

THIS WEEKS JOB VACANCIES

27th April 2022

THIS JOB VACANCY PACK CAN ALSO BE VIEWED ONLINE @

WWW.WLP.IE

UNDER Jobseeker & Employer Tab

Hit Local Job Adverts

For daily Job Vacancy Updates

Follow us on Facebook - County Waterford LES

JOBSEEKERS CAN CONTACT US VIA:

PHONE: Annie(Employment Guidance Officer)on 086 035 8613
or Christine(Administrator) on 086 787 0874

EMAIL: annie.dalton@wlp.ie / christine.rockett@wlp.ie

LOCAL EMPLOYMENT SERVICE

SUPPORT SERVICE FOR THE UNEMPLOYED

Nano Nagle Community Resource Centre, Carrick-on-Suir, Co. Tipperary

Tel: 051-649516



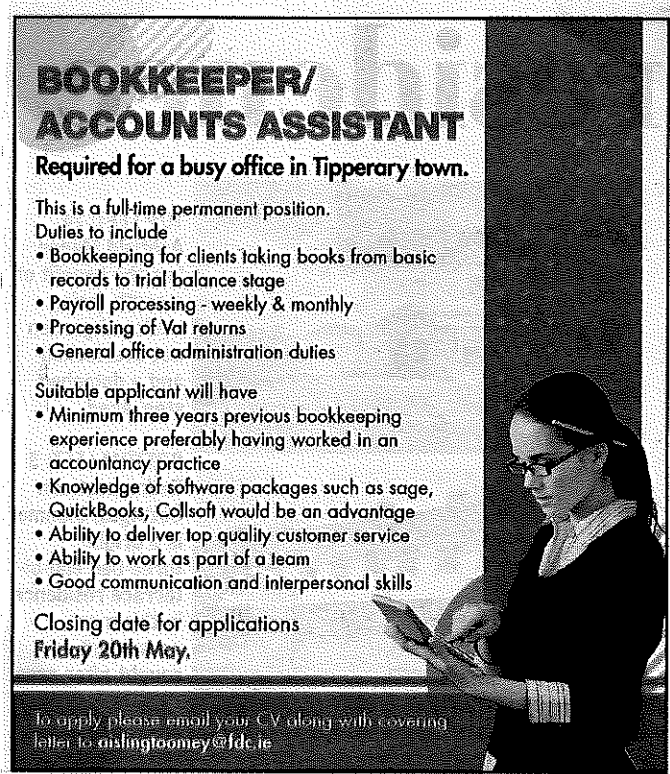


**TIPPERARY
TOWN AREA
BAR STAFF
REQUIRED**

Full & Part-time
positions available

- For immediate start.
- Experience essential.

Contact
087 0665625



**BOOKKEEPER/
ACCOUNTS ASSISTANT**

Required for a busy office in Tipperary town.

This is a full-time permanent position.
Duties to include

- Bookkeeping for clients taking books from basic records to trial balance stage
- Payroll processing - weekly & monthly
- Processing of Vat returns
- General office administration duties

Suitable applicant will have

- Minimum three years previous bookkeeping experience preferably having worked in an accountancy practice
- Knowledge of software packages such as sage, QuickBooks, Collsoft would be an advantage
- Ability to deliver top quality customer service
- Ability to work as part of a team
- Good communication and interpersonal skills

Closing date for applications
Friday 20th May.

To apply please email your CV along with covering letter to austingtoomey@fdc.ie

Mullinahone Co-op

Est. 1883

Senior Purchasing Vacancy

Agri Wholesale Distribution Business

We are currently inviting applications for a vacancy as lead in our purchasing team following staff retirement.

The position is based at our premises in Mullinahone. A strong background knowledge/experience in the Agri Trade Sector is essential.

Previous experience in a similar role would be beneficial. Proficient IT skills and use of MS Office an advantage.

Applications to Liam O'Brien at
lobrien@mull-coop.ie
before the 6th May 2022.



Comhairle Contae Thibraid Árann
Tipperary County Council

FIREFIGHTER VACANCIES

Applications are invited for the position of part-time firefighter with the following Brigades:

- Borrisokane
- Cashel
- Cloughjordan
- Nenagh
- Newport
- Templemore
- Thurles
- Tipperary Town

Potential average Annual Earnings €15,000 to €20,000.

Panels may be created from which vacancies arising during the lifetime of these panels will be filled. Depending on the number of applications received shortlisting of candidates may be necessary. Shortlisting will be based on the information on your application form.

Application forms and further particulars are available on www.tipperarycoco.ie or by e-mail from recruitment@tipperarycoco.ie. Completed and typed application forms (4 Hard Copy Only) must be returned to Human Resources Section, Tipperary County Council, Civic Offices, Clonmel, Co. Tipperary E91 N512, by not later than 4.00pm on Wednesday 11th May, 2022.

Garda Vetting applies to this position

TIPPERARY COUNTY COUNCIL IS AN EQUAL
OPPORTUNITIES EMPLOYER



Aqualeak Ltd - Water Management is a water conservation company working on a wide range of projects for public and private clients nationwide.

Due to continued expansion, we have the following opening in the Tipperary Area.

Trainee Leak Detection Technician Full-time, Permanent

Full Training provided

Site experience, particularly civil engineering/
utility experience, an advantage

Requirements:

- A full clean driving license
- A safe pass card
- Manual Handling certificate
- Good IT skills

The successful candidate will be well supported but is required to have a dynamic approach with the ability to work independently within a short period of time.

If you are interested in this opportunity, please send an up to date CV to info@aqualeak.ie and suitable candidates will be contacted with more details.

SAFE PASS COURSE

TO BE HELD IN CLONMEL
THURSDAY 5TH MAY AND
THURSDAY 12TH MAY

TO BOOK TELEPHONE
052 6123111 OR 086 8121590
E: peter@semiton.com

leinsterexpress **Express**

Sports Editor - Portlaoise

The Leinster Express newspaper, one of the leading titles in Ireland's top local news publisher Iconic Media Group, is looking to recruit an outstanding sports editor.

This full time position is for a person with a passion for all sports, excellent writing skills and experience in media.

A strong digital ethic and ability to work in a fast paced multi media environment would be essential. Attention to detail would also be necessary.

The ideal candidate would show the ability and enthusiasm to put their personality on the sports pages of a newspaper whose reputation in providing quality sports coverage is well known in Laois.

Of course there would be a big focus on gaelic games, but the newspaper prides itself on its coverage of a wide range of sport, and that is always expanding.

www.leinsterexpress.ie also prides itself on being right on the final whistle with all sports results, and with the latest team news. So having a strong news sense and desire to break sports content would also be important.

Applicants should have third level qualifications. The position is based in Portlaoise, and the successful applicant would become a key member of the Leinster Express editorial team.

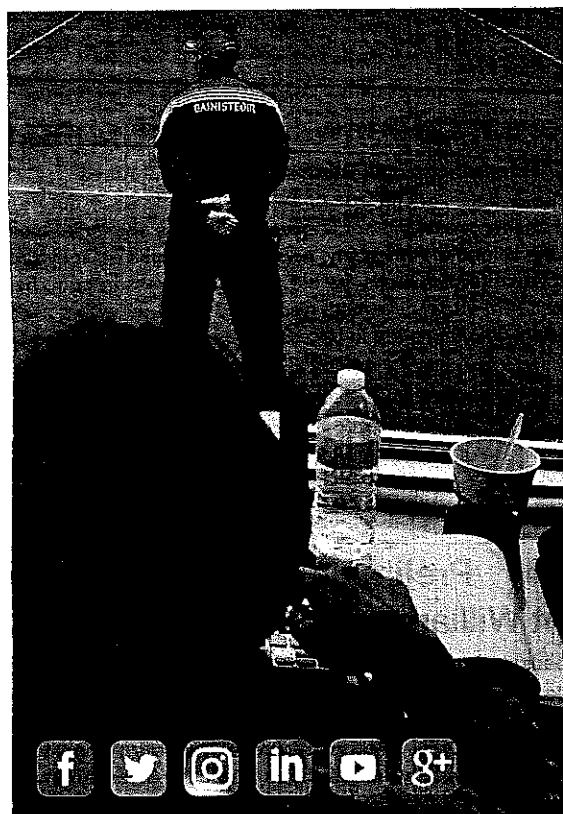
We are looking for a self-starter who can:

- Demonstrate excellent reporting skills and deliver fresh and engaging content
- Work as part of a team committed to reporting when and where it happens
- Engage our fast-growing online audience through a variety of channels
- Use social media in a dynamic way to distribute and source news, and help grow our online community.

The closing date for applications is Friday, April 29 2022.

To apply, please email brian.keyes@iconicnews.ie including a covering letter, CV and samples of your work.

iconic
media group



JOHN M. JOY & CO.
SOLICITORS
CLONMEL

are seeking to recruit a
**LEGAL EXECUTIVE/
LEGAL SECRETARY**
to join their team.

Duties and responsibilities will include:-

- Have experience in Litigation including PI litigation
- Have experience in District Court including criminal District Court
- Have experience in Conveyancing and Probate including completion of PRA registrations etc.
- Be able to communicate with clients, colleagues and other firms alike
- Have strong computer skills
- Knowledge of Keyhouse Case management System or similar would be an advantage
- Candidates must have the following skills and experience
- Previous experience in a similar roll with a busy law firm at least 3 years
- Good communication and interpersonal skills
- Excellent organisational skills
- Strong attention to detail and ability to prioritise workload
- Ability to work on own initiative and meet deadlines

If you wish to apply for this position please email a CV and cover letter to margaret@johnmjoy.com on or before 10th May 2022

JOHN M. JOY & CO.
SOLICITORS
CLONMEL

We are seeking to recruit a
**LEGAL SECRETARY/
RECEPTIONIST**
to join their team.

Duties and responsibilities will include:-

- Reception duties to including answering telephones and dealing with client queries; greeting clients;
- Excellent audio typing skills with a high level of accuracy;
- Previous experience in similar position essential;
- Be a good team player and have a flexible attitude to work;
- Maintaining client files including photocopying, scanning and filing (both paper and electronic) and archiving files;
- Must be an excellent communicator;
- Knowledge of Keyhouse Case Management System or similar would be an advantage.

Applicants who wish to apply for this role should please email a CV and cover letter to: margaret@johnmjoy.com

Closing date for applications is 10th May 2022



KILGALLEN & PARTNERS

CONSULTING ENGINEERS

Kilgallen & Partners Consulting Engineers Ltd. is a long established Civil/Structural Engineering practice operating from modern offices in Portlaoise and Kilkenny.

The practice is a CPD Accredited Employer with Engineers Ireland and operates a structured mentoring system as part of this process.

The company operates an NSAI Certified Quality Management System (ISO9001:2015).

We are seeking to recruit the following Personnel for the following positions:

Structural Engineer

The ideal candidate will be chartered or close to achieving the title Chartered Engineer. Experience in the use of Masterseries or similar structural design software will be a requirement. Current projects include permanent and temporary works design in various sectors including pharmaceutical, industrial, commercial, retail, public sector and residential.

Senior Civil Engineer

The ideal candidate will be a Chartered Engineer. Current projects include transport, active travel, hydrology, pharmaceutical, commercial and residential. Experience in any of these areas will be an important consideration.

Structural Engineering Technician

The ideal candidate will have experience in the design and detailing of structural engineering projects and will be proficient in the use of Autocad, Revit or similar software packages.

Civil Engineering Technician

The ideal candidate will have experience in the design and detailing of civil engineering projects and will be proficient in the use of Civil 3D or similar design software.

Strong written and oral communication skills are an advantage for each position along with the ability to work within an ISO 9001 approved quality system.

The salary / reward arrangement will be negotiable and will reflect the level of experience and training of the successful candidate. A company pension scheme is in place. Hybrid working arrangements are catered for in our organisation.

Interested parties should apply to fmcdermott@kilgallen.ie attaching their CV and a cover letter.

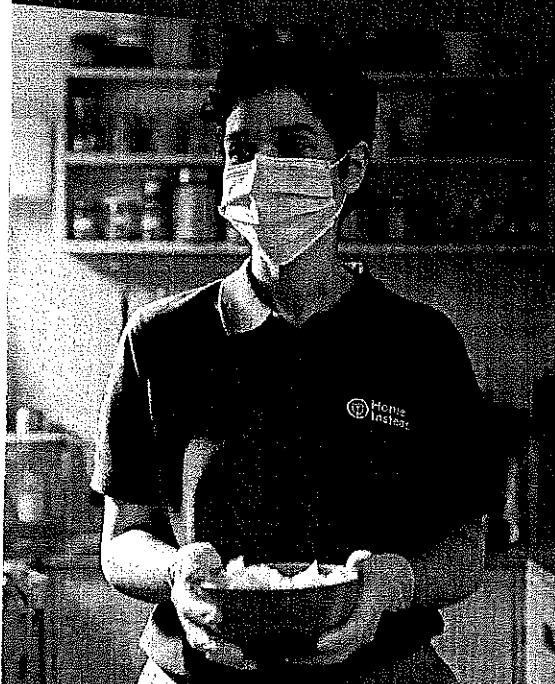
Required home carer for an elderly man living in Kilmacthomas

Looking for an experienced, reliable, and respectful carer to work in Kilmacthomas on **Monday and Tuesday mornings (9-10 am)** and **Monday and Tuesday evenings (6.30-7.30 pm)** on an ongoing basis (with the occasional cover of other carer's shifts during the week and weekend when they are away) or for occasional accompaniment to medical appointments. Duties to provide respectful person-centred care support for an elderly man living at home in Kilmacthomas, with personal care support mornings and evenings and light housework. Own car required.

Please send a CV and/or letter of application (with references) to the following email address – munsterreplies@gmail.com

Please be assured all applicants will be treated with the highest of confidentiality.

Looking for a *meaningful* career in home care?



We're looking for *caring* and *compassionate* people to join our team of CAREGiversSM in Waterford City and County, and South Kilkenny

- Competitive pay rates, with premium rates at weekends and bank holidays
- Paid travel between clients, paid training and subsidised QQI training
- Free uniforms, PPE and other 'on-the-job' resources
- Unrivalled, 24/7 support from our office team
- Range of opportunities to upskill and progress your career

Learn more at HomeInstead.ie/Waterford

☎ Call (051) 333 966

✉ Email waterford@homeinstead.ie

Each Home Instead® franchise office is independently owned and operated.



SOLICITOR or LEGAL EXECUTIVE

**sought to cover Maternity Leave in
busy City Centre Solicitor's Office.**

*Full or Part time will be considered
depending on the candidate.*

Start date in mid-July for a period of 7 months.

Previous experience in a Solicitor's Office is required.

Apply with CV to:
info@purcellkennedy.ie

solutions
stone
granite & marble worktops

Marble, Granite and Quartz Worktops

*We have the following positions available
(FOR IMMEDIATE START)*

Office Administration/ Showroom Sales

The successful candidate must have experience in General Office Duties, Sage Accounts, Dealing with the Public, Ability to price from plans

Showroom Salesperson

The successful candidate must have experience in Sales, Ability to read Drawings, for Pricing Purposes and General Office Duties

Successful candidates must be able to work as part of a team and use their own initiative
Salary on Interview

Apply send completed cv to accounts@stonesolutions.ie
Or by post to Stone Solutions Main Street Camolin
Enniscorthy, Co. Wexford

glanbia
ireland

Electrical Apprentice & Mechanical Automation and Fitting Apprentice

Glanbia Ireland Belview Site

Applications are welcome for the above trades based at Belview, Co. Kilkenny. The apprentices will train for a period of four years combining practical industrial experience and Solas/CMETB run academic training.

