

JOB VACANCIES & FREE TRAINING COURSES

WEDNESDAY 30TH MARCH 2022

THIS JOB PACK IS ALSO AVAILABLE ONLINE WEEKLY AT WWW.WLP.IE

PLEASE SELECT JOBSEEKERS TAB

**DUE TO COVID-19 OUR OFFICES ARE CLOSED TO THE PUBLIC
UNTIL FURTHER NOTICE.**

**FOR ONGOING SUPPORT, JOBSEEKERS CAN
CONTACT US DAILY VIA:-**

PHONE: 058 44077

TEXT: 086 787 0872 or 086 035 8615

Email: WESTWATERFORD.LES@WLP.IE

DUNGARVAN & LISMORE *LOCAL EMPLOYMENT SERVICE*

STAFF CONTACTS : [NIAMH KUHNE](#) / [PAULA HENNESSY](#)

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

WORKING UNDER CONTRACT FOR THE DEPARTMENT OF SOCIAL PROTECTION

LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES



An Roinn Coimirce Sóisialaí
Department of Social Protection



Comhpháirtíocht Leader
Phort Láirge

Waterford Leader
Partnership





Is this you?

We are seeking
ADMINISTRATION STAFF
to support our team.

You will be responsible for communicating with participants and assisting in the running of a busy office.

Requirements for this position:

- Excellent IT skills
- Experience in QQI systems.
- Exceptional communication skills.
- Have initiative
- Attention to detail
- Team player

Please email a Cover Letter & CV to: bbnewapp@gmail.com



We need you!

We at B & B Nursing are seeking to recruit experienced

TUTORS

to join our team.

Experience and Qualifications required:

- Level 6 Train the Trainer minimum requirement.
- Healthcare Background.
- Experience and ability in leading students to successfully achieving a QQI Level 5 Award
- Excellent facilitation, communication and organisational skills.
- Have initiative and leadership skills.

Please email a Cover Letter & CV to: bbnewapp@gmail.com

CLINIGEN



CLINIGEN IRELAND LISMORE

wish to recruit the following:

- **Customer Service Assistant**
- **General Operative**

Please apply via email to :
peter.mcnally@clinigengroup.ie
by Friday, 1st April, 2022

SITUATIONS VACANT

HERDSPERSON/FARM ASSISTANT — Full and or part time positions available on modern dairy farm. Generous pay package. Hours can be flexible to suit. Dungarvan area, 087 6109301.

(1/4/R)

EXPERIENCED TRACTOR DRIVER AND FARM MACHINERY OPERATOR REQUIRED — Full time position. Contact Kieran Hallahan, Cappoquin. 087 25449759. (22/4/)

ACCOUNTS ASSISTANT

Dungarvan based business seeks a full time person with a minimum of 1 years experience with accounts preparation for small and medium businesses. Ideally, the person will have experience of modern accountancy software packages and also be accomplished in Payroll, VAT, and Bank Reconciliations.

PART TIME BOOK-KEEPER

Dungarvan based business currently has a vacancy for an experienced bookkeeper. Hours are part time and flexible. Ideally, the person will have experience of modern accountancy software packages and also be accomplished in Payroll, VAT, and Bank Reconciliations.

Please send your CV to :

**Box No. 941, Dungarvan Leader,
18 Mitchel Street, Dungarvan, Co. Waterford.**

MILKER/GENERAL FARM LABOURER REQUIRED ON DAIRY FARM NEAR LEMYBRIEN – 150 cows. Flexible position. Phone 087-9546661. (1-4)

WANTED

Part-time Secretary 2/3 DAYS PER WEEK FOR BUSY OFFICE

Flexible hours
Previous experience an advantage
Send CV to:

info@hartyauctioneers.com
Tel. 058-41445

CLINIGEN LISMORE

SEEKING

Customer Service Assistant General Operative

Please apply via email with CV to:
peter.mcnally@clinlengroup.ie
Closing date: 1st April

HERDSPERSON/FARM ASSISTANT – Full and or part-time positions available on modern dairy farm. Generous pay package. Hours can be flexible to suit. Dungarvan area. Tel. 087 6109301. (1-4)

EXPERIENCED TRACTOR DRIVER AND FARM MACHINERY OPERATOR REQUIRED – Full-time position. Contact: Kieran Hallahan, Gappoquin. Tel. (087) 2549759. (22-4)

CHILDMINDER WANTED – Kind and caring person wanted to look after a one year old boy in carer's home or family home for two to three days per week. Kilmacthomas area. Reply with CV and references to: Box No. 8069. (8-4)



ADMINISTRATOR

FULL-TIME PERMANENT

Consider joining Eurofins where people are the most important element in our business. Eurofins Laboratories is a leading contract lab providing testing and research services in the environmental, pharmaceutical, and biopharmaceutical sciences to clients worldwide.

Eurofins is currently recruiting Administrator to join our team in Dungarvan on a full time permanent basis. The primary purpose of this job is to support the laboratories and serve clients by performing administrative duties as required by the organisation in an efficient, confidential, quality-orientated and cost-effective manner. Admin work will be co-ordinated by the Specialist Administrator. In all aspects of the job this person will work to ensure that the expectation of internal clients is frequently exceeded.

Experience & Qualifications

- Good secondary level qualifications are desirable
- Typing speed 55wpm minimum 100% accurate
- Good knowledge of MS Office applications
- Good knowledge of excel in order to manipulate data (sorting and filtering, basic mathematical functions) and PowerPoint for presentation ability.
- High attention to detail and good communication skills.
- Proactive individual that demonstrates initiative with an ability to focus on improvement of processes.

<https://smtr.io/8vF4y> or email michellemannix@eurofins.com

QUEALLY WALSH ENGINEERING IS RECRUITING FOR

Apprentice Fabricator

- Apprenticeship offered in conjunction with Solas
- Full training provided
- Successful applicant should be:
 - Hard working
 - Reliable
 - Interested in metal fabrication

Please email cv to: will.queally@qweng.ie

Dairy Farm Assistant Required at Mount Congreve Farm

Please reply with your CV to the
following address,
farmmcg@gmail.com

All CVS are treated with strict
confidentiality.



Internorm
SOLARLUX

Eco Window Concepts Ltd.
Bagenalstown, Co Carlow.

Suppliers & Installers of:

Doors, Windows

Glass Canopies & Winter Gardens

**FITTERS / INSTALLERS (X2)
REQUIRED**

- Experience not essential as full training will be provided
- Background in trades would be an advantage
- Travel and occasional overnight stay will be required

Apply by Friday April 1st to:
E.michael@ewcl.ie | W. www.ewcl.ie



kcetb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Kilkenny and Carlow
Education and Training Board

Clerical Officer (Grade III)

Applications are invited from suitably
qualified persons for the position as
Clerical Officer (Grade III) within Kilkenny
and Carlow Education and Training Board
in the following school:

**1 Permanent Post with Abbey Community
College, Ferrybank – 37 hours per week**

Application form and further details are
available on our website: www.kcetb.ie

**Completed application forms should
be submitted no later than 12 noon on
Wednesday, 13 April 2022**

Late applications will not be accepted

Shortlisting will apply

Kilkenny and Carlow ETB is an equal
opportunities employer

FuturEnergy Ireland

We're Hiring!

FuturEnergy Ireland is looking for
a Community Liaison Officer

Exceptional people skills, a good
listener and communicator
Self motivated, comfortable with
remote working
Good at handling complaints,
conflict and queries
Working closely with the project
team
An interest in renewable energy
and climate change issues

If you'd like to join the team
please send your CV to
hr@futureenergyireland.ie



Surehaul Commercials

Are currently recruiting for the following two positions,
at their Slieverue workshop

HGV MECHANIC

Applicant must be an experienced HGV Mechanic
We also require an

APPRENTICE HGV MECHANIC

Applicants should forward their CV to: commercials@surehaul.ie

Surehaul Commercials



Renault



Tuesday, 29 March 2022

Ardkeen

SHOPPING CENTRE

WE'RE
HIRING

GROUNDSKEEPER

Ardkeen Shopping Centre

is seeking applications from persons with some experience in grounds keeping and knowledge of the methods, materials and equipment used.

Main duties will include

- keeping grounds clean and free of litter and debris.
- landscaping and maintaining flower beds, shrubbery, etc.
- carrying out internal & external grounds and building maintenance tasks including but not limited to painting, cleaning and general repairs
- collaborating with external contractors when necessary

Excellent general health and fitness is required as this is a physically demanding role.

The position is open to part-time or full-time applications however early morning starts and a 5-day week is applicable in both instances.

