the business.

HR and Project Management experience will be essential and while a background in tourism is not obligatory, the successful candidate will demonstrate a passion for what we do.



For a job description, further enquiries or to send in your CV, please email administrator@stcanicescathedral.com



FULL-TIME VACANCY FOR SALESPERSON IN KILKENNY

- Will also be required to do some pricing and invoicing
- Familiarity with Tass books or similar an advantage but not essential

To apply send your CV to
sales@leinsterstone.ie



Customer Service Recruitment Open Day

Are you seeking opportunities to work or return/re-locate to Kilkenny?

Vhi are recruiting for Customer Service Advisors and Consumer Sales roles based in Kilkenny (Hybrid working)

At Vhi, our vision is to help our customers live longer, stronger and healthier lives.

We are proud to say that with more than one million customers, we continue to be the market leader for health insurance in Ireland. Our brand promise is 'When you need us, we're there' and this is true for practically every medical eventuality.

As a professional, dynamic and developing organisation, we are continually seeking the brightest and best people to maintain our position as one of the world's leading healthcare providers. To support this and to continue to meet our customer's needs, we are holding a **Customer Service recruitment Open Day on Saturday 26th March from 11am - 5pm in our Kilkenny office, IDA Business Park, Purcellsinch, Dublin Road.**

These Customer Service roles are full time permanent contracts based in Kilkenny.

Vhi offers employees:-

- Opportunities for career advancement,
- Hybrid working conditions
- Continuous learning and development.
- Salary plus an excellent benefits package.

Please bring your CV, Academic results and referee contact details for an immediate interview.

Vhi is an equal opportunities employer.

Kilkenny People
25/3/22



BUTLER GALLERY

ACCOUNTING TECHNICIAN (8 HOURS PER WEEK)

The accounting technician will be responsible for all areas of financial management, data entry, reporting, budgets, monthly management accounts and year-end accounts preparation.

The ideal candidate will be a qualified accounting technician with at least two years experience in a similar role. Computer literacy, familiarity with Sage Accounting Plus and attention to detail are essential. HR experience is desirable.

See full job description and details:

www.butlergallery.ie/about/opportunities

Closing date for receipt of application: Friday, April 1, 5pm

Applications by email only to: recruitment@butlergallery.ie
Butler Gallery, Evans' Home, John's Quay, Kilkenny, R95 YX3F



Driver Training

HazChem/ADR Driver Training Cert
Springhill Court Hotel, Kilkenny
Initial & Refresher Courses

For further information:

Phone 01 - 629 1800

Email info@hazchem.ie f t i in

ADVANCE STEEL OR TEKLA TECHNICIAN REQUIRED FOR ENGINEERING COMPANY

Flexible hours with possibility of
Full-Time work for the right candidate

For more information or to apply
please email
advancesteelposition@gmail.com

We are recruiting for the
following positions in

GOWRAN PARK RACECOURSE

HEAD CHEF

SENIOR CHEF

**SENIOR RESTAURANT
SUPERVISOR**

WE'RE PAYING TOP RATES

Experience for the above roles is essential.

For more information or to apply:

Call: 086-0230255

Email: goodenuf2eat@eircom.net

Kilkenny People
25/3/22

**McGUIRE
HAULAGE LTD.**

FINANCE MANAGER

FULL TIME

Permanent Full Time

Finance Manager required for a successful business in the South-East Region.

This is a permanent role and you will manage and motivate the finance team. You will report directly to the managing directors.

Qualifications:

- Qualified ACA, ACCA, CPA.
- 4+ years of experience
- Experience in Payroll
- Proficient in Microsoft Office suite and Sage Line 50
- Strong organizational and analytical skills
- Detail oriented

Email resumes and cover letter to
admin@mcguirehaulage.com



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

The Board of Waterford LEADER Partnership CLG invites applications from suitably qualified persons for the following post.

RURAL RECREATION OFFICER

Title	Rural Recreation Officer
Status	Permanent subject to funding
Reporting to	C.E.O. WLP CLG
Salary	Starting at Point 2- 4 on the Payscale (€34,527 - €38,083)
Hours	Full-time post 37.5 hours per week
Note	This post is not open to job share

The Role:

The Rural Recreation Officer (RRO) is responsible for promotion of Rural Recreation across County Waterford

The Person: The Rural Recreation Officer (RRO) will coordinate and oversee the management and enhancement of recreational/walking infrastructure within County Waterford. The RRO will be involved in the completion of all the maintenance plans, conduct trail inspections and the administration of the plans, the claims, materials, and funding for the purpose of the Walks Scheme. [The Walk Scheme provides funds for farmers/private landowners for maintenance services on approved national trails on their properties. The scheme is administered by Waterford Leader Partnership, with the assistance of the National Trails Office (NTO) at Sports Ireland. WLP CLG will liaise and work collaboratively with Waterford City and County Council Walks Officer and the local Trail Management Committees and the Department of Rural and Community Development.

Responsibilities	
Co-ordinate Trail Maintenance & Management	<ul style="list-style-type: none">• Coordination and implementation of the Walk Schemes and other walking recreational initiatives as developed by Waterford Leader Partnership CLG and/or the Department of Rural and Community Development and Fáilte Ireland• The RRO will complete the maintenance plans with the farmers/landowners based on the Department and NTO guidelines and conduct trail inspections for the purposes of the Walks Scheme• Prepare trail management plans for the landowners accessing the Walks Scheme• Assist and support Trail Management Committees in their role• Conduct the project and financial administration, recording, reporting, and filling of all relevant documents etc. for all expenditure related to the walks scheme

	<ul style="list-style-type: none"> • Provide support to the Company and staff in relation to the development of other projects/initiatives associated with recreation/walking by communities and or private/commercial promoters • Coordinate trail maintenance with relevant management committees, and Waterford City and County Council Trails Office. • Conduct regular inspections of each trail in the Walks Scheme • Help protect the natural and heritage environment of the trails and their locality through good environmental/heritage practices and Leave No Trace principles against harm/damage by usage • Liaise regularly with landowners, farmers, representative groups and communities/community groups to ensure that goodwill is maintained, and all concerns/issues are addressed • Liaise with trail users/visitors to gather feedback/comments and address concerns where they arise • Liaise and collaborate with its many stakeholders such as The National Trails Office, Coillte, Waterford City & County Council, Waterways Ireland, Fáilte Ireland, National Parks and Wildlife Services and the local community, tourism and recreation providers etc. • Promote and encourage the development, delivery and improvement of recreational projects, infrastructure and activities including land, water and air-based activities
Assist with Trail Marketing & Promotion	<ul style="list-style-type: none"> • Agree and support trail/walking/recreation marketing approach with representatives of the appropriate stakeholders such as Fáilte Ireland, Waterford City and County Council Tourism Officer and ensure that the marketing of trails is in accordance with the relevant national strategies • Advise on trail/walking/recreation promotion material including literature, websites etc., and ensure information on the trails and all walking, cycling and outdoor activity options in the area is readily available • Engage and collaborate with marketing and promotion initiative being undertaken by county, regional and national promoters, in addition to Fáilte Ireland, such as Coillte, National Parks and Wildlife Service, Waterford Sports Partnership, Waterford City & County Council, Sports Ireland (National Trails Office) and so on. • Be available to answer queries relating to trails and provide up to date and detailed information and advice to all prospective trail users on walking options in the area, grades of trails, suitable equipment, parking, directions to places for refreshment, accommodation, and other tourism information • Provide information and updates to all relevant websites and other promotional channels for trails in the locality • Develop knowledge and collaborations with product/service providers with the locality and general support for marketing and promotion of the trails/walking/recreation with the relevant agencies • Assist national and international tour operators who wish to operate in the locality

Finance	The Rural Recreation Officer should have a good understanding of financial matters and be capable of assisting finance/administration staff in the payment processes associated with the role.
Stakeholder Relationships	The Rural Recreation Officer will work closely with various stakeholders such as Fáilte Ireland, Coillte, National Parks and Wildlife Service, Waterford Sports Partnership, Waterford City and County Council, Sport Ireland (National Trails Office) and so on.
Other	The position has the capacity to develop and grow, it can be expected to change and develop over time. Therefore, the above duties are neither definite nor restrictive and you may be required to carry out other duties in accordance with the company requirements. The successful candidate must agree to observe fully the principle of confidentiality.