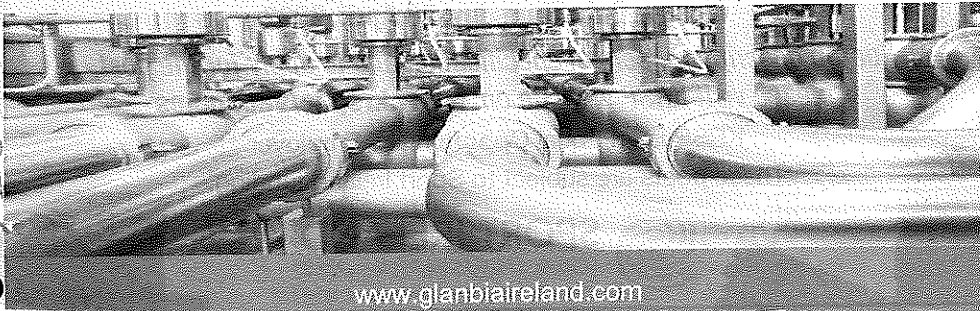
To be eligible to apply, the successful applicants must meet the following criteria;

- **Legal Age Limit** – Candidate must be 16 years or over.
- **Educational Standard** – Grade D or higher in 5 subjects at Leaving Certificate Level.

For more details on these roles, and to apply, please visit the Careers section of www.glanbiaireland.com/careers and search for job: Apprentice.

All applications are treated in confidence.

Glanbia Ireland is an equal opportunities employer.



www.glanbiaireland.com

Drakelands House Nursing Home

*We are now seeking to recruit
for the following full-time posts;*

Staff Nurses

Health Care Assistants

Activities Co-Ordinators

**Excellent remuneration and
working conditions.**

*For further information please contact:
Anne Marie on 086-4410269 or email:
amoloughlin@trinitycare.ie.*

VACANCY: DIRECTOR

**Ballyvaloo Retreat and
Conference Centre,
Blackwater, Co. Wexford**

The Ballyvaloo Retreat and
Conference Centre is run by the
Sisters of St John of God.
Applications are now invited for
the position of Director which will
become vacant in summer 2022.

Full details on:
www.ballyvaloo.ie

Closing date for Applications:
Wednesday 11th May 2022 (5.00pm)



*Kilkenny Recreation & Sports Partnership wishes to recruit
for the following position:*

**REGIONAL LSP COMMUNICATIONS OFFICER –
KILKENNY**

covering Leinster and Ulster (Donegal, Cavan & Monaghan)

This is a full-time, fixed term contract for a period of 3 years.
The salary for the position will be aligned to LA Grade 5 Salary Scale
commensurate with experience.

The Regional LSP Communications Officer Kilkenny will work together along
with the National LSP Communications Coordinator (hosted by Meath LSP), the
Regional LSP Communications Officer (hosted by Clare LSP) and the National
LSP Communications Working Group to develop a national LSP Communications
plan with a focus on key target groups underrepresented in sport.

The post holder will report to the National LSP Communications Coordinator
and the National LSP Communications Working Group on issues relating to the
programme development and delivery, in line with LSP policy.

Closing Date Thursday, 28 April, 2022

*For job description, person specification and to apply for the post,
please visit KRSP website on: www.krsp.ie/vacancies*

KRSP is an Equal Opportunities Employer
These posts are subject to Sport Ireland funding.



SPORT IRELAND
LOCAL SPORTS PARTNERSHIPS



Oliver Murphy Insurance Brokers Ltd.



Talk to Us on 051-841766

General Insurance & Life Brokers

Members of Broker Ireland

Regulated by the Central Bank of Ireland.

CAREER OPPORTUNITY

Oliver Murphy Insurance Brokers are one of the South East's largest established
Insurance Broker firms based in Gladstone House, 50 The Quay, Waterford.
We are seeking suitable candidates for the following positions to expand our
growing business in both our Personal and Commercial Insurance departments.
Applications are invited for the following positions

**Commercial Lines Administration
Support Executive**

Candidates should:

- Be well organised with a keen eye for detail.
- Have excellent communication and interpersonal skills.
- Be focused and target driven.
- Ideally have advanced in their Insurance educational journey and be familiar with the Applied System.
- Have Commercial Lines experience

Personal Lines Renewal Executive

The Role:

- Is suitable for well organised knowledgeable candidates with excellent communication skills and good time management.
- The candidate must have the ability to manage a large portfolio of clients.
- The role requires the ability to build relationships with and assisting existing customers with policy queries.

The successful candidates will enjoy a competitive remuneration package depending on their experience along with ongoing training and development to help achieve business objectives and reach their full potential within a progressive firm.

**CVs can be submitted for the attention of Imelda Behan
by email to: careers@olivermurphy.ie**

Kilkenny People
29/4/22

Experience Assistants Kilkenny

— Smithwicks Experience

Full time & part time opportunities available



About Us

The Smithwick's Experience Kilkenny (SEK) is a unique award winning visitor experience in Kilkenny, that has attracted visitors from Ireland and across the world, giving them a deep understanding and appreciation of the history, process and craft involved in the production of our famous red Ale.

Our Smithwick's Assistants play a key role in the delivery of an engaging and entertaining Smithwick's Experience, ensuring visitor immersion in the Brand, within a fast paced and exciting customer facing environment.

Our intent is for multi-skilled staff to operate successfully in different areas across SEK operations, including admissions/bookings, retail, bar, tour/visitor experience.

With our doors now set to reopen in Summer 2022, MKF as the appointed operating partner of Diageo for the Smithwick's Experience Kilkenny, are seeking to recruit dynamic, energetic and customer focused SEK assistants, to join our exciting SEK team from June 2022.

MKF are an Irish owned and operated FM solutions provider that has managed and operated the award winning Smithwick's Experience Kilkenny on behalf of Diageo, as their appointed operations partner, since SEK opened their doors in 2014. MKF also support Diageo and the Irish Brand Home team across their Brand Home portfolio in The Guinness Storehouse, Roe & Co and The Guinness Open Gate Brewery.

About the Role

- ◆ We are looking to recruit a team of hardworking and customer centric Experience Assistants to act as a Smithwick's Ambassador (SA), to be welcoming and engaging with SEK visitors and ensure the visitors receive courteous, friendly and professional assistance at all times.
- ◆ Experience Assistants are the heart of our brand experiences. You will welcome, entertain, serve, delight and ensure the safety of every one of our visitors to our brand experiences. Armed with outstanding training, you will not just be an ambassador for our brand, but also represent the Irish hospitality we are known for around the world. You will be responsible for the delivery of key interact and Engage activities. SA's will educate visitors in the history and heritage of Smithwick's, along with taste, ingredients, brewing and responsible enjoyment of Smithwick's.
- ◆ You will embrace our brands personality and culture, ensuring that all guests and visitors have a truly iconic experience. The role is very dynamic, you will be assigned to various teams - admissions/booking, retail, bar, tour/experience as the business requires and are encouraged to represent the business across these teams.
- ◆ As an Experience Assistant you will be responsible for the delivery of key Interact and Engage activities. You'll tutor visitors in the art of our brand and its impressive history as well as deliver visitor orientation and other interactive showcase experiences as required. In order to do this you will be confident at presenting interactive experiences to make it engaging for our guests. You will act as an ambassador during guided tours with media/ VIP's/ tour operators/ language schools/ Diageo representatives.
- ◆ This role will require regular weekend and evening work.

About You

- ◆ This really is the dream position for someone who is a customer service enthusiast, with a key focus on the drink's culture, customer service and providing a special experience for all. To be successful, you'll have a real passion for our craft, our character and our products and you'll be guided by a customer-first approach.
- ◆ You will act as a Smithwicks Ambassador, Hosting, Guided Tours, proactively seeks to address visitor needs, understands that visitor happiness is primary goal.
- ◆ Working with both visitors and staff, you'll have strong collaboration and communication skills and be passionate about improving every customer experience. You will also bring strong people skills and have the ability to work with large teams who are totally passionate about providing an excellent visitor's experience.
- ◆ If you have experience within Hospitality/Retail/Travel and Tourism, then we want to hear from you.

How to apply

Competitive Rates and Salaries are on offer for these exciting part time and full time roles.

To apply, please forward your CV along with details of the position you wish to apply for to jobs@mkf.ie before the closing date noted below.

MKF supports inclusivity and diversity within our Company culture and is an equal opportunities employer.

Closing date for applications is 6th May 2022

Team Leaders (multiple positions)

Kilkenny – Smithwicks Experience - Full-Time



About Us

The Smithwick's Experience Kilkenny (SEK) is a unique award winning visitor experience in Kilkenny, that has attracted visitors from Ireland and across the world, giving them a deep understanding and appreciation of the history, process and craft involved in the production of our famous red Ale.

Our Smithwick's Assistants play a key role in the delivery of an engaging and entertaining Smithwick's Experience, ensuring visitor immersion in the Brand, within a fast paced and exciting customer facing environment.

With our doors now set to reopen in Summer 2022, MKF as the appointed operating partner of Diageo for the Smithwick's Experience Kilkenny, are seeking to recruit dynamic, energetic and customer focused SEK Team Leaders, to join our exciting SEK team from June 2022.

MKF are an Irish owned and operated FM solutions provider that has managed and operated the award winning Smithwick's Experience Kilkenny on behalf of Diageo, as their appointed operations partner, since SEK opened their doors in 2014. MKF also support Diageo and the Irish Brand Home team across their Brand Home portfolio in The Guinness Storehouse, Roe & Co and The Guinness Open Gate Brewery.

About the role

Available positions:

Team Leader – Tours & Brand experience

Team Leader – Retail & Front of House

- ◆ We are looking to recruit multifaceted and flexible individuals who will proactively lead the Smithwick's Visitor Experience team every day to deliver a friendly, innovative, Brand Immersive and professional experience to all visitors. This role is around visitor operations, duty management, people management and development.
- ◆ You will be creative, innovative and visionary in their approach, be a beer connoisseur and current with market/industry trends on all things; beer, ale, ingredients and how this integrates in terms of the SEK Brand message and experience alignment (now and into the future).
- ◆ You will role model to the team by delivering inspirational and motivating leadership to our team daily with the aim of delivering outstanding customer service and crafting engaging and customized retail experiences for all visitors. This will involve promoting a customer first attitude in order to generate passion for delivering excellent customer service and to ensure all are acting as ambassadors for Smithwick's and our Brand Home. You will also be actively involved in the staff's training, development and offering mentorship, while looking for ways of continuous improvement to ensure we are always market leading.
- ◆ You will also be responsible for crafting, implementing and running new experiences that are on trend and excite our customers to ensure we are operating at a premier level.
- ◆ This role will require weekend and evening work.

About You

- ◆ This really is the dream position for someone who is an inspirational, collaborative and enthusiastic individual wishes to join us on our journey of crafting outstanding experiences for our guests by opening up the Smithwicks experience this Summer.
- ◆ You will hold a passion and desire for customer service, with previous experience working as a manager/team leader position within a customer facing environment within tourism, retail or hospitality. Along with this, you will show inspirational leadership traits being able to empower a team. You will also hold the ability to effectively build strong working relationships with colleagues as well as internal and external collaborators.
- ◆ You'll have a real passion for our craft, our character and our products, working with both visitors and staff, you'll have strong collaboration and communication skills and be passionate about improving every customer experience.
- ◆ If you have experience within Hospitality/Retail/Travel and Tourism, then we want to hear from you.

How to apply

Competitive packages are on offer for these exciting roles.

To apply, please forward your CV along with details of the position you wish to apply for to jobs@mkf.ie before the closing date noted below.

MKF supports inclusivity and diversity within our Company culture and is an equal opportunities employer.

Closing date for applications is 8th May 2022

Kilkenny People
29/4/22

CLINIQUE GOOD'S

CLINIQUE COUNTER MANAGER & COSMETICS DEPARTMENT MANAGER

This exciting opportunity has opened in Kilkenny's largest Department Store. The successful candidate will be responsible for growing sales in our Clinique Counter as well as developing our business in smaller brands such as The Body Shop, Inky and Bellamantia.

Business tools, such as Customer Service, Online Shop Management and Social Media, are used in this role.

If you are passionate about beauty and skincare products, have a good knowledge about cosmetics, enjoy working in a team and love to smash targets then this is the job for you!

Package: Competitive

Please express your interest in the role or submit your CV by email to info@goods.ie, marked for the attention of the Store Manager.

We are looking forward to someone new joining our team here in Goods, the only Department Store in Kilkenny dedicated to women.

the
Watershed
FOR ADULTS RETAIL

We are
Hiring!

Operations/Cleaner

30 hours per week, shift work

Responsibilities Include:

Provide a clean and hygienic facility
Maintain all facilities and equipment to the highest standard
Operational set up for sports and activities

Remuneration Includes:

Hourly rate (DOE) plus 12.5% Sunday Supplement
Payment during break periods
20% Staff Discount
Free Membership
Voluntary pension scheme

Interested in this vacancy? Please email application with CV to amanda.menton@thewatershed.ie by May 5th

Padmore & Barnes

are seeking applicants for the
positions of part-time and weekend

SALES ASSISTANT

in our Retail store.

Please send CVs to The Manager, Padmore & Barnes,
vWolfe Tone Street, Kilkenny or e-mail
admin@padmore-barnes.com before Monday 2nd May 2022.

OFFICE ADMINISTRATOR /RECEPTIONIST

Are you looking for a new career?

Enthusiastic person required to join our expanding Agri business in Kilkenny city. This interesting and varied role will involve customer accounts, general office admin and retail duties.

This is a part time permanent role(3 Days)
If you are proactive person with a strong customer focus and want to be part of a dynamic team this could be the role for you.

Please send CV to:
kilkennyrecruit@gmail.com

Kilkenny People
29/4/22



Healthcare Sales Representative

MyBio is one of Ireland's premium supplier of research products, strongly supported by technology, analytics and expertise.

Our clients are Ireland's life scientists based in laboratories across various sectors including academia, government, clinical, agriculture, diagnostics.

We are a growing company and the exclusive supplier of many of the world's leading bioscience reagents to the Irish market. As a group of scientists, technologists, and professionals we are a highly driven team and are looking for someone with the same energy to join us.

MyBio is ready to launch an exciting new product line in Ireland, UK, and the EU, for both B2B and B2C. We're looking for a sales professional who can successfully drive these opportunities.

Job Brief

Representation of MyBio's exciting new product lines. You will be responsible for the selling of these products in Ireland/UK and Europe. You will be supported by a strong team of scientists, business managers, marketing professionals.

Our team will ensure you have all the support you need to ensure you can communicate the benefits of these products to end users/procurement managers in retail. You will contribute and work with us to open new markets for our range of products.

The new role will suit an experienced sales individual with a background in medicine, science, health product sales. You will have a proven track record of excellence in sales and sales management.

We are looking to hire an experienced customer-

oriented sales representative. Your responsibility will include identifying new opportunities and dealing with any customer issues with respect to the product ranges you will be responsible for.

You should be able to take the necessary steps to develop an in-depth understanding of the latest market trends.

You will have excellent skills in negotiation, customer service, and consultative sales, continually meeting (ideally exceeding) sales targets.