Apply in writing to:

Kevin Jephson,

Ardkeen Shopping Centre, Dunmore Road, Waterford.

or email: kjephson@ardkeen.com

Closing date for application is 4th April 2022



**LAFCADIO HEARN
JAPANESE GARDENS**

小森八景英園

IRELAND'S BRIDGE TO JAPAN

ASSISTANT HEAD GARDENER POSITION

Lafcadio Hearn Japanese Gardens invite applications for the position of Assistant Head Gardener. The job entails maintenance and development of plant collections, lawns, ponds, water features and hard landscape including paths and structures.

The position is fulltime. The salary and terms of employment will be discussed with reference to the successful candidate's qualifications and experience. This employment includes participation in employer supported pension scheme.

Ideally the successful candidate will have a Level 7 Degree in Horticulture or equivalent and suitable horticulture experience.

Further information about the gardens are set out on our website: www.lafcadiohearngardens.com

To apply for position please submit a C.V. to info@lafcadiohearngardens.com

Closing Date: 16 April 2022

Please Note: Lafcadio Hearn Japanese Gardens is an equal opportunities employer and a registered charity supported by local and 1999 community development funding. Charity No. 20220232

New Frontiers. Turn dreaming into doing.

If you're an early-stage entrepreneur with an innovative business idea, Enterprise Ireland's New Frontiers programme can help. Together with our partners in the Institutes of Technology and Technological Universities, we provide a range of supports to increase start-up success, including practical advice, mentorship, and even funding.

We've already helped hundreds of entrepreneurs like Derya Sousa from Kianda Technologies to refine their ideas and take the first steps as a start-up.

Turn your ambitions into reality.
Applications are now open in your region.
See newfrontiers.ie



Enterprise Ireland
Your business. Our passion.

ENTERPRISE
IRELAND

Derya Sousa, Kianda Technologies CEO at New Frontiers

WATERFORD NEWS & STAR
MARCH 29, 2022



kcetb

Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cleacharlach
Kilkenny and Carlow
Education and Training Board

CLERICAL OFFICER (GRADE III)

Applications are invited from suitably qualified persons for the position as Clerical Officer (Grade III) within Kilkenny and Carlow Education and Training Board in the following school:

Permanent Post with Abbey Community College,
Ferrybank - 37 hours per week.

Application form and further details are available on our website:
www.kcetb.ie

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Late applications will not be accepted.

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*Kilkenny and Carlow ETB is an
equal opportunities employer.*



**LAFCADIO HEARN
JAPANESE GARDENS**

小泉六燈庭園

IRELAND'S BRIDGE TO JAPAN

Assistant Head Gardener

POSITION

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info@lafcadiohearngardens.com

Closing Date: 16 April 2022

Please Note: Lafcadio Hearn Japanese Gardens is an equal opportunities employer and a registered charity supported by Pobal and DESP Community Employment Schemes. Charity No: 20206232

Drakelands House Nursing Home

*We are now seeking to recruit
for the following full-time posts;*

Staff Nurses
Health Care Assistants
Activities Co-Ordinators

**Excellent remuneration and
working conditions.**

*For further information please contact:
Anne Marie on 086-4410269 or email:
amoloughlin@trinitycare.ie.*



require an
Enthusiastic
Sous Chef &
Supervisor
to join our team

*To apply please send your CV to
info@ranch.ie*

Ardkeen

SHOPPING CENTRE

**WE'RE
HIRING**

GROUNDSCOOPER

*Ardkeen Shopping Centre
is seeking applications from persons with some **experience** in
grounds keeping and knowledge of the methods, materials
and equipment used.*

Main duties will include

- Keeping grounds clean and free of litter and debris;
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- carrying out internal & external grounds and building maintenance tasks including but not limited to painting, cleaning and general repairs
- collaborating with external contractors when necessary

Excellent general health and fitness is required as this is a physically demanding role.

The position is open to part-time or full-time applications however early morning starts and a 5-day week is applicable in both instances.

Apply in writing to:

Kevin Jephson,

Ardkeen Shopping Centre, Dunmore Road, Waterford.

or email: **kjephson@ardkeen.com**

Closing date for application is 4th April 2022



Eureka is Ireland's leading supplier of Transport and Logistic Software. We are seeking computer software professionals to support our rapidly expanding business. You will be part of a talented team that demonstrates superb technical competency. Qualified systems engineers will have a background in IT and computer software applications systems.

Software Support Engineer

Job Responsibilities for this role will include:

- Configuration of software developed in house based on customer requirements
- Diagnose and resolve technical issues
- Ability to use own initiative for problem solving
- Competent in SQL
- Liaise with development team and customers

Software Applications Engineer

Job Responsibilities for this role will include:

- Install, configure, train and maintain new and existing clients with our application software and system management tools;
- Support our rapidly expanding business;
- Manage and monitor all installed systems and infrastructure;
- Proactively ensure the highest levels of systems and infrastructure availability;
- Monitor and test application performance for potential bottlenecks, identify possible solutions, and work with developers to implement those fixes;

Opportunities also exist for progression into software development and management roles within Eureka.

Location: Wexford

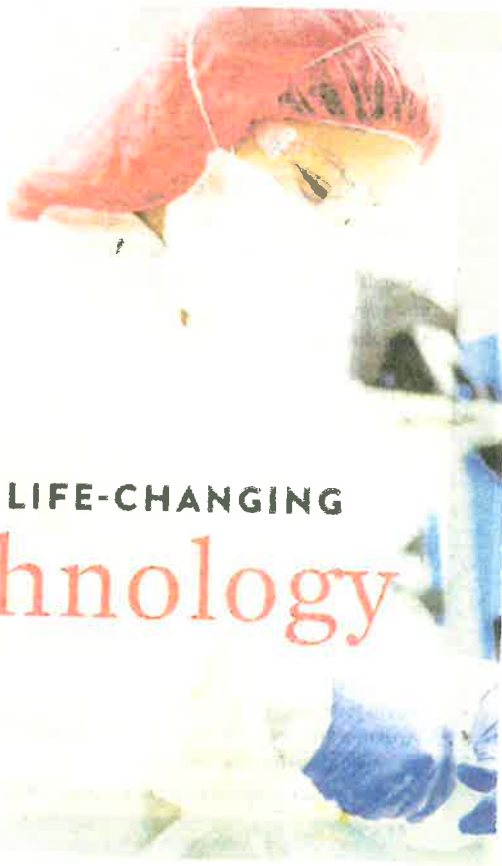
Salary: Negotiable depending on experience and qualifications

Reply with CV to: jobs@eureka.ie

Closing date for applications: 14th April, 2022



Abbott



CREATE LIFE-CHANGING
technology

NOW HIRING:

MANUFACTURING OPERATORS

- **Permanent weekend evening shift** roles
- **Total compensation package, including:**
 - Starting salary of **€32,448 per annum**
 - Potential to earn a bonus of up to 10%
 - Medical insurance for self & family (80% Abbott funded)
 - Pension scheme with a 12% Abbott contribution
 - Sick pay scheme and income protection
 - Life Assurance
- **No experience required** (full training provided)

The ideal candidate will perform mechanical assembly operations at our plant in Clonmel, where we are uniquely focused on advancing the treatment of vascular disease and improving patient care.

Join us and do work that matters.

Apply now at:

bit.ly/abbott-clonmel-jobs1



Connect with us:



An equal opportunity employer, Abbott welcomes and encourages diversity in our workplace



JOIN OUR TEAM

Join the team at Lisnabrin Engineering Ltd.

About Lisnabrin Engineering

Lisnabrin Engineering was set up in June 2001 to specialise in high quality fixturing, prototypes, CNC milling & wire EDM with the aim of servicing a market niche for the supply of precision-

engineered products for the medical device industry.

The business shows continuous growth. We moved to a new 17,200 sq ft premises in Mitchelstown, Co Cork in

2017 and now have an ever increasing team working with us.

With this continued growth, Lisnabrin Engineering are recruiting again!

Lisnabrin

ENGINEERING LIMITED

WHERE WE ARE BASED

Mitchelstown Business Park, H9, Dublin Road,
Mitchelstown, Co. Cork. P67 YH39

HOW TO CONTACT US

025-84562

info@lisnabrin.ie

https://www.lisnabrin.ie/

FOLLOW US

https://www.linkedin.com/
company/lisnabrin-engineering-ltd/



OUR TEAM

Our people are what makes Lisnabrin what it is today.

Through our Employee Development Program, we encourage our staff to upskill & further their education.

We encourage all of our apprentices to pursue further education to level 7+ engineering upon completion of their apprenticeship.

Continuous Improvement along with Team Building and Problem Solving ensure that we focus on the right things all of the time for our customers.

OUR CURRENT VACANCIES:

APPRENTICE TOOLMAKER

We are looking to recruit an individual to fill the above role in our company

Joining a skilled team where you will be trained in a broad range of Toolmaking and CAD/CAM Skills.