Qualifications/Knowledge and Expertise: The Rural Recreation Officer will demonstrate capacity to undertake overall day-to-day implementation of the post. A relevant third level qualification and at least 3 years' experience in a similar type role is a minimum requirement.

Qualifications	<p>The candidate must be of good character</p> <p>The candidate must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service in this post, that will involve outdoor work.</p> <p>The candidate must have a relevant third level qualification and relevant experience in dealing with the farming community.</p>
Knowledge and Expertise	<p>Candidates will have to demonstrate</p> <ul style="list-style-type: none"> • Knowledge of and interest in countryside recreation and trails and/or trail development • Good interpersonal and communication skills and a knowledge of farming and rural issues/concerns • Experience of working in community organisations in a professional and/or voluntary capacity • Experience and knowledge of project and financial administration, recording and reporting on expenditure, purchasing etc., and maintaining records/accounts etc. • Ability to work effectively with a number of stakeholder organisations • Ability to work on his/her own initiative and as part of a small team and also to work in close association with key agencies and individuals associated with trail development and tourism within a county • Willingness to undertake training in areas relevant to the post • Knowledge and interest in natural heritage and environment and sustainability • Some experience knowledge in tourism marketing and product promotion • Sufficient and adequate IT and computer skills to carry out the role and the various elements of the work
Other requirements	<ul style="list-style-type: none"> • A full current driving license and access to your own/private transport • A flexible approach to working hours

Terms	<ul style="list-style-type: none"> • This post is offered on a weekly 37.5-hour basis. Continuance is subject to funding from our funders. • Location of the post will be in Lismore/Dungarvan. We reserve the right to relocate to any of our offices with due notice. • Access to a car and full driving licence is required. • Annual Leave – 20 days
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Application Process	<ul style="list-style-type: none"> • Please submit a cover letter with a current C.V. to: The Administrator, Waterford LEADER Partnership CLG, John Barry House, Mayfield Road, Lismore, Co. Waterford, or email info@wlp.ie • Closing date for receipt of applications Friday 25th March 2022 at 12 noon • No late applications will be accepted • Interviews will be held in Dungarvan on Monday 4th April 2022 • You will be advised of the outcome of your application in writing • Waterford LEADER Partnership CLG is an equal opportunities employer
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General Operatives - Tipperary

Suir Engineering, Clonmel, County Tipperary

Full-time, Permanent

We have exciting opportunities for General Operatives/Spottersto join Suir Engineering. Suir Engineering is part of the EDF Group with offices in Ireland, Denmark, Sweden, and Germany. We deliver leading edge next generation solutions to clients by designing, building, and installing Data Centres, Pharma and Medical Device plants and HV energy and renewables systems.

We are currently looking to hire General Operatives/Spotters to work on the construction of a pharmaceutical project based in Ballydine Co. Tipperary.

We are looking for people to join the team from the 2nd week in April 2022.

Overall Role Objective

The overall role of the General Operative is to assist the Crafts people in the completion of their duties on site, ensuring the swift and smooth running of operations.

What you will be doing?

- Assisting the Electrical and Mechanical crafts people.
- Spotting whilst other members of the team are using machinery
- Working as part of the team to optimise the workloads.
- Adhering to all company and site specific welfare and safety requirements and regulations.
- Housekeeping duties on site.
- Any other reasonable and relevant duties as requested by your Manager, necessary to meet the ongoing needs of the company.

Is this the job for me?

- Suitable Candidates must have an in date Safe Pass and Manual Handling cert
- Previous experience in the construction industry would be an advantage.
- Excellent time keeping.
- Ability to multi-task.
- We need a positive can-do attitude and candidates must enjoy working as part of a high performing team
- Understanding of and observance and compliance of all Health and Safety measures is critical. All work must always be completed in line with industry and company standards and in a safe and secure manner.

In return from Suir

- Opportunity to work overtime
- 21 days annual leave
- Employee Wellbeing and Employee Assistance Programme
- Bike-to-Work Scheme
- Educational Assistance and CPD
- Opportunities for international assignments to work on one of our European projects in Sweden, Denmark or Germany.

Our way of working is called the Suir Way, designed to help us continually improve. The benefit for employees is:

- Our people are empowered to make changes to ensure a quality install through effective ways of working.
- Our people have a voice and feel empowered.
- We have an in-built culture of innovation, learning and continuous improvement.
- Value is delivered every step of the journey. Our efficient processes deliver value.
- We have a standard, consistent and fully integrated health, safety, environment, and quality system within the business.

At Suir Engineering are an equal opportunities employer, we value our greatest asset our People.

APPLY VIA WWW.INDEED.COM

Gym Manager

Tailormade Fitness, Carrick-on-Suir, County Tipperary
€28,000 a year - Full-time, Permanent

Do you want to work and build a career with a growth focussed Tipperary based fitness brand?

Tailormade Fitness are currently recruiting for a Full Time Manager for our Carrick-On-Suir facility. Our gym includes top class equipment that fit our services – Small Group Training area, Semi Coached training area, and Conditioning room.

Tailormade are looking for a leader who actively pursues a healthy life, and will encourage their team and members to do the same.

As a facility Manager, you would be responsible for;

Managing the coaches, and monitoring their responsibilities to ensure they are being completed and to a high standard.

- Management & content creation for social media.
- Responding to all inbound media enquiries.
- Outbound lead generation through social media and community events.
- Management of facility email address.
- Management of membership payments software.
- CRM management.
- End of week till counts/cash lodgments.
- Staff rostering and sending the calculation of the correct coaching hours to be paid to the HR department every Monday for processing.
- Content collection as requested by the Marketing Department. (Shared Folder)
- Quarterly review and mentorship of the coaching team.
- Ensuring the facilities KPI's and targets are being achieved as set out by the management team and weekly completion of facilities numbers to company management.
- Any other one off project tasks type tasks that may be requested from the area manager for the overall company's growth.
- Weekly and monthly stock take of all drinks, snacks and products.
- Manager is to be the point of contact for facility emergencies eg team members ringing in sick etc.
- The manager will be expected to arrange cover when team members call in sick or for some reason cannot make it into work. The manager will work time in lieu when covering for team members themselves.