Responsibilities

- Build new and meaningful commercial relationships through Ireland/UK/EU.
- Assess potential clients needs and present suitable promoted products.
- Present product information and essential training, deliver product samples when required.
- Grow customer base for new products.
- Attend sales meetings, conferences, and training sessions.
- Keep detailed records for all contacts.
- Work with our commercial manager and sales support team to implement our brand strategies to insure a consistent market message.
- Plan work schedules, weekly and monthly timetables with the company.
- Build strong relationships with individual clients and groups, develop a network of retail partners throughout Ireland/UK/EU.
- You will have good knowledge of MS office, be competent with standard communication software, together with a full clean driving licence and good written and oral English.

Apply with CV to customerservice@mybio.ie

Closing date **May 16, 2022**



FENCING OPERATORS FULL TIME OPPORTUNITIES

Due to our continued expansion, we require full time fencing operators to join our fencing teams.

Candidates should:

- Ideally previous experience with fencing and ground works preferred.
- Be organised and diligent with strong attention to detail.
- Have full clean driving licence.
- Be able to cope well under pressure and to multitask.
- Be highly motivated and a team player.
- Always comply with health and safety standards.
- Be punctual.
- Have good communication skills.
- Enjoy working outdoors on a variety of projects.

If you would like to apply for this Full-time Fencing Operator position, please submit your CV to carla@brennanfencing.com or contact us on 056 8831 421. Salary to be negotiated.

BRENNAN FENCING LTD
CROSSPATRICK, JOHNSTOWN, CO KILKENNY

Mullinahone Co-op

Est. 1893

Senior Purchasing Vacancy

Agri Wholesale Distribution Business

We are currently inviting applications for a vacancy as lead in our purchasing team following staff retirement.

The position is based at our premises in Mullinahone. A strong background knowledge/experience in the Agri Trade Sector is essential.

Previous experience in a similar role would be beneficial. Proficient IT skills and use of MS Office an advantage.

Applications to Liam O'Brien at
lobrien@mull-coop.ie
before the 6th May 2022.

KilKenny People
29/4/22

Topline Connollys Hardware Bagenalstown

are currently seeking a
**Motivated and
Enthusiastic Individual**
to join our Team.

The position is for a
**FULL-TIME
STORE PERSON/
VAN DRIVER**

Candidate must have a Full Clean Driving Licence
and the ideal Candidate will have a
Fork-Lift License but not essential.

This Position will include Weekend Work.

Reply with CV to:
info@connollystopline.ie

School Age Childcare position

The Fr. McGrath Centre is seeking to employ a part time afterschool project worker. We are a school-aged childcare service that provides care and support for families in the community.

This post will be responsible for the planning and implementation of activities based on the needs and abilities of the children in your care. The daily duties include ensuring the safety of all the children in the programme, serving after-school snacks, interacting with children and their families, working independently as well as with a team, and creating an enriching, fun and safe environment. This project's aim is to combat educational and social disadvantage through targeted interventions.

- The minimum qualifications required: QQI Level 6 or higher in Early Childhood Care and Education, Social Care or Youth work.
- Experience working with children and young people in a community-based setting is desired but not essential.
- Good understanding of children's developmental needs.
- Effective communication and organization skills.
- An appreciation for working in an inclusive environment for children and families.
- Other training may be required after employment begins.
- This person needs to be available to work 20 hours, Monday - Friday (afternoons).

This position is ideal for someone who's looking to work with school aged children in the afternoon, is creative, child oriented, responsible and dedicated.

Applications should be made by forwarding cover letter and CV by email to Stephen.murphy@frmcgrathcentre.ie by **Friday 6th May**.



The Church of Ireland Diocese of Cashel, Ferns and
Ossory wish to recruit a part time (20 hours a week)

ASSISTANT DIOCESAN SECRETARY

with responsibility for finance.

The Staff member is expected to have an
understanding and be supportive of the ethos of
the Church of Ireland.


Key Requirements:

- Accounting Technician or similar qualification essential.
- Previous experience in a similar role an advantage.
- Knowledge of payroll and accounting software.
- Competent in Microsoft Office Suite.
- Strong communication and interpersonal skills.
- Ability to work on own initiative.
- Salary: Negotiable depending on experience. Based in the Diocesan Office, Kilkenny City with potential of flexibility.

Interested candidates are asked to email a CV with a covering letter
outlining their suitability no later than Friday 13th May to email:
palacecoachhouse@gmail.com

Dungarvan Leader

DUNGARVAN LEADER, FRIDAY, APRIL 29, 2022



garvanbay

ACCOUNTING

26A Parnell Street, Dungarvan, Co. Waterford
T: 058 89555
E: info@garvanbay.ie — W: www.garvanbay.ie

Recruitment

We are a Dungarvan based Accountancy Practice and due to continued growth & expansion in our business we are looking to recruit for the position of

Practice Accountant

The role is full time.

We operate a hybrid working model and flexitime is also available where required.


Duties of the position to include, but not limited to, the following:

- Payroll processing
- VAT return preparation
- Income & Corporation tax returns
- Ensuring all Tax and CRO filing deadlines are met
- Full responsibility for a portfolio of SME, Corporate & Personal clients
- Maintaining client relationships and dealing with any ad-hoc queries as they arise.
- Contributing towards the development & expansion of the practice.

An ability to multitask and adherence to strict deadlines is a must. Excellent IT skills and a general tidy attitude to their workspace are also required.

Ideally, we are looking for candidates that are qualified/part qualified with a minimum of 3 years practice experience. We are also happy to consider candidates that may be contemplating a return to the workforce following any absence. We also expect that as workload & deadlines dictate, there may be times when extra effort will be required. Competitive salaries are on offer with educational assistance and mentoring from experienced professionals.

Please send covering letter & CV by email to jobs@garvanbay.ie

Garvanbay Accounting is a member of the  group of companies.

MACE
Giving the extra mile

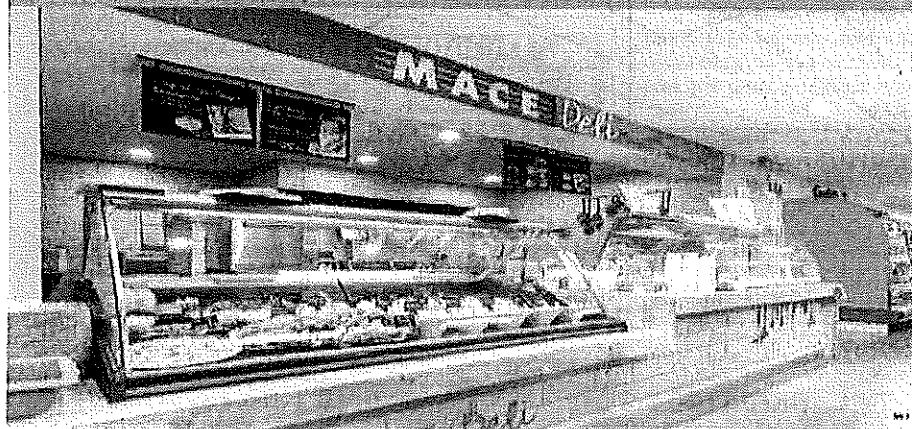
Join our team in Lismore

THE FOLLOWING ROLE IS AVAILABLE:

Deli/Shop Assistant

Experience an advantage but not essential

Apply via email: ballyrafterss@gmail.com




SITUATIONS VACANT

EXPERIENCED TRACTOR DRIVER AND FARM MACHINERY OPERATOR REQUIRED — Full time position. Contact Kieran Hallahan, Cappoquin, 087 2549759. (28/4/)

REQUIRED HOME CARER FOR AN ELDERLY MAN LIVING IN KILMACTHOMAS — Looking for an experienced, reliable, and respectful carer to work in Kilmacthomas on Monday and Tuesday mornings (9-10 am) and Monday and Tuesday evenings (6.30-7.30 pm) on an ongoing basis (with the occasional cover of other carer's shifts during the week and weekend when they are away) or for occasional accompaniment to medical appointments. Duties to provide respectful person-centred care support for an elderly man living at home in Kilmacthomas, with personal care support mornings and evenings and light housework. Own car required.

Please send a CV and/or letter of application (with references) to Box No. 943, Dungarvan Leader with your phone number included. (13/6/R)

LADY REQUIRED — To provide Home Care for an older lady, Dungarvan area with ongoing care requirements; early stage Dementia, responsibilities include personal care needs, food and nutrition intake and assistance with general day to day activities. Exp. would be an advantage but training can be provided. Tel. 087-2356983. (1)



BAR STAFF REQUIRED

PART TIME POSITION Dungarvan Area

Reply to: Box No. 944, DUNGARVAN LEADER,
18 MITCHEL STREET, DUNGARVAN, CO. WATERFORD.



PRODUCTION PLANNER / ASSISTANT REQUIRED

We are recruiting a Production Planner/Assistant to join our dynamic team in Meadowfresh Foods, Tallow, Co. Waterford. Working closely with production and quality teams, the production planner will plan and schedule production on day-to-day basis to meet our customer demands. They will ensure the plan and control of finished stock to provide maximum customer service and quality. They will be responsible for converting demand from customers and stock orders into production schedules by maintaining a thorough understanding of the fluctuating capabilities, yields, run rates and general capacity of the factory.

MAIN RESPONSIBILITIES:

- Plan and manage daily production schedules.
- Liaising with production and quality teams for daily production planning and schedules for vegetable production lines.
- Overseeing production planning ensuring product orders are produced and packed as scheduled.
- Maintaining key performance indicators for production and quality in the relevant production areas, with a particular focus on yields.
- Establishing priorities, monitoring progress, revising schedules, and generally resolving problems.
- Liaising with growers and suppliers ensuring the supply of quality produce is maintained throughout the year.

SKILLS, QUALIFICATIONS, AND EXPERIENCE:

- Experience in a similar role would be a distinct advantage although not essential.
- Master Production Scheduling (MPS) and Material Requirements Planning (MRP) tools.
- Strong IT skills, particularly in MS Excel.
- High attention to detail.
- Good communication skills and team player.
- The ability to prioritise and work under pressure.
- Understanding of food standards for compliance and quality.
- A very keen eye for detail and ability to maintain good, accurate records.
- Determined and resilient, with the drive to complete tasks on your own and demonstrate initiative.
- Good analytical and numerical skills.

BENEFITS INCLUDE:

- Competitive salary.
- Regular hours.
- Comprehensive training provided.

Send full CV to: John@meadowfreshfoods.com
or post to: Meadowfresh Foods, Youghal Road, Tallow, Co. Waterford.

Required Home Carer for an elderly man living in Kilmacthomas

LOOKING FOR AN EXPERIENCED – Reliable, and respectful Carer to work in Kilmacthomas on Monday and Tuesday mornings (9-10 a.m.) and Monday and Tuesday evenings (6.30-7.30 p.m.) on an ongoing basis (with the occasional cover of other Carer's shifts during the week and weekend when they are away) or for occasional accompaniment to medical appointments. Duties to provide respectful person-centred care support for an elderly man living at home in Kilmacthomas, with personal care support, mornings and evenings and light housework. Own car required. Please send a CV and/or letter of application (with references) to PO Box 8070 with your phone number included.

(13-5)

CARER / HOUSEKEEPER / COMPANION REQUIRED – To look after elderly gentleman. Flexible hours (to include weekends). Lemybrien area. Experience preferable but not essential. Reply in writing to Box No. 8071.

(8-6)

Operative Required FOR DUNGARVAN BASED TELECOMS COMPANY

Over 21 | Clean Driving Licence
SAFE Pass and Manual Handling essential
Further training options available
Five day week
Contact 087 922 4937

(8-5)

GOALPOST

GENERAL OPERATIVE / STORE PERSON

Goalpost Ireland, a long established family run business in Tallow, Co. Waterford, are seeking to recruit an experienced General Operative / Store Person to join our team.

General responsibilities include but are not restricted to:

- Working in a manufacturing environment
- Handling of incoming stock
- Preparation of goods for transport
- Assist in the planning and preparing of orders
- Carry out fabrication, assembly and installation of products

Requirements:

- Strong attention to detail and able to operate to a high standard
- Ability to work on own initiative and as part of a team
- Safe Pass and Manual Handling certificate beneficial
- Fabrication knowledge an advantage
- Welding experience beneficial but not essential

CV by email to: slobhan@goalpostireland.com

Or post to: Slobhan Flynn, Goalpost Ireland,
Tallow, Co. Waterford, P51 N79T

Application Deadline: On or before Monday, 9th May, 9.00 a.m.

Tallow, Co. Waterford, P51 N79T
www.goalpostireland.com | 088 66828

DUNGARVAN OBSERVER | Friday, 29 April, 2022

LADY REQUIRED TO PROVIDE HOME CARE – For elderly lady with ongoing care requirements, early stage Dementia. Responsibilities to include: Personal care needs, food and nutrition intake and assistance with general day-to-day activities. Experience would be an advantage but training can be provided. Tel: (087) 2356983.

CONSTRUCTION WORKER FOR FARM BUILDINGS NEEDED – Manual handling and safe pass essential. Experience in concrete, farm buildings and shuttering an advantage. Must be hardworking, reliable and must be able to follow instructions. Own transport essential. Call (087) 7920929 for further information. (5-5)



26A Parnell Street, Dungarvan, Co. Waterford
T: 058 89555
E: info@garvanbay.ie • W: www.garvanbay.ie

Recruitment

We are a Dungarvan based Accountancy Practice and due to continued growth and expansion in our business we are looking to recruit for the position of:

Practice Accountant

The role is full-time.

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Duties of the position to include, but not limited to, the following:

- Payroll processing
- VAT return preparation
- Income & Corporation tax returns
- Ensuring all Tax and CRO filing deadlines are met
- Full responsibility for a portfolio of SME, Corporate & Personal clients
- Maintaining client relationships and dealing with any ad-hoc queries as they arise.
- Contributing towards the development & expansion of the practice.

An ability to multitask and adherence to strict deadlines is a must. Excellent IT skills and a general tidy attitude to their workspace are also required.

Ideally, we are looking for candidates that are qualified/part qualified with a minimum of 3 years practice experience. We are also happy to consider candidates that may be contemplating a return to the workforce following any absence. We also expect that as workload and deadlines dictate, there may be times when extra effort will be required. Competitive salaries are on offer with educational assistance and mentoring from experienced professionals.

Please send covering letter and CV by email to
jobs@garvanbay.ie

Garvanbay Accounting is a member of the  group of companies.



Villierstown Education & Culture Project CLG T/A
Blackwater Eco Tours are currently recruiting for the
following position:-

Business Development Manager

The ideal candidate will have the opportunity to join a dynamic team operating a bespoke tourism offering in West Waterford. We require forward looking people with an interest in working in this sector, with the ability to deliver a high standard offering to visitors to the area, while at all times progressing the company's eco-friendly approach to nature and wildlife.

This is a fixed term contract of 39 hours per week based in Villierstown, Co. Waterford, with 20 days Annual Leave per annum.

Closing date for receipt of applications will be 12 noon on Wednesday, 4th May, 2022.

CV & Cover Letter can be e-mailed to info@vecp.ie or posted to:-

Project Co-ordinator
Blackwater Eco Tours
The Boat House
Villierstown Quay
Co. Waterford
P51 X6T7

Villierstown Education & Culture Project CLG is an equal opportunities employer.

