



WEST WATERFORD

JOB VACANCY INFORMATION PACK
Friday 2nd September

OUR CONTACT DETAILS ARE:

PHONE: **058 44077**

EMAIL: niamh.kuhne@WLP.ie



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership



We wish to recruit enthusiastic, dynamic team players interested in their own personal and professional development as well as the development of the children attending Sallywags.

Positions Available:

Early Years Practitioner

Fixed term appointment of 6 months
(with possibility of extension)
up to 30 hours per week.

Relief Panel

Up to 25 hours per week covering holidays
and sick leave.

Requirements:

Early Years Practitioner position: Level 5 minimum Childcare Qualification with at least 1 year's experience working within a play based childcare setting. Current Tusla Children's First Certificate and First Aid.

Please forward a letter of application and CV to:

Kristin Murray
Manager
Sallywags
Lismore Community Childcare Centre Ltd
Bothar Mochuda
Lismore
Co. Waterford

Email: sallywags.lismore@gmail.com

(9-9)

Positions Available

Radley Engineering Limited

WANTED

Apprentice Pipefitters, MAMF and Metal Fabricators

*Please email your CV, including a copy of
Leaving Cert. results, to:*

maryann@radleyeng.com



BioPharma
Product Testing

Laboratory Assistant Required

Eurofins BioPharma Product Testing at IDA Industrial Estate, Clogherane, Dungarvan has a vacancy for a Laboratory Assistant within our Microbiology Media team.

This is a full time, permanent position. The hours of work are 9:00am – 5:15pm Monday- Friday (09:00am – 5:30pm on Wednesdays).

The ideal candidate will ideally have a completed leaving certificate, excellent communication skills, strong attention to detail, ability to work in a team and follow standard operating procedures.

The purpose of this role is ensuring that the media is made up using the correct ingredients as per the standard operating procedures.

Applicants should apply online at <https://smrtr.io/b7gGm>

Please note that postal applications are not being accepted for this vacancy.

Part-time Staff

**Required for smaller,
friendly pub with regular,
more mature clientele**

Would suit more mature person

Apply to:

youghalpub123@gmail.com

Fencing Co-Ordinator/Supervisor Co. Waterford FRS LTD Kilmacthomas, Co. Waterford

**REQUIRED FOR OUR WELL-ESTABLISHED FENCING
SECTOR OF OUR BUSINESS**

Role:

1. Promote & develop our current fencing contract business.
2. Develop & maintain strong relationships with our customers.
3. Working to agreed targets.
4. Measuring & pricing contract fencing projects.
5. Co-ordinating our fencing teams.
6. Compliance with Health and Safety.

Candidates will need to have a full driving licence, good team working skills and excellent communication skills, a broad knowledge of the Construction Industry, basic level of computer skills would be desirable, knowledge of Relevant Contracts (RCT) would be an advantage also.

Please Email C.V to info@waterfordfrs.ie

Closing Date: 09/09/2022

Healthcare Assistant

REQUIRED FOR

St. Carthage's House

Must be available for day, night and weekend shifts

Please send CV to

stcarthageshouse@gmail.com

before Friday, 16th September

School Bus Drivers

**Driver required for coming
school year**

D or D1 Licence

Also CPCs up-to-date

Contact: Willie Bumster

(087) 7995632

CHILDMINDER REQUIRED TO MIND 3 CHILDREN – Car essential to collect from school. Colligan area. Immediate start. Tel. (086) 8457645. (2-9)

CHILDMINDER REQUIRED ONE TO TWO DAYS PER WEEK – One toddler and one child of schoolgoing age. Must be flexible with days. Kilmacthomas/Leamybrien area. Reply to Box No. 8072. (9-9)

CHILDMINDER REQUIRED IN FAMILY HOME IN CAPPAGH AREA – Approx 12-15 hours Monday / Wednesday / Friday. One collection in Abbeyside playschool so car essential. Contact 087-6356478 for full details.



BioPharma
Product Testing

Sample Administration Assistant Required

Eurofins BioPharma Product Testing at IDA Industrial Estate, Clogherane, Dungarvan has vacancies for Sample Administration Assistants.

These are full time, permanent positions. The hours of work are 9:00am – 5:15pm Tuesday- Saturday (09:00am – 5:30pm on Wednesdays).

The ideal candidate will have at least 1 years' administration experience, excellent communication skills and strong attention to detail is essential.

The purpose of this role is to process customer samples throughout the relevant laboratory keeping in mind efficiency, quality and accuracy standards as required by the company.

Applicants should apply online at <https://smtr.io/9Kc58>

Please note that postal applications are not being accepted for this vacancy.

CAPPOQUIN LOGISTICS

& Document Storage

IDA Industrial Estate, Clogherane, Dungarvan, Co. Waterford

Shandon, Dungarvan, Co. Waterford

Website: www.cappoquinlogistics.com

Warehouse Operative

Become part of our expanding Warehouse Team in Dungarvan.

- Receive materials onto the company Warehouse Management System accurately and timely
- Picking orders in preparation for outgoing deliveries
- Ensuring product is stored in the correct location
- Retrieve product as required
- Loading and Unloading of containers
- Forklift Driving
- Full Driving Licence
- General warehouse support

Please send CV to: thomas@cappoquinlogistics.com

Dungarvan
Leader
Recruitments

**BRIDGIE
TERRIES**



THE PIKE, DUNGARVAN

SITUATIONS VACANT

We have the following positions available

**FULL TIME KITCHEN
PORTERS**

Experience required

PART-TIME COOK

Send CV to: bridgieterries1998@gmail.com
Or phone 051 291324

Positions Available

Radley Engineering Limited



WANTED

**Apprentice Pipefitters,
MAMF, and
Metal Fabricators**

Please email your CV including a copy of
Leaving Cert results to:
maryann@radleyeng.com

SITUATIONS VACANT

O'KEEFE SAWMILLS LTD.

DEERPARK, LISMORE, CO. WATERFORD.