The ideal candidate must have completed the Leaving Certificate with good results in either engineering, technical graphics or maths

Candidates with a keen interest in engineering will also be considered



ASSEMBLY OPERATOR

We are also recruiting an Assembly Operator. Duties will include:

- Physical assembly of products to customer's specification
- Pack and despatch customer orders
- Understand written work instructions and mechanical Drawings
- Self-starting individual with strong attention to Detail.
- Must have some knowledge working with computers and Microsoft Office.

Experience in all or some of the above will be considered

Keen pay rates for the right candidate.

CNC PROGRAMMER / TOOL MAKER

We are looking to recruit an experienced person to fill the above role in our company.

DUTIES WILL INCLUDE:

- Setting up and programming of 3 axis and 5 axis CNC machines.
- Ability to use manual turning and milling Equipment.
- Must be able to produce parts to tight tolerances and within short lead times

Qualifications and experience:

- 2+ years' experience in CNC Machining Environment.
- Experience in the use of FANUC, Hurco and Cad/Cam programming software.

Experience in all or some of the above will be considered. Keen pay rates for the right candidate.



For further information on all roles above please call:
025-84562 or email CV to info@lisnabrin.ie

FRUIT & VEG ASSISTANT – DUNGARVAN

GARVEY'S SUPERVALU



Garvey's SuperValu Dungarvan

1h · 🌐

...

👋 We're looking for a FULL-TIME Fruit & Veg Assistant to join our team!

If you're interested in applying, please send your CV via Facebook messenger or email to dungarvan@garveyssupervalu.ie.

A red poster with white and yellow text. At the top is the Garvey's logo with 'Best for Fresh' and 'DUNGARVAN' below it. In the center is a white speech bubble containing the text 'Join Us! WE'RE HIRING'. Below the speech bubble, the words 'FRUIT & VEG ASSISTANT' are written in large, bold, white capital letters. At the bottom, a white banner contains the text 'apply with CV to' followed by the email address 'dungarvan@garveyssupervalu.ie'. In the bottom right corner, the 'SuperValu' logo is displayed with the tagline 'Real Food. Real People' underneath it.

GARVEY'S
Best for Fresh
DUNGARVAN

Join Us!
**WE'RE
HIRING**

**FRUIT & VEG
ASSISTANT**

apply with CV to
dungarvan@garveyssupervalu.ie

SuperValu
Real Food. Real People

[Advertised on facebook](#)

SALES ADVISOR – MINOGUE FURNITURE – DUNGARVAN

Minogue Furniture is a family run Irish retailer with 7 physical stores, operating nationwide, as well as a full online shopping experience offering delivery throughout Ireland.

We are looking for a Sales Advisor to join our Dungarvan store

The Person

- Must be an enthusiastic individual with a talent for selling, matched with a strong customer focus
- Goal driven and ambitious
- Achieve weekly sales targets, dealing with our customers on a day to day basis, both by telephone and in person.
- Energetic and enthusiastic.
- Willingness to provide a top class professional service.
- Ability to recognize sales opportunities and maximize selling potential

Skills and Qualifications

- You will be an experienced retail advisor with at least two years retail experience.
- Furniture experience would be a benefit but not essential.
- Previous achievement of sales targets will be an advantage.
- You will have strong IT skills and an excellent telephone manner.
- You will be a team player with excellent communication skills.
- Able to use your own initiative, you will be hard working, conscientious with strong motivational skills.

Job Types: Full time or Part Time, Permanent

Salary: From €12.00 per hour

Additional pay: Commission pay

Benefits:

- Employee discount
- On-site parking

Schedule:

- 8 hour shift

Experience:

- Retail: 1 year (preferred)
- Sales: 1 year (preferred)
- Customer service: 1 year (preferred)

Reference ID: Sales Advisor Full Time / Part Time Dungarvan

[Advertised on www.indeed.com](http://www.indeed.com)

SENIOR SALES ADVISOR – CARRAIG DONN – DUNGARVAN

We are looking for a self-motivated, fully flexible, energetic, customer orientated, sales focused and experienced retail professional to join the friendly team here at **Dungarvan, Waterford**, as a **Senior Sales Advisor** .

The successful candidate:

- Will provide excellent customer service in store and maintain high standards by providing our customers with exceptional customer care and ensuring the team do the same.
- Will support relevant Line Manager in performing store routines including opening & closing the store.
- Will ensure products are correctly received and placed on the salesfloor in a timely manner complying with merchandising guidelines.
- Will actively support the Management team in promoting sales growth in store.
- Will support the store with merchandising campaigns, promotional activities, processing deliveries and back-office duties
- Will have excellent customer service and communication skills
- Must be fully flexible

While training will be provided, please note previous retail experience is desirable (Experience regarding Fashion, Jewellery or Giftware will be an advantage)

What we offer

- Competitive Salary
- Work life balance with flexible working
- A career working alongside excellent people in a very supportive friendly environment built on teamwork and respect
- Culture of learning & Development, opportunities for career progression
- Weekly pay, 20 days holidays plus 10 bank holidays
- HSF plan for everyone from under 2.50 per week
- Generous staff discount
- Employee referral scheme
- Bike to work
- Pension scheme
- Wrkit – Our employee platform offering; learning opportunities, wellbeing (mindfulness and much more), training/workout videos and lifestyle savings.

Job Types: Part-time, Permanent

Hours: 11-16 per week

[Advertised on www.indeed.com](https://www.indeed.com)

STORE SUPERVISOR – CARRAIG DONN – DUNGARVAN

Retail Supervisor

We are looking for a self-motivated, fully flexible, energetic, customer orientated, sales focused and experienced retail professional to join the friendly team here at **Dungarvan, Waterford**, as a **Store Supervisor**.

Areas of responsibility:

- Assist your Store Manager in the management and development of an efficient sales team to maximize sales within the Store to meet weekly and monthly sales targets
- Support your Store Manager to achieve maximum profitability for the Store and the Company by promoting sales and controlling costs with a view to achieving maximum gross margin.
- To maintain up to date knowledge of and adhere to all Company Procedures and Health & Safety Procedures.
- To actively promote the Company's quality standards with particular emphasis on service excellence
- Support Store Manager in providing strong leadership through good communication and team spirit and ensuring staff are highly motivated to achieve sales targets
- Support Store Manager to ensure that all staff provide a very high standard of service and after sale service to their customers
- Support Store Manager with organizing of weekly rotas so you always have adequate cover in all areas of the shop in order to maximize profitability and to avoid unnecessary overtime, with strict adherence to the monthly hourly budget.
- Maintain an extremely attractive Window Display in addition to a very high standard of instore merchandising in accordance with the Merchandising Guidelines

You will receive the full support of the store team as you settle in this fabulous role.

Do you want to take your passion for retail to the next level? Do you want to inspire your colleagues with first class customer service? Are you ready for the next step into a challenging role in your career? Then....

Don't delay, apply today with your CV and personal statement describing what makes you the ideal candidate.

This permanent role is offered on a part-time basis of 16-21 Hours p/week.

Candidates must be fully flexible all year round and available to work late nights and Saturday/Sundays.

What we offer

- Competitive Salary
- Work life balance with flexible working
- A career working alongside excellent people in a very supportive friendly environment built on teamwork and respect
- Culture of learning & Development, opportunities for career progression
- Weekly pay, 20 days holidays plus 10 bank holidays
- HSF plan for everyone from under 2.50 per week
- Generous staff discount
- Employee referral scheme
- Bike to work

Job Types:

Part-time, Permanent

[Advertised on www.indeed.com](http://www.indeed.com)

HOTEL RECEPTIONIST – LAWLORS HOTEL – DUNGARVAN

Lawlors Hotel, Dungarvan are looking for an experienced Receptionist to join our Front Office Team. You will be responsible for the daily check in/outs, all phone operations and providing friendly Customer Service in the hotel.

Key Duties of this role:

- Registering all guests who are arriving to stay in the hotel and to ensure that all documentation relating to registration is per standard of procedure.
- Communicating all relevant information professionally and accurately with all guests and colleagues.
- Answering the switchboard in a warm and welcoming manner and dealing with all guests' requests/queries in a polite and attentive manner.
- Taking reservations and administering all reservations, cancellations and no-shows in line with company policy.
- Dealing with all guests checking out from the hotel and handling all billing and charges as per standard of procedure.

The Candidate

- Minimum of 1 years' experience in a Hotel Reception position.
- Excellent communication skills with a pleasant telephone manner
- Confident in engaging with customers
- Efficient, well organised and able to multi task effectively.
- Computer literate, preferably with Hot Soft.