VECP is supported through the Community Services Programme (CSP) by the Department of Social Protection.

OTC Sales Assistant

McCauley Health and Beauty Pharmacy, Carrick-on-Suir, County Tipperary
Part-time, Permanent -24-40 hours

Full Job Description

McCauley Health & Beauty Pharmacy, the unique and highly successful "One Stop Health and Beauty Shop", are the leading Irish owned pharmacy chain with 38 branches nationwide and 500 colleagues. We are currently looking for a part-time, permanent (24-40 hours) OTC Sales Assistant to work in our Pharmacy in Carrick-on-Suir, Co. Tipperary.

As an OTC Sales Assistant you will be responsible for taking care of the OTC counter and shop floor sales and be the main point of contact for our valued customers.

As the face of McCauley Health & Beauty Pharmacy, it is important that the successful applicant demonstrates excellence in the following skills and attributes:

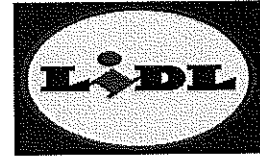
- Previous Pharmacy OTC experience in a community Pharmacy with excellent product knowledge would be an important advantage.
- Strong communication skills and the ability to get along with a variety of different personalities.
- Good prioritising, multi-tasking and organisational skills.
- Be confidential and empathetic to our Customer needs.
- Must have a strong work ethic.

Key Responsibilities:

- To deliver a high level of customer service and to adhere to company policies and ethos.
- Ability to offer customers exceptional assistance.
- To ensure that the pharmacy is properly merchandised and kept clean and tidy and ensure that stock levels are maintained correctly.
- Cash handling and stock rotation.

Please note only successful candidates will be contacted.

Advertised on www.indeed.com



Customer Assistant - Flexible Shifts

Lidl, Carrick-on-Suir, County Tipperary
€14.90 an hour - Full-time

Full Job Description

We are as flexible as you are. We have different shifts to suit your lifestyle. Come and speak to us to see what we can offer you. This may be your next career move!

As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store.

Your Tasks

- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process

Your Profile

- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customers
- To be responsible and reliable
- To enjoy working in a fast-paced, varied environment
- A good team player
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude

We Offer

- €12.90 rising to €14.90 per hour over 4 years
- Additional supplements paid depending on the days & hours worked
- 25% additional pay for any unsocial hours worked
- 50% supplement for any hours worked over 39 hours
- 50% supplement working on a Sunday
- 75% supplement working unsocial hours in conjunction with working over 39 hours or on a Sunday
- 100% supplement working on a bank holiday
- 20 days holidays per annum pro rata
- Company pension after 1 year
- Genuine opportunities for career development
- Vodafone, Circle K and Private Health Insurance discounts available for all employees
- Bike to Work Scheme
- Maternity & Paternity Leave top up, Marriage leave, Employee Assistance Programme

Advertised on www.indeed.com*

Multi Task Attendant

Sonas Nursing homes, Carrick-on-Suir, County Tipperary
Full-time

Full Job Description

Sonas Nursing Home are currently recruiting for the role of **Multi Task Attendant** at our **Carrick-on-Suir, County Tipperary, Ireland**.

We are seeking energetic individuals who would like to work as part of a great team

Benefits of working for Sonas Nursing Homes:

- Career Progression
- Training and Development Provided
- Induction Training Program
- Education Assistance Program
- Fortnightly pay
- Free Meals
- Employee Wellbeing initiative
- Discounted supplier Arrangements

Role Summary: Working across a range of functions within the Nursing Home including laundry, catering and cleaning. Ensuring the highest standards are maintained in all areas of work assigned and appropriately documented in line with the company policies and procedures. Establish and maintain relationships with residents that are based on respect and equality.

Duties & Responsibilities will include but are not limited to:

Kitchen Assistant:

- Ensure the highest standards of Health, Safety, Fire, Food Handling, Hazard Analysis Critical Control Points (H.A.C.C.P) and Infection Control are adhered to at all times in the catering area.
- Support and assist the Catering Supervisor/Cook to document all associated records with ordering, receiving and maintaining of foods in accordance with safe practices and legislation.
- Assist and support the Catering Supervisor/Cook in the preparation and cooking of excellent quality and wholesome meals and home baking.
- Support the Catering Supervisor/Cook to ensure all daily menus are balanced and meet our resident's individual requirements.
- Gain knowledge in food nutrition and diet standards suitable for older people and the Malnutrition Universal Screening Tool (MUST) guidelines.
- Ensure safe storage of foods in accordance with legislative standards.

Housekeeping Assistant:

- Maintain all areas in the nursing home to a high standard of cleanliness, tidiness and hygiene.

- Carry out assigned housekeeping duties including cleaning, dusting, vacuuming , polishing and moping of equipment, furnishing, crockery, cutlery, kitchen appliances, toilets, bathrooms, bedrooms, living areas, windows and refuse disposal areas.
- Domestic and hazardous waste disposal; ensure bins are collected, cleaned and kept in a hygienic manner at all times.
- Cleaning of spillages as they occur and proper use of safety signs.
- Adhere to infection control policies and procedures and keep up-to-date on best practices.
- Report and record any observed defects on the premises and grounds, equipment or other problems that may affect the general standard of service.

Laundry Assistant:

- Arrange the resident's laundry into relevant groups, preparing soiled clothing and linen for laundry for processing through the washer, drier and iron.
- Liaise and coordinate with external laundry personnel if any linen is laundered externally.
- Folding and storage of clothing and linen.
- Ensure the highest quality standard is achieved in relation to stain removal, cleanliness and dryness.
- Ensure statutory Health, Safety & Fire and Infection Control standards in the laundry area are adhered to and carry out duties in line with health and safety procedures at all times.

Education & Qualifications

- Current and valid Infection Control, Chemical Awareness, Food Handling, HACCP,
- Manual and Resident Moving & Handling & Safeguarding of Vulnerable Adults Certificates (training can be provided if required).

Skills and Experience:

- Previous working experience in care of the older person within a residential care home setting is desirable.
- Possess a high regard for and practice good health and safety procedures at all times.
- Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.

If you think you've got what it takes and would like to join our team as our **Multi Task Attendant** please click '**Apply**' now.

All applications will be treated with the strictest of confidence.

Sonas is an Equal Opportunities Employer.

Advertised on www.indeed.com*

Healthcare Assistants

Sonas Nursing homes, Carrick-on-Suir, County Tipperary
Full-time

Full Job Description

Sonas Nursing Home are currently recruiting **Healthcare Assistants** to join our team based in **Carrick-on-Suir, County Tipperary, Ireland**. You will join us on a full time/part time, permanent basis and in return you will receive a competitive salary.

Benefits of becoming our Healthcare Assistants

- Career Progression
- Training and Development Provided
- Induction Training Program
- Education Assistance Program
- Fortnightly pay
- Free Meals
- Employee Wellbeing initiative
- Discounted supplier Arrangements

Role Summary: Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible. Establish and maintain relationships with residents that are based on respect and equality.

Key Duties & Responsibilities of our Healthcare Assistants:

- Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible
- Deliver a high standard of person-centred care ensuring all practices reflects the privacy, dignity and respect of our residents and underpins all the basic values that contribute to an excellent quality of life
- Establish and maintain relationships with residents that are based on respect and equality
- Promote, encourage and practice the ethos of person-centred care
- Participate in organising and carrying out social outings and in-house activities
- Maintain resident's dining rooms, living areas and bedrooms in a neat, presentable and hygienic state
- Assist the management team during internal and external audits/inspections
- Must be available to work day, night and weekend shifts on a fulltime basis.

What we are looking for in our Healthcare Assistants:

- Previous working experience in care of the older person within a residential care home setting is desirable
- Possess a high regard for and practice good health and safety procedures at all times
- Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.

If you think you've got what it takes and would like to join our team as one of our **Healthcare Assistants**, please click '**Apply**' now. All applications will be treated with the strictest of confidence. Sonas is an Equal Opportunities Employer.

Advertised on www.indeed.com*

Social Care Assistant

Camphill Communities of Ireland, Carrick-on-Suir, County Tipperary

€27,975 - €33,306 a year - Full-time, Permanent

Full Job Description

Camphill Communities of Ireland (CCoI) are recruiting for: Social Care Assistant.

Camphill Communities of Ireland are seeking to hire a Social Care Assistant. This is an exciting opportunity for someone who is looking for a new challenge.

Purpose of Post

The post holder will be required to take an active part in ensuring that the day-to-day operations of the Service reflect the ethos and vision of Camphill Communities of Ireland (CCoI) and that all co-workers are meeting the needs of the individuals who are supported by the services therein.

The person appointed will be part of a day and residential support team who will work intensively with individuals to discover what will constitute a good life for the individual and to establish what supports the individual will need to achieve their goals. In order to do this, there is a requirement that the post holder will work in partnership with the social care team and important people in the individual's life. A high degree of flexibility is required as the timing and location of the supports provided will be dictated by the individual's plan.

The person appointed should have the ability to participate proactively as a member of a team and contribute positively to the ongoing development of effective teamwork.

1 Duties & Responsibilities

The Social Care Assistant shall be responsible for the following:

Advocacy & Rights

- 1 Respect each person who uses the services as an equal citizen.
- 2 Uphold and respect the human, legal and constitutional rights of each person who uses the service, recognising their individuality and equality, and empowering them to grow, thereby achieving the highest possible level of personal autonomy.
- 3 Facilitate, encourage and develop the choice and decision-making skills of people who use the services.
- 4 Facilitate, encourage and develop the self-advocacy skills of and opportunities for involvement in advocacy for people who use services.
- 5 Enable each individual supported by the services to pursue and maintain their individual hobbies and interests.
- 6 Foster, encourage and develop the self-help and social skills of each individual supported by the services so as to achieve the greatest degree of autonomy possible.
- 7 Facilitate each individual supported by the services to actively participate and integrate into the community, through the use of generic community facilities.

Person Centred Support for Living

- 8 Ensure a person centred approach to service delivery
- 9 In the context of the individual person centred plans, support people who use the service with aspects of individual and group service responses including:
 - o Occupation and leisure activities
 - o Communication
 - o Behaviour support plans
 - o Independent living skills
 - o Social Integration and the use of community facilities
 - o Personal Care
 - o Personal Development

10 Assist with fostering, encouraging and developing each individual supported by the services' self-care skills, particularly in relation to personal hygiene, health matters and care for their personal appearance.

11 Support the individual by ensuring appropriate:

- o Physical support – moving and handling, fire safety, cleaning, laundry, infection control, mobility and communication needs.
- o Personal care – dressing, bathing toileting, assistance with eating, sleeping support, skins care, first aid and health promotion.

12 Attend all medical appointments as required.

13 Ensure a healthy and nutritious diet is offered and takes individual choice into account.

14 Encourage and promote each person's full participation in their home while at the same time ensuring that their home and its environs are maintained to acceptable standards where each resident has access to comprehensive, person-centred and holistic personal support.

15 In consultation with the individual implement person centred plans and ensure that the needs identified are appropriately addressed and participate in resident reviews as required.

16 Achieve competency in driving the centre transport and participate in transport duties as required. This may necessitate flexible starting and finishing times.

17 As a full team member to accept delegated responsibility for the physical and emotional well-being as well as the personal hygiene of the individuals supported by the service.

18 Participate and assist with the organisation of centre outings.

Management and Leadership

19 Be responsible for the physical and emotional well-being of individuals supported by the services.

20 Be responsible for the safe use and care of equipment and report faulty equipment etc., as it arises.

21 Contribute actively to the team while providing consistent and quality support for vulnerable adults.

22 Be familiar with and ensure that policies, procedures and codes of practice of the services are adhered to.

23 Ensure that all records in relation to individuals supported by the services are up to date, correctly filed and managed as per the service's records management system.

24 Ensure that all reports, timesheets and financial statements are accurate, completed and returned on time.

25 Maintain complete and accurate records for each person to include the personal needs assessments, risk assessments, incidents and notifiable events, file notes, communication plans, behavioural management support, health action plans, medication management and financial records.

26 Ensure immediate and accurate reporting of all matters of concern to the Person in Charge (PIC).

27 Report all accident/incidents and take appropriate action.

28 Utilise efficiently the transport services available to the service area and advise the appropriate staff on transport needs.

Qualifications, Knowledge & Experience

Applicants must:

- Hold a minimum of a QQI Level 5 Major Award on the QQI Framework – BA in Social Care Studies or equivalent qualification in Community/Health or Social Care.
- Have 1 years' experience of working with vulnerable adults or adults with intellectual disabilities.
- An understanding of current policy and developments at national and sectoral level in relation to Social Care within disability services.

- An ability to follow plans and methods to meet the ongoing needs of the individuals supported.
- Effective interpersonal and communication (verbal and written) skills.
- Proficient IT skills relevant to the role, to include Microsoft Office Excel, Word, SharePoint, OneDrive and Teams.
- A full driver's licence and availability of own car is an essential requirement.

What we offer:

- Competitive salary with Sunday and Bank Holiday premiums
- Pay scales
- Career progression opportunities
- Work/life balance
- Paid annual leave
- Refer a friend scheme
- Employee Assist Programme offering advice and counselling
- Death in Service Benefit
- Paid mandatory training
- Paid travel expenses

Details of the Role:

Salary Scale: €27,975 to €33,306. Waking and sleeping night rates apply also.

Location: Carrick on Suir Camphill Community, Castle Street, Carrick on Suir, E32 TH26

Duration: Fulltime 40 hours – Permanent

Closing date: 5pm on Friday 29nd April 2022

Candidates shortlisted for interview will be contacted by Friday 6th May 2022

Please note all posts are subject to Garda Vetting relevant Police check for any country of residence of over 6 months from age of 18 and reference checking.

Camphill is an equal opportunities employer

Advertised on www.indeed.com*

Cook/Kitchen Hand

Paul Tobin Butchers, Carrick-on-Suir, County Tipperary
€10.80 - €11.80 an hour - Full-time, Part-time, Specified-purpose

Full Job Description

We are looking for a cooked food operative to join our innovative forward thinking team.

We are looking for the right person to help us with our massively popular cooked range which includes our homemade pies and ready to heat dinners.

This vacancy will have several perks including a good rate of pay for the right person, flexible hours and Sundays and bank holidays off.

Additional pay:

- Overtime pay

Ability to commute/relocate:

- Carrick-on-Suir, County Tipperary: reliably commute or plan to relocate before starting work (required)

Advertised on www.indeed.com*

* Advertised on www.jobs.ie *

Q Job title, Skill or Company

📍 Location



Ukraine Crisis Appeal

Donate Now

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Pharmacy Technician

Coughlans Careplus Pharmacy

📍 Carrick-On-Suir, County Tipperary, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 Today



Apply Now

Description

Company Details

Pharmacy Technician

Coughlans Careplus Pharmacy

- Carrick on Suir, Co. Tipperary
- Salary depends on experience
- Permanent

This is a full time 40 hour 5 days per week position. Candidate should hold a relevant Pharmacy Technicians qualification, have excellent communication and organisational skills and is able to work well in a team. Retail experience and pharmacy technicians experience an advantage. The suitable candidate will join an energetic dynamic team where excellent remuneration will accomapany great job satisfaction.