WE HAVE VACANCIES FOR

**Palleting & Wood
Machinist**

(39hr Week)

Please email CV to:
okeeffesawmillsLtd@gmail.com
or call 058 54040 for more information

DUNGARVAN LEADER – 31st August

**SCHOOL BUS
DRIVERS
REQUIRED**

**Driver required
for coming
school year**

- D or D1 licence
- All CPC's up to date



Contact: **WILLIE BUMSTER**
087 799 56 32

**Healthcare
Assistant**

REQUIRED FOR

St Carthage's House

Must be available for day, night and weekend shifts

Please send CV to:
stcarthageshouse@gmail.com
before **Friday 16th September**

**Powerflow
ELECTRONICS**

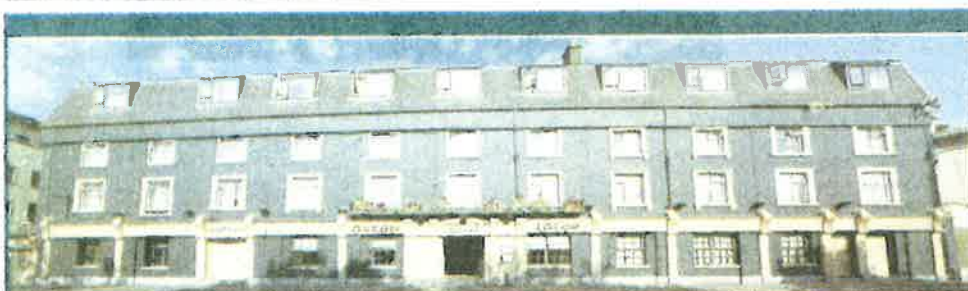


**PRODUCTION
OPERATOR**



Powerflow Electronics, a world leading
manufacturer of control and automation
equipment are currently looking for
Production Operators to join our Ring
based manufacturing team.

Submit CV to the:
**Personnel Manager,
Powerflow Electronics,
Ring, Dungarvan, Co. Waterford**
or e-mail it to info@powerflow.ie
Tel: 058 46411



BRIDGE STREET, DUNGARVAN, CO. WATERFORD
T: 058 41122 • E: info@lawlorshotel.com • W: www.lawlorshotel.com

Lawlors Hotel



We Are Recruiting...Join our Busy Team!!

Lawlors Hotel currently have Vacancies for the following:

- **Bar & Restaurant Waiting Staff**
- **Accommodation Assistants**
- **Full Time Receptionist**

Please forward CV to: info@lawlorshotel.com
or drop a copy into us.

Over 18 years of age only need apply.

DUNGARVAN LEADER Recruitments



LISMORE COMMUNITY CHILDCARE CENTRE LTD

www.sallywagslismore.com

We wish to recruit enthusiastic, dynamic team players interested in their own personal and professional development as well as the development of the children attending Sallywags.

POSITIONS AVAILABLE:

Early Years Practitioner

Fixed Term appointment of 6 months (with possibility of extension), up to 30 hours per week

Relief Panel

Up to 25 hours per week covering holidays and sick leave.

REQUIREMENTS:

Early Years Practitioner position: Level 5 minimum Childcare Qualification with at least 1 years experience working within a play based childcare setting.

Current Tusla Children's First Certificate and First Aid.

Please forward a letter of application and CV to:

Kristin Murray,

Manager,

Sallywags,

Lismore Community Childcare Centre Ltd.

Bothar Mochuda, Lismore, Co. Waterford.

Email: sallywags.lismore@gmail.com



farm relief services

FENCING CO-ORDINATOR / SUPERVISOR

Co. Waterford FRS LTD.

Kilmacthomas, Co. Waterford

Required for our well-established fencing sector of our business.

Role:

1. Promote and develop our current fencing contract business.
2. Develop and maintain strong relationships with our customers.
3. Working to agreed targets.
4. Measuring and pricing contract fencing projects.
5. Co-ordinating our fencing teams.
6. Compliance with Health and Safety.

Candidates will need to have a full driving licence, good team working skills and excellent communication skills, a broad knowledge of the Construction Industry, basic level of computer skills would be desirable, knowledge of Relevant Contracts (RCT) would be an advantage also.

Please Email C.V to info@waterfordfrs.ie

Closing Date: **09/09/2022**





sólás na mara

Qualified Massage Therapists

We are looking to add to our team, and seeking some people who love to welcome people and put them at their ease.

PART TIME AND FULL TIME AVAILABLE.
FLEXIBLE HOURS.

- In the role you would provide a professional and engaging welcome, manage the operation of seaweed bathhouse and treatment rooms, as well as coffee dock and general facilities.
- Therapists would be qualified to provide body massage and beauty treatments to our clients.
- All would also receive and respond to relevant customer queries, needs and expectations, including managing bookings.

Please apply by email to admin@solasnamara.ie
or contact us directly on 058 46052

CLIFF
HOUSE HOTEL

WE ARE RECRUITING

Take your career to the next level with Cliff House Hotel

We are currently recruiting for the following positions :

- Food & Beverage Servers
- Accommodation Assistants
- Day / Night Porter
- Experienced Mixologist
- Experienced Service Staff/ Chef De Rang –
House Restaurant

TO APPLY:

Forward your CV and cover letter to: rkenny@cliffhousehotel.ie
or visit us at our Open Recruitment Day in the Cliff House Hotel
this Thursday, 1st September from 2pm to 4pm

Cliff House Hotel, Middle Road, Dysert, Ardmore, Co. Waterford P36 DK38



Waiting Staff Required ASAP

Café Bliss

Abbeyside, Dungarvan.

- Part-time or Full-time Options available.
- Flexible morning start time.
- Experience not essential as full training will be given.

Please submit your CV to Niamh at

Niamh.kuhne@WLP.ie

CLOSING DATE WEDNESDAY 7TH SEPTEMBER AT 12 NOON



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

Job Vacancy for Community Climate Action Officer

3 Year Fixed Term Contract Post

Closing Date: 4:00 p.m.
Thursday, 15th September, 2022

Full Details can be found on:

<https://www.waterfordcouncil.ie/departments/human-resources/vacancies.htm>

Waterford City & County Council Promotes a Policy of Equal Opportunity

DUNGARVAN TRAINING OPPORTUNITY

Don't Miss Out!!!!!!