Job Types: Full-time, Permanent

Benefits: On-site parking

Schedule: 8 hour shift

[Advertised on www.indeed.com](http://www.indeed.com)

ADMINISTRATOR – FRONT OF HOUSE – DUNGARVAN

EUROFINS IRELAND BPT

Job Description

Eurofins is currently recruiting **Administrator** to join our team in Dungarvan on a full time permanent basis.

The primary purpose of this job is to support the laboratories and serve clients by performing administrative duties as required by the organisation in an efficient, confidential, quality-orientated and cost-effective manner.

Admin work will be co-ordinated by the Specialist Administrator.

In all aspects of the job this person will work to ensure that the expectation of internal clients is frequently exceeded.

Responsibilities

- Keep laboratory and data review filling up to date and filed efficiently.
- Assist in Quality documentation control activities.
- Issue and update log books as required.
- Provide Nautilus support as required. This will include Nautilus scanning; regeneration of reports; building result pieces; cancelling / adding tests; adding specifications; scanning methods onto Nautilus.
- Remove and replace archived reports required for audits and internal requests.
- Assist in the annual archiving exercise.
- Prepare outgoing mail each day.
- Keep shredding up to date.
- Provide and receive cross training so that all members of the Admin Team can provide key essential services at all times.

Experience & Qualifications

- Good secondary level qualifications are desirable
- Typing speed 55wpm minimum 100% accurate
- Good knowledge of MS Office applications
- Good knowledge of excel in order to manipulate data (sorting and filtering, basic mathematical functions) and PowerPoint for presentation ability.
- High attention to detail and good communication skills.
- Proactive individual that demonstrates initiative with an ability to focus on improvement of processes.

Experience & Qualifications

- Good secondary level qualifications are desirable
- Typing speed 55wpm minimum 100% accurate
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- High attention to detail and good communication skills.
- Proactive individual that demonstrates initiative with an ability to focus on improvement of processes.

[Advertised on www.indeed.com](http://www.indeed.com)

OPERATIONS ADMINISTRATOR – DUNGARVAN

JAMES WHELAN BUTCHERS



Operations Administrator Job Description

We are looking for an operations administrator to support the daily operations of our company. The operations administrator's responsibilities may include answering the phone, sales reporting, maintaining financial and customer records, handling maintenance issues and providing administrative support as needed.

This is an exciting opportunity for an experienced operations administrator to join our team! Do you have strong communication skills coupled with excellent administrative skills? Then this could be the role for you!

Operations Administrator Responsibilities:

- Answering phones and responding to customer requests and inquiries.
- Managing and updating company databases.
- Drafting and mailing customer correspondence and newsletters.
- Management and filing of documentation for regulatory authorities including training records
- Development and maintenance of the manufacturing records
- Produce weekly management reports
- Ensure all records are up to date and accurate.
- Performing other duties as assigned.

Operations Administrator Requirements:

- 2+ years of experience as an operations administrator or in a similar position.
- Excellent customer service skills
- Strong organizational and administrative skills.
- Proficiency in Microsoft Office and data management software.
- Detail-oriented with strong analytical and problem-solving skills.
- Excellent communication skills, both written and verbal
- Ability to multitask.

IND2204

Job Type:	Full-time	Schedule:	Monday to Friday
Salary:	Up to €30,000.00 per year	Benefits:	Employee discount

[Advertised on www.indeed.com](http://www.indeed.com)

GROUNDSMAN / GARDENER – DUNGARVAN

THE PARK HOTEL

Job description

We are looking for an attentive person to assist in the maintenance of the grounds and gardens at the Park Hotel.

Duties will include maintaining the presentation and upkeep of all the Gardens on the property.

This is a part-time position with very flexible working hours.

The applicant must be able to demonstrate an interest in horticultural together with some horticultural skills and experience - ideally from within a similar environment.

You will be working " Hands on " to ensure the gardens and grounds are maintained to an agreed standard

Excellent terms and conditions apply

Job Types: Part-time, Permanent

Schedule: Day shift

[Advertised on www.indeed.com](http://www.indeed.com)

GENERAL OPERATIVE / SEMI SKILLED WORKER

HARTE HOME RETOFIT – DUNGARVAN

General operative required in an expanding area of construction.

Some experience in the building trade required.

General labouring duties.

Experience in any of the following trades would be an advantage: Carpentry, Plastering, Blocklaying.

Job Types: Full-time, Part-time, Permanent

Benefits: On-site parking

Schedule: Monday to Friday

Experience: Building work: 5 years (required)

Licence/Certification: A Driving Licence (preferred)

[Advertised on www.indeed.com](http://www.indeed.com)

HEAD HORTICULTURIST – GLANBIA – DUNGARVAN

Head Horticulturist – Glanbia CountryLife – Dungarvan

This is an exciting opportunity for an experienced Horticulturist to join our busy CountryLife team in Dungarvan, Co. Waterford. As a valued member of the team you will be essential to the success of our branch by providing customers with a first class experience, working alongside the Branch Manager in the running of our busy garden centre.

Key Responsibilities

- Garden Centre
- Show that performance matters by maximising the sales potential of the garden centre and garden products
- Maintain control of all stock to ensure a fresh offering to the customer
- Since first impressions count ensure that all garden centre displays are immaculate and appealing to the customer
- Assist the Manager to maintain high standards in the garden centre and branch
- Top Class Customer Service
- Be the customers' champion by providing top quality, fast, efficient and friendly service at all times
- Build trusting relationships with our customers and provide excellent service and advice
- Keen interest in and understanding of our product range and services
- Others
- Find a better way and improve and develop relevant areas across the branch
- Ensure that health & safety requirements are met at all times
- Maintain good housekeeping of all relevant areas

Key Requirements:

- A Qualification in Horticulture
- Minimum 1 years relevant retail Garden Centre experience
- Knowledge and interest in the retail gardening industry
- Ability to multitask and to consistently deliver high standard quality work in a busy environment
- Excellent planning and organisational skills with the ability to prioritise
- A friendly outgoing personality, excellent customer service skills and ambition to deliver beyond customers' expectation
- Outstanding communication and interpersonal skills
- Excellent team work skills as well as the ability to work on own initiative

If you are interested in this position, please apply through the My Career portal on the Glanbia Homepage with an up to date resume.

Glanbia Ireland is a Values Based Organisation - www.glanbiaireland.com

Job Types: Full-time, Permanent

[Advertised on www.indeed.com](http://www.indeed.com)

HOUSEKEEPING ASSISTANT – CARECHOICE – DUNGARVAN

CareChoice is one of Ireland's leading residential homes for the older person. We provide dedicated care and a safe and welcoming home for all our Residents. Our ethos is to create a home from home for our clients, where they can live life to the full with support and respect, whilst enjoying building relationships with all our staff.

We are now looking for a kind and reliable Housekeeping Assistant for our Dungarvan Home, to provide excellent standards of cleanliness and hygiene that are maintained throughout our Home.

The Ideal Candidate will have:

- Previous practical experience in working in a similar environment is desirable but not essential.
- Passion about elder care, providing residents with a safe, clean environment to live in.
- Ability to work independently or as part of a team.
- A professional, caring and empathetic nature.
- Be comfortable working in a sometimes challenging environment.
- Good level of English language skills.
- Availability to work varied shift patterns, Monday to Sunday.

Your Job will involve:

- Daily cleaning of the general areas and residents' rooms within the nursing home.
- Proper use and storage of cleaning equipment and cleaning solutions.
- Collection and correct disposal of domestic waste.
- Cleaning of spillages as they occur and proper use of wet signs.
- To collect trays, use of the dishwasher and maintain a clean and tidy kitchen in the unit.
- To wash up crockery, cutlery etc. as required.
- Set up of trays for meals.
- Ensure safe work practices are observed and the environment is safe at all times.
- The post will be rotational and flexible according to the needs of the nursing home

What we offer:

- Comprehensive induction training
- Free Garda Vetting
- A rewarding working environment, with support from supervisors and managers
- Competitive rates of pay
- Subsidised meals
- Training & Development opportunities
- Employee Assistance Programme which offers advice and counselling services, for carers and their immediate families
- Free healthcare uniform - one tunic paid for per year by CareChoice
- Additional annual leave for years of service
- Annual Loyalty bonus - this is based on years of service
- Refer a friend bonus

Job Types: Part Time

Benefits: On-site parking

[Advertised on www.indeed.com](http://www.indeed.com)

HEALTHCARE ASSISTANT – DUNGARVAN / WEST WATERFORD



Job location: Dungarvan/West Waterford

Role of Care Assistant: The Healthcare assistant's primary role is to deliver personal care and assistance to a client in his/her own home. Healthcare assistants are responsible for the implementation of the requirements of the clients care plan, perform identified care duties and promote client comfort, dignity and wellbeing.

Your responsibilities will include . . .