Benefits:

Paid Holidays Staff discount

Skills:

Pharmacy technician communication skills Focus Accuracy

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

Next

Advertised on www.jobs.ie

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Q Job title, Skill or Company

📍 Location



Ukraine Crisis Appeal

Donate Now

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Assistant Store Manager Corrib Oil

📍 Carrick-On-Suir, County Tipperary, Ireland

€ Not Disclosed

🕒 Permanent | Full Time

🕒 1 Day Ago



[Apply Now](#)

Description

Company Details

Are you ready for a new challenge, if so we have the position for you.

Texaco Spar Service Station, Carrick on Suir is an exceptional store with an award winning team and is part of the H2 Group, one of Ireland's fastest growing forecourt retailers.

We are currently looking for a talented, ambitious **Assistant Manager** to join our team. This is a full-time role and successful applicants must be fully flexible to work hours to meet the store requirements. You will support the Store Manager in ensuring the store operates efficiently and professionally thus ensuring exceptional store performance and exceptional customer service.

We offer:

- Competitive Hourly Rate
- Employee Instore Discounts
- Mobile phone and Insurance Discounts,
- Cycle to Work Scheme
- Training and Development
- Career Progression Opportunities
- Further Education

Requirements:

- Minimum of 2 years retail management experience
- Ability to work on own initiative
- Excellent interpersonal skills
- Passion for providing excellent customer services
- Understanding of employment, health & safety, HACCP, and consumer legislation
- Committed to continually improving standards
- Self-motivated & ambitious
- Computer literate

Skills:

Retail Management

Customer Service

Supervisory Skills

General Operative

Kilkenny Nutritional, Piltown, County Kilkenny

€10.50 an hour - Full-time, Permanent

Full Job Description

Job description

Kilkenny Nutritional is currently expanding and is looking for General Operators for immediate start for **Day shift, 08.00 - 16.00.**

- Manual Handling Training provided
- Possibility of full licensed Forklift Training

Responsibilities:

- Meet daily production targets on output, waste, yield, efficiency, start-up time by working as part of a team
- Accurately record all production data on the relevant sheets provided at set time frequencies (such as downtime, waste, process sheets, non-conformances etc.)
- Control and responsibility of all items within the area such as production tools, probes, machine parts in line with metal procedures and other such foreign matter procedures in place. Replacing when required and reporting of items if misplaced
- Ensure adherence to CCP points and that they are kept under control at all times
- Maintain the work area and machines in a tidy / safe / hygienic manner
- Operate all equipment in accordance with training provided and approved SOP
- Follow all hygiene and safety procedures
- Offer suggestions / new initiatives to a changing / developing process
- Work within the Quality standards as set out by the business
- Ensure all products are produced and packed to company / customer specification and on the 'get it right first time' motto
- Liaise with Production Supervisor on any maintenance issues identified
- Communicate with other members of staff to ensure continuous supply of materials to the production line to ensure uninterrupted stoppages to the process
- Be flexible to ensure all orders are met especially when a breakdown occurs on the line

Additional pay:

- Overtime pay

Benefits:

- On-site parking

Schedule:

- 8 hour shift

Advertised on www.indeed.com*

Trainee Optical Assistant

Specsavers, Clonmel, County Tipperary
Part-time, Permanent

Full Job Description

Trainee Optical Assistant

Clonmel

Part Time - weekends and holiday cover

Full training provided

Have you ever considered a career in optics, are you passionate about retail and offering the best customer service?

Here is your opportunity to join a global company with local ownership!

Our trainee roles at Specsavers are not your ordinary sales positions – you will join the team as an Optical Assistant bringing your valued retail & customer service knowledge to meet the caring values and optical expertise of our brand, making sure every patient receives the best care in our stores.

Responsibilities:

- Supporting the customer journey from the initial enquiry through to the collection of their new glasses.

Specsavers prides itself on personal development & exciting long-term careers - supporting you to develop your knowledge of the optical world.

Please click **Apply** as this vacancy will close once we have filled all available places.

Advertised on www.indeed.com

Part-Time Retail Sales Assistant

Maxi Zoo Ireland, Clonmel, County Tipperary

€10.80 an hour - Part-time

Benefits

Bike to work scheme

Employee discount

Full Job Description

Maxi Zoo Ireland are driven by the desire to make the life of pets and pets owners simpler, better and happier. To achieve this, we work hard, accept responsibility and seek every opportunity to learn about pets and customers.

Are you passionate about pets and learning? Join our team and learn more with Maxi Zoo Ireland.

We are recruiting for a Part-time Sales Assistant to join our Clonmel store. Applicants must be flexible across the 7 day week and need to be available to work mornings, evenings, weekends and all national public holidays (Christmas included).

The Role:

- All employees are expected to continuously learn and develop about pets, customers and the retailing industry.
- The successful candidate will provide a friendly, efficient and polite service by welcoming and approaching each customer
- The role will involve sharing your skills and knowledge with customers to ensure their pets are receiving the best possible care
- The candidate will become familiar with the customer's needs and requirements through building a strong, trusting rapport.
- Each employee will ensure that he/she is familiar with all products and services on offer
- Responsibility for the store cleanliness will be shared among all team members
- The role of Retail Assistant will involve sales and targets with the pets needs at the forefront of everything we do. Maxi Zoo Ireland advocates responsible pet ownership and advises that a sale should be refused if it does not match the companies beliefs
- The employee will ensure that appropriate till and cash procedures is followed at all times
- The successful candidate will play an active role in his/her own career development

Why join us?

- An opportunity to grow with Europe's biggest pet retailer
- A chance to work in an environment where employees and customers share the same passion for animal
- Continuous learning through our induction plan, e-learning academy, classroom training environment and peak development plan
- Hourly rate of pay with a performance-related bonus
- Employee Assistance Programme
- Cycle to Work Scheme
- Employee Discount – up to 40% discount that can be used within each store
- Career progression

Advertised on www.indeed.com

Barista/Customer Service

CBTL, Clonmel, County Tipperary
Full-time

Full Job Description

Brentwood Coffee Limited are currently recruiting for energetic baristas and sales assistants to join our team in **Clonmel**. **We are looking for staff who are available Monday to Friday. May be some weekend work included.**

We are seeking passionate, coffee loving individuals with a positive "can-do" attitude. Barista experience an advantage but **not necessary as full training will be given.**

Duties & Responsibilities

- Providing excellent customer service
- Making awesome coffee!!
- Operating a cash register
- Following HACCP procedures
- Greeting and seating customers and telling them about our amazing products
- Serving food
- Preparing food
- Cleaning and resetting tables
- Cleaning duties such as sanitizing, sweeping floors, washing dishes

Skills & Experience Required

- At least one year's previous Customer Service experience
- A passion for coffee!
- A passion to look after our customers.
- Good communication skills are essential with good spoken and written English.
- Flexible with the ability to work on own initiative as well as working as part of a team
- Knowledge of HACCP and food safety guidelines
- A customer focused, can-do attitude

Job Types: Full-time, Flexible

Experience:

- Barista: 1 year (preferred)
- Customer service: 1 year (preferred)

Advertised on www.indeed.com*

Dispatch Operative

Ribworld, Fethard, County Tipperary
€15 an hour - Full-time, Permanent

Full Job Description

We are currently recruiting for people to join our Dispatch team as a Dispatch operative. If you want a career in a multinational manufacturing business with excellent opportunities for promotion and development, then this is the role for you.

The Dispatch Operative will report to the Dispatch Manager or Production Supervisor and take direction on a day to day basis from the Dispatch Manager. They ensure that products are loaded and unloaded safely and efficiently to the highest level of quality for the customer.

Key responsibilities include:

- Execute the picking and palletising of all outgoing orders including the loading of finished product onto trucks on a daily basis
- Complete all necessary stock takes and input information onto the system correctly and efficiently
- Process accurate and timely paperwork
- Manage, record & track quality issues in an appropriate and timely manner
- Highlight and drive continuous improvement and provide support to colleagues
- Ensure good housekeeping at all times
- Comply with company and legislative Environment, Health and Safety requirements
- Establish and maintain cooperative and effective working relationships with others
- Ability to prioritise work and exercise good time management skills

The ideal candidate will have:

- Flexible approach to working hours
- Excellent communication skills both written and verbal
- Previous Warehouse experience gained within the Food Industry (an advantage)
- PC literate with good excel skills (operation of Seasons or similar desirable)
- Strong sense of accuracy and ownership
- Ability to work off own initiative
- Valid Counterbalance Forklift and Pallet truck License

Additional pay:

- Overtime pay

Benefits:

- Company events
- On-site parking
- Wellness program

Schedule:

- Day shift
- Monday to Friday
- Weekend availability

COVID-19 considerations:

All employees onsite are expected to comply fully with all Covid-19 rules and regulations.

Ability to commute/relocate:

- Fethard, County Tipperary: reliably commute or plan to relocate before starting work (required)

Advertised on www.indeed.com*



Office Receptionist

James Whelan Butchers, Clonmel, County Tipperary
€27,000 - €30,000 a year - Full-time, Permanent

Full Job Description

James Whelan Butchers is a fifth generation family run butcher business, headquartered in Clonmel, Co. Tipperary with shops throughout Munster and Leinster. We are very proud of the quality of the product we provide and the manner in which we serve our customers.

We are looking for an **Office Receptionist** to support the daily running of our front desk and to perform a variety of administrative and clerical tasks at our headquartered in Clonmel, Co. Tipperary. The office receptionist's responsibilities may include answering phones, replying to email queries and general administration duties.

Benefits:

- Individual Privilege Discount Scheme – Employee discount of up to **€200** per month
- Pension with generous employer contribution after a qualifying period

Responsibilities:

- Answering phones and responding to customer requests and queries.
- Monitoring the enquiries mailbox and distributing emails to relevant personnel.
- Ensuring the office is stocked with all necessary inventory including stationary, cleaning and office supplies.
- General administrative duties where needed.
- Any other ad hoc duties as required by Management.

Requirements:

- Proven work experience as a receptionist or in a similar role.
- Excellent telephone skills.
- Exceptional communicator both verbal and written.
- Ability to organise and prioritise workload.
- Strong customer service skills.
- Proficient in Microsoft Office.

Apply today and someone will be in touch within 48hrs

Code: IND2004OR

Benefits:

- Company pension
- Store discount

Schedule:

- Day shift

Advertised on www.indeed.com*

Sports Advisor

Intersport Elverys, Waterford, County Waterford

Full Job Description

At Intersport Elverys we pride ourselves on our excellent customer service as much as we celebrate our passion for sport. That's why our engaging Sports Advisors offer a friendly and informative approach that makes Elverys so popular.

Candidates must be fully flexible and available for both midweek and weekend work.

Job Scope:

The Sports Advisor is the face of our company to our customers. Sports Advisors are required to generate and close sales by ensuring a great experience in-store for our customers.

Key responsibilities:

- Ensure every customer to our stores gets a personal and positive service experience.
- Implementing and maintaining excellent Visual merchandising standards.
- Have a full knowledge of our product catalogue (www.elverys.ie) and current promotions.
- Engage with and profile our customers to offer the best products for our customer's needs and optimise sales.
- Replenish stock and maintain shelves, rails, fixtures and displays to a high standard with our fantastic products and specialist brands.
- Assist with deliveries and stock handling.
- Take responsibility for personal development and actively seek opportunities for improvement.
- Operate till and handle financial transactions.
- Deliver a positive and lasting impression to our customers
- Carry out other duties as and when required.

Qualifications, Skills and Experience:

- A warm, friendly and engaging personality is essential.
- Experience in a customer service role with face-to-face customer contact is highly desirable.
- Experience in a retail environment with a quality brand is desirable but not essential.
- Great communication skills – outgoing, energetic, and focused on delivering a great customer experience
- Initiative to undertake additional tasks as required

Benefits

- Employee discount
- Career progression including management training programs
- Bike to work travel scheme
- Social engagement funds

Note: This job description is not a static document and doesn't propose to cover every aspect of this role. Duties and responsibilities of this role may vary in the future.

Advertised on www.indeed.com*

Apprentice Electrician

Ball Beverage Packaging Ireland Ltd, Waterford, County Waterford

Full Job Description

Do you want to work for a world-leading manufacturer who strives to build a better future through sustainability and innovation? Are you looking for a new challenge in a stable, fast-growing sector?

Join us, and build your career by helping us build the future.

We are a global leader in sustainable products with more than 21,000 team members worldwide. From infinitely recyclable aluminium tins, cups and aerosol bottles, to aerospace solutions that enable our customers to have a deeper understanding of our planet and the universe. We produce all these incredible things with one unique purpose: crafting a better community, a better society, a better world.

Moreover, each of us has a deep commitment to diversity and inclusion, which is the foundation of our culture of belonging. And everyone at Ball is an everyday champion, making a difference by doing what we love.

We lead with our heads and our hearts and combine innovative thinking with a spirit of resiliency that keeps us moving forward in a relentless pursuit of new ways to make life, and the world, better. Whether we're developing packaging that's infinitely recyclable or aerospace innovations. **Because what we create may change, but what we will always make is a difference.**

The company wishes to recruit an apprentice Electrical & Instrumentation apprentice.

Reporting To: Lead Electrician

General Requirements:

- Age 16 or over.
- Full colour vision (please note for entry to this apprenticeship applicants are required to undergo a SOLAS-approved colour vision test)

Educational Requirements:

- Essential: Completed Phase 2 of Electrical & Instrumentation.
- Leaving Cert with a minimum of a C grade in Pass Maths and either Physics or Physics/Chemistry

Previous Experience

- Ability to become a team player.
- Demonstrated interest in engineering or electronics.
- Working knowledge of computer systems and databases (Microsoft Office).
- Have the ability to work effectively in a team environment.
- Good interpersonal skills and a self-starter.

Key Activities/Responsibilities:

- Work within the plant's Health and Safety rules at all times.

- Learn and gain an understanding of the manufacturing process.
 - To become fully qualified in chosen craft Electrical & Instrumentation.
 - Develop the skills to assist in the plant's preventative maintenance process.
 - Assist with breakdown repairs and project work.
 - Develop problem solving and fault finding skills.
-
- Build and develop team working skills and the ability to interact and work in partnership with other functions.

The job description is issued on the basis that the main duties and responsibilities of the above position are, but not limited, as outlined above.

It is understood and accepted by each worker involved that the company may, from time to time assign such duties, as it may consider reasonable and necessary to carry out the job specification above.

Schedule:

- Monday to Friday

Ability to commute/relocate:

- Waterford city, CO. Waterford: reliably commute or plan to relocate before starting work (preferred)

Advertised on www.indeed.com*

Customer Support Associate

INFOSYS BPM LIMITED, Waterford, County Waterford

€10.80 - €14.01 an hour - Full-time, Permanent

Qualifications

- Leaving Certificate (Preferred)

Full Job Description

Customer Support Associate

This is a work from office position

About the Job:

Global Communications company seeks Customer Service Experts who are obsessed with making a difference in the lives of their customers. We will provide you the best tools and resources to exceed our customer's expectations and provide them with a truly remarkable experience.

About You:

Customer Focus: You do whatever it takes to deliver the best customer experience by owning the customer's issue from start to finish.

Versatile: You're ready for anything that comes your way. You are comfortable with a little chaos.

Ownership: You get it right and if you need help, you aren't afraid to ask for help when it's needed.

Can do Attitude: Even when faced with a challenge, you know delivering the best Customer Experience is a priority.

Problem Solving: Figuring things out even when they aren't clear energises you and you can easily break things down and explain it to others. You get it right the first time!

Quality Focus: Everything you do is to delight and wow customers.