Qualifications;

Education & Experience

- Four Year College Degree (preferred)
- Polished and professional appearance
- Minimum of 2 years of leadership and management experience required (must have industry experience)
- Proven track record in leading teams to achieve sales goals in a fast paced environment
- Competitive drive to succeed in a performance based culture
- Experience with CRM systems & sales preferred.
- Personal training, group coaching experience preferred
- Experience with social media, I.T & good computer skills preferred

PLEASE INCLUDE A COVER LETTER

Competitive salary with attractive profit sharing/commission based on KPI's

Additional pay:

- Yearly bonus

Benefits:

- Gym membership
- On-site parking

Ability to commute/relocate:

- Ballylynch, Carrick-on-Suir, CO. Tipperary E32 P223: reliably commute or plan to relocate before starting work (required)

Experience:

- Management: 2 years (preferred)

Application deadline: 30/04/2022

Expected start date: 01/06/2022

APPLY VIA WWW.INDEED.COM

Bakery Assistant

SuperValu, Clonmel, County Tipperary
Permanent

Main purpose of the role:

Ensure the Bakery Department operates efficiently and effectively at all times and provides our customers with excellent quality products and services.

The ideal candidate will have/be:

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers

Main duties:

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Prepare customers bakery orders
- Bake, prepare and display the Bakery Products sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy

APPLY VIA WWW.INDEED.COM

Cook

The Greenway Grill, Coill Mhic Thomáisín, County Waterford
Full-time, Fixed term

An exciting job opportunity for someone that enjoys working with food.

The Greenway Grill is located in the thriving village of **Kilmacthomas** located along the very popular Waterford Greenway.

This position will include food preparation and general day to day kitchen duties.

Cook will be needed from Monday - Friday only.

If that sounds like something for you please apply

Job Types: Full-time, Fixed term

Schedule:

- Monday to Friday

APPLY VIA WWW.INDEED.COM

Ice Cream Parlour Assistant

Junction café, Clonmel, County Tipperary

€23,500 a year - Full-time, Permanent

Full time position over 4 days a week available in junction 9 3/4

Duties include ice cream sales, producing baked goods/desserts, crepes and waffles

Must have a flair for dessert presentation, baking knowledge desirable as duties will include baking desserts

Must be able to work on own initiative and have HACCP training

Position is full time not suitable for students or summer workers

Benefits:

- Flexible schedule

Schedule:

- 10 hour shift
- Weekend availability

Language:

- English (preferred)

Reference ID: Ice cream parlour assistant

- Monday to Friday

APPLY VIA WWW.INDEED.COM

Administrative Assistant

Walsh & Sheehan Ltd, Waterford, County Waterford
Part-time, Temporary, Fixed term

Temporary Contract
(Mat leave cover)

Overview

Walsh and Sheehan Limited is a leading Mechanical Services business in the South East. We have a wide range of clients in broad industry sectors such as construction, and manufacturing sectors. Based in Waterford we are geographically well positioned to service industries nationally. For over 20 years we have built a business on the premise of excellent quality resulting in a strong repeat client base. We are now seeking a highly motivated, enthusiastic Administrative Assistant who is available for a 16hr(flexible) temporary maternity leave contract (approx. 8months).

Responsibilities

Reporting to the Managing Directors you will be responsible for:

- Maintaining social media platforms i.e Facebook, LinkedIn, Instagram
- General Marketing activities
- Continually updating Health and Safety Documentation
- General Administration Duties

Desirable but not essential as on the job training will be provided:

- Previous experience of working in the building industry.
- Experience in a fast paced office environment.
- Knowledge of completing pre-qualification questionnaires for tenders.

In return you will receive:

- Flexible working arrangement available / split hours over Mon- Fri
- Competitive salary commensurate with experience
- Training development

Job Types: Part-time, Fixed term, Temporary

Part-time hours: 16 per week

Schedule:

- Monday to Friday

Experience:

- Administrative: 1 year (preferred)

APPLY VIA WWW.INDEED.COM

Full Time Café/ Restaurant Staff

The Stable Yard, Waterford, County Waterford
Full-time, Permanent

The ideal candidate is enthusiastic about quality customer service and passionate about great food and coffee!

If you enjoy preparing & serving hot drinks & food, including speciality beverages and treats in a fast paced environment then email us today!

Candidates must:

- Be Friendly and have an engaging personality
- Enjoy engaging with customers
- Up sell, and take orders
- Highly motivated
- Honest, presentable and takes pride in your work
- Reliable and a good timekeeper
- A strong work ethic, capable of working on your own initiative
- Excellent communication skills

This position is Full Time

APPLY VIA WWW.INDEED.COM

Store Colleague

Holland & Barrett, Waterford, County Waterford
Part-time, Permanent

ABOUT US

You probably recognize the name Holland & Barrett as a well-known high street store, but did you know that things are changing pretty quickly and we're on an exciting journey?! We have a vision to become a leading player in the global health & wellness industry. Our stores are the place where we can engage face-to-face with our customers and our skilled, trusted store colleagues are a vital part of our success.

Wellness begins with you, start your journey today.

THE JOB

Our store colleagues are vital to our success. Yes, you will need to be able to carry out regular activities like replenishing shelves, keeping the store clean and tidy and serving customers, but there's so much more to it than that!

Our store colleagues all need to be able to give our customers the advice they need to live healthier, happier lives. And we'll make sure you're ready for whatever question, query or lifestyle goal is thrown your way by asking you to complete industry-leading operational and "Qualified to Advise" training. The training will stretch you, but it will turn you into a health and wellness expert, ready to advise our customers on whatever they need. If you want to go on and specialize in sports, nutrition, beauty or aromatherapy, we can help you to do that too. You'll also be guiding customers through their health journey by offering a diverse range of simple testing solutions.(in applicable stores).

THE PERSON

To be successful, we'd like you to show us that you have:

- The ability to work well within a team
- A compassionate and consultative approach to customers
- A positive attitude and driven nature
- A passion and enthusiasm for our products, nutritional supplements, natural beauty and healthy living
- The ability to undertake computer-based study to support the product knowledge required to achieve an accredited qualification
- Basic IT skills to use iPads to review products and solutions with customers
- The ability to effectively multi-task


BENEFITS

We take your **learning and development** seriously and we will support your career. Stay healthy with **staff discounts** on qualifying Holland & Barrett store and online purchases. No one likes paying delivery charges, so we have **free staff delivery** on Holland & Barrett online purchases.

Epic Extras gives you access to exclusive benefits, free advice and savings from a range of retailers and providers.

We all need a little help sometimes, so we offer an **exclusive free employee assistance programme** for confidential help and advice.

Different **Monthly incentives** are available (varies in different stores)

 Your wellbeing is paramount so you can get away and take **28 Days Holiday (pro- rata)** per year.

We have loads of **Reward and Recognition Schemes**, so your hard work and loyalty won't go unnoticed

Number of Hours: 19

- Working Pattern: Fully Flexible 5 over 7 days. This is a permanent role not temporary, meaning the successful candidate needs to be fully flexible on a permanent basis as days of work can/may change.
- Closing Date: 19 April 2022
- Contract Type:

APPLY VIA WWW.INDEED.COM

General Operative

Keltech, Waterford, County Waterford
€11.00 - €13.50 an hour - Full-time

Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.

Keltech are Forging Futures in the South East and are now recruiting suitable candidates to join our Punch, Fold, Paint and Final Assembly teams at our Waterford facility.

Over 80% of all promotions are filled internally at Keltech. Career progression and development of our staff is ingrained in our DNA.

Mechanical bias, interested in engineering??

Persons offered employment will be involved in the fabrication and assembly of metal parts for the largest construction machinery manufacturers in the world.

