

# WEST WATERFORD LOCAL EMPLOYMENT SERVICE

**SUPPORT SERVICE FOR THE UNEMPLOYED**

*WORKING UNDER CONTRACT FOR THE DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION*

**JOB VACANCIES & FREE LOCAL TRAINING**  
**WEDNESDAY 6<sup>TH</sup> JULY 2022**

**OUR OFFICES ARE NOW OPEN TO THE PUBLIC**

**THIS JOB PACK CAN BE ACCESSED WEEKLY VIA:**

**OUR OFFICES:** PRESENTATION BUILDING, MITCHELL STREET, **DUNGARVAN.**  
WLP OFFICES, LISMORE BUSINESS PARK, **LISMORE.**

**VIA EMAIL:** PLEASE EMAIL OUR OFFICE AND YOUR NAME CAN BE  
ADDED TO OUR WEEKLY MAIL-OUT DATABASE.

**ONLINE:** [WWW.WLP.IE](http://WWW.WLP.IE)  
SELECT **JOBSEEKER TAB** HIT **LOCAL JOB ADVERTS**

**FOR DAILY JOB VACANCY UPDATES**  
PLEASE LIKE US ON FACEBOOK ~ COUNTY WATERFORD LES

**OUR CONTACT DETAILS ARE:**

**PHONE:** 058 44077  
**TEXT:** 086 787 0872 or 086 035 8615  
**Email:** [westwaterford.les@WLP.ie](mailto:westwaterford.les@WLP.ie)

**STAFF CONTACTS : NIAMH KUHNE / PAULA HENNESSY**



## SITUATIONS VACANT

### CHILDMINDER REQUIRED —

Ring area, full time Monday - Friday including Naoínra drop offs and pick ups for 2 1/2 year old, starting September. Must be flexible to cover shift work. Text only to 087-9424525. (1)

### TIPPER DRIVER WANTED FOR LOCAL QUARRY WORK —

Requirements: Full clean C licence; Drivers CPC Card; Drivers Tacho Card; Safe pass. Experience essential. Contact: JP @ 087 6310941. Full and part time available. (1)

## St. Augustine's College Abbeyside



INVITES APPLICATIONS FOR A POSITION FOR

### School Bus Escort/s for 2022/23 school year

#### JOB DESCRIPTION: Part time

The School Bus Escort travels on a bus with pupils attending Specialised Classes, supervising them on the journey to and from school. The escort will be responsible for the students' safety travelling to and from school.

The School Bus Escort's day runs from approximately **8.00am until 8.45am and from 4.00pm until 4.45pm** for the duration of the school calendar. (Will be one hour to 3 hours approx per day Monday to Friday depending on bus route). Some bus routes may require longer travel times than others.

Candidates should ideally have experience in working with children, have an understanding of special needs and be able to communicate with parents and school staff in a professional way.

School Bus Escorts will be expected to travel to and from an agreed pick-up and drop-off point to meet the bus driver (currently at the school).

**Applicants must supply suitable character references and be prepared to complete Garda vetting before appointment.**

Hourly rate of pay will be €14.47 in line with Department of Education and Skills rates (inclusive of holiday pay – Bus Escorts will not be paid during school holidays)

#### TO APPLY:

Please forward CV, cover letter and references to [principal@staugustines.ie](mailto:principal@staugustines.ie)  
Please add **BUS ESCORT** to the subject line.

#### CLOSING DATE:

5th August 2022 @3pm

ABBEYSIDE, DUNGARVAN, CO. WATERFORD

T: 058 41140 • F: 058 40400

W: [www.staugustines.ie](http://www.staugustines.ie) • E: [office@staugustines.ie](mailto:office@staugustines.ie)



Applications are invited for the position of:

## CAREDOC RECEPTIONIST

**PART-TIME, OUT OF HOURS,  
BASED IN DUNGARVAN AND  
THE SURROUNDING AREAS**

**Applicants must possess:**

- Excellent interpersonal and communication skills
- Receptionist / Customer Service experience
- Computer skills and experience
- Demonstrated ability to work as part of a team as well as on own initiative

Please forward up-to-date Curriculum Vitae by post or email to:

**Ms Siobhan Murphy**  
Human Resource Department  
Caredoc office  
St Dymphna's Hospital  
Athy Road  
Carlow  
[hr@caredoc.ie](mailto:hr@caredoc.ie)

Closing date for applications: 13th July, 2022

Looking for a  
*meaningful*  
career in  
home care?



**People who care for Ireland's  
*ageing adults* are *stars* in  
their *communities***

**We're looking for *caring* and *compassionate*  
people to join our team of CAREGivers<sup>SM</sup>**

Immediate opportunities available in  
Waterford City, Dungarvan, South Kilkenny and  
all surrounding towns and villages

Learn more at [Careers.HomeInstead.ie](https://careers.homeinstead.ie)

☎ (051) 333 966

✉ [waterford@homeinstead.ie](mailto:waterford@homeinstead.ie)



**Home  
Instead.**

*To us, it's personal*

Each Home Instead® office is independently owned and operated.



DUNGARVAN OBSERVER | Friday, 8 July, 2022

ST. AUGUSTINE'S COLLEGE, Abbeyside  
invites applications for a position for  
**School Bus Escort/s**  
FOR 2022/'23 SCHOOL YEAR

**JOB DESCRIPTION:** Part time

The School Bus Escort travels on a bus with pupils attending Specialised Classes, supervising them on the journey to and from school. The escort will be responsible for the students' safety travelling to and from school.

The School Bus Escort's day runs from approximately 8.00 a.m. until 8.45 a.m. and from 4.00 p.m. until 4.45 p.m. for the duration of the school calendar. (Will be one hour to 3 hours approx per day Monday to Friday depending on bus route). Some bus routes may require longer travel times than others.

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Hourly rate of pay will be €14.47 in line with Department of Education and Skills rates (inclusive of holiday pay – Bus Escorts will not be paid during school holidays).

**TO APPLY:**

Please forward CV, cover letter and references to [principal@staugustines.ie](mailto:principal@staugustines.ie). Please add BUS ESCORT to the subject line.

**CLOSING DATE:**

5th August, 2022, @ 3.00 p.m.

**Tipper Driver**  
**WANTED FOR LOCAL QUARRY WORK**

**Requirements:**

- Full clean C licence
- Drivers CPC card
- Drivers Tacho card
- Safe pass
- Experience essential

**FULL & PART-TIME AVAILABLE**

**Contact: JP 087-6310941**

**DUNGARVAN**  
**OBSERVER**

**HAS A VACANCY FOR A**  
**Part-time Computer**  
**Operator**

The role involves downloading emails and formatting for insertion in the newspaper pages, page layout and page make-up.

Good computer skills essential but training will be provided.

*Apply by letter only to:*

**The Manager, Dungarvan Observer Ltd., Shandon,  
Dungarvan, Co. Waterford, X35 K688**



Tipperary University Hospital  
Ospidéal na hOllscoile Thiobraid Árann  
Teaching | Understanding | Healing



UCC  
Ollscoil na hOllscoile Corcaigh, Éire  
University College Cork, Ireland

## TIPPERARY UNIVERSITY HOSPITAL MATERNITY SERVICES

**Midwives and Neo-Natal Nurses Required**

Permanent/Temporary contracts available

(Full-time or Part-time hours)

Be part of a hardworking, energetic, all-inclusive team of professionals in a long established Maternity Unit at a University Hospital.

### **Make a difference!**

Huge potential  
and opportunity  
to develop both  
professionally  
and personally.  
Tipperary  
University  
Hospital,  
Maternity Unit,  
Where Everybody  
Matters



**Apply in writing with CV and references to:**

Ms Maggie Dowling, Assistant Director of Midwifery,  
Tipperary University Hospital, Clonmel, Co. Tipperary  
or email: [maggie.dowling@hse.ie](mailto:maggie.dowling@hse.ie)



IRELAND  
SOUTH  
WOMEN & INFANTS  
DIRECTORATE



UCC  
University College Cork, Ireland  
Ollscoil na hOllscoile Corcaigh



WATERFORD NEWS & STAR  
JULY 5, 2022



**CLIFF HOUSE HOTEL**

## WE ARE RECRUITING

Take your career to the next level with Cliff House Hotel  
We are currently recruiting for the following positions:

- Chef de Partie - Casual bar restaurant
- Chef de Partie - Fine dining level experience
- Breakfast Chef
- Security Personnel - for sister property Urchin Bar

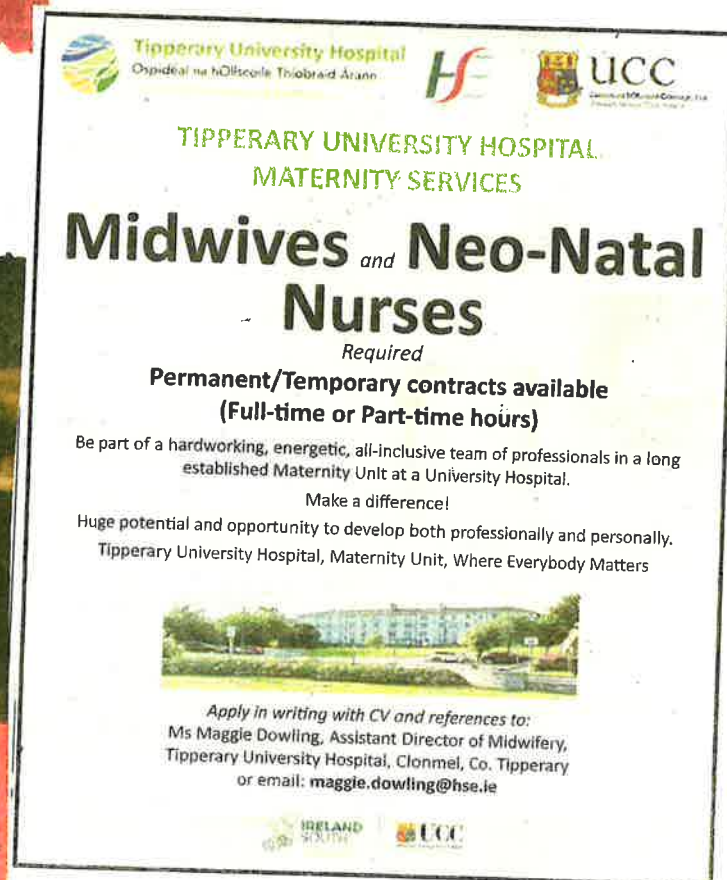
**TO APPLY:**  
Forward your CV and cover letter to [rkenny@cliffhousehotel.ie](mailto:rkenny@cliffhousehotel.ie)

Brothers of Charity Services Ireland South East Region

I was looking for job satisfaction and found helping gives me more



Care to join us?  
Visit [Careersbocsi.ie](http://Careersbocsi.ie)  
Going Forward Together



**Tipperary University Hospital**  
Ospidéal na hOllscoile Thobraid Árann

**HSE** **UCC**

**TIPPERARY UNIVERSITY HOSPITAL**  
**MATERNITY SERVICES**

## Midwives and Neo-Natal Nurses


*Required*

**Permanent/Temporary contracts available**  
**(Full-time or Part-time hours)**

Be part of a hardworking, energetic, all-inclusive team of professionals in a long established Maternity Unit at a University Hospital.

Make a difference!

Huge potential and opportunity to develop both professionally and personally.  
Tipperary University Hospital, Maternity Unit, Where Everybody Matters



Apply in writing with CV and references to:  
Ms Maggie Dowling, Assistant Director of Midwifery,  
Tipperary University Hospital, Clonmel, Co. Tipperary  
or email: [maggie.dowling@hse.ie](mailto:maggie.dowling@hse.ie)

**IRELAND** **UCC**



*The Nationalist 07/07/22*

**Local Industrial Wholesaler/  
Distributor Requires  
Store/Shop Manager**

**Must have 3 years + experience.**

**Be Computer Literate.**

**Stock & Inventory Control experience  
and Customer Service Experience.**

**Attractive remuneration package to  
successful candidate.**

**Please send CV to  
clonmeljobs22@gmail.com**

**LOOKING TO HIRE?**

**Now  
HIRING!**

**CONTACT US**  
ads@nationalist.ie  
**052-6172500**

**The Nationalist**

**O'DWYER STEEL**

**We are currently looking for an experienced**

**SITE OPERATOR**

**for our workshop in Dundrum, Tipperary.**

- CSCS Ticket, Teleporter Ticket & Safe Pass Required.
- Welding experience preferable.