Value Focus: You enjoy showing the benefits of products that can make your customer's lives easier.

Enthusiastic Learner: You love learning new things and can easily adapt in a fast paced ever changing environment.

Integrity: You know the difference between right and wrong and treat others the way you want to be treated.

Your Skills

PC Skills: You are comfortable using computers and can easily navigate several different systems or programs.

Strong English Skills: You speak, comprehend and write English fluently and can easily have proactive conversations with English speaking customers.

Coachable: You work well on your own but can also take direction from your leadership team.

Hours of Operation: Monday to Sunday from 13.00-02.00: at the moment most shifts take place between the hours of 14.00-22.00.

Rate of pay: Salary range reflective of shifts entered into. Basic rate per hour before 10pm is €10.80 along with an additional hourly bonus payment of €0.75 for each hour worked, taking hourly pay to €11.55 and uplifts to €13.26 per hour for hours worked between 10pm and 2am.

Location: Site in Railway Square, located in Waterford City Centre

FULL TIME Positions only

YOU MUST BE OVER 18 TO APPLY FOR THIS ROLE

All aspects of employment at Infosys are based on merit, competence and performance. We are committed to embracing diversity and creating an inclusive environment for all employees. Infosys is proud to be an equal opportunity employer

Our Privacy Policy covers how we collect and use your Data in the context of our recruitment process. By engaging in our recruitment process (submission of a CV etc.), you are consenting to collection, storage, use, and disclosure of your Data, including any sensitive information you elect to submit.

Additional pay:

- Bonus pay
- Performance bonus

Benefits:

- On-site parking
- Sick pay

Schedule:

- 10 hour shift
- 8 hour shift

COVID-19 considerations:

All precautions taken onsite are in line with Government guidelines

Education:

- Leaving Certificate (preferred)

Reference ID: WATV01

Advertised on www.indeed.com*

General Night Operator

Hartley People, Waterford, County Waterford
€15.40 an hour - Full-time, Permanent

Qualifications

- Night shift (Required)

Full Job Description

Hartley People 3Sixty are recruiting for General Operatives on our Night shift for our client based in Waterford City. The ideal candidates will have very good attention to detail and will be keen to start a career in the manufacturing industry.

THE ROLE:

- Working on an assembly line
- Working with small components
- Working to instructions and high standards of quality and process
- Report any process deviation or non-conformance immediately to management
- Processing of medical implants to Standard Operating Procedures (SOP)
- Working in a Cleanroom environment under stringent quality control systems
- Achieve daily/weekly production target
- Complete regular and accurate updates of production performance including paper records, visual display boards and ERP system updates

THE PERSON:

- The ability to work on repetitive tasks with great attention to detail
- Flexible to the needs of the business
- Able to follow instructions
- Have good time keeping and attitude to the job
- Work well in a team environment
- Previous experience in working on an assembly line and advantage but not essential

Schedule:

- 12 hour shift
- Night shift

Shift availability:

- Night shift (required)

Advertised on www.indeed.com*

Clerical Officer

Morgan McKinley Health, Waterford, County Waterford
€12 an hour - Full-time, Temporary

Qualifications

- Day shift (Preferred)
- Night shift (Preferred)
- Overnight shift (Preferred)

Full Job Description

Morgan McKinley Health is currently recruiting for a number of Clerical Officer roles in a busy healthcare setting. This is a great opportunity to grow your experience working in Healthcare. These roles are across a variety of areas and contract lengths vary in duration.

Principal Responsibilities & Duties include, but are not limited to:

- Ensure that Patient Healthcare records are maintained.
- Update internal databases with discretion and confidentiality.
- Manage day-to-day running of the office (stationary, filing, shared drives, conference rooms etc.)
- Assist with facilities administration and queries.

Desired Skills & Attributes:

- 1 year + experience working in an administrative role.
- Previous medical clerical administration experience is desirable but not essential
- Enjoys working in a fast-paced environment
- Excellent Microsoft office skills.

Morgan McKinley is acting as an Employment Agency and references to pay rates are indicative.

BY APPLYING FOR THIS ROLE YOU ARE AGREEING TO OUR TERMS OF SERVICE WHICH TOGETHER WITH OUR PRIVACY STATEMENT GOVERN YOUR USE OF MORGAN MCKINLEY SERVICES.

Additional pay:

- Overtime pay

Benefits:

- On-site parking

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday
- Night shift

Advertised on www.indeed.com*

General Operative

Keltech, Waterford, County Waterford

€11.00 - €13.50 an hour - Full-time

Full Job Description

Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.

Keltech are Forging Futures in the South East and are now recruiting suitable candidates to join our Punch, Fold, Paint and Final Assembly teams at our Waterford facility.

Over 80% of all promotions are filled internally at Keltech. Career progression and development of our staff is ingrained in our DNA.

Mechanical bias, interested in engineering??

Persons offered employment will be involved in the fabrication and assembly of metal parts for the largest construction machinery manufacturers in the world.

Conversational level of English essential

Other Information

Career Development & Progression.

Education Opportunities.

Fast paced rewarding work.

Work with the biggest brands.

Additional payments (depending on circumstances):

€0.50c per hour loyalty bonus (for long time employees).

Up to €100 per week Team Leader allowance.

Schedule:

- 10 hour shift
- 8 hour shift
- Monday to Friday
- Weekend availability

Reference ID: GO2604

Advertised on www.indeed.com*

Medical Administrator/Receptionist

The Institute of Eye Surgery, Waterford, County Waterford
€25,000 a year - Full-time, Permanent

Full Job Description

Job description

The Institute of Eye Surgery (IoES) is a fast-paced private sub speciality ophthalmic clinic based in Waterford with multiple clinics in Ireland. We are committed to patient satisfaction and developing efficient processes to ensure our patient experience exceed expectations. IoES are currently recruiting for an experienced (min 2 years) Administrator/ Scheduler to join our busy operations team.

Responsibilities:

- Managing a busy clinical & surgical appointment schedule
- Updating our practice management system with appointment and patient details
- Scheduling clinical and surgical appointments
- Inputting medical data for surgical lists
- Dealing promptly with incoming calls to reschedule appointments and general patient queries
- Processing insurance billing forms and invoices
- Produce a high standard of written communication to medical professionals and patients
- Provide cover for the clinic front desk, checking patients in and out of clinic, booking follow up appointments as required
- Working to strict process protocols to ensure patients receive the best standard of care
- Ensure all patients receive the highest level of service from IoES before and after their consultations and surgeries

Skills & Attributes:

- Must be able to multi-task and thrive in a fast paced and changeable working environment
- Must be flexible
- The successful candidate will thrive where priorities can shift to meet internal demand as the organisation continues to grow
- Excellent attention to detail is essential
- Will have strong organisational, administrative and analytical skills
- Must have the ability to work effectively under one's own initiative as well as contribute within a team environment
- Strong and varied systems experience including advanced excel

Benefits: On-site parking

Schedule: 8 hour shift, Monday to Friday

Advertised on www.indeed.com*

* Advertised on WWW.jobs.ie *

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Q Job title, Skill or Company

📍 Location



Ukraine Crisis Appeal

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Catering Assistant - Davis Road, Clonmel

Dunnes Stores

📍 Tipperary, Gortavalla, County Tipperary, Ireland

€ Not Disclosed

📅 Contract | Full Time

🕒 1 Day Ago



Login or register to apply

Description

Company Details

Catering Assistant with Dunnes Cafe - Davis Road, Clonmel

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have over 130 stores in Ireland, the UK and Spain and are expanding our service and product offer all the time.

As well as our ever evolving product range and outstanding service, Dunnes Stores offers customers in-house Hospitality in selected stores throughout Ireland, Northern Ireland and Spain. Our cafés offer customers all the homely classics as well as quality coffee, tasty treats all in our newly refurbished in-store cafés. We are currently looking to recruit catering assistants to join the team in **Dunnes Stores, Davis Road, Clonmel**.

The successful candidate will be self-motivated and enthusiastic and have the ability to provide an excellent level of service with attention to detail. Previous experience in a busy catering environment is essential.

Key Responsibilities: (but not exhaustive)

- Provide a fast, friendly and efficient level of customer service.
- Ensure the regular and systematic cleaning and maintenance of the equipment in the restaurant, both front of house and back of house ensuring that hygiene and food safety standards are adhered to.
- Prepare and assist with food preparation, setting up counters and merchandising the restaurant.
- To adhere to specifications, standards and procedures while at work.

Requirements:

- Previous experience in a similar environment, preferably in a retail / customer facing environment.
- Experienced and trained on HACCP and Food Safety.
- An advanced level of English is required and a professional and polite manner is essential.
- Excellent communication and interpersonal skills with a strong desire to work with food.
- Flexible with the ability to work on own initiative as well as working as part of the team.

Interested? Then apply now and see what difference you could make

Dunnes Stores is an Equal Opportunities Employer.

#Dunnesstores #Hospitality

* Advertised on www.jobs.ie *

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Q Job title, Skill or Company

Location



Crois Dhearg na hÉireann
Irish Red Cross

Ukraine Crisis Appeal

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Receptionist/Admin Munster Timber Structures

Waterford, County Waterford, Ireland

Not Disclosed

Permanent | Full Time

25 Apr



Apply Now

Description

Company Details

We are looking for a Receptionist/Admin to join our team in a busy construction office.

Full time position available

Receptionist/Admin Skills and Qualifications:

- Prior office experience important
- Answering and manage incoming and outgoing calls
- Contacting clients re: delivery dates etc
- Strong attention to detail
- Excellent time management skills
- Exceptional communication and customer service skills
- Proficiency with Microsoft Office Programs, Word and Excel in particular
- Strong prioritisation and organisation skills
- Ability to handle confidential information
- Ability to multitask
- Any experience in sage accounts would be a bonus but not compulsory
- Any experience in Health & Safety would be a bonus also

Skills:

Attention to detail Ability to multitask time management skills

Customer service skills Exceptional communication skills

Apply For This Job

You are just a few steps away

Get started by entering your email

Email

< Back

* General Labourer *



Company Details Confidential



Ref: #JOB-2222208



Piltown, Co. Kilkenny



No of positions: 1



Paid Position



40 hours per week



To be Confirmed



Published On: 19 Apr 2022



Closing On: 17 May 2022

Apply

Job Description

Share

Looking for young person who wants to get experience and training in all aspects of our small building company. This will include concrete work (imprinted), block work, wood work, tiling, painting, roofing. You will also get the training to qualify for certification in the use of various types of machinery.

sio

Us

Career Level

- Not Required

191

Candidate Requirements

goin

Essential

- Minimum Experienced Required (Years): 0
- Minimum Qualification: Level 3 (incl Junior Cert)
- Additional Skills: Safepass, Manual Handling
- Driving Licence: Full B
- Languages: English C2-Master (Fluent)

lan

Desirable

- Ability Skills: Creativity, Manual
- Competency Skills: Labouring, Problem Solving, Working on own Initiative

iest

Frequently Asked Questions

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Our Mission

At JobsIreland, we aim to help people to get jobs and help employers connect with the right people.

Whether you're looking for your next job or finding the right person to join your team, JobsIreland can help you.

JobsIreland

About us



Q Job Title, Skill Or Company

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* Manufacturing Team Member - PFS *

Sanofi

Waterford
Not disclosed
Temporary
Updated 27/04/2022
Human Resources

Job Title

Manufacturing Team Member - PFS

About the Opportunity

The Manufacturing Team Member is critical to the delivery and success of operations within Sanofi Waterford. In this role you will be an integral part of a highly engaged and functional operational team who are aligned with site business objectives.

This role will start as a two cycle shift – days and evenings but will move to a three cycle shift – (days, evenings and nights) within the first few months. All candidates must be flexible to work shift including nights.

About Sanofi Business Unit

The multiple national award-winning Sanofi Waterford biopharmaceutical and medical device campus is located in Waterford on Ireland's southeast coast. Established in 2001 and now with more than 700 employees, the site has seen more than €600m invested in state-of-the-art infrastructure and technology. Diversification continues to bring new products to Waterford and the expanded site portfolio continues to create new opportunities. Specific opportunities have arisen to be part of a team to support Manufacturing area and introduce a new Filling process to the site.

About growing with us

In this role you will...

- To ensure our products are manufactured with cGMP and HSE guidelines
- Operate and maintain equipment as part of the production lines to achieve the required level of output
- Maintain and support schedule adherence ensuring RFT (Right First Time)
- Complete as per relevant SOP's /WI's and training requirements
- Adherence to aseptic practices and procedures
- Adhere to all relevant dress code requirements with respect to cGMP's and PPE rules

About You

Essential Requirements

- Experience of working in a cGMP environment

It would be advantageous to have (not essential)

- Previous steriles experience is desirable
- Competent in the operation, cleaning, maintenance of all manufacturing equipment
- MES/SCADA and SAP experience
- Good problem solving and analytical skills
- Demonstrated good understanding of mechanical operations
- Technical writing skills
- Good knowledge of cGMP
- Excellent interpersonal skills
- Understands site KPI's

Inspire your Journey.

What Sanofi can offer you

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- An individual and well-structured introduction and training when you onboard
- You can create your own career path within Sanofi. Your professional and personal development will be supported purposefully
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- You will be based in our Waterford site which is accessible from M9
- Parking available onsite
- As a globally successful and constantly growing company, Sanofi provides international career paths as well

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Link to Career page

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Skills:

cGMP and HSE guidelines required level of output steriles experience

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+353 014035600

<https://www.sanofi.ie/l/ie/en/index.jsp>

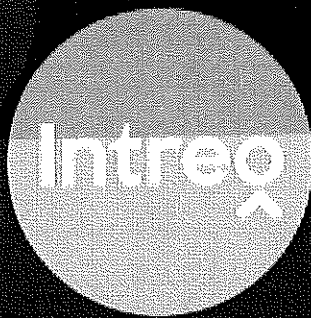
The Irish National Organisation of the Unemployed

If you need help with the social welfare system call our Welfare Assistance Team at (01) 8560088. They will talk you through the ins and outs of the system. You can also leave a message on our website and we will get back to you. <https://buff.ly/3D0Jg3n>



Welfare Helpline
(01) 856 0088
Free - Confidential - Impartial Information Services

Advertised on The Irish National Organisation of the Unemployed (INOU) Facebook page



WPEP

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For more information

Visit: www.gov.ie/wpep

Email: wpep@welfare.ie

Telephone: 0818 111 112

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the Department of Social Protection

Open Days

Every Wednesday
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Want a qualification, but not sure about college?
Need extra support for further training?

Find out more about our courses.

- Catering & Hospitality
- Computer Applications with Office Skills
- Retail Sales & Reception Skills
- Employer Based Training
- Options Rehabilitative Training

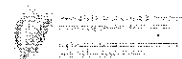
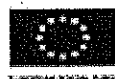
For more details, contact Kitty Galvin Hennessy or Evelyn Nevin or ring
to arrange a visit on
051 359220

National Learning Network, Unit 7, IDA Industrial Estate, Cork Road,
Waterford X91 PK74

Email: waterford@nlm.ie



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Waterford Work Experience Training Board



Have you decided that a further education training course is a better option for you than college?

Why not drop into NLN Waterford to find out about our range of training course options.