This Photo by Unknown Author is licensed under CC BY-SA

X2 Training Places Remaining for:

FORKLIFT TRAINING COURSE

Great Opportunity to obtain Counterbalance, Reach and Pallet Truck Tickets.

**WHICH STARTS IN DUNGARVAN ON
MONDAY 5TH September 3, 2022.**

To apply for a place please contact:

Edyta Sienicka – 051 301 500 / 086 136 3938

Recruitment Officer | Oifigeach Earcaíochta

Recruitment Dept | An Roinn Earcaíochta



wwetb

*Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
Waterford and Wexford
Education and Training Board*

**Waterford and Wexford Education and Training Board |
Bord Oideachais agus Oiliúna Phort Láirge agus Loch Garman**

Waterford Training Centre | Ionad Oiliúna Phort Láirge,
Waterford Industrial Park | Páirc Thionsclaíoch Phort Láirge,
Cork Road | Bothar Chorcaí,
Waterford | Port Láirge, X91 PX02

John P. O'Donohoe Solicitors are seeking to recruit a

Legal Secretary/ Receptionist.

Candidates would preferably have legal secretarial experience with strong dictation typing skills and general proficiency in use of MS Office, Outlook and Word. Experience with case management systems would be beneficial.

Responsibilities and duties will include, but are not limited to, general reception duties, preparing correspondence and documents from digital dictation, scanning and file management. The ideal candidate should have good communication and organisational skills and the ability to work on their own initiative and as part of a team.

If you wish to apply for this role please email a CV and cover letter to:
jod@jodlex.ie

AVELLO LIMITED

***t/a Heerys, Market Bar,
Electric Avenue***

We are looking to take on a

**PART TIME
BOOK KEEPER**

**10 hours per week
(a little more at the start).**

***Must have knowledge of
Sage 50 Accounts.***

Please send CV by email to:

mickelectricavenue@hotmail.com

The Property Registration Authority
is recruiting for the role of
Digital Mapping Officer



We have vacancies in **Dublin, Roscommon and Waterford**

Candidates must apply through **www.publicjobs.ie** where you can find full details of the role and opportunity, including specific eligibility requirements.

Closing date: **3pm on Thursday 8 September 2022**



An tÚdarás Clárúcháin Maoine
Property Registration Authority



publicjobs.ie

Cleaning & Catering Staff – Dungarvan

- **Temporary**

Dungarvan

Hartley People 3Sixty are currently recruiting for **Cleaners and Catering Staff** in Dungarvan for an on-going contract. This is an exciting opportunity for the ideal candidate who has experience in a similar role and is based in Dungarvan.

Key Responsibilities:

- Performing cleaning activities such as mopping, sweeping, dusting, polishing and vacuuming.
- Ensuring that every room is cleaned to a high standard and inspected.
- Making sure that there is always enough cleaning supplies.
- Protecting and maintaining equipment.
- Notifying management (if applicable) regarding damages or disturbances.
- Adhering to health and safety standards
- Preparing and storing food safely
- Serving food to clients.
- Assisting the kitchen and service staff as needed to maintain the highest level of food quality.

Ideal Candidate

- Previous Cleaning and catering experience is essential;
- Great organisational ability and a desire to show initiative;
- Ability to juggle tasks and prioritise;
- You would need to be available to work early mornings, evenings and weekends;
- Have the ability to work in a fast paced environment;
- Clean floors and surfaces using predefined cleaning methods and procedures;
- Ensure hygiene and health and safety regulations are adhered to at all times;

For immediate consideration please email your cv to kelly@hartleypeople.com or adurand@hartleypeople.com

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent

Administration – Dungarvan

- **Contract**

Dungarvan

Hartley People Recruitment are recruiting for full time office **Administrators** in **Waterford**

DUTIES/RESPONSIBILITIES:

- Coordinate office activities and operations to secure efficiency and compliance to company policies
- Create and update records and databases
- Submit timely reports and prepare presentations/proposals as assigned
- Draft, format, and print relevant documents
- Take care of website functions and social media profiles

THE IDEAL CANDIDATE:

- Proven experience as an **office administrator**, office assistant or relevant role
- Experience with Sage 50 or payroll systems is an advantage
- Must have strong IT skills
- Must be comfortable working both independently and as part of a team

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent

Senior Accounts Receivable – Dungarvan

- **Full Time**

Dungarvan

Hartley People Recruitment have a new position for a **Senior Accounts Receivable/Creditor** with a growing and hugely successful company based in Dungarvan.

The successful candidate will be responsible for supporting the Finance and Accounting functions within the Waterford entity. This role will report to the Finance Manager.

The Role:

- Coding of invoices using a nominal ledger structure as well as allocating to the applicable JN and Department
- Running end-of-month payments
- Account setups
- Account allocations
- Cashbook postings
- Chasing queried invoices with purchasing/store /goods inwards/
- Excel use for varied items such as analysis of purchases etc.

The Person:

- Microsoft works proficient
- Sage 50 desirable but not essential
- Good team player
- Strong communication skills
- Ability to work on own initiative
- 2 plus years' experience

For immediate consideration please call or email your CV to **Claire at Hartley People** or apply directly to this job posting.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

Optical Assistant

i eye opticians

Dungarvan, County Waterford

€21,000 a year - Full-time

Apply now

Job details

Salary

€21,000 a year

Job type

Full-time

Full Job Description

Optical assistant in a busy practice, focusing on the best customer service we can achieve, with quality and design an integral part of who we are.

Experience is not necessary, all training will be done in house.

Mad at times, sometimes a bit weird, usually a bit of fun with a good bit of work in between..

Job Type: Full-time

Salary: From €21,000.00 per year

Application deadline: 10/09/2022

Hiring Insights

Hiring 1 candidate for this role

Job activity

Posted 1 day ago

1 day ago

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Retail Sales Assistant- job post

Paul Byron Shoes

Dungarvan, County Waterford €10.50 an hour - Part-time

Responded to 75% or more applications in the past 30 days, typically within 5 days.