Conversational level of English essential

Other Information

Career Development & Progression.

Education Opportunities.

Fast paced rewarding work.

Work with the biggest brands.

Additional payments (depending on circumstances):

€0.50c per hour loyalty bonus (for long time employees).

Up to €100 per week Team Leader allowance.

Schedule:

- 10 hour shift
- 8 hour shift
- Monday to Friday
- Weekend availability

Reference ID: GO2203

APPLY VIA WWW.INDEED.COM

Security Officer

G4S Secure Solutions IE, Waterford, County Waterford
€11.65 an hour - Full-time, Permanent

G4S Secure Solutions (Ire) are currently recruiting for Security Officers for our client site in Waterford. We are looking for individuals who are reliable and fully flexible to cover Monday to Friday days only. Full training will be provided.

Basic Pay €11.65 Sunday Premium +€3.44, B/H Paid at x2 if worked.

Main purpose of position:

To protect our client's property, people and/or assets by providing security services to a specific site in direct accordance with the site procedures and policies

Main Responsibilities:

- To be an ambassador for the company
- Providing a high level of customer service
- Working as part of a team
- Greeting, assisting and directing members of the public visiting the premises as well as liaising with the client
- Must present themselves in a courteous and presentable manner
- Report writing
- Ensuring the safety and security of our clients' buildings and assets
- The ability to carry out security duties as specified, including patrols, monitoring CCTV, access control etc

Must have the following requirements:

- Current Valid PSA (Static Security) license
- Safepass
- Good knowledge of IT
- Proficient in MS packages
- Fluent English essential
- Must be fully flexible and available to work days, evenings and weekends
- 5 years of verifiable work and personal history
- Basic computer skills are necessary
- Good customer service skills
- Excellent written and attention to detail skills are essential

Benefits:

- Full-time and part-time contracts of employment
- Life Assurance
- Progression, training and development opportunities
- Tax saver and bicycle to work scheme after 12 months service
- Pension scheme after 6 months service
- Group health scheme
- Eye care vouchers
- SIPTU Representation Rights
- Life advice and counselling service
- Service awards recognition scheme

- Internal recognition schemes
- Charitable giving

Additional pay:

- Bonus pay

Schedule:

- 10 hour shift
- 12 hour shift
- 8 hour shift
- Day shift
- Holidays
- Monday to Friday
- Night shift
- Weekend availability

Experience:

- Security: 1 year (preferred)

Licence/Certification:

- PSA Static Security (required)

APPLY VIA WWW.INDEED.COM

Grade III Clerical Officer Panel & Library Assistant I (Ref. No.027627)

Waterford Institute of Technology, Waterford, County Waterford
€25,102 - €41,090 a year - Fixed term, Specified-purpose

Reference Number(Ref. No.027627)

Title: Grade III Clerical Officer Panel & Library Assistant (Ref. No.027627)

Reporting to: Head of Department / Function

Commencement date: Immediately

Duration: Fixed Term / Specified purpose / Permanent

Grade/Salary: Grade III

Waterford Institute of Technology is seeking to establish a Grade III Clerical Officer panel & Library Assistant I for a number of positions across the institute, to address current requirements and future requirements. For Library Assistant I Willingness to work shifts and weekend rosters. There may be some physical work
Person Specification

PERSON SPECIFICATION

Attributes

Essential

Desirable

Academic Qualifications

Leaving Certificate- having obtained at least Grade D3 in five subjects in the Leaving Certificate Examination (Higher, Ordinary or vocational programmes) or equivalent

or

have passed an examination at the appropriate level within the QQI qualifications framework

Specific knowledge and skills

- Excellent written, numerical and analytical skills
- Excellent organisational skills
- Self-motivated and proactive
- Sound judgement and problem solving skills
- Adaptable approach, execution oriented and resilient with ability to operate in demanding environment
- Ability to multi-task, accurately receive and record information, and professionally, succinctly and clearly communicate with internal and external stakeholders in a fast paced environment.
- Excellent personal organisation and time management
- Positive team player that works effectively with and supporting others.

Confident, independent decision maker with ability to operate effectively in changing environment

I.T. Skills

Proficiency in Microsoft Suite to include Word, Excel and PowerPoint.
Experience of using Core/ Banner/ Ban Extra/ Agresso an advantage.
Digital Literacy, Social Media, Library Systems

Specific Personal Qualities

- Excellent interpersonal and communication skills
- Motivated, enthusiastic and capable of working as part of a team and on own initiative
- Ability to prioritise tasks
- Ability to deal with students in a sensitive manner

Other

Willingness to work shifts and weekend rosters.

There may be some physical work

Salary:

Pre January 2011 salary scale:

Applicants who are existing Public Servants prior to January 2011 are paid according to a common basic salary scale €27,116 - €41,090 p.a.

Post January 2011 salary scale:

Applicants who are not existing Public Servants prior to January 2011 are paid according to a reduced 'new entrants' salary scale €25,102 - €41,090 p.a. Such applicants may only commence on the 1st point of this scale i.e. €25,102

Salary will be paid directly into the employee's bank account using the Paypath system.

22 days Annual Leave will be granted in each Calendar Year. Public Holidays will also be granted to appointees.

The terms of the Institute Sick Pay Scheme will be applied to Clerical Officers on appointment.

Responsibilities/Duties

Key Responsibilities

- The appointee may be assigned to any of a very wide range of areas or activities carried out in the Institute, in any of its campuses.
- The duties may be of a clerical nature such as the preparation, certification and processing of salaries and wages, the processing and payment of accounts, the processing and examination of various claims and applications for services, the preparation and input of material on computers, the keeping of records and returns, the processing of examination results, student admission and registration. The appointee would be expected to make decisions within limits and clearly defined guidelines and would normally carry out these duties under a reasonable level of supervision.

Alternatively, the grading would be appropriate to jobs involving the provision of secretarial services to a senior officer or to a group of senior officers, including typing and audio-typing and involving access to and processing significant confidential information. The job could involve regular contacts with students, staff, the public and organisations and individuals at all levels where discretion, tact, courtesy and judgement would have to be constantly exercised. The jobholder would be expected to exercise a good degree of initiative and be capable of working under a reasonable level of supervision.

All jobs demand a good knowledge and skill in the use of Information and Communication Technologies and appointees will be expected to use new techniques and technologies as they arise. The Institute will provide the necessary training as appropriate.

Following appointment the appointee will be assigned to a particular location and post –W.I.T. operates a number of different locations in addition to the main campus. On assignment to the post, the Institute will provide a detailed list of duties and responsibilities applicable to the post.

Job Context:

Word Processing/Keyboard Skills

- Knowledge of Computer Packages
- Administrative experience gained in complex environment

- Broad educational experience/interest/commitment to organisational skills
- Experience of working under a senior officer, provision and familiarity of dealing with services of a confidential nature

Application Procedure

Performance Standards:

The appointment is subject to a probationary period of twelve months. During that time, the appointee's performance will be monitored and any sub-standard performance will be brought to the attention of the appointee. An immediate improvement in performance will be required. The following areas of performance will be particularly open to examination during the probationary period:

- Timekeeping
- Attendance
- Relationship with other Staff
- Confidentiality

At the end of the twelve-month probationary period, Institute Management may confirm the appointment, terminate the appointment or extend the probation. One month's notice of the Institute Management's decision will be conveyed to the appointee.