**Please contact Paul Fogarty 087 296 2586  
or email paulfogarty@odwyersteel.ie**



**PRESENTATION  
SECONDARY SCHOOL  
CLONMEL**



**REQUIRE:**

- 1. Full-Time Cleaner**
- 2. SNA Full-Time  
(32 Hours)**
- 3. SNA Part-Time  
(16 Hours)**

**Applications by email to  
principal@presclonmel.com by  
Friday July 29th 2022.**

**MARIAN COURT  
SHELTERED HOUSING LTD**

**Morton St., Clonmel**

**VACANCY FOR PART-TIME  
MANAGER**

Marian court is a sheltered housing complex for older persons, now wishing to recruit a part-time permanent Manager.

The person appointed will be responsible for the day to day management of the service, the well-being of the residents and the management of staff.

Applicants should have Managerial experience, ideally in a caring environment, and excellent interpersonal and organisational skills. Nursing experience desirable but not essential.

**Please submit C.V. to  
Secretary of Board of Management,  
Marian Court, Morton St., Clonmel  
by Wednesday 20th July 2022.**

**(Candidates may be short listed on the basis of  
information contained in the C.V.)**

**Informal enquiries to Margaret Foley or  
Colette Crowe at Marian Court. T: 052 6124126**

The Nationalist  
07/07/22

## JOIN OUR TEAM



### SHARED SERVICES ADMINISTRATOR

Dairygold Co-Operative Society Limited wishes to invite applications for the fixed term contract position of Shared Services Administrator to join our dynamic and innovative Shared Services Team in Dairygold's Head Office, Mitchelstown, Co. Cork.

Reporting to the Head of Credit Control/Shared Services Manager, this role will require the candidate to liaise with Internal and external parties to ensure efficient processing of all invoices and contribute towards other shared service functions as and when required. This role is based in Mitchelstown, Co. Cork.

**The role will include, but will not be limited to, the following:**

- Experience of processing large volumes of transactions
- Raising queries and investigating variances between orders and invoices to resolution or escalate where appropriate
- Dealing with customer and supplier reconciliations
- Responding to supplier enquiries relating to payment queries and ensure successful resolution
- Providing support and cover for other members of the shared services team as required
- Liaising with and support internal staff in various divisions/departments

**The successful candidate should have:**

- Minimum of 3 years' experience in a Shared Service Centre or similar environment is required
- Qualification in a relevant discipline would be advantageous
- Strong computer literacy with particular emphasis on ERP systems & Microsoft Office
- High levels of drive, energy, initiative and productivity
- Strong interpersonal skills with the demonstrated ability to build effective working relationships with both Internal and external parties
- Excellent planning and organisation skills, strong attention to detail
- Strong team player with the ability to be flexible and adapt to change
- Customer focused
- Strong problem solving skills
- A proven track record in driving for results
- Determination and a mindset to strive for continuous improvement

If you wish to be considered for this role, please submit a letter of application, together with an up-to-date Curriculum Vitae, in strict confidence to Sean O'Donovan, HR Department at [seanodonovan@dairygold.ie](mailto:seanodonovan@dairygold.ie) no later than **15th July 2022**. A role profile is available upon request.

DAIRYGOLD CO-OPERATIVE SOCIETY LIMITED IS AN EQUAL OPPORTUNITIES EMPLOYER



## **GENERAL OPERATIVE– DUNGARVAN**

### **COMERAGH LANDSCAPING**

Person required to assist in all aspects of landscaping works including groundwork, patios, stonework, planting and maintenance.

Previous experience in the construction and /or horticultural industry preferred.

Safe Pass, Manual Handling and Full Driving Licence required.

<b>Job Type:</b>	Full-time
<b>Salary:</b>	€26,000.00-€31,200.00 per year
<b>Schedule:</b>	<ul style="list-style-type: none"><li>• 8 hour shift</li><li>• Monday to Friday</li></ul>
<b>Education:</b>	Junior Certificate (preferred)
<b>Experience:</b>	Construction: 2 years (required)
<b>Application deadline:</b>	10/07/2022
<b>Expected start date:</b>	11/07/2022

**[Advertised on www.indeed.com](http://www.indeed.com)**

## CUSTOMER ASSISTANT – LIDL – DUNGARVAN



**Location:** Ring Road, Dungarvan X35 RF76

**Store:** Reference nr.169930

**Contract Type:** Full Time

**Experience Level:** Entry Level

**Job posted:** 29.07.2022

**Apply until:** 15.07.2022

### Summary

Are you as flexible as us? We have different shifts to suit your lifestyle. Come and speak to us to see what we can offer you. This may be your next career move!

As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store.

### What you'll do

- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process

### What you'll need

- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customer
- To be responsible and reliable
- To enjoy working in a fast-paced, varied environment
- A good team player
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude

### What you'll receive

Through our salary system, we ensure pay equality across all positions at Lidl

- €12.90 per hour rising to €14.90 per hour over 4 years
- Additional supplements paid depending on the days & hours worked
- 25% additional pay for any unsocial hours worked
- 50% supplement for any hours worked over 39 hours
- 50% supplement working on a Sunday
- 75% supplement working unsocial hours in conjunction with working over 39 hours or on a Sunday
- 100% supplement working on a bank holiday
- 20 days holidays per annum pro rata
- Company pension after 1 year
- Genuine opportunities for career development
- Vodafone, Circle K and Private Health Insurance discounts available for all employees
- Bike to Work Scheme
- Maternity & Paternity Leave top up, Marriage leave, Employee Assistance Programme

**[Advertised on www.indeed.com](http://www.indeed.com)**



## **STAFF WANTED— ROMA TAKEAWAY – DUNGARVAN**

Position available.

Must be flexible and available to work late nights.

Please call in if interested.

<b>Job Type:</b>	Part-time
<b>Part-time hours:</b>	20 per week
<b>Salary:</b>	€11.00-€12.00 per year
<b>Additional pay:</b>	Overtime pay
<b>Flexible language requirement:</b>	English not required
<b>Schedule:</b>	8 hour shift

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **HOTEL RECEPTIONIST – LAWLORS HOTEL – DUNGARVAN**

Lawlors Hotel, Dungarvan are looking for an experienced Receptionist to join our Front Office Team.

You will be responsible for the daily check in/outs, all phone operations and providing friendly Customer Service in the hotel.

### **Key Duties of this role:**

- Registering all guests who are arriving to stay in the hotel and to ensure that all documentation relating to registration is per standard of procedure.
- Communicating all relevant information professionally and accurately with all guests and colleagues.
- Answering the switchboard in a warm and welcoming manner and dealing with all guests' requests/queries in a polite and attentive manner.
- Taking reservations and administering all reservations, cancellations and no-shows in line with company policy.
- Dealing with all guests checking out from the hotel and handling all billing and charges as per standard of procedure.

### **The Candidate**

- Minimum of 1 years' experience in a Hotel Reception position.
- Excellent communication skills with a pleasant telephone manner
- Confident in engaging with customers
- Efficient, well organised and able to multi task effectively.
- Computer literate, preferably with Hot Soft.

**Job Types:** Full-time, Permanent

**Benefits:** On-site parking

**Schedule:** 8 hour shift

**[Advertised on www.indeed.com](http://www.indeed.com)**



## **ADMINISTRATOR / SECRETARY / CLERICAL OFFICER – HEALTHCARE / ACE PERSONNEL– DUNGARVAN**

Administrator / Secretary / Clerical Officer Grade IV required for temporary position commencing as soon as possible in Dungarvan, Co. Waterford.

Previous admin / secretarial experience in a medical environment desirable but not essential.

Salary range: €16-24 per hour depending on experience.

35 hour week Monday to Friday.

ACE Personnel Recruitment Ltd. Phone: [016713126](tel:016713126) Email C.V. or contact us for further details.

<b>Job Type:</b>	Full-time
<b>Salary:</b>	€16.00-€24.00 per hour
<b>Schedule:</b>	Monday to Friday

[Advertised on www.indeed.com](http://www.indeed.com)

## **MEDICAL ADMINISTRATOR – DUNGARVAN**

### **HARTLEY PEOPLE**

**Hartley People 3Sixty** are recruiting for a Medical Administrator for a full-time Temporary contract based in Waterford.

#### **Duties/Responsibilities:**

- Maintains operations by following policies and procedures, reporting changes needed.
- Invoice verification and logging.
- Protects patients' rights by maintaining confidentiality of medical, personal and financial information.
- General Admin : Dealing with staff queries, processing of forms, using multiple IT systems.
- Undertake any other administration support and assignments as directed.
- Promote and maintain a customer focused environment

#### **The ideal candidate:**

- Previous experience in a similar role
- Excellent organisational skills
- Maximise the use of ICT, demonstrating excellent computer skills particularly in Microsoft Office, Outlook, etc.
- Action all communications in a timely manner

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

**Job Types:** Full-time, Temporary

**Salary:** €13.00 per hour

**Schedule:**

- 8 hour shift
- Monday to Friday

**Education:** Leaving Certificate (required)

**Experience:** Medical administration: 2 years (required)

**Reference ID:** KL10622

**[Advertised on www.indeed.com](http://www.indeed.com)**



# ACCOUNTS PAYABLE CLERK – GLANBIA – DUNGARVAN

**Date:** Jul 4, 2022      **Company:** Glanbia      **Glanbia Business Services (GBS)**

An opportunity has arisen on a permanent basis for a **Accounts Payable Clerk - Electronic Invoicing**, with Glanbia Business Services. This role will report to the Accounts Payable Team Lead.

## Location

The base location of the role will be Dungarvan, Co Waterford with a blended working arrangement available through our Smart working model which allows you a greater choice in how you work and live, giving you a better work-life balance.

*Are you someone who likes to make it happen, make it better and make it fun?* If so, our company offers you an excellent opportunity to do really interesting work and develop a career in a dynamic and innovative environment that is all about making you and our business successful.

*So, who are we and what do we do?* Glanbia is a global performance nutrition and ingredients group with operations in 34 countries world-wide. We have leading market positions in sports nutrition, cheese, dairy ingredients, specialty non-dairy ingredients and vitamin and mineral premixes. Our products are sold or distributed in over 130 countries. While Europe and the USA represent our biggest markets, we are continuing to expand into the Middle East, Africa, Asia Pacific and Latin America. We employ over 6,000 people globally and our shares are listed on the Irish and London Stock Exchanges (symbol: GLB)

## Key deliverables of the role

This role will be part of the clerical team in the Shared Services, and will require the flexibility to support the various teams within this function.

- Support the development of the Shared Services function by demonstrating flexibility in providing cover for team members and training of new members of the team
- Ability to effectively prioritize and complete key tasks and adhere to KPI's and SLA's
- Demonstrate a strong compliance oriented mind-set and help to build a strong compliance culture
- Understand the end-end system functionality of the electronic system
- Identify and resolve idoc failures in SAP module relating to Electronic Invoicing (Webtrade, EDI, Ariba)
- Maintain documentation on issues, to allow full visibility of process gaps
- Investigate and support failed iDoc management, working with GBS IT
- Liaise with Internal and External Stakeholders (BU, suppliers, IT) to identify root cause of invoice failure notices back to the supplier as appropriate
- Troubleshoot root cause and take appropriate action to remediate long term. Recommend solutions to eliminate root cause
- Complete and update Step Action Guides to operate in a fully compliant manner
- Ability to work effectively in a high volume, fast-paced environment
- Ability to cope with changing requirements to fit business needs

- Adheres to all department and company policies and procedures; and meets defined goals and activity metrics
- Perform ad-hoc activities, projects and any other assigned tasks and duties as directed, to support the Shared Services Centre

### **Qualifications**

- Evidence of any other professional qualifications and training, either completed or underway, would be desirable.