Apply now

Job details

Salary €10.50 an hour

Job type Part-time

Full Job Description

Paul Byron Shoes are now seeking to hire experienced Retail Sales Assistants for a Part Time position in Dungarvan, Co. Waterford.

Responsibilities of this role:

- Sell to and assist potential customers.
- Dealing with customer queries including telephone queries in a professional and efficient manner.
- Ensure excellent store standards are delivered at all times by merchandising, pricing and displaying stock to maximise sales.
- Display excellent product knowledge and ongoing interest.
- Work with Store Manager on all duties within the store.
- Manage point of sale processes including cash and card transactions.

Skills and Experience:

- Retail/ Customer Experience is essential.
- Excellent interpersonal and communication skills.
- A keen customer focus.
- The successful candidate should demonstrate a willingness to learn and keep up to date with products.
- Ability to work on own initiative.
- Flexible to work any days in a seven day period.

Job Type: Part-time

Part-time hours: 15-22.5 per week

Salary: From €10.50 per hour

Benefits: Employee discount

Schedule: 8 hour shift

Application question(s): If successful in obtaining the position, when are you available to start?

Experience: Sales: 1 year (preferred)

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Retail Sales Assistant

Gadget Man Ltd

Dungarvan, County Waterford

€22,000 a year - Full-time

Responded to 51-74% of applications in the past 30 days, typically within 8 days.

Apply now

Job details

Salary

€22,000 a year

Job type

Full-time

Full Job Description

Gadget Man Ltd is locally owned company based in Waterford with two stores and a thriving online store. We are a retail company dealing in all types of gifts, Gadget, Electronics and Games. We are now expanding into Dungarvan with our third store and are looking for Two full time sales assistants to come join the team.

We are looking for someone who can adapt to our fast paced working environment. Staff members will be working on both instore projects and online projects. Knowledge of Mobiles and Computers is a must.

At Gadget Man we encourage each other to grow so we can reach our full potential. As a Retail Sales Assistant, you'll be passionate, enthusiastic and driven, with a genuine interest in people and technology. If you thrive under pressure, have the ability to maintain a positive outlook, and are seen by others as a self-motivated and confident team player this could be the opportunity for you.

If you are inspired by delighting your customers, up selling, bundling, and making them want to return and send their friends to ask for you personally? Then we want to hear from you!

About the Role

The role involves working in a fast-paced retail environment, Working as a team to increase sales is vital to growth and where connecting with customers is key to success. Communication is strong between all stores and staff are encouraged to ask questions to find out answers.

We are looking for an energetic, enthusiastic Sales member who has a knowledge of Smartphones and computer accessories. Must be computer literate. This Position is a Full Time Position and must be available to work 5 days a week. Previous Experience in Retail or Technology is a must.

Responsibilities

Your main objective is to sell all products both in-store and through online platforms used by the company. Your ability to manage administrative aspects of the sale should include customer service, social media management, repair requests, monitoring stock and accepting customer payments, keeping the store appearance to a high standard.

You must maintain strong knowledge of all Gadget Man products and offerings. Most importantly you must provide efficient and courteous customer service and assistance in all aspects of products offering and services.

Required Education, Skills and Qualifications

- Ability to work flexible hours, including weekdays /evenings, weekends, and holidays.
- Must be available to work 40 hours a week over a 5 days period.
- A background in electronic or telecom sales is preferred but not essential.
- Must be a minimum of 18 years old.
- Computer literacy is required.
- Ability to integrate and work as part of a sales team.
- Ability to manage all administrative and customer care duties.
- Ability to keep store clean and presentable at all times.
- Ability to use Photoshop preferred but not a must

Job Type: Full-time

Salary: From €22,000.00 per year

Schedule:

- 8 hour shift

Ability to commute/relocate:

- Dungarvan, CO. Waterford: reliably commute or plan to relocate before starting work (required)

Application question(s):

- This is a full time position 40 hours a week. Are you available to work full time?

Experience:

- Sales: 2 years (preferred)

Language:

- English (preferred)

- AS ADVERTISED ON WWW.INDEED.COM
 - APPLY VIA INDEED.COM

Dairy Farm Assistant- job post

Declan and Mary French Ltd

Dungarvan, County Waterford

€15 - €25 an hour - Full-time, Part-time, Permanent

Job details

Salary: €15 - €25 an hour

Job type Full-time/Part-time 20-40hrs per week worked over 7 days

Full Job Description

We are looking for an assist on our 200-cow dairy farm in Old Parish Co. Waterford.

Responsibilities will include milking cows and other typical Dairy Farm tasks e.g operating machinery, animal husbandry and farm maintenance

Farming experience not essential but preferred. Full training will be provided for the right candidate.

Pay: €15-€25.00 per hour

Minimum hours (Milking Only): 20hrs a week. Morning(6.30am to 8.30am) Evening (4pm to 6pm

Maximum hours: 39+ a week. Agri Engineering start-up, replacement heifers and store beef animal enterprise also on farm with lots of potential for extra shifts if desired.

At minimum we are looking for someone to work 10 2 hours milking shifts a week

Flexible work hours, working to a rota with rostered time off, willing to discuss any possible arrangements.

For candidates with no experience of dairy farms please have a look at this video video to see if the work will appeal to you https://www.youtube.com/watch?v=A-9couxCyis&ab_channel=Agriland

State of the art technology and facilities on site including automatic cluster removers, automatic parlour gates, saber drafting gate, sensehub cow collars.

Employees will be encouraged to up skill and payment for training courses will be provided if desired.

Ability to commute/relocate: **Old Parish, Dungarvan, CO. Waterford: reliably commute or plan to relocate before starting work (required)**

Work authorisation: Ireland (required)

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA [INDEED.COM](http://WWW.INDEED.COM)

Bar and Restaurant Manager plus all restaurant staff-

Iasc Seafood Bar & Restaurent

Dungarvan, County Waterford

€10.50 - €25.00 an hour - Full-time, Part-time

Apply now

Job details

Salary €10.50 - €25.00 an hour

Job type Full-time / Part-time

Qualifications

- hospitality: 1 year (Preferred)
- English (Preferred)

Full Job Description

Experienced restaurant manager, front of house .