- Assist the client with Activities of Living
- Pay due care and attention to all aspects of care duties carried out on behalf of the client
- Provide a high standard of care in compliance with Bluebird Care Policies

Qualifications & Experience: Healthcare assistants must have obtained the QQI approved Level 5 Modules Care of the Older Person and Care Skills/Healthcare Support. Or have a minimum of one-year experience caring for others and be in a position to undertake the two modules outlined above.

Qualities: Essential qualities of a Healthcare assistant include having a genuine concern for others, having the ability to demonstrate kindness, compassion and patience.

Employment Type:

- Full and part time hours available
- Guaranteed hours contracts available
- Flexible working hours
- Attractive salary and employee benefits

Contact us if you would like to know more about this position

Telephone: [051 591783](tel:051591783)

Job Types: Full-time, Part-time

[Advertised on www.indeed.com](http://www.indeed.com)

DRIVER – DOMINO'S PIZZA – DUNGARVAN



**WE ARE OPEN.
WE ARE HIRING.
NOW.**



Who are we looking for?

At Domino's Pizza, we're looking for people with lots of energy and get up and go, a positive attitude and a willingness to succeed. We are currently recruiting Contract Drivers in our Dungarvan branch

Experience isn't necessary as we'll provide you with a full induction and training programme. You need to have a full Irish or EU Driving License with 9 or less penalty points. You must have your own car or van which is fully taxed, insured and has a valid NCT.

What does a Domino's Contract Driver do?

This role offers great flexibility with hours available throughout the day and week. Contract drivers deliver outstanding quality and service to our customers and represent the brand on the road in a positive manner at all times

What's in it for you?

Our benefits include:

- Competitive pay
- Flexible working hours
- Full training
- GPS and Phone for the shift (you can't get lost!)
- 3rd party Insurance while delivering orders
- Free staff meals
- Company discount
- Free uniform

[Advertised on www.indeed.com](http://www.indeed.com)

CREW MEMBER – MCDONALD'S – DUNGARVAN

McDonald's restaurant Dungarvan is recruiting people who:

- *aiming to work 30-40h per week* any day on fully flexible basis;**
- *love fast paced environment and teamwork;*
- *enjoy learning and developing different skills, have growth mindset;*
- *willing to grow their career;*
- *like to be part of strong people culture;*
- *always aims to deliver best Quality, Service and Cleanliness to customers;*

Starting Rate : €10.80 Per Hour + premium pay paid for Sundays/Bank Holidays/Night hours

Flexibility : We know that good work/life balance is vital, so all employees are able to make informal flexible working request via our online platform.

Some perks : Free Meals during your scheduled shift, Employee discounts, Free uniform, Bike to Work scheme, internal recognition programs and competitions.

Holidays : 4 Weeks per year, paid based on holiday accrual

Opportunities : At McDonald's we believe in opportunity for everyone. If you want to learn, develop and further progress your career, we'll give you a chance after you pass your probational period and will demonstrate required mindset/skills.

We want every McDonald's customer to have a brilliant experience, every time they visit. That means hot food in a clean and friendly restaurant. As a Crew Member, you'll make it happen, whether you're preparing food, serving on the till or helping out in the dining areas. We'll train you in our high standards of customer service, food preparation, and cleanliness and hygiene. But the rest is up to you.

Things move fast at McDonald's, whether we're serving our customers or helping our people build their futures. In our workplace, we promote flexibility, opportunity, equality and development. McDonald's employees come from all walks of life, but share a common approach: positivity. We know that happy employees help to make happy customers, so we want you to enjoy your work.

Job Types: Full-time, Permanent

Salary: €10.80 per hour

Benefits:

- Company events
- Employee discount
- Flexible schedule
- Food allowance

- On-site parking
- Store discount

Schedule:

- 10 hour shift
- 8 hour shift
- Day shift
- Monday to Friday
- Night shift
- Weekend availability

Application question(s):

- List all days you will be available for work (Monday to Sunday)
- Are you Over18? Please give Yes/No answer.

Shift availability:

- Day shift (required)
- Night shift (required)

Application deadline: 12/04/2022

Reference ID: Dungarvan_30-40h/week

Expected start date: 15/04/2022

[Advertised on www.indeed.com](http://www.indeed.com)

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Q Dungarvan

Waterford

9 Waterford Dungarvan Jobs

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aramark

Facilities Co-ordinator



Aramark

Waterford, County Waterford, Ireland

€ Not Disclosed

Permanent | Full Time

24 Mar

We are looking for people in Waterford/**Dungarvan**/Carrick on suir - Can be based in the Waterford Area, At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an ...

aramark

Regional Facilities Co-ordinator



Aramark

Waterford, County Waterford, Ireland

€ €30,000 - €35,000 per annum

Permanent | Full Time

24 Mar

We are looking for people in Waterford/**Dungarvan**/Carrick on suir - At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an impact wherever people work, learn, ...

aramark

Facilities Assistant



Aramark

Waterford, County Waterford, Ireland

€ Not Disclosed

Permanent | Full Time

24 Mar

Looking after the x4 sites in **Dungarvan**, Carrick-on-Suir, Waterford & Wexford. Based in the Waterford Area - At Aramark, our mission is to enrich and nourish lives. Every day, we...

aramark

Regional Facilities Co-ordinator



Aramark

Dungarvan, County Waterford, Ireland

€ Not Disclosed

Permanent | Part Time

24 Mar

At Aramark, our mission is to enrich and nourish lives. Every day, we deliver an impact wherever people work, learn, recover and play. And we need talented, energetic, passionate people to help us do ...



Accommodation Manager & Assistant Manager



Gold Coast Holiday, Golf & Sports Resort

📍 Dungarvan, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 23 Mar

To ensure and check that all duties within the accommodation operation, including laundry and cleanliness levels in all areas of the Resort are maintained to the highest standards. * Strong attention ...



Chef de Partie



Gold Coast Holiday, Golf & Sports Resort

📍 Dungarvan, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 23 Mar

Gold Coast Holiday, Golf & Sports Resort retreat offering a stunning backdrop whether you want to relax, dine, stay, meet or celebrate. We are looking for two Chef De Partie to join our amazing...



Multi-skilled Electrical Maintenance Technician



Aramark

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 24 Mar

We are looking to recruit a Multi-skilled Technical Facilities Maintenance Technician for the South of Ireland region (Covering **Dungarvan**, Carrick-on-Suir, Waterford & Wexford) to...



B2B Sales Development Representative US Marke...



Zevas Communications Ltd.

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 22 Mar

*** This is primarily a work from home role - However there will be a requirement to work onsite from our **Dungarvan** Hub at least 2 days per month *** Introduction



Relief Pharmacist



Hallahans Pharmacy

📍 Dungarvan, County Waterford, Ireland

€ €33.00 - €60.00 per hour

📅 Permanent | Full Time

🕒 Today

Working in a team between two premises. -Rota does rotate to allow Maximum days off together -One pharmacy is late night (9am-9pm), so late finish in rotation will be required -Competitive Weekday...

Frequently Asked Questions

How can I recruit for Dungarvan vacancies in Waterford?

You can fill Dungarvan vacancies in Waterford using online recruitment with Jobs.ie.

FRONT OF HOUSE STAFF – VINILO – LISMORE

Vinilo is an independent artisan sourdough bakery and cafe. We are looking for a motivated front of house member to provide excellent customer service. We pride ourselves on our breads, pastries and coffees all handmade in our Main St. bakery. We work day time hours!

The role:

- 3 days per week (possible 4th day during peak periods)
- Must be available to work Friday, Saturday and Sunday
- Day time hours!

Tasks include:

- Welcoming and greeting customers
- Serving customers quickly and with a smile
- Making coffee
- Handling cash and card transactions
- Taking orders and communicating with the kitchen in an efficient manner
- Keeping area and front of house clean and tidy
- Closing down at end of day

Barista experience making coffee is huge bonus but not a requirement! Training provided!

Candidates must

- Be extremely organised
- Be well presented
- Be friendly and a teamplayer
- Pay attention to detail

Please include C.V. and availability.

Job Types:	Part-time, Permanent, Fixed term, Temporary
Part-time hours:	24-30 per week
Salary:	€10.50-€11.50 per hour
Additional pay:	Tips
Benefits:	<ul style="list-style-type: none">• Employee discount• Food allowance• On-site parking

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday
- Weekend availability

[Advertised on www.indeed.com](http://www.indeed.com)

GENERAL LABOURER – WATERFORD

EDDIE O'DONNELL

General Labourer required in stone yard.

Safe pass required.