### **Skills & Experience**

- 3+ years' experience in Accounts Payable or Purchasing function
- Strong Troubleshooting skills. Ability to identify issues, resolve root cause, and escalate timely and as appropriate
- Experience with Ariba and/or SAP Module an advantage
- Understand and operate non-standard process
- Understand standard reports and take appropriate action based on the information
- Prioritize and complete key tasks through attention to detail
- Ability to both actively listen and effectively communicate
- Ability to work in global team environment and communicate effectively with both internal business partners of all levels as well as external stakeholders
- High attention to detail and ability to handle large data with an excellent degree of accuracy
- Foster a positive working environment through building and maintaining relationships
- Ability to build & maintain relationships
- Demonstrate knowledge & experience in automated systems

At Glanbia, we celebrate diversity, because we know that our individual strengths make us stronger together. We welcome and encourage interest from a wide variety of candidates, and we will give your application consideration, without regard to race, color, religion, sex, sexual orientation, gender perception or identity, national origin, age, marital status, or disability status.

At Glanbia our culture will celebrate individuality, knowing that together we are more.

**[Advertised on www.indeed.com](http://www.indeed.com)**

# EXPERIENCED BAR ATTENDANT – DUNGARVAN

## THE PARK HOTEL

**Responsible To:** Bar Manager

**Main Purpose of Job:** To service the beverage (and food if appropriate) needs of customers and to have a thorough knowledge of all alcoholic and non-alcoholic drinks and to be well versed in the skill of shaking and stirring cocktails.

You must ensure all cash and charge procedures are carried out in accordance with company policy.

### MAIN DUTIES

- All guests should be greeted in a pleasant and courteous fashion and tended to in a professional and efficient manner.
- To carry out all cash and charge procedures in accordance with company policy.
- To be familiar with licensing laws and excise requirements.
- To ensure all drinks are issued using appropriate measures, procedures and correct glassware.
- You are responsible for the stocking of shelves to appropriate levels, observing proper stock rotation, and the stocking of glassware.
- Collecting all the empty glasses and bottles from the customers' tables and returning them to the bar in a timely fashion.
- Take customer orders and serve beverages.
- Partake in cleaning duties to maintain the look and hygiene of the bar and lobby where applicable.
- To assist in the serving of any food/carvery operation when required.
- To assist in the clearing of bottles, glasses, tables and tables, and washing same.
- To empty and clean ashtrays in the external smoking areas.
- Receipts must be issued at point of sale for every transaction and a written copy of till/control procedures will be issued to you separately. All Guests must be issued with a Receipt (failure to issue a receipt will result in disciplinary procedures).
- To actively participate in any training and personnel exercises designed to improve standards and performance levels.
- To communicate hotel services to guests.
- To receive customer complaints in a courteous and sympathetic fashion and inform your Supervisor/Management of all complaints or observations immediately.
- To ensure a high standard of personal hygiene and grooming.
- To wear clean, suitable uniform and name badge at all times.
- To use the Flynn PRIDE approach upon receiving PRIDE programme training throughout your daily shift routine.

**Job Types:** Full-time, Part-time, Temporary

[Advertised on www.indeed.com](http://www.indeed.com)



# **SAMPLE ADMINISTRATION ASSISTANT – DUNGARVAN**

## **EUROFINS IRELAND BPT**

Consider joining Eurofins where people are the most important element in our business. Eurofins Biopharma Product Testing is a leading contract lab that provides testing and research services in the environmental, pharmaceutical, and biopharmaceutical sciences to clients worldwide.

We are currently recruiting for a full time Sample Administration Assistant within our Sample Admin team in Dungarvan.

The purpose of this role is to process customer samples throughout the relevant laboratory keeping in mind efficiency, quality and accuracy standards as required by the company.

### **Job Description**

- Responsible for accurately logging samples into the system in a timely manner.
- Responsible for ensuring samples are brought to the laboratories as quickly as possible.
- Responsible for keeping the laboratory area clean and tidy in both 'seen' and 'unseen' areas.
- Responsible for administration of documentation with reference to samples i.e. filing.
- Responsible for disposing of retained samples at regular intervals and completing all relevant documentation in this area.
- This person will be responsible for providing cover for other members of staff as required.
- This person will ensure that all documentation is carried out on time, accurately and legibly.
- They are responsible for keeping their training sheets up to date and initiating training where possible when free from work.
- Responsible for adhering to all company standards in the area of safety, housekeeping and quality, notifying management of any discrepancies.
- Responsible for cleaning laboratory equipment as required e.g. refrigerators, incubators etc.
- Responsible for providing assistance in laboratories if time allows. Responsibilities may include stocking of areas with consumables.
- As with all members of staff this person is responsible for ensuring that customers requirements are fully met and in so doing will be flexible to work in any area of the business as is required.
- To participate in the company On-Call / Call out rota as required.
- Provide training to other team members in tasks for which they have approved training records for.

### **Qualifications**

- NCEA certificate in a related discipline or administrative qualification is preferable.
- A minimum of 1-2 years record keeping experience (preferably electronic records).
- GMP experience is preferable
- Good team player
- Good communication skills both internally and externally

**[Advertised on www.indeed.com](http://www.indeed.com)**

# **LABORATORY ASSISTANT - CHEMISTRY – DUNGARVAN**

## **EUROFINS IRELAND BPT**

### **Job Description**

The purpose of this role is to process customer samples throughout the relevant laboratory keeping in mind efficiency, quality and accuracy standards as required by the company.

### **Job Responsibilities**

- Responsible for logging samples on the laboratory computer system.
- Responsible for ensuring that daily consumables are monitored and stocked.
- Responsible for ensuring glassware and other tools are readily available to analysts.
- To ensure shredding of chemistry department paper is carried out on a regular basis.
- Logging of new reagents into the system. Segregating reagents into specific locations.
- Responsible for the calibrating automatic pipettes and balances.
- Responsible for logging of columns and new equipment.
- Responsible for refilling desiccators and pipette washers when out of date.
- Responsible for removing laboratory waste (includes chemical waste from micro)
- Responsible for the ordering of all materials from stores, this includes following up on ordered items.
- This person take responsibility of the upkeep of the water systems, taking daily samples, reviewing results and the maintenance of the systems.
- Responsible for preparing samples prior to analysis.
- Responsible for checking weights and temperatures in line with company procedures.
- Responsible for disposing of retained samples at regular intervals and completing all relevant documentation in this area.
- Responsible for organising and arranging for samples to be sent out for sub-contracted analysis.
- Responsible for cleaning laboratory equipment as required e.g. refrigerators, incubators etc.
- Ensuring that daily consumables are monitored and stocked.
- To participate in the company On-Call / Call out rota as required.

### **Education / Qualifications**

- Leaving Cert qualification
- A minimum of 6months administration experience

### **Experience / Skills**

- GMP experience/knowledge is preferred but not essential
- Good team player
- Good communication skills both internally and externally

**[Advertised on www.indeed.com](http://www.indeed.com)**

## HEALTHCARE ASSISTANTS – BLUEBIRD CARE – DUNGARVAN



**Job location: Dungarvan/West Waterford**

**Role of Care Assistant:** The Healthcare assistant's primary role is to deliver personal care and assistance to a client in his/her own home. Healthcare assistants are responsible for the implementation of the requirements of the clients care plan, perform identified care duties and promote client comfort, dignity and wellbeing.

**Your responsibilities will include . . .**

- Assist the client with Activities of Living
- Pay due care and attention to all aspects of care duties carried out on behalf of the client
- Provide a high standard of care in compliance with Bluebird Care Policies

**Qualifications & Experience:** Healthcare assistants must have obtained the QQI approved Level 5 Modules Care of the Older Person and Care Skills/Healthcare Support.

Or have a minimum of one-year experience caring for others and be in a position to undertake the two modules outlined above.

**Qualities:** Essential qualities of a Healthcare Assistant include:

- Having a genuine concern for others.
- The ability to demonstrate kindness.
- Compassion and patience.

**Contact us if you would like to know more about this position**

**Telephone:** [0567789952](tel:0567789952) / 0871608263

**Closing Date:** 13th July

**Job Types:** Full-time, Part-time

**Salary:** €12.00-€16.00 per hour

**Experience:** Healthcare: 1 year (preferred)

**Licence/Certification:**

- QQI Level 5 in Healthcare Support (preferred)
- Driving Licence (preferred)

**[Advertised on www.indeed.com](http://www.indeed.com)**

## CONFECTIONER – ORMONDS CAFE – DUNGARVAN

As Dungarvan's longest running confectioners we are looking for a skilled Confectioner that can also bake the cakes to be decorated. The daily cafe offering as well as special occasion cakes are all produced in house. Experience on Ice cream and working with chocolate is desired.

The ideal candidate must have a keen eye for detail for all products and show passion for their role.

The contract is to cover maternity leave.

Please be ready to show examples of previous work produced.

**Job Type:** Fixed term **Contract length:** 5 months

**Salary:** From €13.50 per hour **Additional pay:** Tips

**Benefits:**

- Employee discount
- Food allowance
- Store discount

**COVID-19 considerations:**

All HACCP regulations are in place.

**Experience:** confectionery: 1 year (preferred)

**Language:** English (preferred)

**Licence/Certification:** Food Hygiene Certificate (preferred)

**Application deadline:** 17/07/2022

**Expected start date:** 18/07/2022

**Reference ID:** Confect2022

[Advertised on www.indeed.com](https://www.indeed.com)



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## Sales Assistant - Dungarvan, Co. Waterford

Store DUNGARVAN

Employment Type Flexible Hours

Job Description **Job Description**

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Green Market Deli or our collaborations with some of Ireland's best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

We are currently looking to recruit vibrant, passionate individuals into the role of Sales assistants. Our Sales Assistants have excellent product knowledge, provide outstanding customer service, and above all else are passionate about retail.

Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people. As a Sales Assistant you should be willing to learn and develop yourself, have a desire to succeed and to contribute to our positive team environment as well as promoting our unique brand.

### Key Skills

- Customer Service
- Product Knowledge
- Cash Handling
- Visual Merchandising
- Hygiene, Health and Safety
- Knowledge of HACCP

Dunnes Stores is an equal opportunities employer

#dunnesstores

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<https://www.dunnesstores.com/content/career-opportunities>

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### Maintenance Person

**Restaurant Name:** Dungarvan  
**Shift Pattern:** Fully Flexible  
**Franchisee Location:** N/A

**Job ID #:** 8823  
**Franchisee Position:** Yes  
**Employment Type:** Full Time

#### Detailed Shift Pattern:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	Morning	Morning	Morning	Morning	Morning	Morning

### Position Description

Join us and you'll become part a team that works together to provide the best quick service, family restaurant experience by far.

If you've visited one of our restaurants before, you've probably got some idea of what's involved in maintaining a restaurant. But you might not realise the variety and scope of the role.

### Position Requirements

Quite simply, you'll be required to assist the restaurant management team in operating the store efficiently by maintaining the equipment and building in prime condition. You'll need to work with external contractors to make sure repairs are carried out with minimal disruption to customers.

Other specific responsibilities are as follows:

Maintenance – Maintaining restaurant landscaping and parking facilities and ensuring all areas are litter free, Cleaning restaurant windows, painting and varnishing as required and the completion of non-electrical small equipment repairs. Waste separation for weekly collections, this may require the use of compactors and waste bailers.

Restaurant Deliveries – Transfer of stock from delivery trucks to restaurant storage areas. Stock rotation according to our policies and procedures.

McDonald's is an equal opportunities employer.

### Position Attributes

To join us you'll need to be confident in dealing with external contractors as well as the restaurant team, You'll also need to understand the importance of maintaining high standards of quality and service as well as cleanliness. The ability to maintain high energy levels whilst working both efficiently and productively is essential. Finally, your appearance should be smart and clean.