Closing Date of Advert: 16.00 Friday 1st April 2022

Application Procedure:

Applicants must submit a CV and covering letter **PDF Format** via **email**. Any documents in excess of this requirement will be deleted. **Please mark the application clearly with the appropriate reference number.** Please address to Ms Suzanne Connolly, The Human Resource Office, E-mail: researchrecruitment@wit.ie (only). Please note that hard copy will not be accepted.

At a minimum candidates must demonstrate in their application that they possess all of the essential elements applicable in the person specification. The Institute will then decide to interview only those applicants who appear from the information available, to be the most suitable, in terms of experience, qualifications and other requirements of the post. Please note applications will be acknowledged within five working days of the competition closing. Candidates should keep a hard copy of the advert for their file as this will be needed for review should their application progress.

This post is subject to Garda Vetting.

WIT is an equal opportunities employer.

APPLY VIA WWW.INDEED.COM

* Apply Via jobs.ie *

Q Job title, Skill or Company

📍 Location

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Porter The Stable yard

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today



Apply Now

Description

Company Details

We are currently recruiting for a Porter to join our busy Food Hall team. You will be the eyes and ears for management as the first to know when something needs to be replaced, refilled, or repaired and for spillages etc to act on immediately.

Experience we are looking for -

- To be able for heavy lifting
- To be able to work in a fast paced environment as part of a kitchen team and to enjoy it
- To be able to work independently on your own initiative, being self motivated to complete the tasks.
- Flexibility- to enjoy working different shifts on different days of the week including the weekends.
- Follow excellent hygiene and cleanliness standards to ensure the The Stable Yard Food Hall is kept clean and tidy at all times
- Have a professional and friendly approach, and be focused on providing excellent customer service to all customers.
- Be capable and ensure all lock up procedures are followed and enforced.
- Complete all requests in a timely manner,
- To be able to receive deliveries in and put away following all protocols and keep records as shown

Heavy Lifting is involved with outdoor furniture to be moved daily.

Full Training will be given.

Please be available to take a call to arrange an interview/trial.

Skills:

Attention to detail Dependable Flexible able to work on own initiative

Benefits:

Meal Allowance / Canteen training

Apply via jobs.ie

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Reservations Agent

Faithlegg Hotel

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

🕒 Permanent | Part Time

🕒 Today



[Apply Now](#)

Description

Company Details

Excellent opportunities for candidates with enthusiasm and vision.

Reservations Agent

The ideal candidate will have:

- Excellent Communication (written and oral) and interpersonal skills;
- Computer literacy with proficiency in Microsoft essential;
- Exceptional Guest Care;
- Superb attention to detail;
- Be standards driven;
- Well groomed & neatly presented;
- Self-motivated, trustworthy, enthusiastic & polite;
- The ability to complete projects/task within agreed timeframe;
- Opera Fidelio an advantage;
- The ability to upsell all department across the resort;

The Role:

Working with the reservations team to delivery excellent guest care, ensuring that the switchboard operation is delivered in an efficient and professional manner at all times while assisting in the day to day running of the reservations office, the successful candidate will be required to:

- Ensure a professional, friendly and courteous service to all guests;
- Work varying shifts including morning, afternoons and evening, 3-5 days per week;
- Support the team in all administration tasks associated with the reservations department
- Promote the facilities and services on offer by the resort;
- Ensuring that service is delivered in accordance with agreed standards throughout the resort;
- Ensure that bookings for the outlets are accurately taken using the relevant system;
- Ensure that all information is communicated to the relevant party(parties) in a timely manner;
- Maintain confidentiality;
- To liaise with departments throughout the resort as required.

Benefits Include:

- Meals on duty;
- Professional training and development opportunities*;
- Perferential rates for Faithlegg Golf and Faithlegg Leisure Centre membership*;
- Discounted treatments at Faithlegg Treatment Suites*;
- Discounted rates with many local businesses*

*T&C's apply

* Apply Via jobs.ie *

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Bar/Food Staff Woodlands Hotel

Waterford, County Waterford, Ireland

Not Disclosed

Permanent | Part Time

1 Day Ago



[Apply Now](#)

Description

Company Details

Job description

Experienced Bar/ Food Staff required for hotel bar. Must Be:

Customer Focused

Have Cash Handling Experience

Be willing to work as a team

At least 1- 2 years bar/food experience

Benefits:

- On-site parking
- Flexible working hours

Job Types: Full-time, Part-time, Contract

Skills:

Bartending Access programmes Cocktails

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

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First Name

Last Name

ATTACH A CV TO YOUR APPLICATION

No CV attached



Apply via jobs.ie

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Q Job title, Skill or Company

📍 Location

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Pharmacy Sales Assistant Coghlans Careplus Pharmacy

📍 Carrick-On-Suir, County Tipperary, Ireland

€ Not Disclosed

🕒 Permanent | Full Time

🕒 1 Day Ago



[Apply Now](#)

Description

Company Details

We are a busy pharmacy in Carrick on Suir. Serving the community for 3 generations

Pharmacy Sales Assistant

Responsibilities

- Advising patients and customers on OTC medicines.
- Merchandising and stock control of specific areas of the pharmacy including OTC medicines as well as some cosmetics/fragrance.
- Stock ordering and dealing with reps
- Helping to maintain a clean, tidy and inviting pharmacy
- You'll need to be well presented, trustworthy, punctual and love smiling and relating with people and give excellent customer service.

Qualifications & Experience

- You should be able to work well as part of a team
- You must be keen to learn, and look forward to job satisfaction in a friendly atmosphere.
- We are looking for someone with excellent people skills and with experience of dealing with the public.
- We are looking for someone with an excellent manner.

Opening Hours: We open at 9am and close at 6pm.

Skills:

Excellent customer service skills shop maintenance Pharmacy

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

*Apply Via <https://careers.bankofireland.com/home> *

Welcome Advisor - Carrick on Suir

APPLY NOW

Bank of Ireland

Think outside the box

We know that sometimes people can be put off applying for a job if they think they can't tick every box, but if you are excited about this opportunity and think you can do most of what we are looking for, then **go ahead and apply**. You could be exactly what we need!

Ways of Working

At Bank of Ireland we are changing. We are committed to enabling our colleagues to thrive and offer agile ways of working to maximise choice and flexibility in how we work and live. Varying degrees of optionality apply depending on the role. For more detailed information on this role, please [contact us \(mailto:recruitdirect@boi.com\)](mailto:recruitdirect@boi.com), or let us know your preferred working arrangements when you apply.

Inclusion & Diversity

At the heart of our purpose is our commitment to Inclusion & Diversity: To foster an inclusive working environment where all colleagues are enabled to reach their full potential. We are working to develop a more inclusive and diverse environment, supported by the development of our [Employee Support Networks \(/inclusion-and-diversity\)](#).

Welcome Advisor - Carrick on Suir

Ireland | Permanent | Full time

★ ADD TO FAVOURITES () ⚙ VIEW FAVOURITES (/ME/SETTINGS)

Description of business unit

Our purpose is to enable our Customers, Colleagues and Communities to thrive. We do this by drawing on our professionalism, determination, innovation and the passion we have for making a difference in customers' lives. Our work is important and so too are the people doing it.