Bar staff and waiters.

Job Types: Full-time, Part-time

Part-time hours: 20/40 per week

Salary: €10.50-€25.00 per hour

Benefits: Flexitime

Schedule: 8 hour shift

Supplemental pay types: Tips

Ability to commute/relocate:

- Shandon, Dungarvan, CO. Waterford X35: reliably commute or plan to relocate before starting work (required)

Experience: hospitality: 1 year (preferred)

Language: English (preferred)

Expected start date: 11/08/2022

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Assembly Operative- job post

Schivo Medical

Waterford, County Waterford

€11.00 - €13.20 an hour - Full-time, Permanent

Apply now

Job details

Salary €11.00 - €13.20 an hour

Job type Full-time

Permanent/ **On-site parking**

Full Job Description

Assembly of medical device product in a cleanroom or white room environment. This position requires a high level of attention to detail and appreciation of quality processes.

Reporting to production supervisor.

Requirements: Attention to detail; Quality focused; Previous manufacturing experience; Must be comfortable with paperwork and documentation

Duties:

- Assemble and test products per company procedures and drawings.
- Responsible for the in-line inspection and verification of products.
- Inspection and testing of Electromechanical components.
- Complete all necessary production documentation and ensure that all required records are accurately maintained.
- Working with Quality procedures
- Adhere to strict GMP Guidelines
- Contribute to the development of process and assembly documentation
- Participate in continuous-improvement initiatives
- Ensure that work areas and equipment are maintained in accordance with company requirements and that all safety rules and procedures are observed.
- Ensure a minimum loss through damage and waste
- Ensure that any maintenance and Health and safety problems/issues are reported
- Follow company procedures at all times.

Job Types: Full-time, Permanent Salary: €11.00-€13.20 per hour

Schedule: 8 hour shift Supplemental pay types: Overtime pay

Application question(s): Are you interested in being considered for other roles that the Company might deem suitable? Are you available to work a 2 shift pattern, mornings evenings?

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

General Operative - Weekend-

Keltech

Waterford, County Waterford

€12.50 an hour - Part-time

Responded to 51-74% of applications in the past 30 days, typically within 7 days.

Apply now

Job details

Salary

€12.50 an hour

Job type

Part-time

Full Job Description

No Experience Required, all Training Provided.

Engineering bias? Student looking for weekend work?

Saturday 6am-4.30pm

Sunday 6am-4.30pm

20 hours x 12.50 per hour

Multi award winning Waterford based Keltech are recognised world leaders in the supply of complex metal fabrications. With customers such as Volvo CE, Caterpillar, JCB, Manitou, Liebherr and Atlas Copco but to mention a few the company continues to expand.

Job Type: Part-time

Part-time hours: 20 per week

Salary: From €12.50 per hour

Schedule:

- Day shift

Reference ID: W/En1008

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Sales Assistants- job post

[Smyths Toys](#)

911 reviews

Waterford, County Waterford

You must create an Indeed account before continuing to the company website to apply

[Apply on company site](#)

Smyths Toys are recruiting!

Are you ambitious, hard working, energetic and reliable?

Smyths Toy Superstores are a rapidly expanding retailer specialising in toys, software, and nursery products. We are currently recruiting Temporary Nursery Sales Sales Assistants.

As a Sales Assistant, you will be expected to provide a high level of customer service, help your team achieve daily targets and ensure that the store is well stocked and well presented at all times*. Successful candidates will work as part of a fast-paced and dynamic team.

Our Stores are open 7 days a week and we need our Sales Assistants to be as flexible as possible to ensure that it succeeds. Weekends are our busiest trading days so it is likely that you will be required to work on these days.

This is a temporary contract.

If you think you have what it takes to become part of the Smyths Toys Superstores team please apply today!

Retail merchandising experience is desirable but is not essential.

Smyths Toys is an Equal Opportunities Employer

AS ADVERTISED ON WWW.INDEED.COM

Medical Receptionist

O'Keeffe Orthodontics

Waterford, County Waterford

€12 - €18 an hour - Full-time, Permanent

Responded to 75% or more applications in the past 30 days, typically within 12 days.

Apply now

Job details

Salary

€12 - €18 an hour

Job type

Full-time

Permanent

Qualifications

- English (Required)

Full Job Description

Receptionist. Enthusiastic person required to work in busy clinic making appointments, managing accounts, answering the phone and managing queries

Job Types: Full-time, Permanent

Salary: €12.00-€18.00 per hour

Benefits:

- On-site parking

Schedule:

- 10 hour shift
- Monday to Friday

Supplemental pay types: Yearly bonus

Language: English (required)

Reference ID: O'Keeffe Orthodontics

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Housing First Project Worker (Waterford) - Permanent Contract- job post

Cork Simon Community

9 reviews

County Waterford

€33,630 - €47,561 a year - Full-time, Permanent

You must create an Indeed account before continuing to the company website to apply

[Apply on company site](#)

Job details

Salary

€33,630 - €47,561 a year

Job type

Full-time

Permanent

Full Job Description

Housing First Project Worker (Waterford) – Permanent Contract

Cork Simon Community works in solidarity with men and women who are homeless, offering housing and support in their journey back to independent living. We promote a socially just society and campaign for a society without homelessness.

The Community works to a set of six core values: Community, Diversity, Social Justice, Voluntarism, Commitment to Care and Inclusion.

We are currently seeking applications for the position of Housing First Project Worker in the South East Region (Waterford).

Purpose of the post: Support people who are sleeping rough and/or experiencing long-term and multiple exclusion homelessness to move into secure, permanent housing at the earliest opportunity, without preconditions for sobriety or treatment compliance. Support people prior to, during, and following their move through Case Management and Key Working, to build their capacity to meet their goals, address their support needs, and sustain their housing.