### Additional Information

N/A



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### Crew Member

**Restaurant Name:** Dungarvan  
**Shift Pattern:** Fully Flexible  
**Franchisee Location:** N/A

**Job ID #:** 8822  
**Franchisee Position:** Yes  
**Employment Type:** Full Time

#### Detailed Shift Pattern:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Anytime	Anytime	Anytime	Anytime	Anytime	Anytime	Anytime

### Position Description

#### What I Do

- Deliver hot fresh food, in a clean and friendly restaurant, giving customers a great experience each visit, every time
- Consistently deliver the highest standards of quality, service and cleanliness in the restaurant
- Provide friendly, fast and accurate service

### Position Requirements

#### Deliver A Great Customer Experience

- Prepare the customer's meal with care and respect – give your customers gold standard food and drink every time
- Make it special – be welcoming, personalise your comments and connect with your customers
- Make it genuine – give the customer your full attention, smile, use eye contact and body language that is enthusiastic and energetic
- Adapt to each customer's needs – give them an individual experience that exceeds their expectations, e.g.:
  - o Be patient with customers who need help, offer to explain the menu
  - o Get to know regular customers and treat them individually
  - o Use positive gestures, e.g. offer to clear trays, help parents with pushchairs or make a child's visit special
- Use initiative and confidence when interacting with customers
- Answer customer queries confidently and professionally – keep up-to-date with knowledge on our food and promotions
- Treat all customers and colleagues with courtesy and respect
- Work as a supportive team member

McDonald's is an equal opportunities employer.

### Position Attributes

#### Quality, Service & Cleanliness

- Complete tasks and activities in line with training, company guidelines and management direction
- Adhere to McDonald's standards of quality, service and cleanliness
- Follow all workplace safety, security and food hygiene procedures
- Follow our guidelines and take pride in your personal appearance
- Take responsibility for your training in all areas; look for opportunities to improve and develop

### Additional Information

N/A

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Q Dungarvan

📍 Waterford

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### Practice Accountant



Practice Accountant at Garvanbay Accounting

📍 Dungarvan, County Waterford, Ireland

€ €35,000 - €50,000 per annum

📅 Permanent | Full Time

🕒 29 Jun

We are a **Dungarvan** based Accountancy Practice and due to continued growth & expansion in our business we are looking to recruit for the position of Practice Accountant - The role is...



### Administrator (Grade IV)



Cpl Cork

📍 Dungarvan, County Waterford, Ireland

€ €29,000 - €29,001 per annum

📅 Contract | Full Time

🕒 24 Jun

Cpl has a requirement for an Administrator (Grade IV) with their healthcare client located in **Dungarvan**, Waterford. This is a temporary contract up until the end of December '22...



### Assistant Support Worker



Nua Healthcare

📍 2 Spring Gardens, Waterford, County Waterford, Ireland, X91 NYH1

€ €28000.00 - €30000.00 per hour

📅 Permanent | Full Time

🕒 03 Jul

Seeking applicants in Waterford and the surrounding areas of **Dungarvan**, Ballymacarbry, Lismore and Knockaunbrandon, Nua Healthcare Services is one of Ireland's leading Care Providers. ...



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## Home Instead Waterford



Home Instead Waterford

Ref: #JOB-2233120

Multiple Locations

No of positions: 10

Paid Position

20 hours per week

Dependent On Experience

Published On: 04 Jul 2022

Closing On: 01 Aug 2022

[Apply](#)

## Frequently Asked Questions

## Job Description

[Share](#)

## Multiple locations

Waterford, County Waterford, Ireland

Dungarvan, County Waterford, Ireland

Lismore, Lismore, County Waterford, Ireland

Tallow, Tallow, County Waterford, Ireland

Dunmore East, Nymphhall, County Waterford, Ireland

Tramore, County Waterford, Ireland

Kilmacthomas, County Waterford, Ireland

Cappoquin, Shanbally, County Waterford, Ireland

Portlaoise, Knockane, County Waterford, Ireland

Waterford City, Waterford City, County Waterford, Ireland

Home Instead provide world-renowned, quality care to clients in their own homes and offer a wide range of services including companionship, the completion of household duties and personal care. We are the largest home care provider in Waterford and due to increasing demand, we are currently seeking to speak to friendly and reliable CAREGivers across Waterford who are interested in joining our award-winning team on a part-time basis.

Previous experience as a Carer is desirable, but not essential, as we will provide you with our renowned training programme ensuring you will gain all of the necessary skills you will need to succeed as a CAREGiver.

A full driving licence and access to your own transport is required, as is a QQI Level 5 qualification in Healthcare (or be willing to work towards this), however, we will also assist you financially with starting and getting registered for this QQI training. We are more than happy to discuss this process in detail with you, so please feel free to enquire within!

We will offer you a flexible, extremely rewarding role in which you choose your own availability, will have ongoing and unrivalled support, PAID INDUCTION TRAINING, and we are even open 24 hours a day, 7 days a week for our CAREGivers. Don't believe us?! Check out what some of our CAREGivers have to say:

\*\*\* "Working for Home Instead has changed my life and allowed me to change the lives of others" – Leah

\*\*\* "I love working for Home Instead, the staff in the office are brilliant and I love my clients" – Sarah

\*\*\* "Great staff, great carers. I feel I am appreciated as a Carer working for Home Instead" - Catherine

To apply for this role, please copy and paste the link below to complete our short application form and we will be in touch shortly:

[https://www.homeinstead.ie/apply-job.aspx?jobId=Q41FK026203F3VBQBLO688NKX-498&langCode=en\\_GB](https://www.homeinstead.ie/apply-job.aspx?jobId=Q41FK026203F3VBQBLO688NKX-498&langCode=en_GB)

## Career Level

- Not Required

## Candidate Requirements

## Essential

- Minimum Experienced Required (Years): 0

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## Community Employment Supervisor



Waterford Combined Community Schemes Ltd



Ref: #JOB-2232839



Waterford, County Waterford, Ireland



No of positions: 1



Paid Position



39 hours per week



639.61 Euro Weekly



Published On: 01 Jul 2022



Closing On: 29 Jul 2022

Apply

### Job Description



Job Title: Supervisor – Community Employment

Reporting to: Chairperson and Board of Waterford Combined Community Schemes Ltd (WCCS Ltd)

Pay Rate: € 639.61 base rate

Function: To ensure the effective and efficient management and co-ordination of the human, financial, and material resources of the CE Scheme and report to the Sponsoring Committee on its implementation. A core aspect of the role is to support and coach CE Participants towards gaining the skills, competencies, and qualifications in preparation for employment. This includes developing an Individual Learner Plan for each participant employed on the project, and for its implementation.

Experience: CE Supervisor candidates must have attained a Major 3rd level qualification (NFQ Level 6 or higher) in Business/Financial Administration, Training, Human Resources, Project Management or related disciplines and have 3 years supervisory experience. Minor/component awards at Level 6 or higher are insufficient.

ICT skills are also essential (e.g. MS Office, Sage/Thesaurus Accounts Packages).

Other Skills Required:

Effective communication and reporting skills.

Experience of working with jobseekers, and the ability to motivate and direct these individuals.

Ability to work under the direction of the Sponsoring Organisation for the effective implementation of the CE Programme in line with CE Operational Procedures.

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

Essential

- Minimum Experienced Required (Years): 3
- Minimum Qualification: Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

Desirable

- Ability Skills: Administration, Computer Literacy
- Competency Skills: Management, Working on own Initiative

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### Warehouse Operative

Harvey Norman

Waterford, County Waterford, Ireland

€ Not Disclosed

Contract | Full Time

1 Day Ago

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#### Description

#### Company Details

Ranked as one of Ireland's best workplaces, by 'Great Place to Work', Harvey Norman, is a high-profile, leading-edge retail brand with over 289 stores worldwide selling furniture, bedding, electrical and computer goods. With 17 stores in Ireland, we are growing, and have plenty of opportunities for talented people. If you think you have what it takes to thrive in a dynamic retail environment, we want to hear from you.

#### ABOUT THE JOB:

The role of Warehouse Operative in Harvey Norman is to work with management and staff, with the aim of providing the best possible service to our customers and stores. A successful Warehouse Operative has excellent product knowledge, provides outstanding customer service, helps create a great experience for the customer, and is above all else enthusiastic in helping the team perform to the highest standards. This role is crucial for making Harvey Norman a great place to shop.

#### YOUR JOB – your tasks will include:

- Responsible for operating and maintaining a clean and tidy warehouse while keeping a safe and secure working environment.
- Provide the highest level of standards of customer service and act in a professional manner at all times.
- Ensure all deliveries are checked so that no substandard or incorrect goods are delivered to customers.
- Ensure that Goods Receiving and Dispatching procedures are followed at all times.
- Protect and secure Harvey Norman stock.

- Understand your department's action plans and support the goals and targets set out by your manager.
- Ensure company standards of performance are followed at all times.
- Perform other related duties as required.

**YOUR PROFILE – your knowledge, skills and experience include:**

- **Customer Oriented** – You understand who your internal and external customers are and are willing and able to deliver high quality services; which meet the needs and exceeds the expectations of all customers.
- **Strong Communicator / Good Listener** - You are a strong communicator, and have excellent listening and interpersonal skills.
- **Numerical & Logical Ability** – You have the ability to work with numbers in a competent and confident way.
- **Hardworking, conscientious, & Self Motivated** – You should possess a high degree of self confidence and maturity, be able to work under pressure and get the job done. Have a high degree of personal and interpersonal energy at all times.
- **Adaptable to Change & Flexibility** – You have a flexible approach to work, are open and accepting of necessary change and innovation within the company.
- **Team & Collaborative Working** – Fosters a collaborative team-working environment. Able to work co-operatively within a group and across Harvey Norman to achieve Harvey Norman goals in a respectful manner.
- **Attention to Detail / Organised** - You can prioritise and organise your own work, complete all necessary tasks and fulfill all commitments on time and without supervision.
- **Honest & Ethical** – Valuing integrity and honesty as a core personal value.

**Experience & Qualifications:**

- Leaving cert or equivalent is required.
- Experience working in a customer focused, fast pace, multidimensional industry.
- Preferably have 1-3 year's warehousing, construction or retailing industry experience.
- Forklift and Picker certification advantageous
- Knowledge of Microsoft Applications, word, outlook, excel.

**WHY PEOPLE JOIN US:**

- We're Dynamic and growing!
- Fun, high energy work environment
- Culture of developing and promoting from within the company
- Our entrepreneurial spirit
- Generous staff discounts

**Additional Information:**

- This is a fixed term contract with potential for permanency. We need our employees to be flexible about when they work, covering store opening hours, including evenings, weekends and public holidays.

**Please note that this role will require a significant amount of manual handling.**

**Please be advised agency assistance is not required at this time.**

**Skills:**

Strong Customer Service

Warehousing

Strong Communicator



## ADMIN TEAM MEMBER – ESB WATERFORD

Job Alert Waterford Jobs - JobAlert.ie  
June 30 at 5:00 PM · 🌐

...

ESB are now hiring an Admin Team Member in Waterford.

Apply here: <https://www.jobalert.ie/job/admin-team-member-esb-2>

To advertise your job on our Facebook page & website click here:  
[https://www.jobalert.ie/employers ...](https://www.jobalert.ie/employers...) See more



**Admin Team Member**  
**Full-time**

**Waterford**

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**Admin Team Member | ESB | Waterford - 30th June | JobAlert.ie**

Admin Team Member - This position will provide the successful candidate with the opportunit...

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## **GENERAL OPERATIVE – KELTECH – WATERFORD**

No Experience Required, all Training Provided.

Engineering bias? Student looking for weekend work?