Job Types: Full-time, Part-time, Fixed term

Part-time hours: 40 per week

Salary: From €10.00 per hour

Schedule: Monday to Friday

Licence/Certification: Safe Pass (required)

[Advertised on www.indeed.com](http://www.indeed.com)

MAINTENANCE OPERATIVE / HANDYMAN – WATERFORD – TOM HENNESSY & SONS CONSTRUCTION LTD

We are currently seeking to employ a semi-skilled **General Maintenance Operative/Handyman** to work on commercial properties in the Waterford area.

Ideal candidate:

- At least 5 years hands-on maintenance experience.
- The ability to problem solve.
- Flexible, can work on their own initiative as well as part of a team.
- Reliable, and work in a safe and efficient manner.

Licence/Certification:

- Safe Pass (Required)
- Manual Handling Certificate (Required)
- Full clean driver's licence (Essential)
- MEWP and Abrasive Wheels certification (Advantage)
- Full trailer licence (Advantage)

Start asap.

Rate of pay based on experience.

Job Types: Full-time, Permanent

[Advertised on www.indeed.com](http://www.indeed.com)

EMERALD CONTACT CENTRE – WATERFORD



Emerald Contact Centre

March 24 at 6:50 PM · 🌐

...

Are you looking for something new? Something better? Well, you're in luck... We're looking for passionate problem solvers to join our 19th April new hire class!

This role offers great growth opportunities and in-depth training. If you, or someone you know is interested in joining a team of individuals who not only answer calls and work correspondence, but are diverse problem solvers and the heartbeat of this organization, we encourage you to visit emeraldcontactcentre.ie under "Vacancies." Alternatively, submit your resume to careers@emeraldcontactcentre.ie to learn more about the job opening and our wonderful team. 😊

#hiring #customerservice #job #joinourteam #ecc #heartandhustle
#bethebestoption #emeraldcontactcentre

**WE'RE
HIRING**

JOIN OUR TEAM

CUSTOMER AMBASSADORS

- €12 Hourly Starting Wage
- Great Benefits
- Office-Based

Send us your CV: careers@emeraldcontactcentre.ie

APPLY NOW

emerald


The advertisement features a background image of five people (three men and two women) sitting around a conference table in an office setting, engaged in a meeting. The text is overlaid on this image in white and green. The top section has 'WE'RE HIRING' in large white letters. Below that is a white box with 'JOIN OUR TEAM'. The next section is a green bar with 'CUSTOMER AMBASSADORS' in white. This is followed by a list of three bullet points in white. Then, a green bar contains the text 'Send us your CV: careers@emeraldcontactcentre.ie'. Below that is a white button with 'APPLY NOW' in green. The bottom of the ad shows the Emerald logo and the word 'emerald' in a sans-serif font.

[Advertised on facebook](#)


Q Job title, Skill or Company

📍 Location

[<< Return to Job Search](#)


Payroll and Accounts Officer
 Infosys

📍 Waterford City, County Waterford, Ireland
 € €30,000 per annum
 🏢 Permanent | Full Time
 ⌚ 27 Mar


[Apply Now](#)

Description

Company Details

Purpose of the Role:

As part of the Finance team, the accounts admin and payroll officer will support vital elements in the business in the finance and payroll functions. The core role involves the processing of day to day payroll transactions, completion of any required social welfare, salary forms, dealing with employee queries about all aspects of wages, along with the processing in full of a bi-weekly payroll run, while maintaining an extremely high level of confidentiality. It also involves general accounts payable reporting and reconciling and invoice queries as they arise.

Key responsibilities:

- Inputting of all payroll elements on the payroll system (Sage), in a timely manner, ensuring a high level of detail and accuracy is maintained.
- Processing of payroll runs on a bi-weekly basis
- Liaising with the HR Department in relation to employee information for joiners, leavers and amendments.
- Handling payroll queries from employees and line managers.
- Registration of new hires on the payroll system.
- Assisting in the empanelment of new vendors
- Reconciling supplier statement and liaising with AP to ensure timely payment
- Supplier reports
- Various other ad hoc duties as required by the business.

Experience:

Experience in the following areas are required:

- Good computer skills
- Good working knowledge Microsoft office tools, in particular Excel
- ROI payroll processing

Experience in the following areas would be a distinct advantage:

- UK payroll processing
- Accounts administration experience
- Sage Payroll/Sage 50 Cloud Payroll systems
- SAP

Salary: €30,000 per annum plus additional 10% Loyalty Bonus paid each payroll.
Performance Bonus of up to 10% paid annually.

Holidays - 23 days holiday entitlement per year

Position is based in our Waterford office with the opportunity of a hybrid model that will be discussed at interview stage.

Skills:

Accounts Payroll Administration Payroll Processing

[<< Return to Job Search](#)

General operative

Staffline Ireland

Clonmel, County Tipperary, Ireland

€22,048 per annum

Contract | Full Time

24 Mar

[Apply Now](#)

Description

Company Details

Staffline Recruitment is a specialist in the provision of temporary and permanent staffing solutions to clients nationwide. We currently have multiple vacancies for experienced warehouse operators based in Clonmel, Tipperary. This is a temporary position.

- Picking orders in preparation for outgoing deliveries
- Ensuring product is stored in the correct location
- Retrieve product as required by relevant teams
- Unloading of trucks as required
- Ensure storage and organization is safe and tidy at all times.
- General warehouse support

Monday - Friday: 9-5.30 (Some Saturday's 9-1)

The ideal candidate will have:

- Manual handling
- Retail/ warehousing experience
- Stock control
- HACCP
- Pallet truck - training is provided
- IT skills

Experience is desired, but not essential.

This role is temporary with a view to permanency.

Upon successful probation, further benefits such as pension and health insurance are available.

Location: Clonmel, Tipperary

Job Ref: CRKSL

Skills:

General Operative

Warehouse Operative

temporary

Apply For This Job

ASSISTANT GARDENER – YOUGHAL

BALLYNATRAY ESTATE

Seeking an enthusiastic, qualified gardener to assist our Head Gardener and our team on our beautiful estate and gardens here at Ballynatray Estate, Youghal Co. Cork

The successful applicant must have at least 2 years' experience in a large garden setting with wide ranging knowledge

The Gardener should:

1. Have a full driving licence and be experienced with small and medium size machinery, this is a distinct advantage.
2. Show ability to operate on their own with minimal supervision as well as working as a wider team.
3. Have a good knowledge of grass/lawn care, general ground care maintenance and the operation of grass cutting machinery, strimmer's etc
4. Show enthusiasm to learn and be adaptable to the work involved within the estate.
5. Be willing to carry out any other reasonable work that is directed by the Estate Manager.
6. The Gardener should be a plantsperson and have competent skills in ornamental gardens, particularly as the estate contains walled gardens with a variety of flowers, shrubs, vegetables and plants for various seasons. An in depth understanding of planting, maintaining, and providing nourishment to the wide range of plants is essential, as well as good knowledge of grass care and lawn maintenance.
7. Attention to detail is essential.

Job Types: Full-time, Permanent

Schedule:

- 8 hour shift
- Monday to Friday

[Advertised on www.indeed.com](http://www.indeed.com)

APPRENTICE PLUMBER – YOUGHAL

GREENTECH RENEWABLE HEATING & PLUMBING

Apprentice Plumber required for work in East Cork area.

Full Training Provided to the right candidate

Own transport an advantage.

Safe pass required

Job Types:	Full-time, Permanent
Salary:	€14,861.00-€52,773.00 per year
Schedule:	<ul style="list-style-type: none">• 8 hour shift• Overtime• Weekend availability

[Advertised on www.indeed.com](http://www.indeed.com)

PRODUCTION OPERATOR – SANMINA – FERMOY

Production Operator – Sanmina (Fermoy, Cork)

Contract: 12 month contract

Position Type: 12 hour rotating shifts (including days, nights & weekend work)

OBJECTIVES OF POSITION:

Assemble, test and handle all products in line with the documented specification and processes, thus ensuring that all products supplied to our customers are to the highest possible quality levels and conform to all specification requirements.

RESPONSIBILITIES:

- Work as part of a team to ensure production plans are delivered to the right quality standard.
- Perform all operations in line with processes, manufacturing instructions and specifications, paying particular attention to specific customer requirements and GMP standards.
- Adhere to good document practices (GDP) when filling out documentation.
- Adhere to general safety rules, manufacturing procedures, company policies and procedures, good manufacturing practices (GMP) and FDA regulations.
- Communicate and escalate issues to the team leader.
- Work on continuous improvement projects.

ESSENTIAL SPECIFICATIONS:

- The ability to work effectively within teams and also able to work on your own initiative.
- Detail oriented to ensure all documentation is completed correctly and within the appropriate guidelines.
- Ability to follow instruction/direction and follow procedures.
- Must be flexible, being able to work in different areas as required the team leader.
- Must be able to carry out variable shift work as required by the current business requirements.