Some of the key duties of the role include:

- Work collaboratively with other agencies engaged in Outreach and Emergency accommodation services, to establish and maintain contact with people in Waterford who are sleeping rough and/or experiencing long-term and multiple exclusion homelessness.
- Follow up on referrals received and through the Homeless Action Team (HAT).
- Advise people of the supports available through the Housing First Service and how Housing First differs from other approaches.

- Signpost people to more appropriate services where necessary.
- Assess the urgency of the person's housing need by use of agreed tools for prioritisation.
- Establish what housing options will be available to the person by determining the person's eligibility for Local Authority allocations, RS/HAP/RAS housing assistance, and Social Welfare payments, and facilitate participants in accessing same.
- Act as liaison with landlords, explaining lease agreements, rights and responsibilities, managing tenancies in crisis, explaining of the Residential Tenancies Act as needed.
- Work with the tenant to devise and regularly review support plans with the understanding that the type, level and duration of support provided should be determined by the tenant.
- Assist people in building the competence and capacity to meet their own personal needs: e.g. personal hygiene, cooking skills, laundry, budgeting, diet and healthy living, sexual health etc.

The ideal candidate for this post will have:

- Two years' experience in a similar role
- Experience of case management and key working
- Experience working with people with addictions including those with mental health issues / dual diagnosis
- Third level degree in a relevant field
- Non-judgemental understanding of addiction
- Belief in the potential of recovery for people of diverse backgrounds, challenges and personal circumstances
- Reliable, Punctual, Assured Manner, Confident
- High Tolerance Level

The Application Form and Recruitment Pack for the role is available from <https://www.corksimon.ie/work-with-us#HFPW> or can be requested from Justé Kingston by e-mail or by telephone 0858051373.

The closing date for receipt of completed Application Forms is **Monday 5th September 2022 at 12 noon.**

Cork Simon Community is committed to equality of opportunity

Job Types: Full-time, Permanent

Salary: €33,630.00-€47,561.00 per year

Benefits:

- Additional leave
- Company events
- Company pension
- Sick pay
- Wellness program

Schedule: Monday to Friday

AS ADVERTISED ON [WWW.INDEED.COM](https://www.indeed.com)

APPLY VIA INDEED.COM

Housing First Project Worker (Waterford) - Permanent Contract-

Cork Simon Community

9 reviews

County Waterford

€33,630 - €47,561 a year - Full-time, Permanent

You must create an Indeed account before continuing to the company website to apply

[Apply on company site](#)

Job details

Salary

€33,630 - €47,561 a year

Job type

Full-time

Permanent

Full Job Description

Housing First Project Worker (Waterford) – Permanent Contract

Cork Simon Community works in solidarity with men and women who are homeless, offering housing and support in their journey back to independent living. We promote a socially just society and campaign for a society without homelessness.

The Community works to a set of six core values: Community, Diversity, Social Justice, Voluntarism, Commitment to Care and Inclusion.

We are currently seeking applications for the position of Housing First Project Worker in the South East Region (Waterford).

Purpose of the post: Support people who are sleeping rough and/or experiencing long-term and multiple exclusion homelessness to move into secure, permanent housing at the earliest opportunity, without preconditions for sobriety or treatment compliance. Support people prior to, during, and following their move through Case Management and Key Working, to build their capacity to meet their goals, address their support needs, and sustain their housing.

Some of the key duties of the role include:

- Work collaboratively with other agencies engaged in Outreach and Emergency accommodation services, to establish and maintain contact with people in Waterford who are sleeping rough and/or experiencing long-term and multiple exclusion homelessness.
- Follow up on referrals received and through the Homeless Action Team (HAT).
- Advise people of the supports available through the Housing First Service and how Housing First differs from other approaches.
- Signpost people to more appropriate services where necessary.

- Assess the urgency of the person's housing need by use of agreed tools for prioritisation.
- Establish what housing options will be available to the person by determining the person's eligibility for Local Authority allocations, RS/HAP/RAS housing assistance, and Social Welfare payments, and facilitate participants in accessing same.
- Act as liaison with landlords, explaining lease agreements, rights and responsibilities, managing tenancies in crisis, explaining of the Residential Tenancies Act as needed.
- Work with the tenant to devise and regularly review support plans with the understanding that the type, level and duration of support provided should be determined by the tenant.
- Assist people in building the competence and capacity to meet their own personal needs: e.g. personal hygiene, cooking skills, laundry, budgeting, diet and healthy living, sexual health etc.

The ideal candidate for this post will have:

- Two years' experience in a similar role
- Experience of case management and key working
- Experience working with people with addictions including those with mental health issues / dual diagnosis
- Third level degree in a relevant field
- Non-judgemental understanding of addiction
- Belief in the potential of recovery for people of diverse backgrounds, challenges and personal circumstances
- Reliable, Punctual, Assured Manner, Confident
- High Tolerance Level

The Application Form and Recruitment Pack for the role is available from <https://www.corksimon.ie/work-with-us#HFPW> or can be requested from Justé Kingston by e-mail or by telephone 0858051373.

The closing date for receipt of completed Application Forms is **Monday 5th September 2022 at 12 noon.**

Cork Simon Community is committed to equality of opportunity

Job Types: Full-time, Permanent

Salary: €33,630.00-€47,561.00 per year

Benefits:

- Additional leave
- Company events
- Company pension
- Sick pay
- Wellness program

Schedule:

- Monday to Friday

AS ADVERTISED ON [WWW.INDEED.COM](https://www.indeed.com)
APPLY VIA INDEED.COM

Warehouse Operative- job post

First Choice Tiles

Dungarvan, County Waterford

€11 - €15 an hour - Part-time

Apply now

Job details

Salary €11 - €15 an hour

Job type Part-time

Qualifications

- Leaving Certificate (Preferred)

Full Job Description

Loading and unloading delivery vehicles, by hand or with a forklift truck. Checking for damaged or missing items and then sorting stock for storage in the warehouse. Preparing orders for collection and delivery. Forklift experience and a clean driving licence an advantage.