Saturday 6am-6pm

Sunday 6am-6pm

24 hours x 12.50 per hour

**Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.**

<b>Job Type:</b>	Part-time
<b>Part-time hours:</b>	20 per week
<b>Salary:</b>	From €12.50 per hour
<b>Schedule:</b>	10 hour shift
<b>Reference ID:</b>	W/En0107

**[Advertised on www.indeed.com](http://www.indeed.com)**

## **CARETAKER – FALCON GREEN – CARRICK-ON-SUIR**

Falcon Green are currently looking for caretaker to service the external maintenance of a school.

Duties will include but not be limited to grass cutting, Strimming, weeding, landscaping and light maintenance such as painting.

The ideal candidate will have previous experience in a similar role.

As the role is in a school Garda Vetting is required for this position.

For more information please forward on your CV or call [014470409](tel:014470409)

<b>Job Types:</b>	Part-time, Permanent
<b>Part-time hours:</b>	30 per week
<b>Salary:</b>	€12.00-€13.00 per hour
<b>Benefits:</b>	On-site parking
<b>Schedule:</b>	Day shift

[Advertised on www.indeed.com](http://www.indeed.com)

**GROUNDSPERSON / CHAINSAW OPERATOR – CLONMEL**  
**FENNESSY TREE SERVICES**

Duties include wood chipper work, general clean up of site after tree removal/dismantling..reductions etc..must have own transport

Job Type: Part-time

Schedule:8 hour shift

[Advertised on www.indeed.com](http://www.indeed.com)



 Job title, Skill or Company Location

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### Head Concierge Cliff House Hotel

 Munster, Ireland Not Disclosed Permanent | Full Time 28 Jun[Apply Now](#)

#### Description

#### Company Details

We have an amazing opportunity to join our team here at the renowned Cliff House Hotel in the role of Head Concierge.

The Head Concierge, based in the hotel lobby will be both guest and employee focused. The successful candidate will have a proven track record within a similar role in a luxury hotel. They will also have a strong working knowledge of the English language both spoken and written.

Duties will include:

- Offering a warm welcome to all Hotel guests
- Communicating efficiently and effectively with all departments ensuring an excellent guest experience
- Reviewing Departmental SOPS and updating as required
- Growing and developing those on the Porter team through training and performance review
- Leading by example - professionalism, impeccable grooming & presentation and discretion, amongst other criteria.

#### Skills:

Customer Service

Hospitality

Concierge

[FIND A JOB](#)[FIND A COURSE](#)[JOB TALK](#)[ADVERTISE A JOB](#)**Ukraine Crisis Appeal**[Donate Now](#)[<< Return to Job Search](#)**Sous Chef**

Cliff House Hotel

Waterford, County Waterford, Ireland

Not Disclosed

Permanent | Full Time

30 Jun

[Apply Now](#)**Description****Company Details**

We are Looking for a Sous Chef to join our team in one of Ireland's most exciting kitchen's - the 1 MICHELIN star House restaurant.

This position is ideal for a eager Senior Chef De Partie looking to learn and to make the next step in their career.

**The successful candidate will have**

- Experience as a Senior Chef de Partie with a minimum level of 3 rosettes or 1 star Michelin
- Express him or herself perfectly in the English Language
- Proven track record and references on request
- Creative and Focused driven mind set.
- Certified in HAACP would be a plus.

If you would like to join a dynamic team of committed professionals please forward your CV to be considered for interview.

**Skills:**

Culinary Skills   Fine Dining   Food hygiene

**Benefits:**

Career Development Opportunitis   Generous Staff Discounts

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Q Job title, Skill or Company

📍 Location



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### Chef De Partie Cliff House Hotel

📍 Waterford, County Waterford, Ireland

€ Not Disclosed

📅 Permanent | Full Time

🕒 1 Day Ago

[Apply Now](#)

#### Description

#### Company Details

We are Looking for a Chef De Partie to join our team in one of Ireland's most exciting kitchen's - the casual bar restaurant at The CLIFF House Hotel.

This position is ideal for a eager Commis Chef looking to learn and to make the next step in their career.

#### The successful candidate will have

- Experience as a Commis Chef
- Express him or herself perfectly in the English Language
- Proven track record and references on request
- Creative and Focused driven mind set.
- Certified in HAACP would be a plus.

If you would like to join a dynamic team of committed professionals please forward your CV to be considered for interview.

#### Skills:

Culinary Skills   CDP   Fine Dining

#### Benefits:

Career Development   Generous Staff Discounts   Uniform provided

Meals on Duty

## **ASSISTANT GARDENER – YOUGHAL**

### **BALLYNATRAY ESTATE**

Seeking an enthusiastic, qualified gardener to assist our Head Gardener and our team on our beautiful estate and gardens here at Ballynatray Estate, Youghal Co. Cork

The successful applicant must have at least 2 years' experience in a large garden setting with wide ranging knowledge

#### **The Gardener should:**

1. Have a full driving licence and be experienced with small and medium size machinery, this is a distinct advantage.
2. Show ability to operate on their own with minimal supervision as well as working as a wider team.
3. Have a good knowledge of grass/lawn care, general ground care maintenance and the operation of grass cutting machinery, strimmer's etc
4. Show enthusiasm to learn and be adaptable to the work involved within the estate.
5. Be willing to carry out any other reasonable work that is directed by the Estate Manager.
6. The Gardener should be a plantsperson and have competent skills in ornamental gardens, particularly as the estate contains walled gardens with a variety of flowers, shrubs, vegetables and plants for various seasons. An in depth understanding of planting, maintaining, and providing nourishment to the wide range of plants is essential, as well as good knowledge of grass care and lawn maintenance.
7. Attention to detail is essential.

**Job Types:** Full-time, Permanent

#### **Schedule:**

- 8 hour shift
- Monday to Friday

**[Advertised on www.indeed.com](http://www.indeed.com)**



**Full details of these vacancies can  
be found on [www.jobsireland.ie](http://www.jobsireland.ie)**

**An Roinn Coimirce Sóisialaí  
Department of Social Protection**

## **CE Vacancies**

**[Community Employment Schemes]**

**CES – 2233145 – Caretaker / Groundsperson - Dungarvan**

Caretaker with Dungarvan Men's shed, Responsible for: Opening and closing Shed, Safe Custody of keys, assist with Members projects, keep external area in good order etc.

**CES – 2232683 – Cleaner - Dungarvan**

Cleaning, light maintenance, room set up. Garda vetting required

**CES – 2232682 – Caretaker / Cleaner - Dungarvan**

Cleaning, light maintenance, room set up. Garda vetting required

**CES – 2232679 – Caretaker - Causeway Tennis Club Dungarvan**

5 mornings per week. Duties include light maintenance, caretaking, painting, cleaning.

**CES – 2232678 – Groundsperson - Dungarvan Golf Club**

Grass cutting, horticultural work, general maintenance work at Dungarvan Golf Club.

**CES – 2232423 – Environmental Worker - Dungarvan**

Duties include maintenance of grass areas, flowerbeds, litter control, painting, general maintenance work in various parts of the sponsored designated areas. Location: Stradbally Tidy Towns.

**CES – 2232388 – Caretaker - Dungarvan**

Responsible for: Opening and closing Shed, Safe Custody of keys, assist with Members projects, keep external area in good order etc.

**CES – 2232037 – Caretaker - Portlaoigh**

Job is located at Portlaoigh GAA Grounds and includes grass cutting, pitch lining, , club house duties, and general upkeep of the grounds.

**CES – 2227325 – Environmental Worker - Kilmacthomas**

Job entails working with a busy Tidy Towns Team which looks after different projects with the Kilmacthomas Area.



**CES – 2226551 – Caretaker - Kilmacthomas**

Job is based at Kilmacthomas GAA Grounds. Duties include grass cutting, pitch lining, club house duties, general field maintenance

**CES – 2230935 – Groundsperson - Touraneena GAA Grounds**

Duties will include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse and surrounding areas of the GAA grounds.

**CES – 2230933 – Sportsground Worker - Nire / Fourmilewater**

Duties to include field maintenance, cutting GAA fields, lining fields, re-sodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Location: Nire/Fourmilewater.

**CES – 2230932 – Cleaner / Groundsperson - Fraher Field**

Duties to include field maintenance, cutting GAA fields, lining fields, resodding goal mouths, weed control, litter control, general maintenance and upkeep of playing pitches, clubhouse, stand and car park. Cleaning dressing rooms and toilets and stand - Fraher Field.

**CES – 2230787 – Museum Assistant - Dungarvan**

Duties: attending to visitors and members at reception, genealogy queries, events and talks, general administration duties, image and artefact archival, cleaning and organisation of museum and associated store rooms. 19.5 hours over 3 days 9.45 -5.

**CES – 2229546 – Library Attendant - Dungarvan**

Undertake administrative and / or customer service duties, dealing with public, undertaking supervised project work, shelving stock, and filing within a public library. Required: Good customer service, interpersonal and communication skills, flexibility within the role, fluent level of spoken and written English. Good IT skills would be an advantage.

**CES – 2229210 –Caretaker - Cappoquin**

Working as a Caretaker in Cappoquin Community Centre, may have to work evenings and weekends.

**CES – 2222520 – Youth Worker - Dungarvan**

Duties to Include assisting with the homework club, assisting with other Youth Work activities, planning & delivering youth projects, working with other professionals in this field in an energetic and positive environment.

**CES – 2228176 – Tourist Office Assistant - Dungarvan**

Duties will include: customer services, administration, sales, creation of tourist material, working on various projects to promote the area, cleaning office, social media updates.

**CES – 2228175 – Chamber Administration Assistant - Dungarvan**

Chamber of Commerce - Administration, Customer Service, Surveys, Events, Social Media updates, Accounts. This is an entry level position and you will receive training and coaching.

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

**CES – 2227957 – Cleaner - Stradbally**

Indoor and outdoor cleaning of all areas in the club house and dressing rooms and general cleaning duties. Location Stradbally GAA Centre.

**CES – 2227953 – Environmental Worker - Kilrossanty**

Duties to include grass cutting, strimming and caretaking/maintenance duties in and around Kilrossanty GAA.

**CES – 2227471 – Administrator / Secretary - Deise Day Centre Dungarvan**

Administrative Secretary in the Deise Day Centre, Dungarvan

Good communication skills required, friendly disposition and commitment to completing work accurately. Good team work essential This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

**CES – 2227436 – Graveyard Caretaker - Kilbrien / Colligan / Kilgobinet**

Responsible for the caretaking and upkeep of Graveyards and Grounds.

Duties will involve, grass cutting, strimming, hedge cutting, sweeping of pathways, low level painting. Keeping control of weeds, spraying (training will be provided). No experience required. Accredited training will be provided to support career progression.

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE**

**CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**

# Work Placement Experience Programme



**Intreg WPEP**  
Work Placement Experience Programme

**Unemployed?**  
**Looking to gain new skills and work experience?**  
**Could the Work Placement Experience Programme be for you?**

**You can:**

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment



**Get work experience**  
**Get new skills**  
**Get training & support**

**A placement:**

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

**View available work placements at**  
**[www.jobsireland.ie](http://www.jobsireland.ie)**

**For more information**  
Visit: [www.gov.ie/wppep](http://www.gov.ie/wppep)  
Email: [wppep@welfare.ie](mailto:wppep@welfare.ie)  
Telephone: 0818 111 112

Brought to you by  
the Department of Social Protection

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# Work Placement Experience Programme

From [Department of Social Protection](#)

Published on 12 July 2021

Last updated on 15 October 2021

- [1. What the Work Placement Experience Programme is](#)
- [2. How to qualify](#)
- [3. Rate of payment](#)
- [4. Apply](#)
- [5. Operational Guidelines](#)

For measures announced in Budget 2022, [please click here](#) .

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## What the Work Placement Experience Programme is

The Work Placement Experience Programme (WPEP) is a 6-month, 30 hour per week voluntary work experience programme. The programme is for jobseekers that are currently getting a qualifying social welfare payment and who have been unemployed for six months (156 days) or more.

The weekly rate of payment is €306.

See the qualifying list in the [next section](#).