Purpose of the Role

The key focus of the role is to provide a highly professional, friendly and outstanding service to our business and personal customers. You will be a visible presence on the branch floor, delivering a more personal customer experience

Key Accountabilities

- Lead flow and engage with customers to deliver a professional, efficient and friendly customer service to our customers.
- Use branch techniques to recognise and refer selling opportunities and participate in all sales drives within branch.
- Lead the migration of customers to appropriate self-service options, including on-line and Banking 365 delivery channels.
- Handle all basic queries and complaints while recording and updating relevant customer information on in-house systems.
- Play a key role in cash handling activities in the branch.
- Perform duties in a compliant manner in accordance with policies and procedures

What is the opportunity?

Working as part of a collaborative and diverse team you will have the opportunity to work closely with our personal and business customers. This is an excellent position that will enable you to build your career with Bank of Ireland.

Essential Skills & Experience

- Experience in customer service, demonstrating a high standard of service in every customer interaction.
- Good communication and interpersonal skills with an ability to work effectively as part of a high performing team.
- Self-motivated with the necessary aim to achieve agreed goals and identify sales leads and referrals.
- An ability to adapt to new technologies, on desktop, mobile and tablet platforms

Key Competencies

- Customer Focused - Self
- One Group, one team - Self
- Agile - Self
- Accountable - Self
- Manage Risk - Self

Where Agency assistance is required Bank of Ireland Recruitment Team will engage directly with suppliers. Unsolicited CVs / profiles supplied to Bank of Ireland by Recruitment Agencies will not be accepted for this role.

Bank of Ireland Group is an equal opportunities employer and is committed to fostering an inclusive workplace which values and benefits from the diversity of our workforce.

QFA: Unlock your potential

If you are a financial advisor or would like to become one in the future, chances are the QFA exams are on your radar. Industry recognised, QFA is widely considered as the benchmark professional designation for those working within financial services and banking in Ireland. We are committed to the professionalization of our people and will support you in obtaining your QFA.

READ MORE ([HTTPS://CAREERS.BANKOFIRELAND.COM/BLOGS/APA-QFA-UNLOCK-YOUR-POTENTIAL/APA-QFA-OPPORTUNITIES-WITH-BANK-OF-IRELAND](https://careers.bankofireland.com/blogs/apa-qfa-unlock-your-potential/apa-qfa-opportunities-with-bank-of-ireland))

Learn about the Bank of Ireland Competency Model

Our Competency model provides clarity to all colleagues on what's needed to deliver success and to achieve our Purpose – to enable our customers, our colleagues and communities to thrive. The competencies form a core part of our assessment process in recruitment...

Derivan Sexton & Co Solicitors are now hiring a Legal Secretary in Tipperary.

Apply here: <https://www.jobalert.ie/.../legal-secretary-derivan...>

To advertise your job on our Facebook page & website click here:

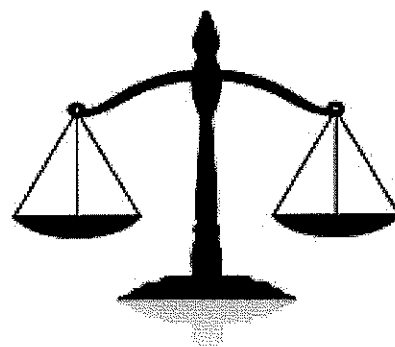
<https://www.jobalert.ie/employers>

#job #tipperary

Legal Secretary
Permanent

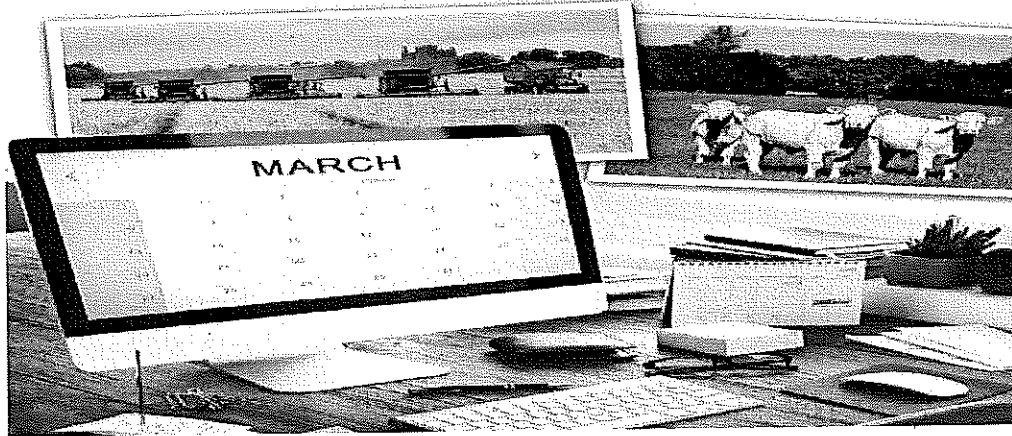
Tipperary

APPLY NOW



ADVERTISED ON TIPPERARY JOB ALERT FACEBOOK PAGE

FARM OFFICE ADMINISTRATOR REQUIRED AT COOLMORE



Farm Office Administrator Required

Coolmore Stud is generally acknowledged to be the world's biggest, and best, thoroughbred racehorse breeding operation. Coolmore also run a tillage operation which provides the stud with some key inputs, along with managing a cattle herd which ensures high quality pastures for the horses.

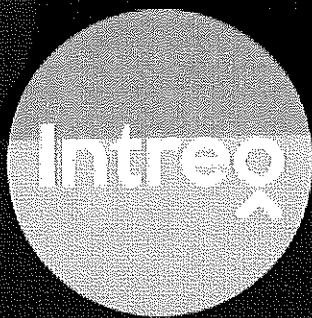
We are looking to hire an Office Administrator for the Farm Office which runs the tillage operation and the cattle herd.

Based in Fethard, Co Tipperary, this exciting administrative position will incorporate a variety of duties – day to day office administration, liaising with Farm Managers, responsibility for accounts payable / receivable, maintaining cattle stock records, monitoring harvest performance etc.

We offer an attractive remuneration, the opportunity to evolve the position, gain knowledge and undertake further training to the successful applicant.

If you have the relevant experience and computer skills, please apply to Aideen Arthurs, HR Department, Coolmore Stud, Fethard, Clonmel, Co Tipperary, Ireland or email hr@coolmore.ie

ADVERTISED ON COOLMORE STUD FACEBOOK PAGE



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Work Placement
Experience
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**Looking to gain new skills
and work experience?**

**Could the Work
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You can:

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment



Get work experience

Get new skills

Get training & support

A placement:

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

**View available work
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For more information

Visit: www.gov.ie/wpep

Email: wpep@welfare.ie

Telephone: 0818 111 112

Brought to you by
the Department of Social Protection

The Irish National Organisation of the Unemployed

If you need help with the social welfare system call our Welfare Assistance Team at (01) 8560088. They will talk you through the ins and outs of the system. You can also leave a message on our website and we will get back to you. <https://buff.ly/3D0Jg3n>



Welfare Helpline
(01) 856 0088
Free - Confidential - Impartial Information Services

Advertised on The Irish National Organisation of the Unemployed (INOU) Facebook page

Open Days

Every Wednesday
2pm-4pm

Want a qualification, but not sure about college?
Need extra support for further training?

Find out more about our courses.

- Catering & Hospitality
- Computer Applications with Office Skills
- Retail Sales & Reception Skills
- Employer Based Training
- Options Rehabilitative Training

For more details, contact Kitty Galvin Hennessy or Evelyn Nevin or ring
to arrange a visit on
051 359220

National Learning Network, Unit 7, IDA Industrial Estate, Cork Road,
Waterford X91 PK74

Email: waterford@nlm.ie



wwetb
Waterford Work Experience Training
Bureau



Have you decided that a further education training course is a better option for you than college?