Job Type: Part-time

Salary: €11.00-€15.00 per hour

Schedule:

- Day shift
- No weekends

Education: Leaving Certificate (preferred)

Licence/Certification: Forklift licence (preferred)

Hiring Insights

Hiring 1 candidate for this role

Job activity

Employer reviewed job 3 days ago

Posted 10 days ago

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Assistant Manager- job post

Homesavers

Dungarvan, County Waterford / Full-time

Full Job Description

We are currently recruiting for an **Assistant Manager** for our Homesavers store in **Dungarvan, County Waterford**

We are seeking a highly organised individual who is driven and highly motivated.

You need to have a strong customer focus, a strong presence on the shop floor, proven ability to encourage and inspire those around you and have the desire to drive sales and increase profitability *(Attractive salary package for the right candidate)**

Homesavers is an equal opportunities employer

DUTIES & RESPONSIBILITIES

- Support the Manager and lead the team with all aspects of sales and service
- Communicate and achieve KPI's
- Inspire your team with strong team leadership skills
- Review and analyse sales reports and KPI's and react accordingly
- Ensure all guidelines around GDPR and data protection are adhered to
- Encourage your team to increase sales by up selling and cross selling
- Regularly deliver consistent training on product and sales techniques
- Ensure excellent retail store standards and customer engagement is delivered at all times
- Ensure that the store is commercially merchandised and visually appealing
- Involved in Recruitment process, performance management, weekly rosters

SKILLS & EXPERIENCE REQUIRED

- Previous Management experience within retail
- High level of Commercial Awareness Strong enabling you to deliver new sales opportunities for your store
- A lateral thinker / Ability to work on your own initiative
- Ability to meet and exceed targets and take pride in maintaining the corporate image of the company
- Confident in making the right business decision
- Act as a role model for your team and peers
- Have exceptional levels of customer service
- Excellent time management skills along with exceptional attention to detail
- Excellent Communication & Interpersonal skills
- Strong multi-tasking skills
- High level of integrity to handle confidential information

BENEFITS: Excellent career progression, Support & On-going Training, Competitive remuneration package (DOE)

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA [INDEED.COM](http://WWW.INDEED.COM)

Project Worker – County Waterford-

[Barnardos – apply via company website](#)

County Waterford

Full-time

You must create an Indeed account before continuing to the company website to apply

[Apply on company site](#)

Full Job Description

General Information

Name of the Project: Barnardos Waterford Family Support Service,

Address/Location: 128 Clonard Park, Ballybeg & Presentation Building, Mitchel Street, Dungarvan, County Waterford

What does our Project do?

Barnardos Waterford Family Support Project is based in Ballybeg and Dungarvan and we work with families in Waterford City and County. Barnardos offers information, help and support to children, young people and families. Our focus is on supporting and promoting children's development and helping parents with their parenting. Our referrals come from the social work department and from self-referrals. We also accept referrals from other non-Tusla services such as schools, public health nurse, and the HSE. All our work with children and families is based on an assessment of need and outcomes focussed.

What will the Project Worker do?

The project worker will work as part of small team and will assess the needs of the children and the families engaging with the project and will key work individual children/young people/carers/families in order to meet their needs and to advocate on their behalf.

The project worker will liaise with families and other statutory, community and voluntary bodies, and attend and contribute to reviews and case conferences, as required.

Some of the responsibilities include:

- Conduct an assessment of need for all allocated families
- Work with children/young people/carers/families in a variety of ways, including group work, individual work and family work, centre based and home based work
- Implement appropriate interventions to meet the needs of the child
- Record and file interventions with the family
- Be vigilant and report any child protection concerns that may arise

Responsible to:

Project Leader

Works with:

Children, families, TUSLA and other relevant services

Bar Attendant

The Park Hotel

Dungarvan, County Waterford

€10.50 - €11.50 an hour - Full-time, Part-time

Responded to 51-74% of applications in the past 30 days, typically within 6 days.

[Apply now](#)

Job details

Salary

€10.50 - €11.50 an hour

Job type

Full-time

Part-time

Benefits

Pulled from the full job description

Employee discount

Food allowance

On-site parking

Wellness program

Full Job Description

Are you passionate about hospitality?

Are you interested in training to become a Hotel Standard professional Bar Tender?

We have amazing opportunities for both Full time and Part time candidates

Responsible To: Bar Manager

Main Purpose of Job: To service the beverage (and food if appropriate) needs of customers and to have a thorough knowledge of all alcoholic and non-alcoholic drinks and to be well versed in the skill of shaking and stirring cocktails.

You must ensure all cash and charge procedures are carried out in accordance with company policy.

MAIN DUTIES

- All guests should be greeted in a pleasant and courteous fashion and tended to in a professional and efficient manner.
- To carry out all cash and charge procedures in accordance with company policy.
- To be familiar with licensing laws and excise requirements.

- To ensure all drinks are issued using appropriate measures, procedures and correct glassware.
- You are responsible for the stocking of shelves to appropriate levels, observing proper stock rotation, and the stocking of glassware.
- Collecting all the empty glasses and bottles from the customers' tables and returning them to the bar in a timely fashion.
- Take customer orders and serve beverages.
- Partake in cleaning duties to maintain the look and hygiene of the bar and lobby where applicable.
- To assist in the serving of any food/carvery operation when required.
- To assist in the clearing of bottles, glasses, tables and tables, and washing same.
- To empty and clean ashtrays in the external smoking areas.
- Receipts must be issued at point of sale for every transaction and a written copy of till/control procedures will be issued to you separately. All Guests must be issued with a Receipt (failure to issue a receipt will result in disciplinary procedures).
- To actively participate in any training and personnel exercises designed to improve standards and performance levels.
- To communicate hotel services to guests.
- To receive customer complaints in a courteous and sympathetic fashion and inform your Supervisor/Management of all complaints or observations immediately.
- To ensure a high standard of personal hygiene and grooming.
- To wear clean, suitable uniform and name badge at all times.