If you would like to re-train and gain experience in another type of employment, this programme can help you build new skills and gain work experience. You cannot take a placement where you already have built up experience in the role.

You can work part-time while you are on the programme, provided the part-time work does not impact your placement. The part-time work cannot be with the WPEP host.

## COVID-19 Pandemic Unemployment Payment

If you are getting the COVID-19 Pandemic Unemployment Payment (PUP) and you would like training and work experience in a new work role, the WPEP may be an option for you.

Time spent on PUP may be counted as part of the 6 month (156 day) qualifying criteria for WPEP, but you must transfer to one of the [qualifying payments](#) before you can take up a WPEP placement.

## How to qualify

To qualify for the Work Placement Experience Programme, you must be a jobseeker:

- aged between 18 and 65 years, and
- on a qualifying scheme for at least 6 months (156 days), and
- currently getting certain social welfare payments

**The qualifying payments are:**

- [Jobseeker's Allowance](#)
- [Jobseeker's Benefit](#)
- [Jobseeker's Transitional Payment](#)
- [One-Parent Family Payment](#)
- [Disability Allowance](#)
- [Blind Pension](#)
- [Farm Assist](#)
- [Jobseeker's Benefit for the Self-Employed](#)

Time spent on the schemes below may be counted as part of the 6 month (156 day) qualifying criteria. You must transfer to a Jobseekers' payment before you can take up the placement.

- [COVID-19 Pandemic Unemployment Payment](#)
- [Community Employment Programme](#)
- [Back to Education Allowance](#)
- [Youthreach](#)
- [Springboard](#)
- [Solas Training Programmes](#)
- [TÚS - Community Work Placement Initiative](#)
- [Rural Social Scheme](#)

Jobseekers who are currently getting the COVID-19 Pandemic Unemployment Payment must qualify and switch to a Jobseekers' payment before they start the programme.

The [WPEP Guidelines](#) provide information on participant eligibility or you can check with your [local Intreo Centre](#) Case Officer to see if you are entitled to take part in any scheme or placement.



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# Apprenticeships

You may have heard about Apprenticeships but not understood what they are or what they involve.

Apprenticeships are a fantastic opportunity to train in a specific skilled area while getting paid and earning a qualification. In Ireland, there is a lack of skilled workers in certain industries. This is especially true with some losing their jobs during the pandemic. An apprenticeship is a great way to change careers and immediately start earning again.

But what exactly is an apprenticeship and how does it work? In this blog, we'll answer these questions and more.

## What is an apprenticeship?

An apprenticeship is a training and education programme that combines learning in a college/university or training centre with work-based learning in a company.

At least 50% of apprenticeship learning is completed in the workplace.

When you think of an apprenticeship you probably think of things like carpentry, plumbing, mechanics, and electrical apprenticeships. These 'traditional' apprenticeships are called craft apprenticeships.

A craft apprenticeship generally lasts for 4 years, during that time you will spend 3 different periods in off-the-job training. Craft apprenticeships include carpentry, plumbing, motor mechanics and electrical apprenticeships. Craft apprentices are awarded a QQI Level 6 certificate.

Since 2016, new apprenticeships introduced can be for between 2 and 4 years and lead to an award between Levels 5 and 10 on the [National Framework of Qualifications](#).

There are a number of models of on-the-job and off-the-job training, as well as different models of delivery and different target groups. Industry-led groups which work with education and training providers and other partners, oversee the development and roll-out of new apprenticeships. New apprenticeships are available in Information Communications Technology (ICT), finance, insurance and hospitality including software development, accounting technician, insurance practitioner and commis chef.

All successful apprentices receive a QQI qualification which is recognised internationally.

## What types of apprenticeships are available?

There are currently 64 different types of apprenticeship available and over 8,400 employers approved to train apprentices. Check out [the Apprenticeship website](#) to see exactly what's available.

More programmes are being developed all the time. On Monday 23, May, the first-ever [apprenticeship for bar managers](#) was launched.

## Will I earn money?

Yes, you will! Apprentices 'earn while they learn' – they have a formal employment contract and are paid a salary for the duration of their apprenticeship training.

If you are doing a craft apprenticeship, then you will be paid the [recommended apprenticeship wage](#) by your employer while you are on the job, when you are in college the Education and Training Board will pay you a weekly allowance that is the same as your on-the-job wage.

If you are doing a new apprenticeship (those developed since 2016) you will be paid by your employer for the duration of the apprenticeship. The rate of pay is agreed between you and your employer. How much you will earn will depend on the apprenticeship programme you do.

Important to note: Your annual leave entitlements continue to add up when you are off the job. But you must take them when you are on the job and with the agreement of your employer.

If you are an apprentice with children, you should investigate whether you qualify for the [Working Family Payment](#) (WFP). It is a weekly tax-free payment for employees who have children. Apprentices qualify for the payment once they meet the other criteria.

## How do I qualify for an apprenticeship?

Generally speaking, you need to be at least 16 years old and have a minimum Grade D in 5 subjects in the Junior Cert or equivalent. However, some apprenticeships and employers might require higher qualifications and other requirements. It all depends on the apprenticeship.

But don't worry if you don't meet the criteria – there are alternative routes to accessing an apprenticeship! If you don't have the required qualifications, you can complete an approved preparatory training course followed by an interview or if you are over 18 and have a minimum of 3 years of relevant work experience you can do an assessment interview.

Some apprenticeships will require you to pass a colour vision test.

## What does it cost?

Apprentices do not pay tuition fees. However, they do have to pay the [Student Contribution Charge](#) (also known as the registration fee). They do not pay the full amount but pay a part of the fee based on how long they will be in the college.

For example, the student contribution charge is capped at €3,000 per academic year for full time students. For an apprentice who might spend a 10/11 week semester at college they would only pay €1,000.

Apprenticeships do not qualify for the SUSI grant.

## Who can be an apprentice?

Anyone can be an apprentice, as long as you meet the criteria! Apprentices are learners of all ages who come from all types of educational and employment backgrounds. – there are currently over 24,000 apprentices completing training in Ireland and they include school leavers, older learners, people who wanted a career change, women, people with disabilities and people from diverse backgrounds.

## How do I apply for an apprenticeship?

To apply for an apprenticeship, you should contact the apprenticeship section of your [local Education and Training Board \(ETB\)](#).

## Where do I find out more?

For more information on apprenticeships visit [www.apprenticeship.ie](http://www.apprenticeship.ie)

The website is packed with information about becoming an apprentice. You will find a full list of all available apprenticeships as well as the contact details for your local ETB . The website also lists employers that are currently looking to take on apprenticeships. You can also call the dedicated helpline for free on **1800 794 487**. Open 12pm-6pm Monday-Friday.

We hope you've learned something more about apprenticeships and the great opportunities they can offer to all kinds of people whether they're just finishing school or are looking for a change of pace.

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# LIST OF POPULAR JOB SEARCH SITES



<https://ie.jooble.org/jobs/Waterford>

<https://www.recruitireland.com/search/?County=Waterford>

<https://waterfordjobs.ie/>



<https://www.rezoomo.com/>

<https://www.glassdoor.ie/index.htm>



<https://www.jobalert.ie/jobs-by-county>



<https://www.irishjobs.ie/>



<https://www.jobsdonedeal.ie/>



<https://www.adverts.ie/jobs>



<https://ie.indeed.com/jobs-in-Waterford>



<https://www.jobsireland.ie/#/home>



<https://www.clsrecruitment.ie/>



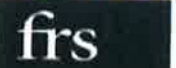
<http://www.sherlockrecruitment.com/jobs/construction/>



<https://www.gumtree.ie/s-jobs/waterford/v1c813300023p1>



<http://wardpersonnel.com/>



<https://www.frsrecruitment.com/>



<https://www.jobs.ie/>



<https://www.monster.ie/>



<https://ie.jobtome.com/jobs?what=&where=waterford>



<http://www.wlrfm.com/jobs/>



<http://www.beat102103.com/jobs/>



<https://www.cpl.ie/Home>

## THE IRISH NATIONAL ORGANISATION OF THE UNEMPLOYED



The Irish National Organisation of the Unemployed

2h · 🌐

If you need help navigating the social welfare system call our Welfare Assistance Team at (01) 8560088. They will be able to talk you through the ins and outs of the system. You can also leave a message on our website and have someone get back to you at a later stage. <https://www.inou.ie/about/contact-us/>



# INOUE

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Welfare Rights & Back to Work  
Supports Information Helpline

# (01) 8560088

Free - Confidential - Impartial Information Services

[Advertised on facebook](#)



[Back to services](#)   [Out of Work Payments](#)

## Benefit of Work Estimator

**Check now**

You do not need a [MyGovID](#) to use this service.

### What is the Benefit of Work Estimator ?

The benefit of work estimator for jobseeker and one parent family payments shows how starting work or increasing your hours could affect your payment. The estimate will include income from your employment and any social welfare payments you may still be entitled to.

### Who can use the Estimator?

This tool is anonymous and the information you provide cannot be used to identify you by the Department of Social Protection.

### What Information does it need?

You will need to provide information on:

**Social Welfare Scheme.**

You will need to tell the estimator what scheme you are currently being paid on.

**Family and Children.**

You will need to select your relationship status and if you have dependent children.

**Job Details.**

You will need to provide information on your current job, if applicable, and you will need to know how many days, hours and the rate of pay for the new job.

## Benefit of work estimator

**Check now**

You do not need a [MyGovID](#) to use this service.



## FURTHER EDUCATION & TRAINING COURSE HUB

Fetchcourses.ie was developed by SOLAS, the Further Education & Training Authority, in partnership with Education and Training Boards Ireland (ETBI) and other Further Education and Training providers.

**ANYONE WHO HAS LOST THEIR JOB DUE TO  
COVID-19 CAN NOW ACCESS  
FREE TRAINING ON-LINE.**

TO VIEW ALL COURSES AVAILABLE PLEASE LOG ONTO:

**[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**SELECT LOCATION AS ONLINE**

**Examples of courses to choose from include :**

ECDL, Photoshop, Excel, Word, Advanced Word, Advanced Excel,  
Graphic Design & Illustration using Adobe, Powerpoint, CompTIA A+,  
Python Programming and many more.

**ON-LINE AND TELEPHONE TUTOR SUPPORT AVAILABLE FOR DURATION OF TRAINING**

**FOR MORE INFORMATION PLEASE CONTACT:**

**e-COLLEGE LEARNING - Contact - Fiona Lester - 1800 855 831**

**CLIENTS OF THE DUNGARVAN/LISMORE LOCAL EMPLOYMENT SERVICE**

**PLEASE CONTACT YOUR CASE OFFICER - NIAMH KUHNE - 058 44077**

## SPRINGBOARD



Waterford Wexford Adult Educational Guidance Service

June 17 at 3:00 PM · 🌐

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**WHAT is Springboard+?**

**AM I eligible?**

**WHAT courses are available?**

**HOW much will I have to pay?**

Springboard+ provides free higher education courses for people who are unemployed (or were self-employed) and those looking to return to the workforce. You can also apply for a Springboard+ course if you are working, but you must pay a 10% contribution towards the course fee.

Most courses will be part-time for one year. However, some courses will be for up to 2 years. Visit [www.springboardcourses.ie](http://www.springboardcourses.ie) to see all courses currently accepting applications.



**SPRINGBOARD+**  
[www.springboardcourses.ie](http://www.springboardcourses.ie)

**FREE  
SUBSIDISED  
COURSES  
AVAILABLE**

[springboardcourses.ie](http://springboardcourses.ie)





## SPRINGBOARD+ 2022/23 TRAINING COURSES

Springboard+ offers free / 90%-funded courses in areas of high skills need including Science, Hospitality, Engineering, Computing and Business. Courses are typically up to one year and are open to employed, unemployed and returners.