Why not drop into NLN Waterford to find out about our range of training course options.

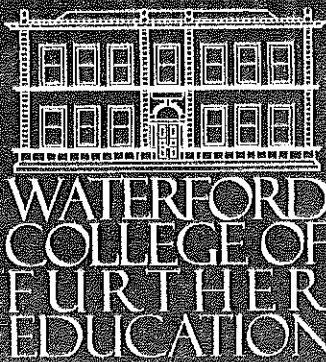
Receive:

- * QQI recognised qualification
- * High quality work experience placement
- * Psychological and advocacy support available on site
- * Autism specific support service on site
- * Keep social welfare payment - under 26 get an increased payment
- * Small class sizes, continuous intake
- * Sample/trial your programme before you make a decision about starting.

☎ 051 359220

✉ waterford@nlm.ie

Advertised on National Learning Network – Waterford Facebook page



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Get Your
College Place
NOW!



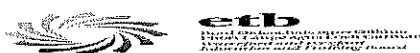
WCFE COURSES FOR 2022/2023

Journalism, Photography & New Media (Journalism 5M2464)	Applied Ecology NEW COURSE (5M5028)
Sound Engineering and Music Technology (Sound Production 5M2149)	Healthcare Support/Health Service Skills (5M4339/5M3782)
Advanced Certificate in Audio/Visual Media (Advanced Certificate in Media Production 6M5130)	Nursing Studies (5M4349)
Art & Design Portfolio (Art Craft & Design 5M1984)	Advanced Certificate in Early Learning and Care NEW COURSE
Photography and Digital Media (Photography 5M2094)	Special Needs Assistant (Intellectual Disability Practice 5M1761)
Beauty Therapy - Year 1	Advanced Special Needs Assistant (Inclusive Education & Training 6M2263)
Advanced Beauty Therapy & Make-Up Artistry - Year 2	Advanced Certificate in Early Childhood Care and Education (6M2007)
Retail Practice with Beauty Consultant (Major Award 5M2105)	Applied Social Studies (5M2181)
NEW COURSE	Advanced Certificate in Social Care (Social & Vocational Integration 6M2218)
Hairdressing - Year 1	Pre Third Level Arts (General Studies 5M3114)
Hairdressing - Year 2	Tourism and Travel Industry Studies (Tourism with Business 5M5011)
Hairdressing Apprenticeship NEW COURSE	Front Office Reception Skills with Tourism (Tourism with Business 5M5011) NEW COURSE
Alternative Health & Wellbeing Therapies (5M2102)	Sports Studies, Physiology and Massage (Sports & Recreation 5M5146)
Business Studies (6M4985)	Sports Studies, Coaching and Performance (5M5146)
Advanced Certificate in Business (Business Studies 5M2102)	Sports Therapy and Injury Management (Level 6 Sports & Recreation 6M5147)
Business with Legal Studies NEW COURSE	Fitness and Health (Sports & Recreation 5M5146)
Legal Studies and Criminal Law (Legal Studies 5M3789)	Pre Further Education Course (Component Certificate 5M3114)
NEW COURSE	Pre Apprenticeship Programme Level 4 NEW PROGRAMME
Accounting Technician Apprenticeship (Advanced Certificate in Accounting) (5M5010)	
Construction Technology (5M0536)	
Computer Systems and Networks (5M2146)	
Multimedia Production (5M2109)	
Security Systems Technology (Animal Care 5M2768)	
Canine Grooming (5M2768)	
Animal Care (6M5153)	
Advanced Animal Science (Community Health Services 5M4468)	
Pharmacy Assistant (5M3807) NEW COURSE	
Laboratory Techniques (Community Health Services 5M4468)	
Applied Psychology	

Get your college place NOW for September



APPLY NOW AT
wcfе.іе



Training Opportunities for 2022

Carrick-on-Suir, Clonmel & Waterford

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
28th Mar 2022	Employment Skills – VTOS	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
6th Apr 2022	EHA1 – Primary Certificate in Food Safety	<i>Carrick-on-Suir</i>	1 Day
29th Aug 2022	Pathways to Employment– Employment Skills (VTOS)	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
29th Aug 2022	E-commerce & Digital Business (Business studies) – VTOS	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
5th Sept 2022	ICDL Workforce (formerly ECDL) – BTEI	<i>Carrick-on-Suir</i>	25 Weeks – Online
5th Sept 2022	Using Information & Communications Technology Level 3 – BTEI	<i>Carrick-on-Suir</i>	31 Weeks – Part Time
5th Sept 2022	Care of the Older Person – Healthcare Support Level 5–BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Evenings
6th Sept 2022	Bread Pastry and Desserts Level 3 – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
6th Sept 2022	Home Repairs & Maintenance – Level 4 – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2022	Information and Communications Technology – Level 4 – BTEI	<i>Carrick-on-Suir</i>	30 Weeks – Part Time
8th Sept 2022	Growing Vegetables– Level 3 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
8th Sept 2022	Activities of Living Patient Care – Healthcare Level 5– BTEI	<i>Carrick-on-Suir</i>	9 Weeks – Part Time
12th Sept 2022	Special Needs Assisting– Level 5 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Evenings
25th Apr 2022	Training Delivery and Evaluation	<i>Clonmel</i>	10 Weeks – Evenings

23rd May 2022	Hospitality Operations Traineeship	<i>Clonmel</i>	50 Weeks – Full Time
28th Mar 2022	Infection Prevention & Control	<i>Waterford</i>	5 Weeks – Evenings
4th Apr 2022	Sports Recreation and Exercise Traineeship	<i>Waterford</i>	52 Weeks – Full Time
5th Apr 2022	Palliative Care	<i>Waterford</i>	5 Weeks – Evenings
11th Apr 2022	Classic Car Restoration	<i>Waterford</i>	20 Weeks – Full Time
25th Apr 2022	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
25th Apr 2022	MIG Welding	<i>Waterford</i>	5 Weeks – Evenings
25th Apr 2022	Professional HGV Training Programme (Traineeship)(Blended Training)	<i>Waterford</i>	29 Weeks – Full Time
25th Apr 2022	Delivery Driver Category B Licence	<i>Waterford</i>	9 Weeks – Full Time
25th Apr 2022	Regional Tour Guiding Traineeship (Blended Learning)	<i>Waterford</i>	20 Weeks – Full Time
25th Apr 2022	TIG Welding	<i>Waterford</i>	5 Weeks – Evenings
25th Apr 2022	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings
3rd May 2022	ICDL Spreadsheet Advanced	<i>Waterford</i>	5 Weeks – Evenings
9th May 2022	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
13th Jun 2022	Welding	<i>Waterford</i>	21 Weeks – Full Time
13th Jun 2022	Construction Ground Work Skills	<i>Waterford</i>	10 Weeks – Full Time
4th Jul 2022	Pharmaceutical Manufacturing Traineeship	<i>Waterford</i>	43 Weeks – Full Time
11th Jul 2022	Diploma in Women's & Men's Hairdressing (Traineeship)	<i>Waterford</i>	39 Weeks – Full Time

Contact us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College**

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Contact us at:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie



An Roinn Coimíree Sóisialaí
Department of Social Protection



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

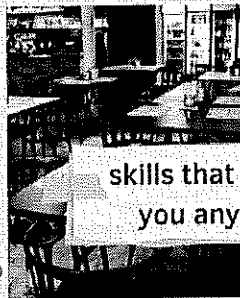


Hospitality Operations Traineeship due to commence 23rd May 2022 - Clonmel

QQI Level 5 Award
Hospitality Operations
includes 12 weeks work placement Summer 2022

Clonmel

FULL TIME | 50 WEEKS | FEBRUARY



skills that will take
you anywhere



- Certified Barista Training
- Reception & Front Office Skills
- Food Preparation
- Accommodation Techniques
- Professional Bartending (Cocktails)
- Teamworking
- Work Experience

Your Summer Getaway Book Your Place Today
Starts Here Call 052 613 4333

**Coming
Soon**



etb
Employment Training
Board

Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service,
Nano Nagle Community Resource Centre, Carrick-on-Suir for more details and to apply*

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie

EHA1 - Primary Certificate in Food Safety
Tipperary ETB, Carrick-on-Suir – 6th April 2022

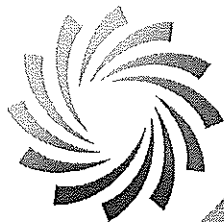


One day course in various locations throughout Tipperary
HACCP Certificate valid for 5 years
Essential training for persons engaged in the preparation, supply and storage of food
and the prevention of food contamination in premises.

***Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service,
Nano Nagle Community Resource Centre, Carrick-on-Suir for more details and to be
referred for a place***

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie



etb

Bord Oideachais agus
Oiflúna Thiobraid Árann
Tipperary Education and
Training Board

Employment Skills QQI Level 4

Communications
Mathematics
Computer Applications
Work Experience
Career Planning
Barista Skills

Location:

Carrick-on-Suir

Dates:

September 2021 - June 2022

Times:

9.00-3.45pm Mon- Fri

Contact: Fiona 085 8715636

Apply www.fetchcourses.ie

Please note applicants must be over 21 and receipt of a qualifying
social welfare payment

Learning Together - Your Success, Our Goal #TETB



Ireland's European Structural and
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Investing in your future
European Social Fund



An Boinn Oideachais
agus Scileanna
Department of
Education and Skills

SOLAS
learning works





ethb
Bord Oideachais agus
Oiliúnaíochtaí An tEithne
Tipperary Education and
Training Board

E-Commerce & Digital Business QQI Level 5

Location: FET College, Greenside, Carrick on Suir
Dates: Sept. 2022- June 2023
No. of Weeks: Everyday for 37 weeks
Allowances: CETS/ Full Payment for U25's (T&C's)

CONTACT US



051 649932

085 8715636

www.tipperaryetb.ie

www.fetchcourses.ie

fhennessy@tipperaryetb.ie



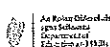
**FULL TIME : Mon - Fri
(School Holidays Apply)**

Course Free to
Qualifying
students

VTOS Carrick on Suir
E-commerce and Digital Business
Business Administration
Insurance, Word Processing
Bookkeeping, E-Business studies,
Work Experience
Teamworking, Marketing Practice



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Free "Online" Training Courses

Course Title	Duration
Oracle Certified Associate Database SQL (12057)	34 Weeks
Graphic Design and Illustration using Illustrator (11882)	16 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Network + (09850)	26 Weeks
Certified Digital Marketing Professional – CDMP (09852)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Microsoft Excel 2016 (09667)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)(09781)	26 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
ICDL (09857)	26 Weeks
Java Professional Developer SE 8 (09859)	26 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	12 Weeks
CompTIA Security + SY-601 (12217)	30 Weeks
Windows Security Administrator Fundamentals (11665)	12 Weeks
Windows Operating Systems Fundamentals (11595)	12 Weeks
Windows Server Administration Fundamentals(11664)	12 Weeks
Networking Fundamentals (11666)	16 Weeks
Microsoft Word Expert 2016 (11652)	12 Weeks
Database Fundamentals (11689)	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301(11859)	26 Weeks
CompTIA A+ Core Series (11487)	26 Weeks
Visual Design using Adobe Photoshop(11860)	14 Weeks
Microsoft Azure Cloud Fundamentals(11881)	16 Weeks
Print and Digital Publication using InDesign (11880)	16 Weeks

****If you are interested in any of the above online courses please contact us at:***

Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary

Tel: 051-649516/ 086-7870874/086-0358613*

****We will require your current email address****

****You can also check out www.ecollege.ie for more information on the above courses****

Community Employment Scheme (CE) Vacancies

Maintenance Person CE Scheme - Sean Kelly Sports Centre (2217956)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre. Duties will include carrying out the day to day repairs within the building and general maintenance: Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and pruned trees to make landscape more appealing. Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment. Adjusting, repairing, cleaning and maintaining gym equipment. Repairing floors with different surfaces and cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor plumbing repairs if possible. Carrying out tiling and painting if possible. Carrying out statutory checks. Other duties as assigned.

Administrator/ Office Assistant CE Scheme, Carrick-beg (2218017)

General office duties within the Parish Office, administrative support to CE Scheme and some cleaning of the church if required.

Caretaker CE Scheme, Community Hall, Carrick-beg (2218019)

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

Secretary CE Scheme, (COSTEDC/COSDA), Carrick-on-Suir (2217418)

The secretary will provide assistance to the Carrick-on-Suir Tourism & Economic Development Committee and Carrick-on-Suir Development Association, duties may include but are not limited to the following: Keeping an updated registry of association member. Receive agenda from committee members, circulate agendas and reports. Record, publish, circulate and maintain the minutes of board/committee meetings. Maintain a calendar of association events and notify association personnel of forthcoming events in a timely manner. Act as a focal point for the receiving and sending of correspondence on behalf of the association. Keep a copy of all inwards and outwards correspondence. Maintain records of the association. Sending out notices of general meetings to the association membership. Ongoing liaison with the chair and other board members. Compiling lists of names and addresses that are useful to the organisation, including those of appropriate officials or officers of voluntary organisations. Keeping a record of any of the organisation's publications (e.g. leaflets or newsletters) and preparing a report of the organisation's activities for the year, for the Annual General Meeting.

Housekeeper CE Scheme - Sean Kelly Sports Centre (2216760)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. As part of the cleaning team the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

Athletic Coach/Admin Assistant CE Scheme (2215793)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and a number of local schools. No experience necessary. Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Preparing and motivating young athletes for championships. Mentoring and supporting young athletes while supporting

social inclusion. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required.

Administrator/ Office Assistant CE Scheme, Carrick-beg (2215044)

Duties will include providing support to the CE scheme and the parish office as necessary.

Maintenance Person / Grounds person CE Scheme - Carrick on Suir Golf Club (2215038)

General outdoor maintenance and up keep of the club grounds.

Daycare Assistant CE Scheme, Carrick-on-Suir (2213902)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: assisting users with mobility problems. To set out tables and trays, serves meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing, and cleaning toilets and kitchen areas. Assisting with personal care. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

Kitchen Assistant CE Scheme, Owing House Retirement Village (2214450)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation and presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team Attend training when required Any other duties assigned by manager Some weekend work.

Piltown Parish Secretary CE Scheme (2216582)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties will include upkeep of parish records, organisation of church functions (weddings, baptisms etc)

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email annie.dalton@wlp.ie