Receive:

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✉ waterford@nlm.ie

Advertised on National Learning Network – Waterford Facebook page

Training Opportunities for 2022

Carrick-on-Suir, Clonmel & Waterford

<i>Start Date</i>	<i>Course</i>	<i>Location</i>	<i>Duration</i>
29th Aug 2022	Pathways to Employment- Employment Skills (VTOS)	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
29th Aug 2022	E-commerce & Digital Business (Business studies) – VTOS	<i>Carrick-on-Suir</i>	40 Weeks – Full Time
5th Sept 2022	ICDL Workforce (formerly ECDL) – BTEI	<i>Carrick-on-Suir</i>	25 Weeks – Online
5th Sept 2022	Using Information & Communications Technology Level 3 – BTEI	<i>Carrick-on-Suir</i>	31 Weeks – Part Time
5th Sept 2022	Care of the Older Person – Healthcare Support Level 5–BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Evenings
6th Sept 2022	Bread Pastry and Desserts Level 3 – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
6th Sept 2022	Home Repairs & Maintenance – Level 4 – BTEI	<i>Carrick-on-Suir</i>	14 Weeks – Part Time
7th Sept 2022	Information and Communications Technology – Level 4 – BTEI	<i>Carrick-on-Suir</i>	30 Weeks – Part Time
8th Sept 2022	Growing Vegetables– Level 3 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
8th Sept 2022	Activities of Living Patient Care – Healthcare Level 5– BTEI	<i>Carrick-on-Suir</i>	9 Weeks – Part Time
12th Sept 2022	Special Needs Assisting– Level 5 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Evenings
3rd Oct 2022	Emergency Medical Technician (PHECC)	<i>Carrick-on-Suir</i>	10 Weeks – Full Time
7th Nov 2022	Care Skills – Healthcare Level 5 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time

17th Nov 2022	Communications – Healthcare Level 5 – BTEI	<i>Carrick-on-Suir</i>	10 Weeks – Part Time
23rd May 2022	Hospitality Operations Traineeship	<i>Clonmel</i>	50 Weeks – Full Time
12th Sept 2022	Medical Administration (Office Administration)	<i>Clonmel</i>	52 Weeks – Full Time
19th Sept 2022	Manufacturing Operations for Medical Device/Pharma Industry (Life Sciences Manufacturing Operations)	<i>Clonmel</i>	52 Weeks – Full Time
3rd Oct 2022	Bus Driving/Mini-Bus Driving (D/D1 Licence)	<i>Clonmel</i>	10 Weeks – Full Time
9th May 2022	Sports Recreation and Exercise Traineeship	<i>Waterford</i>	52 Weeks – Full Time
9th May 2022	Professional HGV Training Programme (Traineeship)(Blended Training)	<i>Waterford</i>	29 Weeks – Full Time
9th May 2022	An Introduction to the Pharmaceutical Industry Night Class	<i>Waterford</i>	5 Weeks – Evenings
16th May 2022	Regional Tour Guiding Traineeship (Blended Learning)	<i>Waterford</i>	20 Weeks – Full Time
16th May 2022	Delivery Driver Category B Licence	<i>Waterford</i>	9 Weeks – Full Time
13th Jun 2022	Welding	<i>Waterford</i>	21 Weeks – Full Time
13th Jun 2022	Construction Ground Work Skills	<i>Waterford</i>	10 Weeks – Full Time
4th Jul 2022	Pharmaceutical Manufacturing Traineeship	<i>Waterford</i>	43 Weeks – Full Time
11th Jul 2022	Diploma in Women's & Men's Hairdressing (Traineeship)	<i>Waterford</i>	39 Weeks – Full Time
29th Aug 2022	TIG Welding	<i>Waterford</i>	5 Weeks – Evenings
29th Aug 2022	Manual Metal Arc Welding (EN Certified)	<i>Waterford</i>	5 Weeks – Evenings

19th Sept 2022	Classic Car Restoration	<i>Waterford</i>	20 Weeks – Full Time
20th Sept 2022	Palliative Care	<i>Waterford</i>	5 Weeks – Evenings
May 2022	Medical Terminology & Office Administration	<i>Online</i>	9 Weeks – Full Time Day Course
Jun 2022	Payroll & Bookkeeping	<i>Online</i>	9 Weeks – Full Time – Day Course

Contact us for more information on the above courses and also other training courses with the ETB including VTOS & BTEI *And also online courses with E College**

Please ask us for information on Eligibility Criteria & Training and Travel allowances

Contact us at:

Annie Dalton (Employment Guidance Officer) Tel: 086-0358613

Or

Christine Rockett (Administrator)

At

Local Employment Service

Nano Nagle Community Resource Centre, Carrick-on-Suir

Tel: 051-649516

Email: eastwaterford.les@wlp.ie



*Clients of the Local Employment Service please contact Annie Dalton on 086-0358613 / 051-649516 if you are interested in any of the courses below for CARRICK-ON-SUIR *



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Education and Training Board
Tipperary



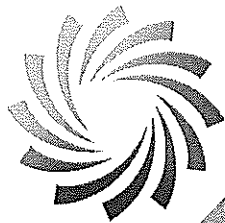
QQI
Quality and Qualifications Ireland
Osuaidh Cálíochta agus Cálíochtaí Eileann

TIPPERARY EDUCATION AND TRAINING BOARD

Part-Time Courses starting September 2022

SOUTH TIPPERARY: Carrick on Suir — Cahir — Cashel — Newcastle — Tipperary Town — Clonmel

CARRICK ON SUIR							
PLSS Ref. Number	Course Title	QQI Level	Day(s) of Course	Time	Duration (weeks)	Start Date	End Date
339415	Bread, Pastry & Desserts 3N0522 Level 3	3	Tuesday	9.30 am - 12.30 pm	14	06/09/2022	13/12/2022
339419	Growing Vegetables 3N0890	3	Thursday	9.30 am— 1.00 pm	10	08/09/2022	01/12/2022
307179	Using Information & Communication Technologies (Computers Level 3) 3M0877—Computer Literacy 3N0881, Word Processing 3N0588, Internet Skills 3N0931, Communications 3N0880, Personal Effectiveness 3N0565 Maths 3N0929	3	Monday & Tuesday	9.30 am – 12.30 pm	31	05/09/2022	23/05/2023
338627	Information & Communications Technology (Computers Level 4) 4M0855— Information Technology Skills 4N1125, Digital Media Technology 4N1858, Spreadsheets 4N1120, Communications 4N0689, Maths 4N1987	4	Thursday & Friday	9.30 am— 1.00 pm	20	07/09/2022	26/05/2023
338624	ICDL Workforce (formerly ECDL) - Computer Essentials, Online Essentials, IT Security, Documents, Using Databases, Presentation, Spreadsheets		Monday & Tuesday	9.30 am— 1.00 pm	25	05/09/2022	27/03/2023
339435	Home Repairs & Maintenance 4N3774	4	Tuesday	9.30 am— 1.00 pm	14	06/09/2022	13/12/2022
338546	Care of the Older Person 5N2706 - Healthcare Level 5 (Evening)	5	Monday & Wednesday	6.30 pm— 9.30 pm	10	05/09/2022	02/11/2022
338580	Care Skills 5N2770—Healthcare Level 5 (Evening)	5	Monday & Wednesday	6.30 pm— 9.30 pm	10	07/11/2022	25/01/2023
338614	Activities of Living Patient Care 5N3707— Healthcare Level 5 (Daytime)	5	Thursday & Friday	10.00 am —1.00 pm	9	08/09/2022	11/11/2022
338620	Communications 5N0690—Healthcare Level 5 (Daytime)	5	Thursday & Friday	10.00 am —1.00 pm	9	17/11/2022	27/01/2023
243141	Special Needs Assisting 5N1786 (Evening) - single component		Monday & Wednesday	6.30 pm— 9.30 pm	10	12/09/2022	23/11/2022



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Oiliúna Thíobraid Árann
Tipperary Education and
Training Board

Learning Together - Your Success, Our Goal #TETB

Employment Skills QQI Level 4

Communications
Mathematics
Computer Applications
Work Experience
Career Planning
Barista Skills

Location:

Carrick-on-Suir

Dates:

September 2021 - June 2022

Times:

9.00-3.45pm Mon- Fri

Contact: Fiona 085 8715636
Apply www.fetchcourses.ie

Please note applicants must be over 21 and receipt of a qualifying
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Tipperary Education and
Training Board

E-Commerce & Digital Business QQI Level 5

Location: FET College, Greenside, Carrick on Suir
Dates: Sept. 2022- June 2023
No. of Weeks: Everyday for 37 weeks
Allowances: CETS/ Full Payment for U25's (T&C's)

CONTACT US



051 649932

085 8715636

www.tipperaryetb.ie

www.fetchcourses.ie

fhennessy@tipperaryetb.ie



**FULL TIME : Mon - Fri
(School Holidays Apply)**

Course Free to
Qualifying
students

VTOS Carrick on Suir
E-commerce and Digital Business
Business Administration
Insurance, Word Processing
Bookkeeping, E-Business studies,
Work Experience
Teamworking, Marketing Practice



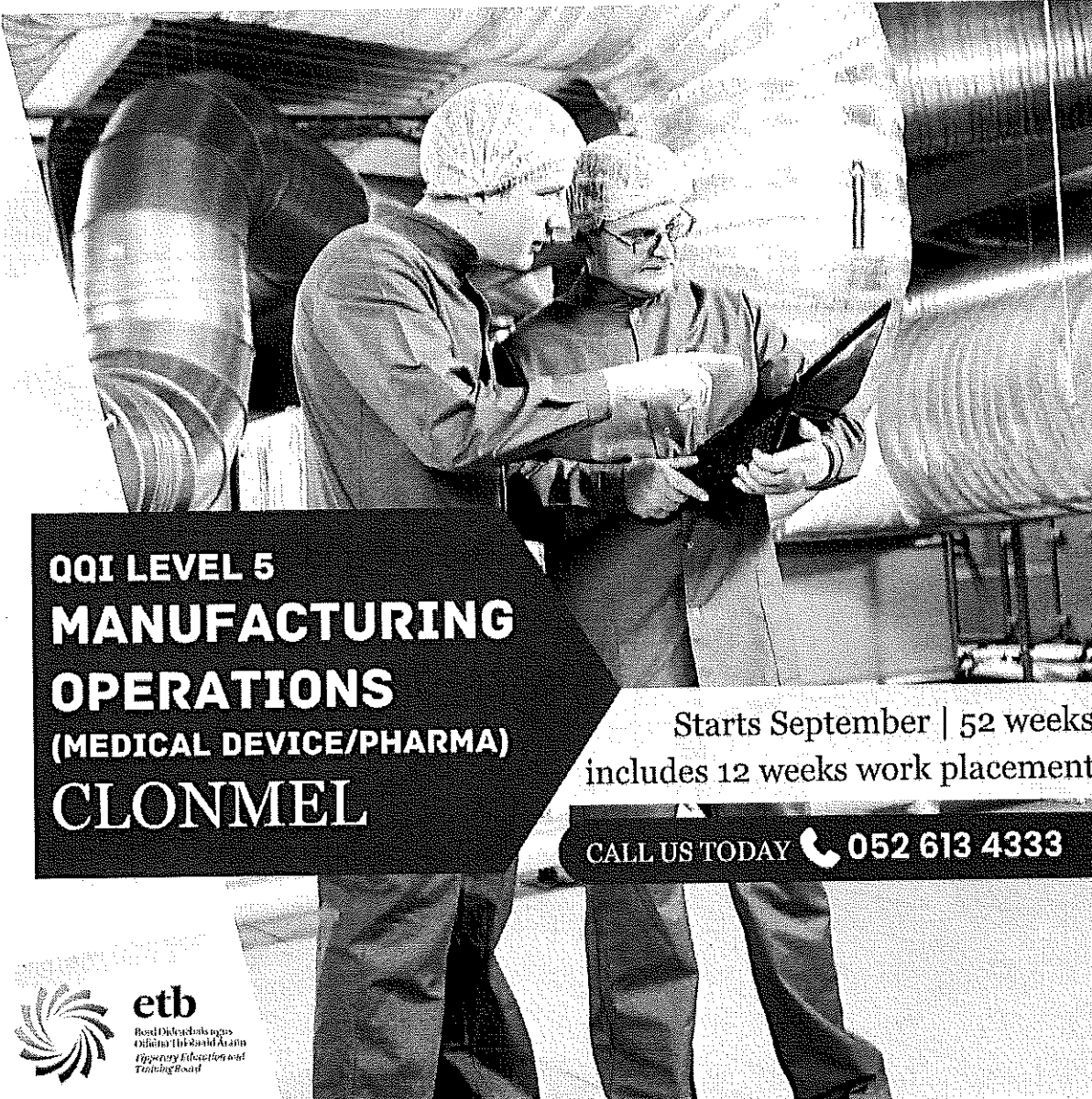
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**QQI LEVEL 5
MANUFACTURING
OPERATIONS
(MEDICAL DEVICE/PHARMA)
CLONMEL**

Starts September | 52 weeks
includes 12 weeks work placement

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Employment Training Board

Considering your course options for September?
Manufacturing Operations #LifeSciences for Medical Device/Pharma Industry

Course content includes:

- Bioprocessing
- Cleanroom Operations
- Health, Safety & Environmental Awareness
- Continuous Improvement in Manufacturing
- Packaging & Labelling
- This course includes 12 weeks work placement
- There are no fees & training allowances available

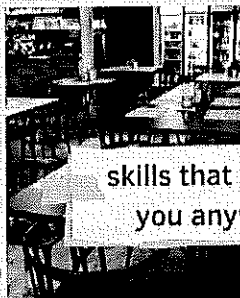
Clients of the Local Employment Service can contact Annie Dalton (Employment Guidance Officer) for more details on 051-649516/086-0358613 or email annie.dalton@wlp.ie

Hospitality Operations Traineeship due to commence 23rd May 2022 - Clonmel

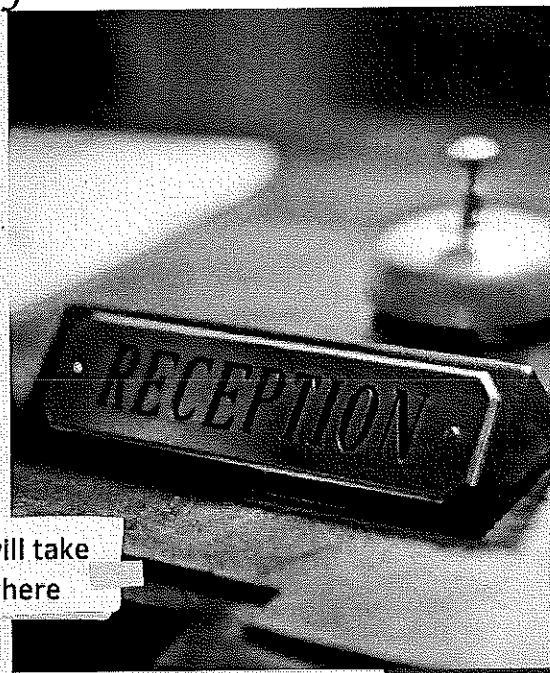
QQI Level 5 Award
Hospitality Operations
includes 12 weeks work placement Summer 2022

Clonmel

FULL TIME | 50 WEEKS | FEBRUARY



skills that will take
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Contact Annie Dalton, Employment Guidance Officer @ the Local Employment Service,
Nano Nagle Community Resource Centre, Carrick-on-Suir for more details and to apply*

Tel: 086-0358613 / 051-649516

Email: annie.dalton@wlp.ie

Medical Terminology & Office Administration

(Microsoft Specialist Word 2019).