HEALTH & SAFETY

- To fulfill your obligations under the Health & Safety At Work Act 2007 and any revisions or additional legislation made thereto.
- To ensure that reasonable care is taken for health and safety of yourself, other employees, guests and any other persons on the premises.
- To keep work area tidy and safe and report any hazard, accident, loss or damage to management.
- To be aware of trained first-aid personnel on the premises and the location of first aid box.
- To observe all safety rules and procedures, including those laid down in the Health & Safety Statement for your place of work.
- To participate in fire and accident drills as directed by the hotel safety officer and/or your Head of Department.

CASH HANDLING

- To carry out cash handling procedures in accordance with Company policy.

- Ensure billing is carried out accurately and that payments and signatures are obtained

OTHER DUTIES

- The above is not intended to be an exhaustive list and you will be expected to comply with any reasonable requests or duties as directed by management.

Job Types: Full-time,

Benefits:

Health Club Membership

Employee discount

Food allowance

On-site parking

Wellness program

Job Types: Full-time, Part-time

Salary: €10.50-€11.50 per hour

Schedule:

- 10 hour shift
- 12 hour shift
- 8 hour shift

Supplemental pay types:

- Tips

Ability to commute/relocate:

- Dungarvan, CO. Waterford: reliably commute or plan to relocate before starting work (preferred)

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Bar Staff

Urchin Bar & Adventures

Ardmore, County Waterford

€10.75 an hour - Full-time, Part-time, Permanent

Responded to 51-74% of applications in the past 30 days, typically within 9 days.

Apply now

Full Job Description

Who are We:

The Urchin Bar is a casual dining bar restaurant located in the heart of the village of Ardmore, Co. Waterford with Beach Access to the rear of the property, where you can see the lobster pots and dolphins that play out on the water. It is a warm and welcoming family-friendly hub sharing its premises with Ardmore Adventures and Cliff Pantry.

We are close to a number of Ireland's championship golf courses, and encourage outdoor adventures to support wellness goals, your Urchin experience will always be enriched by a service that's warm and true to the Irish spirit.

Key Duties and Responsibilities:

- Ensuring efficient bar and food operations at all times
- Delivering and providing excellent customer service to all our guests
- Bar and restaurant opening and closing checklists performed

Benefits:

- Full training provided - we recruit you for personality and train the rest
- Competitive salary
- Meals on duty

Job Types: Full-time, Part-time, Permanent

Salary: From €10.75 per hour

Benefits: Employee discount/Food allowance

Schedule:

- 8 hour shift
- Day shift
- Night shift

Supplemental pay types: Tips

Language: English (required)

AS ADVERTISED ON [WWW.INDEED.COM](https://www.indeed.com)

APPLY VIA INDEED.COM

Sales Assistant

Matson's Wine Store

Youghal, County Cork

Full-time, Part-time

Responded to 75% or more applications in the past 30 days, typically within 10 days.

Apply now

Full Job Description

Company description

Matson's Wine store business's are based in Grange, Bandon and Youghal. We specialize in boutique wines, craft beers and hard to find spirits along side the usual branded products.

Job description

Part time assistant required in our Youghal, Grange and Bandon stores.

- * Over 18 years of age
- * Must be available for evening and weekends
- * Wine/spirits experience necessary, retail experience necessary
- * Capable of using own initiative and to work solo
- * Friendly and outgoing personality

Duties:

Engaging, advising and serving customers

Cash handling

Ensuring stock levels are maintained and replenished as required

Ensuring cleanliness and appearance of the store is maintained at all times.

To apply please contact the store or send a cv to

@matsonswinestore

Job Types: Part-time, Full-time

Part-time hours: 30-35 per week

Salary: €9.00-€13.00 per hour

Schedule: Weekend availability

Experience: Sales: 1 year (preferred) / Customer service: 1 year (preferred)

AS ADVERTISED ON WWW.INDEED.COM

APPLY VIA INDEED.COM

Senior Bookkeeper – Waterford

- **Full Time**

Waterford City

Hartley People Recruitment have a brand new opportunity for a Senior Bookkeeper to join a successful mechanical services company in Waterford.

This role would ideally suit a qualified or experienced bookkeeper who wants to develop their skills in a dynamic environment.

Key Responsibilities:

- Responsibility for the day-to-day operations of the finance department in conjunction with the Group Financial Controller
- Management of the accounts team ensuring:
 - Preparation of bank reconciliations
 - Reconciliation of creditors' statements and issuing of payments
- Credit Controller responsibility for debtor's ledger
- Preparation and submittal of statutory Revenue returns
- Negotiation & purchase of utilities, services and insurances
- Management of payroll team
- Liaising with Company MD
- Liaising with Company auditors

The ideal candidate will have the following:

- Sage 50 accounts
- Sage Payroll
- RCT experience
- You will have proven ability and experience in a similar role
- Proficiency in Microsoft Office suite [Excel, Word, PowerPoint, Outlook, MS Teams], coupled with the ability to learn new technologies
- Excellent communication and interpersonal skills coupled with very strong organisational skills
- Skill and experience in processing confidential and time-sensitive information demonstrating accuracy and attention to detail
- Confident in working independently and without supervision
- A strong team player

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please call **Claire on 051-878813** or email your CV to **Claire@hartleypeople.com**

Marketing & Communications Coordinator – Waterford

- **Full Time**

Hartley People Recruitment are seeking an enthusiastic, self-starting Marketing and Communications Coordinator to join our client in Waterford City. This is an excellent opportunity to train, learn new skills and develop your career. Our client is an innovative one and we are seeking the right candidate to be a part of their growth and development.

Key Responsibilities:

- Write social copy and advertisements consistently delivering on-brand voice posts.
- Creating Media releases.
- Develop email marketing campaigns.
- Attending marketing and sales meetings and take action where required.
- Communicate with clients.

Key Requirements:

- Previous experience in a similar role.
- Digital Marketing Qualification.
- Experience with Canva and WordPress desirable.
- Excellent communication skills both written and verbal.
- Proven record project and task management.
- Must be organised and efficient.

Personal Qualities:

- You are happy to go the extra mile to get things done correctly.
- You are confident, motivated and energetic.
- You love to collaborate and work with others.
- You take pride in your work and everything you do.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

For immediate consideration please email your CV in word format to **aisling@hartleypeople.com** in response to this job posting.