[Advertised on www.indeed.com](http://www.indeed.com)

STUDENT PARAMEDICS



Waterford Jobs - JobAlert.ie

Yesterday at 8:00 AM

...

Fantastic [#career](#) opportunity! Would you like to become a Paramedic?

The HSE National Ambulance Service is now recruiting nationwide for Student Paramedics 🚑

Salary: €29,195 - €40,350 per year.

Apply here: <https://www.jobalert.ie/.../student-paramedic-national...>

To advertise your job on our Facebook page & website click here:

<https://www.jobalert.ie/employers>

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Student Paramedic

Nationwide

€29,195 - €40,350 per year

[APPLY NOW](#)



NATIONAL
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IRELAND



JOBALERT.IE

Student Paramedic | National Ambulance Service |
Nationwide - 28th March | JobAlert.ie

[Advertised on facebook](#)

IRISH DEFENCE FORCES RECRUITMENT



Irish Defence Forces Recruitment

1h · 🌐

...

Irish Naval Service careers offer varied opportunities and experiences that can't be matched by regular office jobs....take a look at our careers page on www.military.ie for information on naval service recruitment opportunities.

The poster features a high-angle, low-key photograph of a smiling sailor in a blue uniform and helmet, working on a complex network of cables. The lighting is dramatic, with strong shadows. In the top left corner is the Irish Defence Forces crest and the text 'Óglaigh na hÉireann IRISH DEFENCE FORCES'. In the top right corner is a circular logo with a harp and the text 'IRISH NAVAL SERVICE'. The main text 'Irish Naval Service' is in large white font, followed by 'Want to hang with our gang?' in a slightly smaller white font. At the bottom left is the website 'www.military.ie' and at the bottom right is the slogan 'STRENGTHEN THE NATION' in a stylized font.

Óglaigh
na hÉireann
IRISH DEFENCE FORCES

Irish Naval Service
Want to hang with our gang?

www.military.ie

STRENGTHEN
THE NATION

[Advertised on facebook](#)



**Full details of these vacancies can
be found on www.jobsireland.ie**

**An Roinn Coimirce Sóisialaí
Department of Social Protection**

CE Vacancies

[Community Employment Schemes]

CES – 2219134 – Caretaker - Aglish

Working as a Caretaker in Aglish Hall & Geraldine's GAA Club, may have to work weekends

CES – 2218327 – Chamber Administration Assistant - Dungarvan

Chamber of Commerce - Administration, Customer Service, Surveys, Events, Social Media, Accounts. This is an entry level position and you will receive training and coaching.

CES – 2218325 – Tourist Office Assistant - Dungarvan

Duties will include: customer services, administration, sales, creation of tourist material, working on various projects to promote the area, cleaning of tourist office.

CES – 2216366 – Maintenance Person - Tallow

Associated Tidy Towns Work, litter picking, pest control, planting, digging, pruning a variety of plants, trim hedges, leaf blowing and collection, sweeping areas, maintain flower beds, maintain walks and walkways etc., painting buildings and various items, repair stone walls. Various other duties from time to time as required.

CES – 2216367 – Maintenance / Caretaker - Ballyduff Upper

Ballyduff Drama. Duties will include general caretaking duties, maintenance of buildings, painting, cleaning internal and external, open and close buildings set up of equipment, tables and chairs, etc. Stage, set design and build, assembly and disassembly, assist with events and shows. General maintenance duties. Various other duties from time to time as required.

CES – 2216365 – Maintenance / Groundsperson - Lismore Golf Club

Duties will include assisting Green Keeper with maintenance and upkeep of walkways, fairways, greens, grass cutting, use of strimmer and various mowers. Duties will include the following: weeding & spraying, power washing, cleaning & stock taking equipment, painting, bunker maintenance, tee repair, litter control & course checks, maintenance of the front of Club House along with general caretaker duties,. Various other duties from time to time as required.

CES – 2210123 – Environmental Worker - Kilrossanty

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

CES – 2205990 – Care Assistant - Dungarvan

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

General Duties

- Assisting clients on an off the mini-bus travelling to and from Centre
- Greet members and encourage them and support them to participate in activities
- Help with the serving of all meals, i.e. morning and afternoon teas and coffees and dinners.
- Clean all equipment used in the centre. Perform cleaning and hygiene requirements in all day centre areas
- Assist the elderly with daily tasks such as personal grooming and meal preparation
- Assist with kitchen duties, wash up when required
- Assist with meals on wheels and supporting the bus driver when required
- Work as part of a team which comprise of staff of the Day Centre and volunteers
- Reporting to Day Centre Manager and CE Supervisor. 19.5 hours per week.

Care Assistants are required to participate in QQI Level 5 Modules in Healthcare leading to major award

Manual & Patient handling

First aid & any other training requirements

Garda vetting is essential

CES – 2215321 – Receptionist St Marys Parish Office - Dungarvan

Duties: Reception and Customer Care. Strong ability to communicate effectively. Answering calls, taking messages and handling correspondence. Computer literate and proficient in the use of Word, Excel, Desk Top Publishing a distinct advantage. Proficient at typing, preparing and collating reports and newsletters. Emails – checking parish emails daily, responding, deleting setting up new contacts and groups etc.

Photocopying, printing, filing, organising meetings, rotas, managing databases, prioritising workloads. . Maintaining diaries and arranging appointments Administration for Sacraments including Baptisms for Ring/Old Parish and Kilgobinet, Colligan and Kilbrien Parish. Implementing new procedures and administrative systems. Liaising with relevant committees and organising rotas. Ordering office stationery etc. Balancing petty cash.

Candidate will receive on the job training to help get used to the office procedures. This is a training opportunity and any training or up skilling needed to enhance existing or new skills will be encouraged

CES – 2215316 – Administrative Secretary – Deise Day Care Centre - Dungarvan

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Administrative Secretary in the Deise Day Centre, Dungarvan perform day-to-day administrative and secretarial duties in an office environment. Their responsibilities preparing documents and entering data, and scheduling appointments. Good communication skills required, friendly disposition and commitment to completing work accurately. Good team work essential

Administrative Secretary Responsibilities:

- Greeting members/visitors and dealing appropriately with them
- Answering the phone, emails and communicating the information to the relevant people
- Arranging and scheduling appointments
- Take and record money for meals and appointments, balance and upload information on computer, balance money due/received
- Perform day to day administrative and secretarial duties

CES – 2215104 – Groundsperson - Touraneena

Touraneena GAA Grounds. Duties will include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse and surrounding areas of the GAA grounds.

CES – 2215105 – Cleaner / Groundsperson - Fraher Field

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.

CES – 2215102 – Sportsground Worker - Fourmilewater / Nire

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

CES – 2214072 – Groundsperson - Ballinroad

Grass cutting, cleaning, caretaking, general maintenance work at Ballinroad Graveyard

CES – 2213798 – Graveyard Caretaker - Kilbrien / Colligan / Kilgobinet

Responsible for the caretaking and upkeep of graveyards and Grounds.

Duties will involve, grass cutting, strimming, hedge cutting, sweeping of pathways, low level painting. Keeping control of weeds, spraying (training will be provided). The successful candidate will be required to undertake training and adhere to Health and Safety procedures.

CES – 2213800 – Graveyard Caretaker - Modeligo

Responsible for the caretaking and upkeep of graveyard and Grounds.

Duties will involve, grass cutting, strimming, hedge cutting, sweeping of pathways, low level painting. Keeping control of weeds, spraying (training will be provided). The successful candidate will be required to undertake training and adhere to Health and Safety procedures.

CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE

CAN PHONE

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077

Work Placement Experience Programme



Intreg **WPEP**
Work Placement Experience Programme

Unemployed?
Looking to gain new skills and work experience?
Could the Work Placement Experience Programme be for you?

You can:

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment



Get work experience
Get new skills
Get training & support

A placement:

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

View available work placements at
www.jobsireland.ie

For more information
Visit: www.gov.ie/wppep
Email: wpep@welfare.ie
Telephone: 0818 111 112

Brought to you by the Department of Social Protection

Work Placement Experience Programme

From [Department of Social Protection](#)

Published on 12 July 2021

Last updated on 15 October 2021

- [1. What the Work Placement Experience Programme is](#)
- [2. How to qualify](#)
- [3. Rate of payment](#)
- [4. Apply](#)
- [5. Operational Guidelines](#)

For measures announced in Budget 2022, [please click here](#).

What the Work Placement Experience Programme is

The Work Placement Experience Programme (WPEP) is a 6-month, 30 hour per week voluntary work experience programme. The programme is for jobseekers that are currently getting a qualifying social welfare payment and who have been unemployed for six months (156 days) or more.

The weekly rate of payment is €306.

See the qualifying list in the [next section](#).