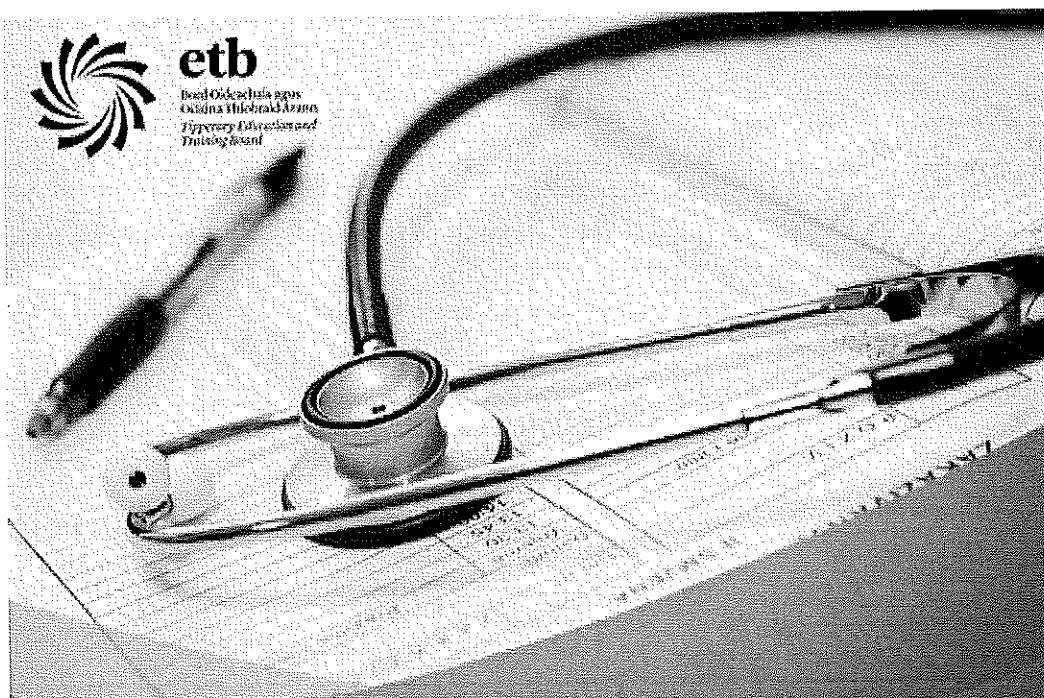
Full-time, online course, delivered via Virtual Classroom
so you benefit from Live Tutor support.

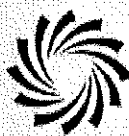
Starts May 30th for 9 weeks.

Please note: This is a full-time, online day course.

Training allowances may apply.

Contact Lorraine on 052 613 4333 to find out more,



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Board of Education
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Tipperary Education and
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**MEDICAL TERMINOLOGY
& OFFICE ADMINISTRATION
ONLINE COURSE**

FULL TIME | LIVE CLASSES | MAY | 9 WEEKS
Email courses@tipperaryetb.ie

Client of the Local Employment Service please contact Annie Dalton (Employment Guidance Officer) for more details on 086-0358613 / 051-649516 or email annie.dalton@wlp.ie

Payroll & Bookkeeping Online Course

Starts June 6th for 9 weeks - Live Classes Daily.

You benefit from live tutor support!

For more info email Lorraine on courses@tipperaryetb.ie

Course Content:

SAGE 50MI (MI – Micropay Ireland)

Sage - 50cloud Accounts Stage 1 - Getting Started

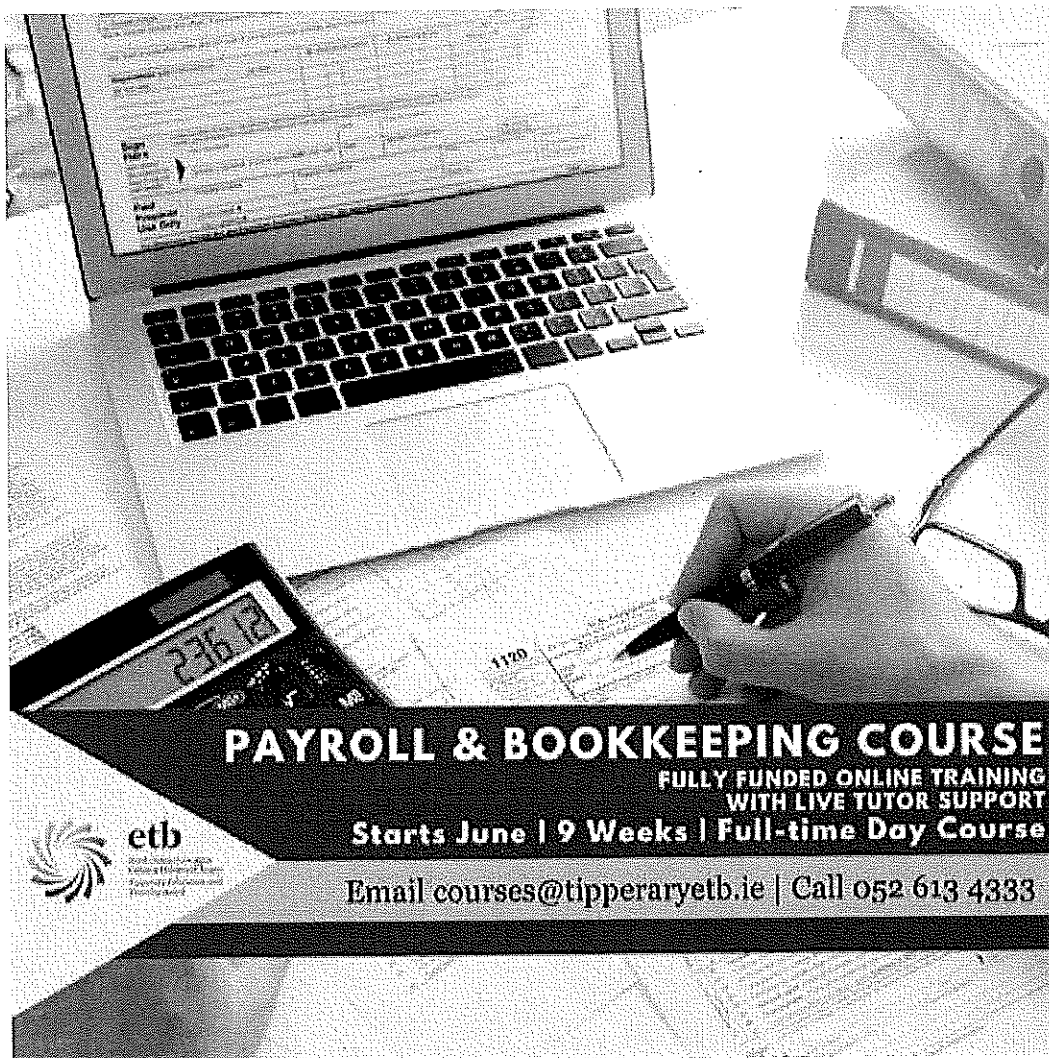
Sage 50 Cloud - Entering Day-to-Day Transactions (S2)

Sage50 Period End Tasks, Returns, Reconciliations 3


Sage50 Cloud Product, Invoices, Orders, Stock Control (S4)

Preparing Financial Statements

Tax Processes for Business



PAYROLL & BOOKKEEPING COURSE
FULLY FUNDED ONLINE TRAINING
WITH LIVE TUTOR SUPPORT
Starts June | 9 Weeks | Full-time Day Course
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Free "Online" Training Courses

Course Title	Duration
Oracle Certified Associate Database SQL (12057)	34 Weeks
Graphic Design and Illustration using Illustrator (11882)	16 Weeks
Introduction to Programming using Python (10054)	26 Weeks
CompTIA Network + (09850)	26 Weeks
Certified Digital Marketing Professional – CDMP (09852)	26 Weeks
Microsoft PowerPoint 2016 (09757)	26 Weeks
Java Associate Developer SE8 (09599)	26 Weeks
Java Foundations Certified Junior Associate (07573)	26 Weeks
Software Testing - ISTQB Certified Tester Foundation Level (09408)	26 Weeks
Microsoft Excel 2016 (09667)	26 Weeks
Microsoft Word 2016 (09733)	26 Weeks
Programming using JavaScript (Microsoft Technology Associate)(09781)	26 Weeks
Introduction to Programming using HTML and CSS (10146)	26 Weeks
ICDL (09857)	26 Weeks
Java Professional Developer SE 8 (09859)	26 Weeks
PRINCE2 Foundation (09941)	16 Weeks
Microsoft Access 2016 (09875)	26 Weeks
Microsoft Excel Expert 2016 (11384)	12 Weeks
CompTIA Security + SY-601 (12217)	30 Weeks
Windows Security Administrator Fundamentals (11665)	12 Weeks
Windows Operating Systems Fundamentals (11595)	12 Weeks
Windows Server Administration Fundamentals(11664)	12 Weeks
Networking Fundamentals (11666)	16 Weeks
Microsoft Word Expert 2016 (11652)	12 Weeks
Database Fundamentals (11689)	16 Weeks
Implementing and Administering Cisco Solutions (CCNA) v1.0 200 301(11859)	26 Weeks
CompTIA A+ Core Series (11487)	26 Weeks
Visual Design using Adobe Photoshop(11860)	14 Weeks
Microsoft Azure Cloud Fundamentals(11881)	16 Weeks
Print and Digital Publication using InDesign (11880)	16 Weeks

****If you are interested in any of the above online courses please contact us at:***

Local Employment Service, Nano Nagle Centre, Carrick-on-Suir, Co. Tipperary

Tel: 051-649516/ 086-7870874/086-0358613*

****We will require your current email address****

****You can also check out www.ecollege.ie for more information on the above courses****

Community Employment Scheme (CE) Vacancies

Athletic Coach/Admin Assistant CE Scheme, Carrick-on-Suir (2223120)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This position will be with the Carrick on Suir Athletic Club and Community Games. Support and training will be provided to enable you to carry out this position. This training will take place at the Athletic Field and in a number of schools. NO EXPERIENCE NECESSARY Duties will include: Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Adhered to all health and safety procedures as well as code of ethics and conduct in sport. Providing administration service: registrations, taking roll calls, etc. Other duties that may be required.

Caretaker/Maintenance Person CE Scheme, Carrick-on-Suir (2219107)

Duties will include ensure heating plant and equipment is running smoothly, test lighting systems weekly. Setting up of rooms for courses. Providing teas and coffees. General maintenance of rooms and surrounding area. Security needed for around the premises. This job will be both day and evening hours.

Cook & Housekeeper CE Scheme (Special Needs Assistant), Carrick-on-Suir (2219112)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Cook/Housekeeper / Special Needs Assistant required for Camphill Community. Applicants must supply suitable character references and be prepared to complete a Garda vetting form. Training will be provided. Cooking duties to include: cutting and preparation of daily meals and serving meals. Housekeeping duties to include: cleaning, dusting and maintaining Health and Safety regulations. Ability to work with and give instructions to young adults with special needs. Good listening communication skills are desirable. Working with individuals on a one-to-one basis. Maintain all equipment to a high standard. Have good understanding of Health and Safety regulations.

Receptionist CE Scheme - Sean Kelly Sports Centre (2219668)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. The duties for this position include: Meeting and greeting visitors to the centre; Answering telephone calls/emails; Taking booking; Assisting in the preparation of activities in the centre; Promoting the work of the centre; Describe visitor attraction in the area; Direct tourists to local guide of historic sites in Carrick on Suir; Assist with other queries if possible; General duties as they arise and requested.

Athletic Coach - Maintenance Person CE Scheme, Carrick-on-Suir(2223124)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Delivering training sessions three evenings and two mornings a week to young athletes within club and school environments. Maintain the athletic grounds by conducting daily grounds inspection check and removal of any objects found, litter clearing in and around sports field and surrounding ditches. Checking and clearing long jump pit on a regular basis. Keep the athletic track cleaned and maintained. To assist with track marking, bring out and in athletic equipment as needed. Other duties maybe required. No experience necessary, all training will be provided, you will be mentored and supported by the athletic coaches.

Maintenance Person CE Scheme - Sean Kelly Sports Centre (2223358)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career. The Sean Kelly Sports Centre require a maintenance person within their building. This will involve working in many areas within the centre. Duties will include carrying out the day to day repairs within the building and general maintenance: Maintain grounds in a clean and orderly manner, mowing, trimming, weeding, aerating and fertilizing lawns. Cut grass and pruned trees to make landscape more appealing . Replace plants when needed, rake leaves etc. Maintain water fountain. Maintain ground maintenance equipment Adjusting, repairing, cleaning and maintaining gym equipment. Maintaining floors with different surfaces and

cleaning when required. Maintaining bathrooms and changing rooms. Carrying out minor repairs if possible
Carrying out painting if possible. Other duties as assigned

Administrator/ Office Assistant CE Scheme, Carrick-beg (2218017)

General office duties within the Parish Office, administrative support to CE Scheme and some cleaning of the church if required.

Caretaker CE Scheme, Community Hall, Carrick-beg (2218019)

General caretaking duties including opening and closing the Hall for community activities, cleaning and maintenance work for the hall.

Housekeeper CE Scheme - Sean Kelly Sports Centre (2222359)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. As part of the team in the sports centre the successful candidate will complete a range of both reactive and scheduled cleaning duties in order to ensure an excellent standard of hygiene is maintained throughout the facility. Full training will be provided. Duties to include but not limited to: Deep cleaning of the changing rooms, toilets, showers and wet facilities. Cleaning of the gym, gym equipment and aerobics room. Cleaning of the receptionist area, landing, kitchen and first aid room.

Administrator/ Office Assistant CE Scheme, Carrick-beg (2215044)

Duties will include providing support to the CE scheme and the parish office as necessary.

Maintenance Person / Grounds person CE Scheme - Carrick on Suir Golf Club (2215038)

General outdoor maintenance and up keep of the club grounds.

Daycare Assistant CE Scheme, Carrick-on-Suir (2219985)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Duties to include: assisting users with mobility problems. To set out tables and trays, serves meals, assist service users who need assistance with meals. To report changes in or concerns with any individuals. Help with activities that require use of arms and legs and require the whole body which can be a challenge to some clients. Dusting, polishing, and cleaning toilets and kitchen areas. Assisting with personal care. Applicants must supply suitable character references and be prepared to complete a Garda vetting application form. Start date for the role is pending Garda vetting.

Kitchen Assistant CE Scheme, Owing House Retirement Village (2219562)

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form. Preparation and presentation of cooked meals Maintain the kitchen area and all utilities To ensure refrigerators & kitchen presses are cleaned regularly To abide by all HACCP regulations To ensure canteen area is cleaned and tidied after breaks Checking stock supplies pertinent to work To ensure tea towels, cloths etc. are washed thoroughly and a clean supply always maintained Work on own initiative and as part of a team Attend training when required Any other duties assigned by manager Some weekend work

Caretaker CE Scheme, Portlaw (2219317)

Scheme is located at Portlaw GAA Grounds and includes grass cutting, pitch lining, club house duties, and general upkeep of the grounds.

If you are interested in any of the above CE Scheme's please contact Annie Dalton (Employment Guidance Officer) about how to apply, Tel/Text: 086-0358613/ Tel: 051-649516 or email annie.dalton@wlp.ie