SETU Waterford has been funded for the following courses this year 🌟

### Springboard+ 2022/23

South East Technological University  
[www.setu.ie](http://www.setu.ie)



BUSINESS   MANAGEMENT   MARKETING	LEVEL	CREDITS	LOCATION
Master of Business Internationalisation	9	90	Waterford
Postgraduate Diploma in Digital Marketing Practice	9	60	Waterford
Master of Science in Supply Chain Management	9	90	Carlow/Wicklow/Wexford
Certificate in Workforce Management	9	30	Carlow/Wicklow/Wexford
Higher Diploma in Digital Marketing with Analytics	8	60	Carlow
Higher Diploma in Business in Supply Chain Management	8	60	Carlow/Wicklow/Wexford
Higher Diploma in Arts in Digital Media Design	8	60	Carlow/Wicklow/Wexford
Certificate in Regulated Investment Funds	8	20	Waterford
Diploma in Lean Fundamentals	7	60	Waterford

COMPUTING	LEVEL	CREDITS	LOCATION
MSc in Information Technology Management	9	90	Carlow
MSc in Cybersecurity, Privacy and Trust	9	90	Carlow
Higher Diploma in Computer Science	8	90	Waterford
Higher Diploma in Business Systems Analysis (2-year online)	8	60	Waterford
Higher Diploma in Science Computing (Systems and Information Technologies Services) (2-years online)	8	90	Carlow

SCIENCE	LEVEL	CREDITS	LOCATION
MSc in Medical Device Regulatory Affairs	9	90	Carlow
Master of Science in Pharmaceutical Regulatory Affairs	9	90	Carlow
Certificate in International Regulatory Affairs (Postgraduate)	9	10	Waterford

ENGINEERING   MANUFACTURING   CONSTRUCTION	LEVEL	CREDITS	LOCATION
Master of Science in Environmental, Health and Safety Management	9	90	Carlow/Wicklow/Wexford
Certificate in BIM and Construction Project Management	8	30	Carlow
Bachelor of Science (Honours) in Construction Management	8	60	Waterford
Bachelor of Science in Construction Site Management	7	60	Waterford
Bachelor of Science in Energy Management (Buildings)	7	60	Carlow
Certificate in Automation Engineering	7	15	Waterford
Certificate in Energy Sustainability	7	10	Carlow

TOURISM AND HOSPITALITY	LEVEL	CREDITS	LOCATION
Diploma in Restaurant Management	7	60	Waterford
Certificate in Culinary Skills	6	60	Waterford
Certificate in Plant Based Cooking & Sustainable Practices	8	35	Waterford

#### CONTACT DETAILS

**Carlow | Wexford | Wicklow**  
Lifelong Learning Office  
[springboard.cw@setu.ie](mailto:springboard.cw@setu.ie)  
059 9175280

Eoin O'Brien  
[eoin.obrien@setu.ie](mailto:eoin.obrien@setu.ie)  
059 917 5278

#### Waterford

Lifelong Learning Office  
[springboard.wd@setu.ie](mailto:springboard.wd@setu.ie)  
051 302040

Joan Mangan  
[joan.mangan@setu.ie](mailto:joan.mangan@setu.ie)  
051 302849

Lorraine Quirke  
[lorraine.quirke@setu.ie](mailto:lorraine.quirke@setu.ie)  
051 834137

Springboard+ is co-funded by  
the Government of Ireland  
and the European Union.



Rialtas na hÉireann  
Government of Ireland



HIGHER EDUCATION AUTHORITY  
AN tArdán na h-Éireann



Advertised on facebook



# HOMECARE ASSISTANT TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD

Interested in a rewarding career as a Care Assistant?

Skills To Compete - Homecare Assistant (Blended Learning)

Location: Online

Start Date: 04/07/2022

Duration: 8 weeks

✦ [recruit@wwetb.ie](mailto:recruit@wwetb.ie)

☎ 051-301500 or 051-301555

For further information or to apply please visit 📄

<https://www.fetchcourses.ie/course/finder...>



## SKILLS TO COMPETE - HOMECARE ASSISTANT (BLENDED LEARNING)

### Course Description

The aim of this intensive 8 week online programme is to provide learners with the knowledge, skills and competencies to work as a Home Care Assistant. This is a full time hybrid course where a combination of training methods will be used. These include daily on-future and classroom/online training and assessment during the 8 weeks of learning delivery. Learners will benefit from ongoing support and feedback during daily training and assessment. Participation in all support sessions with the tutor/learners should be aware that this is a full-time commitment for 8 weeks. The training will be delivered from 09.30-15.45 Mon-Thursday 16.00-18.00 on

#### CERTIFICATION

Upon successful completion of this course, the learner will receive a QQI Level 5 Certificate in

**Care of the Older Person (5N2706) Care Skills (5N2705)**

The learner will also receive **Pre-Hospital Emergency Care Certificate (5N2704)** and **First Aid Response**

#### ASSESSMENTS

Skills Assessment stations will take place in a classroom setting. Assessments will involve written submitted through Moodle

#### COURSE MATERIALS

All course study materials are available within an online learning environment for learner self-directed learning supported by a skilled tutor providing personal development and career planning

#### COURSE CONTENT

This Home Care Assistant course is designed to help learners acquire the key skills needed to participate in the important and rewarding field of health and social care. The course is based around the core modules Care Skills and Care of the Older Person. In addition QQI First Aid Response and Patient Handling modules are also covered on this course which will be completed in a classroom setting.

##### Care Skills 5N2705

- Understand the physical, emotional, social, psychological and spiritual needs of a range of people from a variety of backgrounds and as part of a wider group
- Explain the range of interpersonal skills needed in dealing with clients and service users, such as empathy, respect, patience and effective communication
- Assisting clients and service users with dressing, grooming, eating, drinking, toileting, continence, personal hygiene and supporting their social needs
- Explain the techniques of safety working and how to minimise and support the privacy, dignity, independence and positive self image of a client within a care setting

##### Care of the Older Person 5N2706

- Explain how the health and social care system works and the role of the health and social care system in providing care to older people and the importance of working together to provide the best care for older people
- Explain the importance of understanding the range of age-related issues, including healthy ageing, older and vulnerable demographics, mental health, physical and psychological issues and ageing
- Understand the social aspect of ageing in older people and offering support within society to ageing and older people
- Explain ways to promote care for the older person through empowerment and partnership with families and advocacy, independence, personal identity, self-esteem and self-expression

#### JOB OPPORTUNITIES

Individuals seeking to work as a Home Care Assistant will be working and gaining a valuable qualification in the area of health and social care

#### LEARNER ENTRY REQUIREMENTS

**Education:** Leaving Certificate or equivalent educational attainment

**Aptitude:** Motivation to learn new skills, an interest in health and social care systems, both verbal and written English language skills plus basic internet and word processing competencies

**Resources:** Access to a computer with good internet connection

**NEXT COURSES  
STARTING  
2022**

For further details contact  
**087-1958761**  
**051 301500**  
or  
[recruit@wwetb.ie](mailto:recruit@wwetb.ie)

**Advertised on facebook**

## UPCOMING BTEI TRAINING COURSES IN PORTLAW THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD

Upcoming BTEI courses in September in Portlaw.. for more information contact 051 393794/086 0460986 or email [maryupton@wwetb.ie](mailto:maryupton@wwetb.ie) also you can apply online through

[www.fetchcourses.ie](http://www.fetchcourses.ie)



Waterford Wexford Adult Educational Guidance Service

20h

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Upcoming BTEI courses in September in Portlaw.. for more information contact 051 393794/086 0460986 or email [maryupton@wwetb.ie](mailto:maryupton@wwetb.ie) also you can apply online through [www.fetchcourses.ie](http://www.fetchcourses.ie)

### PORTLAW - Monday Start Date 5th September

Time	Course	Code	Weeks
9:15am - 2:00pm	Group 1 Care Support and Palliative Care QQI 5 Healthcare Support Award YR 2	HC-352768	32

### PORTLAW - Tuesday Start Date 6th September

Time	Course	Code	Weeks
9:15am - 11:15am	Book Keeping QQI 4	OS - 360039	32
11:30am - 1.30pm	Word Processing QQI 3	OS - 360042	20

### PORTLAW - Wednesday Start Date 7th September

Time	Course	Code	Weeks
9:15am - 2:00pm	Group 1 Care Support and Palliative Care QQI 5 Healthcare Support Award YR 2	HC-352770	32

## Who can take part in these courses?

*BTEI is available and fully funded to those where any of the following are relevant:*

- *No leaving certificate*
- *Current Medical Card*
- *Social Welfare Payment or signing credits*
- *CE Scheme Participant*
- *A dependant of a Social Welfare Recipient*
- *Those employed that need skills for their work under Skills to Advance*

*Talk to the coordinator regarding your eligibility for courses.*

[Advertised on facebook](#)

## **PAINTING & DRAWING TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD**

Interested in Painting & Drawing then this module is the one for you. 🐼

This is a part time QQI level 4 course  
Thursday September 1st 9:15am - 1:45pm  
Dungarvan Adult Education Centre Wolfe Tone Road.  
Contact: maryupton@wwetb.ie or phone: 0860460986



### **PART TIME DRAWING QQI 4 AND PAINTING QQI 4 CLASSES FOR DUNGARVAN**

This new course is delivered as part of the Back to Education Initiative at Wolfetone Road Campus

Eligibility Criteria applies and courses are fully funded if you meet any of the following

- No leaving certificate
- Current Medical Card
- Social Welfare Payment or signing credits
- A dependent of a Social Welfare Recipient
- CE Scheme Participant

Classes will be delivered On Thursday commencing on September 1<sup>st</sup> 2022 from 9.15am to 1.45pm and will run until May 2023.

Contact Mary Upton by email to [maryupton@wwetb.ie](mailto:maryupton@wwetb.ie) or by phone to 086 0460986



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**[Advertised on facebook](#)**

## **DUNGARVAN COLLEGE OF FURTHER EDUCATION TRAINING COURSES**

Are YOU considering a new career path??? Huge range of 9-month courses available at Dungarvan College for Sept 2022.

All courses are suitable for adults hoping to upskill or change their career options. It also can lead directly into employment and progression onto Higher Education..



**Dungarvan College - Further Education**

June 1 at 8:06 PM · 🌐

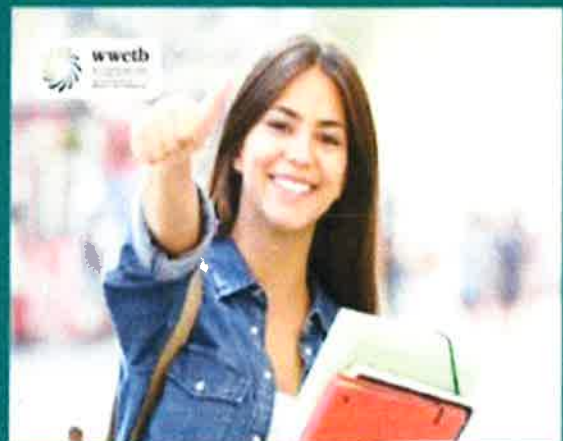
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### **DUNGARVAN COLLEGE OF FURTHER EDUCATION**

#### **Full time course QQI L5 & 6**

- Sports Science, Sports Exercise & Leisure Management
- Business & IT
- Accounting Technician
- Engineering
- Lab Assistant
- CAD
- Pre Apprenticeship
- Healthcare
- Pre Nursing
- Community Care
- SNA/Childcare
- Graphic Design
- Art Portfolio
- Beauty Therapy



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## STARY YOUR OWN BUSINESS TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD



Waterford Wexford Adult Educational Guidance Service

2h -

...

START YOUR OWN BUSINESS: ENTERPRISE STUDIES

Start Date: 01/09/2022

Location: Kilmacthomas Co. Waterford

This is a full time programme, where students spend a minimum of 12 hours per week in a classroom setting where they gain the knowledge and skills to start a business. They are also required to complete Work Practice/Mentoring. A full time commitment is required from the student through a combination of onsite class attendance and work practice in order to achieve their objective of starting their own business.