If you would like to re-train and gain experience in another type of employment, this programme can help you build new skills and gain work experience. You cannot take a placement where you already have built up experience in the role.

You can work part-time while you are on the programme, provided the part-time work does not impact your placement. The part-time work cannot be with the WPEP host.

COVID-19 Pandemic Unemployment Payment

If you are getting the COVID-19 Pandemic Unemployment Payment (PUP) and you would like training and work experience in a new work role, the WPEP may be an option for you.

Time spent on PUP may be counted as part of the 6 month (156 day) qualifying criteria for WPEP, but you must transfer to one of the [qualifying payments](#) before you can take up a WPEP placement.

How to qualify

To qualify for the Work Placement Experience Programme, you must be a jobseeker:

- aged between 18 and 65 years, and
- on a qualifying scheme for at least 6 months (156 days), and
- currently getting certain social welfare payments

The qualifying payments are:

- [Jobseeker's Allowance](#)
- [Jobseeker's Benefit](#)
- [Jobseeker's Transitional Payment](#)
- [One-Parent Family Payment](#)
- [Disability Allowance](#)
- [Blind Pension](#)
- [Farm Assist](#)
- [Jobseeker's Benefit for the Self-Employed](#)

Time spent on the schemes below may be counted as part of the 6 month (156 day) qualifying criteria. You must transfer to a Jobseekers' payment before you can take up the placement.

- [COVID-19 Pandemic Unemployment Payment](#)
- [Community Employment Programme](#)
- [Back to Education Allowance](#)
- [Youthreach](#)
- [Springboard](#)
- [Solás Training Programmes](#)
- [TÚS - Community Work Placement Initiative](#)
- [Rural Social Scheme](#)

Jobseekers who are currently getting the COVID-19 Pandemic Unemployment Payment must qualify and switch to a Jobseekers' payment before they start the programme.

The [WPEP Guidelines](#) provide information on participant eligibility or you can check with your [local Intreo Centre](#) Case Officer to see if you are entitled to take part in any scheme or placement.

LIST OF POPULAR JOB SEARCH SITES



<https://ie.jooble.org/jobs/Waterford>

<https://www.recruitireland.com/search/?County=Waterford>

<https://waterfordjobs.ie/>



<https://www.rezoomo.com/>

<https://www.glassdoor.ie/index.htm>



<https://www.jobalert.ie/jobs-by-county>



<https://www.irishjobs.ie/>



<https://www.jobsdondedeal.ie/>



<https://www.adverts.ie/jobs>



<https://ie.indeed.com/jobs-in-Waterford>



<https://www.jobsireland.ie/#/home>



<https://www.clsrecruitment.ie/>



<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c813300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>



<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

THE IRISH NATIONAL ORGANISATION OF THE UNEMPLOYED



The Irish National Organisation of the Unemployed

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If you need help navigating the social welfare system call our Welfare Assistance Team at (01) 8560088. They will be able to talk you through the ins and outs of the system. You can also leave a message on our website and have someone get back to you at a later stage. <https://www.inou.ie/about/contact-us/>



INOUE

Welfare Rights & Back to Work
Supports Information Helpline

(01) 8560088

Free - Confidential - Impartial Information Services

[Advertised on facebook](#)



FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

ANYONE WHO HAS LOST THEIR JOB DUE TO COVID-19 CAN NOW ACCESS FREE TRAINING ON-LINE.

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

WWW.FETCHCOURSES.IE

SELECT LOCATION AS ONLINE

Examples of courses to choose from include :

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,
Python Programming and many more.

ON-LINE AND TELEPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING

FOR MORE INFORMATION PLEASE CONTACT:

e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831

CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE

PLEASE CONTACT YOUR CASE OFFICER - NIAMH KUHNE - 058 44077

BUS DRIVING TRAINEESHIP COURSES IN DUNGARVAN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



Waterford Wexford Adult Educational Guidance Service

1h - 0

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SKILLS TO COMPETE - BUS DRIVING TRAINEESHIP (TRAINEESHIP) 🇮🇪 🇬🇧

Start Date 05/09/2022

End Date 21/04/2023

Duration 33 Weeks

Location Dungarvan

This course provides trainees with the skills and related knowledge in the rules of the road, driving a LPSV, customer service, documentation, first aid, manual handling and fire safety, digital tachograph and technical standards and to develop their attitudes, personal effectiveness, and job seeking skills which will enable them to obtain employment driving LPSV's.

To apply online click on link below 🌟🌟🌟
<https://www.fetchcourses.ie/course/finder...>

BUS DRIVING (TRAINEESHIP)



wwetb

Waterford Wexford Education & Training Board
www.wwetb.ie
051 852 1111

Starting in Dungarvan on 5th of September 2022

This is a fulltime course running for 33 weeks



For more information contact recruit@wwetb.ie
or to apply online go to www.fetchcourses.ie
code: 342563

1 of 1

[Advertised on facebook](#)

CUSTOMER SERVICE TRAINING COURSE - DUNGARVAN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



Waterford Wexford Adult Educational Guidance Service

4h · 🌐

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SKILLS TO COMPETE CUSTOMER SERVICE QQI L5 (EVENING)

Start Date: 20/09/2022

End Date: 12/11/2022

Duration: 8 Weeks

Location: Dungarvan

(times and dates subject to changes)

On completion of the training programme learners will be able to provide effective customer service within a range of environments.

Contact:

051 301564/ 051 301593

email: catherineprendergast@wwetb.ie

course code: 337297

QQI LEVEL 5 Customer Service



Dungarvan

Tuesday 20th of September for 8 weeks
(evening class)



For more information contact catherineprendergast@wwetb.ie or
to apply online go to www.fetchcourses.ie
Course Code: 337297

[Advertised on facebook](#)

**VTOS TRAINING COURSES IN DUNGARVAN
THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD**



Waterford Wexford Adult Educational Guidance Service ...

19h · 🌐

Dungarvan VTOS is now taking enrollment for the course starting in September.

340197 - OFFICE SKILLS - LEVEL 4 GENERAL LEARNING

340281 - ART GENERAL LEARNING LEVEL 4 (NO FEES)

This is a full time course Monday - Friday...

VTOS Dungarvan

340197 - OFFICE SKILLS - LEVEL 4

340281 - ART GENERAL LEARNING LEVEL 4

Taking enrollments for September 2022



For more information contact allienoconnor@wweth.ie
or to apply online go to www.fetchcourses.ie
telephone: 058 45757

Advertised on facebook



Be ambitious. Be ready.



NEXT COURSES

Course starting
2022

For further details contact
051-301500
087-1958761
or
recruit@wwetb.ie

Course Description

The aim of this course is to enable learners to develop the skills, knowledge and competencies to complete a range of skills correctly and safely in a supervised environment. Please see the list of modules below under course content.

As part of this course, the learner will also develop an awareness in Nearly Zero Energy Building (NZEB) for new dwellings and NZEB Retrofit. This full time Course will run for 14 weeks, this includes 3 weeks work placement.

CERTIFICATION

Upon successful completion of this course, the learner will receive Certificates for the following:

- Component Certificate in Woodwork QQI Level 3**
- Component Certificate Woodturning QQI Level 3**
- Component Certificate in Floor and Wall Tiling QQI Level 3**
- Component Certificate in Painting and Decorating QQI Level 3**

COURSE MATERIALS

All Training Materials are provided including PPE.

COURSE CONTENT

- Woodwork**
- Woodturning**
- Floor & Wall Tiling**
- Painting and Decorating**
- Career Planning & Job Seeking Skills**
- Safepass**
- Work Placement**
- NZEB Fundamental Awareness**
- NZEB Retrofit**

JOB OPPORTUNITIES

On successful completion of the programme, learners may progress to further education and training or to employment.

LEARNER ENTRY REQUIREMENTS

Education: Applicants seeking entry onto the programme do not need any previous formal qualification but must have reached the current statutory school leaving age.

Aptitude: Learners who are ready to take on new tasks, can follow direction and are moving towards independent learning.

Previous Experience: No previous experience required.

UPCOMING TRAINING IN DUNGARVAN THROUGH WATERFORD TRAINING CENTRE



REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
09899	Technical Employability Skills	Waterford Training Centre	Dungarvan	25/05/2022
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	07/06/2022
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	13/06/2022
Q97	Safe Pass	Waterford Training Centre	Dungarvan	14/06/2022
09807	Professional HGV Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	05/09/2022
11712	Bus Driving Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	05/09/2022
09892	Customer Service	Waterford Training Centre	Dungarvan	20/09/2022

PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE WWETB
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO
WWW.FETCHCOURSES.IE**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE
CAN PHONE**

NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077



An Roinn Coimíre Sóisialaí
Department of Social Protection