For more information click on link or to apply online

<https://www.fetchcourses.ie/course/finder...>

### Start Your Own Business Course



**wwetb**

Waterford Wexford Education & Training Board  
www.wwetb.ie



Contact: [patriciadaly@wwetb.ie](mailto:patriciadaly@wwetb.ie)  
051 294680

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## BTEI TRAINING COURSES IN CAPPOQUIN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD

BTEI Cappoquin Classes for September.. With lots to choose from..if you are considering upskilling, retraining or returning to Education these flexible part time modules are ideal.

For more information contact [antoniasplini@wwetb.ie](mailto:antoniasplini@wwetb.ie) or to apply online go to

[www.fetchcourses.ie](http://www.fetchcourses.ie)

### Upcoming BTEI Courses in Cappoquin WWETB Further Education & Training Centre Twig Bog, Mill St Cappoquin, Co. Waterford.

#### Healthcare Modules - QQI level 5

Care of the Older Person	Aug. - Dec	Wednesdays	11:30 - 1:30pm
Infection Prevention & Control	Aug. - Dec	Mondays	09:15-11:15am
Communications	Aug. - Dec	Mondays	11:30 - 1:30pm
Work Experience	Jan. - May	Mondays	09:15-11:15am
Safety & Health at Work	Jan. - May	Mondays	09:30-11:15am
Care Skills	Jan. - May	Wednesdays	11:30-1:30pm
Palliative Care	Jan. - May	Wednesdays	09:15-11:15am
Care Support	Aug. - Dec	Wednesdays	09:15-11:15am

#### Childcare/SNA Modules - QQI level 5

Children with Additional Needs	Sept. - Feb.	Fridays	9:15-11:15am
Special Needs Assisting	Sept. - Feb.	Fridays	11:30 - 1:30pm

#### Culinary Skills Modules- QQI Level 4

Menu Planning	Jan. - May	Tuesdays	12:00-1:30pm
Culinary Techniques	Sept. - May	Tuesdays	9:15-11:45am
Catering Operations & Systems	Sept. - Dec.	Tuesday	12:00-1:30pm
Workplace Safety	Sept.-Feb.	Thursdays	09:15-11:15am
Personal Effectiveness	Oct. - May	Thursdays	09:15-11:15am

#### Employment Skills -QQI Level 4

Communications	Jan. - Dec.	Wednesdays	09:15 - 11:15am
Maths	Sept. - Feb.	Thursdays	11:30 - 1:30pm
Career Planning	Jan. - March	Wednesdays	09:15 - 11:15am
Personal Effectiveness	Oct - May	Thursday	09:15 - 11:15am
Customer Service	April - May	Wednesdays	09:15 - 1:30pm
Workplace Safety	Sept. - Feb.	Thursdays	09:15 -11:15am
Work Experience	Jan. - March	Wednesdays	11:30 - 1:30pm
Information Technology Skills	Sept.- Dec.	Wednesdays	1:30 - 1:30pm

#### Tourism with Business & IT Modules - QQI Level 5

Tourism Information & Administration	Aug. - May	Tuesdays	09:15- 11:15am
Customer Service	Aug.- May	Thursdays	09:15 - 1 1:15am
Bookkeeping Manual & Computerised	Sept. - May	Thursdays	11:15 - 1:30pm
Heritage	Aug. - May	Tuesdays	11:30- 1:30pm

#### Management

Supervisory Management QQI Level 6	Oct- May	Fridays	09:15-1:30pm
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**NOTE TIMES DATES SUBJECTS TO CHANGE**

A Path to Learning for All

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**VTOS TRAINING COURSES IN DUNGARVAN  
THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD**



**Waterford Wexford Adult Educational Guidance Service ...**

19h · 🌐

Dungarvan VTOS is now taking enrollment for the course starting in September.

340197 - OFFICE SKILLS - LEVEL 4 GENERAL LEARNING

340281 - ART GENERAL LEARNING LEVEL 4 (NO FEES)

This is a full time course Monday - Friday...

**VTOS Dungarvan**

340197 - OFFICE SKILLS - LEVEL 4

340281 - ART GENERAL LEARNING LEVEL 4

Taking enrollments for September 2022



For more information contact [alileenconnor@wweth.ie](mailto:alileenconnor@wweth.ie)  
or to apply online go to [www.fetchcourses.ie](http://www.fetchcourses.ie)  
telephone: 058 45757

**Advertised on facebook**

## **CUSTOMER SERVICE TRAINING COURSE - DUNGARVAN THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD**



**Waterford Wexford Adult Educational Guidance Service**

4h · 🌐

...

**SKILLS TO COMPETE CUSTOMER SERVICE QQI L5 (EVENING)**

Start Date: 20/09/2022

End Date: 12/11/2022

Duration: 8 Weeks

Location: Dungarvan

(times and dates subject to changes)

On completion of the training programme learners will be able to provide effective customer service within a range of environments.

Contact:

051 301564/ 051 301593

email: [catherineprendergast@wwetb.ie](mailto:catherineprendergast@wwetb.ie)

course code: 337297

### **QQI LEVEL 5 Customer Service**



Dungarvan

Tuesday 20th of September for 8 weeks  
(evening class)



For more information contact [catherineprendergast@wwetb.ie](mailto:catherineprendergast@wwetb.ie) or  
to apply online go to [www.fetchcourses.ie](http://www.fetchcourses.ie)  
Course Code: 337297

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**[Advertised on facebook](#)**

## BUS DRIVING TRAINEESHIP - TRAINING COURSE THROUGH WATERFORD WEXFORD EDUCATION & TRAINING BOARD

Bus Driving Traineeship - 🚌

This programme will provide trainees with the skills and related knowledge in the rules of the road, driving a LPSV, customer service, documentation, first aid, manual handling fire safety, digital tachograph and technical standards for LPVS.

🌟 Start Date: 05/09/2022

🌟 End Date: 21/04/2023

🌟 Duration: 33 Weeks

🌟 Location: Dungarvan

🌟 Contact: recruit@wwetb.ie



Waterford  
Wexford  
Training Services

## BUS DRIVING TRAINEESHIP



### NEXT COURSES

Course starting in  
Dungarvan 2022

For further details contact  
**051-301500**  
**087-1958761**  
or  
**recruit@wwetb.ie**

### Course Description

The aim of this full-time course is to provide learners with the skills and related knowledge which will enable them to obtain employment as Category D licensed drivers of Large Public Service Vehicles. The course will also assist learners to develop their personal effectiveness and job seeking skills. This course will run for 33 weeks and it includes a work placement of 10 weeks.

#### CERTIFICATION

Upon successful completion of this programme, the learner will receive a  
**Department of Environment Category D Driving Licence**  
**RSA - Driver Certificate of Professional Competence (CPC)**  
**DQI Level Component Certificate for**  
**Customer Service (4N1589)**  
**Workplace Safety (4N1124)**  
**Tourism Visitor Care (4N0028)**  
**Work Practice (4N1170)**  
**Pre-Hospital Emergency Care Council (PH ECC) First Aid Responder Certificate (4N1170)**

#### COURSE MATERIALS

All training materials are provided including PPE

#### COURSE CONTENT

**Induction**  
**Manual Handling and Fire Safety**  
**Driving Bus Category D LPSV's**  
**CPC Category D LPSV's**  
**Digital Tachograph for LPSV's**  
**Documentation for LPSV's**  
**Technical Standard for LPSV's**  
**Customer Service (4N1589)**  
**Workplace Safety (4N1124)**  
**Tourism Visitor Care (4N0028)**  
**First Aid Responder (PH ECC)**  
**Career Planning and Job Seeking Skills**  
**Work Practice (4N1170)**

#### JOB OPPORTUNITIES

This programme has been designed to provide trainees with opportunities who are skilled as Category D licensed drivers of LPSV's (Large Public Service Vehicles) and (Driver CPC) certification (Driver Certificate of Professional Competence).

#### LEARNER ENTRY REQUIREMENTS

**Education:** Applicants must have completed the current statutory school leaving age and have attained a Junior Certificate standard or its equivalent.

**Aptitude:** Learners must have good verbal and written command of the English language. The ability to correctly interpret and respond to written instruction is essential for both the assessment and fulfilment of this programme. Good manual dexterity skills, popular aptitude, good handwriting, concentration and numeracy skills are also a requirement for this course.

**Previous experience:** Category B driving experience.

**Special Requirements:** Full current Category B Driving Licence is required and a current Learner Permit Category B Licence is required.

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## PROFESSIONAL HGV TRAINING PROGRAMME

### Full time course - Monday - Friday

<https://www.fetchcourses.ie/course/finder...>

For further details contact ☎051-301500 087-1958761



**wwetb**  
United for your future

**Abstract**

The exact structure of the course will depend on the evolving nature of Covid-19 public health advice.



On average, the length of an adult male is 1.1 m, with a maximum of 1.6 m. Males are larger than females. Lengths are related to age (Fig. 1).

83773 Constantine, E. 1999. *Journal of Great Lakes Research* 25: 1-10.

Introduction • Manual Handling & PPE Safety • First Aid Responder  
Surfacing • ADR Driver Training • Driver CPC Training • Driving HGV Rigid Body  
Driving HGV Articulated Body • Route Planning • Customer Service in Logistics  
HGV Driver Work Assessed Checklist • Digital Technology  
Road Safety in Logistics • Health, Safety & Security in Logistics  
Introduction to Warehousing • RTITB Counterbalance Forklift Truck Operator  
RTITB Reach Truck Operator • RTITB Power Pallet Truck & Tall Lift Operator  
RTITB Vehicle Mounted Lift Truck (VMFLT) • Career Planning And Job Seeking Skills  
ILO • Load Securing • Work Placement Competencies Schedule

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## 2022/2023

For further details, contact:

**051-301500**

**087-1958761**



[recruit@wwetb.ie](mailto:recruit@wwetb.ie)

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**Keywords:** child sexual abuse; disclosure; social support

**B**

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# UPCOMING TRAINING IN DUNGARVAN THROUGH WATERFORD TRAINING CENTRE



**FURTHER EDUCATION &  
TRAINING COURSE HUB**



Ireland's European Structural and  
Investment Funds Programmes  
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Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION

Investing in your future  
European Social Fund

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REF	COURSE TITLE	PROVIDER	LOCATION	STARTS
Q45	CV and Interview Preparation	Waterford Training Centre	Dungarvan	23/08/2022
09807	Professional HGV Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	05/09/2022
07145	RTITB Forklift Truck Operator	Waterford Training Centre	Dungarvan	05/09/2022
11712	Bus Driving Training Programme (Traineeship)	Waterford Training Centre	Dungarvan	05/09/2022
07176	Bus Driving D Licence	Waterford Training Centre	Dungarvan	05/09/2022
09429	First Aid Responder PHECC	Waterford Training Centre	Dungarvan	13/09/2022
09892	Customer Service	Waterford Training Centre	Dungarvan	20/09/2022

**PLEASE NOTE THE ABOVE COURSE START DATES ARE SUBJECT TO CHANGE**

**ALL OF THE ABOVE COURSES ARE ORGANISED AND DELIVERED BY THE **WWETB**  
THE LOCAL EMPLOYMENT SERVICE CAN ADD YOUR NAME TO THE "WAITING LIST"  
FOR YOUR COURSE OF PREFERENCE**

**TO VIEW ALL TRAINING OPPORTUNITIES AND COURSE PROFILES PLEASE LOG ONTO  
[WWW.FETCHCOURSES.IE](http://WWW.FETCHCOURSES.IE)**

**IF YOU WANT YOUR NAME TO BE ADDED TO THE WAITING LIST FOR ANY OF THE ABOVE  
COURSES PLEASE CONTACT YOUR CASE OFFICER**

**CLIENTS OF THE LES - LOCAL EMPLOYMENT SERVICE IN DUNGARVAN / LISMORE  
CAN PHONE**

**NIAMH KUHNE OR PAULA HENNESSY - LOCAL EMPLOYMENT SERVICE - TEL: 058 44077**



An Roinn Coimirce Sóisialaí  
Department of Social Protection

